

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting

Monday March 14, 2022

7:03 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons
P. North
J. Pennings (8:41 p.m.)

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Jeff Carswell, Dir. of Corporate Services/Treasurer (7:00 p.m. – 8:49 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(7:00 p.m. – 10:10 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (7:00 p.m. – 7:30 p.m.)
Brent Clutterbuck, Drainage Superintendent (7:00 p.m. – 7:17 p.m.)
Jeff McArthur, Dir. of Fire Services/Fire Chief (7:00 p.m. – 8:45 p.m.)
Corey Pemberton, Director of Building and Community Services
(7:00 p.m. – 8:48 p.m.)
Bryan, Pearce, Planner (7:00 p.m. – 8:48 p.m.)
June McLarty, Corporate Services Clerk (7:00 p.m. – 8:49 p.m.)

Mayor Jones called the meeting to order at 7:03 p.m.

ADDENDUM TO THE AGENDA:

9. Correspondence:

(b) Rural Education Task Force Report.

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-61

Deputy Mayor Monteith – Councillor North

Minutes

THAT the Minutes of the Regular Council Meeting of February 28, 2022 are hereby adopted.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

DRAINAGE:

2022-62

Councillor Emons – Deputy Mayor Monteith

**Filing of the Report –
McIntosh Drain No. 2 2022**

THAT Council proceeds with the McIntosh Drain No. 2 2022 drainage works and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed;

AND THAT the Meeting to Consider the Report of McIntosh Drain No. 2 2022 will be held at the regular Council meeting on March 28, 2022 at 6:15 pm;

AND THAT affected property owners will be able to attend this meeting either by a WebEx virtual meeting or telephone conference.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

PLANNING:

**2022-63 Councillor North – Deputy Mayor Monteith Consent Application
E3-22 (Revised) –
Follow-up Report**

THAT Council of the Township of Southwold receive Report PLA 2022-04 regarding Consent Application E3-22 (Revised) – Comments to the County of Elgin – Follow-up Report;

AND THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E3-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-04;

AND FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-04 as Municipal comments to the County of Elgin.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED**REPORTS:****Activity Report from the Fire Chief**

Jeff McArthur presented the February activity report to Council.

Proposed Firefighter Certification

Fire Chief, Jeff McArthur reported that the firefighter certification regulation was proposed back in 2018 and will be implemented this summer with some changes. Once this regulation has been certified we will know better on how it affected those who have completed the training requirements.

Activity Report from the Director of Infrastructure and Development Services

Peter Kavcic presented the February activity report to Council.

2022-64

Councillor Emons – Councillor North

Eh!el Agreement

THAT Council approve and authorize the execution of the proposed Township of Southwold and Eh!tel Networks Inc. Telecommunication Equipment Consent and Road User Agreement.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
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G. Jones – Mayor	<u>√</u>	—
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R. Monteith	<u>√</u>	—
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P. North	<u>√</u>	—
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J. Pennings	—	—
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CARRIED

2022-65

Councillor North – Councillor Emons

**Supply and Delivery of
Granular Material Tender**

THAT Council accept the supply and delivery of granular materials from Jeff Campbell Trucking in the amount of \$432,216.00, excluding HST.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
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G. Jones – Mayor	<u>√</u>	—
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R. Monteith	<u>√</u>	—
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P. North	<u>√</u>	—
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J. Pennings — —

CARRIED

2022-66

Deputy Mayor Monteith – Councillor Emons

**Medical Centre
Lease Agreement**

THAT Council pass By-law 2022-20 to enter into a facility lease agreement for the Medical Centre Building located at 35846 Talbot Line, Shedden with Dr. Rebecca Robinson.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

2022- 67

Deputy Mayor Monteith – Councillor North

**Investment Summary
Report**

THAT Council receive Report FIN 2022-08 Investment Report as at December 31, 2021 for information.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

DELEGATIONS:

7:30 p.m. – 8:00 p.m.

OCWA – Mark Harris, Maegan Garber, Susan Budden, Robin Trepanier

2021-68

Councillor Emons – Councillor North

OCWA 4th Quarter Reports

THAT Council of the Township of Southwold hereby receives the reports from Mark Harris, OCWA re: The Southwold Water Distribution System 4th Quarter Operations Report and the Talbotville Wastewater Treatment Plant 4th Quarter Operations Report for information purposes.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

2022-69

Deputy Mayor Monteith – Councillor Emons

OCWA Annual Reports

THAT Council of the Township of Southwold hereby receives the reports from Maegan Garber, OCWA re: Southwold Distribution Section 11 Annual Report, Southwold Distribution, Schedule 22 Annual Summary Report and Talbotville Wastewater Treatment Plant Annual Report for information purposes.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

Rosy Rhubarb Proposal**8:00 p.m. -8:15 p.m.**

Keith Orchard on behalf of Rosy Rhubarb presented to Council a proposal for a new splash pad in Shedden.

2022-70 Deputy Mayor Monteith – Councillor Emons Splash Pad Proposal

THAT Council received this proposal as information; and

THAT this proposal be presented to the Shedden Recreation and Keystone Complex Committee as well as the Southwold Parks Committee for their input; and,

THAT Council directs staff do more research for this proposal; and

THAT this proposal will be brought to Council for future consideration.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

REPORTS:

2022-71 Deputy Mayor Monteith – Councillor Emons 2021 Development Charges Summary

THAT Council receive Report No. FIN 2022-09 prepared in accordance with Section 12 of O.Reg.82/98 of the Development Charges Act, 1997.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

2022-72

Councillor North – Deputy Mayor Monteith

**2021 Cash-in-Lieu
Parkland Summary**

THAT Council receive Report No. FIN 2022-10 prepared in accordance with Section 7 of O.Reg.509/20 of the Planning Act, R.S.O. 1990, c. P.1

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

Activity Report from the Director of Building and Community Services

Corey Pemberton presented the February report to Council. An inspection of the Township pavilions will be done soon, so they are ready for summer rentals.

2022-73

Councillor North – Councillor Emons

**Quote Results for Building
Department Pickup Trucks**

THAT Council receives report CBO 2022-005 Quote for (2) Pick up trucks and accepts the quote from Disbrowe Motors for \$79,092.16 plus HST.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

Activity Report from the CAO/Clerk

Lisa Higgs presented the February report to Council.

2022- 74 Councillor North – Councillor Emons

**2021 Strategic Plan
Annual Update**

THAT Council receives this report as information.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

2022-75 Councillor Emons – Deputy Mayor Monteith

**Great Lakes Farms –
Sale of Hard Cider**

THAT Council receives this report as information;

AND THAT Council supports the request from Great Lakes Farms for the issuance of a "By-The Glass" Endorsement through the AGCO so that Great Lakes Farms can sell hard cider.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

2022- 76 Deputy Mayor Monteith – Councillor Emons Hunter Cemetery By-laws

THAT Council receives this report as information;

AND THAT Council adopts the Hunter Cemetery By-Law to provide for the maintenance, administration, and management of the Hunter/Lake Road Cemetery;

AND THAT Council adopts the By-Law amending the Township User Fees to allow for the sale of cemetery plots at the Hunter Cemetery.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

CORRESPONDENCE:

- Resolution from the Township of Woolwich RE: Mental Health Supports
- Rural Education Task Force Report

THAT Council of the Township of Southwold supports the Rural Education Task Force Report in principle ; and

THAT a letter of support for this report will be sent to the Chair, Director of Education, all Trustees of the Thames Valley District School Board, Ontario Minister of Education and its governing bodies, Ontario Minister of Municipal Affairs and Housing.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	—	—

CARRIED

BY-LAWS:

- By-law No. 2022-19, being a by-law to amend By-law No. 2021-73, Tariff of Fees – Cemetery Plots
- By-law No. 2022-20, being a by-law to authorize a lease agreement with Dr. Rebecca Robinson
- By-law No. 2022-21, being a by-law to authorize an agreement with the use of Township road allowances for telecommunications equipment.
- By-law No. 2022-22, being a By-Law regarding the maintenance, administration and management of Hunter/Lake Road Cemetery
- By-law No. 2022-23, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on March 14, 2022

THAT By-laws Nos. 2022-19, 2022-20, 2022-21, 2022-22 and 2022-23 be read a first and second time.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-79

Councillor North – Councillor Pennings

By-laws

THAT By-laws Nos. 2022-19, 2022-20, 2022-21, 2022-22 and 2022-23 be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

OTHER BUSINESS:

- Elgin Area Primary Water Supply System Annual Report 2021
- Elgin Group Police Service Board Secretary Administrator Appointment
- Notice of Proposed Woodlands Clearing – Part Lot 7, Concession STRE

Council reviewed the items under other business.

CLOSED SESSION:

2022-80

Councillor Emons – Councillor Pennings

Closed Session

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:49 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – 2 items – Teetzel Property Redevelopment and Shedden Commercial Plaza
- Advice that is subject to solicitor-client privilege, including communication necessary for the purpose (section 239(2)) (f) – CUPE Certification.
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – North Port Stanley Development.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:

2022-81

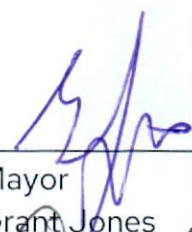
Deputy Mayor Monteith – Councillor Emons

Adjournment

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:30 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED


 Mayor
 Grant Jones


 CAO/Clerk
 Lisa Higgs