

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting
Monday February 28, 2022
5:34 p.m. Council Chambers/Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith (5:49 p.m.)
Councillors: S. Emons
P. North (5:52 p.m.)
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Jeff Carswell, Director of Corporate Services/Treasurer
(5:30 p.m. – 6:00 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(5:30 p.m. – 6:22 p.m.)
Corey Pemberton, Director of Building and Community Services
(5:30 p.m. – 6:00 p.m.)
Bryan Pearce, Planner (5:30 p.m. – 6:22 p.m.)
June McLarty, Corporate Services Clerk (5:30 p.m. – 6:22 p.m.)

Mayor Jones called the meeting to order at 5:34 p.m.

ADDENDUM TO THE AGENDA:

None

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-47 Councillor Pennings – Councillor Emons

Minutes

THAT the Minutes of the Regular Council Meeting of February 14, 2022 are hereby adopted, and

THAT Council has reviewed the minutes of the Southwold Young at Heart Committee meeting of January 11, 2022 and Emergency Control Group meeting of February 17, 2022.

CARRIED

REPORTS:

2022-48 Councillor Emons – Councillor Pennings All-way Stop at Talbot Grove Lane and Talbotville Gore Road

THAT Council give consideration to By-law No. 2022-17, to authorize stop signs on Talbotville Gore Road at both Shady Lane entrances and Talbot Grove Lane.

CARRIED

County Roads 2021 Financial Summary

J. Carswell provided the 2021 Financial Summary for County Roads. Mr. Carswell also reported that the agreement with the County is in the process of being reviewed.

2022-49 Councillor Pennings – Councillor Emons Quote for Refinishing Floor at Keystone Complex

THAT Council receives report CBO 2022-003 Quotes for refinishing floor at Keystone Complex; and

THAT Council accepts the bid from HD Decorating in the amount of \$26,700.00 plus HST.

CARRIED

2022-50 Councillor Emons – Councillor Pennings COVID-19 Update- February 2022

THAT Council receive this report as information.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	√	—
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G. Jones - Mayor	√	—
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R. Monteith	√	—
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P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-51

Councillor Emons – Councillor Pennings

**Summary of Compressed
Work Week Pilot Project**

THAT Council receives this report as information; and

THAT Council authorizes the compressed work week pilot project to continue on a permanent basis.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

PLANNING:

6:00 p.m. Zoning By-law Amendment - ZBA 2022-01 Dale (Gifford) C/O Laverne Kirkness, Strik, Baldinelli, Moniz, 37360 Lake Line

In attendance: J. Robertson, SBM, J. Van De Gevel

2022-52

Councillor Pennings – Councillor North

**Public Meeting
ZBA 2022-01**

THAT Council of the Township of Southwold now sits as a public meeting under the Planning Act to consider application to amend the zoning on the property owned by Dan and Joanna Dale (Gifford) C/O Laverne Kirkness, Strik, Baldinelli, Moniz.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

The Mayor stated that this is a public meeting as required by Section 34 of the Planning Act to afford any person an opportunity to make representation with respect to the a proposed zoning by-law amendment to rezone the proposed retained parcel potion of the subject land from Residential 1 (R1) Zone and Agricultural 1 (A1) Zeon to the Residential 1 Special Provision (R1-31) Zone, in order to recognize the proposed retained parcel's residential access portion and minimum lot frontage of 9.15 metres; and Agricultural 1 Special Provision 63 (A1-63) Zone, in order to recognize the proposed retained parcel's agricultural portion and reduce the minimum land area and lot frontage requirements to 11.7 hectares and 9.15 metres respectively. The subject lands are legally described as Block F and I and Part Block K, Plan 39: Located on the northside of Lake Line, east of Scotch Line, with a civic address of 37360 Lake Line.

The Mayor asked if any member of Council had a disclosure of interest concerning this proposals. None were reported.

The Mayor asked the Clerk what method of notice and when was the notice given for this meeting. The Clerk responded that a sign was posted on the property by February 4th, 2022. Notices were mailed to property owners within 120 metres and emailed to Agencies on February 3rd, 2022.

Planner Bryan Pearce present his report. Comments received from Township Departments were detailed in the staff report at the time of writing. No Agency comments and public comments were received, as detailed in the planning staff report, at time of writing. Since that time, no additional written comments have been received.

The Mayor stated that before the floor is open to questions from the public, please be advised if any person from the public wishes to receive further information on the action of Council regarding the decision on the application for zoning by-law amendment, please ensure that they email their name, address, postal code and phone number to the planner or clerk by March 1, 2022. Any person that has contacted the planner to be part of the public meeting will receive this further information automatically.

The Mayor asked if the owner and/or application is in attendance.

J. Robinson from SBM thanked Council and staff for their time. Mr. Robinson stated that he hopes Council will support this application.

The Mayor asked if any members of the public have any questions. J. Van De Gevel asked if there was going to be a problem with the shared driveway. Mr. Pearce responded no, that is how the applicant intended it to be and there are agreements to resolve this concern.

The Mayor asked if any member of Council had any comments or questions on this application. No comments or questions were received from Council.

2022-53

Deputy Mayor Monteith – Councillor North

ZBA 2022-01

THAT Council of the Township of Southwold receive Report PLA 2022-03 regarding Zoning By-law Amendment Application ZBA 2022-01 – Recommendation Report;

AND THAT Council of the Township of Southwold approve the proposed Zoning By-law Amendment Application ZBA 2022-01, in accordance with the site-specific By-law contained within Appendix Two of Report PLA 2022-03.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

The Mayor advised that the decision may be appealed to the Ontario Land Tribunal (formally the Local Planning Appeal Tribunal) by the Applicant or another member of the public who have provided comments. This public meeting is concluded.

2022-54

Councillor Pennings – Councillor Emons

**Adjournment of
Public Mtg**

THAT the public meeting to consider the applications to amend the zoning on the property owned by the Dan and Joanna Dale C/O Laverne Kirkness, Strik, Baldinelli, Moniz ends at **6:12 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

REPORTS:

County Council Highlights February 8, 2022

Mayor Jones presented the County Council highlights from the February 8, 2022 meeting.

County Council Highlights February 22, 2022

Mayor Jones presented the County Council highlights from the February 22, 2022 meeting.

CORRESPONDENCE:

- Fee Waiver Request from VON.

2022-55 Councillor North – Councillor Pennings Fee Waiver Request – VON

THAT Council of the Township of Southwold approves the VON fee waiver request for the use of the Keystone Complex; and

THAT this request totals to the amount of \$2, 120.00 for 8 dining events.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

CARRIED**BY-LAWS:**

- By-law No. 2022-13, being a By-law to amend By-law No. 2011-14, Dale (Gifford), C/O Laverne Kirkness, Strik, Baldinelli, Moniz, 37360 Lake Line
- By-law No. 2022-14, being a by-law to delegate executive authority to the Chief Administrative Officer (Lame Duck Period).
- By-law No. 2022-15, being a by-law to regulate election signs within the Township of Southwold
- By-law No. 2022-16, being a by-law to adopt a Municipal Elections Recount Policy
- By-law No. 2022-17, being a by-law to authorize stop signs – Talbotville Gore Road.
- By-law No. 2022-18, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on February 28, 2022.

2022-56**Councillor Pennings – Councillor North****By-laws**

THAT By-laws Nos. 2022-13, 2022-14, 2022-15, 2022-16, 2022-17 and 2022-18 be read a first and second time.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED**2022-57****Councillor Emons – Councillor Pennings****By-laws**

THAT By-laws Nos. 2022-13, 2022-14, 2022-15, 2022-16, 2022-17 and 2022-18 be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—

G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

OTHER BUSINESS:

- Ministry of Environment, Conservation and Parks RE: Agricultural Bale Wrap, Twine and Boat Wrap
- Kettle Creek Conservation Authority – Southwold Inventory Program
- Media Release - Elgin Clean Water Program Celebrating 10 years
- Elgin Clean Water Program 2021 Annual Report

2022-58

Councillor Pennings – Councillor Emons

Other Business Items

THAT Council receive and file the items under Other Business.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

CLOSED SESSION:

2022- 59

Councillor Pennings – Councillor North

Closed Session

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **6:22 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Maternity Leave Coverage
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239 (2) (f)) – Labour Relations

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:

2022-60

Deputy Mayor Monteith – Councillor North

Adjournment


THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **6:46 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—

P. North √ —

J. Pennings √ —

CARRIED



Mayor
Grant Jones



CAO/Clerk
Lisa Higgs