



# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

## A G E N D A

Monday October 25, 2021

### REGULAR MEETING OF COUNCIL

7:00 p.m., Council Chambers, Fingal/Via Video Link

---

**1. CALL TO ORDER**

**2. ADDENDUM TO AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. ADOPTION OF MINUTES**

- (a) Minutes of Regular Council Meeting of October 12, 2021

**5. DELEGATION**

- (a) **7:30 p.m.** - Warden Tom Marks and CAO Julie Gonyou -  
Elgin County Update 2021

**6. DRAINAGE**

No business

**7. PLANNING**

- (a) **7:15 p.m.** Public Meeting Zoning By-law Amendment ZBA 2021-09,  
Middlemarch Farms Ltd C/O Donald Ferguson, 36309 Fingal Line and  
ZBA 2021-10, Middlemarch Farms Ltd C/O Donald Ferguson, 36653  
Fingal Line.

**8. REPORTS**

- (a) Report from the Treasurer RE: 2021 Auditor Appointment  
(b) Report from the Treasurer RE: 357/Tax Incentive Adjustment  
Applications  
(c) Report from the Treasurer RE: 2021 Accrual Budget

- (d) Report from the Treasurer RE: 2022 Ontario Municipal Partnership Fund (OMPF)
- (e) Report from the CAO RE: Approval of Optimist Club Santa Claus Parade
- (f) Report from the Mayor RE: County Council Highlights – October 12, 2021 meeting

## **9. CORRESPONDENCE**

- (a) Ministry of Environment, Conservation and Parks RE: Regulations under the Conservation Authorities Act
- (b) Correspondence from G and C Rodgers RE: Removal of Road Allowance.

## **10. BY-LAWS**

- (a) By-law No. 2021-59, being a by-law to amend By-law No. 2013-30, the Canine Control By-law
- (b) By-law No. 2021-63, being a by-law to amend By-law No. 2011-14, Middlemarch Farms Ltd., 36309 Fingal Line
- (c) By-law No. 2021-64, being a by-law to amend By-law No. 2011-14, Middlemarch Farms Ltd., 36653 Fingal Line
- (d) By-law No. 2021-65, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on October 25, 2021.

## **11. OTHER BUSINESS** *(For Information Only)*

- (a) Ministry of Northern Development, Mines, Natural Resources and Forestry RE: Proposed amendments to the CFSA, PFA and the PLA, Ministry of Northern Development, Mines, Natural Resources and Forestry included in the Supporting People and Businesses Act, 2021
- (b) Elgin County RE: Notice of Project Step Down – Wonderland Road/Ron McNeil Line/Ford Road/Hwy 3 – Environmental Assessment Study and Preliminary Design
- (c) Resolution from the Municipality of Leamington RE: Long Term Care Homes
- (d) Memo from Ministry of Municipal Affairs and Housing RE: Enhanced COVID-19 Vaccine Certificate with QR Code and Verify Ontario App.
- (e) Notice from Ontario Energy Board to Enbridge Gas Customers

## **12. CLOSED SESSION**

- (a) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Section 239 (2) (f)) – Mels Minor Variance Appeal

**13. ADJOURNMENT:**

**NEXT MEETING OF COUNCIL**

**MONDAY NOVEMBER 8, 2021 @ 7:00 P.M.**

**Council Chambers, Fingal/Via Video Link**

# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

## MINUTES



Regular Council Meeting  
Tuesday October 12, 2021  
7:00 p.m. Council Chambers Fingal/Via Video Link

PRESENT: Mayor: G. Jones  
Deputy Mayor: R. Monteith  
Councillors: P. North  
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Jeff Carswell, Treasurer (7:00 p.m. – 7:40 p.m.)  
Paul Van Vaerenbergh, Public Work Superintendent (7:00 p.m. – 7:16 p.m.)  
Jeff McArthur, Fire Chief (7:00 p.m. – 7:40 p.m.)  
June McLarty, Administrative Assistant (7:00 p.m. – 7:16 p.m.)

ABSENT: Councillor: S. Emons

---

### **MOMENT OF SILENCE: BUD MARR**

Mayor Jones gave a brief history of Bud's political background and community contributions and noted that both him and his wife Melba will be greatly missed in the Township.

A moment of silence was observed for Bud Marr.

### **ADDENDUM TO THE AGENDA:**

#### **12. Closed Session**

- (d) A position or pending acquisition or disposition of land by the municipality or local board (Section 239 (2(c)) – Shedden Development Lands

**DISCLOSURES:** Councillor Pennings declared a pecuniary interest on item 12a Fire Renumeration



## **ADOPTION OF MINUTES:**

**2021-280**

**Councillor Pennings – Deputy Mayor Monteith**

**Minutes**

**THAT** the Minutes of the Regular Council Meeting of September 27, 2021 be approved;

**AND THAT** Council has reviewed and approved the minutes of the Shedden Recreation & Community Centre and Keystone Complex Board Meeting of April 8<sup>th</sup>, 2021

**CARRIED**

## **REPORTS:**

### **Activity Report from the Drainage Superintendent**

The monthly activity report from the Drainage Superintendent was presented.

### **Activity Report from the Fire Chief**

Fire Chief Jeff McArthur presented his report to Council. Mayor Jones commented that the fire training is going well through the County. Fire Chief McArthur reported that there has been significant savings with the training being held within the County.

### **2022 OPP Estimate**

Treasurer Jeff Carswell provided a report on the 2022 OPP Estimates. Mr. Carswell also reported that the estimates were up from last year. The reconciliation came in close to what was projected for 2019. Deputy Mayor Monteith questioned if the calls of service include the calls for the 401. Mr. Carswell responded that the 401 is not included in those calls.

**2021-281**

**Councillor North – Deputy Mayor Monteith**

**2022 OPP Estimate**

**THAT** the 2022 OPP Cost Estimates be received for information.

**CARRIED**

### **Activity Report from the Director of Building and Community Services**

The monthly activity report from the Director of Building and Community Services was presented to Council.

### **Activity Report from the CAO/Clerk**

CAO/Clerk Lisa Higgs presented her report to Council.

## **CORRESPONDENCE:**

**2021-283      Councillor Pennings – Deputy Mayor Monteith      BAO –Hunter Cemetery**

**THAT** Council of the Township of Southwold accepts the correspondence received from Lakeroad Cemetery (Hunter Cemetery) Board Trustees and forwards it to the Bereavement Authority of Ontario.

**CARRIED**

**2021-284      Deputy Mayor Monteith – Councillor Pennings      Waiver of Fees - EarlyON**

**THAT** Staff do a cost recovery calculation for heat, hydro and cleaning at the Keystone Complex;

**AND THAT** the YMCA – Southwestern Ontario- EarlyON forward a request to the Green Lane Community Trust Fund for the funds to cover the cost recovery calculation.

**CARRIED**

## **BY-LAWS:**

- By-law No. 2021-62, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on October 12<sup>th</sup>, 2021.

**2021-285      Councillor North – Councillor Pennings      By-laws**

**THAT** By-law No. 2021-62 be read a first and second time;

**AND THAT** By-law No. 2021-62 be read a third time and finally passed.

**CARRIED**

## **OTHER BUSINESS:**

Council reviewed the item under Other Business

## **CLOSED SESSION:**

**THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:16 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board employees. (Section 239 (2) (b)) – 2 items – Development Services and Fire Remuneration
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality or local board. (Section 239 (e)) – Minor Variance Application
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Talbotville Development
- A position or pending acquisition or disposition of land by the municipality or local board (Section 239 (2(c)) – Shedden Development Lands.

**CARRIED**

Councillor Pennings abstained from voting on the following resolution:

**THAT** Council adopt the recommendation from Staff Report FIR 2021-18 dated October 12, 2021, regarding fire department remuneration.

**CARRIED**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones - Mayor	<u>✓</u>	—
R. Monteith	<u>✓</u>	—
P. North	<u>✓</u>	—
J. Pennings	—	—

## ADJOURNMENT:

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:43 p.m.**

**CARRIED**

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs





# ELGIN COUNTY UPDATE 2021

Warden Tom Marks  
Julie Gonyou, Chief  
Administrative Officer





# Our Agenda

- Message from the Warden
- Strategic Plan/SDR
- What's New and Exciting?
- Local Priorities

# Message from Warden Tom Marks



Elgin County's programs and initiatives are driven by the 2020-2022 Strategic Plan and recommendations from the Service Delivery Review.

## 2020-2022 Strategic Plan



### **SERVING ELGIN**

To re-design how we respond to community needs in a creative, sustainable way.



### **GROWING ELGIN**

To be the place where people want to live, work and play.



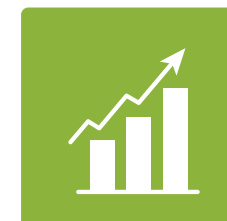
### **INVESTING IN ELGIN**

To make responsible financial decisions.

## Service Delivery Review Focus



Reviewing and improving the County's human and community services with a focus on long-term care.



Examining and improving the County's internal operations.



Reviewing, improving and potentially expanding shared municipal services and resources with the County's seven local municipal partners and the City of St. Thomas.





What's New and Exciting?



# Infrastructure Projects

- Completed a full structural, mechanical and electrical rehabilitation of the historic King George VI Lift Bridge in Port Stanley.
- Removal of the Temporary Bridge in Port Bruce and its successful repurposing to replace the Meeks Bridge in Southwold.
- Completed Village of Rodney Reconstruction in West Elgin.
- Currently in the process of developing a Transportation Master Plan, scheduled to be completed in Spring 2022.
- Hired a Senior Engineering Design and Construction Technologist bringing engineering design in-house.
- Terrace Lodge Redevelopment is on schedule and within budget. Completion scheduled for 2023.






# Planning and Economic Development

- Currently undertaking a 5-Year Review of the County's Official Plan scheduled to be completed in Winter 2022.
- Hired a Planning Technician to take on the role of Secretary/Treasurer of Land Division Committee, to assist in improving LDC processes, and to assist in day to day planning activities.
- Elgin is working with the Township of Southwold to facilitate the redevelopment of the former Ford Assembly Plant in Talbotville by Broccolini Real Estate Group. This work has included the streamlining of planning processes to ensure that Elgin County provides responsive engineering services to support the aggressive development timelines.
- Economic Development, Planning and GIS working with Elgin's Local Municipal Partners to develop a digitally-mapped vacant land inventory.
- Economic Development is participating in a Field to Forks Campaign with CTV. This campaign will run for 6 weeks starting in October 2021 to promote food produced and harvested in Elgin including dairy, beef, produce and maple syrup.





# Culture and Community Engagement



Take Our  
**SURVEY!**



- Murals celebrating the history of transportation will be going up on select municipal buildings across Elgin County as part of a donation from the Donna Vera Evans Bushell Estate. Work on murals has begun and is expected to be completed in spring of 2022.

- Terrace Lodge Redevelopment Fundraising Committee has raised \$113, 017 to-date. The campaign will run for three (3) years.

- Launched a dedicated engagement site [www.engageelgin.ca](http://www.engageelgin.ca). Utilizing this platform for two-way communication with the public on a variety of issues including the Official Plan Review, Connectivity in Elgin, Transportation Master Plan, Budget Process, and Terrace Lodge Redevelopment.

- Gathered public opinions through multiple surveys related to the official plan, transportation, connectivity, accessibility, budget spending, and seniors recreation.

- Partnered with Local Municipal Partners to organize and promote activities related to acknowledging The National Day for Truth and Reconciliation on September 30.

- Elgin County Warden's Golf Tournament raised \$20,000 for the Elgin Middlesex United Way.



# Technology and Innovation

- **Hired a Director of Information Technology Services.**
- **In the process of developing a digital transformation strategy for Elgin County.**
- **Connectivity Committee continues to work on solving Elgin's connectivity challenges. The Committee and Council will receive a final consultant report this fall that will offer costed community-based implementation options for consideration.**
- **Digital Services Librarian hired to focus on the increased use of virtual programming and materials in Elgin County Libraries.**
- **Human Capital Management Software to integrate scheduling, payroll and other human resources functions procured and in the implementation phase.**
- **First ever County Employee Intranet launched to facilitate access to corporate updates, wellness information, HR policies, and important forms and documents.**





# Partnerships



- Review of the Road Maintenance Agreement with Local Municipal Partners is currently underway.
- In the process of exploring a shared Human Resources agreement with interested LMPs.
- Elgin is currently providing CEMC services to Southwold, Dutton Dunwich and West Elgin and temporary CEMC services to Malahide.
- Elgin County has been recognized by the provincial government as a Regional Fire Training College. Successfully completed 10 Fire Training Courses in 2021 and a course calendar of 30-40 courses is planned for 2022.
- Elgin County continues to work closely with its Local Municipal Partners to provide a consistent and coordinated approach to the COVID-19 pandemic.
- CSWB Plan developed jointly with the Town of Aylmer and the City of St. Thomas. Five (5) high level priorities identified and represented by action tables. An integration table will oversee coordination of efforts.



# Local Priorities?



PRIORITIES

# Questions?







## TOWNSHIP OF SOUTHWOLD

### Report to Council

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Bryan Pearce, HBA, CPT, MCIP, RPP, Planner

**REPORT NO:** PLA 2021-34

**SUBJECT MATTER:** Zoning By-law Amendment Application ZBA 2021-09 – Recommendation Report

---

#### **Recommendation(s):**

THAT Council of the Township of Southwold receive Report PLA 2021-34 regarding Zoning By-law Amendment Application ZBA 2021-09 – Recommendation Report;

AND THAT Council of the Township of Southwold approve the proposed Zoning By-law Amendment Application ZBA 2021-09, in accordance with the site-specific By-law contained within Appendix Two of Report PLA 2021-34.

#### **Purpose:**

The proposal is to address condition of consent for E23-21, that proposes to rezone the severed parcel from the Agricultural 1 (A1) Zone to Agricultural 1 Special Provision 61 (A1-61) Zone, to recognize the maximum lot area of 11,900 square metres (2.94 acres) and a minimum lot frontage of 14 metres (46 feet); and the retained farmland parcel from the Agricultural 1 (A1) Zone to the Agricultural 3 (A3) Zone, in order to prohibit a dwelling.

#### **Background:**

Below is a background information, in a summary chart:

<b>Application</b>	ZBA 2021-09
<b>Owner</b>	Middlemarch Farms Limited
<b>Applicant</b>	Donald Ferguson, Solicitor, Ferguson Dimeo Law
<b>Legal Description</b>	West Part Lot 22, Concession STRE
<b>Civic Address</b>	36309 Fingal Line
<b>Entrance Access</b>	Fingal Line
<b>Water Supply</b>	Municipal Water
<b>Sewage Supply</b>	Privately owned and operated individual septic system
<b>Existing Land Area</b>	39.5 ha (97.6 ac)

Figure One below, depicts the existing parcel of the Middlemarch Farm Limited Lands.



The zoning sketch, depicting the surplus farm dwelling lot creation (E23-21 application), is attached to this report as Appendix One for reference purposes.

Council may recall that Planning Report PLA 2021-15, went before Council on April 12, 2021 to authorize comments to the County of Elgin on the consent application, E23-21 and provided planning analysis for the proposed surplus farm dwelling lot creation against the planning documents.

### Comments/Analysis:

#### Planning Policy Review:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Township of Southwold, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Township

of Southwold Official Plan (OP) and make decisions that represent good land use planning.

### PPS

The subject lands are within the Agricultural area (Section 2.3). The proposed retained parcel would be rezoned to prohibit a dwelling through the zoning by-law amendment, in accordance with Section 2.3.4.1(c) of the PPS. The proposed new land uses comply with the minimum distance separation formulae, in accordance with Section 2.3.3.3 of the PPS.

No development is being proposed with the proposed zoning by-law amendment within Natural Heritage (Section 2.1) and Natural Hazard (Section 3.1) areas of the subject lands.

This proposed Zoning By-law Amendment is consistent with the PPS.

### CEOP

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. Section E1.2.3.4 b) of the CEOP permits the creation of new lots provided the local Official Plan supports their creation and if the lot is to be created to accommodate a habitable residence that has become surplus to a farming operation as a result of a farm consolidation provided that the development of a new residential use is prohibited on any retained parcel of farmland created by the consent to sever.

No development is being proposed with the proposed zoning by-law amendment within Natural Heritage (Section D1.2) and Natural Hazard (Section D3.3) areas of the subject lands.

Therefore, this proposed Zoning By-law Amendment conforms to the CEOP.

### OP

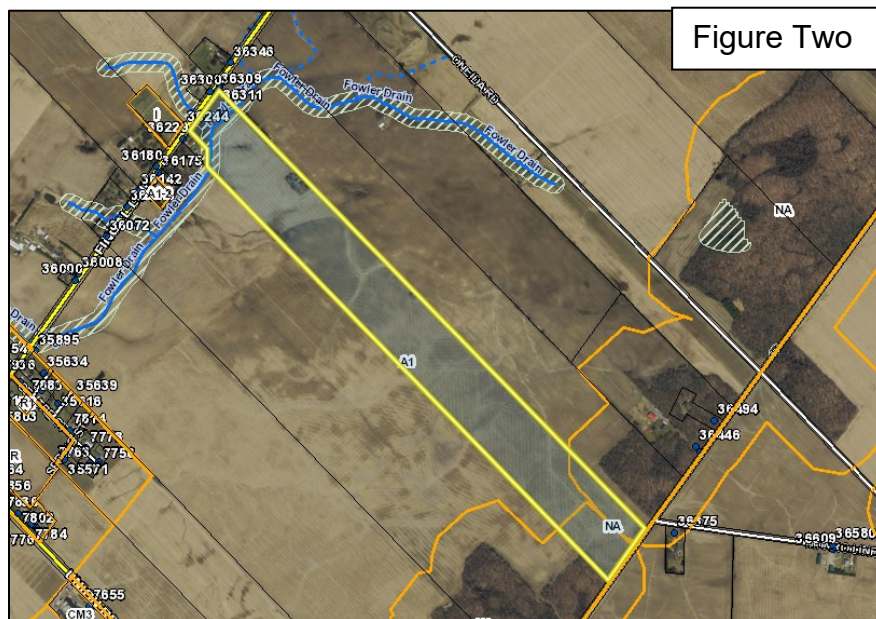
The subject lands are designated Agricultural on Schedule 'A' Land Use in the OP. Section 4.1 of the OP contains Agricultural land use policies in which agricultural uses and limited residential uses are permitted. Section 6.8.6(e) Agricultural Consent policies for residences surplus to the needs of a farm operation require the retained parcel to be zoned to prohibit any additional dwellings.

No development is proposed within the natural heritage and Natural Hazard portions of the property, as per Section 2.1 policies of the OP.

Therefore, this proposed zoning by-law amendment appears to conform to the OP.

Township of Southwold Comprehensive Zoning By-Law 2011-14 (ZBL)

The subject lands are zoned Agricultural 1 (A1) with the southern portion of the lands subject to Natural Lands and Adjacent Lands constraint and a Fowler Municipal Drain portion of the lands subject to Conservation Authority Regulation Limits as shown in the Township of Southwold Zoning By-Law on Schedule 'A' Map 6, as depicted in Figure Two below.



The A1 Zone permitted uses includes agricultural use and single detached dwelling. The regulations for a lot legally used for a single detached dwelling created by consent are subject to reduced lot requirements. The A1 Zone Subsection 5.2 (g) 'Reduced Lot Requirements' regulates lots created for single detached dwellings surplus to farm operations. The minimum lot area permitted is 1,858.0 square metres (20,000.0 square metres). The maximum lot area permitted is 6,000 square metres (1.48 acres). The minimum lot frontage is 30.0 metres (98.0 feet).

The proposed severed parcel area of approximately 9,691.93 square metre (2.93 acre) is significantly larger than the maximum lot area permitted due to the existing deep location of the dwelling; however, it is still appropriate for the use and servicing of the lands. The proposed lot frontage of 14.2 metres (46.59 feet) is significantly smaller than

the A1 Zone Subsection 5.2 (g) requirements, due to the existing location of the driveway, services and to mitigate agricultural land loss. The Agricultural 1 Special Provision 61 (A1-61) Zone is recommended to be applied to the proposed severed parcel.

The proposed retained parcel would need to be rezoned to prohibit residential use on the farmland. The A3 Zone is recommended to be applied to the proposed retained parcel.

No development is proposed within the natural heritage (Section 3.4) and Natural Hazard (Section 3.11) portions of the property.

The draft zoning by-law amendment is attached to this report as Appendix Two for reference purposes.

Therefore, the proposal for the surplus farm dwelling lot creation would be in compliance with the Zoning By-law, subject to the Zoning By-law Amendment being implemented.

### **Circulation Of The Application:**

The application was circulated to the applicable commenting agencies and neighboring property owners within 120 meters of the subject lands on September 30, 2021, 25 days prior to the public meeting (minimum 20 days required).

Additional information related to the application is available on the website:

<https://www.southwold.ca/en/business-and-development/current-planning-applications.aspx#ZBA-2021-09-36309-Fingal-Line>

### **Township Department Comments**

Comments received from the Township Department's are summarized below:

- Roads Department – no concerns;
- Drainage Department – no concerns;
- Financial Services Department – no concerns; and
- Building Department – no concerns.



Agency Comments

Comments received from the applicable commenting agencies are summarized below. Lower Thames Valley Conservation Authority, in a letter dated October 6, 2021, noted the following:

- After reviewing our files and mapping, staff determined that the property in question is subject to the Authority's Development and Alteration to Watercourses portion of the regulations. The issue of concern is the Fowler Drain and erosion.
- An application from this office is required prior to any works/construction taking place within the regulated area. The lands are not subject to flooding of a general nature and as such structures are not required to be flood proofing. However, the flood proofing of structures for the purposes of prevention of flood damage from local, overland drainage waters is always recommended. Setbacks from the waterway will be required to any proposed structure(s).
- Please be advised that portions of the subject property are located in an area with a Highly Vulnerable Aquifer [HVA] and a Significant Groundwater Recharge Area [SGRA] as identified through the Lower Thames Valley Assessment Report in the Thames, Sydenham and Region Source Protection Region. For further information regarding this matter and how it may affect any proposed development please refer to the Thames, Sydenham and Region Source Protection website at [www.sourcewaterprotection.on.ca](http://www.sourcewaterprotection.on.ca).

No other agency comments have been received at time of writing of this Planning Report.

Public Comments

At the time of submission of this report, no comments from the public have been received related to the Zoning By-law Amendment.

**Financial Implications:**

None. Application fees were collected in accordance with the Township's Tariff of Fees By-law, as amended time to time.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Summary/Conclusion:**

Therefore, it is Planning Staff's opinion that the proposed Zoning By-law Amendment is consistent with the PPS, conforms to the CEOP and conforms to the OP; and recommends that the request for the Zoning By-law Amendment be approved, subject to no concerns being raised through any oral and written submissions being received since the writing of this report and at the public meeting.

Once a Council decision is made, Notice will be sent to those who have requested a copy and/or attended the public meeting.

There will be a 20 day appeal period after the Notice is sent out. Any appeals received by the Township of Southwold will be forwarded to the Ontario Land Tribunal (formerly the Local Planning Appeal Tribunal) for a hearing, in accordance with the *Planning Act*.

Respectfully submitted by:

Bryan Pearce, HBA, CPT, MCIP, RPP  
Planner

Approved for submission by:

Lisa Higgs  
CAO/Clerk

Appendices:

1. Appendix One: ZBA 2021-09 Sketch
2. Appendix Two: Draft Zoning By-law Amendment, ZBA 2021-09



# LEGEND

 - Severed Portion

 - Retained Portion

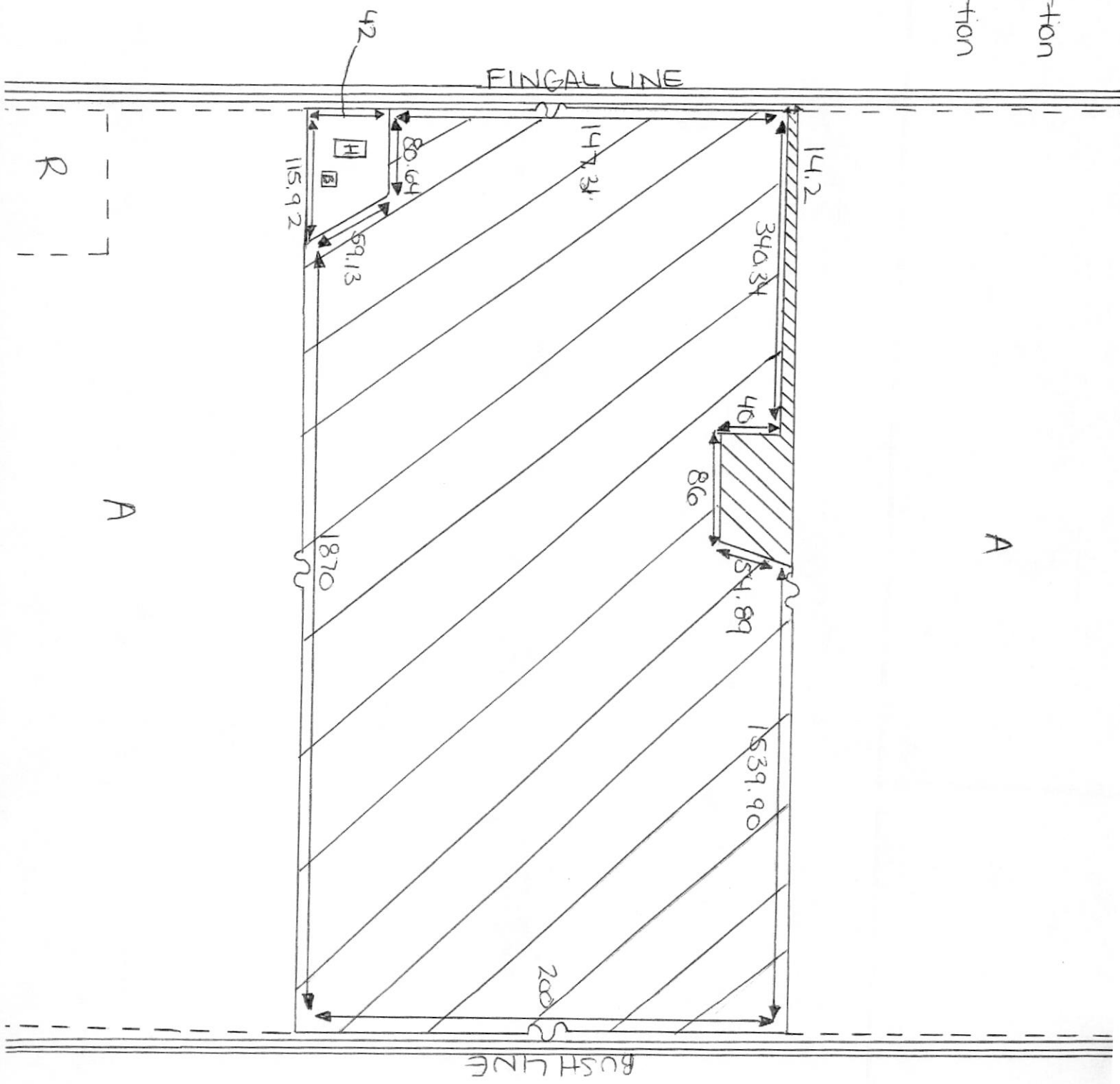
H - House

B - Building

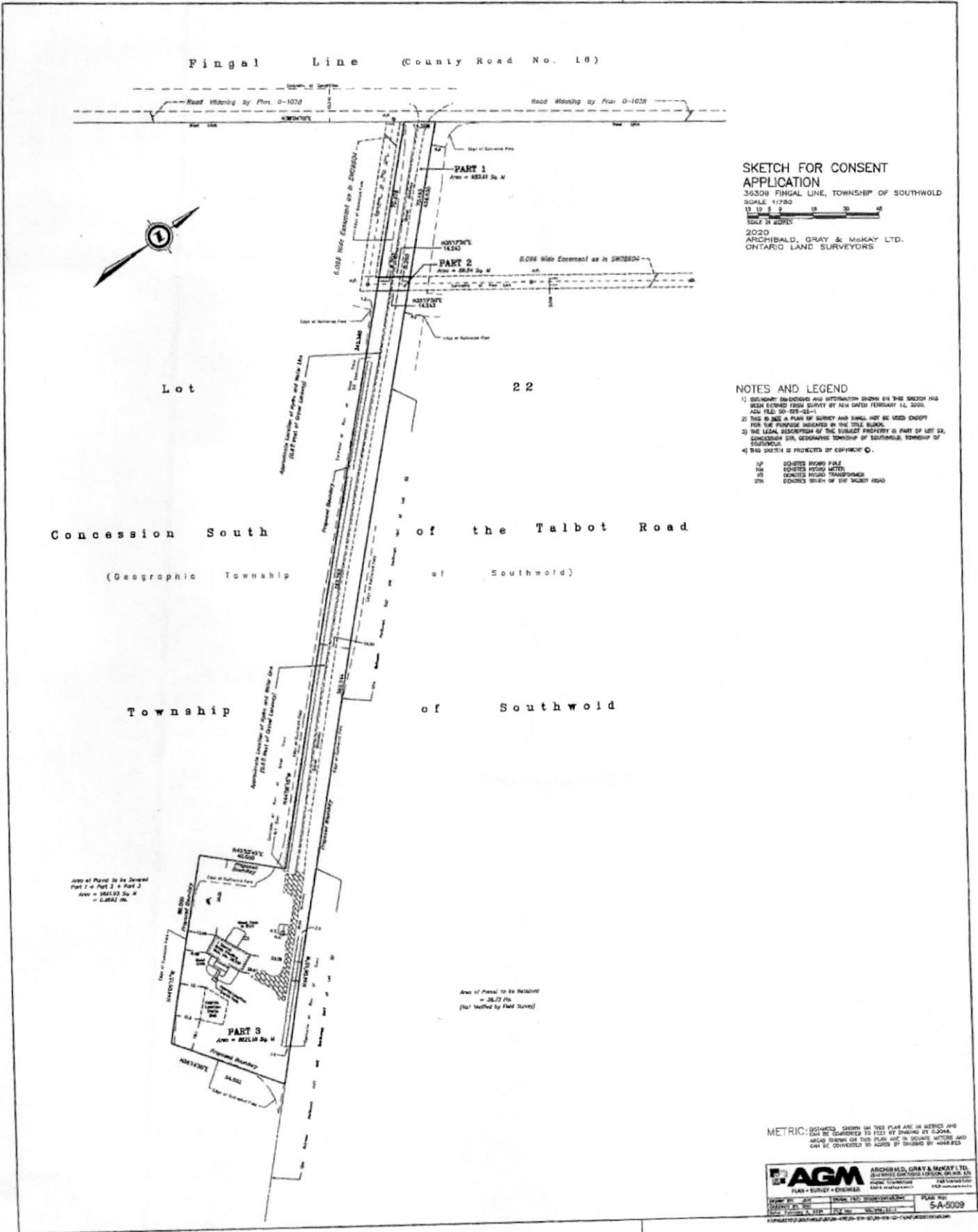
A - Agriculture

2 - Residential

REPORT PLA 2021-34  
APPENDIX ONE:  
ZBA 2021-09 SKETCH



REPORT PLAN 2021-15  
APPENDIX ONE:  
SEVERANCE (CONSENT) SKETCHES - E23-21





THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2021-xx

Being a By-law to Amend By-law No. 2011-14

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD  
HEREBY ENACTS AS FOLLOWS:

1. By-Law No. 2011-14, as amended, is further amended by amending Schedule 'A', Map 6, to change the zone symbol applying to lands legally described as West Part Lot 22, Concession STRE, as shown on Schedule "A-1", attached hereto and forming part of this By-law, from Agricultural 1 (A1) Zone to Agricultural 1 Special Provision 61 (A1-61) Zone and Agricultural 3 (A3) Zone.
2. Subsection 5.4 Special Provisions of the By-law is amended by adding the following new Clause as 5.4(bj):

"(bj) A1-61 As Shown on Schedule A, Map 6

(i) Regulation

- Maximum Lot Area 11,900 square metres (2.94 acres).
- Minimum Lot Frontage 14 metres (46 feet)."

3. (a) If no notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, this By-law shall thereupon come into force and shall take effect from the date of its final passing.
- (b) If notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, the By-law does not come into force until approved by the Ontario Land

Tribunal (formerly Local Planning Appeal Tribunal), or as otherwise provided by the Planning Act R.S.O., 1990.

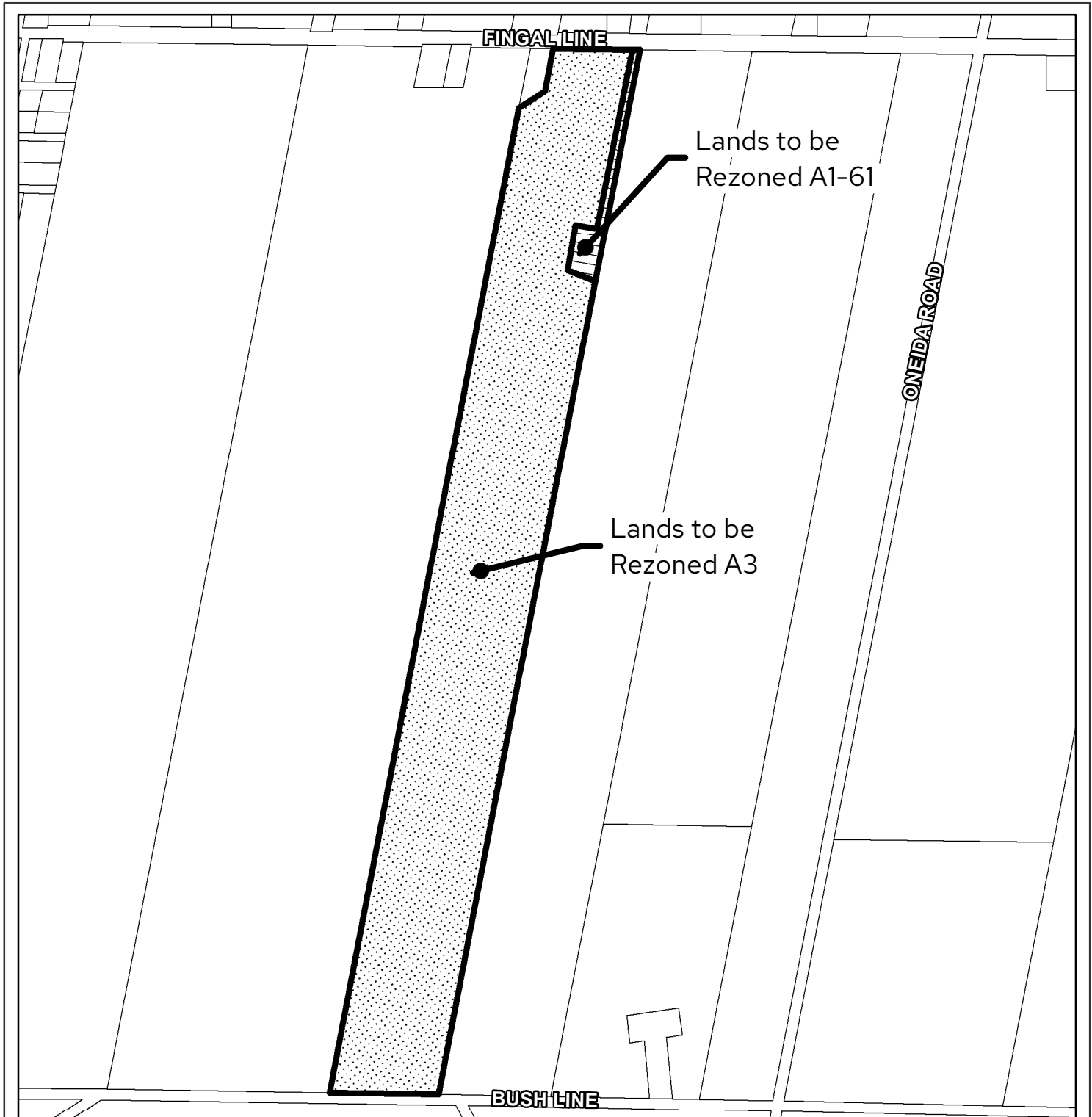
READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2021.

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs



This is Schedule "A" to By-law No. 2021-  
passed on the \_\_th day of \_\_\_\_\_ 2021

\_\_\_\_\_

MAYOR

\_\_\_\_\_

CLERK

TOWNSHIP OF SOUTHWOLD  
COMPREHENSIVE ZONING BY-LAW 2011-14  
SCHEDULE 'A' MAP 6



0 100 200 400

Meters





## TOWNSHIP OF SOUTHWOLD

### Report to Council

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Bryan Pearce, HBA, CPT, MCIP, RPP, Planner

**REPORT NO:** PLA 2021-35

**SUBJECT MATTER:** Zoning By-law Amendment Application ZBA 2021-10 –  
Recommendation Report

---

#### **Recommendation(s):**

THAT Council of the Township of Southwold receive Report PLA 2021-35 regarding Zoning By-law Amendment Application ZBA 2021-10 – Recommendation Report;

AND THAT Council of the Township of Southwold approve the proposed Zoning By-law Amendment Application ZBA 2021-10, in accordance with the site-specific By-law contained within Appendix Two of Report PLA 2021-35.

#### **Purpose:**

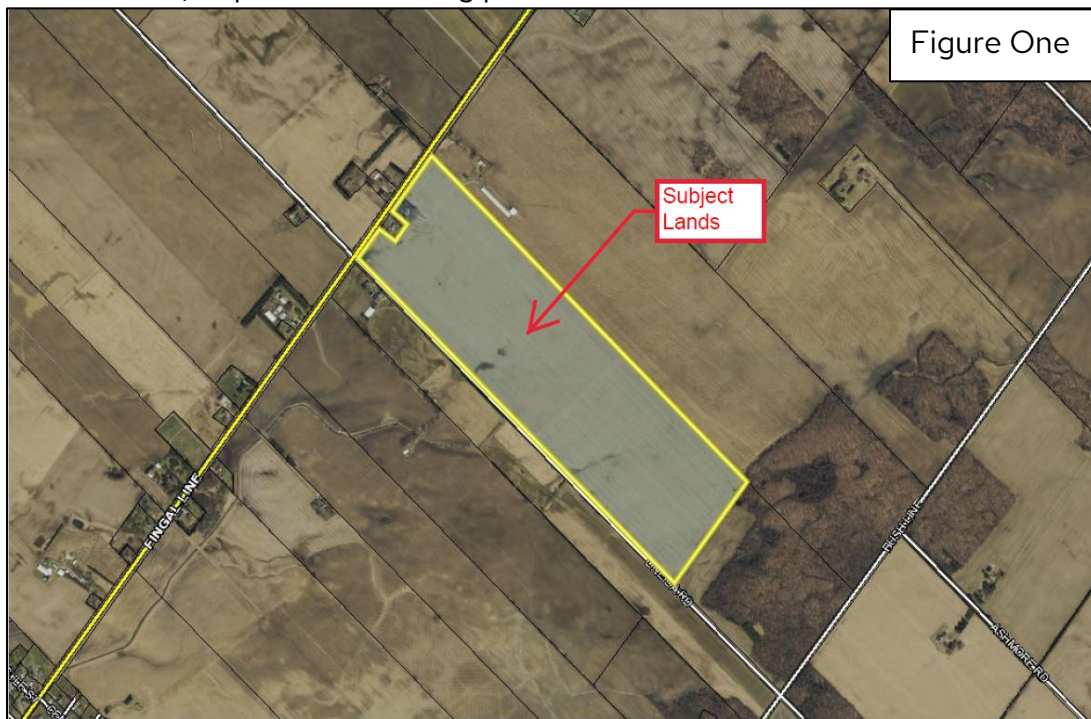
The proposal is to address condition of consent for E24-21, that proposes to rezone the retained farmland parcel from the Agricultural 1 (A1) Zone to the Agricultural 3 (A3) Zone, in order to prohibit a dwelling.

#### **Background:**

Below is a background information, in a summary chart:

<b>Application</b>	ZBA 2021-10
<b>Owner</b>	Middlemarch Farms Limited
<b>Applicant</b>	Donald Ferguson, Solicitor, Ferguson Dimeo Law
<b>Legal Description</b>	Part Lot 24, Concession STRE
<b>Civic Address</b>	36653 Fingal Line
<b>Entrance Access</b>	Fingal Line
<b>Water Supply</b>	Municipal Water
<b>Sewage Supply</b>	Privately owned and operated individual septic system
<b>Existing Land Area</b>	61.1 ha (150.9 ac)

Figure One below, depicts the existing parcel of the Middlemarch Farm Limited Lands.



The zoning sketch, depicting the surplus farm dwelling lot creation (E24-21 application), is attached to this report as Appendix One for reference purposes.

Council may recall that Planning Report PLA 2021-16, went before Council on April 12, 2021 to authorize comments to the County of Elgin on the consent application, E24-21 and provided planning analysis for the proposed surplus farm dwelling lot creation against the planning documents.

### Comments/Analysis:

#### Planning Policy Review:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Township of Southwold, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Township of Southwold Official Plan (OP) and make decisions that represent good land use planning.



PPS

The subject lands are within the Agricultural area (Section 2.3). The proposed retained parcel would be rezoned to prohibit a dwelling through the zoning by-law amendment, in accordance with Section 2.3.4.1(c) of the PPS. The proposed new land uses comply with the minimum distance separation formulae, in accordance with Section 2.3.3.3 of the PPS.

No development is being proposed with the proposed zoning by-law amendment within adjacent lands of the Natural Heritage (Section 2.1) area of the subject lands.

This proposed Zoning By-law Amendment is consistent with the PPS.

CEOP

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. Section E1.2.3.4 b) of the CEOP permits the creation of new lots provided the local Official Plan supports their creation and if the lot is to be created to accommodate a habitable residence that has become surplus to a farming operation as a result of a farm consolidation provided that the development of a new residential use is prohibited on any retained parcel of farmland created by the consent to sever.

No development is being proposed with the proposed zoning by-law amendment within adjacent lands of the Natural Heritage (Section D1.2) areas of the subject lands.

Therefore, this proposed Zoning By-law Amendment conforms to the CEOP.

OP

The subject lands are designated Agricultural on Schedule 'A' Land Use in the OP. Section 4.1 of the OP contains Agricultural land use policies in which agricultural uses and limited residential uses are permitted. Section 6.8.6(e) Agricultural Consent policies for residences surplus to the needs of a farm operation require the retained parcel to be zoned to prohibit any additional dwellings.

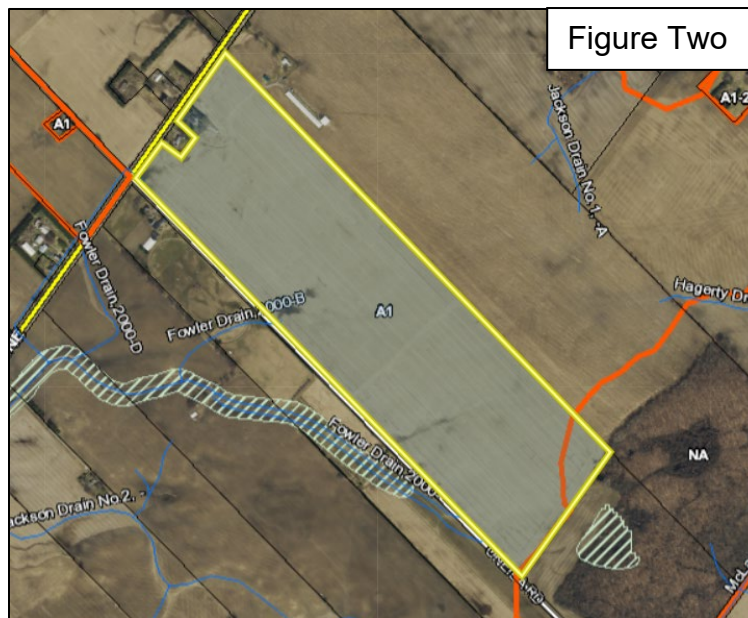
No development is proposed within the adjacent lands of the natural heritage portions of the property, as per Section 2.1 policies of the OP.

Therefore, this proposed zoning by-law amendment appears to conform to the OP.



Township of Southwold Comprehensive Zoning By-Law 2011-14 (ZBL)

The subject lands are zoned Agricultural 1 (A1) with the southern portion of the lands subject to Natural Lands and Adjacent Lands constraint and a Fowler Municipal Drain portion of the lands subject to Conservation Authority Regulation Limits as shown in the Township of Southwold Zoning By-Law on Schedule 'A' Map 6, as depicted in Figure Two below.



The A1 Zone permitted uses includes agricultural use and single detached dwelling. The regulations for a lot legally used for a single detached dwelling created by consent are subject to reduced lot requirements. The A1 Zone Subsection 5.2 (g) 'Reduced Lot Requirements' regulates lots created for single detached dwellings surplus to farm operations. The minimum lot area permitted is 1,858.0 square metres (20,000.0 square metres). The maximum lot area permitted is 6,000 square metres (1.48 acres). The minimum lot frontage is 30.0 metres (98.0 feet).

The proposed severed parcel area of approximately 4,375 square metre (1.08 acre) parcel with a frontage of 58 metres (190.29 feet), complying with the Subsection 5.2 (g) requirements of the ZBL.

The proposed retained parcel would need to be rezoned to prohibit residential use on the farmland. The A3 Zone is recommended to be applied to the proposed retained parcel.

No development is proposed within the adjacent lands of the natural heritage (Section 3.4) portions of the property.

The draft zoning by-law amendment is attached to this report as Appendix Two for reference purposes.

Therefore, the proposal for the surplus farm dwelling lot creation would be in compliance with the Zoning By-law, subject to the Zoning By-law Amendment being implemented.

### **Circulation Of The Application:**

The application was circulated to the applicable commenting agencies and neighboring property owners within 120 meters of the subject lands on September 30, 2021, 25 days prior to the public meeting (minimum 20 days required).

Additional information related to the application is available on the website:

<https://www.southwold.ca/en/business-and-development/current-planning-applications.aspx#ZBA-2021-10-36653-Fingal-Line>

### **Township Department Comments**

Comments received from the Township Department's are summarized below:

- Roads Department – no concerns;
- Drainage Department – no concerns;
- Financial Services Department – no concerns; and
- Building Department – no concerns.

### **Agency Comments**

Comments received from the applicable commenting agencies are summarized below.

Lower Thames Valley Conservation Authority, in a letter dated October 6, 2021, noted the following:

- After reviewing our files and mapping, staff determined that the property in question is not subject to the Authority's regulations.
- The lands are not subject to flooding of a general nature and therefore the flood proofing of structures on the property is not required. However, the flood proofing of structures for the purposes of prevention of flood damage from local drainage waters is always recommended.
- Please be advised that portions of the subject property are located in an area with a Highly Vulnerable Aquifer [HVA] and a Significant Groundwater Recharge Area [SGRA] as identified through the Lower Thames Valley Assessment Report in the Thames, Sydenham and Region Source Protection Region. For further

information regarding this matter and how it may affect any proposed development please refer to the Thames, Sydenham and Region Source Protection website at [www.sourcewaterprotection.on.ca](http://www.sourcewaterprotection.on.ca).

No other agency comments have been received at time of writing of this Planning Report.

#### Public Comments

At the time of submission of this report, no comments from the public have been received related to the Zoning By-law Amendment.

#### **Financial Implications:**

None. Application fees were collected in accordance with the Township's Tariff of Fees By-law, as amended time to time.

#### **Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Summary/Conclusion:**

Therefore, it is Planning Staff's opinion that the proposed Zoning By-law Amendment is consistent with the PPS, conforms to the CEOP and conforms to the OP; and recommends that the request for the Zoning By-law Amendment be approved, subject to no concerns being raised through any oral and written submissions being received since the writing of this report and at the public meeting.

Once a Council decision is made, Notice will be sent to those who have requested a copy and/or attended the public meeting.

There will be a 20 day appeal period after the Notice is sent out. Any appeals received by the Township of Southwold will be forwarded to the Ontario Land Tribunal (formerly the Local Planning Appeal Tribunal) for a hearing, in accordance with the *Planning Act*.

**Respectfully submitted by:**

**Bryan Pearce, HBA, CPT, MCIP, RPP  
Planner**

**Approved for submission by:**

**Lisa Higgs  
CAO/Clerk**

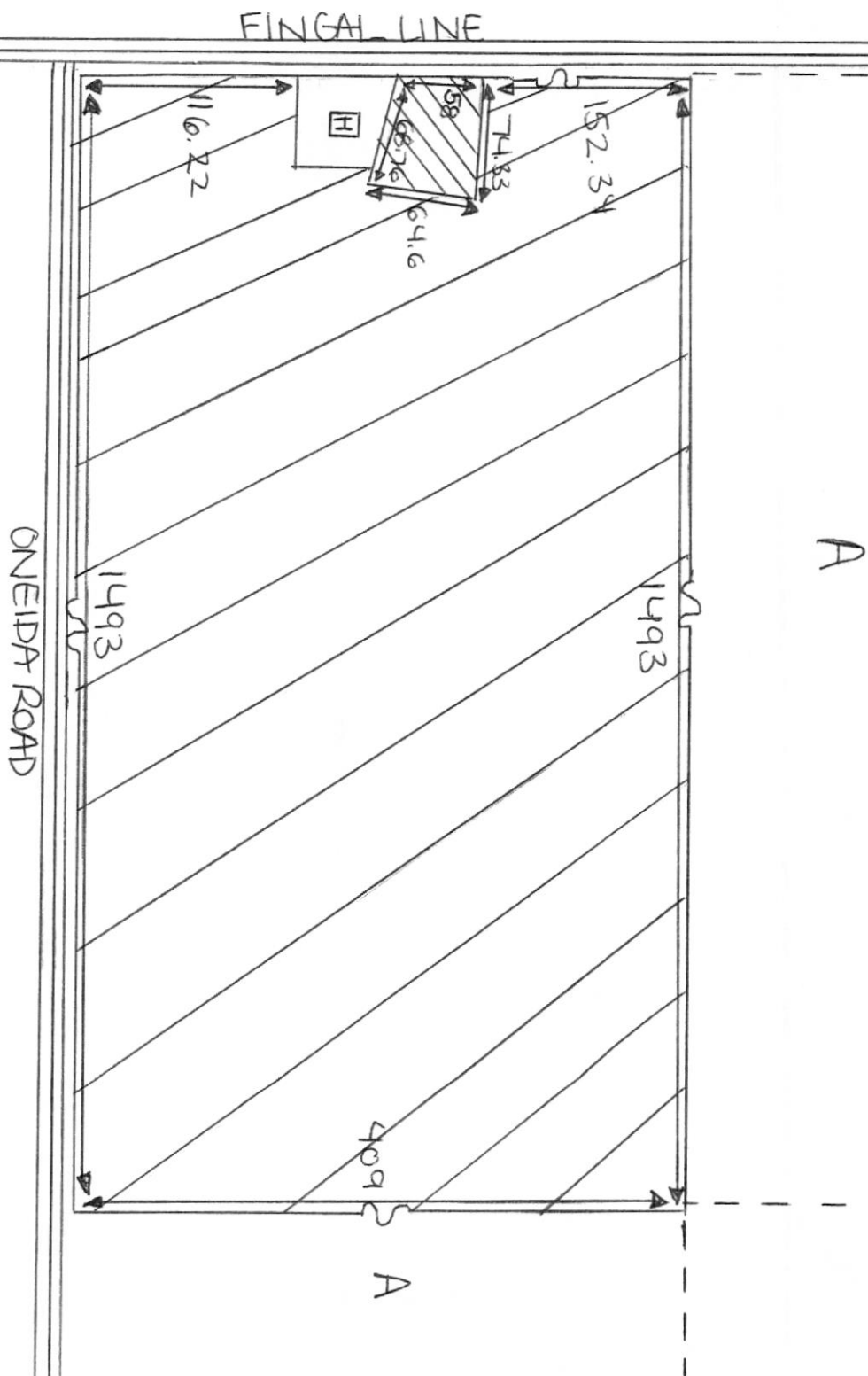
**Appendices:**

1. Appendix One: ZBA 2021-10 Sketch
2. Appendix Two: Draft Zoning By-law Amendment, ZBA 2021-10

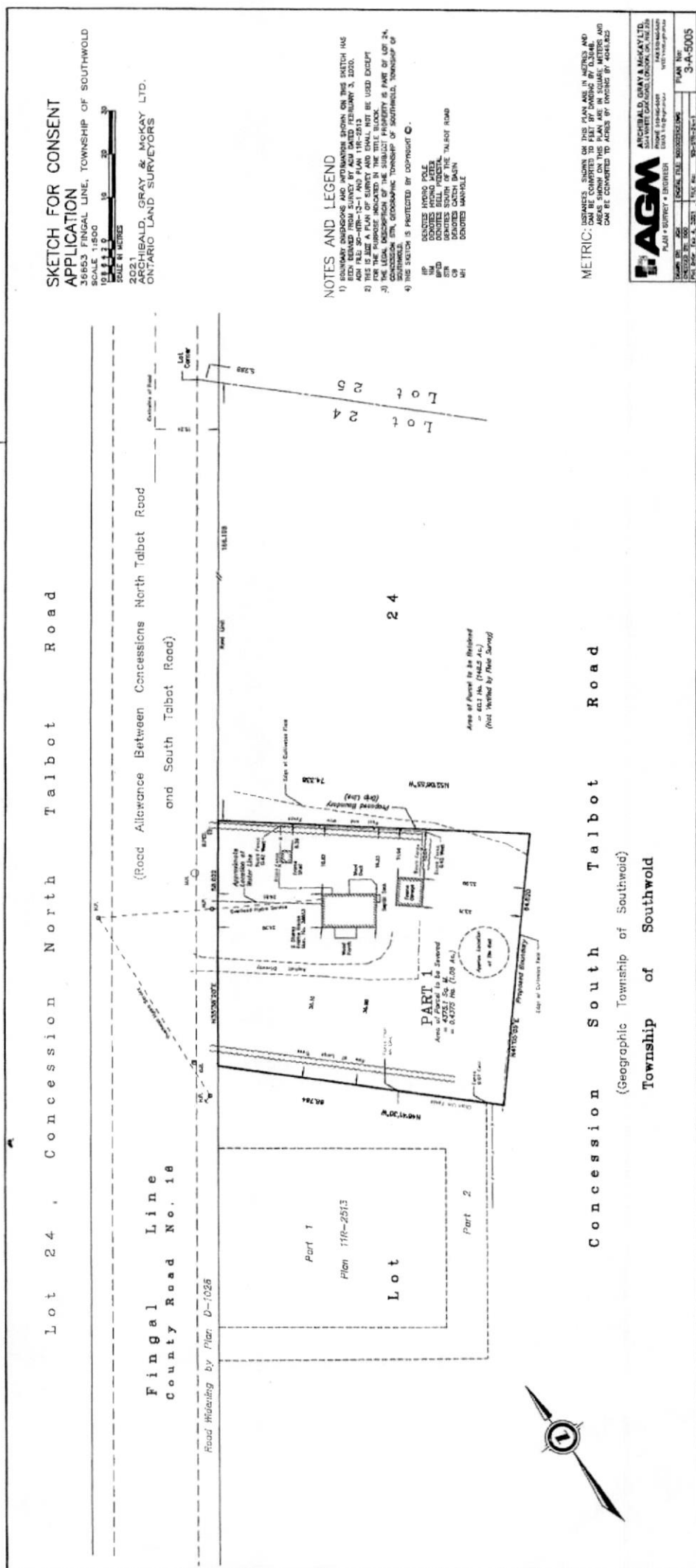
# LEGEND

- severed Portion
- Retained Portion
- H - House
- A - Agriculture

REPORT PLA 2021-35  
APPENDIX ONE:  
ZBA 2021-10 SKETCH



REPORT PLA 2021-16  
APPENDIX ONE:  
SEVERANCE (CONSENT) SKETCHES - E24-21





THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2021-xx

Being a By-law to Amend By-law No. 2011-14

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD  
HEREBY ENACTS AS FOLLOWS:

1. By-Law No. 2011-14, as amended, is further amended by amending Schedule 'A', Map 6, to change the zone symbol applying to lands legally described as Part Lot 24, Concession STRE, as shown on Schedule "A-1", attached hereto and forming part of this By-law, from Agricultural 1 (A1) Zone to Agricultural 3 (A3) Zone.
2. (a) If no notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, this By-law shall thereupon come into force and shall take effect from the date of its final passing.  
  
(b) If notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, the By-law does not come into force until approved by the Ontario Land Tribunal (formerly Local Planning Appeal Tribunal), or as otherwise provided by the Planning Act R.S.O., 1990.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY  
PASSED THIS \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2021.

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs

**FINAL LINE**

**Lands to be  
zoned A3**

**ONEIDA ROAD**

This is Schedule "A" to By-law No. 2021-  
passed on the \_\_\_th day of \_\_\_\_\_ 2021

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

TOWNSHIP OF SOUTHWOLD  
COMPREHENSIVE ZONING BY-LAW 2011-14  
SCHEDULE 'A' MAP 6



0 140 280  
Meters







## TOWNSHIP OF SOUTHWOLD

### Report to Council

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Jeff Carswell, Treasurer

**REPORT NO:** FIN 2021-33

**SUBJECT MATTER: 2021 Auditor Appointment**

---

#### **Recommendation:**

That Council appoint Graham Scott Enns, LLP Chartered Professional Accounts to provide audit services for the 2021 Fiscal Year.

#### **Purpose:**

The purpose of this report is to review the appointment of an Auditor for the 2021 Fiscal Year.

#### **Background:**

In accordance with the Municipal Act, Section 296, the Township is required to appoint an auditor licenced under the Public Accounting Act, 2004 who is responsible for:

- annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit; and
- performing duties required by the municipality or local board.

#### **Comments/Analysis:**

Graham Scott Enns, LLP from St. Thomas has been providing audit services for the Township for many years and has a very good understanding of the Township's programs, services, accounting systems and procedures.

For the following reasons, it would be beneficial to continue with Graham Scott Enns, LLP as auditor for 2021:

- Maintaining consistency with the auditor is preferred as they understand the Township's finances and less time is spent by staff reviewing systems and accounts;
- There has been discussion with the County and Local Municipalities about a joint audit tender, but until most municipalities align for renewal dates, this is difficult. Continuing with annual engagements will permit the Township to participate in this joint tender in the future;
- Based on my review of the 2019 and 2020 audit, Graham Scott Enns provided excellent service with minimal impact on Township staff;

- There are very few auditors that are willing to take on small, municipal audit engagements in the area (based on information from others, typically only 3 auditors submit proposals and in this area Graham Scott Enns tend to be successful with most);
- There is very little time to complete a Request for Proposals and maintain our traditional audit timelines; and
- The costs for audit services is very reasonable based on comparison with our neighbouring municipalities.

**Financial Implications:**

2020 Audit Costs were \$16,485 including net tax. Graham Scott Enns has indicated there would only be an inflationary increase for 2021.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Respectfully Submitted by:**  
**Jeff Carswell, Treasurer**  
**"Submitted electronically"**

**Approved by:**  
**Lisa Higgs, CAO/Clerk**  
**"Approved electronically"**



## TOWNSHIP OF SOUTHWOLD

### Report to Council

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Jeff Carswell, Treasurer

**REPORT NO:** FIN 2021-34

**SUBJECT MATTER: 357/Tax Incentive Adjustment Applications**

---

#### **Recommendation:**

1. That Council approves the total adjustment of taxes for the 2021 tax year resulting from Municipal Act, Sec.357/Tax Incentive Adjustment applications, as presented, in the amount of \$29,140.32.

#### **Purpose:**

The purpose of this report is to seek approval from Council to process, or to deny, Sec.357 adjustments of taxes for the 2021 taxation year as presented.

#### **Background:**

Reductions to assessment can be pursued by any taxpayer under the various provisions of Sec.357 of the Municipal Act and various Tax Incentive Programs. MPAC's role is to provide the municipality with the information it needs to enable municipal Council to determine whether a tax refund, cancellation, reduction or increase is warranted. Approved applications result in tax adjustments according to the amount of the assessment reduction. A municipal Council can decline to approve applications made under this section. A taxpayer then has the option of taking the application further to the Assessment Review Board where all parties can argue their position.

#### **Comments/Analysis:**

The detailed adjustment reports are attached as Appendix "A".

The following chart summarizes the recommended adjustments.

Year	Type	Township	County	Education	Total
2021	Tax Incentive Adjustments	\$11,631.19	\$14,133.49	\$3,375.64	\$29,140.32
	<b>Total</b>	<b>\$11,631.19</b>	<b>\$14,133.49</b>	<b>\$3,375.64</b>	<b>\$29,140.32</b>

Council can take the position of denying any Sec. 357 application. If denied, this report must be deferred and brought back to a future meeting. Notice is to be provided to applicants with adjustments that have been denied, at least 14 days before the meeting date to allow applicants representation during that future meeting.

Section 357(3) of the Assessment Act states that an application must be filed with the Treasurer on or before February 28 of the year following the year in respect of which the application is made. All applications included in this report were made within the regulated deadline.

**Financial Implications:**

County and School Board balances for applications made within legislated deadlines are recoverable from the County and School Boards. The Township portion the tax adjustments are \$11,631.19.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Respectfully Submitted by:**  
**Jeff Carswell, Treasurer**  
**"Submitted electronically"**

**Approved by:**  
**Lisa Higgs, CAO/Clerk**  
**"Approved electronically"**

2021.08.16 8.0 9759  
Run Date: 10/20/21  
Business Date: 10/20/21

09:57AM

Township Of Southwold  
2021 SUPPLEMENTAL BILLING CALCULATIONS

34-24-000-000-00000-0000 TO 34-24-999-999-99999-9999

Page: 1

	Assessment	Total	General	County	No Support	Eng Pub.	Eng Sep.	Fre Pub.	Fre Sep.	Protestant
E TOTAL - E 01/01/21: 000-002-05601	133,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F T 01/01/21: 000-001-08301-0	1,944,900	5,840.00	2,300.56	2,795.52	0.00	743.92	0.00	0.00	0.00	0.00
F T 01/01/21: 000-004-02000-0	616,100	1,849.99	728.77	885.56	0.00	235.66	0.00	0.00	0.00	0.00
F T 01/01/21: 000-004-08000-0	203,400	610.76	240.60	292.36	0.00	77.80	0.00	0.00	0.00	0.00
TOTAL FARMLAND		8,300.75	3,269.93	3,973.44	0.00	1,057.38	0.00	0.00	0.00	0.00

R T 01/01/21: 000-001-08301-0	-1,944,900	-25,132.58	-10,002.48	-12,154.40	0.00	-2,975.70	0.00	0.00	0.00	0.00
R T 01/01/21: 000-002-05601-0	-133,000	-1,718.67	-684.01	-831.17	0.00	-203.49	0.00	0.00	0.00	0.00
R T 01/01/21: 000-004-02000-0	-616,100	-7,961.43	-3,168.56	-3,850.24	0.00	-942.63	0.00	0.00	0.00	0.00
R T 01/01/21: 000-004-08000-0	-203,400	-2,628.39	-1,046.07	-1,271.12	0.00	-311.20	0.00	0.00	0.00	0.00
TOTAL RESIDENTIAL		-37,441.07	-14,901.12	-18,106.93	0.00	-4,433.02	0.00	0.00	0.00	0.00

Category Totals:	-29,140.32	-11,631.19	-14,133.49	0.00	-3,375.64	0.00	0.00	0.00	0.00	0.00
------------------	------------	------------	------------	------	-----------	------	------	------	------	------

Supplemental Billing Total: -29,140.32

Demand Date: 10/20/21

Due: 10/20/21

-29,140.32

Net Adjustments 0.00

Net Billing Amount: -29,140.32

Number of Bills Generated: 4



## **TOWNSHIP OF SOUTHWOLD**

### **Report to Council**

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Jeff Carswell, Treasurer

**REPORT NO:** FIN 2021-35

**SUBJECT MATTER: 2021 Accrual Budget**

---

#### **Recommendation:**

That Council approve the 2021 Accrual Budget as presented for Financial Statement purposes.

#### **Purpose:**

To inform Council of the requirements for full accrual accounting under the PSAB rules and to present Council with a full accrual budget for 2021.

#### **Background:**

One of the requirements under PSAB accounting rules is to provide a budget with full accrual accounting which is presented on the same basis as the financial statements. The full accrual budget includes items such as amortization of tangible capital assets and excludes items such as reserve allocations. Since the 2020 year-end was completed after the 2021 Budget was approved, there are not accurate asset and amortization values to include as part of the 2021 Budget process. The budget previously passed by Council is necessary as the Township must determine the amount required to be raised from taxation to fund the expenditures, capital purchases, debt payments and reserve allocations for the current fiscal year, net of any other revenues the Township may receive.

#### **Comments/Analysis:**

Staff have prepared the 2021 accrual budget which results in a surplus. This surplus is not a cash surplus and is not available for future use. It is important to note that under full accrual accounting, capital grants are recognized as revenues while the cost of capital acquisitions are not recognized as expenses but rather recorded as assets and amortized. The inclusion of capital grants contributes to the surplus under the full accrual budget methodology.

Attached is the 2021 PSAB/Full Accrual Budget. To go from a tax rate budget (or cash budget) to a PSAB full accrual budget there are several steps that must be completed.

1. Remove the capital asset expenditures. Under PSAB, the capital assets are capitalized and amortized rather than expensed.
2. Remove costs in the operating budget that are for tangible capital assets. (Note: We do not have any items to be removed.)

3. Add back any capital projects that are not Township assets. (Note: in previous years we were required to add back the commitment to Port Stanley Arena project.)
4. Add in the amortization expense.
5. Add back the transfer from reserve, reserve funds (use of reserves). Under PSAB, reserves and reserve funds form part of the overall surplus.
6. Remove the transfer to reserve and reserve funds from operating (reserve allocations). Under PSAB, reserves and reserve funds form part of the overall surplus.
7. Add back the change in accrued interest on long term debt. (Note: We do not add back any accrued interest as all long-term liabilities assumed by the municipality are recoverable from user charges, i.e. water debenture charges on tax bills)
8. Remove debt principal, under full accrual accounting repayment of debt principal is paying down a liability but not an expense. (Note: We do not add back any accrued interest as all long-term liabilities assumed by the municipality are recoverable from user charges, i.e. water debenture charges on tax bills)

**Financial Implications:**

None at this time.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Respectfully Submitted by:**  
**Jeff Carswell, Treasurer**  
**"Submitted electronically"**

**Approved by:**

Lisa Higgs, CAO/Clerk  
"Approved electronically"



## 2021 Accrual Budget

Account	2020 Approved Budget	2020 Accrual Budget	2021 Approved Budget	2021 Accrual Budget
<b>General Revenue</b>				
Taxation	(\$3,403,662)	(\$3,403,662)	(\$3,596,265)	(\$3,596,265)
Assessment Growth	(\$60,000)	(\$60,000)	(\$50,000)	(\$50,000)
Payments in Lieu of Taxes	(\$1,102,400)	(\$1,102,400)	(\$1,120,500)	(\$1,120,500)
Grants, Donations, Contributions	(\$2,545,211)	(\$2,545,211)	(\$3,452,070)	(\$3,452,070)
Operating Revenue	(\$1,353,099)	(\$1,353,099)	(\$1,410,581)	(\$1,410,581)
Use of Reserves	(\$2,481,940)		(\$3,282,375)	
<b>Total Revenue</b>	<b>(\$10,946,312)</b>	<b>(\$8,464,372)</b>	<b>(\$12,911,791)</b>	<b>(\$9,629,416)</b>
<b>Operating Expenses</b>				
Council	\$109,050	\$109,050	\$111,600	\$111,600
Administration	\$613,015	\$613,015	\$712,400	\$712,400
Municipal Property	\$93,800	\$93,800	\$82,550	\$82,550
Fire Department	\$497,664	\$497,664	\$583,840	\$583,840
Police	\$615,000	\$615,000	\$644,153	\$644,153
Building	\$148,000	\$148,000	\$153,500	\$153,500
Conservation Authority	\$57,184	\$57,184	\$58,571	\$58,571
By-law, Canine, Livestock	\$30,100	\$30,100	\$29,100	\$29,100
Roads	\$1,830,727	\$1,830,727	\$1,902,150	\$1,902,150
Streetlights	\$35,500	\$35,500	\$37,000	\$37,000
Waste Management	\$398,000	\$398,000	\$409,000	\$409,000
Cemeteries	\$10,630	\$10,630	\$11,400	\$11,400
Keystone	\$84,950	\$84,950	\$71,250	\$71,250
Parks	\$136,175	\$136,175	\$140,450	\$140,450
Planning	\$62,950	\$62,950	\$68,800	\$68,800
Drainage	\$103,236	\$103,236	\$104,582	\$104,582
Other	\$60,000	\$60,000	\$239,528	\$239,528
Amortization	\$0	\$1,295,000	\$0	\$1,300,000
Reserve Allocation	\$1,921,631		\$1,589,500	
Capital	\$4,138,700		\$5,962,417	
<b>Total Expenses</b>	<b>\$10,946,311</b>	<b>\$6,180,980</b>	<b>\$12,911,791</b>	<b>\$6,659,874</b>
<b>Net Operating (Revenue)/Expense</b>	<b>(\$0)</b>	<b>(\$2,283,391)</b>	<b>\$0</b>	<b>(\$2,969,542)</b>



## **TOWNSHIP OF SOUTHWOLD**

### **Report to Council**

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Jeff Carswell, Treasurer

**REPORT NO:** FIN 2021-36

**SUBJECT MATTER: 2022 OMPF**

---

**Recommendation:**

None – For Council Information

**Purpose:**

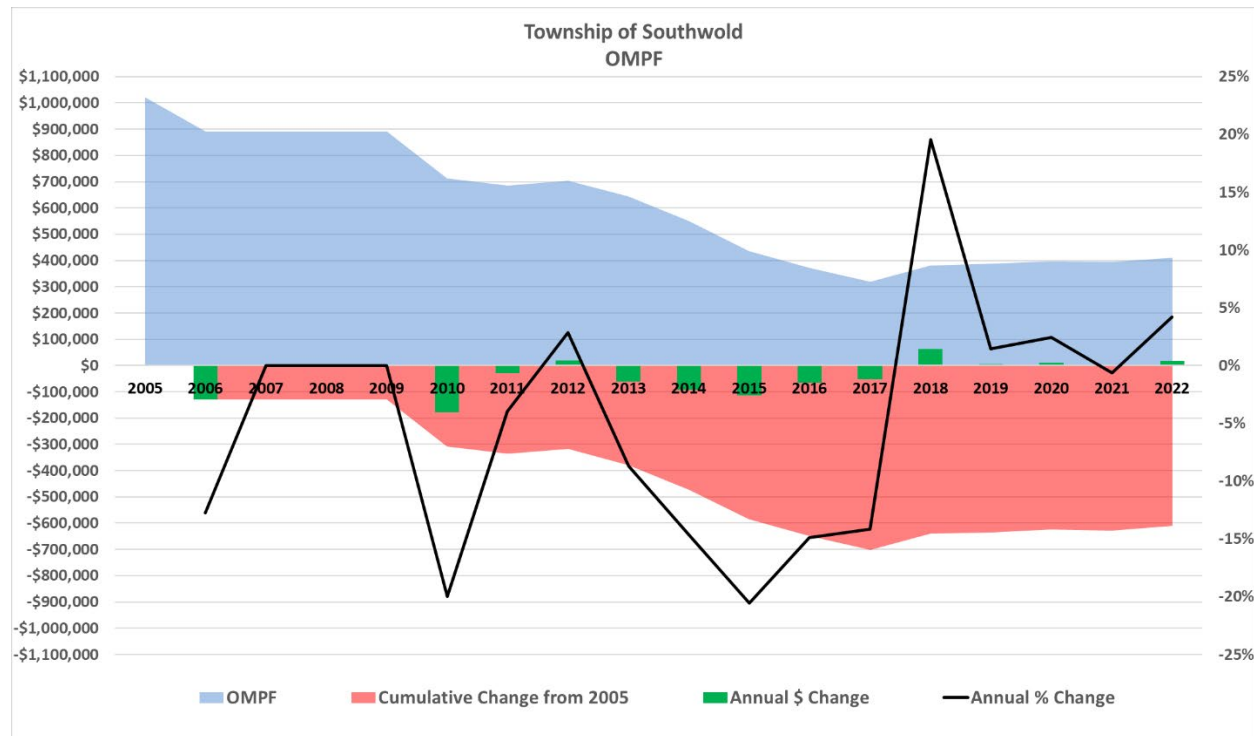
To provide Council with information on the 2022 Ontario Municipal Partnership Fund (OMPF).

**Background:**

The OMPF is the main source of unconditional Provincial funding for municipalities in Ontario. The program has been in existence since 2005 and replaced the Community Reinvestment Fund (CRF). The program has several elements which have evolved over the years to determine the amount of funding a municipality receives under the program. Letters from the Province and details for the 2022 allocation are attached as Appendix "A".

**Comments/Analysis:**

The 2022 OMPF Allocation is \$410,100. This is an increase of \$16,600 or 4.22% from the 2021 allocation of \$393,500. While the OMPF continues to be a significant source of funding for the Township, it has decreased dramatically since 2005 when the allocation was \$1,021,306. The following chart illustrates the change in OMPF since 2005.



Also included with this report is Appendix “B”, which provides the details of the OMPF funding and Key OMPF Data Inputs for Southwold and County of Elgin municipalities for 2022.

Following are the highlights of the Township’s OMPF allocation broken down by grant components.

### 1. Assessment Equalization Grant - \$0

The Assessment Equalization Grant provides funding to single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.

To determine the grant amount, a total assessment differential (i.e., the total municipal assessment below the provincial median per-household threshold of \$303,000) is calculated for each municipality. Single- and lower-tier municipalities receive funding based on the total assessment differential. Funding provided through this grant increases, the further a municipality’s total weighted assessment per household is below the provincial median. Southwold’s per-household weighted average assessment is \$512,154. The assessment calculation includes the landfill Payment-in-Lieu (PIL) weighted as residential assessment. We do not receive any assessment equalization grant.

### 2. Rural Communities Grant - \$374,000

The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities. The Rural Communities Grant provides funding

to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).

Municipalities with an RSCM of 75 per cent or more receive \$131 per household. Southwold's RSCM is 86.4% which results in the maximum allocation of \$131 / household.

The RSCM is not 100% due to a small part of the Township not being considered rural or small community, based on the criteria from Statistics Canada. This would be the areas bordering St. Thomas.

Per-household funding provided through the Rural Communities Grant includes an enhancement for municipalities with the highest levels of farmland (i.e., where farmland represents more than 70 per cent of municipal land area), in recognition of their particular challenges. The Township's Farm Area Measure (FAM) is 84.6%.

Based on the RSCM and FAM, the Township's Rural Communities Grant is:

$$\begin{aligned} \text{Rural Communities Grant} &= \text{HH} \times (\text{RSCM} + \text{FAM}) \\ \$374,000 &= 1,801 \times (\$131.00 + \$76.66) \end{aligned}$$

### **3. Northern and Rural Fiscal Circumstances Grant - \$37,300**

This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances. The Northern and Rural Fiscal Circumstances Grant provides targeted funding to eligible municipalities based on their relative fiscal circumstances, as measured by the Northern and Rural Municipal Fiscal Circumstances Index (MFCI).

The Township has a relatively low MFCI of 2.0. This would indicate relatively positive circumstances. Southwold receives \$20.71 per household for the Northern and Rural Fiscal Circumstances component.

### **4. Transitional Assistance - \$0**

Transitional Assistance is designed to assist municipalities in adjusting to year-over-year funding changes. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation. Southwold does not receive transitional funding assistance.

### **Financial Implications:**

The Township's allocation of \$410,100 will be included in the 2022 Budget in the Other Revenue section.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

**Respectfully Submitted by:**  
**Jeff Carswell, Treasurer**  
**"Submitted electronically"**

**Approved by:**  
**Lisa Higgs, CAO/Clerk**  
**"Approved electronically"**



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400

October 21, 2021

Dear Head of Council:

I am writing to provide details on 2022 funding allocations under the Ontario Municipal Partnership Fund (OMPF). We are announcing allocations today – the earliest they have ever been announced because we know that municipalities need this information as early as possible to support municipal budget planning.

Municipalities have stressed the importance of stability and predictability in these uncertain times. Our government is responding by maintaining both the structure of the OMPF and the program envelope at \$500 million for 2022.

Maintaining the current structure of the OMPF for 2022 means that the grant components and transitional assistance funding guarantees of the program will remain. The program will continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

I am also pleased to confirm that maintaining the program envelope at \$500 million will allow for further support to be targeted to rural farming municipalities. Specifically, rural municipalities with the highest levels of farmland will receive additional funding of up to \$5 per household.

As in prior years, Transitional Assistance will ensure that the 2022 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2021 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2021 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2022 OMPF. This information and other supporting materials are also available online at [fin.gov.on.ca/en/budget/ompf/2022](https://fin.gov.on.ca/en/budget/ompf/2022).

.../cont'd

As you know, the Province has provided significant support to Ontario's municipalities to address the critical public health and economic challenges brought on by the pandemic. This includes almost \$1 billion in financial relief for municipalities in 2021 as well as \$4 billion in joint funding with the federal government through the Safe Restart Agreement in 2020 to support municipal operating and transit pressures.

Our government is committed to supporting municipalities in a way that is sustainable and responsible. Working together, we can achieve remarkable things for Ontario.

Sincerely,

*Original signed by*

Peter Bethlenfalvy  
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing



**2022 Allocation Notice****Township of Southwold**

3424

County of Elgin

**In 2022, the Province is providing the Township of Southwold with \$410,100 in funding through the OMPF, which is the equivalent of \$228 per household.**

<b>A Total 2022 OMPF</b>	<b>\$410,100</b>
--------------------------	------------------

1. Assessment Equalization Grant Component	-
2. Northern Communities Grant Component	-
3. Rural Communities Grant Component	\$374,000
4. Northern and Rural Fiscal Circumstances Grant Component	\$36,100
5. Transitional Assistance	-

**B Key OMPF Data Inputs**

1. Households	1,801
2. Total Weighted Assessment per Household	\$512,154
3. Rural and Small Community Measure (RSCM)	86.4%
4. Farm Area Measure (FAM)	84.6%
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	2.0
6. 2022 Guaranteed Level of Support	85.0%
7. 2021 OMPF	\$393,500

*Note: See line item descriptions on the following page.*

**2022 Allocation Notice****Township of Southwold**

3424

County of Elgin

**2022 OMPF Allocation Notice - Line Item Descriptions**

<b>A</b>	Sum of 2022 OMPF grant components and Transitional Assistance, which are described in the 2022 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at: <a href="https://www.fin.gov.on.ca/en/budget/ompf/2022">https://www.fin.gov.on.ca/en/budget/ompf/2022</a>
<b>A5</b>	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
<b>B1</b>	Based on the 2021 returned roll from the Municipal Property Assessment Corporation (MPAC).
<b>B2</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B3</b>	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2022 OMPF Technical Guide, Appendix A.
<b>B4</b>	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the enclosed Farm Area Measure Insert, and the 2022 OMPF Technical Guide, Appendix B.
<b>B5</b>	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2022 OMPF Technical Guide, Appendix D.
<b>B6</b>	Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.
<b>B7</b>	2021 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

**2022 Transitional Assistance Calculation Insert****Township of Southwold**

3424

County of Elgin

**A 2022 OMPF Transitional Assistance (Line B2 - Line B1, if positive)****n/a**

*As the municipality's 2022 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.*

**B Supporting Details**

<b>1. Sum of 2022 OMPF Grant Components (excluding Transitional Assistance)</b>	<b>\$410,100</b>
---	------------------

<b>2. 2022 Guranteed Support (Line B2a x Line B2b)</b>	<b>\$334,500</b>
--	------------------

a. 2021 OMPF	\$393,500
--------------	-----------

b. 2022 Guranteed Level of Support	85.0%
------------------------------------	-------

*Note: See line item descriptions on the following page.*

**2022 Transitional Assistance Calculation Insert****Township of Southwold**

3424

County of Elgin

**2022 Transitional Assistance Calculation Insert - Line Item Descriptions**

<b>A</b>	Transitional Assistance ensures that in 2022, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2021. The Township of Southwold's 2022 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
<b>B1</b>	Sum of the following 2022 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
<b>B2</b>	Guaranteed amount of funding through the 2022 OMPF.
<b>B2a</b>	2021 OMPF Allocation Notice (Line A).
<b>B2b</b>	Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

## 2022 Northern and Rural Municipal Fiscal Circumstances Index

## Township of Southwold

3424

County of Elgin

**A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)****2.0**

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

**B Northern and Rural MFCI - Indicators**

Primary Indicators	Township of Southwold	Median
1. Weighted Assessment per Household	\$512,154	\$289,000
2. Median Household Income	\$83,942	\$69,000
<b>Secondary Indicators</b>		
3. Average Annual Change in Assessment (New Construction)	-1.2%	1.1%
4. Employment Rate	67.0%	56.0%
5. Ratio of Working Age to Dependent Population	178.3%	170.0%
6. Per cent of Population Above Low-Income Threshold	90.8%	86.0%

*Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.*

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2022 OMPF Technical Guide, as well as in the customized 2022 Northern and Rural MFCI Workbook.

*Note: See line item descriptions on the following page.*

**2022 Northern and Rural Municipal Fiscal Circumstances Index****Township of Southwold**

3424

County of Elgin

**2022 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions**

<b>A</b>	The municipality's 2022 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2022 Northern and Rural MFCI Workbook.
<b>B1</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B2</b>	Statistics Canada's measure of median income for all private households in 2015.
<b>B3</b>	Measures the five-year (2016 - 2021) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
<b>B4</b>	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
<b>B5</b>	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
<b>B6</b>	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

**2022 Farm Area Measure Insert****Township of Southwold**

3424

County of Elgin

**A Farm Area Measure (Line B1 / Line B2)****84.6%**

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land.

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

**B Supporting Details**

1. Farm Land Area	63,069 acres
2. Municipal Land Area	74,561 acres

The Rural Communities Grant includes a funding enhancement for municipalities with a Farm Area Measure of more than 70 per cent, based on a sliding scale. Eligible municipalities receive this funding as part of their Rural Communities Grant allocation. Additional details regarding the calculation of the Farm Area Measure are provided in the 2022 OMPF Technical Guide, as well as in the municipality's customized 2022 OMPF Workbook.

*Note: See line item descriptions on the following page.*



2022 Farm Area Measure Insert

Township of Southwold

3424

County of Elgin

2022 Farm Area Measure Insert - Line Item Descriptions

<b>A</b>	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2022 OMPF Technical Guide, Appendix B.
<b>B1</b>	The number of acres of land for properties in the farm property tax class.
<b>B2</b>	The total number of acres of land in the municipality.

**Staff Report FIN 2021-36 2022 OMPF - Appendix "B"**

**County of Elgin Municipalities - 2022 OMPF Comparison**

	<b>OMPF Components</b>	<b>Southwold</b>	<b>Aylmer</b>	<b>Bayham</b>	<b>Central Elgin</b>	<b>Dutton Dunwich</b>	<b>Malahide</b>	<b>West Elgin</b>	<b>Elgin County</b>
1	Assessment Equalization	\$0	\$653,500	\$152,300				\$822,400	
2	Rural Communities	\$374,000	\$407,200	\$524,000	\$645,000	\$374,500	\$727,000	\$626,800	
3	Northern and Rural Fiscal Circumstances Grant	\$36,100	\$469,400	\$228,800	\$49,000	\$45,600	\$110,200	\$424,200	
4	Phase-in/Transitional Assistance	\$0							\$386,300
	<b>Total OMPF</b>	<b>\$410,100</b>	<b>\$1,530,100</b>	<b>\$905,100</b>	<b>\$694,000</b>	<b>\$420,100</b>	<b>\$837,200</b>	<b>\$1,873,400</b>	<b>\$386,300</b>
	Court Security and Prisoner Transportation Upload benefit	\$0							
	<b>Total OMPF</b>	<b>\$410,100</b>	<b>\$1,530,100</b>	<b>\$905,100</b>	<b>\$694,000</b>	<b>\$420,100</b>	<b>\$837,200</b>	<b>\$1,873,400</b>	<b>\$386,300</b>
	2021 OMPF	\$393,500	\$ 1,495,700	\$ 870,100	\$ 683,900	\$ 414,200	\$ 793,300	\$ 1,920,000	\$ 534,500
	\$ Change in funding from 2020	\$16,600	\$34,400	\$35,000	\$10,100	\$5,900	\$43,900	-\$46,600	-\$148,200
	% Change in Funding from 2020	4.22%	2.30%	4.02%	1.48%	1.42%	5.53%	-2.43%	-27.73%
	<b>Key OMPF Data Inputs</b>								
	Households	1,772	3,108	2,723	5,805	1,688	3,239	2,966	21,330
	Total Weighted Assessment per Household	516,084	\$230,504	\$283,721	\$326,190	\$309,269	\$384,083	\$207,395	\$304,586
	Rural and Small Community Measure	86.40%	100.00%	100.00%	55.10%	100.00%	100.00%	100.00%	87.50%
	Farm Area Measure	84.00%	n/a	81.70%	80.20%	87.30%	87.80%	85.30%	n/a
	Northern and Rural Municipal Fiscal Circumstances Index	2.1	7.4	5.8	1.4	2.7	3.4	7.2	n/a
	Guaranteed Level of Support	85.10%	96.00%	92.00%	85.00%	85.70%	86.80%	95.50%	85.00%
	Enhancement Based on PY OMPF Compared to Own Source R	0	0	0		0	0	0	
	2021 OMPF	\$386,600	\$ 1,495,700	\$ 906,000	\$ 683,900	\$ 414,200	\$ 793,300	\$ 1,920,000	\$ 454,400

- 1 The Assessment Equalization Grant provides funding to single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.
- 2 The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities. The Rural Communities Grant provides funding to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).
- 3 This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances.
- 4 Transitional Assistance is designed to assist municipalities in adjusting to year-over-year funding changes. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation.



## TOWNSHIP OF SOUTHWOLD

### Report to Council

**MEETING DATE:** October 25, 2021

**PREPARED BY:** Lisa Higgs, CAO/Clerk

**REPORT NO:** CAO 2021-62

**SUBJECT MATTER: Municipal Approval of Optimist Club of Fingal and Shedden Annual Santa Claus Parade**

---

#### **Recommendation(s):**

THAT Council grant permission to the Fingal-Shedden & District Optimist Club to organize the Annual Santa Claus parade in Fingal.

#### **Purpose:**

The purpose of this report is to provide Council with sufficient information to permit the Fingal-Shedden & District Optimist Club to organize the Annual Santa Claus parade in Fingal.

#### **Background:**

On October 10, 2021, staff and Council received correspondence from Steve Garvin, Chair of the Santa Claus Parade Committee of the Optimist Club of Fingal-Shedden & District. Mr. Garvin indicated that the proposed date is on Sunday December 5<sup>th</sup>, 2021, beginning at 2:00 pm. Mr. Garvin indicated that their planned route begins with all floats and marching entries forming at the Southwold Township office parking lot and on the side of the road along Fingal Line at the west end of the village. The parade proceeds east on Fingal Line through the main village intersection at Union Road and turns north at Lanark Street to Fowler Street, west on Fowler Street and again crosses Union Road onto Church Street, and ends back at the Southwold Township office parking lot.

We will request assistance from the OPP Detachment to handle overall traffic and crowd control. Since the Optimist Club has their own traffic barricades, they will not need any from the Township. With the help of club members, they will be stopping traffic along Fingal Line at the east end of the village at Centre Street, at the west end of the village at Church Street, at the intersection of Union Road and Fingal Line, and at the intersection of Union Road and Lanark Street.

The total length of time that the roadways will be blocked to traffic will be from 2:00p.m. to approximately 3:00p.m. Along with their proposed route, Mr. Garvin also included a COVID-19 Safety Plan. The full communication from the Club is attached as Schedule A.

**Comment:**

In conversation with Mr. Garvin, Township staff worked with him to update and form a COVID-19 safety plan on the template provided by the Southwestern Public Health Unit. As indicated in the attached plan (Schedule 'B'), the Club has a plan for masking, social distancing, hand washing, communication and signage, screening, cleaning & disinfection, and flow of traffic. Staff has forwarded to Public Health inspectors for their review and feedback, but at the time of writing the report, have not received any feedback.

According to Step 3 of the Roadmap to Reopening, O.Reg 364/20, s. 28.1 states that (1) Fairs, rural exhibitions, festivals and similar events may open if they comply with the following conditions:

3. The number of members of the public at any particular outdoor attraction within the facility at any one time must not exceed 75 per cent capacity, as determined in accordance with subsection 3 (2) of Schedule 1.

This section states that:

3(2) For the purposes of this Order, the maximum number of members of the public permitted in a business or facility that is operating in an outdoor setting at 75 per cent capacity is determined by taking the total square metres of area accessible to the public, dividing that number by 1.33, and rounding the result down to the nearest whole number.

Staff have completed the calculation as per S.3.2 and can confirm that there is adequate capacity for the parade to accommodate the proposed number of attendees, in compliance with the regulation.

**Financial Implications:**

None.

**Strategic Plan Goals:**

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☒ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:  
Lisa Higgs, CAO/Clerk  
"Submitted electronically"

**Optimist Club of Fingal-Shedden & District  
Annual Santa Claus Parade**

PO Box 136  
Shedden, On, N0L 2E0  
[sgarvin@rogers.com](mailto:sgarvin@rogers.com)

Oct 10, 2021

Township of Southwold  
35663 Fingal Line  
Fingal, ON N0L 1K0

To Whom It May Concern:

I am writing on behalf of the **Optimist Club of Fingal-Shedden & District** to request permission of the Southwold Council to hold our annual Santa Claus Parade in the Village of Fingal on **Sunday, December 5th, 2021, beginning at 2:00 p.m.**

We believe that the annual Optimist Santa Claus Parade should go ahead this year. Our community needs to have a return to normalcy, and this outdoor event is a great way for people to safely have a fun family day outside. While respecting the need for covid protocols, we feel this event can be accomplished with maximum community safety.

Our planned route begins with all floats and marching entries forming at the Southwold Township office parking lot and on the side of the road along Fingal Line at the west end of the village. The parade proceeds east on Fingal Line through the main village intersection at Union Road and turns north at Lanark Street to Fowler Street, west on Fowler Street and again crosses Union Road onto Church Street, and ends back at the Southwold Township office parking lot.

We will request assistance from the OPP Detachment to handle overall traffic and crowd control. Since the Optimist Club has their own traffic barricades, we will not need any from the township. With the help of our club members, we will be stopping traffic along Fingal Line at the east end of the village at Centre Street, at the west end of the village at Church Street, at the intersection of Union Road and Fingal Line, and at the intersection of Union Road and Lanark Street.

The total length of time that the roadways will be blocked to traffic will be from 2:00p.m. to approximately 3:00p.m.

Your permission to allow us to go ahead with the parade would be greatly appreciated.

## **Covid concerns**

### **Participants**

We will ask all participating entries to be mindful of approved covid protocols for outdoor events. Floats and flatbed trucks may have minimal people on them. Any people on floats must be masked and maintain a 6 foot distance between themselves. We will ask participants to supply seating on any floats to ensure distances are respected. Children under 12 on floats must wear masks at all times.

Trucks, cars, etc can have up to two people inside the cabs assuming they are in the same family. If not in the same family, then only one person per cab or car.

Any walking entries will be required to maintain 6 foot spacing for their members. This should be fairly easy to do in our parade.

All participants will be required to sign in with an Optimist member when marshalling. We will collect the participant's names and contact information in case of any contact tracing requirements later on. **We will ask that all adult participants show proof of double vaccination status in order to be part of the parade.**

Distribution of candy or other items by participants to spectators will be strictly forbidden. This has been allowed in the past, but is not acceptable under current covid rules.

The Randy Dawdy band has agreed that they can maintain spacing on their float and still play the music we need.

The Fire Department collects food donations and places them on a separate flatbed truck during the parade. We will ask them to wear masks or shields at all times and use gloves. They will be responsible to distribute the food collected when it is safe to do so.

### **Spectators**

We believe the format of our parade allows for proper spacing of spectators without the need for defined borders. Spectators will be asked to maintain a 6 foot spacing between family groups.

All members of the public are now aware of covid protocols in their daily lives. Spectators will be reminded before and during the parade to maintain proper distances, and wear masks when contacting non-family members. Our advertising before the parade will emphasize the need for proper spacing and mask requirements at the parade. The MC during the parade will be reminding spectators also. We will ask that masks be worn by all spectators during the actual parade itself.

### **Organizers**

All Optimist members and helpers will be required to show proof of double vaccination status before being allowed to assist at the parade, and contact information will be gathered. Masks will be worn at all times during marshalling and the parade itself. The exception may be the MC when talking into the microphone. At any such times the MC will maintain a minimum 6 foot space from any other persons.

### **Santa Claus**

Santa Claus will again be part of our parade. He will remain on his own float, and will follow the same rules as any other participant. He will not need to wear a mask when on his float, but will be required to wear one when getting ready or leaving the parade.

In the past, we have had Santa stay after the parade and have kids come and see him at the church. This year, we can have Santa sit at the church as usual, but kids will be required to stay



with their parents at a 6 foot distance from Santa. The line of kids waiting to see Santa will be maintained with 6 foot intervals between family groups, and the Optimist members will maintain the lines and spacing. All members of the public are now familiar with this requirement at every store they visit, so we do not expect any difficulties maintaining this spacing. Masks will be required for all members of the public at this time, except for kids actually speaking to Santa.

Thank you for your consideration of this outdoor event. We believe that we can once again bring Santa to the kids in our area in a safe and fun way for everyone.

I can be contacted at the above email address or at 519-764-2436 to confirm your approval.

Yours sincerely,

Steve Garvin – 519-764-2436  
Chair – Santa Claus Parade Committee  
Optimist Club of Fingal-Shedden & District



**St. Thomas Site**  
 Administrative Office  
 1230 Talbot Street  
 St. Thomas, ON  
 N5P 1G9

**Woodstock Site**  
 410 Buller Street  
 Woodstock, ON  
 N4S 4N2

## Special Events Notification Form During COVID-19

This form is for events including but not limited to craft shows, conferences, fundraisers, food shows and livestock shows to support planning of the event and to guide you on infection control practices during COVID-19. Please complete and submit this form to Southwestern Public Health prior to your event. The area public health inspector will work closely with you to ensure that you are demonstrating all precautions necessary to prevent COVID-19 transmission during the event.

**Name of Event** Optimist Club of Fingal-Shedden & District Annual Santa Claus Parade

**Date(s) of Event** Sunday December 5<sup>th</sup>, 2021

**Contact (name and phone number)** Lisa Higgs 519-769-2010 or 519-671-0385

**Location** Fingal, ON

<b>Type of event:</b> (i.e. food, trade, craft, etc.)	Santa Claus Parade
<b>Location of event:</b>	<input type="checkbox"/> Indoors      x Outdoors
<b>Is your event taking place on private/residential property?</b>	<input type="checkbox"/> Yes      x No
<b>The number of people attending the event:</b>	Spectators 500 -1000 Participants 100
<b>Will you be preparing, serving, or selling food at the event?</b> (including pre-packaged items)	<input type="checkbox"/> Yes      x No <i>* If yes, please visit our Special Events webpage and complete the additional appropriate forms at:</i> <a href="https://www.swpublichealth.ca/your-environment/environmental-health/food-safety/special-events">https://www.swpublichealth.ca/your-environment/environmental-health/food-safety/special-events</a>
<b>Is your event taking place in a facility that is inspected by a public health inspector?</b>	<input type="checkbox"/> Yes      x No - OUTDOORS <input type="checkbox"/> Unknown
<b>What COVID-19 precautions do you plan to have in place for your event?</b>	Face Coverings:      x Yes <input type="checkbox"/> No

<p>(links to guidance documents at the bottom of this form)</p>	<p><b>Physical Distancing:</b> Everyone who will be riding on the floats must be masked and maintain 6ft distance from others on the float Truck, car, etc participants can have up to 2 people in the vehicle provided they are from the same household. Only one if not from the same household. Any walkers must maintain a 6ft distance from other participants.</p> <p><b>Flow of Traffic:</b> Optimist Club members, will be stopping traffic along Fingal Line at the east end of the village at Centre Street, at the west end of the village at Church Street, at the intersection of Union Road and Fingal Line, and at the intersection of Union Road and Lanark Street. OPP will also assist with the flow of traffic</p> <p><b>Screening:</b>All participants will be required to register with Optimist Club for marshalling. Participants name and contact information will be collected for contact tracing. All person's over 12 will be required to provide proof of double vaccination. As a part of marshalling, participants will answer Covid-19 screening questions.</p> <p><b>Cleaning and Disinfection:</b>The registration area will be cleaned and disinfected after each registration</p> <p><b>Communication/Signage:</b>Signs will be posted on the floats, vehicles, registration area and along the parade route recommending hand washing, masking, and social distancing.</p> <p>Other:</p>
<p><b>Will washrooms be available to people attending the event?</b></p>	<p><input type="checkbox"/> Yes                      x No</p>
<p><b>Number of handwashing/hand sanitizer stations on site</b></p>	<p>1 per float/vehicle</p>

<p><b>What cleaning/disinfecting products will you use to clean/disinfect high-touch surfaces?</b></p>	<p><u>Cleaning Products</u></p> <p>x Household Cleaner</p> <p><input type="checkbox"/> Detergent and warm water</p> <p><input type="checkbox"/> Other: _____ (Please specify)</p>	<p><u>Disinfecting Products</u></p> <p>x Bleach and Water</p> <p><input type="checkbox"/> Quaternary Ammonium</p> <p><input type="checkbox"/> Other: _____ (Please specify)</p>
--	---	---

**\*Please include a site plan of your event on the next page**

**Additional Reference:**

- [General COVID-19 Information](#)
- [Workplaces and Employers Webpage](#)
- [Guidance for Events During COVID-19](#)
- [Event Checklist](#)

**Site Plan:**

Copy of Parade Route is attached

**Inspector's Notes:**

---



---

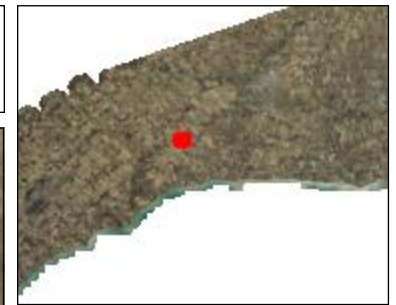


---




---

Please send the completed form to [environmentalhealth@swpublichealth.ca](mailto:environmentalhealth@swpublichealth.ca)



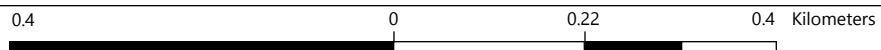
### Legend

-  Boundary
-  Elgin Road Network
-  Elgin Road Network
-  Elgin Road Network
-  Lagoons
-  World Imagery

1: 8,815



## Notes



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



October 12, 2021

## In This Issue

- [Council Observes Moment of Silence for Bud Marr](#)
- [Elgin Middlesex Regional Fire School Update](#)
- [Elgin St. Thomas Response to COVID-19 Survey](#)
- [Have Your Say on Elgin's Engagement Site](#)

## Contact Us

519-631-1460  
[kthompson@elgin.ca](mailto:kthompson@elgin.ca)  
[www.elgincounty.ca](http://www.elgincounty.ca)

### Council Observes Moment of Silence for Bud Marr

Elgin County Council observed a moment of silence to mark the passing of former Warden Bud Marr. He served on County Council for 8 years from 1981 to 1988 as both Deputy Reeve and Reeve of the Township of Southwold and was Elgin County Warden in 1983 and 1984.



This photograph was published in the Rodney Mercury on December 22, 1983, with the caption: "Southwold Deputy-Reeve Bud Marr received Elgin's wardenship for a second time unchallenged last Wednesday. Former Warden Larry Shaw had the honour of placing the "chain" of office around the warden's neck in the ceremony which followed the "election." Mr. Shaw was the former Reeve of Yarmouth." Photograph is from the Harley Lashbrook Collection.



Photograph showing Elgin County Library summer project students Anne Williams and Susan Storms, with Elgin County Warden Bud Marr, 1984. Photograph is from the Elgin County Library Collection.



The Programme Committee for the Olympic Torch Relay held for the 1988 Calgary Winter Games in December 1987. From left to right: Bud Marr, Hugh Orchard, Jean Palmer, Melba Marr, and Len Lynch. Photograph is from the Shedden Women's Institute Tweedsmuir History, Volume 2, Book 2.

---

## Elgin-Middlesex Regional Fire School Update

Elgin County has to-date executed a Fire Training Officer Cost Sharing Agreement with six (6) of Elgin's Local Municipal Partners (LMPs) for the delivery of Fire Training Services including, but not limited to, development, coordination, and delivery of all mandatory National Fire Protection Association (NFPA) / Provincial training.

In May, after the closure of the Ontario Fire College in Gravenhurst, The County of Elgin was designated as a Regional Fire Training Centre by the provincial government. The main focus is the training of Elgin firefighters but courses are open to neighbouring municipalities including Middlesex County.

Year-to-date, the Elgin-Middlesex Regional Fire School has offered five (5) NFPA compliant courses and certification exams with an additional five (5) scheduled for the balance of 2021. A full slate of courses are planned for 2021. The School operates on a cost recovery basis for fire departments within Elgin County and significant savings have been realized since its inception.

More details about courses offered and costs associated can be found in the October 12, 2021 Elgin County Council Agenda Package.

---

## Elgin-St. Thomas Response to COVID-19 Survey

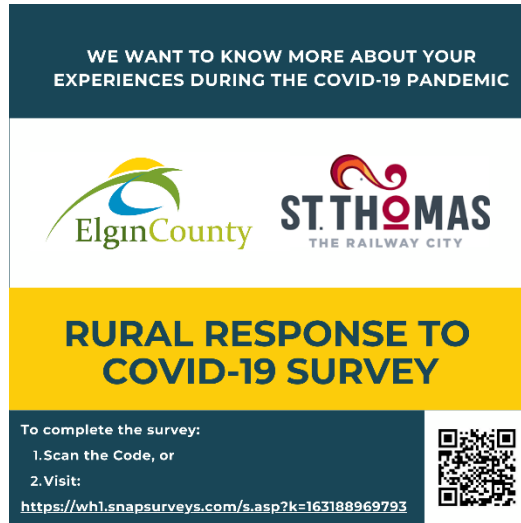
The County of Elgin is working with the City of St. Thomas, Southwestern Public Health and the University of Guelph to study how the pandemic has changed life for residents, including their health, well-being, social life, finances and day-to-day living.

This information will be collected through a 20-minute Elgin St. Thomas Response to COVID-19 Survey, which is available online now until October 29, 2021 at <https://wh1.snapsurveys.com/s.asp?k=163188969793>. Paper copies with prepaid return postage have also been mailed to Elgin County and St. Thomas households.

The study is part of a University of Guelph research project on how the COVID-19 pandemic has impacted rural and small urban communities across Ontario. Elgin County and St. Thomas municipal and community partners will receive study results and data for use in program planning and COVID-19 recovery initiatives, particularly those that relate to housing,



mental health and addictions support, and income and food security.



---

## Have Your Say on Elgin's Engagement Site

Visit Elgin County's engagement site [www.engageelgin.ca](http://www.engageelgin.ca) to provide valuable feedback on a number of ongoing projects including the Transportation Master Plan and the Official Plan Review.

Elgin is currently [seeking feedback](#) regarding driver, pedestrian and cyclist experiences with roundabout intersections through the Transportation Master Plan.

The County is also seeking feedback regarding the draft Elgin Natural Heritage Systems Study and Source Water Protection. A discussion paper on this topic, related attachments and an interactive map are available [here](#).

---

The complete October 12, 2021 County Council Agenda package can be found [here](#).

---

**From:** ca.office (MECP) <ca.office@ontario.ca>

**Sent:** October 7, 2021 4:01 PM

**To:** ca.office (MECP) <ca.office@ontario.ca>

**Subject:** Regulations under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks

**Ministry of the Environment,  
Conservation and Parks**

Conservation and Source  
Protection Branch

14<sup>th</sup> Floor

40 St. Clair Ave. West

Toronto ON M4V 1M2

**Ministère de l'Environnement, de la  
Protection de la nature et des Parcs**

Direction de la protection de la nature  
et des sources

14<sup>e</sup> étage

40, avenue St. Clair Ouest

Toronto (Ontario) M4V 1M2



Good afternoon:

As part of Ontario's efforts to implement amendments to the *Conservation Authorities Act* made in 2019/2020 to ensure that conservation authorities focus and deliver on their mandates of protecting people and property from flooding and other natural hazards, and conserving natural resources, three (3) new regulations have been made under the

### *Conservation Authorities Act:*

- Ontario Regulation 686/21: Mandatory Programs and Services. This regulation prescribes the mandatory programs and services conservation authorities would be required to provide, including core watershed-based resource management strategies.
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act. This regulation requires each authority to have a 'transition plan' that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy, among other things. It also establishes the transition period to enter into those agreements.
- Ontario Regulation 688/21: Rules of Conduct in Conservation Areas. This regulation consolidates the current individual conservation authority 'Conservation Area' regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation that regulates the public use of authority owned land.

The new regulations will focus conservation authorities on their core mandate by prescribing mandatory programs and services they must provide, giving municipalities greater control over which conservation authority non-mandatory programs and services they will fund, and will consolidate "conservation areas" regulations. A decision notice is available on the Environmental Registry of Ontario ([notice number 019-2986](#)).

The regulations reflect extensive comments received on the regulatory proposals posted on the Environmental Registry of Ontario for 45 days from May 13, 2021 until June 27, 2021. We received 444 submissions from municipalities, conservation authorities, Indigenous communities and organizations, environmental non-government organizations, community groups, industry, agricultural sector, and individuals. We also held 3 webinars with ministry staff in which over 500 people attended. All the feedback received during the consultation period was considered, and the final regulations were modified based on this feedback as follows:

- We extended the timeline that conservation authorities must complete the transition to the new funding framework to January 1, 2024.
- We clarified the requirements for municipal involvement in the preparation of the inventory of programs and services.
- We added the requirement for conservation authorities to provide costing information (e.g. total costs for the last 5 years) to deliver all mandatory and non-mandatory programs and services.
- We included low-maintenance passive recreation like trails, day use parks and picnicking areas in the list of mandatory programs and services.
- We provided an extended timeline for specific deliverables (i.e. core watershed-based resource management strategy) under the mandatory programs and services regulation (i.e. to be completed on or before December 31, 2024).
- We removed the requirement for conservation authorities to have community advisory boards (they will continue to be optional for conservation authorities). For clarity, conservation authorities will still have the opportunity for an agriculture representative to be appointed by the Minister.

These regulations will improve conservation and land management efforts, strengthen Ontario's resilience to climate change, ensure continued access to safe drinking water, protect people and property from extreme weather events like flooding, drought, and erosion, and most importantly protect the environment.

Thank you again for your input. You can reach the ministry at [ca.office@ontario.ca](mailto:ca.office@ontario.ca) if you have any questions. The Ministry will also be organizing webinars to answer technical questions in October. I look forward to continuing to work with you to ensure conservation authorities are in the best position to deliver on their core mandate.

Sincerely,

Kirsten Corrigan  
Director, Conservation and Source Protection Branch



Oct 2, 2021

To Southwold Township Council,

This is a good time to thank our mayor and council for all the work they do for Southwold residents.

On another matter, we would like the township to remove the road allowance between:

Southwold Range 1 NLR PT Lots 11 & 12

RP 11 R 6540 Parts 11 & 12 55.51 acres

and

Southwold Range 1 SLR NPT

Lot 12 RP 11 6540 Part 15 22.22 acres.

It is definitely not feasible to ever build a road there.

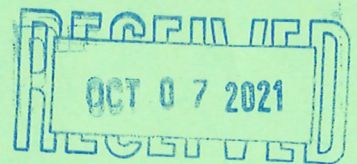
Thank you for your co-operation.

Glenn & Colleen Rodgers

36435 Lake Line, R. R. 1

Port Stanley ON

N5L1J1





## **THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD**

### **BY-LAW NO. 2021-59**

#### **Being a By-Law to amend By-law No. 2013-30, the Canine Control By-law, by amending provisions related to dog tags and updating various other provisions.**

**WHEREAS** the Council of the Township of Southwold has reviewed the requirements for affixing a Township tag to all dogs;

**AND WHEREAS** it has been determined that an identifying tag must be affixed to all dogs, but the Township will not continue with the sale, provision and tracking of Township issued tags;

**AND WHEREAS** By-law No. 2013-30 must be amended to reflect the changes to the dog tagging requirements;

**AND WHEREAS** there are several housekeeping amendments required for By-law No. 2013-30;

#### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:**

1. That By-law No. 2013-30 be amended by:
  - a. Deleting "Humane Society of Ontario" from Section 1.12 and substituting therefor "Ontario SPCA and Humane Society".
  - b. Deleting "Ontario Society for the Prevention of Cruelty to Animals" from the heading and first paragraph of Section 2.2 and substituting therefor "Ontario SPCA and Humane Society"
  - c. Deleting Sections 4.1, 4.2, 4.3, 4.4, 4.5, 4.6a, 4.6c, 4.6d, 4.6f and 4.6g.
  - d. Deleting Section 4.6b and substituting the following therefor:

**4.6b Tag – affixed securely to dog at all times**

The owner of a dog shall ensure an identification tag is always securely affixed on the dog. The identification tag must include a phone number for the owner of the dog and must be of sufficient size and contrast to be easily read. Other information about the dog and owner may also be included on the tag.

- e. Add the word "Kennel" following "without a" and before "licence" to Section 5.2.
- f. Add the word "Kennel" following "obtain a" and before "licence" to Section 5.3.
- g. Deleting Section 5.7 and substituting the following therefor:

5.7 All kennels may be subject to inspection by the Animal Control Officer and/or the Ontario SPCA and Humane Society, Police Officer or any such other person as may be appointed by Council. If determined by the inspector that the kennel does not comply with this by-law or any other regulation for operation of a kennel, the kennel licence may be revoked. The owner of the kennel shall have a right to appeal to Council the kennel licence revocation.
- h. Deleting Sections 6.1 and 6.2
- i. Deleting "as well as proof of payment for a current dog licence" from Section 6.3.
- j. Deleting "to return a dog found running at large to the owner's habitual residence if known" from Paragraph two of Section 7.1.
- k. Adding the word "(3)" following "shall be three" and before "days" to Section 7.8.

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND  
FINALLY PASSED THIS 25<sup>TH</sup> DAY OF OCTOBER, 2021.**

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs





THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2021-63

Being a By-law to Amend By-law No. 2011-14

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD  
HEREBY ENACTS AS FOLLOWS:

1. By-Law No. 2011-14, as amended, is further amended by amending Schedule 'A', Map 6, to change the zone symbol applying to lands legally described as West Part Lot 22, Concession STRE, as shown on Schedule "A-1", attached hereto and forming part of this By-law, from Agricultural 1 (A1) Zone to Agricultural 1 Special Provision 61 (A1-61) Zone and Agricultural 3 (A3) Zone.
2. Subsection 5.4 Special Provisions of the By-law is amended by adding the following new Clause as 5.4(bj):

"(bj) A1-61 As Shown on Schedule A, Map 6

(i) Regulation

- Maximum Lot Area 11,900 square metres (2.94 acres).
- Minimum Lot Frontage 14 metres (46 feet)."

3. (a) If no notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, this By-law shall thereupon come into force and shall take effect from the date of its final passing.
- (b) If notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, the By-law does not come into force until approved by the Ontario Land

Tribunal (formerly Local Planning Appeal Tribunal), or as otherwise provided by the Planning Act R.S.O., 1990.

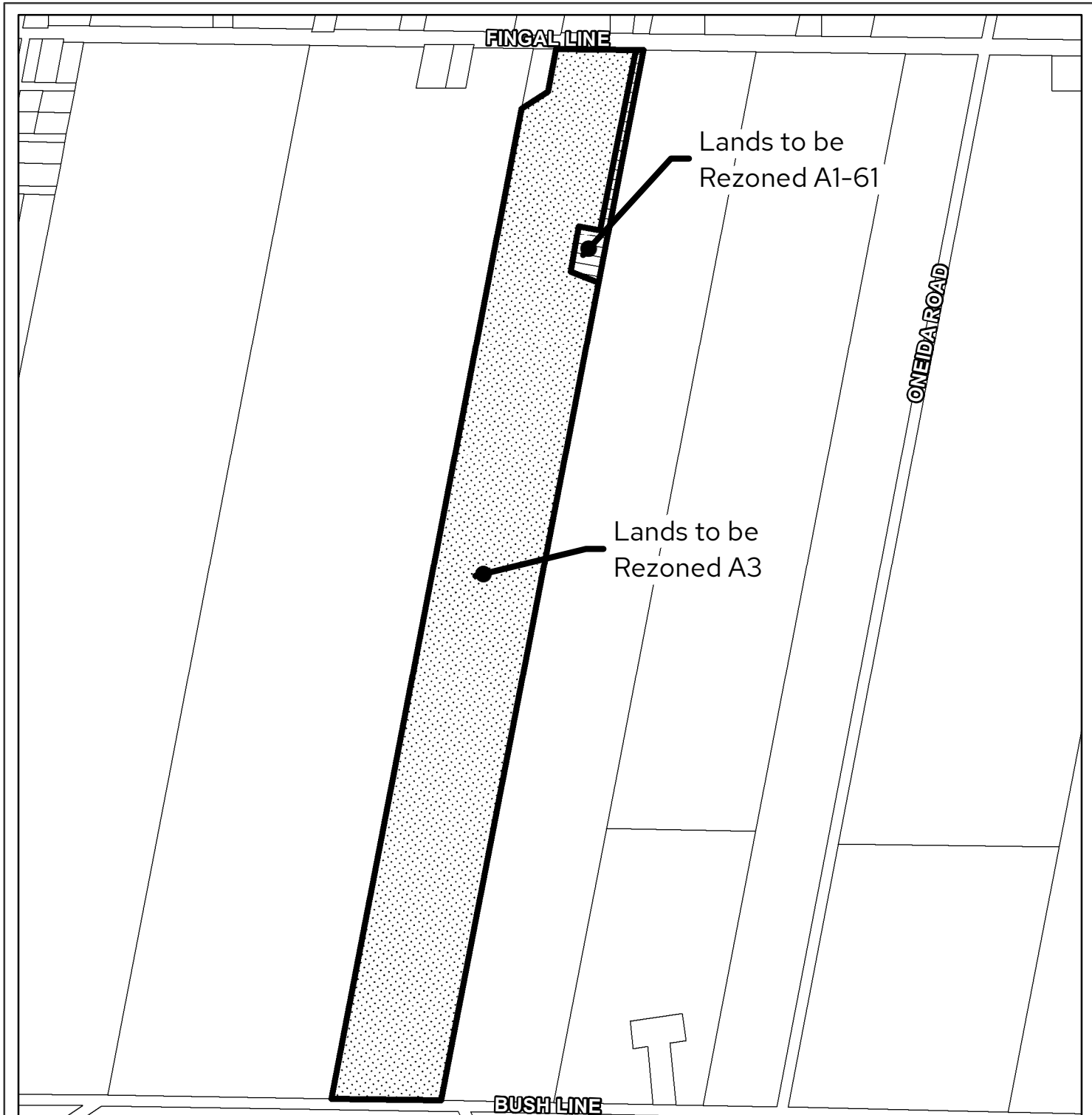
**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS 25<sup>th</sup> day of October, 2021.**

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs



This is Schedule "A" to By-law No. 2021-63  
passed on the 25th day of October, 2021

\_\_\_\_\_ MAYOR                      \_\_\_\_\_ CLERK



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2021-64

Being a By-law to Amend By-law No. 2011-14

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD  
HEREBY ENACTS AS FOLLOWS:

1. By-Law No. 2011-14, as amended, is further amended by amending Schedule 'A', Map 6, to change the zone symbol applying to lands legally described as Part Lot 24, Concession STRE, as shown on Schedule "A-1", attached hereto and forming part of this By-law, from Agricultural 1 (A1) Zone to Agricultural 3 (A3) Zone.
2. (a) If no notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, this By-law shall thereupon come into force and shall take effect from the date of its final passing.  
  
(b) If notice of appeal to this By-law is filed with the Clerk of the Corporation of the Township of Southwold within the time prescribed by the regulations, the By-law does not come into force until approved by the Ontario Land Tribunal (formerly Local Planning Appeal Tribunal), or as otherwise provided by the Planning Act R.S.O., 1990.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY  
PASSED THIS 25<sup>th</sup> day of October 2021.

---

Mayor  
Grant Jones

---

CAO/Clerk  
Lisa Higgs

FINGAL LINE

Lands to be  
zoned A3

ONEIDA ROAD

This is Schedule "A" to By-law No. 2021-64  
passed on the 25th day of October, 2021

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

TOWNSHIP OF SOUTHWOLD  
COMPREHENSIVE ZONING BY-LAW 2011-14  
SCHEDULE 'A' MAP 6



0 140 280  
Meters



**Ministry of Northern Development,  
Mines, Natural Resources and  
Forestry**

Policy Division

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, Suite 400  
Sault Ste. Marie, ON P6A 6V5

**Ministère du Développement du Nord, des  
Mines, des Richesses naturelles et des  
Forêts**

Division de la politique

Bureau du directeur  
Direction des politiques relatives aux stratégies  
et aux affaires autochtones  
300, rue Foster, 3e étage Nord  
Sault Sainte Marie, ON P6A 6V5



October 7, 2021

Re: Proposed amendments to the Crown Forest Sustainability Act, 1994, Professional Foresters Act, 2000 and the Public Lands Act, Ministry of Northern Development, Mines, Natural Resources and Forestry included in the Supporting People and Businesses Act, 2021

Greetings,

On October 7, the Minister of Economic Development, Job Creation and Trade introduced the proposed Supporting People and Businesses Act, 2021 in the Ontario Legislature. As part of this Bill, the Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) proposed legislative changes to three statutes. These proposed changes are intended to support the government's commitment to reduce regulatory burden on business, and modernize government to be simpler, faster, and more cost-effective, without compromising public health, safety and the environment. The proposed changes include the following:

**Crown Forest Sustainability Act, 1994**

Proposed amendments to the Crown Forest Sustainability Act, 1994 would enable streamlined authorizations for personal use harvesting, including fuelwood, building products and Christmas trees. These authorizations would be available once regulations are in place prescribing the terms and conditions that may apply to personal use harvesting. If these proposed amendments are enacted, the ministry will consult with the public, stakeholders and municipalities about any subsequent regulations proposed to implement them.

**Professional Foresters Act, 2000:**

Proposed amendments are intended to modify the scope of practice to better define what professional forestry is and reduce the overlap with other occupations (e.g., arborists, biologists).



## **Public Lands Act:**

The proposed amendments to the Public Lands Act would:

1. Provide the Minister explicit authority to set, charge, waive, change, or refund fees related to the management, use or disposition of public lands to provide for a more efficient approvals process.
2. Provide the Minister explicit authority to make public lands-related decisions that currently rest with the Lieutenant Governor in Council (LGIC) to reduce the time needed for approvals.
3. Prevent the loss of public lands without the Crown's consent and for less than fair market value due to adverse possession by third parties, including providing the Minister with any necessary related authorities.
4. Allow dispositions or transfers of lands bordering water bodies where less than 25 per cent of frontage would remain public land to support Indigenous community interests, land claim settlements, and local community and economic development. These proposed amendments are not intended to significantly increase dispositions along water bodies and the ministry will still be required to undertake any applicable environmental assessment process and fulfill the duty to consult obligations, should they arise, prior to making any individual land disposition decision.

If the proposed amendments are passed by the legislature, they would improve clarity, customer service and reduce unnecessary burdens, resulting in a more effective and less time-consuming approvals process.

Additional information on all the proposals is also provided in the Appendix.

These proposed changes appear in the Supporting People and Businesses Act, 2021 that is currently before the Legislature. The Legislature will determine the next steps associated with the Bill. The following link provides additional details on the status of the Bill ([Bill 13, Supporting People and Businesses Act, 2021 - Legislative Assembly of Ontario \(ola.org\)](#)).

In addition, details regarding the proposed amendments to the Crown Forest Sustainability Act, Professional Foresters Act and Public Lands Act are available on the Environmental Registry of Ontario (ERO) and on the Regulatory Registry. You can review the relevant bulletins/postings and provide comments using the following links:

## **Crown Forest Sustainability Act**

ERO: Proposed amendments to the Crown Forest Sustainability Act to Reduce Red-Tape for the harvest of Crown forest resources for personal use

Regulatory Registry: Proposed amendments to the Crown Forest Sustainability Act to Reduce Red-Tape for the harvest of Crown forest resources for personal use

## **Professional Foresters Act**

ERO: Proposed amendments to the *Professional Foresters Act*

Regulatory Registry: Proposed amendments to the Professional Foresters Act

## **Public Lands Act**

ERO: Amendments to the Public Lands Act to Support Red Tape Reduction

Regulatory Registry: Proposal to amend the Public Lands Act to support red tape reduction

If you have any questions or would like to arrange a meeting to discuss the proposals in further detail please contact Amanda McLachlan at [Amanda.Mclachlan@ontario.ca](mailto:Amanda.Mclachlan@ontario.ca) for Crown Forest Sustainability Act and Professional Foresters Act and please contact Josh Annett at [Josh.Annett@ontario.ca](mailto:Josh.Annett@ontario.ca) for Public Lands Act.

Sincerely,

***Original signed by***

Peter Henry  
Director, Crown Forests and Lands Policy Branch  
Policy Division

## **Appendix: Additional Information on the Proposed Amendments**

### **Crown Forest Sustainability Act, 1994**

NDMNRF is proposing amendments to the Crown Forest Sustainability Act, 1994 to improve service delivery and save people time when seeking approval to harvest wood from Crown lands for personal use, such as firewood, building products and Christmas trees.

Currently, the licensing requirements to harvest Crown forest resources for personal, non-commercial use are the same as the licensing requirements for industrial or commercial use. The Ministry's proposed changes would distinguish authorization requirements for wood harvested from Crown lands for personal use from industrial/commercial use. This would make the approval process easier for clients, forest industry and government.

The proposed changes would if enacted by the Legislature, enable the ministry to:

- Streamline authorization requirements,
- Create clear and consistent program delivery across the province,
- Reduce administrative burden, staff time and effort for government,
- Improve access by making applications available online, and
- Remove burden of developing overlapping agreements for forest industry.

Before the proposed amendments could be implemented, regulations would be required prescribing the terms and conditions applicable to personal use harvesting.

If the proposed amendments are passed by the legislature, the Ministry will consult with the public, stakeholders and municipalities about any subsequent regulation proposals developed to implement them.

### **Professional Foresters Act, 2000**

The purpose of the Professional Foresters Act is to regulate the practice of professional forestry and provide the Ontario Professional Foresters Association (OPFA) the ability to govern its members in accordance with the Act, the regulation and the by-laws in order that the public interest may be served and protected.

In response to requests from the Ontario Professional Foresters Association, we are proposing changes to the PFA that would enhance the ability of the OPFA to provide oversight of its members by adding clarity to the practice of foresters, while limiting the potential impacts to other natural resource professionals (e.g., arborists) and municipal delivery of forest management programs and services.

## Public Lands Act

1. Shifting certain decision-making authority regarding public lands to the Minister of NDMNRF from the Lieutenant Governor in Council.

Most public lands related decisions rest with the Minister of NDMNRF, however, some are made by the Lieutenant Governor in Council through an Order in Council. The Order in Council process takes time and has resulted in delays for clients awaiting decisions. Providing the following authorities to the Minister would be consistent with most other Minister authorities for the planning, management, and dispositions of public lands under the *Act*:

- i. Setting apart areas of public lands for any purpose that will benefit research in and the management, use and administration of public lands and forests.
  - iii. Approving the disposal of public land to Ministry officers or employees (while meeting obligations set out in O. Reg. 381/07 regarding conflict of interest rules for public servants under the Public Service of Ontario Act).
  - iv. Releasing a habendum restriction in letters patent, (i.e., removing a restriction that the land must be used for a specific purpose, such as for school purposes).
  - v. Releasing a condition in an Order in Council which requires, where the management of public lands was transferred to the federal government, that the lands be returned to Ontario if the federal government is no longer using the land.
  - vi. Releasing other restrictions in letters patents (e.g., a requirement that Lieutenant Governor in Council provide approval for a landowner to sell their land).
2. Allowing limited exemptions from requirement for Minister to set apart public reserves on water bodies.

Section 3 of the Public Lands Act sets out that where 25 per cent or more of the frontage on a waterbody is public lands that the Minister shall set apart at least 25 per cent of the lands, to a depth determined by the Minister, for public recreation and access. On water bodies where less than 25 per cent of the frontage is public lands, all remaining public lands are to be set aside for such purposes.

The proposed amendments would provide certain exemptions to the Public Lands Act Section 3 requirements, and ensure that the following would not be prevented:

- i. Directing a disposition or ordering a transfer of control to implement an agreement with an Indigenous community. This may include transfers to the federal government to support land claims or additions to reserve or direct

sales to an incorporated Indigenous community-run organization for community or economic development initiatives.

- ii. Ordering the transfer to the federal government (or its agencies) of control of public lands. In addition to land claims or additions to reserve the federal government may require public lands for infrastructure projects or for the creation of protected areas.
- iii. Ordering the transfer to other provincial ministries (or their agencies) of control of public lands. Provincial government ministries may require public lands for infrastructure projects or for expansion of protected areas.
- iv. Directing a disposition to a municipality. Municipalities may require lands to support community or economic development initiatives such as waterfront improvement (i.e., trails, tourism attractions).

This proposal for Public Lands Act Section 3 is not intended to significantly increase dispositions along water bodies and the ministry will still be required to undertake any applicable environmental assessment process and fulfill the duty to consult prior to making any individual land disposition or transfer decisions.

### 3. Preventing adverse possession of public lands through unauthorized use, possession, or occupation.

Individuals may obtain possessory title to public lands after 60 years of adverse possession (i.e., unauthorized tenancy or “squatting”). This prevents the Province from preserving public lands for uses including economic development and environmental protection, receiving fair value for lands through sale or lease, and the efficient settlement of Indigenous land claims. Further details include:

- i. Proposed changes to the Act would prevent any person from acquiring an interest in public lands through use, possession or occupation of the lands without permission from the Province (i.e., unauthorized tenancy or “squatting”).
- ii. Persons who can demonstrate possessory title to public land (60+ years of adverse possession) prior to any change being made would not be impacted.
- iii. The ministry would continue to process quit claim letters patent applications for persons in these circumstances.
- iv. The proposed changes would provide the Minister with the authority to correct registrations or deposits against public lands that have been made without the Province’s permission.

- v. Eliminating adverse possession would prevent limitations on the availability of land for exercising Aboriginal and treaty rights and settling land claims.
- 4. Clarifying Minister's authority to manage fees for all services, permissions, or decisions.

The proposed change clarifies that the Minister has explicit authority to set, charge, waive, change, or refund fees for all services, permissions or decisions related to the management, use or disposition of public lands. No new fees or changes to existing fees are being proposed or would result if this proposal is passed.

If the proposed changes to the legislation are enacted, the Ministry would update O.Reg.326/94 (Crown land camping permit) and O.Reg.975 (Work Permits) to ensure these regulations align with the changes made to the Public Lands Act.



## NOTICE OF PROJECT STEP DOWN

### WONDERLAND ROAD / RON MCNEIL LINE / FORD ROAD / HIGHWAY 3 ENVIRONMENTAL ASSESSMENT STUDY & PRELIMINARY DESIGN

#### THE STUDY

The County of Elgin and the Ministry of Transportation (MTO) are undertaking a Class Environmental Assessment (EA) Study and preliminary design to improve the road network in the area of Wonderland Road, Ron McNeil Line, Ford Road and Highway 3 in the Township of Southwold.

Following an evaluation of alternatives, and consideration of comments received during the online Public Information Centre from April 16 to 30, 2021, a roundabout is the Recommended Design Concept, subject to the outcome of the study.

#### THE STUDY PROCESS

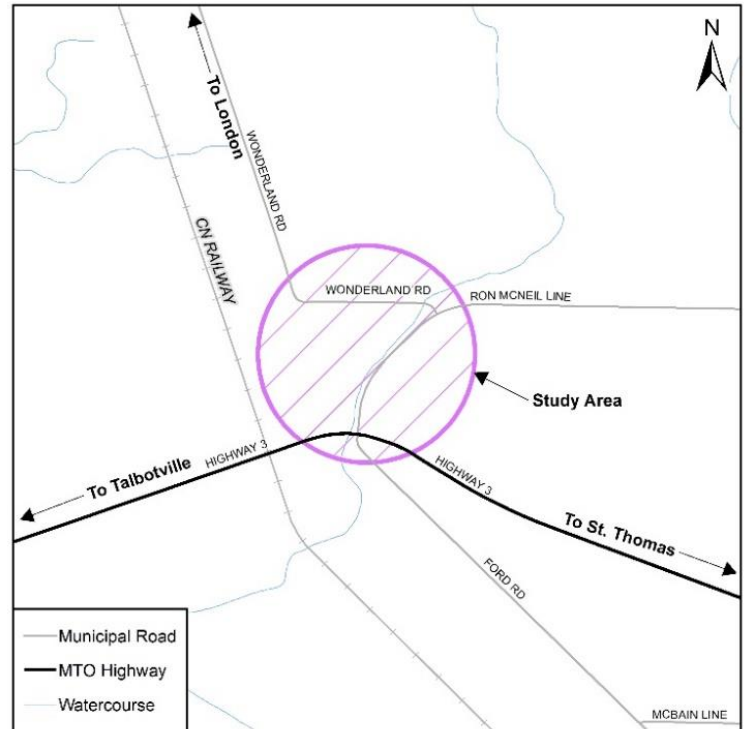
This study was initiated as a Schedule 'B' Municipal Class EA (October 2000, as amended in 2007, 2011 and 2015) and a Group 'B' project under MTO's Class EA for Provincial Transportation Facilities (2000). Since then, the project team carried out a screening process that concluded that this project will not result in any significant adverse environmental effects. As a result, the Study Team proposes to "step-down" this project to a Group 'C' project and no formal documentation will be required under MTO's Class EA process. A Project File Report will be published for public comment under the Municipal Class EA process.

#### THE PROJECT STEP-DOWN PROCESS

A 30-day comment period starting October 12, 2021, and ending November 10, 2021, is being provided, during which affected parties may request the proponent to reconsider the decision and leave the project in a Group 'B' classification. If MTO and the County of Elgin and the requester cannot agree, the requester may apply to the Minister of the Environment, Conservation and Parks for a decision on the request. At this time, only objections related to the "step-down" decision should be submitted. All such requests should be made in writing to either one of the following Study Team members:

Dan Green, P. Eng.  
Project Manager  
GHD Limited  
455 Phillip St,  
Waterloo, Ontario N2L 3X2  
Phone: 519 340 4374  
Email: [Daniel.Green2@ghd.com](mailto:Daniel.Green2@ghd.com)

Brian Lima, P.Eng.  
General Manager of Engineering,  
Planning & Enterprise/ Deputy CAO  
Elgin County  
450 Sunset Drive  
London, Ontario N5R 5V1  
Phone: 519 631 1460 Ext. 117  
Email: [Blima@elgin.ca](mailto:Blima@elgin.ca)



To learn more about the project and/or to be added to the Study's mailing list to receive future Study notifications directly, please visit the Project Website: <https://www.elgincounty.ca/wonderland-highway3/>

We are committed to ensuring that government information and services are accessible for all Ontarians. For communication supports or to request project material in an alternate format, please contact one of the Project Team members listed above.

Comments and information will be collected to assist the County and MTO in meeting the requirements of the *Environmental Assessment Act*. With the exception of personal information, all comments will become part of the public record in accordance with the *Freedom of Information and Protection of Privacy Act*.

October 8, 2021

To Whom it May Concern:

Please be advised that the Council of The Corporation of the Municipality of Leamington, at its meeting held Tuesday, September 14, 2021 enacted the following resolution:

**No. C-279-21**

WHEREAS residents and staff at long-term care (LTC) homes have been disproportionately affected by COVID-19; and

WHEREAS in the first wave of the pandemic (March - July 2020) there were approximately 5,488 resident cases and 2,290 staff cases in Ontario and tragically 1,817 residents and seven staff lost their lives to this disease; and

WHEREAS on 15 April 2020, Premier Ford stated, “we will stop at nothing to protect those who cannot protect themselves. Today we are launching an all-out plan to fight COVID-19 in our long-term care homes. We will fortify the iron ring of protection around our long-term care residents and those who care for them. We’ll go further in our testing, screening, surveillance, targeting the homes facing outbreaks”; and

WHEREAS there have been approximately 9,417 resident cases and 4,217 staff cases in Ontario in the second wave (2 September 2020-16 February 2021) and 1,869 residents and three staff lost their lives, representing an increase of resident deaths from the first to second wave; and

WHEREAS for-profit LTC homes have seen a disproportionate incidence of care failing to meet the standard of the Long-Term Care Act, which states that “...a long-term care home is primarily the home of its residents and is to be operated so that it is a place where they may live with dignity and in security, safety and comfort and have their physical, psychological, social, spiritual and cultural needs adequately met”; and

WHEREAS the Canadian Armed Forces (CAF) report dated 20 May 2020 revealed conditions including inadequate staffing levels and training, limited medical supplies, unsafe medication administration, insufficient procedures to reduce the spread of

COVID-19, poor infection prevention and control standards of practice, deficiencies in infrastructure and significant concerns about standards of care including seniors calling out for help, rotting food, missed meals, seniors left in soiled diapers and linens and cockroach and bug infestations; and

WHEREAS similar conditions were found in the second wave, including ongoing shortages of qualified, trained staff, ineffective use of PPE to prevent COVID-19 transmission, violation of protocols and practices including one instance in which residents who had tested positive for COVID-19 had their door handles removed, physical distancing and isolation challenges from continuing to house several residents in ward rooms with a shared bathroom and ongoing infection prevention and control standard concerns, all problems that were not fixed after the recommendations of the CAF;

WHEREAS the Provincial Government has launched an independent commission to investigate COVID-19 spread within LTC homes, how residents, staff and families were impacted and the adequacy of measures taken by the province and other parties to prevent, isolate and contain the spread; and

WHEREAS the Association of Municipalities of Ontario (AMO) has provided a Board-approved submission, Improving the Long-Term Care Outbreak Response in Ontario: Submission to the Long-Term Care COVID-19 Commission, on 29 January 2021, outlining recommendations to the Commission on behalf of the municipal governments that operate 100 of the 626 long-term care homes in Ontario; and

WHEREAS AMO's submission puts forward 48 recommendations for action in both public and private long-term care homes across nine themes: Vision for Long-Term Care and Leadership Culture, Public Health and Safety, Planning and Communications, Staffing Measures, Care for Residents, Funding, Inspections - Enforcement and Compliance, and Mental Health and Well-Being; and

WHEREAS one of the key recommendations of the AMO submission is that the Ministry of Long-Term Care and Ministry of Health review the adequacy of infection prevention and control programs under the Long-Term Care Homes Act, 2007 in preventing and managing COVID-19 outbreaks, and to institute higher standards with increased funding to homes to implement these standards; and

WHEREAS the Canada Health Act's aim is to protect, promote and restore the physical and mental well-being of residents of Canada, and that the Federal Government provides health care funding to Provinces and Territories through the Canada Health Transfer; and

WHEREAS the Federal Government does not currently provide funding earmarked to support the LTC home sector, and;

WHEREAS the Federation of Canadian Municipalities (FCM) works with and advocates to the Federal Government to secure new tools and empower municipalities to build stronger communities; and

WHEREAS the operation of LTC homes is a municipal responsibility in Ontario but is of significance to the federal-municipal relationship.

NOW THEREFORE BE IT RESOLVED:

THAT Leamington Municipal Council endorses AMO's recommendations contained in its submission to the Long-Term Care COVID-19 Commission;

THAT Leamington Municipal Council strongly urges the Provincial Government to move forward with implementation of these recommendations, including instituting higher standards with increased funding to homes to implement those standards;

THAT Leamington Municipal Council advocate to the Federal Government to enhance federal health care funding to the Provinces and Territories, specifically dedicating funding to long- term care, and to undertake further efforts to protect, promote and restore the physical and mental well-being of long-term care residents in Canada;

THAT Leamington Municipal Council request the FCM to develop a policy and advocacy position on enhanced federal support for long-term care;

THAT this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Federal and Provincial Ministers of Health, and FCM for their immediate action and that a copy be sent to AMO, and Windsor-Essex Members of Parliament and Provincial Parliament for their information;

AND that a copy of this resolution be sent to all Ontario upper-tier and single-tier municipalities for their endorsement.

**Carried**

Dated today, the 8<sup>th</sup> day of October, 2021.

---

Brenda Percy, Clerk  
The Corporation of the Municipality of Leamington



**October 19, 2021**

**MEMORANDUM TO:** Municipal Chief Administrative Officers and Clerks

**SUBJECT:** Enhanced COVID-19 Vaccine Certificate with QR Code and Verify Ontario App Available for Download Starting October 15

---

In advance of October 22, the government is making the enhanced vaccine certificate with official QR code and the free verification app, Verify Ontario, available for download.

Together, these tools will make it easier, more secure and convenient for individuals to provide proof of vaccination where required to do so, and for businesses and organizations to verify vaccine certificates while protecting people's privacy.

### **Enhanced Vaccine Certificate**

Starting October 18 at 6:00 a.m., the portal will be open for any individual to download their enhanced vaccine certificate, regardless of their birth month. Individuals can also call the Provincial Vaccine Contact Centre at 1-833-943-3900 to have their enhanced vaccine certificate emailed or mailed to them.

People can save the electronic version of their vaccine certificate with a QR code to their phone or print a paper copy. **Businesses must accept both electronic and paper versions.**

In addition, the current vaccine receipt without a QR code remains valid and must continue to be accepted. Ontarians will need to show a piece of identification that matches their name and date of birth to their proof of vaccination when visiting select [businesses and organizations](#).

### **Verify Ontario app**

Starting on October 15, businesses and organizations can download the free Verify Ontario app from the Apple App and Google Play stores. The made-in-Ontario app has been designed to help businesses by making it quicker and easier to confirm if a person is fully vaccinated against COVID-19, while protecting their privacy. The app can be used without an internet connection and never stores personal information.



The app will read the QR code to verify whether it is a legitimate Ontario government issued code that is free of tampering and notify the business or organization if the patron is verified to enter the premises with proof of full vaccination by displaying one of the three following results.



Verify Ontario will only scan and read official, government issued QR codes, such as Ontario's vaccine certificate and those from other provinces including Quebec, British Columbia and Yukon Territory.

### **Updated Guidance and Posters**

Ontario has updated the [regulation](#), [Guidance for Businesses and Organizations](#) and [Questions and Answers](#) to support the implementation of the enhanced vaccine certificate with a QR code and the Verify Ontario app.

The updated regulation also provides an exemption for people who are currently participating in a COVID-19 vaccine clinical trial that is authorized by Health Canada and specified in [Guidance for Businesses and Organizations](#). This will support continued participation in vaccine clinical trials and ensure they can be completed successfully.

There are also updated posters for businesses and organizations to print and display.

### **Compliance and Enforcement**

As a reminder, for offences under the ROA, police and other provincial offences officers, including First Nation Constables, special constables, and municipal by-law officers, have discretion to either issue tickets to individuals for set fine amounts or issue a summons under Part I of the Provincial Offences Act (POA) or to proceed under Part III of the POA by laying an information.

I strongly encourage our municipal partners to continue their local compliance and enforcement efforts and to work closely with provincial enforcement officers and public health officers to coordinate compliance activities in your communities. To identify opportunities for and to plan coordinated compliance activities in your community, please email Stephen Wilson at: [Stephen.J.Wilson@ontario.ca](mailto:Stephen.J.Wilson@ontario.ca).

Thank you for your support and for joining our shared commitment to work together to protect the health and well-being of Ontarians.

Sincerely,

A handwritten signature in black ink, reading "K. Manson-Smith" with a small dot at the end.

Kate Manson-Smith  
Deputy Minister

**Enbridge Gas Inc. has applied to raise its natural gas rates effective April 1, 2022, to recover costs associated with the federal government's *Greenhouse Gas Pollution Pricing Act*, and to recover certain related account balances and other changes.**

**Learn more. Have your say.**

Enbridge Gas Inc. (Enbridge Gas) has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2022, to recover the costs associated with meeting its obligations under the federal government's *Greenhouse Gas Pollution Pricing Act*. Enbridge Gas has also applied to recover from customers the balances in the related deferral and variance accounts as well as making changes to those accounts to recognize the change from the federal Output-Based Pricing System to the provincial Emissions Performance Standards.

The *Greenhouse Gas Pollution Pricing Act* establishes a carbon pricing program under which a natural gas utility in Ontario, such as Enbridge Gas, is required to pay a carbon charge to the federal government for emissions from the natural gas that it delivers to its customers, and for excess emissions from the operation of Enbridge Gas's natural gas distribution system. The federal carbon charge came into effect on April 1, 2019, increased on April 1, 2020 and on April 1, 2021, and will increase again on April 1, 2022.

Enbridge Gas Inc. says that if its application is approved as filed, it will have the following bill impacts:

- A typical residential customer in the EGD rate zone (former customers of Enbridge Gas Distribution Inc.) will see a bill increase of \$47.81 beginning April 1, 2022. This is composed of a \$47.05 yearly bill increase arising from the 2022 carbon charges, plus a one-time charge of \$0.76, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union South rate zone (former customers of Union Gas Limited), will see a bill increase of \$43.41 beginning April 1, 2022. This is composed of a \$43.14 yearly bill increase from the 2022 carbon charges, plus a one-time charge of \$0.27, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union North rate zone (former customers of Union Gas Limited), will see a bill increase of \$43.48 beginning April 1, 2022. This is composed of a \$43.14 yearly bill increase from the 2022 carbon charges, plus a one-time charge of \$0.34, to recover the balances in the related deferral and variance accounts.

**Other customers, including businesses, may be affected.**

**THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING**

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. During the hearing, which could be an oral or written hearing, we will question Enbridge Gas on its application. We will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB's hearing.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

**BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas's application on the OEB's website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor you can ask questions about Enbridge Gas's application and make arguments on whether the OEB should approve Enbridge Gas's request. Apply by **November 5, 2021** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB's decision and its reasons on our website

**LEARN MORE**

Our file number for this case is **EB-2021-0209**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please enter the file number **EB-2021-0209** on the OEB website: [www.oeb.ca/participate](http://www.oeb.ca/participate). You can also phone our Public Information Centre at 1-877-632-2727 with any questions.

**ORAL VS. WRITTEN HEARINGS**

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **November 5, 2021**.

**PRIVACY**

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15 Schedule B.



Ontario  
Energy  
Board | Commission  
de l'énergie  
de l'Ontario



## **THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD**

### **BY- LAW NO. 2021-65**

**Being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on October 25, 2021.**

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**WHEREAS** it has been expedient that from time to time, the Council of the Corporation of the Township of Southwold should enact by resolution or motion of Council;

**AND WHEREAS** it is deemed advisable that all such actions that have been adopted by a resolution or motion of Council only should be authorized by By-law;

### **NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:**

1. That the actions of the Council of the Township of Southwold at the Regular Meeting of Council held on October 25, 2021; in respect to each report, motion, resolution or other action passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Township of Southwold to all such documents.

By-law 2021-65

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME, AND  
FINALLY PASSED THIS 25<sup>th</sup> DAY OF OCTOBER, 2021.**

---

Mayor

Grant Jones

---

CAO/Clerk

Lisa Higgs

# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD



## ADDENDUM TO AGENDA

Monday October 25, 2021

### REGULAR MEETING OF COUNCIL

7:00 p.m., Council Chambers Fingal/Via Video Link

---

## 2. ADDENDUM TO AGENDA

Items Added:

### 12. Closed Session:

- (b) A proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2(c)) – Public Works Yard