

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting
Monday January 24, 2022
5:30 p.m. Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(5:30 p.m. – 6:15 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (5:30 p.m.– 6:00 p.m.)
Brent Clutterbuck, Drainage Superintendent (5:30 p.m. – 6:00 p.m.)
Bryan Pearce, Planner (5:30 p.m. – 6:15 p.m.)
June McLarty, Corporate Services Clerk (5:30 p.m.– 6:15 p.m.)

Mayor Jones called the meeting to order at 5:34 p.m.

ADDENDUM TO THE AGENDA:

8. REPORT:

(f) Report from the Public Works Superintendent RE: Purchase of a Used Pay Loader

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-15

Councillor North – Councillor Pennings

Minutes

THAT the Minutes of Special Council Meeting of January 6, 2022, Regular Council Meeting of January 10, 2022 and Special Council Meeting of January 12, 2022 are hereby adopted; and

THAT Council has reviewed the minutes of the Southwold Young at Heart Committee Meeting of December 14, 2021.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	<u> </u>
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G. Jones – Mayor	<u>√</u>	<u> </u>
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R. Monteith	<u>√</u>	<u> </u>
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P. North	<u>√</u>	<u> </u>
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J. Pennings	<u>√</u>	<u> </u>
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CARRIED

REPORTS:

2022-16

Councillor Emons – Councillor Pennings

**2021 Drainage
Reapportionments**

THAT Council for the Township of Southwold hereby accepts the drainage reapportionment undertaken for the Consent Applications E8/21, E9/21 and E30/21;

AND FURTHER THAT these reapportionments become effective upon the date of stamping of the applicable deeds;

AND FURTHER THAT a copy of this resolution and drainage reapportionment be filed in each applicable drain file.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	<u> </u>
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G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-17

Deputy Mayor Monteith – Councillor North

**Amendment to
COVID-19 Vaccine Policy**

THAT the report titled Amendment to the Proof of COVID-19 Vaccination Policy from the Chief Administrative Officer, dated January 24, 2022, be received and filed; and

THAT Southwold Council approve the amendments to the Proof of COVID-19 Vaccination Policy.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-18

Councillor Pennings – Councillor Emons

**TVDSB Trustees
2022-2026**

THAT the Township of Southwold support the designation of Middlesex County by Board resolution as a low population municipality; and

THAT the Township of Southwold support the following Thames Valley District School Board Trustee Distribution for the 2022- 2026 term:

- Two (2) Trustees representing Middlesex County
- Two (2) Trustees representing Oxford County
- Two (2) Trustees representing Elgin County
- Six (6) Trustees representing the City of London
- One (1) Indigenous Trustee appointed per Ontario Regulation 462/97.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022- 19

Councillor North – Deputy Mayor Monteith

**2022 Municipal Elections
Accessibility Plan**

THAT Council approve the 2022 Municipal Elections Accessibility Plan.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

THAT Council Receive this Report as Information;

AND THAT Council decides against including A Question on the Ballot.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

THAT Council of the Township of Southwold receive Report PW 2022-01 regarding the purchase of a used pay loader;

AND THAT the Public Works Superintendent be permitted to negotiate for the purchase of a used pay loader to a maximum purchase price of \$200,000 +HST, when a used pay loader meeting municipal specifications is available;

AND THAT above the budgeted amount be funded from the Green Lane Community Trust and the Roads Equipment Reserve;

AND THAT in the event that the Public Works Superintendent is unable to find a used pay loader that meets municipal standards, a report will be brought back to Council to reconsider the budget allocation and authorize the procurement of a new apparatus.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—

R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

PLANNING:

COMMITTEE OF ADJUSTMENT

Minor Variance: MV 2022-01

In attendance: L. Sibley, Don West Construction Ltd.

2022-22 Councillor North – Councillor Pennings MV 2022-01

THAT the regular Council meeting adjourn to sit as a Committee of Adjustment to hear minor variance application MV 2022-01, filed by Donwest Construction C/O Lyndsay Sibley at **6:00 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-23 Councillor North – Councillor Pennings Adjournment of C of A

THAT the meeting of the Committee of Adjustment to hear application MV 2022-01, filed by Donwest Construction C/O Lyndsay Sibley ends at **6:08 p.m.** and the regular meeting of council reconvene.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

CORRESPONDENCE:

- Correspondence from Elgin Group Police Services Board RE: Board Appointment Extension 2022
- Ministry of Municipal Affairs and Housing RE Bill 13, *Supporting People and Businesses Act, 2021*

2022-24

Deputy Mayor Monteith – Councillor Pennings

**PSB Board
Appointment Extension**

THAT Council of the Township of Southwold reappoint Ida McCallum as the community representative for Western Elgin on the Elgin Group Police services board until such time as the Ministry approves the new board.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-25

Councillor Pennings – Councillor North

Correspondence Items

THAT Council receives and files the items under Correspondence.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

BY-LAWS:

- By-law No. 2022-04, being a by-law to amend Building Department fees in By-law No. 2021-73
- By-law No. 2022-06, being a by-law to appoint councillors and ratepayers to various committees and boards requiring Council representation and to repeal By-law No. 2021-12.
- By-law No. 2022-07, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 12, 2022, January 20, 2022, and January 24, 2022

2022-26

Councillor Emons – Councillor Pennings

By-laws

THAT By-laws Nos. 2022-04, 2022-06 and 2022-07, be read a first and second time;

AND THAT By-laws Nos. 2022-04, 2022-06 and 2022-07, be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—

R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

OTHER BUSINESS:

- Kettle Creek Conservation Authority RE: Annual General Meeting Notice
- Lower Thames Valley Conservation Authority RE: Transition Plan
- Notice of Application RE: Draft Plan of Subdivision, Clergy Reserve Lot "D" North of the Lake Road
- Invitation from United Counties of Stormont, Dundas and Glengarry RE: Rural Education Symposium

Council reviewed the items under other business.

ADJOURNMENT:

2022-27


Deputy Mayor Monteith – Councillor North

Adjournment

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **6:15 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED



Mayor
Grant Jones



CAO/Clerk
Lisa Higgs