

# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

## MINUTES



Regular Council Meeting  
Monday November 8, 2021  
7:00 p.m. Council Chambers Fingal/Via Video Link

PRESENT: Mayor: G. Jones  
Deputy Mayor: R. Monteith  
Councillors: S. Emons  
P. North  
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Jeff Carswell, Treasurer (7:00 p.m. – 7:32 p.m.)  
Peter Kavcic, Dir. of Infrastructure & Development Serv.  
(7:00 p.m. – 7:32 p.m.)  
Paul Van Vaerenbergh, Public Works Superintendent (7:04 – 7:32 p.m.)  
Bryan Pearce, Planner (7:00 p.m. – 7:06 p.m.)  
June McLarty, Corporate Services Clerk (7:00 p.m. – 7:32 p.m.)

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Mayor Jones called the meeting to order at 7:00 p.m.

### ADDENDUM TO THE AGENDA:

#### 9. Correspondence:

(d) Notice of Scheduled Water Service Interruption

**DISCLOSURES:** None.

### ADOPTION OF MINUTES:

**2021-305 Deputy Mayor Monteith – Councillor Pennings Minutes**

**THAT** the Minutes of the Regular Council Meeting of October 25, 2021  
are hereby adopted.

**CARRIED**



## **PLANNING:**

### **Application for Consent E87-21 - Gifford**

Planner Bryan Pearce presented his report to Council, noting that the proposal is for a lot addition from the farmlands at 37360 Lake Line (Gifford Lands), to the residential lot within North Port Stanley, located at 37362 Lake Line (Ken Gifford Lands). Also, the intent is to formalize an easement for access for the 2 above-noted properties, as well as the property to the west, being 37358 Lake Line. Mr. Pearce also reported that this application will be heard at the December 15<sup>th</sup> Land Division Committee Meeting.

**2021- 306**

**Councillor Pennings – Councillor Emons**

**Application for Consent  
E87-21 - Gifford**

**THAT** Council of the Township of Southwold receive Report PLA 2021-36 regarding Consent Application E87-21 – Comment to the County of Elgin;

**AND THAT** Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E87-21, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2021-36;

**AND FURTHER THAT** Council of the Township of Southwold directs Administration to provide Report PLA 2021-36 as Municipal comments to the County of Elgin.

**CARRIED**

## **REPORTS:**

### **Activity Report from the Drainage Superintendent**

The October monthly activity report from the Drainage Superintendent was presented to Council.

### **Activity Report from the Fire Chief**

The October monthly activity report from the Fire Chief was presented to Council.

### **Activity Report from the Public Works Superintendent**

Public Works Superintendent Paul Van Vaerenbergh presented his monthly activity report for October to Council.

**2021-307**

**Councillor North – Councillor Emons**

**Q3 Financial Report**

**THAT** Report FIN 2021-37 Financial Report – January to September 2021 be received and filed for information.

**CARRIED**



### **Activity Report from the Director of Building and Community Services**

The October monthly activity report from the Director of Building and Community Services was presented to Council.

### **Activity Report from the CAO/Clerk**

CAO/Clerk Lisa Higgs presented her monthly activity report for October to Council.

### **Noise By-law Survey Results**

CAO/Clerk Lisa Higgs reported that 137 surveys were received in response to feedback on the Noise By-Law. Ms. Higgs noted that most of the concerns were for parking, dogs barking, traffic and fireworks. There was also a strong opposition to having a noise by-law. A report will be brought back at a future meeting regarding a proposed fireworks by-law.

**2021- 308**

**Councillor Emons – Councillor North**

**Noise By-law Survey  
Results**

**THAT** Council receives the summary of the Noise By-Law public survey results;

**AND THAT** Council does not proceed with the enactment of a Noise By-Law;

**AND THAT** staff be directed to bring forward recommendations with respect to a possible Fireworks By-Law for future consideration.

**CARRIED**

### **2022 Council Meeting Dates**

CAO/Clerk Lisa Higgs presented her report to Council. Council discussed the possibility of changing the start time for regular meetings.

**2021-309**

**Deputy Mayor Monteith – Councillor Pennings**

**2022 Council  
Meeting Dates**

**THAT** Council receives the Council Meeting Dates for 2022 as information;

**AND THAT** Council considers an alternative schedule for the Council meeting times for 2022.

**CARRIED**

### **STAFF DIRECTION**

Staff was directed by Council to have 4 of the regular Council meetings from January to April start at 5:30 p.m. and end no later than 9:30 p.m. One of July or August meetings will begin at 9:00 a.m. and end no later than 1:00 p.m.

## **CORRESPONDENCE:**

- Correspondence from Good Road Board of Directors RE: Call for Nominations
- Correspondence from CUPE Ontario RE: OMERS Review
- Thank you from Jordan Dubyk- Scholarship

Council reviewed these items under Correspondence.

## **Notice of Water Service Interruption**

Director of Infrastructure and Development Services, Peter Kavcic gave Council an overview of the notice of water service interruption that is scheduled from 10:00 p.m. on November 16<sup>th</sup> to 5:00 a.m. on November 17<sup>th</sup>. The City of St. Thomas is replacing a valve on the on the secondary water line.

Staff will post the notice on the Township website and social media accounts as well as at the library. Staff will also notify the high-water users and an email can be sent to those who receive their bills electronically.

CAO/Clerk Lisa Higgs introduced Peter to the Township and Mayor Jones welcomed him to the team.

## **BY-LAWS:**

- By-law No. 2021-66, being a by-law to appoint the Director of Infrastructure and Development Services
- By-law No. 2021-67, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 8, 2021

**2021-310**

**Councillor North – Councillor Emons**

**By-laws**

**THAT** By-law Nos. 2021-66 and 2021-67 be read a first and second time.

**AND THAT** By-laws Nos. 2021-66 and 2021-67 be read a third time and finally passed.

**CARRIED**

## **OTHER BUSINESS:**

- Resolution from Municipality of Chatham-Kent RE: Professional Development Day on Municipal And School Board Election Day, October 24, 2022
- CN News Release RE: CN and Progress Rail Advance Sustainability Efforts with a Renewable Fuels Partnership



- Email from Premier Doug Ford RE: Resolution Long-Term Care Homes
- Memo from Southwestern Public Health RE: Change to Service Model

Council reviewed the items under Other Business

## **CLOSED SESSION:**

**2021-311      Councillor Pennings – Councillor North      Closed Session**

**THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:32 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board employees. (Section 239 (2) (b)) – Senior Management Compensation
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239 (2) (f)) – Mel Minor Variance Appeal
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Talbotville Development

**CARRIED**

**2021-312      Councillor Emons – Councillor North      Treasurer Compensation**

**THAT** Council adopt the recommendations in staff report CAO-2021-24, dated November 8, 2021, re: Director of Corporate Services/Treasurer Compensation.

**CARRIED**

## **ADJOURNMENT:**

**2021-313      Deputy Mayor Monteith – Councillor Pennings      Adjournment**

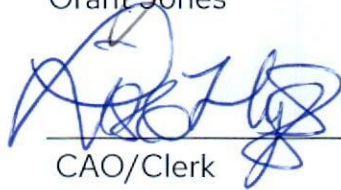
**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **8:47 p.m.**

**CARRIED**



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Mayor  
Grant Jones



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CAO/Clerk  
Lisa Higgs