

# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

## MINUTES



Regular Council Meeting  
Monday September 27, 2021  
7:00 p.m. Council Chambers Fingal/Via Video Link

PRESENT: Mayor: G. Jones  
Deputy Mayor: R. Monteith  
Councillors: S. Emons  
P. North  
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Jeff Carswell, Treasurer (7:00 p.m. – 9:30 p.m.)  
Bryan Pearce, Planner (7:00 p.m. – 9:30 p.m.)  
June McLarty, Administrative Assistant (7:00 p.m.- 9:30 p.m.)

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### ADDENDUM TO THE AGENDA:

- (c) Personal Matters about an identifiable individual, including municipal or local board employees. (Section 239 (2) (b)) – Development Services Staffing

**DISCLOSURES:** None

### ADOPTION OF MINUTES:

**2021-262 Deputy Mayor Monteith – Councillor Pennings Minutes**

**THAT** the Minutes of the Regular Council Meeting of September 13, 2021  
**CARRIED**

## **CLOSED SESSION:**

**2021-263**

**Councillor Pennings – Councillor Emons**

**CLOSED SESSION**

**THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:02 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239 (2) (c)) – Shedden Development Lands
- Advice that is subject to solicitor-client privilege, including communication necessary for that purpose (section 239 (2)(f)) – Vaccine Policy
- Personal Matters about an identifiable individual, including municipal or local board employees. (Section 239 (2) (b)) – Development Services Staffing

**CARRIED**

## **PLANNING:**

**7:20 p.m.**

**Zoning By-law Amendments – Wm. F Bradish and Sons Ltd.**

**In attendance: Matt Campbell**

**2021- 264**

**Deputy Mayor Monteith – Councillor Pennings**

**Public Meeting  
ZBA 2021-08**

**THAT** Council of the Township of Southwold now sits as a public meeting under the Planning Act to consider applications to amend the zoning on the property owned by Wm. F Bradish and Sons C/O Matt Campbell, Senior Planner, Zelinka Priamo Ltd.

**CARRIED**

The Mayor stated that this is a public meeting as required by Section 34 of the Planning Act to afford any person an opportunity to make representation with respect to a proposed zoning by-law amendment to rezone the severed parcel from Settlement Reserve (SR) Zone to Commercial /Industrial 1 Holding (CM1-H-1) Zone in order to allow for industrial land uses and to create the industrial lot in compliance with the Zoning By-law with the holding provisions utilized to require to require a consent and development agreement prior to any development, in order to ensure requirements. The retained parcel would require the rezoning from Settlement Reserve (SR) Zone to Settlement Reserve Special Provision 1 (SR-1) Zone, to recognize the minimum lot area of 12.8 ha (31.6 ac) of the proposed retained parcel; legally described as east part Lots 44 and 45, Concession ENBTR; Parts 1 and 4, RP

11R-6747; located on the west side of Wonderland Road and the South Side of Clinton Line, with a civic address of 11579 Wonderland Road.

The Mayor asked if any members of Council have a disclosure of interest concerning the proposal. No members of Council had any disclosures of interest. The mayor asked the Clerk with method notice and when was the notice given to the public for this meeting. The Clerk replied that a sign was posted on the subject property on September 2<sup>nd</sup>, 2021, and notices mailed to property owners with 120m of the subject property on September 2<sup>nd</sup>, 2021.

Bryan Pearce, Planner presented his report to Council. The Clerk reported that the Township Departments have no concerns with this application, and it was detailed in the Planning Staff Report at time of writing. The written submissions were also detailed in the Planning Staff Report and no additional comments were received.

No questions were asked by Council.

Matt Campbell, Senior Planner Zelinka Priamo report that the survey sketch that was used when the severance application was submitted was not accurate. It indicated an approximate location for the gas pipeline. The applicant wants to make sure that what we are rezoning is accurate for what we have proposed. Mr. Campbell is requesting a deferral until a survey can be done that show exactly where the gas pipeline is located.

Planner Bryan Pearce also report that Richard Smibert was hoping to attend the public meeting but was not able too.

**2021- 265      Deputy Mayor Monteith – Councillor Pennings      ZBA 2021-08**

**THAT** the decision on Zoning By-law Application ZBA 2021-08, filed by Wm F. Bradish and Sons Ltd C/O Matt Campbell, Zelinka Priamo be deferred until more information can be received on the exact location of the gas pipeline

**CARRIED**

**2021-266      Councillor North – Councillor Emons      Adjournment of Public Mtg**

**THAT** the public meeting to consider the applications to amend the zoning on the property owned by the Wm. F Bradish and Sons C/O Matt Campbell, Senior Planner, Zelinka Priamo Ltd. ends at **7:39 p.m.**

**CARRIED**

**2021-267      Councillor Pennings – Councillor North      MV 2021-08, MV 2021-09  
and MV 2021-10**

**THAT** the regular Council meeting adjourn to sit as a Committee of Adjustment to hear minor variance applications MV 2021-08, filed by A. and L. Scherba, MV 2021-09, filed by Farhi Holdings Corporation C/O N. Habib-Karim Design and Build and MV 2021-10 Farhi Holdings Corporation C/O N. Habib-Karim Design and Build at **7:40 p.m.**

**CARRIED**

**2021- 268      Deputy Mayor Monteith – Councillor Pennings      Adjournment  
of C of A**

**THAT** the meeting of the Committee of Adjustment to hear Applications MV 2021-08, filed by A. and L. Scherba, MV 2021-09, filed by Farhi Holdings Corporation C/O N. Habib-Karim Design and Build and MV 2021-10 Farhi Holdings Corporation C/O N. Habib-Karim Design and Build closes at **8:35 p.m.** and the regular meeting of council reconvene.

**CARRIED**

#### **DELEGATIONS:**

**8:35 p.m. – 8:55 p.m.**

Susan Button introduced Mark Harris. Mr. Harris presented the reports to Council.

**2021- 269      Councillor Emons – Deputy Mayor Monteith      Q2 OCWA Reports**

**THAT** Council of the Township of Southwold hereby receives the reports from Mark Harris, OCWA re: The Southwold Water Distribution System 2<sup>nd</sup> Quarter Operations Report and the Talbotville Wastewater Treatment Plant 2<sup>nd</sup> Quarter Operations Report for information purposes.

**CARRIED**

**8:55 p.m. – 9:07 p.m.**

**Laura Sherwood, Elgin Hospice**

Ms. Sherwood made a presentation to Council on the building a new hospice for Elgin County.

**2021-270      Councillor Pennings – Councillor North      Elgin Hospice**

**THAT** Council receive the presentation on the Elgin Hospice as information.

**CARRIED**

## **REPORTS:**

### **COVID-19 Vaccination Administration Policy**

CAO/Clerk Lisa Higgs provided the report on the COVID-19 Vaccination Administration Policy.

She also reported the date to be fully vaccinated has been changed from October 29, 2021, to November 18, 2021. For Committee members who are not fully vaccinated they can participate remotely or get a rapid COVID test done before each meeting.

**2021-271**

**Councillor North – Councillor Emons**

**COVID-19 Vaccination  
Administrative Policy**

**THAT** Council receive report CAO 2021-58 as information and adopts the Proof of COVID-19 Vaccination Policy.

**CARRIED**

### **Sale of Development Lands Tender**

CAO/Clerk Lisa Higgs provided a report on the Sale of Development Lands Tender to Council in the Closed Session.

**2021-272**

**Councillor Emons – Councillor Pennings**

**Sale of Shedden  
Development Lands  
Tender**

**THAT** Council accepts the bid from 1873828 Ontario Limited (Dave Sparenberg) in the amount of \$4.5 million for the sale of the Shedden Development Lands, known municipally as 35743 Horton Street.

**CARRIED**

### **Proof of COVID-19 Vaccination Certificate at Township Facilities**

CAO/Clerk Lisa Higgs provided a report on the Proof of COVID-19 Vaccination Certificate at Township Facilities.

Renters who rent the facilities will have to provide a list of those in attendance prior to them booking.

**2021- 273**

**Deputy Mayor Monteith – Councillor Pennings**

**Proof of COVID-19  
Vaccination Certificate  
at Township Facilities**

**THAT** Council receive report CAO 2021-59 as information and provides guidance on proof of COVID-19 Vaccination Certification at Township Facilities.

**AND THAT** Council approves Option #2.

**CARRIED**

**Update Report – Recognition of National Day for Truth and Reconciliation**

CAO/Clerk Lisa Higgs provided a report on Update Report – Recognition of National Day for Truth and Reconciliation.

**2021- 274      Deputy Mayor Monteith – Councillor Emons      Update Report –  
Recognition of National Day  
for Truth and Reconciliation**

**THAT** Council provide direction on the municipal recognition for National Day for Truth and Reconciliation.

**AND THAT** Council permit the flying of the “Every Child Matters” flag only on September 30, 2021.

**CARRIED**

**CORRESPONDENCE:**

**OPP Contract Extension**

Council reviewed the correspondence that was received regarding the OPP Contract Extension.

**RCL Military Service Recognition Book Ad-2022**

Council reviewed the correspondence that was received regarding the Royal Canadian Legion Military Service Recognition Book ad for the year 2022.

**2021- 275      Councillor Pennings – Councillor North      RCL Military Service  
Recognition Book Ad-2022**

**THAT** Council of the Township of Southwold agrees to the placement of an ad in the Royal Canadian Legion Ontario Command Military Service Recognition Book to help to honor Ontario’s Veterans at a cost of \$290.00 (HST included).

**CARRIED**

**Elgin County Cycling History Mural Project**

Council reviewed the correspondence that was received regarding the Elgin County Cycling History Mural Project.

**THAT** Council supports the design created by Candy Mc Manuim for the Elgin County Cycling History Mural that will be installed on the pavilion at the Keystone Complex grounds.

**CARRIED**

**BY-LAWS:**

- By-law No. 2021-60, being a by-law to enter into an amending agreement for the Elgin Police Services Board
- By-law No. 2021-61, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on September 27<sup>th</sup>, 2021.

2021- 277

Councillor Emons – Councillor North

By-laws

**THAT** By-law Nos. 2021-60 and 2021-61 be read a first and second time.

**CARRIED**

2021- 278

Councillor North – Councillor Pennings

By-laws

**THAT** By-laws Nos.2021-60 and 2021-61 be read a third time and finally passed.

**CARRIED**

**OTHER BUSINESS:**

Council reviewed the item under Other Business

**ADJOURNMENT:**


**2021-279**

**Deputy Mayor Monteith – Councillor Pennings**

**Adjournment**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:30 p.m.**

**CARRIED**

  
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Mayor  
Grant Jones  
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CAO/Clerk  
Lisa Higgs