

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting
Monday January 10, 2022
7:00 p.m. Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Jeff Carswell, Treasurer (7:00 p.m. – 8:30 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(7:00 p.m. – 9:00 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (7:00 p.m.- 7:35 p.m.)
Corey Pemberton, Director of Building and Community Services (7:50 p.m.
– 8:14 p.m.)
Jeff McArthur, Fire Chief (7:00 p.m.– 8:00 p.m.)
Bryan Pearce, Planner (7:00 p.m.– 8:00 p.m.)
June McLarty, Corporate Services Clerk (7:00 p.m.– 8:14 p.m.)

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO THE AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

2022-02

Deputy Mayor Monteith – Councillor Pennings

Minutes

THAT the Minutes of the Regular Council Meeting of December 13, 2021 are hereby adopted, and

THAT Council has reviewed the minutes of the Southwold Young at Heart Committee meeting of November 10, 2021 and the minutes of the Emergency Control Group meeting of December 17, 2021

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>√</u> | — |
| G. Jones - Mayor | <u>√</u> | — |
| R. Monteith | <u>√</u> | — |
| P. North | <u>√</u> | — |
| J. Pennings | <u>√</u> | — |

CARRIED

PLANNING:

Planner Bryan Pearce presented his report to Council. Council discussed the severed lot size and the barn on the property.

**2022-03 Deputy Mayor Monteith – Councillor Emons Consent Application
E3-22 Pioneer Hay Sales Ltd
C/O J. Fohkens**

THAT Council of the Township of Southwold receive Report PLA 2022-01 regarding Consent Application E3-22 – Comment to the County of Elgin;

AND THAT Council recommends refusal to the Land Division Committee of the County of Elgin for the application E3-22 as presented;

AND FURTHER THAT Council recommends approval of a revised application with a maximum lot size of 3 acres for the severed parcel, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-01.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>√</u> | — |
| G. Jones - Mayor | <u>√</u> | — |
| R. Monteith | <u>√</u> | — |

P. North √ —

J. Pennings √ —

CARRIED

REPORTS:

Activity Report from the Fire Chief

The December monthly activity report from the Fire Chief was presented to Council.

2022- 04

Councillor North – Councillor Emons

AMO Letter to CN Railway

THAT Council instructs the Mayor to send a letter addressed to Jean-Jacques Ruest of Canadian National Railway and cc'd to all, in support of the letter sent to the CN by Lisa Thompson, the Minister of Agriculture, Food and Rural Affairs.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|-----------------------------|--------------------|--------------------|
|-----------------------------|--------------------|--------------------|

| | | |
|----------|----------|---|
| S. Emons | <u>√</u> | — |
|----------|----------|---|

| | | |
|------------------|----------|---|
| G. Jones - Mayor | <u>√</u> | — |
|------------------|----------|---|

| | | |
|-------------|----------|---|
| R. Monteith | <u>√</u> | — |
|-------------|----------|---|

| | | |
|----------|----------|---|
| P. North | <u>√</u> | — |
|----------|----------|---|

| | | |
|-------------|----------|---|
| J. Pennings | <u>√</u> | — |
|-------------|----------|---|

CARRIED

Activity Report from the Infrastructure and Development Team

The December monthly activity report from the Director of Infrastructure and Development Services was presented to Council.

Financial Indicator Review

Treasurer Jeff Carswell presented this report to Council. This report provided Council with the reviews from the Ministry of Municipal Affairs and Housing on the Township's financial indicators and profile.

THAT Council approves the total adjustment of taxes for the 2019, 2020 and 2021 tax years resulting from Municipal Act, Section 357 applications, as presented, in the amount of \$8,831.59.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>✓</u> | — |
| G. Jones – Mayor | <u>✓</u> | — |
| R. Monteith | <u>✓</u> | — |
| P. North | <u>✓</u> | — |
| J. Pennings | <u>✓</u> | — |

CARRIED

DELEGATION:

7:37 p.m. – 7:52 p.m.

Tracey Arts, OFA Zone Director, Oxford – Elgin

Greg Fentie. Vice president Elgin Federation of Agriculture

Home Grown Campaign Farmland Preservation

Ms. Arts presented to Council a campaign that the Ontario Federation of Agriculture has launched to preserve farmland and domestic farm production.

REPORTS:

2021 Annual Building Report

The annual building report from the Director of Building and Community Services was presented to Council.

Activity Report from Director of Building and Community Services

The December activity report from the Director of Building and Community Services was presented to Council.

Activity Report from CAO/Clerk

The December activity report from the CAO/Clerk was presented to Council.

COVID-19 Update

CAO/Clerk Lisa Higgs presented this report to Council.

STAFF DIRECTION

Staff was directed by Council to cancel the 2022 Southwold Winterfest.

DELEGATION:

8:04 p.m.- 8:08 p.m.

Building Fees

CAO/Clerk Lisa Higgs presented the amendments to the fees by-law that pertain to the building department.

These amendments include the simplifying and streamline billing of the deposits for the lot grading plan and the damage and security. The reinspection fee if inspection is requested and not ready has increased to \$150.00 and the alternative solution review fee of \$300.00 was also added.

CORRESPONDENCE:

- Correspondence from Kettle Creek Conservation Authority RE: Application to the Municipal Climate Resiliency Grant
- Correspondence from AMO Policy Update RE: New Year Call to Action and other issues of municipal concern.

2022-06

Councillor Emons – Councillor Pennings

**Letter of Support
KCCA – Municipal Climate
Resiliency Grant**

THAT Council of the Township of Southwold supports the application submitted by the KCCA for the Municipal Climate Resiliency Grant.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>√</u> | — |
| G. Jones – Mayor | <u>√</u> | — |
| R. Monteith | <u>√</u> | — |
| P. North | <u>√</u> | — |
| J. Pennings | <u>√</u> | — |

CARRIED

2022-07

Councillor North – Councillor Emons

**Support for AMO –
Insurance Costs**

THAT Council of the Township of Southwold supports the seven (7) recommendations contained in the AMO submission for provincial action on the issue of joint and several liability; and

THAT a copy of this resolution be sent to the Attorney General, the Minister of Municipal Affairs and Housing and the AMO President.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|-----------------------------|--------------------|--------------------|
|-----------------------------|--------------------|--------------------|

| | | |
|----------|----------|---|
| S. Emons | <u>√</u> | — |
|----------|----------|---|

| | | |
|------------------|----------|---|
| G. Jones - Mayor | <u>√</u> | — |
|------------------|----------|---|

| | | |
|-------------|----------|---|
| R. Monteith | <u>√</u> | — |
|-------------|----------|---|

| | | |
|----------|----------|---|
| P. North | <u>√</u> | — |
|----------|----------|---|

| | | |
|-------------|----------|---|
| J. Pennings | <u>√</u> | — |
|-------------|----------|---|

CARRIED

BY-LAWS:

- By-law No. 2022-01, being a by-law authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2022.
- By-Law No. 2022-02, being a by-law to provide for an interim tax levy, to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.
- By-law No. 2022-03, being a by-law to appoint a Committee of Adjustment and repeal By-law No. 2021-03
- By-law No. 2022-05, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 6, 2022 and January 10, 2022

2022-08

Councillor North – Councillor Pennings

By-laws

THAT By-laws Nos. 2022-01, 2022-02, 2022-03 and 2022-05 be read a first and second time.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>√</u> | — |
| G. Jones - Mayor | <u>√</u> | — |
| R. Monteith | <u>√</u> | — |
| P. North | <u>√</u> | — |
| J. Pennings | <u>√</u> | — |

CARRIED

2022-09

Councillor Pennings – Councillor Emons

By-laws

THAT By-laws Nos. 2022-01, 2022-02, 2022-03 and 2022-05 be read a third time and finally passed.

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>√</u> | — |
| G. Jones - Mayor | <u>√</u> | — |
| R. Monteith | <u>√</u> | — |
| P. North | <u>√</u> | — |
| J. Pennings | <u>√</u> | — |

CARRIED

OTHER BUSINESS:

- Memorandum from Ministry of Municipal Affairs and Housing RE: Extension of Emergency Orders and Provincial Response to the Omicron Variant
- Memorandum from SWPH RE: Southwestern Public Health Rescinds Class Order Section 22 (Self-Isolation)

Council reviewed the items under other business.

CLOSED SESSION:

2022-10

Councillor North – Deputy Mayor Monteith

Closed Session

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at 8:14 **p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – Teetzel Property
- Litigation or potential litigation including matters before administration tribunals, affecting the municipality or local board (section 239 (2) (e)) – Mels Minor Variance Appeal
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Talbotville Development

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>✓</u> | — |
| G. Jones - Mayor | <u>✓</u> | — |
| R. Monteith | <u>✓</u> | — |
| P. North | <u>✓</u> | — |
| J. Pennings | <u>✓</u> | — |

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:

2022-11

Councillor North – Councillor Pennings

Adjournment

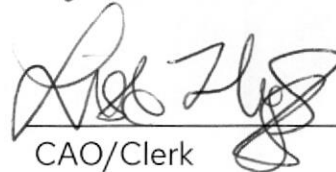
THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:21 p.m.**

| <u>Recorded Vote</u> | <u>Yeas</u> | <u>Nays</u> |
|----------------------|-------------|-------------|
| S. Emons | <u>✓</u> | — |
| G. Jones - Mayor | <u>✓</u> | — |
| R. Monteith | <u>✓</u> | — |
| P. North | <u>✓</u> | — |
| J. Pennings | <u>✓</u> | — |

CARRIED



Mayor
Grant Jones



CAO/Clerk
Lisa Higgs