



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

- A G E N D A -

Wednesday April 13, 2022

REGULAR MEETING OF COUNCIL

7:00 p.m., Council Chambers, Fingal/Via Video Link

1. CALL TO ORDER

2. ADDENDUM TO AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

- (a) Minutes of Regular Council Meeting of March 28, 2022
- (b) Minutes of the Shedden Recreation & Community Centre & Keystone Complex Committee Meeting of September 30, 2021
- (c) Minutes of the Southwold Young @ Heart Committee Meeting of February 15, 2022
- (d) Minutes of the Zero Waste Committee Meeting of March 18, 2022

5. DELEGATION

- (a) **7:30 p.m. Todd Casier, Lower Thames Valley Conservation Authority** – LTVCA Annual Report and Inventory of Programs

6. DRAINAGE

7. PLANNING

- (a) **7:00 p.m.** Public Hearing – Committee of Adjustment – Minor Variance MV 2022-02, Shaw 38440 Fingal Line **(under separate agenda package)**
- (b) **Application for Consent** – E12-22 Eleanor Limited Partnership C/O Joseph Broccolini C/O Rachel Bossie, GSP Group, 11884 Sunset Road.

8. REPORTS

- (a) FIR 2022-04 Activity Report – March
- (b) ENG 2022-15 Activity Report – March
- (c) ENG 2022-16 Waste Connection Proposal

- (d) PW 2022-04 Tandem Axle Plow and Sander Truck Request for Proposal Tender Results
- (e) FIN 2022-11 Annual Repayment Limit
- (f) FIN 2022-12 Waste Connection Contract Extension
- (g) FIN 2022-13 Financial Report – January to December 2021
- (h) CBO 2022-06 Activity Report – March
- (i) CAO 2022-18 Activity Report – March
- (j) County Council Highlights – March 22, 2022

9. CORRESPONDENCE

- (a) Correspondence from Elgin County/MP Karen Vecchio RE: Nominations for Platinum Jubilee of Her Majesty Queen Elizabeth II Awards

10. BY-LAWS

- (a) By-law No. 2022-27, being a by-law to assume roads in the Ridge Phase 1
- (b) By-law No. 2022-28, being a by-law to authorize an agreement for a contract extension for waste collection
- (c) By-law No. 2022-29, being a by-law to authorize an agreement for vacant land condominium agreement.
- (d) By-law No. 2022-30, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on April 13, 2022

11. OTHER BUSINESS *(For Information Only)*

- (a) Nominations for Ontario Senior of the Year Award
- (b) Municipality of Clarington RE: Comprehensive Zoning By-law Review
- (c) Ministry of Municipal Affairs and Housing RE: More Homes for Everyone Act, 2022
- (d) Ministry of Municipal Affairs and Housing RE: MMAH Orders under the Reopening Act.

12. CLOSED SESSION

- (a) Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Recruitment for Director of Finance/Treasurer
- (b) A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – Talbotville Conservation Authority Lands

13. ADJOURNMENT: NEXT REGULAR MEETING OF COUNCIL **Monday April 25, 2022 @ 5:30 P.M.** **Council Chambers, Fingal/Via Video Link**

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting

Monday March 28, 2022

5:32 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Deputy Mayor: R. Monteith

Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(5:30 p.m. – 6:41 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (5:30 p.m. – 6:41 p.m.)
Brent Clutterbuck, Drainage Superintendent (6:15 p.m. – 6:37 p.m.)
June McLarty, Corporate Services Clerk (5:30 p.m. – 6:41 p.m.)

ABSENT: Mayor G. Jones

Deputy Mayor Monteith called the meeting to order at 5:32 p.m.

ADDENDUM TO THE AGENDA:

12. Closed Session:

- (a) Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Maternity Leave Coverage

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-82

Councillor Emons – Councillor North

Minutes

THAT the Minutes of the Regular Council Meeting of March 14, 2022 are hereby adopted; and

THAT Council has reviewed the minutes of the Southwold Zero Waste Committee Meeting of July 7, 2022, and Minutes of the Emergency Control Group Meeting of March 21, 2022.

CARRIED

REPORTS:

**2022-83 Councillor Pennings – Councillor Emons Water Modelling Review
Consultant Award**

THAT consultant proposal submitted by WT Infrastructure Solutions Inc. in the amount of \$13,000, excluding HST, be accepted.

CARRIED

Lynhurst Reconstruction Update

Peter Kavcic, Director of Infrastructure and Development Services presented provide an update to Council on the serving connections and water main work that we are coordinating with the city of St. Thomas. Notices to affected residents will be sent out once we have confirmed construction dates. Staff is anticipating a June start date.

Southwold Water Distribution System – Disruption

Peter Kavcic, Director of Infrastructure and Development Services reported to Council that there will be a disruption in the Southwold Water Distribution System from April 24-25. OCWA is replacing a water valve. During the disruption our system will be back fed from Dutton Dunwich.

**2022-84 Councillor Emons – Councillor Pennings Fire Protection
Water Rate**

THAT Council approve the amendment of the Water Rate By-Law 2014-65 to include a fire protection rate for unmetered fire supply lines.

CARRIED

**2022-85 Councillor North – Councillor Pennings Teetzel Property –
Surplus Land**

THAT Council declares the remaining Teetzel property identified by Part 8, Part 9, Part 13, Part 14, Part 18, Part 19 and Part 23 surplus; and,

THAT Council provide comments on the attached Request for Proposal in Schedule 'B' that will be used to sell the lands.

CARRIED

DELEGATION:

5:45 p.m. – 6:10 p.m.

Mark Loucas, Elgin OPP Detachment Commander presented the 2021 Elgin OPP Annual Report to Council.

REPORT:

2022-86

Councillor Pennings – Councillor Emons

**Tractor Backhoe
Proposal Award**

THAT Council accept the proposal for the supply and delivery of a Case Tractor Backhoe from Kucera Group Inc. in the amount of \$175,811.00, excluding HST.

CARRIED

DRAINAGE:

McIntosh Drain No. 2 2022

In attendance: Rene Woolley

2022-87

Councillor North – Councillor Emons

**Mtg to Consider Report
McIntosh Drain No. 2 2022**

THAT the Meeting to Consider the report for the McIntosh Drain No. 2 2022 forms at **6:15 p.m.**

CARRIED

George Vereyken presented the report to Council.

Councillor North questioned what is considered shallow tile. Mr. Vereyken responded that less than 760 mm of cover is considered shallow tile.

Councillor Pennings questioned the cost of the Geotech investigation on the 401. Mr. Vereyken responded that was a request from the MTO to cover any problems that may occur during the construction.

No questions were asked from the landowners.

2022-88

Councillor North – Councillor Emons

McIntosh Drain No. 2 2022

THAT the Report on the McIntosh Drain No. 2 2022 prepared by Spriet Associates pursuant to Section 78 of the Drainage Act, dated February 25, 2022 be accepted by Council of the Township of Southwold; and

THAT Council authorizes staff to initiate the tender process, if required, for the improvement of the McIntosh Drain No. 2 2022; and

THAT Court of Revision for the McIntosh Drain No. 2 2022 will be held virtually at 6:15 p.m. on April 25, 2022; and

THAT Council consider provisional By-law No. 2022-24.

CARRIED

2021- 89

Councillor Pennings – Councillor Emons

**Adjournment of Mtg to
Consider Report –
McIntosh Drain No. 2 2022**

THAT the Meeting to Consider the Report for the McIntosh Drain No. 2 2022 hereby adjourns at **6:25 p.m.**

CARRIED

REPORTS:

2022-90

Councillor Pennings – Councillor Emons

**Public Works Building
Proposal Award**

THAT Council award the Public Works Building design assignment to RJ Burnside and Associates Limited at a cost of \$194,921.93, excluding HST.

CARRIED

County Council Highlights March 8, 2022

Lisa presented this report.

CORRESPONDENCE:

- Correspondence from Elgin County RE: Terrace Lodge Fundraising Committee and 2021 Annual Fundraising Report
- Correspondence from Elgin County RE: Notice of lease renewal for Elgin County Library Branch facilities and Setting the Framework for

Terrace Lodge Fundraising Committee

STAFF DIRECTION

Staff was directed by Council to advertise and recruit a member of the public to sit on the Terrace Lodge Fundraising Committee. Staff will report back at a future meeting.

Notice of lease renewals for Elgin County Library Branch Facilities.

Council reviewed this item under Correspondence.

BY-LAWS:

2022-91 Councillor Pennings – Councillor North By-laws

THAT By-laws Nos. 2022-24, 2022-25, and 2022-26 be read a first and second time.

CARRIED

2022-92 Councillor Pennings – Councillor North By-laws

THAT By-laws Nos. 2022-25 and 2022-26 be read a third time and finally passed.

CARRIED

OTHER BUSINESS:

- Wind Concerns Ontario – Letter to Municipalities and Setback Recommendations
- TVDSB – Rural Education Task Force
- Elgin County 2022 Budget Letter and Fact Sheet

Council review the items under Other Business.

CLOSED SESSION:

2022-93 Councillor Emons – Councillor Pennings Closed Session

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **6:41 p.m.** in accordance with

Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Maternity Leave Coverage

CARRIED

STAFF DIRECTION

Staff was given direction by Council to the item that was discussed in Closed Session.

ADJOURNMENT:

2022-94

Councillor North – Councillor Emons

Adjournment

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **7:22 p.m.**

Deputy Mayor
Robert Monteith

CAO/Clerk
Lisa Higgs



Shedden Recreation & Community Centre & Keystone Complex Board

September 30, 2021
Keystone Complex, Shedden
7:00 PM

Attendance: Deputy Mayor Monteith, Ron Goode, Brian Rieger, Lindsay Lackey, Jim Carder, Caitlin Wight (Resource), Shirley Longhurst (arrived approximately 7:25 PM). Regrets: Councillor Emons, Don Miller, Keith Orchard

1. Call to Order

Meeting called to order by Deputy Mayor Monteith at 7:03 PM

2. Approval of Agenda

Agenda was approved through Resolution No. 05. Moved by Lindsay Lackey, Seconded by Jim Carder

RESOLVED that the agenda of the September 30th, 2021, committee meeting of the Shedden Recreation & Community Centre & Keystone Complex board Committee be approved.

DISPOSITION: Motion Carried

3. Adoption of Minutes from April 8, 2021 Meeting

Adoption of the minutes from meeting on April 8, 2021 approved through Resolution No. 06. Moved by Lindsay Lackey, Seconded by Brian Reiger

RESOLVED that the minutes of the meeting of the Shedden Recreation & Community Centre & Keystone Complex board Committee on April 8, 2021 be approved. DISPOSITION: Motion Carried.

Walk Around

Deputy Mayor Monteith asked the committee about doing a walk around of the property, as one had not been done by the committee in some time. Notes from walk around:

- When was the septic tank last pumped?
- Are the outdoor security cameras working?

- Ontario Flag at Memorial Garden needs replaced – Caitlin to inquire
- When will new Township flag go up? Caitlin to inquire where in the process of getting new ones ordered, we are we at.
- Brush pile in back of Memorial Forest needs removed
- Eavestroughs need cleaned out around main building
- Bees nest behind library section of building
- Concrete Parging coming off of foundation at Southeast corner of building
- Light unit is missing in pavilion ceiling in south section, two light bulbs are missing
- Outer light fixture on the West side of pavilion should be changed to LED – dusk to dawn light
- Flat top grill is broken off from the wall in the pavilion kitchen
- Ceiling vent in meeting room area is in windowsill
- Floor needs refinished after water leak from 2020

4. Organization Reports

Shedden Agricultural Society – Did have a scaled down Fair Weekend at the Lawrence Station Hall. Was a mini youth fair, with 35-40 exhibits. Hall was full, no visitors allowed. Went very well. Planning for the Quilt Show in April 2022, if can go as planned. Will have their Annual Meeting in January and looking to start up Fair Meetings.

Shedden Tractor Pull

Hoping for an event in 2022. Committee is looking to start meetings. Have been following what other groups around the province have been doing. Looking to have a 2-day event. Would need a minimum of 4-5 thousand people to make the event viable. Could have participants only from SW Ontario, not US (New York Region), depending on border closure and restrictions.

Rosy Rhubarb – no representation

Shedden Soccer

Executive determining when to have AGM. One to two members of the executive are retiring, club actively looking to replace at least one, hopefully two positions. Wondering about nets / safety for balls going on road (Union). Looking at doing their usual fundraising.

Michelle and Steve walked the field, and noticed some large potholes, would like them fixed before end of fall.

Fingal-Shedden and District Optimist Club

Yearly baseball tournament was cancelled in September, too many restrictions. For Canada Day this year, they put out children's swag bags. Was 135 in total. This went over very well and received good feedback from the community. The Grade 8 award was given out virtually. The

kids Halloween party has been unofficially cancelled. They will be having the Christmas Tree sale at the Burgess farm again. Currently working on trying to have the Santa Claus parade in Fingal this year.

5. New business

Dog Bag Sign

Committee thinks it is a good idea to put a couple of them out. Also, if there are more garbage cans put out, people would use them more. Suggested for three locations: near ball diamond, at playground / pavilion, at old entry where tree line is on east side of complex.

Rentals

Rentals are proceeding now at complex. We have started to take bookings. Proof of full vaccination is required to enter the facility. Renters are required to provide this. There is signage around the building for physical distancing, mask wearing, etc.

Presentation on mural for Pavilion

Committee provided the drawing of the design selected for the mural. Group interested to see final product.

6. Next meeting and Adjournment

The next meeting to be March 24, 2022 at 7:00 PM at Keystone Complex. Approved through Resolution No. 7. Moved by Brian Rieger, Seconded by Jim Carder. RESOLVED that the meeting be adjourned at 7:58 PM and that the next meeting be scheduled for March 24, 2022 at 7:00 PM at the Keystone Complex. DISPOSITION: Motion Carried



Southwold Young at Heart Committee Meeting Minutes

Tuesday February 15, 2022

Via Video Link

Time meeting started: 1:03 p.m.

Attendance: Sarah Emons, Deb Logghe, Trudy Kanellis, Karen Olmstead, Pat Stannard, Alan Bogart, Karen Auckland and June McLarty

Regrets: Kim Poole, Randy Graham

1. Call Meeting to Order and Welcome

Sarah called the meeting to order and welcomed everyone.

2. Approval of Agenda

Resolution No. 2022-04

Moved by: Deb Logghe

Seconded by: Trudy Kanellis

RESOLVED that the agenda of the February 15th, 2022 meeting of the Southwold Young at Heart Committee be approved.

DISPOSITION: Motion Carried

3. Approval of the Minutes

Resolution No. 2022-05

Moved by: Pat Stannard

Seconded by: Karen Olmstead

RESOLVED that the minutes of the January 11th, 2022, meeting of the Southwold Young at Heart Committee be approved as circulated.

DISPOSITION: Motion Carried

4. Bundle Items

The Committee discussed what items they would like to purchase with the grant money. June will comprise a spreadsheet that will include the items, costs and quantiles.

5. St. Patrick's Day Meal

The St. Patrick's Day meal will now include rice as well as the other items.

6. Other Business

The Committee discussed the possibility of getting some new volunteer to assist us with our events. Names suggested were Sharon Hinz and Chris Stinson. We need someone from the Talbotville area.

The walking tour at Nature's Oasis is scheduled for Wednesday May 25 at 1:00 p.m. Sarah will do an interpretive walk about the different plants and flowers along the tour. Those participating will be required to sign a waiver. Nature's Oasis is requesting that we hand out a pamphlet about their business.

Sarah has booked The Sunshiners to play at the June 23rd event at a cost of \$150.00 for a 45-minute set to begin at 1:00 p.m.

A notice will be placed in the Spring edition of the Southwold in Motion Newsletter regarding the upcoming events.

June read a congratulatory letter from MPP Jeff Yurek, regarding the YAH receiving the Seniors Community Grant.

7. Adjournment and Next Meeting

Resolution No. 2022-06

Moved by: Karen Auckland

Seconded by: Deb Logghe

-

RESOLVED that the meeting be adjourned at 2:41 p.m. to meet again at 1:00 p.m. on Tuesday March 29, 2022.

DISPOSITION: Motion Carried.



Southwold Zero Waste Committee

March 18, 2022

Virtually

10:30 AM

Attendance: Councillor Emons, Jess Andrews, Shannon Lynch, Niki Pennings, Caitlin Wight.

Regrets: Richard Andrews

1. Call to Order

Meeting called to order by Councillor Emons at 10:42 am

2. Approval of Agenda

Agenda was approved through Resolution No. 01. Moved by Shannon Lynch, Seconded by Niki Pennings

RESOLVED that the agenda of the March 18, 2022 committee meeting of the Southwold Zero Waste Committee be approved. DISPOSITION: Motion Carried

3. Adoption of Minutes from July 7, 2021 Meeting

Adoption of the minutes from meeting on July 7, 2021 approved through Resolution No. 02. Moved by Shannon Lynch, Seconded by Jess Andrews.

RESOLVED that the minutes of the meeting of the Southwold Zero Waste Committee on July 7, 2021 be approved. DISPOSITION: Motion Carried.

Business arising from previous minutes

- Composter sale dates – to date there has been 182 sold. There have been quite a few people come to the office to purchase. Discussion on getting more composters. Caitlin W. to speak with Jeff Carswell (Treasurer).
 - Group discussion on promotion – new subdivisions in Talbotville. Page for new residents on website, composters listed there for sale.
 - Update to welcome package – add some information about composters to this
 - Information about Composting on website – under Zero Waste Committee page – Caitlin to look at this. Get info on composting from compost bin manufacturer.

- Join events in the Township to promote – Communities in Bloom Plant Sale, Rosy Rhubarb Festival, Canada Day Celebration
- Committee wants to focus effort on presence at Communities in Bloom plant sale May 28, 2022 – have composters there for sale, education.
 - Sarah to look into Reusable “Zero Waste Committee Banner” from Van Pelt’s
- Mail out – Caitlin to coordinate getting the remainder mailed out.

New business

- 2022 Plans
 - Discussion of community garden – Talbotville? Ferndale Meadows? As possible locations. Lots of younger families moving in. Wherever the potential location is, needs access to a water supply.
 - Help CIB committee? Discussion on teaching groups/people about ways to make their gardens greener.
 - Ideas to target youth member to committee
 - Southwold Fire Department – Struggling moving towards being a zero-waste building
 - Perform zero waste audit for them for their two halls?
 - Committee to go out on training nights and encourage zero waste / education?
 - Reach out to Keystone Committee – to assist other groups with education / zero waste?
 - Event for Earth Day – clothing swap?

Delegation of Duties

- Communities in Bloom – plant sale – Sarah has tables, cloth tablecloth, bring a stack of pamphlets, recycling bin stickers
- Composters for Plan Sale – Caitlin to coordinate having some there.
- Creation of poster board on how to compost
- Creation of QR code – to direct to how to compost on website – Jess
- Creation of Presentation for education – Shannon

Adjournment

The next meeting to be Friday, April 1, 2022 at 10:00 AM Virtually. Meetings to be held first Friday of every month at 10:00 AM. Approved through Resolution No. 03. Moved Shannon Lynch, Seconded by Jess Andrews. RESOLVED that the meeting be adjourned at 11:41 AM and

that the next meeting be scheduled for April 1, 2022 at 10:00 AM virtually. DISPOSITION:
Motion Carried.

LOWER THAMES VALLEY CONSERVATION AUTHORITY

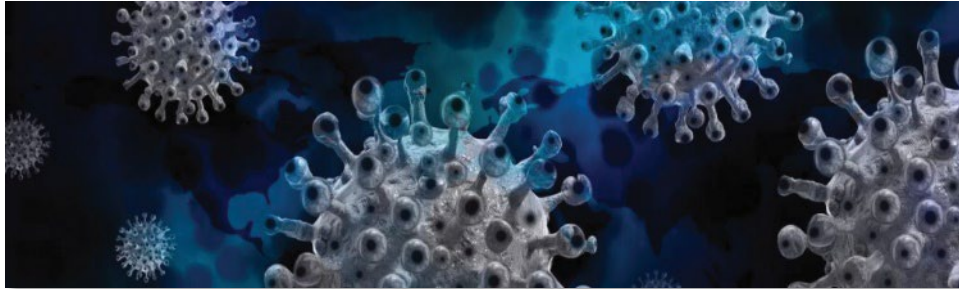
ANNUAL REPORT
FOR 2021

60
yrs



FIGURING OUT!

CONTINUING TO SAFELY PROVIDE SERVICES TO RESIDENTS IN CHALLENGING TIMES



Our Pandemic Management Committee is leading our efforts, listening to staff input and ensuring management's decision-making is up-to-date.

- safeguarding the health of staff and public with Covid-19 Safety Plan
 - in communication with municipalities to confirm our continued services

LTVCA strives to provide the service our communities have come to expect, as we move to more “normal” operations.

ABOUT US

Our Vision

The LTVCA...for
a balanced &
healthy
watershed

Our Mission

Leading by example
in environmental
protection in
partnership with
the community

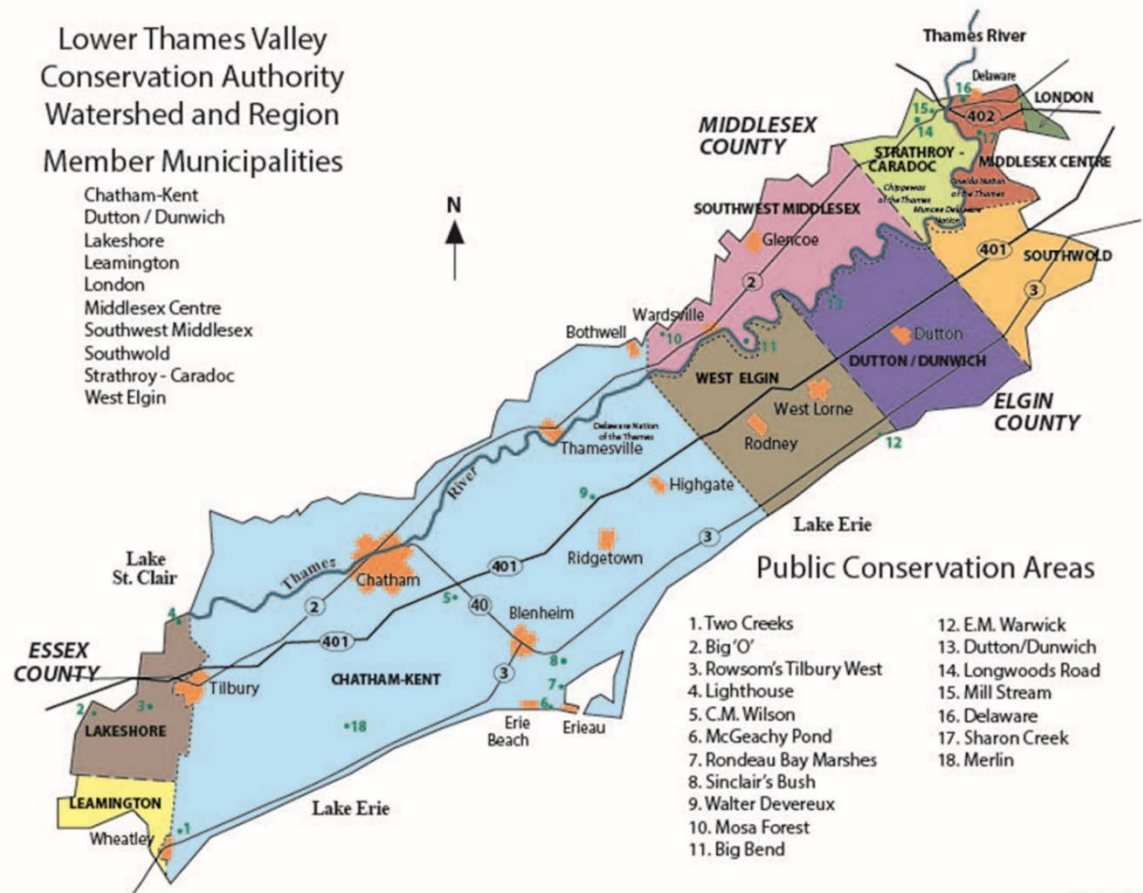
Our Core Values

Respect, integrity,
commitment, objectivity, &
collaboration



OUR AREA OF JURISDICTION

- area covers approximately 3,274 square kilometers (1,264 square miles) & is home to over 100,000 people.



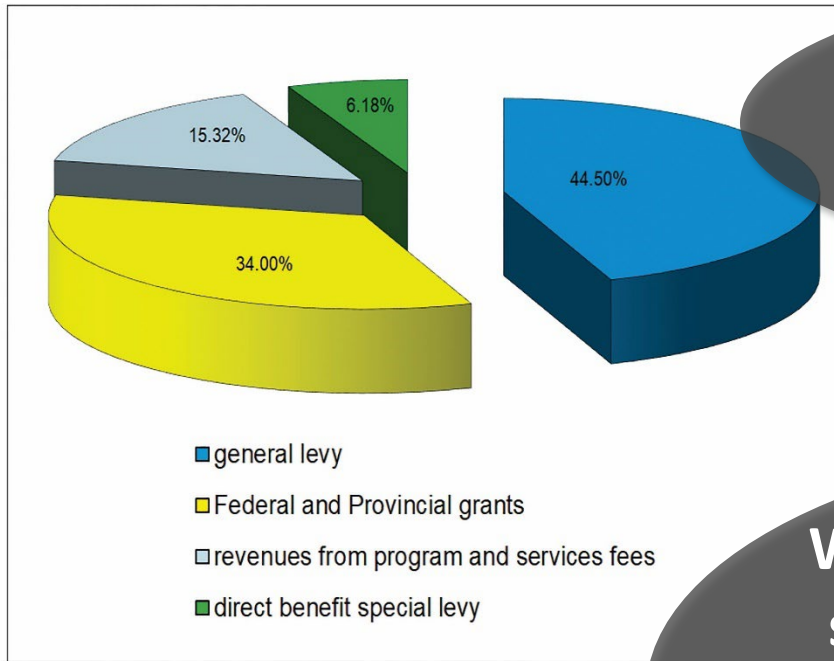
OUR DIRECTORS & MUNICIPALITIES

- **Trevor Thompson (Chair) – Municipality of Chatham-Kent**
- Linda McKinlay (Vice-Chair) – Town of Lakeshore
- Hugh Aerts – Municipality of Middlesex Centre
- Christa Cowell – Municipality of Southwest Middlesex
- Sarah Emons – Township of Southwold
- Amy Finn – Municipality of Chatham-Kent
- Mike Hentz – Municipality of Dutton Dunwich
- Sandi Hipple – Municipality of Strathroy-Caradoc
- Richard Leatham – Municipality of West Elgin
- JJ Strybosch – City of London (appointment to be confirmed by the Province)
- Paul Tiessen – Municipality of Leamington
- John Wright – Municipality of Chatham-Kent



Trevor Thompson – Chair

\$ BUDGET \$



LTVCA's budget of \$3,319,396 received approval in February

We acknowledge the financial support of our 10 watershed member municipalities, our many granting partners & dedicated volunteers!

**40
partners augmented
municipal support with
\$1.82 million**

LTVCA STAFF



*Mark Peacock –
CAO / Secretary-Treasurer*

Staff

25

full-time / long-term contract

18

seasonal / short-term contract



Happy Retirement!
Karen Mattila
Ska-Nah-Doht Village & Museum
Curator
1994-2021



AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT (CAA) - Bill 229

- A number of un-proclaimed provisions in the CAA are being implemented through a series of regulations. These regulations are being brought forward in two phases.
- The Phase 1 consultations focused on details of the programs and services that CAs will implement and how they will be funded.
- The Province is now consulting on a Phase 2 of the proposed regulations, including details on municipal levies, fees, as well as standards for the delivery of other types of programs and services.
- We completed the required municipal consultation and preparation of the LTVCA Transition Plan by December 31, 2021 followed by the detailed Inventory of Programs and Services, being brought to this Annual General Meeting for Board approval.
- Staff will be working with participating municipalities over the next year to finish Memorandums of Understanding and/or Agreements for implementation of programs not considered mandatory by the province.

PROTECTING LIFE & PROPERTY

Water Management

The Water Management program provides science-based support for water resources management and includes activities that protect life and property such as flood forecasting, control and monitoring of flooding and erosion, as well as broader watershed monitoring.



18

flood advisories
Thames / watercourses

Flood Forecasting & Warning



56

shoreline
flood advisories
Lakes Erie & St. Clair

PROTECTING LIFE & PROPERTY

Water Management

Water Quality Monitoring

is conducted to understand current conditions, predict what may happen in the future and assess whether our actions are having a positive effect.



22

Provincial
stream water
quality monitoring
sites monitored for
general water
chemistry
and e-coli

9

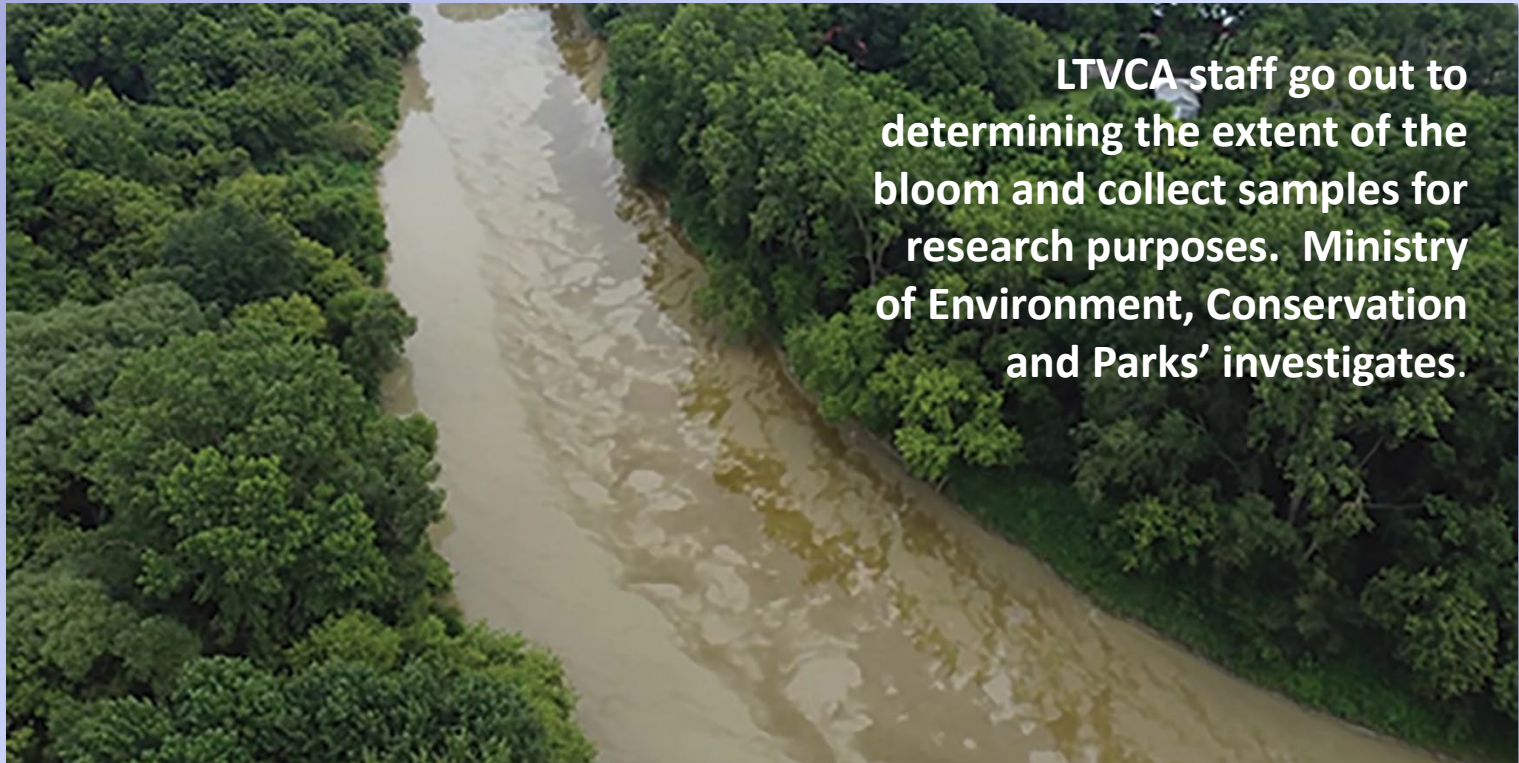
groundwater wells
monitored

Sampling
for benthic
macroinvertebrates

PROTECTING LIFE & PROPERTY

Water Management

The watershed experienced another **Thames River Blue-green Algae Bloom** during August and September.



LTVCA staff go out to determining the extent of the bloom and collect samples for research purposes. Ministry of Environment, Conservation and Parks' investigates.

PROTECTING LIFE & PROPERTY

Land Use Planning & Regulations

Conservation Authorities administer and enforce **Section 28 of the Conservation Authorities Act** and **Ontario Regulation 152/06** (Development, Interference with Wetlands & Alteration to Shorelines & Watercourses).

Through municipal planning and regulations, we direct development away from hazardous areas to reduce hardship, loss of property and protection of life.

3,121
regulatory &
municipal plan
review
services



1,972
telephone
inquiries
planning, regs,
general

ENHANCING WATERSHED HEALTH

Tree Planting, Restoration, Stewardship

The responsible care of our natural resources on a watershed basis is essential to balancing human & economic needs against the needs of our natural environment. LTVCA has a long history working with landowners and a variety of partners in the planning & delivery of watershed stewardship initiatives.



448 landowners
assisted
with \$ from
stewardship grants

146 acres
reforested

41 acres
wetlands created

83 acres
prairie planted

88,903
trees planted

ENHANCING WATERSHED HEALTH

Aquatic Species at Risk (SAR)

Aquatic species are at risk due to habitat loss from sediment, nutrient and contaminant loading and invasive species. Mussels and fish are an important part of a healthy ecosystem and are important to humans. LTVCA is helping landowners to reduce this habitat loss.



- 5 aquatic invasive species and 5 aquatic SAR recorded in LTVCA
- in lower Thames tributaries
 - eDNA sampling 12 sites
 - seining fish surveys 7 sites
 - searches for mussel SAR 8 sites
- invasive Water Lettuce removal from McGregor Creek and developed invasive species alert flyers
- SAR webpage – 2 guidebooks fish and mussels
- habitat protection signs and interpretive signs created
- initiated study for avian and bat species at risk in Mosa Forest

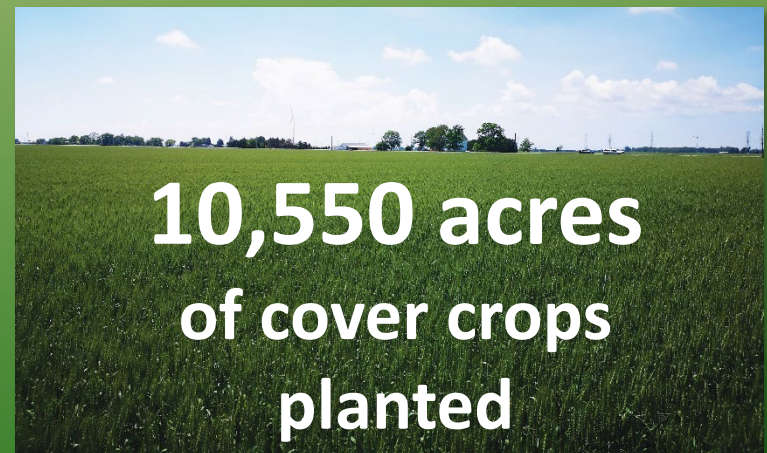
ENHANCING WATERSHED HEALTH

Phosphorus Reduction Initiatives

The goals of this program support the agricultural sector, strengthen environmental stewardship, enhance water quality, and improve soil health.



- Lower Thames Valley Soil Health Program
- On-Farm Applied Research & Monitoring (ONFARM) Program
- McGregor & Jeannettes Creek Phosphorus Reduction Program



ENHANCING WATERSHED HEALTH

Alternative Land Use Service

ALUS Middlesex

ALUS Chatham-Kent

ALUS Elgin

This program collaborates with farmers to improve the environment.
Partner funding supports sustainability efforts while addressing local environmental issues, prioritized by the farmers themselves.



341 acres
of new ALUS restoration
projects across the
3 counties



A photograph of a person with brown hair tied back, wearing a grey jacket and dark pants, leaning over a wooden railing on a boardwalk. The boardwalk is made of wooden planks and is covered with fallen autumn leaves. The background is a dense forest with trees showing vibrant yellow and orange autumn foliage. The sky is visible through the canopy.

STEPPING INTO NATURE Conservation Areas

31 areas

1,714 acres

protected wetlands, forests,
tallgrass prairies, lakefront &
habitat restoration sites

includes **18**

public conservation areas

1,146 acres

new

signage, parking,
boardwalks, trails,
campsites

26 acre

forest donation
'Ashton Forest'

STEPPING INTO NATURE

Conservation Areas — *Be Active! Be Healthy!*

17

LTVCA hosted
CA events



35,000 vehicles
at 'Magic of Lights'
Longwoods



472
CA parking passes
purchased



67,788
recorded day use
& camping at
5 areas

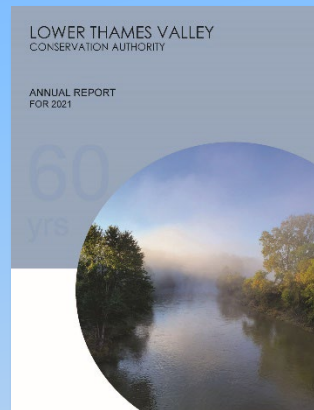
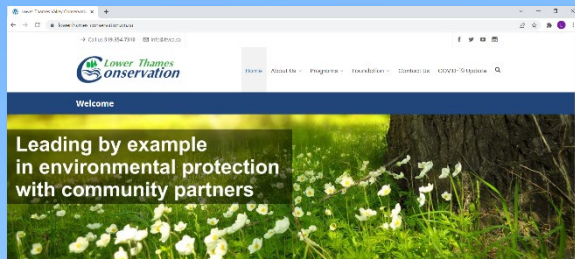
9,000
Conservation Area
Guidebooks
distributed



COMMUNICATIONS, OUTREACH & EDUCATION

– *Supporting All Programs*

Communications enhance awareness & understanding of the goals & programs of the LTVCA for watershed communities.



**New
website
launched**

**24
Media
Releases**

**Annual Report
Publications
Presentations**

**400+
social media
posts**

OUTREACH & EDUCATION



We teach about local and global environmental issues, explore links between humans and natural environment, and instill a greater appreciation and understanding of nature.

Programs are unique in that they reflect First Nations' approach to living with the environment and combine the Heritage and Sciences curriculum strands.

OUTREACH & EDUCATION

Stepping Into Nature - Outdoors & Virtual!



offered outreach
events at 4 CA's

organized
summer
camp-in-a-bag



presented field trips
at Longwoods CA /
Ska-Nah-Doht
Village - 228 engaged



collaborated in 2
virtual education programs
with neighbouring Conservation
Authorities





Ska-Nah-Doht Village & Museum at Longwoods Road Conservation Area

2 film crews enjoyed
Ska-Nah-Doht for production
site - Learn with Ranger Em + DJ
Shub's War Club music special



Artifact cases with education
resources were donated to local
schools as part of the museum's
work towards
Truth & Reconciliation



3 new pop-up
exhibits will travel
to watershed
locations

Museum reopens with new
exhibits to facilitate safe visits

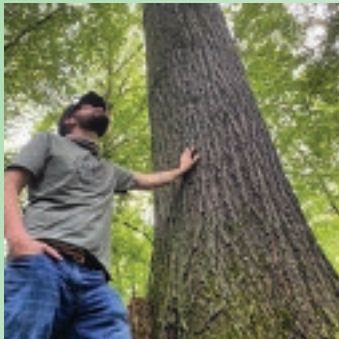


Watershed Awards Applauding Special People & Groups

84
volunteers
gave 360
hrs in 2021

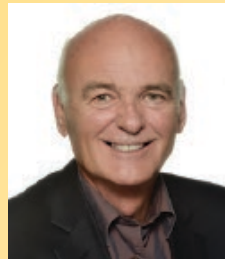
2020 recipients presented awards at the 2021 Annual General Meeting

Environmental Awards for Landowners & Organizations



Michael Smith
initiatives in CK
and with LTVCA
including new
subdivision tree
plantings

Award for Volunteer Heroes



Pat Lavin
donation of land at
Big O CA



**Murray
Hebblethwaite**
donation of funds
to McGregor Creek



London Canoe Club
summer operations for
11 yrs. at Sharon Creek
CA

Graduation Award Sponsorship 2021



Ethan Musclow
Award for the
Academic Proficiency
- Environmental
Management
Diploma to
(University of Guelph
- Ridgetown Campus)

CONTACT US!

Lower Thames Valley Conservation Authority

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N7L 2Y8

Tel: 519-354-7310 Fax: 519-352-3435

info@ltvca.ca

www.ltvca.ca

**Further details are in the
Annual Report, posted
on our website.
Thank You!**

Thank You Partners 2021!

Agriculture and Agri-Food Canada (AAFC) - LL-ON:

ALUS CK

ALUS Elgin

ALUS Middlesex

Canada Summer Jobs

CK Community Foundation

CK Real Estate Board

Department of Canadian Heritage

DFO, Canada Nature Fund for Aquatic Species at Risk
DUC

ECCC Eco Action

ECCC Habitat Stewardship Program

Elgin Clean Water Program

Elgin Stewardship Council

Enbridge

Environment & Climate Change Canada

Forests Ontario

Government of Ontario SARSP

Lower Thames Valley Conservation Foundation

Oneida Employment and Training

Ontario Job Creation Program

Ontario Ministry of Agriculture, Food, & Rural Affairs

Ontario Ministry of Culture

Ontario Soil & Crop Improvement Association via CAP

Project Learning Tree Canada

Retro Suites

Ridge Landfill Community Trust

Ridge Landfill Mitigation

Retired Teachers Ontario

Service Canada

Southwest Ontario Tourism Corp

TD FEF

TD Tree Days

Thames River Phosphorus Reduction Collaborative

Together CK Events Program Grant

Tree Canada

Ursuline Religious of the Diocese of London in Ontario

Visit Middlesex

WHC Community Conservation Action Program

WHC Conservation Stamp Program

Wijnokiiying ON Works

Lower Thames Valley Conservation Authority Inventory of Programs and Services
Board of Directors Review at February 24, 2022 BOD meeting - Approved

Feb 24, 2022

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
Natural Hazard Management Program Program Description: Conservation Authorities are the lead provincial agencies on Natural Hazard issues. The goal is to protect life and property from flooding and erosion. This watershed-wide, comprehensive program includes: development applications and permits, municipal plan input and review, environmental planning and policy, flood forecast and warning, flood and erosion control infrastructure, technical studies, ice management, education and public awareness.						
GENREGS (1)	Section 28.1 Permit Administration	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, consultants and legal costs.	1	CA Act	\$190,500	Municipal Levy – 34%, Self-Generated – 66%
REGSPPLAN-OPS39 (2), REGPLAN-WPP39(2), REGSPPLAN (3) 80%	Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983). Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses and Sec. 28 permit requirements. Include property inquiries here	1	CA Act	\$110,000	Municipal Levy – 87%, Self-Generated – 13%
REGSPPLAN (3) 20%	Plan Review Not Related to Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances).	2	CA Act	\$17,300	Municipal Levy – 100%,
Flood-Comm (4), Flood-Data (4),	Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial and local water level forecasts, watershed conditions, snow course. Flood event forecasting. Flood	1	CA Act	\$165,100	Municipal Levy – 51%,

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
Flood-Train (4), Flood-Oper (4), Flood-Res (4)		warning, communications and response. Equipment maintenance. Annual meeting with municipal flood emergency coordinator.				Provincial – 49%
FCS-Oper (5), ECS-Oper (5), FCS-RMTC (5), ECS-RMTC (5), FCS-PMTC (5), ECS-PMTC (5)	Flood and Erosion Control Infrastructure Operation and Management	Water and erosion control infrastructure and low flow augmentation. Includes flood control and erosion control projects which are annually inspected and routine maintenance work completed.	1	CA Act	\$141,000	Municipal Levy – 21%, Special Levy- 79%
FCS-RMTC (5), ECS-RMTC (5)- Projects more capital in nature	Flood and Erosion Control Infrastructure Major Maintenance	Major maintenance on flood and erosion control structures as required. Projects are dependent on Water and Erosion Control Infrastructure (WECI) funding from the province. Replacement of two actuators Rivard Dam 2022 These accounts for asset management type expenses	1	CA Act	\$28,000	Provincial – 50% Special Levy- 50%
Part of Flood Forecasting & Watershed Planning	Ice Management	Technical Studies associated with ice issues and support for the Ice Management Committee 2021 Thames River ice study regarding docks Special studies service cost based on year and study-not in 2022 budget	1	CA Act	\$22,000	Municipal Levy – 100%,
LOWWATER (8)	Low water response	Conditions monitoring and analysis. Technical and administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	1	CA Act	\$1,200	Municipal Levy – 100%
35% Techstudy (10) expenses	Information Management	Data collection, mapping, data sets, watershed photography. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	CA Act	\$37,600	Municipal Levy – 100%,
65% Techstudy (10)	Technical Studies and Policy Review	Studies and projects to inform natural hazards management programs including: floodplain management, watershed hydrology, regulations areas mapping update,	1	CA Act	\$69,900	Municipal Levy – 50%,

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
Expenses & 100% Revenue		flood forecasting system assessment, floodplain policy, Lake Erie and St. Clair shoreline management. These projects often last one to two years and are distributed over time as human resources and funding is available.				Self-Generated – 50%
20% COMREL (38), 10% CONSED (42)	Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations. Educate elementary school students and the public about the danger of floodwaters.	1	CA Act	\$34,300	Municipal Levy – 99%, Self Generated – 1%
Provincial Water Quality & Quantity Monitoring						
Program Description: Provincial mandatory watershed wide monitoring of water quality and quantity (surface and ground water)						
PWQMN (12)	Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring at 22 sites. CA takes water samples; MECP does lab analysis and data management. CA uses information for watershed report cards, and stewardship project prioritization.	1	CA Act	\$94,500	Provincial – 100%
PROVGROUND (13)	Provincial Groundwater Monitoring Network (PGMN)	A long-standing CA/MECP partnership for groundwater level and quality monitoring at 7 stations. Costs include equipment, data collection, analysis, data management and reporting. MECP funded network installation.	1	CA Act	\$2,900	Municipal Levy – 100%,
Local Water Quality Monitoring						
Program Description: Local water quality monitoring (Benthic, spills, algae blooms) and reporting of monitoring results						
BENTHIC (14)	Surface Water Quality Monitoring Program	Surface water quality monitoring at sites (in addition to PWQMN), benthic monitoring at 8 sites across the watersheds and responding to local spills events at the request of MECP. Costs include sampling, analysis and reporting. Periodic, based on spills and algae blooms.	3	CA Act	\$5,000	Municipal Levy – 100%,
Not in 2022 budget	Watershed Report Card	Conservation Authorities report on local watershed conditions every five years. The LTVCA watershed is divided into 57 subwatersheds grouped into 8 in the report card. Measuring increases understanding of the	3	CA Act	\$1,000	Municipal Levy – 100%,

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
		watershed, focuses efforts and tracks progress. (Average annual cost based on one report card every five years.)				
Drinking Water Source Protection Program Description: The protection of municipal drinking water supplies in the Thames Sydenham Region through the development and implementation of the Source Protection Plans.						
SWP (16)	Drinking Water Source Protection Program (DWSP)	Source Protection Area, tech support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.	1	CA Act	\$26,100	Provincial – 100%
Core Watershed-based Resource Management Strategy Program Description: The purpose of a watershed plan is to understand the current conditions of the watershed, and identify measures to protect, enhance, and restore the health of the watershed. Watershed strategies provide a management framework to provide recommendations which consists of goals, objectives, indicators, and management recommendations. This addresses existing issues in the watershed and mitigate impacts from potential future land uses, while recommending appropriate actions to protect, enhance, and restore the watershed.						
New code 82372-ADMIN-STRAT	Strategy Development	Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development, implementation and annual reporting. Strategy development is one-year project. Watershed based resource management strategy – New Provincial requirement	1	CA Act	\$30,000	Municipal Levy – 100%,
Sub-watershed Plans and Projects Program Description:						
Included in Tech study and not broken out	Subwatershed Initiatives	The LTVCA works with communities to develop and implement subwatershed plans. Examples of Plans and initiatives include: Big Creek Master Drainage Plan (Leamington). Working with municipalities, the LTVCA assists in developing solutions for development planning and natural hazards management.	1	Integrated Watershed Management	\$0	Municipal Levy – 100%

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
Included in Stewardship Programs	Natural Heritage Systems Implementation Phase		3	CA Act	\$0	Municipal Levy – 100%
Clearwater (20)	Thames River Clearwater Revival, Watershed Wide Strategic Resource Management Plans	Collaborative project of federal and provincial agencies, First Nation and Thames River conservation authorities to address broader-watershed scale water quality and quantity issues in river and contributing watersheds. Cost change based on work being undertaken.	1	CA Act	\$1,000	Municipal Levy – 100%,
Conservation Authority Lands and Conservation Areas Program Description: The LTVCA owns 1742 acres of land which includes conservation areas, management areas, conservation forests, farmland and flood control structures and surrounding land. LTVCA property is essential to watershed management, environmental protection, helps implement the Watershed Management Strategy and provides areas for passive recreation.						
50% Cons-Oper (21) expenses, 100% revenue	Section 29 Minister's regulation for Conservation Areas	Conservation areas regulations enforcement/compliance. Including senior management of all areas.	1	CA Act	\$54,500	Municipal Levy 88% Self-Generated – 12%
66% of CM07, CM21, CM22 (22) expenses & 100% of associated income	Active Recreation Areas - Campgrounds	Costs to operate a campgrounds and associated facilities on LTVCA land. CM Wilson 66% Active, Big Bend CAs 66% Active, Warwick 66% Active	3	Non-passive recreation	\$111,100	Self-Generated – 100%
CM02, CM41, CM47, CM45, CM44, CM42, CM38, CM36, CM12 (23), 50% Cons-Oper (21)	LTVCA forests and management areas (non accessible Conservation Areas)	Management and maintenance of CA owned lands. Includes forest management, signage, gates, passive recreation, stewardship, restoration, ecological monitoring, carrying costs such as taxes and insurance. (nine Conservation Areas-Ekfrid, Courey Islands, Ashton, Elva Gray, Ward, Feasby, Stirling, Myslik, Miller)	1	CA Act	\$61,100	Municipal Levy – 91%, Self-Generated – 9%

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
CM01, CM05, CM06, CM14, CM15, CM23, CM24, CM25, CM27, CM30, CM31, CM32, CM33, CM34, CM35, CM37, CM40, CM46, CM75, CM76 (24) 34% of CM07, CM21, CM22 (22)	Conservation Areas	Management and maintenance of 23 conservation areas. Includes passive recreation, risk management program, hazard tree management, gates, fencing, signage, brochures, communications, pedestrian bridges, boardwalks, trails, parking lots, pavilions, roadways, stewardship, restoration, ecological monitoring, carrying costs such as taxes and insurance.	1	CA Act	\$233,300	Municipal Levy – 63%, Self-Generated – 37%
Part of CM14 (24), CM21 (22) Projects more capital in nature \$30k from regular budget	Conservation Area Major Maintenance	Major maintenance and capital improvements to support public access, safety and environmental protection such as pedestrian bridges, boardwalks, trails. Longwoods 2021 Boardwalk replacement would be included in this category. These accounts for asset management type expenses	1	CA Act	\$30,000	Municipal Levy – 50% Self-Generated – 50%
Costs are capitalized	Land acquisition	Strategic acquisition of environmentally-significant properties. Average appraisal, legal & other fees over last five years \$10,000 per year. Average land donation \$225,000 per year over last five years. Periodic based on timing of donations.	3	CA Act	\$10,000	Municipal Levy – 50% Self-Generated – 50%
Village-Oper (27) Used average non-COVID	Ska-Nah-Doht Longhouse Village and Museum	Management and maintenance of Village lands and facilities. Includes non-passive recreation, carrying costs such as taxes and insurance. Does not include passive recreation on these lands and management/maintenance associated with category 1 passive recreation.	3	CA Act	\$140,000	Self-Generated – 43% Provincial 16% (CMOG)

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
revenue of \$60,000						Municipal Levy 41%
New project	Inventory of Conservation Authority lands	The land inventory will include the following information: location as well as date, method and purpose of acquisition, land use. One-time project with updates as properties are acquired or disposed of. New Provincial requirement.	1	CA Act	\$15,000	Municipal Levy – 100%
New project	Strategy for CA owned or controlled lands and management plans	A strategy to guide the management and use of CA-owned or controlled properties including: guiding principles, objectives, land use, natural heritage, classifications of lands, mapping, identification of programs and services on the lands, public consultation, publish on website. One-year project. New Provincial requirement.	1	CA Act	\$15,000	Municipal Levy – 100%
Watershed Stewardship and Restoration (Urban, rural & agriculture) Program Description: The stewardship and restoration program has three key components: one-on-one technical assistant to watershed landowners, connecting landowners with cost-share funding, and the reforestation program. Projects reduce the risk to life and property from natural hazards, protect water quality and quantity, improve forest conditions, increase biodiversity and make the watersheds more resilient to climate change. Total budget in category \$1,597,100, total municipal levy to support programs \$81,600, general levy \$80,000 special levy. Levy portion approx. 10% of total.						
70% of CKGR & TREES (30)	Private Land Stewardship Program	Work with property owners to implement Best Management Practices to mitigate flood and erosion hazards, improve and protect water quality, restore floodplains and river valleys, reduce nutrient contamination, restore and enhance wetlands to reduce flooding peaks and augment low flow, management of terrestrial non-native invasive species, protect groundwater, improve aquatic species at risk habitat. Apply for and manage external funding, promote private land stewardship, outreach, provide technical advice and design assistance.	2	CA Act	\$374,900	Municipal Levy – 8%, Self-Generated – 77% Special Levy 15%

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
30% of CKGR & TREES (30)	Tree Planting and Forestry Services	Forestry services including planting plan development, tree and shrub planting. Private woodlot stewardship, technical assistance, link to funding programs to maintain form and function of watershed forest cover.	2	CA Act	\$160,700	Municipal Levy – 8%, Self-Generated – 77% Special Levy 15%
SAR (32)	Species At Risk Program	Species at risk research and assessment. Assisting landowners with land restoration projects and improving Species at Risks habitats on private and CA lands.	3	CA Act	\$260,200	Self-Generated – 100%
OMAF, GLASI, AAFC, ECLTCCP, ALUS (33)	Agricultural Research and Stewardship Programs	Stewardship and research undertaken jointly with the agriculture community. Programs address nutrient run off, healthy soils and development/implementation of local Best Management Practices.	3	CA Act	\$783,800	Self-Generated – 100%
Enabling Services: Key assistance provided to all departments of the conservation authority, board of directors, member municipalities and the general public to enable the LTVCA to operate in an accountable, efficient and effective manner.						
Part of Admin-Oper (34)	Corporate Services	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority. Includes health and safety program, overseeing programs and policies.	1	CA Act	\$258,900	Municipal Levy – 100%,
Admin-Fin (35)	Financial Services	Annual budget, accounts payable and receivable, payroll, financial analysis, financial audit, administration of reserves and investments, financial reports for funding agencies, preparing and submitting reports to CRA, benefits program administration.	1	CA Act	\$162,200	Municipal Levy – 88%, Self-Generated – 12%
82315-ADMIN-OPER (36)	Legal Expenses	Costs related to agreements/contracts, administrative by-law updates. Average annual cost. Periodic based on legal requirements.	1	CA Act	\$5,000	Municipal Levy – 100%
Admin-Member,	Governance	Direct support to CA Boards, Advisory Committees, Per Diems, etc.	1	CA Act	\$11,400	Municipal Levy – 100%,

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
Admin-Chair (37)						
COMREL (38) 80%	Communications and Outreach	Informing public of LTVCA programs and projects through media, open houses, public meetings, website administration, responding to inquiries from the public, crisis communications.	1	CA Act	\$108,100	Municipal Levy – 100%,
Part of Admin-Oper (39)	Administration Buildings	Office buildings and workshop used to support LTVCA staff, programs and services. Includes utilities, routine and major maintenance, property taxes.	1	CA Act	\$22,300	Municipal Levy – 100%,
Admin-IT (40)	Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	CA Act	\$50,800	Municipal Levy – 100%
Vehicles (41) all program accounts	Vehicle and Equipment	A fleet of vehicles and equipment to support the work of the LTVCA, including capital purchases, fuel, licenses, repairs and maintenance. Programs and projects are charged for the use of the vehicles and equipment.	1	CA Act	\$117,200	Municipal Levy – 100%,
Conservation Education and Community Outreach Program Description: Education and outreach programs increase knowledge and awareness in children and adults about local watersheds and ecosystems and conservation actions they can take to improve the watershed.						
CONSED (42) 90%	School programs	Curriculum-based education programs for elementary and secondary students. These programs focus on local watersheds, ecosystems, and environmental issues. Programs take place at schools (indoors and outdoors), field trips to conservation areas, community parks and through online learning. Average annual costs-pre COVID.	3	CA Act	\$65,600	Municipal Levy - 43%, Self-Generated – 57%

LTVCA Code(s)	Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	Average Annual Costs	Funding mechanism and percentage of costs
WFEST (43)	Community programs and events	Education and outreach programs and community events to assist in achieving the objectives of the conservation authority. These programs are open to people of all ages. Average annual costs pre COVID.	3	CA Act	\$36,000	Municipal Levy – 40%, Self-Generated – 60%



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Heather James, MES (Pl.), MCIP, RPP, Planner

REPORT NO: PLA 2022-06

SUBJECT MATTER: Consent Application E12-22 – Comments to the County of Elgin

Recommendation(s):

THAT Council of the Township of Southwold receive Report PLA 2022-06 regarding Consent Application E12-22 – Comment to the County of Elgin;

AND THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E12-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-06;

AND FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-06 as Municipal comments to the County of Elgin.

Purpose:

The proposal is to create a lot for an under-construction warehouse distribution facility with a proposed easement for a storm sewer over the proposed severed parcel in favour of the proposed retained parcel and a proposed right-of-way for access to an existing pump house (located on the retained parcel) over the proposed severed parcel in favour of the proposed retained parcel located at 11884 Sunset Road. There are existing servicing easements on the subject lands for utilities and a force main for servicing.

Background:

Below is background information, in a summary chart:

Application	E12-22
Owner	Eleanor Limited Partnership
Applicant	Russell Beach
Agent	GSP Group (Rachel Bossie)
Legal Description	Part of Lots 46 to 49, Concession SENBTR
Civic Address	11884 Sunset Road

Entrance Access	Sunset Road and Clinton Line
Water Supply	Municipal Water
Sewage Supply	Privately owned wastewater treatment facility (under construction)
Stormwater Management	Privately owned stormwater retention facility
Existing Land Area	252.05 ha (622.83 ac)

Below is the detailed dimensions and land areas of the application, in a chart:

Application	Severed Parcel			Retained Parcel		
	Frontage	Depth	Area	Frontage	Depth	Area
E12-22	856 m (2,808.4 ft)	462.6m (1,517.7ft)	38.47 ha (95.1 ac)	175 m & 387 m (574.1 ft) & (1,269.7 ft)	Irregular 1,985 m (6,512.5 ft)	213.6 ha (527.8 ac)

Application	Severed Parcel		
E12-22	Width	Length	Area
Storm sewer Easement	6 m (19.7 ft)	8.77 m (28.7 ft)	52.62 m ² (566.4 ft ²)
Access Right-of-Way	Irregular	Irregular	0.48 ha (1.19 ac)

The Public Meeting is scheduled for April 27, 2022 at the Elgin County Land Division Committee Meeting.

Figure One below, depicts the existing parcel of the Eleanor Limited Partnership Lands.



The consent sketch, showing E12-22 is attached to this report as Appendix One for reference purposes.

Comments/Analysis:

Planning Policy Review:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement and does not conflict with Provincial Plans. Within the Township of Southwold, they must also make decisions that conform to the County of Elgin Official Plan and Township of Southwold Official Plan and make decisions that represent good land use planning.

With regard to this proposal involving consents, the Planning Authority is the County of Elgin Land Division Committee, wherein the Municipality provides agency comments to the County of Elgin as part of their decision-making process.

Provincial Policy Statement (PPS)

The subject lands are within an employment area (Section 1.3.2). The PPs requires planning authorities to plan for, protect and preserve employment areas for current and future uses and ensure that the necessary infrastructure is provided to support current and projected needs. The under-construction warehouse distribution facility use will provide employment. The severance of a parcel of land for employment purposes is permitted.

Partial services shall only be permitted within settlement areas, to allow for infilling and minor rounding out of existing development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed severed parcel will be serviced with municipal water and a privately owned wastewater treatment facility.

Planning for stormwater management for developments must meet the criteria listed in Section 1.6.6.7. A stormwater management retention facility has been constructed on the proposed severed parcel.

No development is proposed with this consent, so there are no impacts to natural heritage (Section 2.1 of the PPS) or natural hazards (Section 3.1 of the PPS).

The proposed severance application is consistent with the PPS.

County of Elgin Official Plan

The subject lands are designated Tier 2 Settlement Area on Schedule 'A' Land Use in the County of Elgin Official Plan. Section E1.2.3 of the Official Plan permits the creation of new lots provided the local Official Plan supports their creation and provided the criteria listed in Section E1.2.3.1 are satisfied. The proposed severed and retained parcels meet the criteria of Section E1.2.3.1. Section E1.2.3.3 states consents may be granted for the purpose of creating an easement or right-of-way, where such severance does not result in the creation of a new lot except where the creation of new lots is to correct a situation where two or more lots have merged on title. The proposed easement and proposed right-of-way meet the policy requirements of Section E1.2.3.3

No development is proposed with this consent, so there are no impacts to natural heritage (Section D1.2) or natural hazards (Section D3.1).

The proposed severance application conforms to the County of Elgin Official Plan.

Township of Southwold Official Plan

The subject lands are designated Industrial on Schedule '4E' Talbotville Land Use in the OP. The Significant Woodlands on Schedule '2'' overlay apply to a portion of the proposed retained parcel and the Hazardous Lands on Schedule '3' overlay apply to a portion of the proposed severed and retained parcels.

Section 7.23 of the OP provides a list of criteria that need to be satisfied for lot creation to occur. The proposed severed and retained parcels meet the criteria of Section 7.23.

Section 7.23.2 states any consent for lot creation may be subject to a comprehensive severance agreement entered into with the Township. Given that the proposed warehouse distribution facility is currently under construction, a Site Plan Agreement has already been entered into between the owner and the Township and therefore a severance agreement is not required.

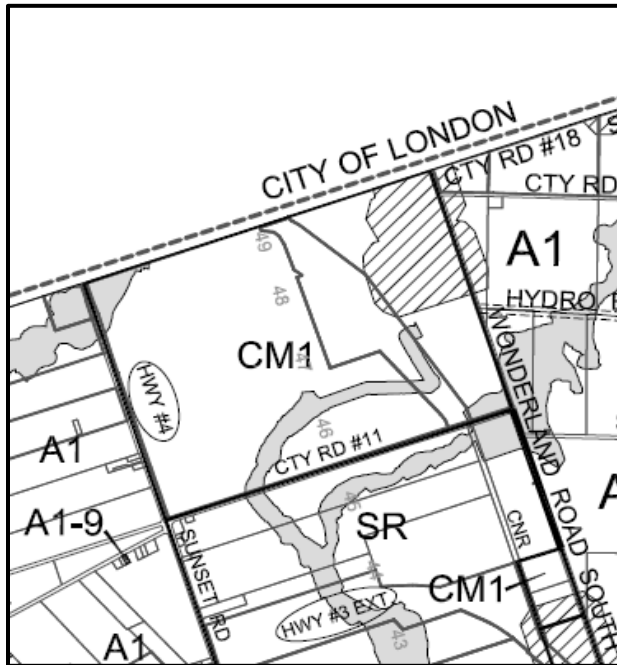
Section 6.2 of the OP, Sanitary, Water and Stormwater Management policies state full municipal water and sanitary services is the preferred method of servicing new development in Settlement Area communities. The Settlement Area of Talbotville is the Township's only existing fully serviced settlement area for a portion of the settlement area. The proposed severed parcel will be serviced with municipal water and privately owned wastewater treatment facility. The proposed retained parcel does not require servicing at this time as no development is proposed. A stormwater management retention facility has been constructed on the proposed severed parcel.

Section 4.1 of the OP, Natural Heritage Features and Areas and Section 4.2 Natural Hazard Lands prohibits buildings, structures, and alteration to lands designated Natural Heritage and Hazard Lands. Section 4.1.2.6 states development and site alteration within a significant woodland and within 120 metres of the adjacent lands is subject to an Environmental Impact Study demonstrating no negative impacts to the feature and its ecological function. No buildings and/or structures are within the Natural Heritage Features and Areas overlay and Natural Hazard Lands overlay and no development is proposed on the proposed retained parcel.

The proposed severance application conforms to the Township of Southwold Official Plan.

Township of Southwold Comprehensive Zoning By-Law 2011-14 (ZBL)

The subject lands are zoned Commercial/Industrial 1 (CM1), with the Natural Areas and adjacent lands located on eastern portion of the lands and the watercourses located in the northwest corner and lower southern portions of the lands subject to Conservation Authority Regulation Limits as shown in the Township of Southwold Zoning By-Law on Schedule 'A' Map 4, as depicted below.



The CM1 Zone permitted uses permit warehouse distribution facility. The CM1 Regulations for lot creation were reviewed and the proposed severed and retained parcels meet the requirements.

Section 3.4 Environmental Protection Zones, Natural Areas and Adjacent Lands states no new buildings or structures permitted by the applicable zone shall be erected in a Natural Area or Adjacent Land unless an Environmental Impact Statement demonstrates that there will be no negative impacts on Natural Areas. No development is proposed on the proposed

retained parcel, where this located.

Section 3.11 Hazard Lands states no permanent buildings or structures apart from those designated, used or intended for flood or erosion control purposes shall be erected or used on lands which exhibit a hazardous condition unless a permit has been obtained by the applicable Conservation Authority. No development is proposed within this portion of the retained parcel, within the hazard lands.

The proposed severance application complies with the Township of Southwold Comprehensive Zoning By-law.

Circulation Of The Application:

Township staff were circulated the application for comments and staff had no comments.

Additional Comments:

A Site Plan Agreement has already been entered into between the owner and the Township. The agreement addressed matters such as stormwater management, servicing, access, parking and loading areas, lighting, landscaping, and other critical development matters.

The recommended Township conditions for consent application E12-22 is attached to this report as Appendix Two for reference purposes.

Financial Implications:

None. Application fees were collected in accordance with the Township's Tariff of Fees By-law, as amended time to time.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Summary/Conclusion:

It is Planning Staff's opinion that the proposed industrial lot creation consent is consistent with the PPS, conforms to the County of Elgin Official Plan, conforms to the Township of Southwold Official Plan, complies with the Township of Southwold Comprehensive Zoning By-law; and that Council recommends to the County of Elgin that the consent be approved, subject to the lower-tier municipal conditions listed in this report.

The County of Elgin, as the Planning Approval Authority, will have to review the application accordingly against the planning documents (Provincial Policy Statement, County of Elgin Official Plan, Township of Southwold Official Plan and Township of Southwold Zoning By-law) and obtain comments from the other agencies and members of the public through the public consultation process, as part of their decision-making on the planning application.

Respectfully submitted by:

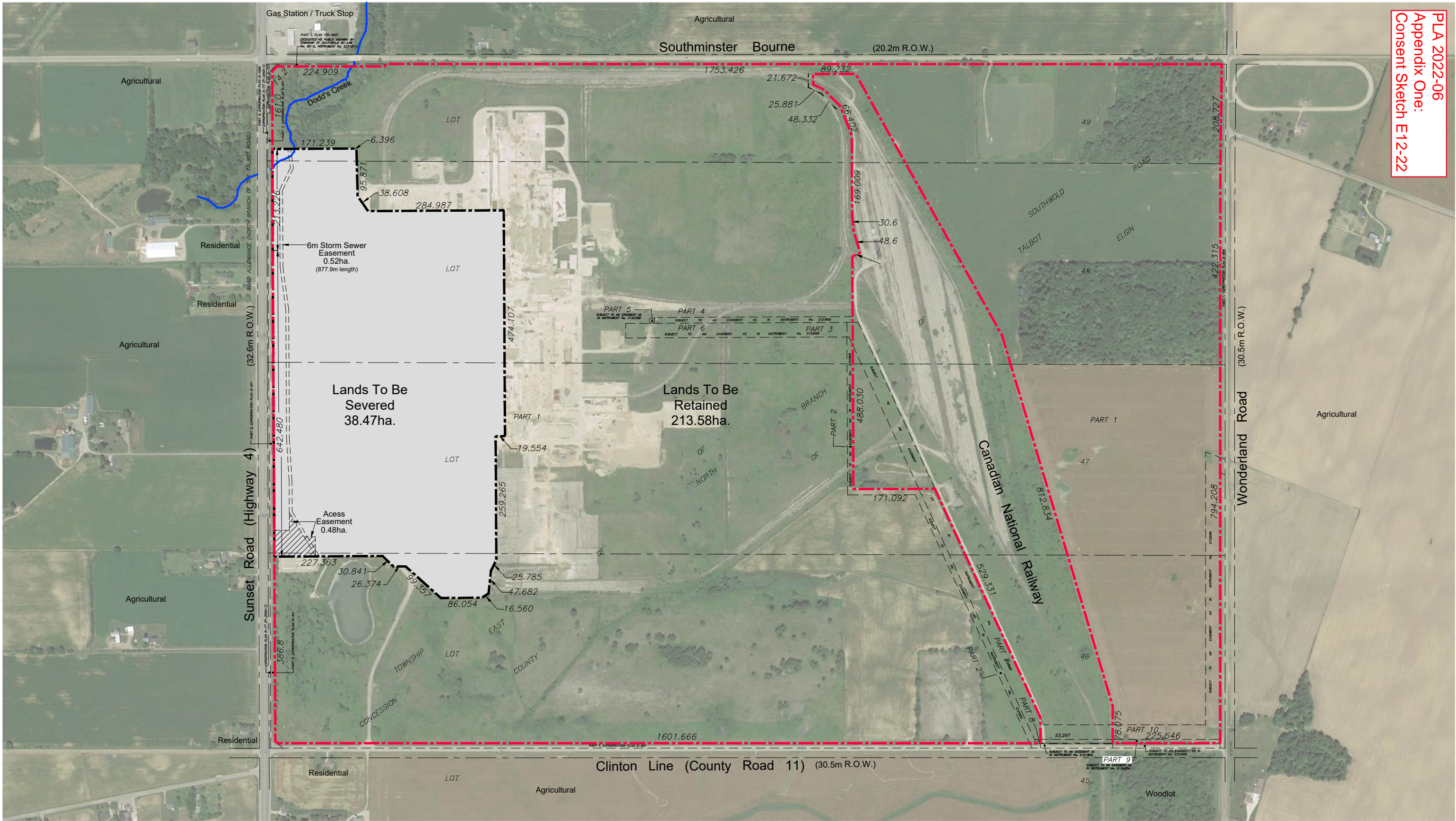
Heather James, MES (Pl.), MCIP, RPP
Planner

Approved for submission by:

Lisa Higgs
CAO/Clerk

Appendices:

1. Appendix One: Consent Sketch E12-22
2. Appendix Two: Consent Application E12-22 Conditions



SEVERANCE SKETCH

11884 Sunset Road, Township of Southwold

Report PLA 2022-06:

Consent Application E12-22 - Comments to the County of Elgin

Appendix Two: Consent Application E12-22 Conditions

Consent Application E12 -22 Conditions:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant pays Cash-in-Lieu of Parkland for the creation of a new industrial lot to the Municipality.
4. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
5. That the Applicant's Solicitor provide a request for clearance of conditions to the Municipality, demonstrating how all the conditions of consent has been fulfilled, to the satisfaction and clearance of the Municipality.
6. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
7. That all conditions noted above shall be fulfilled within two years of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Jeff McArthur, Fire Chief

REPORT NO: FIR 2022-04

SUBJECT MATTER: Activity Report for the Fire Chief March 2022

Recommendation(s):

None – For Council Information.

Purpose:

To update Council on Fire Department Activities for March 2022.

Background:

Department updates on its activities and meeting(s) since last report:

- a. Calls for service – a total of 27 emergencies were responded to in the month of March including six MVCs and two vehicle fires.
- b. Four fire inspections were completed.
- c. Shedden Station hosted an OFC NFPA 1035 Fire & Life Safety Educator course and two Elgin-Middlesex NFPA 1001 Recruit Class sessions.
- d. Officer meeting was held. Agenda items included training and budget updates.

Report on any outstanding /unresolved concerns, issues:

- a. None.

Training Undertaken by Staff:

- a. Department training has returned to a normal schedule. Topics included: driver training, mapping, and ventilation.
- b. Two members are attending NFPA 1021 Fire Officer Level 3 through the Elgin County Regional Training School.
- c. Five recruits are attending NFPA 1001 Firefighter Recruit training through the Elgin County Regional Training School.

- d. One member is attending a Fire Code course in Oxford County.
- e. Two members attended NFPA 1035 Fire & Life Safety Educator in Elgin County.

Capital Project Progress :

2022	Budget	Status/Comments
Talbotville Pumper	\$615,000	Ordered, fall delivery.
Talbotville Fire Station	\$1,250,000	Pending land acquisition
Bunker Gear	\$12,500	Completed
Cylinders	\$6,200	Completed
SCBA	\$20,000	Completed

2021	Budget	Status/Comments
Shedden Station - Training area development	\$25,000	
Talbotville Fire Station	\$500,000	Pending land acquisition

2020	Budget	Status/Comment
Shedden Digital Sign	\$20,000.00	In Progress
Talbotville Station - Land, Planning, Engineering	\$350,000.00	Awaiting land acquisition

2019	Budget	Status/Comment
Automatic Door Closure	\$500.00	
Shedden Digital Sign Base	\$5,000.00	In progress

Financial Implications:

None.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
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- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Jeff McArthur, Fire Chief
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Peter Kavcic, Director of Infrastructure and Development Services
Paul Van Vaerenbergh, Public Works Superintendent
Brent Clutterbuck, Drainage Superintendent
Kevin Goodhue, Water/Wastewater & Compliance Superintendent

REPORT NO: ENG 2022-15

**SUBJECT MATTER: Activity Report for Infrastructure and Development team -
March 2022**

Recommendation(s):

None – For Council Information.

Purpose:

The purpose of the report is to update Council on the Infrastructure and Development Services team activities for March 2022.

Background:

Development

- Coordinated several resident questions and concerns regarding development build out
- Coordinated with developers to increase street cleaning on Talbotville Gore, and make sure streets within subdivision are passable

Infrastructure

a) Water and Sanitary

- Flow monitoring on Talbotville Gore planned for May 2
- Team initiated Shedden sewers kick off meeting
- Worked through several locate requests
- Reviewed water inventory to understand future needs
- Worked through updating digital records in Laserfiche
- Worked through water meter reads

b) Roads and Bridges

- Lynhurst Park Drive and Lyn Court construction project anticipated for June 2022 start date. Contractor planning to cut trees prior to May 1st bird nesting window.
- Fingal Heritage Park pathway project quote closed and Armstrong paving was the low bid. Works required to be complete by June 1, 2022 for the grant funding
- March consisted of pot hole patching one day and snow plowing the next, it seemed.
- Gravel road grading and scraping with the tractor mounted unit began and continues.
- Long overdue repairs to the salt shed fabric were completed by a contractor.

2022 Capital Project Process:

2021	Budget	Status/Comment
Roads		
Talbot Meadows		Surface asphalt and deficiencies in Spring
Second Line Culvert		Minor restoration work
2022	Budget	Status/Comment
Water and Sewer		
Flow Meter Study	\$15,000	Work commencing May 2
Shedden and Fingal Sewer/WWTP		Had kick off detailed design meeting and consultants starting to gather background information
Roads		
Hard Surface Projects	325,000.00	Lake Line and Scotch Line planned for this year
Public Works Building	\$200,000	Design and Engineering. Project awarded to RJ Burnside
Sidewalk Strategy	\$10,000	Staff to review settlement area sidewalk map. Target Summer 2022
Lynhurst Subdivision	\$2,975,000	Coordinating with contractor for project schedule. Looking like a June 2022 start date.

c) Drainage:**Drains Before Council:**Construction:

- There are no new drains before Council or in the queue waiting to be constructed at this time

In the hands of the Engineer

- **McIntosh #2 Drain (Sept 15):** Meeting to Consider the report has been held, the Court of Revision will be later this month. Tenders will be circulated shortly
- **Ryan Drain (Sept 19):** Onsite meeting has been held
- **Luton Drain (July 08)** Draft plan is complete, will need to meet with landowner's to discuss
- **Third Line – Magdala Drain (formerly Con 3, Lot 5 Drain): (June 12)** Council returned to Engineer.
- **Bogart Drain Ext. (Dec 15):** The proponent has asked that this drain be put on hold for the time being.
- **GH Pennings Drain:** Survey has been substantially completed. The Engineer is working on his proposal.
- **Taylor Drain: (Mar. 21):** An Onsite meeting was held July 14th, 2021 with affected landowners. The engineer has been in contact with MTO.
- **A&C Jones Drain (July 21):** Surveying is completed and the engineer is working on their proposal.

Drains Initiated in Neighboring Municipalities:

- **Marr Drain (2012):** (Central Elgin). Central Elgin has awarded the contract to J-AAR excavating for \$42,000, \$5,500 over the estimate. Pre-construction meeting was held with KCCA and the owner. Expected start date is Nov 1, 2021, weather permitting

- **Lake Road Diversion Drain (2013)** (Central Elgin). Central Elgin has contracted Lamers Excavating to work with Central Elgin Staff to complete the project for \$30,023.00 or about 119% of the Engineers

Maintenance:

- Work being assigned as requests coming in.
- Drainage Superintendent has been out in the field looking at maintenance requests and fielding landowner questions.

Grant Applications:

Railways

- We have been asked by the Minister of Agriculture to also send our information regarding railway issues and municipal drains to the Ontario Drainage Co-Ordinator at the Ontario Ministry of Agriculture Food and Rural Affairs
- DSAO Railway committee has had its inaugural meeting and we will be meeting again in late April.

2022 Capital Project Process:

2022	Budget	
McIntosh #2	21099.00	Court of Revision later this month

Financial Implications:

None.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

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- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Infrastructure and Development
Services Team
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Peter Kavcic, Director of Infrastructure and Development Services

Lisa Higgs, CAO/Clerk

Jeff Carswell, Director of Corporate Services/Treasurer

REPORT NO: ENG 2022-16

SUBJECT MATTER: Waste Collection Proposal

Recommendation(s):

THAT Council provide staff with direction on waste collection based on the options highlighted within the below report.

Purpose:

The purpose of this report is for Council to direct staff on the level of service for waste collection services moving forward after the end of the contract extension with Waste Connections.

Background:

The Township's waste collection services are currently being provided bi-weekly for garbage and recycling for the majority of residents, with a rotating schedule. There are a small number of residents in the Ferndale and Lynhurst subdivisions whose collection is weekly for both recycling and garbage. Currently, residents who have an increase in waste collection services aren't paying any additional taxes or local improvements to contribute towards this increase in service.

The bag limit for the residents is currently 3 bags per week and there is no compost collection service or leaf and yard waste service within the Township.

Recently, St. Thomas has reached out to staff to see if the Township is interested in partnering in a request for proposal for waste collection services that could result in an improved level of service for collection and cost savings with the increase in collection pickups. St. Thomas is currently reviewing their waste collection options and are interested in moving forward with releasing the request for proposal for mid May 2022.

With the St. Thomas partnership, there is the possibility of the collection routes being adjusted, which could result in the entire Township being collected in one day or two days, compared to our current four-day collection schedule. Also, our waste collection service doesn't need to align with St. Thomas' for this proposal.

Options for Service:

One of the main goals for the Township as we look to create a more sustainable community should be to look at increasing our diversion rate and being more focused on climate change. Our current diversion rate is below 30%, where the provincial standard is 60%. A few ways to increase our diversion rate would be to reduce the number of garbage bags and include a compost collection service.

Option 1: Keep the existing waste collection schedule

- Biweekly garbage and recycling on rotating weeks for majority of residents
- Ferndale and Lynhurst subdivision residents have weekly garbage and recycling collection
- Cost Implications: None

Option 2: Keep the existing waste collection schedule, but charge local improvement

- Biweekly garbage and recycling on rotating weeks for majority of residents
- Ferndale and Lynhurst subdivision residents have weekly garbage and recycling collection
- Cost Implications: Ferndale/Lynhurst residents pay local improvement for increase in service. Approximately \$65 per household, per year

Option 3: Increase garbage frequency in settlement areas

- Weekly garbage collection in settlement areas, biweekly garbage collection in rural areas, all recycling collection biweekly
- Cost Implications: All residents in settlement areas pay local improvement for increase in service. Approximately \$65 per household per year

Option 4: Decrease garbage frequency in Ferndale/Lynhurst subdivisions

- Biweekly garbage and recycling collection on rotating weeks for all residents
- Service reduction for Ferndale and Lynhurst residents
- Cost Implications: The Township would save approximately \$65.00/household (estimate savings of \$14,950 annually, using the figure of 230 households currently receiving weekly garbage collection)

Option 5: Increase garbage frequency for all residents

- Weekly garbage collection, biweekly recycling collection for all residents

- Cost Implications: All residents pay local improvement for increase in service. Approximately \$65 per household per year or alternatively, this would be funded out of the operations/tax levy budget, for a total estimated budget impact of \$103,675

Alternative Considerations:

There are many alternative options and considerations that the Township may consider in the future, however this report is limited in its scope, based on the timing of external pressures and the pressures of facilitating change management in the municipality during already tumultuous times. The following alternatives have been discussed by staff, however staff are not recommending that these changes be implemented at this time for the reasons noted below.

A Change in Frequency in Recyclables Collection

Staff anticipates that increasing recycling frequency, especially relative to a status quo or decrease in garbage collection frequency may assist in improving overall diversion rate, as recycling would be more available and convenient for residents. There may also be community demands for increased recycling service, alongside increased garbage collection service, if this is implemented. Unfortunately, the greatest challenge in implementing changes to recycling collection is the provincial program focused on transitioning recycling collection to a producer responsibility. As Council is aware, the latest communication from the province indicates that the producers will be taking over responsibility of the Township's recycling collection on July 1, 2023. Municipalities were required to submit our service levels in 2019 and the producers are obligated to continue this level of service when they take over in 2023. While staff is not clear on the potential impact of changing this service level now, it may mean that the Township would be required to subsidize the recycling service cost, provide the additional service ourselves, or be forced to cease the service as of July 2023.

Green Bins/Organic Collection

This review of service levels does not address the option for green bin/organic collection. While staff acknowledges that at this time, the municipality is missing the opportunity to divert organics from the landfill, there are significant considerations that need to be fully researched before recommending the introduction of this service. Before making a recommendation on implementing this service, staff would need to provide estimates on potential costs for collection and disposal and the environmental considerations of collecting organic waste vs. subsidizing on-site composting (i.e. backyard composters). An advantage of working with St. Thomas is that they have a long-standing organics collection program and there may be an opportunity to expand

our services in the future through the contract framework established by the joint RFP. For instance, if we were to adopt a similar program and collection frequency of organics as St. Thomas, the contractor would already have the trucks and infrastructure to potentially collect in Southwold as well.

Garbage Bag Options

With all the options, staff believe we should also consider a reduction in the number of garbage bags that are collected. The number of garbage bags currently collected in the Township are high when the average number of residents per household is three people. The City of St. Thomas currently offers two garbage bags per collection pick up.

Option A: Keep three garbage bags
<ul style="list-style-type: none"> • <u>Cost Implications:</u> None
Option B: Reduce to two garbage bags
<ul style="list-style-type: none"> • Will result in landfill being filled slower, allowing the Township to continue relying on the Green Lane Trust to contribute towards Township initiatives. • May improve overall diversion rate, since people will be more inclined to recycle, instead of filling garbage bags • <u>Cost Implications:</u> May result in lower collection per household as tipping fee is less
Option C: Reduce to two garbage bags, except on holidays
<ul style="list-style-type: none"> • Will result in landfill being filled slower, allowing the Township to continue relying on the Green Lane Trust to contribute towards Township initiatives. • Provides residents flexibility during holiday seasons to put three garbage bags <p><u>Cost Implications:</u> May result in lower collection per household as tipping fee is less</p>
Option D: Reduce to two garbage bags, and have bag tag program for additional
<ul style="list-style-type: none"> • Will result in landfill being filled slower, allowing the Township to continue relying on the Green Lane Trust to contribute towards Township initiatives. • Provides residents flexibility to pay for increase in service provided <p><u>Cost Implications:</u> May result in lower collection per household as tipping fee is less</p>
Option E: Eliminate a weekly bag limit, but implement bag tag program for <i>all bags</i>
<ul style="list-style-type: none"> • Will result in landfill being filled slower, allowing the Township to continue relying on the Green Lane Trust to contribute towards Township initiatives

- Proven to improve overall diversion rate, since people will be more inclined to recycle, instead of filling garbage bags
- Provides residents flexibility to pay for increase in service provided

Cost Implications: May result in transitioning to a wholly user-pay system, so long as bag tag cost is adequate for cost recovery. Otherwise, tag rates could be set to substantially subsidize existing waste collection budget.

Zero Waste Committee Recommendation

Staff recently presented the proposal about partnering with the City of St. Thomas at the April 1st, Zero Waste Committee Meeting. Committee members thought joining with St. Thomas was a good opportunity to adjust the level of service as well as allow for a potential cost reduction. During the discussion, committee members were passionate about reducing the amount of waste in the Township and reducing our carbon footprint. The committee's recommendation was to proceed with a biweekly garbage and recycling collection for all residents.

The committee was interested in increasing the diversion rate and wondered if reducing the number of garbage bags or adding a bag tag program was the right solution. The committee was also interested in pursuing a compost program for yard waste but understood staff limitations with the current number of projects and initiatives being managed.

Following the direction provided by Council, staff will work with St. Thomas on the request for proposal for waste collection services.

Financial Implications:

Depending on the option Council proceeds with there could be financial costs for residents if the waste collection services are increased or changed.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
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☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Peter Kavcic, P.Eng.
Director of Infrastructure and
Development Services
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Paul Van Vaerenbergh, Public Works Superintendent

REPORT NO: PW 2022-04

SUBJECT MATTER: Supply and Delivery of Tandem Axle Plow/Sander Truck Proposal Award

Recommendation(s):

THAT Council accept the proposal for the supply and delivery of a Freightliner Tandem Axle Plow/Sander Truck from Premier Truck Group – London at a price of \$341,800.00 excluding HST.

Purpose:

The purpose of this report is to seek Council authorization to accept the proposal from Premier Truck Group – London for the supply and delivery of a new Freightliner tandem plow truck.

Background:

As part of the Township's fleet replacement program, the Township has requested proposals (RFP) for the supply and delivery of a Tandem Axle Plow/Sander Truck. The RFP was advertised on the Township's website through bids and tenders. The request for proposal was posted on March 9 and closed on March 24.

Two suppliers provided proposals following the request for proposal close. Based on the proposal evaluation criteria, Staff believe Premier Truck Group – London will provide the best value in terms of past experiences with Township staff and other municipalities, as well meeting all required components as set out in the RFP specifications for the truck chassis. Further to this, Premier Truck Group – London was able to guarantee a Q2 delivery, whereas Carrier Truck Centre Inc. provided a Q4 delivery. The delay in delivery will impact the public work teams service during the early winter months in November and December this year. Considering the technical requirements and a competitive price, Premier Truck Group – London scored 88.54 out of 100, and Carrier Truck Centres Inc. scored 73 out of 100. Carrier Truck Centres Inc. score was impacted as they didn't fully meet technical requirements for truck chassis and delivery of truck was later than asked for in RFP.

Financial Implications:

Due to increases in cost across many industrial and automotive sectors the cost of \$341,800.00 is higher than the budget estimate of \$300,000.00 of which \$150,000.00 is financed through the Greenlane trust fund. The additional funding will be required from the road equipment reserve.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

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Respectfully Submitted by:
Paul Van Vaerenbergh CRSI.
Public Works Superintendent
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Jeff Carswell, Director of Corporate Services/Treasurer

REPORT NO: FIN 2022-11

SUBJECT MATTER: 2022 Annual Repayment Limit

Recommendation:

THAT Council receive Report FIN 2022-11 2022 Annual Debt Repayment Limit for information.

Purpose:

To provide Council with the 2022 Annual Debt Repayment Limit report prepared by the Ministry of Municipal Affairs and Housing.

Background:

The Ministry of Municipal Affairs and Housing provides each municipality its' Annual Repayment Limit (ARL) with respect to long term debt and financial obligations. The information is provided in Schedule 81 of the Financial Information Return (FIR) as described in Ontario Regulation 403/02 as amended.

Comments/Analysis:

The Annual Repayment Limit is attached to this report as Appendix "A". The limit for 2022 based on the 2020 FIR is \$2,103,727 (2021 - \$1,593,112) (2020 - \$1,859,494). This represents the maximum amount which the Township had available as of December 31, 2021, to commit to payments relating to debt and financial obligations.

As this figure is based on 2020 data, before proceeding with additional long-term debt, the Annual Repayment Limit needs to be updated to reflect any changes since 2020. A construction financing loan was repaid in January 2021, dramatically lowering the outstanding debt for 2021.

At December 31, 2021 the Township had outstanding principal:

	2021	2020	2019	2018
Wastewater Treatment Plant	\$1,655,354	\$2,725,253	\$2,857,883	\$1,857,883
Water	\$0	\$0	\$0	\$67,736
Library	\$60,000	\$70,000	\$80,000	\$90,000

Drainage – ratepayers	\$4,458	\$6,500	\$10,670	\$14,604
Total	\$1,719,812	\$2,801,753	\$2,948,553	\$2,030,223

Annual Debt Repayment – Principal and Interest for 2021

	Principal	Interest
Wastewater Treatment Plant	\$69,898	\$60,631
Library	\$10,000	
Total	\$79,898	\$60,631
Total Principal and Interest	\$140,529	

Financial Implications:

The first page of the Annual Repayment Limit Report shows the additional amount of borrowing the Township could undertake based on various terms and interest rates. As you can see the amount is quite substantial when amortized over 20 years (\$26.2 million). While having the ability to borrow up to \$26 million is attractive, it is not realistic as the annual repayment would be an additional \$1,963,198 / year. This would not be possible based on the Township budgets for Municipal Services, Water and Wastewater.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

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**Respectfully Submitted by:
Jeff Carswell, Director of
Corporate Services/Treasurer
"Submitted electronically"**

**Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"**

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	44606
MUNID:	34024
MUNICIPALITY:	Southwold Tp
UPPER TIER:	Elgin Co
REPAYMENT LIMIT:	\$ 2,103,727

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate		
(a)	20 years @ 5% p.a.	\$ 26,217,088
(a)	15 years @ 5% p.a.	\$ 21,835,967
(a)	10 years @ 5% p.a.	\$ 16,244,422
(a)	5 years @ 5% p.a.	\$ 9,108,037
7% Interest Rate		
(a)	20 years @ 7% p.a.	\$ 22,286,914
(a)	15 years @ 7% p.a.	\$ 19,160,565
(a)	10 years @ 7% p.a.	\$ 14,775,698
(a)	5 years @ 7% p.a.	\$ 8,625,696

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Southwold Tp

MMAH CODE:

44606

Debt Charges for the Current Year

		1
		\$
0210	Principal (SLC 74 3099 01)	77,482
0220	Interest (SLC 74 3099 02)	640
0299	Subtotal	78,122
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	78,122

Amounts Recovered from Unconsolidated Entities

		1
		\$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	640
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	640
9920	Net Debt Charges	77,482

		1
		\$
1610	Total Revenue (SLC 10 9910 01)	12,707,857
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	4,810
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	1,090,614
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	369,157
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	269,157
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	1,069,265
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	15,309
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	1,101,801
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	62,908
2299	Subtotal	3,983,021
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	8,724,836
2620	25% of Net Revenues	2,181,209
9930	ESTIMATED ANNUAL REPAYMENT LIMIT	2,103,727
	(25% of Net Revenues less Net Debt Charges)	

* SLC denotes Schedule, Line Column.



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Jeff Carswell, Director of Corporate Services/Treasurer

REPORT NO: FIN 2022-12

SUBJECT MATTER: Waste Collection Contract Extension

Recommendation:

THAT Council approve the Waste Collection Contract Extension to June 30, 2023 to coincide with Producer Responsibility for recycling collection.

Purpose:

To provide a contract extension agreement for Waste Collection Services.

Background:

As reported previously, the Township of Southwold will be transitioning to Producer Responsibility for recycling collection on July 1, 2023. The current collection contract with Waste Connections expires June 30, 2022. In 2021, Council provided direction to staff to discuss an extension until June 30, 2023 with Waste Connections of Canada.

Comments/Analysis:

With the transition to Producer Responsibility, it would not be feasible or beneficial to attempt to tender for a new collection contract at this time. There remain many unknowns about how the actual recycling service will be provided and how the Producers will be delivering that service.

Attached is an extension agreement to take the existing contract until June 30, 2023. The extension retains the existing services and contract pricing structure. The agreement has been reviewed by staff and representatives from Waste Connections of Canada.

While there are still unknowns with respect to recycling collection after July 1, 2023, staff have begun investigating options for tendering and service levels for garbage collection when recycling has transitioned to Producer Responsibility. Staff are currently working on a request for proposal with St. Thomas for waste collection services, that will have the contractors start once the contract with Waste Connections is complete. This partnership could provide the Township with a better overall level of service and possibly a cost reduction per pick up.

Financial Implications:

None. This extension will provide stability in service and costs until June 30, 2023 for waste collection services.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Jeff Carswell, Director of
Corporate Services/Treasurer
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"

TO: All Participants

The following changes, additions, and/or deletions for this Addendum are hereby made a part of the CONTRACT DOCUMENTS.

Whereas the Corporation of the Township of Southwold (the "**Township**") and Waste Connections of Canada Inc. ("**Waste Connections**") have entered into an agreement for the provision of Curbside Waste Management Services (Garbage and Recycling Collection) (the "**Agreement**");

And Whereas the parties have extended the Agreement until June 30, 2022 and incorporated contract price adjustments effective May 1, 2020 including annual increases based on the March Consumer Price Index and updated household counts;

And Whereas the Township of Southwold is scheduled to transition Blue Box collection to Full Producer Responsibility on July 1, 2023;

And Whereas the parties wish to confirm such changes in this Addendum;

Now therefore the parties hereby agree as follows:

1. Term of the Agreement:

The term of the Agreement shall be extended for a period of one year (1) year, commencing July 1, 2022 to June 30, 2023 (the "**Extension Period**"), with an option to renew for two (2), one (1) additional year periods (each a "**Renewal Period**"), for a total further extension period up to three (3) years. The option to renew can be applicable for both collection services (Garbage and Recycling) should the transition to Full Producer Responsibility be delayed or for just Garbage Collection Service after July 1, 2023.

2. Services:

Waste Connections will continue to perform for the Township garbage and recycling collection services during the Extension Period and any Renewal Period, if any, provided that if the transition to Full Producer Responsibility is completed during any Renewal Period, Waste Connections will continue to perform for the Township garbage collection services only after such transition.

3. Pricing:

The parties agree that the pricing for the Extension Period and any Renewal Period shall be adjusted annually in accordance with Section 4 of the Agreement, with all the necessary changes.

4. General:

In the event of any conflict between the terms of this Addendum and the terms of the Agreement and any other agreement between the parties, the terms of this Addendum shall prevail notwithstanding any provision in the Agreement and any other agreement between the parties which may specify otherwise. The invalidity or unenforceability of any provisions of this Addendum shall not affect the validity or enforceability of any other provision of this Addendum, which shall remain in full force and effect.

SIGNED by the parties on the date below.

Waste Connections of Canada Inc.

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature

The Corporation of the Township of Southwold

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Jeff Carswell, Treasurer

REPORT NO: FIN 2022-13

SUBJECT MATTER: Financial Report – January to December 2021

Recommendations:

THAT Report FIN 2022-13 Financial Report – January to December 2021 be received and filed for information.

That Council approve the following reserve adjustments for 2021:

- Cancel \$15,000 transfer from Reserve for Fire Operating Wages as salaries and wages are under budget
- Transfer \$50,000 from the Police Reserve to Police Operating Revenue to cover the shortfall in Provincial Offences Revenue
- Adjust the transfer to the Public Works Equipment Reserve from \$220,000 to \$120,000

Purpose:

To provide a Financial Report and recommendations for adjustments fiscal period of January 1 to December 31, 2021.

Background:

The attached financial reports shows Year to Date account balances and budget for the period ending December 31, 2021. Along with current balances there are YTD and Budget information for 2020 for comparison.

Comments/Analysis:

Attached to this report are 5 Financial Reports. Three of the reports are for the User Fee supported operational areas (Building, Water and Sanitary Sewers). The fourth report is the Tax Base supported operations. The fifth report is the 2021 Reserve Balances. The reports reflect the Unaudited 2021 Year End figures with all the various adjustments and transfers to/from reserves posted. The figures are still subject to change based on the audit, which is currently under way.

Building

Attachment "A" is the Building Department Financial Report. Building Department activity and revenue greatly exceeded budget estimates for 2021. The main driver for the revenue increase was related to industrial development, but an increase in residential permits also contributed to the overall revenue. Costs were also up due to increased department staffing required to handle the increased department activity.

Net Building Department Revenue of \$2,591,144 has been transferred to the Building Reserve. This reserve will be used fund future building department operations and capital purchases.

Water

Attachment "B" is the Water Department Financial Report. Water operations revenue was generally close to budget; however, items related to development such as connection fees and construction water generated more revenue than anticipated. Tri-County water billing was also higher than anticipated.

Expenses were generally inline with budget, with the exception of costs related to growth and new development such as contracted service and waterline costs. Water costs were also over budget, but this was offset by the increase in revenue.

In 2021 there were some water capital costs of approximately \$71,000, but they were included in the overall Talbotville Sanitary Project and funded from the Water Reserve. The budget figure also included water costs related to Lynhurst Subdivision, but that project will be taking place in 2022.

The net surplus of \$671,578 was transferred to the water reserve.

Sanitary

Attachment "C" is the Sanitary Financial Report. The Sanitary Budget is broken into two components. For the Lynhurst/Ferndale systems the Township receives base charges that are contributed to the Lynhurst/Ferndale Capital Reserve. In 2021 this totalled \$44,986.76 bringing the reserve to \$403,269.

The Talbotville Sanitary system continues to operate at a deficit due to the limited number of users on the system. As additional users are added to the system through new development and existing residents in the serviced areas (Talbotville Gore, Shady Lane and Green Park Drive) revenues will continue to rise. While additional flow to the facility will increase some operating costs, there have been significant costs associated with repairs and maintenance in recent years.

In 2021 the operating deficit was \$160,336 which brings the accumulated operating deficit to \$505,398. As reported during budget preparation, it is anticipated that with continued strong growth and development, and increased users on the system, the operating deficit will move to a surplus in several years and the accumulated deficit will

be eliminated, and the system will start to generate a surplus for future capital replacement.

The Sanitary Capital budget shows connection fees of \$1.2 million. This represents fees from Talbotville Meadows, Enclave and existing residents. The contribution from reserve is to fund the road, storm and water portion of the completed Talbotville Gore construction. The other contribution of \$537,551 represents the adjustment required to update the amount to be recovered from future development. This currently sits at \$2,559,595.

Capital costs in 2021 included \$115,223 for the wastewater treatment plant. This was primarily the additional membranes added. The \$865,934 is the total capitalized construction costs related to Talbotville Gore Trunk Sewer project and includes the road, storm and water components at \$294,462. The overall capital shows \$921,763 surplus; however, this is not a cash surplus and gets rolled into overall PSAB adjustments.

Tax Base Supported

Attachment “D” is the Tax Base Supported Financial Report. The various year end adjustments, allocations and reserve transfers have been completed. It is anticipated there could be some additional changes as the audit is finalized. There will also be the year end PSAB adjustments for amortization, capital and long-term debt that are traditionally processed after the year end position and audit adjustments are incorporated.

Highlights from the Tax Base Supported Financial Report includes:

- Projected deficit of \$227,242
- Interest income from other sources such internal debentures and drain construction helped offset reduced bank account and investment income due to low rates
- Other grants included COVID Recovery Funding from the Province
- Grants, Donations and Fee Waivers lower than budget due to limited facility rentals
- Bank Charges over budget due to waiving Credit Card Transaction Fees. Just prior to eliminating the fee we noticed a significant increase in people using Credit Cards for larger payments and re-instituting the fee will result in more reasonable fees.
- Police Revenue is down considerably due to the impact of COVID on POA activity. It is recommended that \$50,000 be transferred from the Police Reserve. After the transfer the reserve balance will be \$130,000
- Road Department Operating revenue and expenses are generally in line with budget

- Net Equipment Operation revenue is substantially lower than 2020 and the 2021 budget
 - This is due to lower than anticipated internal equipment revenue. This would be due to the mix of work performed in 2021 and what equipment was used. (\$120,000)
 - Equipment maintenance costs were also up considerably over 2020 (\$65,000). This would be due mainly to increased repairs on some equipment.
 - While all operating areas contribute to the overall surplus/deficit, the equipment operation area is having a larger than anticipated impact on 2021. This area is being reviewed further in conjunction with the year end processes to make sure something didn't get missed or posted incorrectly.
 - The full reserve contribution of \$220,000 has been processed and could be adjusted to lower the overall deficit. This will lower the equipment reserve and could affect future equipment replacement, although with the current program of request 50% from Green Lane, a small reduction could be tolerated.
- Recycling Revenue was much stronger than budgeted, mainly due to the increased revenue from recyclable sales
- Keystone Revenue continued to be very low due to COVID. Even with the \$30,000 contribution from reserve, overall revenues were \$20,000 under budget. Fortunately, expenses for Keystone were also lower than budget being \$14,000 under budget.
- Both parks revenue and expenses are under budget due to limited activity due to COVID
- Planning and Development revenue is significantly over budget. This is due to a two Seniors Grants and strong development applications. Expenses are also over budget but this is due to the accounting treatment of the Seniors Grants.
- Drainage overall was very close to budget
- Cash Requirements / Transfers to Reserve
 - Gas Tax Funding had a Top-Up allocation in 2021 of \$134,791
 - Other reserve contributions are as budgeted
- Capital projects are funded through contributions from reserve and net to zero
- Subject to any further adjustments resulting from the Audit, the projected year end deficit is \$227,242
- As in past years, the overall surplus/deficit is traditionally funded through the Operating Rate Stabilization Levy which has a balance of \$1,157,210.
 - Due to the lower than anticipated equipment revenue, there is some merit in lowering that reserve contribution to \$120,000 for 2021. With the current strategy of large equipment being funded at 50% from Green

Lane and delays we are seeing with large trucks and equipment; the impact should not compromise the replacement of required equipment.

Reserves

An overall reserve summary is also attached as Attachment "E". Total reserves are \$18,839,701. This is up \$4.2 million over 2020. While this may seem like a significant increase, about \$2.6 million relates to the Building Department Reserve and about \$700,000 relates to road infrastructure projects which were started in 2021 and will be completed and funded in 2022 (Shady Lane/Green Park). Lynhurst Subdivision and equipment replacements will also utilize a significant portion of the reserve balance in 2022. As noted during budget discussions, the Township strong reserve position will assist with being able to proceed with several significant projects planned for 2022+.

Financial Implications:

None at this time. While a year end deficit is not desired and will draw down on reserves, we need to remember those reserves existed from prior year surpluses and contributions to the reserves. It is also important to look at whether the required services, programs and capital projects are being completed and delivered in an efficient and cost-effective manner.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☒ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Jeff Carswell, Treasurer
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Fund: 01 Operating Fund							
Category: 2???							
2411 BUILDING DEPARTMENT							
Revenue							
01-2411-0000	PROTECTIVE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-0330	Dog License Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-0340	Building Permit Fees Paid	231,021.50	140,000.00	2,784,432.46	145,000.00	(2,639,432.46)	145,000.00
01-2411-0350	Septic Permit Fees Paid	10,200.00	8,000.00	13,200.00	8,000.00	(5,200.00)	8,000.00
01-2411-0355	Building Contract Services Revenue	0.00	0.00	2,836.70	0.00	(2,836.70)	0.00
01-2411-0360	Miscellaneous Receipts	1,500.00	0.00	0.00	500.00	500.00	500.00
01-2411-0400	Prov-Livestock Claims	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		242,721.50	148,000.00	2,800,469.16	153,500.00	(2,646,969.16)	153,500.00
Expense							
01-2411-1110	Building CBO wages	90,901.69	85,000.00	148,668.97	88,000.00	(60,668.97)	88,000.00
01-2411-1111	Wages - Administration	(4,248.74)	(8,500.00)	(4,635.18)	(8,500.00)	(3,864.82)	(8,500.00)
01-2411-1120	Building CPP(E)	2,772.85	2,898.00	5,549.24	3,200.00	(2,349.24)	3,200.00
01-2411-1130	Building EI (E)	1,143.27	1,677.00	2,247.12	1,750.00	(497.12)	1,750.00
01-2411-1140	Building OMERS	9,673.56	9,110.00	14,581.81	9,500.00	(5,081.81)	9,500.00
01-2411-1150	Building EHT	1,835.74	1,460.00	2,838.57	1,750.00	(1,088.57)	1,750.00
01-2411-1160	Building WSIB	2,793.62	2,250.00	4,299.43	2,650.00	(1,649.43)	2,650.00
01-2411-1170	Building Group Insurance	6,639.29	7,360.00	10,399.39	6,700.00	(3,699.39)	6,700.00
01-2411-1190	Health Safety	33.83	0.00	142.44	0.00	(142.44)	0.00
01-2411-1200	Building Travel Mileage	3,682.46	2,000.00	2,261.17	2,000.00	(261.17)	2,000.00
01-2411-1220	Employee training	2,789.01	2,500.00	620.28	2,500.00	1,879.72	2,500.00
01-2411-2140	Materials Supplies	1,099.72	750.00	606.76	1,000.00	393.24	1,000.00
01-2411-2150	Clothing Allowance	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3100	Office Supplies	740.58	250.00	703.42	500.00	(203.42)	500.00
01-2411-3110	Postage	0.89	0.00	0.00	0.00	0.00	0.00
01-2411-3120	Advertising	0.00	0.00	407.26	0.00	(407.26)	0.00
01-2411-3130	Telephone	1,580.64	750.00	2,104.48	1,000.00	(1,104.48)	1,000.00
01-2411-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3150	Legal and Audit Expense	704.25	0.00	0.00	0.00	0.00	0.00
01-2411-3170	Membership/Subscriptions	12,687.83	17,000.00	14,739.58	14,000.00	(739.58)	14,000.00
01-2411-3180	58 Building vehicle fuel/repairs	549.99	2,500.00	2,784.80	2,500.00	(284.80)	2,500.00
01-2411-3190	Miscellaneous	0.00	500.00	1,004.86	500.00	(504.86)	500.00
01-2411-3200	Livestock Claim Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3300	Contracted Services - Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3301	Contracted Services Building Depart	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
01-2411-3304	Contracted Services-Animal Control	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3305	Contracted Services - Animal Enforc	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3350	Emergency Management	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-5555	Transfer to Reserve	107,193.04	20,495.00	2,591,144.76	22,450.00	(2,568,694.76)	22,450.00
Total Expense		242,573.52	148,000.00	2,800,469.16	153,500.00	(2,646,969.16)	153,500.00
Dept Excess Revenue Over (Under) Expenditures		147.98	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Category Excess Revenue Over (Under) Expenditures		147.98	0.00	0.00	0.00	0.00	0.00
Category: 9???							
9997	CAPITAL - PROTECTION TO PERSONS - BUILDING						
Revenue							
01-9997-0610	Trx From Reserve	38,291.27	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Total Revenue		38,291.27	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Expense							
01-9997-1010	Building Dept Capital	0.00	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Total Expense		0.00	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Dept Excess Revenue Over (Under) Expenditures		38,291.27	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		38,291.27	0.00	0.00	0.00	0.00	0.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
REPORT SUMMARY							
01-2411	BUILDING DEPARTMENT	242,721.50	148,000.00	2,800,469.16	153,500.00	(2,646,969.16)	153,500.00
01-9997	CAPITAL - PROTECTION TO PERSONS - BUILDING	38,291.27	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Fund 01 Total Revenue		281,012.77	189,200.00	2,804,729.39	153,500.00	(2,651,229.39)	153,500.00
01-2411	BUILDING DEPARTMENT	242,573.52	148,000.00	2,800,469.16	153,500.00	(2,646,969.16)	153,500.00
01-9997	CAPITAL - PROTECTION TO PERSONS - BUILDING	0.00	41,200.00	4,260.23	0.00	(4,260.23)	0.00
Fund 01 Total Expenditure		242,573.52	189,200.00	2,804,729.39	153,500.00	(2,651,229.39)	153,500.00
Fund 01 Excess Revenue Over (Under) Expenditures		38,439.25	0.00	0.00	0.00	0.00	0.00
Report Total Revenue		281,012.77	189,200.00	2,804,729.39	153,500.00	(2,651,229.39)	153,500.00
Report Total Expenditure		242,573.52	189,200.00	2,804,729.39	153,500.00	(2,651,229.39)	153,500.00
Report Excess Revenue Over (Under) Expenditures		38,439.25	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Fund: 01 Operating Fund							
Category: 4???							
4211 WATERWORKS SYSTEM							
Revenue							
01-4211-0000	WATERWORKS SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0130	Municipal Water Debenture	22,037.23	6,913.00	0.00	5,953.00	5,953.00	5,953.00
01-4211-0360	Water - Other Municipalities	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0365	Water Misc Revenues	504.00	0.00	169.97	0.00	(169.97)	0.00
01-4211-0370	Water Billings	1,355,726.69	1,247,964.00	1,307,672.95	1,338,251.00	30,578.05	1,338,251.00
01-4211-0371	Ford Water Rev-Billing	75.69	0.00	42,772.66	0.00	(42,772.66)	0.00
01-4211-0372	Tri-County-Water/ Billing	365,125.63	243,949.00	422,547.08	354,980.00	(67,567.08)	354,980.00
01-4211-0373	Water Filling Station-Rev	0.00	9,517.00	6,095.99	9,735.00	3,639.01	9,735.00
01-4211-0374	Construction water revenue	5,100.00	2,000.00	20,250.00	4,500.00	(15,750.00)	4,500.00
01-4211-0375	Water Meter Fee	24,700.83	43,125.00	51,380.00	51,875.00	495.00	51,875.00
01-4211-0376	Water Connection and Curb Stop fee	136,765.00	200,701.00	577,561.00	257,976.00	(319,585.00)	257,976.00
01-4211-0377	Water/Sewer Interest Rev	4,971.80	10,000.00	12,320.40	10,000.00	(2,320.40)	10,000.00
01-4211-0378	Sewer Collection Revenue	38,152.98	0.00	0.00	0.00	0.00	0.00
01-4211-0379	Small Waterworks Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0380	Lynhurst Water Charges	11,550.63	0.00	11,799.74	0.00	(11,799.74)	0.00
01-4211-0381	Sewer Connection and fees	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0382	Water Investment Income	115,127.38	100,000.00	41,955.60	50,000.00	8,044.40	50,000.00
01-4211-0383	Sewer Investment Income	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0385	Talbotville WWTP Sewer Collection	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0401	Water Operator Recovery	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3182	56 Water Truck Machine Rental	2,587.20	0.00	14,847.00	3,500.00	(11,347.00)	3,500.00
Total Revenue		2,082,425.06	1,864,169.00	2,509,372.39	2,086,770.00	(422,602.39)	2,086,770.00
Expense							
01-4211-1110	Salaries and Wages	112,089.76	115,017.00	151,349.98	120,000.00	(31,349.98)	120,000.00
01-4211-1112	Rds- Wages	0.00	10,043.00	0.00	0.00	0.00	0.00
01-4211-1115	Wges - Dutton System	27.04	0.00	1,112.68	0.00	(1,112.68)	0.00
01-4211-1120	Canada Pension	2,804.66	2,831.00	2,033.12	3,166.00	1,132.88	3,166.00
01-4211-1130	Employment Insurance	1,156.83	1,240.00	856.45	1,246.00	389.55	1,246.00
01-4211-1140	OMERS	5,961.75	6,163.00	2,734.70	6,000.00	3,265.30	6,000.00
01-4211-1150	Employer Health Tax	1,222.24	1,225.00	760.58	1,200.00	439.42	1,200.00
01-4211-1160	Workplace Safety Insurance	1,787.30	685.00	905.44	1,700.00	794.56	1,700.00
01-4211-1170	Group Insurance	3,914.69	5,244.00	1,890.61	5,400.00	3,509.39	5,400.00
01-4211-1190	Health Safety	66.85	0.00	0.00	100.00	100.00	100.00
01-4211-1200	Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-1220	Training	2,159.88	2,575.00	962.57	2,500.00	1,537.43	2,500.00
01-4211-2120	Utilities	7,473.01	8,961.00	7,865.24	8,500.00	634.76	8,500.00
01-4211-2140	Materials Supplies	1,984.11	15,797.00	2,673.06	16,000.00	13,326.94	16,000.00
01-4211-2180	Property Maintenance	3,017.55	2,575.00	2,560.83	2,600.00	39.17	2,600.00
01-4211-2700	Rds Mach Tm to Water	2,686.40	20,000.00	19,404.40	15,000.00	(4,404.40)	15,000.00
01-4211-3100	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3110	Postage and Courier	6,599.13	0.00	5,284.26	5,000.00	(284.26)	5,000.00
01-4211-3130	Telephone	5,142.57	4,738.00	4,476.18	4,500.00	23.82	4,500.00
01-4211-3140	Insurance	30,242.16	20,343.00	34,052.40	34,500.00	447.60	34,500.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-4211-3150	Legal and Audit Fees	0.00	2,652.00	14,472.53	2,500.00	(11,972.53)	2,500.00
01-4211-3160	System Maintenance	6,902.03	10,300.00	3,949.13	10,000.00	6,050.87	10,000.00
01-4211-3161	Equipment Costs	45,096.83	40,000.00	71,102.52	40,000.00	(31,102.52)	40,000.00
01-4211-3170	Memberships & Subscriptions	518.98	670.00	709.77	750.00	40.23	750.00
01-4211-3180	56 Water Truck Fuel/Repairs	1,234.37	4,120.00	4,096.68	4,000.00	(96.68)	4,000.00
01-4211-3181	56 Water Truck Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3300	Contracted Services	129,465.29	112,985.00	160,301.77	128,000.00	(32,301.77)	128,000.00
01-4211-3302	Water Testing	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3303	Studies, standards, etc	33,869.96	13,500.00	2,274.34	15,000.00	12,725.66	15,000.00
01-4211-3310	Water Costs	996,403.18	888,954.00	1,217,948.64	1,034,863.00	(183,085.64)	1,034,863.00
01-4211-3320	Misc Waterline Costs	45,280.91	15,141.00	124,016.52	5,000.00	(119,016.52)	5,000.00
01-4211-6100	Transfer To Reserve	596,788.02	553,132.00	671,577.99	613,309.00	(58,268.99)	613,309.00
01-4211-6150	Transfer to Sewer Reserve	38,152.98	0.00	0.00	0.00	0.00	0.00
01-4211-6400	Debenture Payment-Principal	0.00	5,278.00	0.00	5,936.00	5,936.00	5,936.00
01-4211-6450	Debenture Payment-Interest	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-7000	Amortization - water	456,947.07	0.00	0.00	0.00	0.00	0.00
01-4211-7010	Amortization - sewer	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-9999	Suspense Account (Water)	376.58	0.00	0.00	0.00	0.00	0.00
Total Expense		2,539,372.13	1,864,169.00	2,509,372.39	2,086,770.00	(422,602.39)	2,086,770.00
Dept Excess Revenue Over (Under) Expenditures		(456,947.07)	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		(456,947.07)	0.00	0.00	0.00	0.00	0.00
Category: 9????							
9444 CAPITAL - WATER EQUIPMENT							
Revenue							
01-9444-0310	Donations Fire	0.00	0.00	0.00	0.00	0.00	0.00
01-9444-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9444-0405	Federal Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9444-0410	Other grant/donation/contribution	0.00	0.00	0.00	0.00	0.00	0.00
01-9444-0610	Water-Transfer from Reserve	346,272.55	462,293.00	0.00	504,500.00	504,500.00	504,500.00
Total Revenue		346,272.55	462,293.00	0.00	504,500.00	504,500.00	504,500.00
Expense							
01-9444-3350	Water Equipment	0.00	51,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	51,000.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		346,272.55	411,293.00	0.00	504,500.00	504,500.00	504,500.00
9445 CAPITAL - WATER LINES							
Expense							
01-9445-3300	Clinton Line	0.00	0.00	0.00	0.00	0.00	0.00
01-9445-3400	Water Lines	0.00	411,293.00	0.00	504,500.00	504,500.00	504,500.00
Total Expense		0.00	411,293.00	0.00	504,500.00	504,500.00	504,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	(411,293.00)	0.00	(504,500.00)	(504,500.00)	(504,500.00)
Category Excess Revenue Over (Under) Expenditures		346,272.55	0.00	0.00	0.00	0.00	0.00

General Ledger
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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
REPORT SUMMARY							
01-4211	WATERWORKS SYSTEM	2,082,425.06	1,864,169.00	2,509,372.39	2,086,770.00	(422,602.39)	2,086,770.00
01-9444	CAPITAL - WATER EQUIPMENT	346,272.55	462,293.00	0.00	504,500.00	504,500.00	504,500.00
Fund 01 Total Revenue		2,428,697.61	2,326,462.00	2,509,372.39	2,591,270.00	81,897.61	2,591,270.00
01-4211	WATERWORKS SYSTEM	2,539,372.13	1,864,169.00	2,509,372.39	2,086,770.00	(422,602.39)	2,086,770.00
01-9444	CAPITAL - WATER EQUIPMENT	0.00	51,000.00	0.00	0.00	0.00	0.00
01-9445	CAPITAL - WATER LINES	0.00	411,293.00	0.00	504,500.00	504,500.00	504,500.00
Fund 01 Total Expenditure		2,539,372.13	2,326,462.00	2,509,372.39	2,591,270.00	81,897.61	2,591,270.00
Fund 01 Excess Revenue Over (Under) Expenditures		(110,674.52)	0.00	0.00	0.00	0.00	0.00
Report Total Revenue		2,428,697.61	2,326,462.00	2,509,372.39	2,591,270.00	81,897.61	2,591,270.00
Report Total Expenditure		2,539,372.13	2,326,462.00	2,509,372.39	2,591,270.00	81,897.61	2,591,270.00
Report Excess Revenue Over (Under) Expenditures		(110,674.52)	0.00	0.00	0.00	0.00	0.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Fund: 01 Operating Fund								
Category: 9???								
9444 CAPITAL - WATER EQUIPMENT								
Revenue								
01-9444-0310	Donations Fire	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0405	Federal Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0410	Other grant/donation/contribution	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0610	Water-Transfer from Reserve	346,272.55	462,293.00	0.00	504,500.00	504,500.00		504,500.00
Total Revenue		346,272.55	462,293.00	0.00	504,500.00	504,500.00		504,500.00
Expense								
01-9444-3350	Water Equipment	0.00	51,000.00	0.00	0.00	0.00		0.00
Total Expense		0.00	51,000.00	0.00	0.00	0.00		0.00
Dept Excess Revenue Over (Under) Expenditures		346,272.55	411,293.00	0.00	504,500.00	504,500.00		504,500.00
9445 CAPITAL - WATER LINES								
Expense								
01-9445-3300	Clinton Line	0.00	0.00	0.00	0.00	0.00		0.00
01-9445-3400	Water Lines	0.00	411,293.00	0.00	504,500.00	504,500.00		504,500.00
Total Expense		0.00	411,293.00	0.00	504,500.00	504,500.00		504,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	(411,293.00)	0.00	(504,500.00)	(504,500.00)		(504,500.00)
9450 CAPITAL - Talbotville Sanitary								
Revenue								
01-9450-0400	Provincial Grant	347,853.38	0.00	0.00	0.00	0.00		0.00
01-9450-0405	Federal Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9450-0410	Other Contribution	(2,268,203.71)	1,300,000.00	537,551.68	0.00	(537,551.68)		0.00
01-9450-0415	Connection Charges	1,512,122.00	0.00	1,201,438.05	0.00	(1,201,438.05)		0.00
01-9450-0610	Transfer from Reserve	0.00	68,500.00	294,462.74	1,675,000.00	1,380,537.26		1,675,000.00
Total Revenue		(408,228.33)	1,368,500.00	2,033,452.47	1,675,000.00	(358,452.47)		1,675,000.00
Expense								
01-9450-3300	Waste Water Buildings	0.00	43,500.00	115,223.78	0.00	(115,223.78)		0.00
01-9450-3400	Sewer Lines	(496.10)	1,325,000.00	865,934.95	1,675,000.00	809,065.05		1,675,000.00
01-9450-6400	LTD Principal Payments	0.00	0.00	69,898.55	0.00	(69,898.55)		0.00
01-9450-6450	LTD Interest Payments	0.00	0.00	60,631.59	0.00	(60,631.59)		0.00
Total Expense		(496.10)	1,368,500.00	1,111,688.87	1,675,000.00	563,311.13		1,675,000.00
Dept Excess Revenue Over (Under) Expenditures		(407,732.23)	0.00	921,763.60	0.00	(921,763.60)		0.00
9455 Capital - Shedden/Fingal Sanitary								
Revenue								
01-9455-0410	Other Contributions	0.00	0.00	0.00	0.00	0.00		0.00
01-9455-0415	Connection Charges	0.00	0.00	0.00	0.00	0.00		0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00		0.00
Expense								

General Ledger

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9455-1100	Treatment Plant	0.00	0.00	0.00	0.00	0.00	0.00
01-9455-3150	Legal and Audit	0.00	0.00	0.00	0.00	0.00	0.00
01-9455-3300	Contracted Services(Engineering)	0.00	0.00	0.00	0.00	0.00	0.00
01-9455-3400	Sanitary Sewer Lines	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		(61,459.68)	0.00	921,763.60	0.00	(921,763.60)	0.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
REPORT SUMMARY							
01-9444	CAPITAL - WATER EQUIPMENT	346,272.55	462,293.00	0.00	504,500.00	504,500.00	504,500.00
01-9450	CAPITAL - Talbotville Sanitary	(408,228.33)	1,368,500.00	2,033,452.47	1,675,000.00	(358,452.47)	1,675,000.00
01-9455	Capital - Shedden/Fingal Sanitary	0.00	0.00	0.00	0.00	0.00	0.00
Fund 01 Total Revenue		(61,955.78)	1,830,793.00	2,033,452.47	2,179,500.00	146,047.53	2,179,500.00
01-9444	CAPITAL - WATER EQUIPMENT	0.00	51,000.00	0.00	0.00	0.00	0.00
01-9445	CAPITAL - WATER LINES	0.00	411,293.00	0.00	504,500.00	504,500.00	504,500.00
01-9450	CAPITAL - Talbotville Sanitary	(496.10)	1,368,500.00	1,111,688.87	1,675,000.00	563,311.13	1,675,000.00
01-9455	Capital - Shedden/Fingal Sanitary	0.00	0.00	0.00	0.00	0.00	0.00
Fund 01 Total Expenditure		(496.10)	1,830,793.00	1,111,688.87	2,179,500.00	1,067,811.13	2,179,500.00
Fund 01 Excess Revenue Over (Under) Expenditures		(61,459.68)	0.00	921,763.60	0.00	(921,763.60)	0.00
Report Total Revenue		(61,955.78)	1,830,793.00	2,033,452.47	2,179,500.00	146,047.53	2,179,500.00
Report Total Expenditure		(496.10)	1,830,793.00	1,111,688.87	2,179,500.00	1,067,811.13	2,179,500.00
Report Excess Revenue Over (Under) Expenditures		(61,459.68)	0.00	921,763.60	0.00	(921,763.60)	0.00

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		

Fund: 01 Operating Fund**Category: 1???****1011 TAX REVENUES TWP****Revenue**

01-1011-0002	CT Commercial Full	121,001.15	121,001.00	124,503.60	124,503.53	(0.07)	124,503.53
01-1011-0003	CU Commercial Excess Land	9,117.42	9,117.00	9,421.75	9,421.76	0.01	9,421.76
01-1011-0004	CX Commercial Vacant Land	38,775.35	38,775.00	51,944.74	51,944.74	0.00	51,944.74
01-1011-0005	C7 Commercial On-Farm Business	0.00	0.00	210.56	210.55	(0.01)	210.55
01-1011-0010	FT Farmland	626,322.73	626,321.00	652,015.53	652,017.53	2.00	652,017.53
01-1011-0020	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0021	Not Used	8,291.03	8,291.00	0.00	0.00	0.00	0.00
01-1011-0022	IT Industrial Full	263.56	264.00	8,420.29	8,324.02	(96.27)	8,324.02
01-1011-0023	IU Industrial Excess Land	78,825.13	78,825.00	272.36	272.36	0.00	272.36
01-1011-0024	IX Industrial Vacant Land	0.00	0.00	81,456.19	81,456.20	0.01	81,456.20
01-1011-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0030	PT Pipeline	33,728.74	33,729.00	33,900.93	33,900.91	(0.02)	33,900.91
01-1011-0040	RT Residential/Farm	2,392,909.23	2,392,908.00	2,537,017.96	2,537,017.43	(0.53)	2,537,017.43
01-1011-0050	Not Used	2,342.34	2,342.00	0.00	0.00	0.00	0.00
01-1011-0051	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0052	LT Large Industrial Full	92,088.64	92,089.00	95,162.46	95,162.43	(0.03)	95,162.43
01-1011-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0060	TT Managed Forest	0.00	0.00	2,033.13	2,033.13	0.00	2,033.13
01-1011-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0090	PIL Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0092	Charity Rebates	0.00	0.00	0.00	0.00	0.00	0.00

Total Revenue

3,403,665.32	3,403,662.00	3,596,359.50	3,596,264.59	(94.91)	3,596,264.59
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Dept Excess Revenue Over (Under) Expenditures

3,403,665.32	3,403,662.00	3,596,359.50	3,596,264.59	(94.91)	3,596,264.59
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1031 TAX REVENUES TWP SUPP/WO**Revenue**

01-1031-0001	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0002	CT Commercial Full	(1,292.44)	0.00	2,122.65	0.00	(2,122.65)	0.00
01-1031-0003	CU Commercial Excess Land	123.47	0.00	0.00	0.00	0.00	0.00
01-1031-0004	CX Commercial Vacant Land	(1,719.65)	0.00	(13,652.16)	0.00	13,652.16	0.00
01-1031-0005	C7 Commercial On-Farm Business	15,874.47	0.00	10,741.09	0.00	(10,741.09)	0.00
01-1031-0006	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0007	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0008	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0009	Not Used	(922.83)	0.00	168.99	0.00	(168.99)	0.00
01-1031-0010	FT Farmland	5,041.68	60,000.00	1,753.18	50,000.00	48,246.82	50,000.00
01-1031-0011	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0012	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0013	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0014	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0015	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0016	Not Used	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1031-0017	Not Used	66.72	0.00	0.00	0.00	0.00	0.00
01-1031-0018	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0020	Not Used	(586.80)	0.00	0.00	0.00	0.00	0.00
01-1031-0021	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0022	IT Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0023	IU Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0030	PT Pipeline	0.00	0.00	523.91	0.00	(523.91)	0.00
01-1031-0040	RT Residential/Farm	0.00	0.00	(7,380.25)	0.00	7,380.25	0.00
01-1031-0050	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0051	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0052	LT Large Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0060	TT Managed Forest	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0090	PIL Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		16,584.62	60,000.00	(5,722.59)	50,000.00	55,722.59	50,000.00
Expense							
01-1031-0092	Charity Rebates	0.00	0.00	1,851.08	0.00	(1,851.08)	0.00
Total Expense		0.00	0.00	1,851.08	0.00	(1,851.08)	0.00
Dept Excess Revenue Over (Under) Expenditures		16,584.62	60,000.00	(7,573.67)	50,000.00	57,573.67	50,000.00
1100 OTHER REVENUE/EXPENSE							
Revenue							
01-1100-0000	GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0110	Penalty and Interest - Taxes	62,901.80	75,000.00	72,667.45	75,000.00	2,332.55	75,000.00
01-1100-0120	Municipal Drain Debenture	2,464.16	0.00	2,086.50	0.00	(2,086.50)	0.00
01-1100-0140	Tile Loan Debentures	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0200	Federal PIL (Southwold Earthworks)	933.42	900.00	191.34	100.00	(91.34)	100.00
01-1100-0210	Provincial PIL (MNR, MTO)	14,140.46	30,000.00	14,612.45	15,000.00	387.55	15,000.00
01-1100-0215	Toronto Payment In Lieu	1,021,406.63	1,035,000.00	1,035,618.04	1,030,000.00	(5,618.04)	1,030,000.00
01-1100-0216	Other Mun PIL (Central Elgin)	19,059.33	0.00	37,606.69	32,900.00	(4,706.69)	32,900.00
01-1100-0217	Southwold PIL (WWTP)	753.90	0.00	3,243.53	2,500.00	(743.53)	2,500.00
01-1100-0219	Ontario Hydro Industrial (IHN)	181.52	0.00	0.00	0.00	0.00	0.00
01-1100-0220	Ontario Hydro Corridor	31,639.62	32,000.00	31,657.93	32,000.00	342.07	32,000.00
01-1100-0230	Railway Corridors	4,626.17	4,500.00	4,635.53	8,000.00	3,364.47	8,000.00
01-1100-0231	PIL Supps and Writeoffs	41,659.22	0.00	0.00	0.00	0.00	0.00
01-1100-0310	Interest Income - Bank	57,364.44	100,000.00	42,519.74	50,000.00	7,480.26	50,000.00
01-1100-0315	Interest Income - Drains	5,543.46	0.00	13,963.52	0.00	(13,963.52)	0.00
01-1100-0317	Interest Income - Other	0.00	0.00	33,193.22	0.00	(33,193.22)	0.00
01-1100-0330	License Fees	200.00	0.00	0.00	2,000.00	2,000.00	2,000.00
01-1100-0335	Marriage Ceremony Fees	0.00	0.00	0.00	250.00	250.00	250.00
01-1100-0360	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0365	Miscellaneous Receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0400	Provincial Grant - OMPF	396,100.00	396,100.00	393,500.00	393,500.00	0.00	393,500.00
01-1100-0410	Provincial Grants - Other	107,000.00	0.00	90,505.00	0.00	(90,505.00)	0.00
01-1100-0415	OCIF Grant	0.00	0.00	223,528.00	223,528.00	0.00	223,528.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining Total Budget	
		Actual	Budget	Actual	Budget		
01-1100-0450	Community benefit-solar project	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0611	Transfer from Reserve	25,000.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00
Total Revenue		1,790,974.13	1,698,500.00	2,024,528.94	1,889,778.00	(134,750.94)	1,889,778.00
Expense							
01-1100-3180	Grants, Donations and Fee Waivers	12,956.16	60,000.00	9,296.16	16,000.00	6,703.84	16,000.00
01-1100-5555	Transfer to Reserve	100,000.00	100,000.00	298,528.00	298,528.00	0.00	298,528.00
Total Expense		112,956.16	160,000.00	307,824.16	314,528.00	6,703.84	314,528.00
Dept Excess Revenue Over (Under) Expenditures		1,678,017.97	1,538,500.00	1,716,704.78	1,575,250.00	(141,454.78)	1,575,250.00
1110 COUNCIL							
Revenue							
01-1110-0000	MEMBERS OF COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1110-0360	Council Misc Receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-1110-0611	Council Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-1110-1110	Council Salaries & Wages	79,335.84	73,500.00	73,599.71	80,000.00	6,400.29	80,000.00
01-1110-1120	Canada Pension	3,278.83	2,950.00	2,912.36	3,500.00	587.64	3,500.00
01-1110-1150	Council (EHT)	1,558.87	1,450.00	1,400.35	1,600.00	199.65	1,600.00
01-1110-1170	Council -Group Insurance	10,736.90	12,800.00	15,942.84	12,800.00	(3,142.84)	12,800.00
01-1110-1200	Travel/ Mileage/ Expenses	0.00	650.00	198.00	500.00	302.00	500.00
01-1110-1220	Conferences and Training	1,888.26	8,500.00	366.34	5,000.00	4,633.66	5,000.00
01-1110-3130	Telephone	757.22	700.00	635.04	700.00	64.96	700.00
01-1110-3140	Council- Insurance	1,895.40	3,500.00	1,895.40	2,500.00	604.60	2,500.00
01-1110-3155	Council-Integrity Commissioner cost:	992.16	1,000.00	0.00	1,000.00	1,000.00	1,000.00
01-1110-3180	Council-Grant & Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-1110-3200	Council - Miscellaneous	3,776.46	4,000.00	4,497.54	4,000.00	(497.54)	4,000.00
Total Expense		104,219.94	109,050.00	101,447.58	111,600.00	10,152.42	111,600.00
Dept Excess Revenue Over (Under) Expenditures		(104,219.94)	(109,050.00)	(101,447.58)	(111,600.00)	(10,152.42)	(111,600.00)
1111 ADMINISTRATION							
Revenue							
01-1111-0000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0330	Licence Fees	610.00	2,000.00	1,385.00	0.00	(1,385.00)	0.00
01-1111-0335	Marriage Ceremony Fees	0.00	500.00	850.00	0.00	(850.00)	0.00
01-1111-0350	Tax Certificates Work Or	8,725.00	8,500.00	10,200.00	8,500.00	(1,700.00)	8,500.00
01-1111-0360	Miscellaneous Receipts	4,126.08	5,000.00	41,422.77	5,000.00	(36,422.77)	5,000.00
01-1111-0361	RRSP MISC	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0370	Provincial Grants	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0375	Federal Grants	0.00	2,500.00	1,553.75	2,500.00	946.25	2,500.00
01-1111-0376	Donations	0.00	0.00	5,624.42	0.00	(5,624.42)	0.00
01-1111-0390	Gain/Loss on Disposal	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0611	Transfer From Reserve Fun	10,296.94	0.00	84,281.05	85,000.00	718.95	85,000.00
Total Revenue		23,758.02	18,500.00	145,316.99	101,000.00	(44,316.99)	101,000.00
Expense							
01-1111-1110	Salaries and Wages	367,550.48	325,000.00	391,353.69	345,000.00	(46,353.69)	345,000.00
01-1111-1111	Salaries and Benefits	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1111-1120	Canada Pension Plan	15,502.18	16,311.00	18,852.32	16,250.00	(2,602.32)	16,250.00
01-1111-1130	Employment Insurance	8,036.27	10,309.00	8,557.16	11,500.00	2,942.84	11,500.00
01-1111-1140	OMERS	45,829.45	50,962.00	45,323.24	42,000.00	(3,323.24)	42,000.00
01-1111-1150	Employer Health Tax	8,723.99	8,088.00	9,949.61	8,200.00	(1,749.61)	8,200.00
01-1111-1160	Workplace Safety Insuran	13,365.87	12,443.00	24,209.79	12,500.00	(11,709.79)	12,500.00
01-1111-1170	Group Insurance	40,112.54	41,952.00	39,838.00	40,000.00	162.00	40,000.00
01-1111-1190	Health Safety	276.19	500.00	0.00	500.00	500.00	500.00
01-1111-1200	Travel Mileage	284.63	1,500.00	0.00	500.00	500.00	500.00
01-1111-1220	Employee Training	3,846.41	7,500.00	1,554.88	6,500.00	4,945.12	6,500.00
01-1111-2100	Building Repairs	6,614.41	5,000.00	11,896.19	5,000.00	(6,896.19)	5,000.00
01-1111-2110	Janitorial Supplies	192.54	750.00	519.64	750.00	230.36	750.00
01-1111-2115	Emergency management	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-1111-2120	Utilities	4,015.58	5,500.00	4,354.60	5,000.00	645.40	5,000.00
01-1111-3100	Office Supplies	14,872.99	15,000.00	13,440.13	15,000.00	1,559.87	15,000.00
01-1111-3110	Postage	8,096.99	10,000.00	9,609.54	10,000.00	390.46	10,000.00
01-1111-3120	Advertising	987.53	2,500.00	874.85	2,500.00	1,625.15	2,500.00
01-1111-3130	Telephone	4,030.74	3,000.00	4,448.16	3,250.00	(1,198.16)	3,250.00
01-1111-3140	Insurance	14,666.26	24,000.00	23,042.36	17,000.00	(6,042.36)	17,000.00
01-1111-3150	Legal Fees	40,986.35	17,500.00	23,016.66	20,000.00	(3,016.66)	20,000.00
01-1111-3160	Equipment Maintenance	1,825.44	2,000.00	3,691.00	2,000.00	(1,691.00)	2,000.00
01-1111-3170	Memberships Subscription	16,769.21	19,000.00	24,649.68	24,000.00	(649.68)	24,000.00
01-1111-3180	Property Maintenance	1,257.15	1,750.00	1,686.82	1,500.00	(186.82)	1,500.00
01-1111-3190	Miscellaneous	3,701.28	500.00	2,218.45	500.00	(1,718.45)	500.00
01-1111-3191	Remembrance Day Service	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-3210	Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-3300	Contracted Services	1,778.20	1,000.00	1,344.68	1,500.00	155.32	1,500.00
01-1111-3310	Computer Support	28,789.58	16,500.00	16,267.54	18,000.00	1,732.46	18,000.00
01-1111-4110	Bank Charges	33,835.66	6,000.00	66,318.07	7,500.00	(58,818.07)	7,500.00
01-1111-4120	Tax reductions and appeals	1,247.61	5,000.00	2,207.74	2,500.00	292.26	2,500.00
01-1111-4200	Projects and Plans	966.72	0.00	84,281.05	85,000.00	718.95	85,000.00
01-1111-4210	Economic Impact Study	0.00	0.00	1,521.31	0.00	(1,521.31)	0.00
01-1111-4500	Ontario One Call Locates	443.49	450.00	541.79	450.00	(91.79)	450.00
01-1111-5100	Small Equipment Purchases	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
01-1111-5555	Transfer to Reserves	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00
01-1111-7000	Amortization	24,488.52	0.00	0.00	0.00	0.00	0.00
Total Expense		718,094.26	618,015.00	840,568.95	712,400.00	(128,168.95)	712,400.00
Dept Excess Revenue Over (Under) Expenditures		(694,336.24)	(599,515.00)	(695,251.96)	(611,400.00)	83,851.96	(611,400.00)
1211 MUNICIPAL PROPERTY							
Revenue							
01-1211-0000	MUNICIPAL PROPERTY-MED CEN	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0300	Donation	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0325	Lease Income	11,984.25	14,600.00	12,029.07	14,600.00	2,570.93	14,600.00
01-1211-0375	Federal Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0611	Transfer from reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		11,984.25	14,600.00	12,029.07	14,600.00	2,570.93	14,600.00
Expense							
01-1211-1110	Salaries and Wages	2,683.35	3,000.00	1,951.26	3,000.00	1,048.74	3,000.00
01-1211-1111	Benefits	0.00	750.00	0.00	0.00	0.00	0.00

General Ledger

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1211-2100	Building Repairs	12,565.27	6,000.00	3,505.92	5,000.00	1,494.08	5,000.00
01-1211-2110	Janitorial Supplies	0.00	0.00	26.04	0.00	(26.04)	0.00
01-1211-2120	Utilities	3,126.82	6,500.00	3,966.88	6,500.00	2,533.12	6,500.00
01-1211-2130	Property Maintenance	13,490.86	7,000.00	13,317.62	7,500.00	(5,817.62)	7,500.00
01-1211-3140	Insurance	4,693.70	4,200.00	5,201.28	5,000.00	(201.28)	5,000.00
01-1211-3160	Equipment Maintenance	0.00	500.00	0.00	500.00	500.00	500.00
01-1211-3190	Miscellaneous	13,860.07	7,500.00	13,984.36	7,500.00	(6,484.36)	7,500.00
01-1211-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-7000	Amortization	2,827.65	0.00	0.00	0.00	0.00	0.00
Total Expense		53,247.72	35,450.00	41,953.36	35,000.00	(6,953.36)	35,000.00
Dept Excess Revenue Over (Under) Expenditures		(41,263.47)	(20,850.00)	(29,924.29)	(20,400.00)	9,524.29	(20,400.00)
Category Excess Revenue Over (Under) Expenditures		4,258,448.26	4,272,747.00	4,478,866.78	4,478,114.59	(752.19)	4,478,114.59

Category: 2???

2111 FIRE SERVICES

Revenue

01-2111-0000	FIRE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-0340	Emergency Mgmt Miscellaneous Re'	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-0350	Fire Inspections	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-0360	Miscellaneous	1,593.00	2,500.00	1,835.50	2,500.00	664.50	2,500.00
01-2111-0361	Fire Chief Services - West Elgin	32,153.57	0.00	63,305.15	65,551.50	2,246.35	65,551.50
01-2111-0365	Fire Prevention Donations	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
01-2111-0370	Donations	500.00	0.00	0.00	0.00	0.00	0.00
01-2111-0400	Fire Calls/Prov Grant	0.00	20,000.00	(5,924.59)	10,000.00	15,924.59	10,000.00
01-2111-0611	Transfer from Reserve	906.53	0.00	0.00	15,000.00	15,000.00	15,000.00
Total Revenue		35,153.10	23,500.00	59,216.06	94,051.50	34,835.44	94,051.50

Expense

01-2111-1110	Salaries and Wages	253,714.58	263,000.00	301,660.71	320,000.00	18,339.29	320,000.00
01-2111-1112	RDS - WAGES	199.07	1,000.00	84.12	1,000.00	915.88	1,000.00
01-2111-1113	Wages-Custodial Shedden Fire Hall	349.01	1,000.00	1,494.54	1,000.00	(494.54)	1,000.00
01-2111-1114	Wages - Custodial Talbotville Fire H	30.80	1,000.00	0.00	1,000.00	1,000.00	1,000.00
01-2111-1115	Emergency Management	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-1120	Canada Pension	2,827.37	3,500.00	3,193.17	3,500.00	306.83	3,500.00
01-2111-1130	Employment Insurance	1,165.27	1,675.00	1,254.30	1,675.00	420.70	1,675.00
01-2111-1140	OMERS	6,804.35	0.00	11,615.19	11,500.00	(115.19)	11,500.00
01-2111-1150	Employer Health Tax	4,849.79	5,129.00	5,879.89	6,240.00	360.11	6,240.00
01-2111-1160	Workplace Safety Insuran	16,040.54	13,110.00	17,480.68	18,375.00	894.32	18,375.00
01-2111-1170	Group Insurance	7,735.06	5,300.00	11,359.42	6,800.00	(4,559.42)	6,800.00
01-2111-1190	Health Safety	6,806.52	5,000.00	2,091.78	5,000.00	2,908.22	5,000.00
01-2111-1195	Health & Safety Materials	0.00	250.00	0.00	250.00	250.00	250.00
01-2111-1200	Travel Mileage	3,098.50	6,000.00	6,048.55	4,000.00	(2,048.55)	4,000.00
01-2111-1220	Employee Training	29,036.63	27,000.00	27,650.94	29,700.00	2,049.06	29,700.00
01-2111-1225	Specialty Team Training	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-2100	Building Repairs	7,054.08	7,500.00	23,670.09	8,260.00	(15,410.09)	8,260.00
01-2111-2110	Custodial Supplies	1,945.89	750.00	995.31	750.00	(245.31)	750.00
01-2111-2120	Utilities	10,125.44	11,000.00	9,321.49	11,000.00	1,678.51	11,000.00

General Ledger

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-2111-2140	Materials Supplies	7,476.79	5,000.00	4,073.24	6,000.00	1,926.76	6,000.00
01-2111-2141	Medical Supplies	2,360.06	3,000.00	2,061.42	3,000.00	938.58	3,000.00
01-2111-2145	Operational Supplies	2,809.22	5,000.00	0.00	5,000.00	5,000.00	5,000.00
01-2111-2150	Chief Clothing Allowance	1,281.76	3,000.00	2,890.02	3,000.00	109.98	3,000.00
01-2111-2180	Property Maintenance	6,904.41	5,000.00	2,401.55	7,000.00	4,598.45	7,000.00
01-2111-2700	Rds Machine Time to Fire	98.00	500.00	0.00	500.00	500.00	500.00
01-2111-3110	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3120	Advertising	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3130	Telephone	3,464.58	4,000.00	3,856.80	4,000.00	143.20	4,000.00
01-2111-3140	Insurance	14,878.29	8,000.00	12,395.24	13,000.00	604.76	13,000.00
01-2111-3150	Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3160	Equipment Maintenance	17,377.50	15,000.00	8,309.80	5,000.00	(3,309.80)	5,000.00
01-2111-3165	Bunker Gear Maintenance	0.00	0.00	4,462.27	5,000.00	537.73	5,000.00
01-2111-3167	SCBA Maintenance	0.00	0.00	4,771.21	5,000.00	228.79	5,000.00
01-2111-3170	Memberships/Subscriptions	4,821.42	5,000.00	5,899.70	5,000.00	(899.70)	5,000.00
01-2111-3180	Vehicle Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3181	Fire Chief P08-1 Pickup Fuel/Repair	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3182	R51 Vehicle Maintenance & Fuel -Sh	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3183	T52 Vehicle Maintenance & Fuel-Sh	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3184	P53 Vehicle Maintenance & Fuel-Sh	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3186	R61 Vehicle Maintenance & Fuel-Tal	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3187	T62 Vehicle Maintenance & Fuel-Tal	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3188	P63 Vehicle Maintenance & Fuel-Tal	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3300	Contracted Services	18,838.24	20,000.00	18,899.81	20,000.00	1,100.19	20,000.00
01-2111-3301	Contracted Services - Inspections	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-3305	Communications Tower Rental	11,659.18	12,500.00	11,597.52	12,500.00	902.48	12,500.00
01-2111-3310	IT Services	321.71	750.00	0.00	750.00	750.00	750.00
01-2111-4200	Master Fire Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-4210	Pre Plan for High Risk	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-4230	Fire Prevention	3,238.67	5,000.00	407.59	5,000.00	4,592.41	5,000.00
01-2111-5100	Equipment Purchases	29,410.18	25,500.00	11,162.92	16,040.00	4,877.08	16,040.00
01-2111-5105	PPE Purchases	0.00	0.00	7,877.33	10,000.00	2,122.67	10,000.00
01-2111-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-6100	Funeral Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-7000	Amortization	156,318.54	0.00	0.00	0.00	0.00	0.00
Total Expense		633,041.45	469,464.00	524,866.60	555,840.00	30,973.40	555,840.00
Dept Excess Revenue Over (Under) Expenditures		(597,888.35)	(445,964.00)	(465,650.54)	(461,788.50)	3,862.04	(461,788.50)
2120 FIRE CHIEF VEHICLE							
Expense							
01-2120-3140	Fire Chief Vehicle - Insurance and Li	1,260.00	1,500.00	2,754.00	1,500.00	(1,254.00)	1,500.00
01-2120-3165	Maintenance	948.70	1,250.00	1,487.51	1,250.00	(237.51)	1,250.00
01-2120-3166	Fuel	267.56	750.00	3,665.83	750.00	(2,915.83)	750.00
Total Expense		2,476.26	3,500.00	7,907.34	3,500.00	(4,407.34)	3,500.00
Dept Excess Revenue Over (Under) Expenditures		(2,476.26)	(3,500.00)	(7,907.34)	(3,500.00)	4,407.34	(3,500.00)
2122 R51 SHEDDEN RESCUE							
Expense							
01-2122-3140	Insurance and Licences	1,703.00	2,000.00	1,960.00	2,000.00	40.00	2,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-2122-3165	Maintenance	2,470.78	1,250.00	930.41	1,250.00	319.59	1,250.00
01-2122-3166	Fuel	807.15	750.00	781.21	750.00	(31.21)	750.00
Total Expense		4,980.93	4,000.00	3,671.62	4,000.00	328.38	4,000.00
Dept Excess Revenue Over (Under) Expenditures		(4,980.93)	(4,000.00)	(3,671.62)	(4,000.00)	(328.38)	(4,000.00)
2123 T52 SHEDDEN TANKER							
Expense							
01-2123-3140	Insurance and Licences	1,703.00	2,000.00	1,960.00	2,000.00	40.00	2,000.00
01-2123-3165	Maintenance	971.73	1,500.00	8,616.22	1,500.00	(7,116.22)	1,500.00
01-2123-3166	Fuel	396.13	750.00	520.45	750.00	229.55	750.00
Total Expense		3,070.86	4,250.00	11,096.67	4,250.00	(6,846.67)	4,250.00
Dept Excess Revenue Over (Under) Expenditures		(3,070.86)	(4,250.00)	(11,096.67)	(4,250.00)	6,846.67	(4,250.00)
2124 P53 SHEDDEN PUMPER							
Expense							
01-2124-3140	Insurance and Licences	1,703.00	2,000.00	1,960.00	2,000.00	40.00	2,000.00
01-2124-3165	Maintenance	1,082.60	750.00	325.03	750.00	424.97	750.00
01-2124-3166	Fuel	607.08	750.00	1,720.92	750.00	(970.92)	750.00
Total Expense		3,392.68	3,500.00	4,005.95	3,500.00	(505.95)	3,500.00
Dept Excess Revenue Over (Under) Expenditures		(3,392.68)	(3,500.00)	(4,005.95)	(3,500.00)	505.95	(3,500.00)
2126 R61 TALBOTVILLE RESCUE							
Expense							
01-2126-3140	Insurance and Licences	1,300.00	1,700.00	1,497.00	1,500.00	3.00	1,500.00
01-2126-3165	Maintenance	1,115.75	1,500.00	620.82	1,500.00	879.18	1,500.00
01-2126-3166	Fuel	580.56	1,000.00	538.70	1,000.00	461.30	1,000.00
Total Expense		2,996.31	4,200.00	2,656.52	4,000.00	1,343.48	4,000.00
Dept Excess Revenue Over (Under) Expenditures		(2,996.31)	(4,200.00)	(2,656.52)	(4,000.00)	(1,343.48)	(4,000.00)
2127 T62 TALBOTVILLE TANKER							
Expense							
01-2127-3140	Insurance and Licences	1,703.00	2,000.00	1,960.00	2,000.00	40.00	2,000.00
01-2127-3165	Maintenance	6,481.94	1,500.00	2,927.16	1,500.00	(1,427.16)	1,500.00
01-2127-3166	Fuel	1,152.19	750.00	1,298.48	750.00	(548.48)	750.00
Total Expense		9,337.13	4,250.00	6,185.64	4,250.00	(1,935.64)	4,250.00
Dept Excess Revenue Over (Under) Expenditures		(9,337.13)	(4,250.00)	(6,185.64)	(4,250.00)	1,935.64	(4,250.00)
2128 P63 TALBOTVILLE PUMPER							
Expense							
01-2128-3140	Insurance and Licences	1,703.00	2,000.00	1,960.00	2,000.00	40.00	2,000.00
01-2128-3165	Maintenance	1,424.88	1,500.00	2,331.67	1,500.00	(831.67)	1,500.00
01-2128-3166	Fuel	616.93	1,000.00	842.77	1,000.00	157.23	1,000.00
Total Expense		3,744.81	4,500.00	5,134.44	4,500.00	(634.44)	4,500.00
Dept Excess Revenue Over (Under) Expenditures		(3,744.81)	(4,500.00)	(5,134.44)	(4,500.00)	634.44	(4,500.00)
2211 POLICE SERVICES							
Revenue							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-2211-0000	POLICE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
01-2211-0360	Miscellaneous Receipts	10,259.52	55,000.00	3,577.97	55,000.00	51,422.03	55,000.00
01-2211-0400	Prov Grant Cannabis	0.00	0.00	0.00	0.00	0.00	0.00
01-2211-0611	Transfer from Reserve	0.00	0.00	50,000.00	0.00	(50,000.00)	0.00
Total Revenue		10,259.52	55,000.00	53,577.97	55,000.00	1,422.03	55,000.00
Expense							
01-2211-3300	Contracted Services	609,894.20	615,000.00	646,771.75	644,153.00	(2,618.75)	644,153.00
01-2211-5555	Transfer to reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		609,894.20	615,000.00	646,771.75	644,153.00	(2,618.75)	644,153.00
Dept Excess Revenue Over (Under) Expenditures		(599,634.68)	(560,000.00)	(593,193.78)	(589,153.00)	4,040.78	(589,153.00)
2311 CONSERVATION AUTHORITIES							
Revenue							
01-2311-0000	CONSERVATION AUTHORITIES	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-2311-6300	Other Transfer	57,184.11	57,184.00	58,571.31	58,571.00	(0.31)	58,571.00
Total Expense		57,184.11	57,184.00	58,571.31	58,571.00	(0.31)	58,571.00
Dept Excess Revenue Over (Under) Expenditures		(57,184.11)	(57,184.00)	(58,571.31)	(58,571.00)	0.31	(58,571.00)
2415 BY-LAW ENFORCEMENT							
Expense							
01-2415-3300	By-law Enforcement Contracted Sen	1,415.72	6,000.00	4,578.05	4,000.00	(578.05)	4,000.00
Total Expense		1,415.72	6,000.00	4,578.05	4,000.00	(578.05)	4,000.00
Dept Excess Revenue Over (Under) Expenditures		(1,415.72)	(6,000.00)	(4,578.05)	(4,000.00)	578.05	(4,000.00)
2420 CANINE CONTROL							
Revenue							
01-2420-0330	Dog Licence Fees	17,025.00	19,000.00	8,812.50	19,000.00	10,187.50	19,000.00
Total Revenue		17,025.00	19,000.00	8,812.50	19,000.00	10,187.50	19,000.00
Expense							
01-2420-1111	Wages - Administration	3,973.86	4,000.00	0.00	4,000.00	4,000.00	4,000.00
01-2420-2140	Materials and Supplies	801.99	500.00	0.00	500.00	500.00	500.00
01-2420-3100	Office Supplies	13.22	100.00	0.00	100.00	100.00	100.00
01-2420-3110	Postage	443.87	500.00	598.50	500.00	(98.50)	500.00
01-2420-3190	Misc	0.00	0.00	0.00	0.00	0.00	0.00
01-2420-3304	Animal Control Contracted Services	19,366.50	16,000.00	17,156.71	18,000.00	843.29	18,000.00
01-2420-3305	Animal Control Contracted By-law Er	0.00	2,500.00	534.62	1,500.00	965.38	1,500.00
Total Expense		24,599.44	23,600.00	18,289.83	24,600.00	6,310.17	24,600.00
Dept Excess Revenue Over (Under) Expenditures		(7,574.44)	(4,600.00)	(9,477.33)	(5,600.00)	3,877.33	(5,600.00)
2425 LIVESTOCK PROGRAM							
Revenue							
01-2425-0400	Prov-Livestock Claims	841.76	0.00	(1,144.80)	0.00	1,144.80	0.00
01-2425-0440	Lievstock Grants	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining Total Budget	
		Actual	Budget	Actual	Budget		
Total Revenue		841.76	0.00	(1,144.80)	0.00	1,144.80	0.00
Expense							
01-2425-3200	Livestock Claims	991.16	500.00	1,913.80	500.00	(1,413.80)	500.00
Total Expense		991.16	500.00	1,913.80	500.00	(1,413.80)	500.00
Dept Excess Revenue Over (Under) Expenditures		(149.40)	(500.00)	(3,058.60)	(500.00)	2,558.60	(500.00)
Category Excess Revenue Over (Under) Expenditures		(1,293,845.68)	(1,102,448.00)	(1,175,187.79)	(1,147,612.50)	27,575.29	(1,147,612.50)

Category: 3???

3111 ROADS

Revenue

01-3111-0000	ROAD DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0350	Line Painting Revenues	42,753.34	90,000.00	97,187.95	90,000.00	(7,187.95)	90,000.00
01-3111-0360	RDS. - Other Municipalities	20,796.46	35,000.00	20,796.46	25,000.00	4,203.54	25,000.00
01-3111-0365	RDS. - Misc Revenues	1,580.00	10,000.00	919.13	10,000.00	9,080.87	10,000.00
01-3111-0370	Roads - Provincial Grants	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0375	Roads - Federal Grants	0.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00
01-3111-0410	Elgin Cty Road Payment	504,225.04	504,225.00	507,754.64	507,754.58	(0.06)	507,754.58
01-3111-0611	Trans FROM Reserve Fund	54,273.85	0.00	0.00	0.00	0.00	0.00
Total Revenue		623,628.69	644,225.00	626,658.18	637,754.58	11,096.40	637,754.58
Dept Excess Revenue Over (Under) Expenditures		623,628.69	644,225.00	626,658.18	637,754.58	11,096.40	637,754.58

3120 ROADS

Expense

01-3120-1110	Wages- Bridges & Culverts	217.67	1,500.00	2,634.66	1,000.00	(1,634.66)	1,000.00
01-3120-1115	Benefits - Bridges and Culverts	54.42	750.00	658.67	250.00	(408.67)	250.00
01-3120-1600	Materials-Bridge&Culvert	0.00	7,500.00	18.26	5,000.00	4,981.74	5,000.00
01-3120-1700	Mach Time-Bridge&Culvert	78.40	5,000.00	1,888.60	2,500.00	611.40	2,500.00
01-3120-2110	Rds-Grass& Weed-Wages	7,896.38	10,000.00	6,219.84	10,000.00	3,780.16	10,000.00
01-3120-2115	Rds-Grass&Weed-Benefits	1,974.10	2,500.00	1,554.98	2,500.00	945.02	2,500.00
01-3120-2600	Rds-Grass&Weed-Materials	190.84	11,000.00	0.00	11,000.00	11,000.00	11,000.00
01-3120-2700	Rds-Grass&Weed-Mach Time	7,208.54	14,000.00	4,622.31	14,000.00	9,377.69	14,000.00
01-3120-2800	Rds-Chain-Materials	478.28	2,500.00	175.90	2,500.00	2,324.10	2,500.00
01-3120-3110	Rds-Brushing-Wages	43,218.93	20,000.00	24,309.86	25,000.00	690.14	25,000.00
01-3120-3115	Rds-Brushing-Benefits	10,804.78	4,000.00	6,219.22	6,250.00	30.78	6,250.00
01-3120-3700	Rds-Brushing-Machine Time	33,462.23	15,000.00	10,417.35	20,000.00	9,582.65	20,000.00
01-3120-3710	Rds-Brushing-Hired Equip	2,627.28	4,000.00	2,035.20	3,000.00	964.80	3,000.00
01-3120-4110	Rds-Ditching-Wages	2,170.92	5,000.00	3,165.48	5,000.00	1,834.52	5,000.00
01-3120-4115	Rds-Ditching-Benefits	542.74	1,250.00	791.37	1,250.00	458.63	1,250.00
01-3120-4600	Rds-Ditching-Materials	1,017.60	2,500.00	6,123.40	2,500.00	(3,623.40)	2,500.00
01-3120-4700	Rds-Ditching-Machine Time	9,535.20	7,500.00	2,706.80	7,500.00	4,793.20	7,500.00
01-3120-4710	Ditching-hired equipment	0.00	0.00	1,928.46	0.00	(1,928.46)	0.00
01-3120-6110	Rds-Debris/Garb-Wages	6,418.07	5,000.00	6,305.90	5,000.00	(1,305.90)	5,000.00
01-3120-6115	Rds-Debris/Garb-Benefits	1,604.52	1,250.00	1,576.49	1,250.00	(326.49)	1,250.00
01-3120-6600	Rds-Debris/Garb-Materials	5,064.31	3,500.00	4,182.38	3,500.00	(682.38)	3,500.00
01-3120-6700	Rds-Debris/Garb-Mach Time	4,104.80	3,000.00	4,238.80	3,000.00	(1,238.80)	3,000.00
01-3120-7100	Rds - Inspection Hardtop-Wages	62,002.82	70,000.00	71,770.29	65,000.00	(6,770.29)	65,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3120-7105	Rds - Inspection Hardtop-Benefits	13,577.46	17,500.00	14,896.36	16,250.00	1,353.64	16,250.00
01-3120-7106	Rds-Inspection Hardtop-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7110	Patching&Spray-Wgs	24,014.17	12,000.00	20,921.21	15,000.00	(5,921.21)	15,000.00
01-3120-7115	Patching&Spray-Benefits	6,003.55	3,000.00	5,230.33	4,000.00	(1,230.33)	4,000.00
01-3120-7600	Patching/Spray-Materials	3,788.73	5,000.00	5,949.05	7,500.00	1,550.95	7,500.00
01-3120-7700	Patching/Sp-Machine Tlme	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-3120-8110	Sweeping Wages	1,160.71	1,500.00	2,416.72	1,500.00	(916.72)	1,500.00
01-3120-8115	Sweeping-Benefits	290.19	375.00	604.18	375.00	(229.18)	375.00
01-3120-8600	Sweeping Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-8700	Sweeping-Machine Time	743.65	1,600.00	440.00	1,600.00	1,160.00	1,600.00
01-3120-9110	Shouldering-Wages	2,270.07	2,000.00	9,777.78	2,500.00	(7,277.78)	2,500.00
01-3120-9115	Shouldering-Benefits	567.53	500.00	2,444.45	750.00	(1,694.45)	750.00
01-3120-9600	Shouldering - Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-9700	Shouldering Machine Tlme	9,655.23	3,000.00	14,461.03	5,000.00	(9,461.03)	5,000.00
Total Expense		262,744.12	245,225.00	240,685.33	253,475.00	12,789.67	253,475.00
Dept Excess Revenue Over (Under) Expenditures		(262,744.12)	(245,225.00)	(240,685.33)	(253,475.00)	(12,789.67)	(253,475.00)
3121 ROADS							
Expense							
01-3121-1100	Rds - Inspection Loosetop	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-1105	Rds-Inspection Loosetop-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-2600	Rds-PatchLoosetop-Material	8,373.84	0.00	649.23	0.00	(649.23)	0.00
01-3121-2700	Rds-Patch-Loosetop-Mach TM	17,248.85	0.00	17,381.40	0.00	(17,381.40)	0.00
01-3121-3110	Rds-Grading Wages	36,529.49	30,000.00	44,872.64	32,500.00	(12,372.64)	32,500.00
01-3121-3111	Rd Grading-Wages-other	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3115	Rds-Grading-Benefits	9,132.39	7,500.00	11,218.17	8,125.00	(3,093.17)	8,125.00
01-3121-3600	Rds-Grading-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3700	Rds-Grading-Mach Time	63,788.98	71,000.00	96,149.13	69,000.00	(27,149.13)	69,000.00
01-3121-3705	Rds-Grading-Mach Time-Other	1,628.16	0.00	0.00	0.00	0.00	0.00
01-3121-4110	Rds. Dust Control-Wages	12,529.13	2,000.00	4,510.70	7,500.00	2,989.30	7,500.00
01-3121-4115	Rds-Dust Control-Benefits	3,132.29	500.00	1,127.68	1,875.00	747.32	1,875.00
01-3121-4600	Rds-Dust Control-Material	129,786.77	81,000.00	109,803.78	115,000.00	5,196.22	115,000.00
01-3121-4700	Rds-DustControl -Mach Tm	18,505.98	1,500.00	1,764.00	15,000.00	13,236.00	15,000.00
01-3121-5110	Rds-Gravel-Wages	22,053.93	10,000.00	6,457.04	15,000.00	8,542.96	15,000.00
01-3121-5115	Rds-Gravel-Benefits	5,513.50	2,500.00	1,614.29	3,750.00	2,135.71	3,750.00
01-3121-5600	Rds-Gravel-Materials	9,032.00	24,000.00	8,446.08	15,000.00	6,553.92	15,000.00
01-3121-5700	Rds-Gravel-Mach Time	33,604.60	15,000.00	7,874.30	20,000.00	12,125.70	20,000.00
01-3121-6110	Rds-Snow-Plow Wages	63,384.00	58,500.00	66,971.22	55,000.00	(11,971.22)	55,000.00
01-3121-6115	Rds-Snow Plow-Benefits	15,846.00	14,500.00	16,742.84	13,500.00	(3,242.84)	13,500.00
01-3121-6200	Rds-Patrol-Wages	8,980.96	10,000.00	14,927.02	8,000.00	(6,927.02)	8,000.00
01-3121-6205	Rds-Patrol-Benefits	2,161.95	2,500.00	2,849.41	2,000.00	(849.41)	2,000.00
01-3121-6206	Rds-Patrol-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6600	Rds-Snow Plow-Materials	51,847.09	55,500.00	82.40	60,000.00	59,917.60	60,000.00
01-3121-6700	Rds-Snow Plow-Mach Time	81,155.96	75,000.00	41,610.98	70,000.00	28,389.02	70,000.00
01-3121-6800	Rds-Snow Plow-Blades	0.00	5,000.00	2,273.25	4,000.00	1,726.75	4,000.00
01-3121-7110	Rds-Sanding/Salting-Wages	152.76	0.00	4,098.22	0.00	(4,098.22)	0.00
01-3121-7115	Rds-Sanding/Salting-Benefits	38.19	0.00	1,024.57	0.00	(1,024.57)	0.00
01-3121-7600	Rds San/Salting-Material	0.00	0.00	52,418.26	0.00	(52,418.26)	0.00
01-3121-7700	Rds-Sand/Salt-Mach Time	3,511.80	0.00	2,930.20	0.00	(2,930.20)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3121-8110	Rds-Safety/Signs-Wages	22,466.90	22,000.00	18,267.66	25,000.00	6,732.34	25,000.00
01-3121-8115	Rds-Safety/Signs-Benefits	5,616.76	5,500.00	4,566.90	6,250.00	1,683.10	6,250.00
01-3121-8600	Rds-Safety/Signs-Material	11,593.84	6,000.00	4,071.80	15,000.00	10,928.20	15,000.00
01-3121-8700	Rds-Safety/Sign-Mach Time	11,559.60	8,500.00	5,732.30	10,000.00	4,267.70	10,000.00
01-3121-9600	Rd-Rail Rd Cross-Material	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		649,175.72	508,000.00	550,435.47	571,500.00	21,064.53	571,500.00
Dept Excess Revenue Over (Under) Expenditures		(649,175.72)	(508,000.00)	(550,435.47)	(571,500.00)	(21,064.53)	(571,500.00)
3122 ROADS							
Expense							
01-3122-2110	Rds-Catchbasin Wages	2,099.21	5,000.00	2,118.30	5,000.00	2,881.70	5,000.00
01-3122-2115	Rds-Catchbasin-Benefits	524.82	1,250.00	529.59	1,250.00	720.41	1,250.00
01-3122-2600	Rds-Catchbasin-Materials	0.00	4,000.00	0.00	4,000.00	4,000.00	4,000.00
01-3122-2700	Rds-Catchbasin-Mach Time	1,362.00	6,000.00	1,360.40	6,000.00	4,639.60	6,000.00
01-3122-3110	Line Marking-TWP - Wages	203.25	10,000.00	14,958.42	10,000.00	(4,958.42)	10,000.00
01-3122-3115	Line Marking TWP- Benefits	2,549.49	2,500.00	3,739.62	2,500.00	(1,239.62)	2,500.00
01-3122-3600	Line Marking-TWPMaterials	10,657.44	3,502.00	6,995.90	4,000.00	(2,995.90)	4,000.00
01-3122-3700	Line Marking-TWP -Machine	2,175.18	6,000.00	4,763.60	10,000.00	5,236.40	10,000.00
01-3122-3810	Line Mark- other - Wages	5,793.53	5,000.00	0.00	5,000.00	5,000.00	5,000.00
01-3122-3815	Line Mark Other - Benefits	1,448.39	1,250.00	0.00	1,250.00	1,250.00	1,250.00
01-3122-3820	Line Mark-other -material	20,885.81	45,000.00	63,733.87	45,000.00	(18,733.87)	45,000.00
01-3122-3830	Line Mark- other-machine	5,722.45	8,500.00	0.00	8,500.00	8,500.00	8,500.00
01-3122-4110	London Townline Rd Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4115	London Townline Rd Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4120	London Townline Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4700	London Townline Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4810	Special Projects Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4815	Special Projects Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4820	Special Projects Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4830	Special Projects Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		53,421.57	98,002.00	98,199.70	102,500.00	4,300.30	102,500.00
Dept Excess Revenue Over (Under) Expenditures		(53,421.57)	(98,002.00)	(98,199.70)	(102,500.00)	(4,300.30)	(102,500.00)
3123 ROADS							
Revenue							
01-3123-0777	BH4- Machine Rental	23,545.00	0.00	13,396.00	0.00	(13,396.00)	0.00
01-3123-1777	CHIP-Machine Rental	9,555.03	0.00	(3,188.67)	0.00	3,188.67	0.00
01-3123-2777	F1 - Machine Rental	551.60	0.00	0.00	0.00	0.00	0.00
01-3123-2779	F2 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-3777	G02-5 Machine Rental	66,790.37	0.00	36,680.90	0.00	(36,680.90)	0.00
01-3123-4777	TR1- Machine Rental	3,141.60	0.00	7,068.60	0.00	(7,068.60)	0.00
01-3123-5777	GR26- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5830	GR12-6 - Machine Rental	65,232.50	0.00	80,074.80	0.00	(80,074.80)	0.00
01-3123-6777	MOW- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6830	Mahindra - Machine Rental	2,220.19	0.00	1,017.55	0.00	(1,017.55)	0.00
01-3123-6930	Case1 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-7777	Diamond Mower-Machine Rental	41.40	0.00	1,080.00	0.00	(1,080.00)	0.00
01-3123-8777	LD 1- Machine Rental	11,866.00	0.00	2,618.00	0.00	(2,618.00)	0.00
01-3123-9777	54 (P13-11) -Machine Rental	2,489.20	0.00	10,152.80	0.00	(10,152.80)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Revenue		185,432.89	0.00	148,899.98	0.00	(148,899.98)	0.00
Expense							
01-3123-0110	BH4- Road Wages	2,263.19	0.00	6,211.32	0.00	(6,211.32)	0.00
01-3123-0700	BH4-Fuel / Repairs	6,714.55	0.00	18,326.12	0.00	(18,326.12)	0.00
01-3123-1110	CHIP-Road Wages	756.88	0.00	182.26	0.00	(182.26)	0.00
01-3123-1700	CHIP-Fuel / Repairs	1,218.72	0.00	452.63	0.00	(452.63)	0.00
01-3123-2110	F1-Road Wages	690.49	0.00	0.00	0.00	0.00	0.00
01-3123-2700	F1- Fuel / Repairs	1,054.38	0.00	37.44	0.00	(37.44)	0.00
01-3123-2778	F2 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-3110	G02-5- Road Wages	12,030.64	0.00	2,648.40	0.00	(2,648.40)	0.00
01-3123-3700	G02-5 - Fuel / Repairs	18,687.19	0.00	17,581.80	0.00	(17,581.80)	0.00
01-3123-4110	TR1 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-4700	TR1- Fuel / Repairs	1,901.99	0.00	10,085.09	0.00	(10,085.09)	0.00
01-3123-5110	GR26- Road Wages	64.58	0.00	641.24	0.00	(641.24)	0.00
01-3123-5700	GR26- Fuel / Repairs	4,477.22	0.00	0.00	0.00	0.00	0.00
01-3123-5810	GR12-6 - Wages	9,961.93	0.00	6,008.13	0.00	(6,008.13)	0.00
01-3123-5820	GR12-6 - Fuel/Repairs	32,283.12	0.00	50,979.03	0.00	(50,979.03)	0.00
01-3123-6110	MOW - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6700	MOW- Fuel / Repairs	1,829.16	0.00	3,572.25	0.00	(3,572.25)	0.00
01-3123-6810	Mahindra - Wages	1,137.77	0.00	985.98	0.00	(985.98)	0.00
01-3123-6820	Mahindra - Fuel/Repairs	688.31	0.00	0.00	0.00	0.00	0.00
01-3123-6910	Case1 - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6920	Case1 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-7110	Diamond Mower - Road Wages	0.00	0.00	1,730.26	0.00	(1,730.26)	0.00
01-3123-7700	Diamond Mower- Fuel / Repairs	185.43	0.00	1,545.51	0.00	(1,545.51)	0.00
01-3123-8110	LD-1- Road Wages	3,660.89	0.00	702.23	0.00	(702.23)	0.00
01-3123-8700	LD 1- Fuel / Repairs	15,032.55	0.00	19,992.27	0.00	(19,992.27)	0.00
01-3123-9110	54 (P13-11) Road Wages	1,163.06	0.00	1,041.14	0.00	(1,041.14)	0.00
01-3123-9700	54 (P13-11) Fuel / Repairs	3,317.47	0.00	7,036.92	0.00	(7,036.92)	0.00
Total Expense		119,119.52	0.00	149,760.02	0.00	(149,760.02)	0.00
Dept Excess Revenue Over (Under) Expenditures		66,313.37	0.00	(860.04)	0.00	860.04	0.00
3124 ROADS							
Revenue							
01-3124-0777	P0-5 Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-1777	T135 - Machine Rental	7,583.93	0.00	4,653.00	0.00	(4,653.00)	0.00
01-3124-2777	T11 - Machine Rental	16,705.60	0.00	11,662.40	0.00	(11,662.40)	0.00
01-3124-3777	T6 - Machine Rental	0.00	0.00	4,058.20	0.00	(4,058.20)	0.00
01-3124-3830	T14 - Machine Rental	29,431.80	0.00	17,690.60	0.00	(17,690.60)	0.00
01-3124-3930	Truck 7-20 Western Star Machine Ti	5,988.80	0.00	12,568.60	0.00	(12,568.60)	0.00
01-3124-4777	T7 - Machine Rental	21,867.00	0.00	1,379.00	0.00	(1,379.00)	0.00
01-3124-5777	TRAC - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6777	T8 - Machine Rental	15,667.92	0.00	6,809.60	0.00	(6,809.60)	0.00
01-3124-6785	T3 - Machine rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6830	T9 - Machine Rental	44,049.20	0.00	40,148.60	0.00	(40,148.60)	0.00
01-3124-7777	54-21 - Machine Rental	1,911.00	0.00	8,751.40	0.00	(8,751.40)	0.00
01-3124-8777	P08-1 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8830	52 (P11-9) - Rental	568.40	0.00	19.60	0.00	(19.60)	0.00
01-3124-8860	53 (P12-10) - Rental	21,001.40	0.00	14,660.80	0.00	(14,660.80)	0.00

General Ledger

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3124-9910	51 (P10-8) - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9927	55 (P16-12) - Machne Rental	17,032.40	0.00	2,499.00	0.00	(2,499.00)	0.00
01-3124-9937	57 2017 Ford F150 Machine Rental	43,002.39	0.00	35,329.00	0.00	(35,329.00)	0.00
01-3124-9947	56 (Water) Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9957	58 2018 Dodge - Machine Rental	31,330.18	0.00	7,173.60	0.00	(7,173.60)	0.00
Total Revenue		256,140.02	0.00	167,403.40	0.00	(167,403.40)	0.00
Expense							
01-3124-0110	P0-5 Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-0700	P0-5 Fuel / Repairs	2,146.04	0.00	0.00	0.00	0.00	0.00
01-3124-1110	T135 - Road Wages	3,923.89	0.00	958.37	0.00	(958.37)	0.00
01-3124-1700	T135 - Fuel / Repairs	1,439.66	0.00	3,526.56	0.00	(3,526.56)	0.00
01-3124-2110	T11- Road Wages	4,318.22	0.00	2,037.76	0.00	(2,037.76)	0.00
01-3124-2700	T11- Fuel / Repairs	8,717.54	0.00	7,987.56	0.00	(7,987.56)	0.00
01-3124-3110	T6 - Road Wages	0.00	0.00	1,110.42	0.00	(1,110.42)	0.00
01-3124-3700	T6 - Fuel / Repairs	375.94	0.00	6,714.34	0.00	(6,714.34)	0.00
01-3124-3810	T14 - Road Wages	3,987.00	0.00	1,530.92	0.00	(1,530.92)	0.00
01-3124-3820	T14 - Fuel / Repairs	10,746.87	0.00	10,711.51	0.00	(10,711.51)	0.00
01-3124-3910	Truck 7-20 Western Star - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3920	Truck 7-20 Western Star - Fuel/Repairs	0.00	0.00	2,309.90	0.00	(2,309.90)	0.00
01-3124-4110	T7 - Road Wages	4,980.25	0.00	2,703.85	0.00	(2,703.85)	0.00
01-3124-4700	T7 - Fuel / Repairs	7,522.55	0.00	14,771.79	0.00	(14,771.79)	0.00
01-3124-5110	TRAC - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-5700	TRAC- Fuel / Repairs	239.48	0.00	811.40	0.00	(811.40)	0.00
01-3124-6110	T8 - Road Wages	4,706.56	0.00	1,566.64	0.00	(1,566.64)	0.00
01-3124-6220	T3 - Fuel/repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6700	T8- Fuel / Repairs	28,399.49	0.00	9,745.34	0.00	(9,745.34)	0.00
01-3124-6780	T3 - Rds Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6781	T3 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6810	T9 - Road Wages	8,051.55	0.00	4,741.82	0.00	(4,741.82)	0.00
01-3124-6820	T9 - Fuel/Repairs	20,140.94	0.00	47,875.48	0.00	(47,875.48)	0.00
01-3124-6910	T10 - Road Wages	2,978.19	0.00	1,277.17	0.00	(1,277.17)	0.00
01-3124-6920	T10 - Fuel/Repairs	9,188.85	0.00	17,348.17	0.00	(17,348.17)	0.00
01-3124-6930	T10 - Machine Rental	(20,337.60)	0.00	(19,547.20)	0.00	19,547.20	0.00
01-3124-7010	T-12 - Roads wages	2,236.52	0.00	643.70	0.00	(643.70)	0.00
01-3124-7020	T-12 - Fuel/repairs	11,881.23	0.00	17,151.05	0.00	(17,151.05)	0.00
01-3124-7030	T-12 - Machine Rental	(21,510.00)	0.00	(6,420.00)	0.00	6,420.00	0.00
01-3124-7110	54-21 - Road Wages	243.75	0.00	224.32	0.00	(224.32)	0.00
01-3124-7700	54-21 - Fuel/Repairs	0.00	0.00	4,745.87	0.00	(4,745.87)	0.00
01-3124-8110	P08-1 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8700	P08-1 - Water-Fuel/Repairs	1,672.33	0.00	2,445.07	0.00	(2,445.07)	0.00
01-3124-8810	52 (P11-9) - Wages	189.28	0.00	66.29	0.00	(66.29)	0.00
01-3124-8820	52 (P11-9) - Fuel/Repairs	2,420.60	0.00	2,631.70	0.00	(2,631.70)	0.00
01-3124-8840	53 (P12-10) - Wages	939.57	0.00	759.98	0.00	(759.98)	0.00
01-3124-8850	53 (P12-10) - Fuel/Repairs	3,248.95	0.00	5,356.18	0.00	(5,356.18)	0.00
01-3124-9700	51 (P10-8) - Fuel/Repairs	2,286.63	0.00	5,165.81	0.00	(5,165.81)	0.00
01-3124-9777	51 (P10-8) - Machine Rental	(17,368.30)	0.00	(7,968.40)	0.00	7,968.40	0.00
01-3124-9920	55 (P16-12) - Road Wages	378.56	0.00	420.28	0.00	(420.28)	0.00
01-3124-9921	55 (P16-12) - Fuel/Repairs	578.00	0.00	391.39	0.00	(391.39)	0.00
01-3124-9930	57 2017 Ford F150 Wages	1,303.78	0.00	1,008.75	0.00	(1,008.75)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3124-9931	57 2017 Ford F150 Fuel/Repairs	7,183.11	0.00	7,812.62	0.00	(7,812.62)	0.00
01-3124-9940	56 (Water) Wages	0.00	0.00	224.32	0.00	(224.32)	0.00
01-3124-9941	56 (Water) Fuel/Repairs	0.00	0.00	120.00	0.00	(120.00)	0.00
01-3124-9950	58 2018 Dodge - Wages	1,081.59	0.00	391.28	0.00	(391.28)	0.00
01-3124-9951	58 2018 Dodge - Fuels/Repairs	578.57	0.00	5,225.72	0.00	(5,225.72)	0.00
Total Expense		98,869.59	0.00	158,577.73	0.00	(158,577.73)	0.00
Dept Excess Revenue Over (Under) Expenditures		157,270.43	0.00	8,825.67	0.00	(8,825.67)	0.00
3125 ROADS							
Revenue							
01-3125-1130	Roller - Machine Rental	7,234.87	0.00	5,058.52	0.00	(5,058.52)	0.00
01-3125-4777	Ellis- Machine Rental	9,693.00	0.00	12,825.00	0.00	(12,825.00)	0.00
01-3125-4830	Vac Unit-Machine Rental	(7.96)	0.00	3,395.88	0.00	(3,395.88)	0.00
01-3125-9777	TR2- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		16,919.91	0.00	21,279.40	0.00	(21,279.40)	0.00
Expense							
01-3125-1110	Roller - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-1120	Roller - Fuel/Repairs	112.98	0.00	100.32	0.00	(100.32)	0.00
01-3125-4110	Ellis - Road Wages	787.71	0.00	2,107.00	0.00	(2,107.00)	0.00
01-3125-4700	Ellis - Fuel and Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4810	Vac Unit-Twp -Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4820	Vac Unit-Fuel and Repairs	65.09	0.00	282.11	0.00	(282.11)	0.00
01-3125-4840	Vac Unit-Other-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4850	Vac Unit-Other-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4910	Misc-Equipment-Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4920	Misc-Equipment-Fuel & Repairs	46,782.37	0.00	16,764.93	0.00	(16,764.93)	0.00
01-3125-4930	Misc-Equipment-Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-9110	TR2- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-9700	TR2- Fuel / Repairs	106.03	0.00	700.62	0.00	(700.62)	0.00
Total Expense		47,854.18	0.00	19,954.98	0.00	(19,954.98)	0.00
Dept Excess Revenue Over (Under) Expenditures		(30,934.27)	0.00	1,324.42	0.00	(1,324.42)	0.00
3129 ROADS							
Expense							
01-3129-0001	Misc-O/H	180.00	0.00	58.80	0.00	(58.80)	0.00
01-3129-0109	Rds-Accrued Vacation Time	18,460.23	0.00	(353.81)	0.00	353.81	0.00
01-3129-0110	Overhead - Wages	116,481.25	130,000.00	136,074.16	132,500.00	(3,574.16)	132,500.00
01-3129-0111	Overhead-Banked Time	12,278.64	0.00	11,056.23	0.00	(11,056.23)	0.00
01-3129-0113	Rds - Accrued Sick Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0215	Rds. Convention&Seminars	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
01-3129-0225	Rds- Association Fees	380.00	500.00	434.83	500.00	65.17	500.00
01-3129-0235	Rds- Occ Health & Safety	2,654.71	2,000.00	2,982.03	2,500.00	(482.03)	2,500.00
01-3129-0236	Rds- Ed & Training	2,737.18	25,000.00	10,952.08	25,000.00	14,047.92	25,000.00
01-3129-0237	Rds-Insurance deductibles	0.00	0.00	6,615.32	0.00	(6,615.32)	0.00
01-3129-0242	Rds-Print &Advertising	178.03	100.00	1,726.68	150.00	(1,576.68)	150.00
01-3129-0243	Rds- Office Supplies	495.52	1,500.00	560.65	750.00	189.35	750.00
01-3129-0244	Drain Mtc. - Roads	3,715.55	0.00	2,973.48	0.00	(2,973.48)	0.00
01-3129-0246	Rds-Telephone	4,256.56	5,500.00	4,849.03	5,500.00	650.97	5,500.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3129-0247	Rds- OH - Hydro	4,218.79	5,000.00	5,964.00	5,000.00	(964.00)	5,000.00
01-3129-0248	Rds-Heat	5,205.52	6,000.00	6,132.62	6,000.00	(132.62)	6,000.00
01-3129-0249	Rds- Water	11,598.30	3,000.00	1,785.80	3,000.00	1,214.20	3,000.00
01-3129-0250	Rds- Janitorial /Building	217.06	750.00	659.55	750.00	90.45	750.00
01-3129-0251	Rds-Building Lawn Mtc	408.57	250.00	0.00	500.00	500.00	500.00
01-3129-0255	Rds-OH-Boots, Gloves, AGO	6,400.02	7,000.00	8,957.97	7,000.00	(1,957.97)	7,000.00
01-3129-0256	Rds-OH-Shop Coveralls/Rag	8,589.76	6,500.00	10,946.65	7,500.00	(3,446.65)	7,500.00
01-3129-0257	Rds- OH- Misc Supplies	6,314.26	8,000.00	5,668.45	8,000.00	2,331.55	8,000.00
01-3129-0262	Rds- Shedden Shop miscellaneous	58.80	500.00	0.00	500.00	500.00	500.00
01-3129-0263	Rds-Garage Misc. Repairs	60,502.33	35,000.00	82,356.71	35,000.00	(47,356.71)	35,000.00
01-3129-0264	Rds - OH Salt Bldg Repair	657.21	0.00	0.00	0.00	0.00	0.00
01-3129-0265	Rds- OH Tools	2,808.32	7,500.00	3,166.14	6,000.00	2,833.86	6,000.00
01-3129-0325	Rds- OH Licence Fees	828.74	1,250.00	106.00	1,250.00	1,144.00	1,250.00
01-3129-0327	Rds-Radio & GPS Maintenance	1,093.92	2,500.00	15,156.60	2,500.00	(12,656.60)	2,500.00
01-3129-0328	Rds-OH Pager Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0400	Rds OH - Fuel	101.54	0.00	4,016.44	0.00	(4,016.44)	0.00
01-3129-0401	Rds OH - Oil	7,802.08	0.00	6,063.69	0.00	(6,063.69)	0.00
01-3129-1110	Banked Time - Used	(24,696.14)	0.00	0.00	0.00	0.00	0.00
01-3129-1120	Canada Pension	32,456.19	35,000.00	37,193.69	38,500.00	1,306.31	38,500.00
01-3129-1130	Employment Insurance	14,075.34	21,000.00	15,507.66	22,500.00	6,992.34	22,500.00
01-3129-1140	OMERS Pension Plan	67,574.03	62,500.00	65,412.51	65,000.00	(412.51)	65,000.00
01-3129-1150	Employer Health Tax	15,512.05	15,500.00	15,922.51	16,000.00	77.49	16,000.00
01-3129-1160	Workplace Safety Insuran	23,174.05	24,000.00	23,389.37	24,500.00	1,110.63	24,500.00
01-3129-1170	Group Insurance	71,174.38	77,500.00	69,245.79	68,500.00	(745.79)	68,500.00
01-3129-1200	Travel Mileage	0.00	250.00	0.00	250.00	250.00	250.00
01-3129-1210	Allocate Benefits	(124,984.13)	(90,000.00)	(127,495.68)	(109,000.00)	18,495.68	(109,000.00)
01-3129-3110	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3140	Insurance	93,431.92	90,000.00	104,165.09	110,000.00	5,834.91	110,000.00
01-3129-3150	Legal and Consultation	0.00	3,000.00	0.00	2,500.00	2,500.00	2,500.00
01-3129-3170	Memberships/Subscriptions	5,301.82	5,000.00	54.18	5,500.00	5,445.82	5,500.00
01-3129-3310	Computer Support	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-4200	Studies and Reports	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-5000	Sidewalk Maintenance - Wages	0.00	2,000.00	0.00	1,000.00	1,000.00	1,000.00
01-3129-5001	Sidewalk Maintenance - Materials	150.50	2,000.00	0.00	1,500.00	1,500.00	1,500.00
01-3129-5002	Sidewalk Maintenance -Machine time	156.80	4,000.00	0.00	2,000.00	2,000.00	2,000.00
01-3129-9999	Loss on disposal of assets	5,035.10	0.00	0.00	0.00	0.00	0.00
Total Expense		456,984.80	500,600.00	532,305.22	499,650.00	(32,655.22)	499,650.00
Dept Excess Revenue Over (Under) Expenditures		(456,984.80)	(500,600.00)	(532,305.22)	(499,650.00)	32,655.22	(499,650.00)
3211 STREET LIGHTING							
Revenue							
01-3211-0000	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3211-2120	Utilities	15,718.76	17,000.00	17,046.38	17,000.00	(46.38)	17,000.00
01-3211-3160	Equipment Maintenance	8,879.30	6,000.00	6,123.09	7,500.00	1,376.91	7,500.00
01-3211-6900	Locates- road wages	6,970.72	7,500.00	6,716.91	7,500.00	783.09	7,500.00
01-3211-6901	Locates - equipment time	5,243.00	5,000.00	3,421.80	5,000.00	1,578.20	5,000.00
01-3211-7000	Amortization	0.00	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget		
Total Expense		36,811.78	35,500.00	33,308.18	37,000.00	3,691.82	37,000.00
Dept Excess Revenue Over (Under) Expenditures		(36,811.78)	(35,500.00)	(33,308.18)	(37,000.00)	(3,691.82)	(37,000.00)
3320 COUNTY ROADS							
Expense							
01-3320-1110	Elgin- Bdgs&Culvt-Wages	0.00	1,500.00	504.72	1,000.00	495.28	1,000.00
01-3320-1115	Elgin-Br&Culvert-Benefits	0.00	375.00	126.18	250.00	123.82	250.00
01-3320-1600	Elgin-Br&Culvert-Material	0.00	1,500.00	4,123.94	1,500.00	(2,623.94)	1,500.00
01-3320-1700	Elgin-Br& Culv. Mach Time	0.00	2,000.00	0.00	1,500.00	1,500.00	1,500.00
01-3320-2110	Elg- Grass& Weed-Wages	6,209.62	8,000.00	8,076.99	8,000.00	(76.99)	8,000.00
01-3320-2115	Elg-Grass&Weed-Benefits	1,552.41	2,000.00	18,148.22	2,000.00	(16,148.22)	2,000.00
01-3320-2600	Elg-Grass&Weed-Materials	14,489.72	6,500.00	2,778.83	6,500.00	3,721.17	6,500.00
01-3320-2700	Elg-Grass&Weed-Mach Time	5,780.20	16,000.00	5,893.80	16,000.00	10,106.20	16,000.00
01-3320-3110	Elgin-Brushing Wages	3,935.61	5,000.00	6,109.44	5,000.00	(1,109.44)	5,000.00
01-3320-3115	Elgin-Brushing-Benefits	983.91	1,250.00	1,527.39	1,250.00	(277.39)	1,250.00
01-3320-3600	Elgin-Brushing Materials	1,325.76	2,000.00	24,657.49	2,000.00	(22,657.49)	2,000.00
01-3320-3700	Elgin-Brushing-Mach Time	2,815.94	2,500.00	7,245.85	2,500.00	(4,745.85)	2,500.00
01-3320-4110	Elgin-Ditching-Wages	416.21	1,000.00	618.57	1,000.00	381.43	1,000.00
01-3320-4115	Elgin-Ditching-Benefits	104.07	250.00	154.64	250.00	95.36	250.00
01-3320-4600	Elgin-Ditching Materials	0.00	250.00	0.00	250.00	250.00	250.00
01-3320-4700	Elgin-Ditching Mach Time	39.20	1,000.00	489.60	1,000.00	510.40	1,000.00
01-3320-6110	Elgin-Debris/Garb-Wages	4,375.70	5,000.00	2,964.29	5,000.00	2,035.71	5,000.00
01-3320-6115	Elgin-Debris/Garb-Benefits	1,093.95	1,250.00	741.09	1,250.00	508.91	1,250.00
01-3320-6600	Elgin-Debris/Garb-Material	0.00	500.00	0.00	500.00	500.00	500.00
01-3320-6700	Elgin-Debris/Garb Mach Time	2,981.20	1,500.00	854.80	1,500.00	645.20	1,500.00
01-3320-7100	Elgin-Road Inspections-Wages	55,123.05	52,000.00	69,460.48	50,000.00	(19,460.48)	50,000.00
01-3320-7105	Elgin-Road Inspections-Benefits	12,673.39	13,000.00	15,267.93	12,500.00	(2,767.93)	12,500.00
01-3320-7106	Elgin-Road Inspections-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7110	Elgin Patch -Wages	4,959.73	10,000.00	2,225.87	7,500.00	5,274.13	7,500.00
01-3320-7115	Elgin-Patch-Benefits	1,239.95	2,500.00	556.47	1,500.00	943.53	1,500.00
01-3320-7600	Elgn-Patch-Material	8,447.91	10,000.00	7,585.95	10,000.00	2,414.05	10,000.00
01-3320-7700	Elgin-Patch- Mach TM	2,293.20	4,000.00	3,073.60	4,000.00	926.40	4,000.00
01-3320-8110	Elgin-Sweeping Wages	1,487.52	2,000.00	3,116.44	2,000.00	(1,116.44)	2,000.00
01-3320-8115	Elgin-Sweeping-Benefits	371.88	500.00	779.11	500.00	(279.11)	500.00
01-3320-8600	Elgin-Sweeping Materials	3,312.29	1,000.00	3,875.02	1,500.00	(2,375.02)	1,500.00
01-3320-8700	Elgin-Sweeping Mach Time	1,134.40	3,600.00	3,244.40	3,600.00	355.60	3,600.00
01-3320-9110	Elgin-Shouldering -Wages	7,223.69	6,000.00	4,480.58	6,000.00	1,519.42	6,000.00
01-3320-9115	Elgin-Shouldering-Benefits	1,805.93	1,500.00	1,120.15	1,500.00	379.85	1,500.00
01-3320-9600	Elgn-Shouldering Material	3,223.76	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-3320-9700	Elgn-Shouldering Mach Tm	13,321.88	12,000.00	6,568.70	12,000.00	5,431.30	12,000.00
Total Expense		162,722.08	179,475.00	206,370.54	172,850.00	(33,520.54)	172,850.00
Dept Excess Revenue Over (Under) Expenditures		(162,722.08)	(179,475.00)	(206,370.54)	(172,850.00)	33,520.54	(172,850.00)
3321 COUNTY ROADS							
Expense							
01-3321-2600	Elg-Patch/Losetop-Materia	0.00	0.00	216.24	0.00	(216.24)	0.00
01-3321-6110	Elgin-SnowPlowing-Wages	36,935.38	44,000.00	36,435.33	40,000.00	3,564.67	40,000.00
01-3321-6115	Elgin-Snow Plowing-Benefits	9,233.84	11,000.00	9,108.84	10,000.00	891.16	10,000.00
01-3321-6210	Elgin-Patrol-Wages	52,210.64	25,000.00	58,827.06	30,000.00	(28,827.06)	30,000.00

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		Actual	Budget	Actual	Budget		
01-3321-6215	Elgin-Patrol-Benefits	12,690.16	6,250.00	13,944.26	7,500.00	(6,444.26)	7,500.00
01-3321-6216	Elgin-Patrol-Machine	3,052.80	0.00	0.00	0.00	0.00	0.00
01-3321-6600	Elgin-Snow Plow-Materials	106,283.12	81,550.00	18,268.58	81,550.00	63,281.42	81,550.00
01-3321-6700	Elgin-Snow Plow-Mach Time	30,090.55	85,000.00	31,470.34	35,000.00	3,529.66	35,000.00
01-3321-7110	Elgin-Sand/Salting-Wages	81.12	0.00	7,753.45	0.00	(7,753.45)	0.00
01-3321-7115	Elgin-Sand/Salting-Benefits	20.28	0.00	1,938.37	0.00	(1,938.37)	0.00
01-3321-7600	Elg-Sand/Salting-Material	1,550.00	0.00	109,056.84	1,500.00	(107,556.84)	1,500.00
01-3321-7700	Elg-Sand/Salting Mach Tim	68,493.60	0.00	56,227.00	50,000.00	(6,227.00)	50,000.00
01-3321-8110	Elg-Safety/Signs Wages	11,158.02	10,000.00	8,353.63	10,000.00	1,646.37	10,000.00
01-3321-8115	Elgin-Safety/Signs-Benefits	2,789.52	2,500.00	2,088.42	2,500.00	411.58	2,500.00
01-3321-8600	Elgin-SafetySign-Material	4,160.37	4,500.00	2,291.13	4,500.00	2,208.87	4,500.00
01-3321-8700	Elg-SafetySign-Mach Time	4,657.00	5,000.00	2,636.40	5,000.00	2,363.60	5,000.00
Total Expense		343,406.40	274,800.00	358,615.89	277,550.00	(81,065.89)	277,550.00
Dept Excess Revenue Over (Under) Expenditures		(343,406.40)	(274,800.00)	(358,615.89)	(277,550.00)	81,065.89	(277,550.00)

3322 COUNTY ROADS**Expense**

01-3322-2110	Elgin-Catchbasin Wages	1,962.28	2,000.00	2,583.42	2,000.00	(583.42)	2,000.00
01-3322-2115	Elgin-Catchbasin-Benefits	490.59	500.00	645.86	500.00	(145.86)	500.00
01-3322-2600	Elgin-Catchbasin-Material	0.00	500.00	5,216.50	500.00	(4,716.50)	500.00
01-3322-2700	Elgi-Catchbasin-Mach Time	548.80	1,000.00	1,834.40	1,000.00	(834.40)	1,000.00
01-3322-3810	Elgin-Line Painting Wages	2,202.19	1,500.00	0.00	1,500.00	1,500.00	1,500.00
01-3322-3815	Elgin-Line Painting Benefits	550.55	375.00	0.00	375.00	375.00	375.00
01-3322-3820	Elgin-Line Painting Materials	7,938.95	16,000.00	13,745.61	16,000.00	2,254.39	16,000.00
01-3322-3830	Elgin-Line Painting Machine	2,175.17	2,750.00	0.00	2,750.00	2,750.00	2,750.00
01-3322-4110	Elgin-SpProj-Wages	0.00	0.00	922.63	0.00	(922.63)	0.00
01-3322-4115	Elgin-SpProj-Benefits	0.00	0.00	230.66	0.00	(230.66)	0.00
01-3322-4120	Elgin-SpProj-Materials	67.75	0.00	0.00	0.00	0.00	0.00
01-3322-4130	Elgin-SpProj-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		15,936.28	24,625.00	25,179.08	24,625.00	(554.08)	24,625.00
Dept Excess Revenue Over (Under) Expenditures		(15,936.28)	(24,625.00)	(25,179.08)	(24,625.00)	554.08	(24,625.00)

Category Excess Revenue Over (Under) Expenditures	(1,164,924.53)	(1,222,002.00)	(1,409,151.18)	(1,301,395.42)	107,755.76	(1,301,395.42)
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Category: 4???

4111 GARBAGE COLLECTION**Revenue**

01-4111-0000	GARBAGE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-0350	Recycling Grant	0.00	0.00	1,985.00	0.00	(1,985.00)	0.00
01-4111-0360	Blue Box Grant	42,494.33	31,000.00	51,040.20	30,000.00	(21,040.20)	30,000.00
01-4111-0361	Donation and miscellaneous revenue	15,286.08	18,000.00	17,226.88	19,000.00	1,773.12	19,000.00
01-4111-0362	Recycling Strategy	16,024.74	20,000.00	40,879.59	20,000.00	(20,879.59)	20,000.00
01-4111-0363	Zero Waste Strategy	2,300.00	0.00	2,500.00	0.00	(2,500.00)	0.00
01-4111-0364	Composter Sales	0.00	0.00	6,197.35	0.00	(6,197.35)	0.00
01-4111-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		76,105.15	69,000.00	119,829.02	69,000.00	(50,829.02)	69,000.00

Expense

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-4111-3300	Contracted Services	281,166.82	281,000.00	292,479.30	291,000.00	(1,479.30)	291,000.00
01-4111-3310	Disposal fees	55,263.63	60,000.00	57,975.80	60,000.00	2,024.20	60,000.00
01-4111-3320	Blue boxes and program costs	114.35	1,000.00	922.69	1,000.00	77.31	1,000.00
01-4111-3325	Composters	0.00	0.00	6,198.00	0.00	(6,198.00)	0.00
01-4111-3330	Bin contract	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-3350	Landfill royalty costs	3,285.19	3,000.00	2,894.37	3,000.00	105.63	3,000.00
01-4111-3400	Recycling Strategy	32,955.70	35,000.00	33,945.14	35,000.00	1,054.86	35,000.00
01-4111-3410	Recycling Centre St Thomas	15,165.72	18,000.00	15,317.40	16,500.00	1,182.60	16,500.00
01-4111-3415	Zero Waste Expenses	2,071.61	0.00	1,311.21	2,500.00	1,188.79	2,500.00
01-4111-6100	Transfer to Reserve	0.00	0.00	4,835.47	0.00	(4,835.47)	0.00
Total Expense		390,023.02	398,000.00	415,879.38	409,000.00	(6,879.38)	409,000.00
Dept Excess Revenue Over (Under) Expenditures		(313,917.87)	(329,000.00)	(296,050.36)	(340,000.00)	(43,949.64)	(340,000.00)
Category Excess Revenue Over (Under) Expenditures		(313,917.87)	(329,000.00)	(296,050.36)	(340,000.00)	(43,949.64)	(340,000.00)

Category: 5????

5311 CEMETERIES

Revenue

01-5311-0000	CEMETERIES	0.00	0.00	0.00	0.00	0.00	0.00
01-5311-0360	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00

Expense

01-5311-1112	Cemetery Road Wages	27.04	500.00	0.00	500.00	500.00	500.00
01-5311-3140	Cemetery Maintenance	4,911.93	4,500.00	4,441.83	5,000.00	558.17	5,000.00
01-5311-6300	Cemetery-Insurance	5,631.15	5,630.00	6,285.60	5,900.00	(385.60)	5,900.00
Total Expense		10,570.12	10,630.00	10,727.43	11,400.00	672.57	11,400.00

Dept Excess Revenue Over (Under) Expenditures

		(10,570.12)	(10,630.00)	(10,727.43)	(11,400.00)	(672.57)	(11,400.00)
Category Excess Revenue Over (Under) Expenditures		(10,570.12)	(10,630.00)	(10,727.43)	(11,400.00)	(672.57)	(11,400.00)

Category: 7????

7111 KEYSTONE COMPLEX

Revenue

01-7111-0000	KEYSTONE COMPLEX	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0320	Complex -Rental Income	12,495.59	74,000.00	9,229.36	30,000.00	20,770.64	30,000.00
01-7111-0326	Insurance Coverage	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0360	Donations	750.00	0.00	0.00	0.00	0.00	0.00
01-7111-0362	Shedden Ball Receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0363	Do not use in 2019 Shedden Soccer	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0611	Transfer in from Reserve	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00
Total Revenue		13,245.59	74,000.00	39,229.36	60,000.00	20,770.64	60,000.00

Expense

01-7111-1110	Complex-Salaries and Wgs	2,481.78	18,000.00	650.49	9,000.00	8,349.51	9,000.00
01-7111-1111	Complex - Rds Time	3,399.23	5,500.00	2,814.76	4,000.00	1,185.24	4,000.00
01-7111-1112	Wages - CBO building management	1,707.73	2,200.00	1,825.08	2,000.00	174.92	2,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7111-1115	Shedden Park - Rds wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1120	Canada Pension Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1150	Employer Health Tax	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1160	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1200	Travel/Mileage	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2100	Complex -Building Repairs	10,056.99	12,500.00	13,484.45	12,000.00	(1,484.45)	12,000.00
01-7111-2110	Complex-Cleaning Supplies	1,845.27	750.00	539.70	750.00	210.30	750.00
01-7111-2120	Complex - Utilities	10,897.56	10,000.00	12,662.77	10,000.00	(2,662.77)	10,000.00
01-7111-2125	Shedden Park - Utilities	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2140	Complex-Material Supplies	2,729.07	2,500.00	446.84	2,500.00	2,053.16	2,500.00
01-7111-2145	Shedden Park - Materials/Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2180	Complex-Property Maintenance	4,417.61	8,000.00	3,800.60	6,000.00	2,199.40	6,000.00
01-7111-2185	Shedden Park - Property Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2190	Soccer - Property Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2700	Complex -Rds Mach Tm	4,031.90	2,500.00	1,224.40	2,000.00	775.60	2,000.00
01-7111-2705	Shedden Park - Rds Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-3130	Complex-Telephone Expense	1,587.05	2,500.00	1,724.52	2,000.00	275.48	2,000.00
01-7111-3140	Insurance	13,089.62	13,000.00	14,403.96	15,000.00	596.04	15,000.00
01-7111-3160	Complex-Equip Maintenance	1,841.50	5,500.00	3,240.15	4,000.00	759.85	4,000.00
01-7111-3161	Complex-Equipment Costs	2,500.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-7111-3190	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-7000	Amortization	32,324.03	0.00	0.00	0.00	0.00	0.00
Total Expense		92,909.34	84,950.00	56,817.72	71,250.00	14,432.28	71,250.00
Dept Excess Revenue Over (Under) Expenditures		(79,663.75)	(10,950.00)	(17,588.36)	(11,250.00)	6,338.36	(11,250.00)
7211 LIBRARIES,PLAZA,LAND LEASED							
Revenue							
01-7211-0000	LIBRARY COMMERCIAL UNITS	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-0325	Libraries -Lease PAID	48,270.80	44,862.00	48,608.68	45,176.03	(3,432.65)	45,176.03
01-7211-0327	Comm Unit 2 - Rent Paid Evelyn	9,819.32	9,819.00	9,851.52	9,819.00	(32.52)	9,819.00
01-7211-0328	Comm Unit 3 - Rent Paid Jacque	7,410.55	7,861.00	7,640.16	7,697.29	57.13	7,697.29
01-7211-0332	Municipal Land Lease	13,301.39	14,391.00	13,301.39	13,301.00	(0.39)	13,301.00
01-7211-0335	Library-Miscellaneous revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-0611	Trsf from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		78,802.06	76,933.00	79,401.75	75,993.32	(3,408.43)	75,993.32
Expense							
01-7211-0330	Commercial Unit Expenses	20,692.26	17,000.00	21,184.93	17,000.00	(4,184.93)	17,000.00
01-7211-0334	Land Lease expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1110	Plaza and Old Library -wages	1,707.73	1,500.00	1,825.08	1,500.00	(325.08)	1,500.00
01-7211-1120	Canada Pension	0.00	150.00	0.00	0.00	0.00	0.00
01-7211-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1150	Employer Health Tax	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1160	Workplace Safety Insuran	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-2100	Old Library-Building Repair	921.07	1,000.00	4,424.69	1,000.00	(3,424.69)	1,000.00
01-7211-2110	Old Library-Janitorial Serv	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-2120	Old Library-Utilities	887.73	1,000.00	982.24	1,000.00	17.76	1,000.00
01-7211-2180	Old Library-Property Maintenance	929.87	500.00	976.90	500.00	(476.90)	500.00
01-7211-3140	Old Library - Insurance	0.00	1,000.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7211-3190	Old Library - Taxes	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-7211-3195	Old Library -Miscellaneous Expense:	0.00	500.00	0.00	500.00	500.00	500.00
01-7211-4010	New Library - wages	4,503.51	10,000.00	5,099.69	6,000.00	900.31	6,000.00
01-7211-4100	New Library-Building Repairs	250.49	1,000.00	703.16	300.00	(403.16)	300.00
01-7211-4110	New Library-Janitorial Serv	144.71	2,000.00	975.95	2,000.00	1,024.05	2,000.00
01-7211-4120	New Library-Utilities	731.20	5,000.00	422.44	2,500.00	2,077.56	2,500.00
01-7211-4140	New Library-Insurance	574.58	2,200.00	633.96	750.00	116.04	750.00
01-7211-4180	New Library-Property Maintenance	1,006.29	3,000.00	0.00	2,000.00	2,000.00	2,000.00
01-7211-4195	New Library-Miscellaneous	66.10	500.00	0.00	500.00	500.00	500.00
01-7211-4200	New Library-Loan Payment	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
01-7211-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-7000	Library - Amortization	17,271.79	0.00	0.00	0.00	0.00	0.00
01-7211-7010	Comm Units - Amortization	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		49,687.33	58,350.00	47,229.04	47,550.00	320.96	47,550.00
Dept Excess Revenue Over (Under) Expenditures		29,114.73	18,583.00	32,172.71	28,443.32	(3,729.39)	28,443.32
7311 PARKS							
Revenue							
01-7311-0000	COMMUNITY CENTRES	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0300	Donation	0.00	8,000.00	2,000.00	8,000.00	6,000.00	8,000.00
01-7311-0360	Do not use in 2019 Talbotville Misc F	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0361	Do not use in 2019 Fingal Park Rece	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0362	Do not use in 2019 Shedden Ball Re	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0363	(Do not use in 2019) Shedden Socce	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0366	(Do not use in 2019) Shedden misce	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0390	Gain on disposal of assets	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0400	Shedden Park - Miscellaneous receip	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0401	Shedden Park - Soccer fees	0.00	6,000.00	0.00	0.00	0.00	0.00
01-7311-0402	Shedden Park - Baseball fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0403	Shedden Park - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0404	Shedden Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0405	Shedden Park - Grounds fees	185.84	1,000.00	159.30	1,000.00	840.70	1,000.00
01-7311-0410	SOSP - Miscellaneous receipts	0.00	0.00	(145.31)	0.00	145.31	0.00
01-7311-0411	SOSP - Soccer fees	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00
01-7311-0412	SOSP - Baseball fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0413	SOSP - Pavilion fees	0.00	0.00	212.40	1,000.00	787.60	1,000.00
01-7311-0414	SOSP - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0420	Fingal Park - Miscellaneous receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0422	Fingal Park - Baseball fees	0.00	3,000.00	168.21	3,000.00	2,831.79	3,000.00
01-7311-0423	Fingal Park - Pavilion fees	0.00	0.00	70.80	0.00	(70.80)	0.00
01-7311-0424	Fingal Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0430	Talbotville Park - Miscellaneous rece	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0431	Talbotville Park - Soccer fees	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-7311-0432	Talbotville Park - Baseball fees	0.00	0.00	0.00	500.00	500.00	500.00
01-7311-0433	Talbotville Park - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0434	Talbotville Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0611	Transfer from reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6100	Parks 16' Trailer Machine Time	4,823.10	0.00	4,367.70	0.00	(4,367.70)	0.00
01-7311-7100	Parks Zero Turn Mower-Machine Re	4,823.10	0.00	4,657.50	0.00	(4,657.50)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Revenue		9,832.04	20,000.00	11,490.60	21,500.00	10,009.40	21,500.00
Expense							
01-7311-1110	Shedden Park - Custodial wages	0.00	0.00	103.26	0.00	(103.26)	0.00
01-7311-1111	Roads - Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-1115	Shedden Park - Rds Wages	2,460.22	11,000.00	6,533.97	11,000.00	4,466.03	11,000.00
01-7311-2100	Building Repairs	0.00	0.00	67.50	0.00	(67.50)	0.00
01-7311-2125	Shedden Park - Utilities	296.68	2,500.00	1,229.89	2,500.00	1,270.11	2,500.00
01-7311-2145	Shedden Park - Materials/Supplies	2,908.26	1,000.00	4,499.33	1,000.00	(3,499.33)	1,000.00
01-7311-2185	Shedden Park - Property Maintenance	2,628.98	3,600.00	3,693.62	3,600.00	(93.62)	3,600.00
01-7311-2190	Shedden Soccer - Property Maintenance	9,555.20	7,500.00	13,210.64	12,000.00	(1,210.64)	12,000.00
01-7311-2700	Roads - Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-2705	Shedden Park - Rds Mach Time	1,986.00	9,500.00	3,825.90	9,500.00	5,674.10	9,500.00
01-7311-3130	Telephone	0.00	350.00	0.00	350.00	350.00	350.00
01-7311-3140	Insurance Coverage	13,006.47	12,000.00	15,240.96	15,000.00	(240.96)	15,000.00
01-7311-3145	Insurance - Rosy Rhubarb	0.00	2,500.00	0.00	0.00	0.00	0.00
01-7311-3146	Insurance-Multi Activity Pad	0.00	450.00	0.00	0.00	0.00	0.00
01-7311-3147	Insurance - Outdoor Skating Rink	0.00	875.00	0.00	0.00	0.00	0.00
01-7311-3180	Canada Day-Fingal Park	0.00	2,000.00	3,475.77	2,000.00	(1,475.77)	2,000.00
01-7311-3188	Shedden Soccer & Ball Park Expenses	217.80	1,500.00	1,821.20	1,500.00	(321.20)	1,500.00
01-7311-5110	Fingal Ballpark Expenses	12,763.66	7,800.00	18,692.39	10,000.00	(8,692.39)	10,000.00
01-7311-5111	Fingal Ball Park - Custodial wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5115	Fingal Heritage Park	1,024.23	3,500.00	1,278.80	1,500.00	221.20	1,500.00
01-7311-5116	Fingal Park-Roads Wages	0.00	20,000.00	0.00	20,000.00	20,000.00	20,000.00
01-7311-5117	Fingal Park-Roads Machine Time	0.00	17,000.00	0.00	17,000.00	17,000.00	17,000.00
01-7311-5120	Talbotville Park Expenses	7,501.51	9,000.00	4,917.97	9,000.00	4,082.03	9,000.00
01-7311-5121	Talbotville Park-Road Wages	0.00	9,000.00	0.00	9,000.00	9,000.00	9,000.00
01-7311-5122	Talbotville Park-Road Machine Time	0.00	8,000.00	0.00	8,000.00	8,000.00	8,000.00
01-7311-5125	Ferndale Park Expenses	5,851.05	2,600.00	4,664.54	3,000.00	(1,664.54)	3,000.00
01-7311-5126	Ferndale Park-Roads Wages	2,306.90	2,500.00	2,867.38	2,500.00	(367.38)	2,500.00
01-7311-5127	Ferndale park-Roads Machine Time	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-7311-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6110	Parks 16' Trailer Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6120	Parks 16' Trailer-Fuel, R&M	171.00	0.00	234.14	0.00	(234.14)	0.00
01-7311-7000	Amortization	36,712.04	0.00	0.00	0.00	0.00	0.00
01-7311-7110	Parks Zero Turn Mower-Wages	297.44	0.00	168.24	0.00	(168.24)	0.00
01-7311-7120	Parks Zero Turn Mower-Fuel, R&M	127.86	0.00	275.44	0.00	(275.44)	0.00
Total Expense		99,815.30	136,175.00	86,800.94	140,450.00	53,649.06	140,450.00
Dept Excess Revenue Over (Under) Expenditures		(89,983.26)	(116,175.00)	(75,310.34)	(118,950.00)	(43,639.66)	(118,950.00)
7411 REMEMBRANCE DAY COMMITTEE							
Revenue							
01-7411-0000	REMEMBRANCE DAY	0.00	0.00	0.00	0.00	0.00	0.00
01-7411-0360	Misc Revenue	100.00	0.00	0.00	0.00	0.00	0.00
01-7411-0370	Donation Revenue	0.00	0.00	125.00	0.00	(125.00)	0.00
01-7411-0400	Grant Revenue	3,500.00	0.00	7,500.00	0.00	(7,500.00)	0.00
01-7411-0610	Transfer from reserve	450.81	0.00	0.00	0.00	0.00	0.00
Total Revenue		4,050.81	0.00	7,625.00	0.00	(7,625.00)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7411-3190	Misc Expense	4,050.81	0.00	7,077.89	0.00	(7,077.89)	0.00
01-7411-6100	Transfer to Reserve	0.00	0.00	547.11	0.00	(547.11)	0.00
Total Expense		4,050.81	0.00	7,625.00	0.00	(7,625.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		(140,532.28)	(108,542.00)	(60,725.99)	(101,756.68)	(41,030.69)	(101,756.68)

Category: 8???

8111 PLANNING AND DEVELOPMENT

Revenue

01-8111-0000	PLANNING AND DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0360	Miscellaneous	23,051.90	0.00	0.00	0.00	0.00	0.00
01-8111-0370	Economic Development revenue	750.00	0.00	750.00	0.00	(750.00)	0.00
01-8111-0372	Senior's Committee Donations	8,240.80	5,000.00	27,098.00	5,000.00	(22,098.00)	5,000.00
01-8111-0373	Family Day donations	1,772.70	8,000.00	0.00	0.00	0.00	0.00
01-8111-0374	C.I.B. Donations - Flag Fund	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00
01-8111-0375	Communities in Bloom revenue	4,169.60	0.00	4,917.25	0.00	(4,917.25)	0.00
01-8111-0376	History Committee Revenue	2,000.00	2,750.00	2,000.00	2,000.00	0.00	2,000.00
01-8111-0377	Grant	0.00	0.00	16,000.00	750.00	(15,250.00)	750.00
01-8111-0380	Application Fees	12,625.00	20,000.00	50,250.00	20,000.00	(30,250.00)	20,000.00
01-8111-0401	Planning Recoveries Other Municipa	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0402	Planning Recoveries Property Owne	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0403	Future Recoveries from Developmer	44,113.07	0.00	3,943.20	0.00	(3,943.20)	0.00
01-8111-0404	Future Recoveries re: Official Plan	38,509.35	0.00	6,787.19	0.00	(6,787.19)	0.00
01-8111-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		135,232.42	38,750.00	111,745.64	30,750.00	(80,995.64)	30,750.00

Expense

01-8111-1110	Salaries and Wages	44,046.53	31,000.00	52,480.54	46,000.00	(6,480.54)	46,000.00
01-8111-1111	Support staff wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1120	Canada Pension	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1140	OMERS	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1150	EHT	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1160	Workplace Safety Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1170	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1200	Mileage	0.00	300.00	0.00	250.00	250.00	250.00
01-8111-1220	Employee Training	0.00	500.00	0.00	500.00	500.00	500.00
01-8111-2140	Materials Supplies	560.08	250.00	0.00	250.00	250.00	250.00
01-8111-3110	Postage	403.11	650.00	366.81	500.00	133.19	500.00
01-8111-3120	Advertising	417.37	1,000.00	515.07	750.00	234.93	750.00
01-8111-3150	Legal Fees	4,441.90	2,500.00	764.15	3,300.00	2,535.85	3,300.00
01-8111-3170	Memberships/Subscriptions	138.77	0.00	306.50	0.00	(306.50)	0.00
01-8111-3195	New Official Plan	38,509.35	0.00	6,787.19	0.00	(6,787.19)	0.00
01-8111-3196	New Zoning By-Law	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-3197	New Development Charges Study	44,113.07	0.00	3,943.20	0.00	(3,943.20)	0.00
01-8111-3300	Contracted Services	137.38	2,500.00	0.00	1,000.00	1,000.00	1,000.00
01-8111-6100	Transfer to Reserve	9,493.24	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-8111-6400	Miscellaneous	25,185.60	500.00	3,976.89	500.00	(3,476.89)	500.00
01-8111-6440	Economic Development-Public Relat	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6450	Economic Development	3,281.76	5,000.00	0.00	5,000.00	5,000.00	5,000.00
01-8111-6500	Communities in Bloom	2,321.66	3,000.00	4,917.25	3,000.00	(1,917.25)	3,000.00
01-8111-6550	Marketing and Communications	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6560	Greening Communities	750.00	750.00	750.00	750.00	0.00	750.00
01-8111-6570	Family Day Winterfest	289.05	8,000.00	0.00	0.00	0.00	0.00
01-8111-6580	Economic Development-History Corr	2,013.34	2,000.00	2,000.00	2,000.00	0.00	2,000.00
01-8111-6590	Senior's Committee- Southwold Youi	7,585.04	5,000.00	27,098.00	5,000.00	(22,098.00)	5,000.00
Total Expense		183,687.25	62,950.00	103,905.60	68,800.00	(35,105.60)	68,800.00
Dept Excess Revenue Over (Under) Expenditures		(48,454.83)	(24,200.00)	7,840.04	(38,050.00)	(45,890.04)	(38,050.00)
8211 DRAINAGE							
Revenue							
01-8211-0000	DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-0140	Tile Loan Debentures	4,809.73	4,810.00	2,432.04	2,432.00	(0.04)	2,432.00
01-8211-0360	Miscellaneous Revenues	500.00	1,500.00	250.00	750.00	500.00	750.00
01-8211-0400	Provincial Grant	27,454.90	29,000.00	26,444.26	30,000.00	3,555.74	30,000.00
01-8211-0401	Drain Supt Dutton	39,913.76	42,000.00	43,538.28	43,000.00	(538.28)	43,000.00
Total Revenue		72,678.39	77,310.00	72,664.58	76,182.00	3,517.42	76,182.00
Expense							
01-8211-1110	Salaries and Wages	33,380.76	75,000.00	34,864.28	78,000.00	43,135.72	78,000.00
01-8211-1111	Drainage Super Expenses	1,011.07	1,000.00	911.81	1,000.00	88.19	1,000.00
01-8211-1112	Rds- Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1113	Drain Mtce - Supt. Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1114	Dutton-Dunwich Supt Wages	38,981.67	0.00	42,366.05	0.00	(42,366.05)	0.00
01-8211-1115	Dutton-Drainage Roads-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1120	Canada Pension	2,798.97	2,898.00	3,188.73	3,200.00	11.27	3,200.00
01-8211-1130	Employment Insurance	1,153.93	1,677.00	1,253.04	1,750.00	496.96	1,750.00
01-8211-1140	OMERS Pension Plan	7,012.70	6,840.00	7,266.40	7,100.00	(166.40)	7,100.00
01-8211-1150	Employer Health Tax	1,415.36	1,461.00	1,487.47	1,500.00	12.53	1,500.00
01-8211-1160	Workplace Safety Insuran	2,121.36	2,250.00	2,205.47	2,350.00	144.53	2,350.00
01-8211-1170	Group Insurance	4,530.17	4,850.00	6,355.04	4,850.00	(1,505.04)	4,850.00
01-8211-1190	Health Safety	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1200	Travel Mileage	361.35	500.00	79.20	500.00	420.80	500.00
01-8211-1220	Employee Training	376.52	750.00	489.40	750.00	260.60	750.00
01-8211-2140	Drain Stock Charges	569.38	800.00	227.33	800.00	572.67	800.00
01-8211-2700	Rds Mach Tm To Drains	918.80	0.00	1,694.80	0.00	(1,694.80)	0.00
01-8211-3110	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-3140	Insurance	0.00	50.00	0.00	0.00	0.00	0.00
01-8211-3150	Legal	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-3161	Equipment Costs	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-3170	Memberships Subscription	307.29	350.00	449.58	350.00	(99.58)	350.00
01-8211-3300	Outside Contractors-Drain	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-6400	Debenture Payment Principal	4,169.50	4,170.00	2,041.99	2,042.00	0.01	2,042.00
01-8211-6450	Debenture Payment Interest	640.23	640.00	390.05	390.00	(0.05)	390.00
Total Expense		99,749.06	103,236.00	105,270.64	104,582.00	(688.64)	104,582.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Dept Excess Revenue Over (Under) Expenditures		(27,070.67)	(25,926.00)	(32,606.06)	(28,400.00)	4,206.06	(28,400.00)
8310 CASH REQUIREMENTS							
Revenue							
01-8310-0000	CASH REQUIREMENTS	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-0010	Gas Tax Funding	134,116.49	134,116.00	275,003.13	140,212.00	(134,791.13)	140,212.00
01-8310-0020	Machine Usage	0.00	212,020.00	0.00	220,000.00	220,000.00	220,000.00
Total Revenue		134,116.49	346,136.00	275,003.13	360,212.00	85,208.87	360,212.00
Expense							
01-8310-1010	GG - Working Capital	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-1020	GG - Administration	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
01-8310-1030	GG - Computers	18,500.00	18,500.00	23,000.00	23,000.00	0.00	23,000.00
01-8310-1040	GG - Building Renewal	25,000.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00
01-8310-2010	Fire - Apparatus	90,000.00	90,000.00	75,000.00	75,000.00	0.00	75,000.00
01-8310-2020	Fire - Building Renewal	95,000.00	95,000.00	95,000.00	95,000.00	0.00	95,000.00
01-8310-2030	Fire - Major Equipment	80,000.00	80,000.00	90,000.00	90,000.00	0.00	90,000.00
01-8310-2040	Fire - Communications	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-2050	Fire - Funeral	1,500.00	1,500.00	1,500.00	1,500.00	0.00	1,500.00
01-8310-2510	Building - Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-2520	Building - Fleet	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-3010	Roads - Building Renewal	75,000.00	75,000.00	75,000.00	75,000.00	0.00	75,000.00
01-8310-3020	Roads - Gas Tax	134,116.00	134,116.00	275,003.13	140,212.00	(134,791.13)	140,212.00
01-8310-3030	Roads - Fleet	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-3040	Roads - Equipment	212,020.00	212,020.00	220,000.00	220,000.00	0.00	220,000.00
01-8310-3050	Roads - Road Construction	770,000.00	770,000.00	825,000.00	825,000.00	0.00	825,000.00
01-8310-3070	Roads - Bridges & Culvert	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100,000.00
01-8310-3080	Roads - Sidewalks	25,000.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00
01-8310-3090	Roads - Street Lights	20,000.00	20,000.00	20,000.00	20,000.00	0.00	20,000.00
01-8310-4010	Health - Building Renewal	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
01-8310-5010	Parks - Equipment	25,000.00	25,000.00	25,000.00	25,000.00	0.00	25,000.00
01-8310-5015	Parks-Renewal	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-5020	Parks - Building Renewal	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-6010	Keystone - Building Renew	20,000.00	20,000.00	20,000.00	20,000.00	0.00	20,000.00
01-8310-6020	Keystone - Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-7010	Library - Building Renewa	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
01-8310-8010	Planning - Cycling Master Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-8015	Planning - Official Plan and Zoning F	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00
01-8310-8020	Drains	70,000.00	70,000.00	75,000.00	75,000.00	0.00	75,000.00
Total Expense		1,796,136.00	1,796,136.00	2,004,503.13	1,869,712.00	(134,791.13)	1,869,712.00
Dept Excess Revenue Over (Under) Expenditures		(1,662,019.51)	(1,450,000.00)	(1,729,500.00)	(1,509,500.00)	220,000.00	(1,509,500.00)
Category Excess Revenue Over (Under) Expenditures		(1,737,545.01)	(1,500,126.00)	(1,754,266.02)	(1,575,950.00)	178,316.02	(1,575,950.00)
Category: 9???							
9100 CAPITAL - GENERAL GOVERNMENT							
Revenue							
01-9100-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9100-0611	Transfer from Reserves	47,193.11	85,492.00	6,133.74	118,700.00	112,566.26	118,700.00
Total Revenue		47,193.11	85,492.00	6,133.74	118,700.00	112,566.26	118,700.00
Expense							
01-9100-1010	Computers - Equip & Softw	6,784.00	83,492.00	6,133.74	93,700.00	87,566.26	93,700.00
01-9100-1015	Land	0.00	0.00	0.00	0.00	0.00	0.00
01-9100-1020	Office equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-9100-1100	Municipal buildings and property	0.00	2,000.00	0.00	25,000.00	25,000.00	25,000.00
Total Expense		6,784.00	85,492.00	6,133.74	118,700.00	112,566.26	118,700.00
Dept Excess Revenue Over (Under) Expenditures		40,409.11	0.00	0.00	0.00	0.00	0.00
9110 CAPITAL - OTHER MUNICIPAL PROPERTY							
Revenue							
01-9110-0610	Transfer from Reserve	0.00	9,000.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	9,000.00	0.00	0.00	0.00	0.00
Expense							
01-9110-1000	Capital Expenses	0.00	9,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	9,000.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9114 CAPITAL PROJECTS							
Expense							
01-9114-0999	Keystone Shelter	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9120 OTHER PROJECTS							
Revenue							
01-9120-0610	Transfer from Reserves	0.00	10,000.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	10,000.00	0.00	0.00	0.00	0.00
Expense							
01-9120-1000	Capital Expenses	0.00	10,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	10,000.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9310 CAPITAL - SIDEWALKS							
Revenue							
01-9310-0610	Transfer in from Reserves	0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
Total Revenue		0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
Expense							
01-9310-1010	Salaries & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-9310-1015	Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9310-1016	Contractor	0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
Total Expense		0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Budget	Budget Remaining	Total Budget
9315 CAPITAL - BRIDGES							
Revenue							
01-9315-0400	Provincial Grant	0.00	0.00	0.00	587,329.00	587,329.00	587,329.00
01-9315-0610	Bridges Transfer in from Reserves	5,416.71	191,045.00	0.00	41,975.00	41,975.00	41,975.00
Total Revenue		5,416.71	191,045.00	0.00	629,304.00	629,304.00	629,304.00
Expense							
01-9315-1015	Bridges-materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9315-1016	Bridges- Contractors	5,416.71	191,045.00	0.00	629,304.00	629,304.00	629,304.00
Total Expense		5,416.71	191,045.00	0.00	629,304.00	629,304.00	629,304.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9320 CAPITAL - SIGNS							
Expense							
01-9320-1010	Signs - Wages & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-9320-1015	Signs - Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9320-1016	Signs - Contractor	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9325 CAPITAL - STREET LIGHTS							
Revenue							
01-9325-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9325-0610	Street lights - Trs Reserve	4,822.87	25,000.00	25,731.91	0.00	(25,731.91)	0.00
Total Revenue		4,822.87	25,000.00	25,731.91	0.00	(25,731.91)	0.00
Expense							
01-9325-1000	Street Lights	0.00	25,000.00	25,731.91	0.00	(25,731.91)	0.00
Total Expense		0.00	25,000.00	25,731.91	0.00	(25,731.91)	0.00
Dept Excess Revenue Over (Under) Expenditures		4,822.87	0.00	0.00	0.00	0.00	0.00
9330 CAPITAL - GUARD RAILS							
Revenue							
01-9330-0610	Transfer from Reserve	0.00	50,000.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	50,000.00	0.00	0.00	0.00	0.00
Expense							
01-9330-1000	Guiderails- Contractor	0.00	50,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	50,000.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9350 CAPITAL - ROADS							
Revenue							
01-9350-0001	Roads Capital Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0002	1 Routh Road -Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0011	2 First Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0021	3 Plain Road - Tsf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0031	4 Second Line - Trs Res	1,261.14	0.00	0.00	0.00	0.00	0.00

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0041	8 Second Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0051	5 Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0061	6 Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0071	7 Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0079	9 Southdel/Townline - Trs Res	18,893.29	0.00	0.00	0.00	0.00	0.00
01-9350-0083	10 Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0087	11 Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0091	12 Lawrence Road - Tsf Res	15,613.37	0.00	0.00	0.00	0.00	0.00
01-9350-0101	14 Union Road - Trs Res	11,245.55	0.00	0.00	0.00	0.00	0.00
01-9350-0111	15 William Street -Trf -Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0112	15 William St-Other Revenue Capita	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0131	19 Fourth Line Tfr-Res	0.00	0.00	11,054.04	0.00	(11,054.04)	0.00
01-9350-0141	20 Lawrence Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0151	21 Fourth Line Tfr-Res	14,922.91	0.00	28,356.82	0.00	(28,356.82)	0.00
01-9350-0161	22 Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0171	23 Magdala Road Trf-Res	0.00	0.00	9,141.71	0.00	(9,141.71)	0.00
01-9350-0181	24 Fourth Line Tfr-Res	18,715.00	0.00	0.00	0.00	0.00	0.00
01-9350-0191	25 Fourth Line Tfr-Res	0.00	0.00	24,386.33	0.00	(24,386.33)	0.00
01-9350-0201	26 Parson Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0211	27 Parson Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0221	28 Fifth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0231	29 Fifth Line -Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0241	30 Lawrence Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0251	31 Fifth Line Trsf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0271	33 Stafford Line - Trs Reserve	0.00	0.00	1,291.95	0.00	(1,291.95)	0.00
01-9350-0281	34 Sixth Line Trf-Res	0.00	0.00	25,181.63	0.00	(25,181.63)	0.00
01-9350-0291	35 Lawrence Road Trs - Res	3,175.66	0.00	7,710.21	0.00	(7,710.21)	0.00
01-9350-0301	36 Houghton Road - Trs Reserve	11,236.17	0.00	0.00	0.00	0.00	0.00
01-9350-0311	37 Moore Road - Trs reserve	0.00	0.00	1,194.63	0.00	(1,194.63)	0.00
01-9350-0331	39 Stafford Line - Trf- Res	0.00	0.00	29,461.33	0.00	(29,461.33)	0.00
01-9350-0341	40 Oneida Road Tfr-Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0351	41 Stafford Line Tfr-Res	0.00	0.00	16,474.79	0.00	(16,474.79)	0.00
01-9350-0361	42 Longhurst Line Tfr-Res	0.00	0.00	8,677.30	0.00	(8,677.30)	0.00
01-9350-0371	43 John Wise Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0372	43 John Wise Line - Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0411	47 Longhurst Line Tfr-Res	0.00	0.00	5,002.11	0.00	(5,002.11)	0.00
01-9350-0421	48 Longhurst Line Trf-Res	0.00	0.00	18,799.28	0.00	(18,799.28)	0.00
01-9350-0431	49 Wood Plant Road - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0441	51 McIntyre Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0451	50 Clinton Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0471	53 Wonderland Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0481	54 Shorlea Line	0.00	0.00	39,328.43	0.00	(39,328.43)	0.00
01-9350-0521	58 Major Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0541	60 Lynhurst Street - Trsf from reserv	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0561	62 Scotch Line - Trf from reserve	0.00	0.00	18,079.99	0.00	(18,079.99)	0.00
01-9350-0571	64 McDiarmid Line Tfr-Res	0.00	0.00	7,930.52	0.00	(7,930.52)	0.00
01-9350-0581	63 Burwell Road - Tsf Reserve	2,438.45	0.00	20,221.42	0.00	(20,221.42)	0.00
01-9350-0591	65 Fingal Streets - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0601	66 Shedden Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0602	66 Shedden Other Income	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0611	68 Oneida Road Trf-Res	17,460.08	0.00	0.00	0.00	0.00	0.00
01-9350-0621	67 McDiarmid Line Tfr-Res	18,710.53	0.00	0.00	0.00	0.00	0.00
01-9350-0631	69 Oneida Road Trf-Res	0.00	0.00	17,716.15	0.00	(17,716.15)	0.00
01-9350-0641	70 Mill Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0651	71 Mill Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0681	73 Wonderland Rd Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0711	76 Blind Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0731	78 Lyle Road - Trs Res	15,355.38	0.00	0.00	0.00	0.00	0.00
01-9350-0741	79 Lyle Road - Trs Res	16,185.49	0.00	0.00	0.00	0.00	0.00
01-9350-0751	80 Iona Road Tfr Res	0.00	0.00	16,979.41	0.00	(16,979.41)	0.00
01-9350-0761	81 Scotch Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0771	82 Burwell Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0781	83 Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0791	84 Jones Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0801	85 Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0811	86 Bush Line Trf-Res	60,538.98	0.00	0.00	0.00	0.00	0.00
01-9350-0821	87 Hunter Line Trf-Res	0.00	0.00	10,153.68	0.00	(10,153.68)	0.00
01-9350-0831	88 Boxall Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0841	89 Scotch Line Tfr-Res	0.00	0.00	26,671.16	0.00	(26,671.16)	0.00
01-9350-0851	90 Scotch Line Trs-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0861	91 Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0871	92 Coon Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0881	93 Grand Canyon Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0891	94 Lake Line Tfr-Res	40,708.98	0.00	0.00	0.00	0.00	0.00
01-9350-0901	95 Scotch Line Tsf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0911	96 Lake Line Trf - Res	18,230.45	0.00	24,792.05	0.00	(24,792.05)	0.00
01-9350-0921	97 Thomas Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0931	100 Roberts Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0941	101 Cattanach Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0951	102 Boxall Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0961	103 Bush Line Tfr-Res	103,516.88	0.00	0.00	0.00	0.00	0.00
01-9350-0981	105 Munroe Line Trs-Res	35,216.52	0.00	0.00	0.00	0.00	0.00
01-9350-1001	107 Coon Rd Trf-Res	0.00	0.00	11,599.43	0.00	(11,599.43)	0.00
01-9350-1011	108 Smith Rd Trf-Res	0.00	0.00	12,713.10	0.00	(12,713.10)	0.00
01-9350-1031	110 Middle River Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1041	111 Mill Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1051	112 Bush Line Trf-Res	72,482.21	0.00	0.00	0.00	0.00	0.00
01-9350-1071	114 Mill Rd Trf-Res	31,816.33	0.00	0.00	0.00	0.00	0.00
01-9350-1081	115 Bush Line Trf-Res	13,733.17	0.00	90,284.50	0.00	(90,284.50)	0.00
01-9350-1091	116 Begg Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1101	117 Middle River Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1121	119 Fulton Bridge Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1131	120 Mellor Road Tfr-Rev	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1141	121 Mellor Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1151	122 Middle River Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1161	123 Rieger Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1171	124 Begg Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1181	125 Rieger Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1191	126 Middle River Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1201	127 Bush Line Tfr-Res	0.00	0.00	78,456.02	0.00	(78,456.02)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-1211	128 Lyle Road - Trs res	18,680.52	0.00	0.00	0.00	0.00	0.00
01-9350-1221	129 Bush Line Tfr-Res	0.00	0.00	21,044.65	0.00	(21,044.65)	0.00
01-9350-1241	136 Southminster Bourne Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1261	132 Mc Bain Line Trs - res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1271	174 Talbotville Tfr-Res	697,921.18	0.00	0.00	0.00	0.00	0.00
01-9350-1361	106 Ashmore Road Tfr-Res	0.00	0.00	16,029.98	0.00	(16,029.98)	0.00
01-9350-1371	Ford Road Trx from Reserve	0.00	0.00	4,008.00	0.00	(4,008.00)	0.00
01-9350-1500	Roads Capital Budget	0.00	600,000.00	0.00	0.00	0.00	0.00
Total Revenue		1,258,058.24	600,000.00	602,740.62	0.00	(602,740.62)	0.00
Expense							
01-9350-0005	1 Routh Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0015	2 First Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0025	3 Plain Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0035	4 Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0045	8 Second Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0055	5 Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0065	6 Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0075	7 Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0081	9 Southdel/Townline - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0085	10 Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0089	11 Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0095	12 Lawrence Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0105	14 Union Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0115	15 William Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0135	19 Fourth Line Expenses	0.00	0.00	11,054.04	0.00	(11,054.04)	0.00
01-9350-0145	20 Lawrence Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0155	21 Fourth Line Expenses	0.00	0.00	28,356.82	0.00	(28,356.82)	0.00
01-9350-0165	22 Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0175	23 Magdala Road Expenses	0.00	0.00	9,141.71	0.00	(9,141.71)	0.00
01-9350-0185	24 Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0195	25 Fourth Line Expenses	0.00	0.00	24,386.33	0.00	(24,386.33)	0.00
01-9350-0205	26 Parson Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0215	27 Parson Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0225	28 Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0235	29 Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0245	30 Lawrence Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0255	31 Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0275	33 Stafford Line - Expenses	0.00	0.00	1,291.95	0.00	(1,291.95)	0.00
01-9350-0285	34 Sixth Line Expenses	0.00	0.00	25,181.63	0.00	(25,181.63)	0.00
01-9350-0295	35 Lawrence Road Expenses	0.00	0.00	7,710.21	0.00	(7,710.21)	0.00
01-9350-0305	36 Houghton Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0315	37 Moore Road - Expenses	0.00	0.00	1,194.63	0.00	(1,194.63)	0.00
01-9350-0335	39 Stafford Line Expenses	0.00	0.00	29,461.33	0.00	(29,461.33)	0.00
01-9350-0345	40 Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0355	41 Stafford Line Expenses	0.00	0.00	16,474.79	0.00	(16,474.79)	0.00
01-9350-0365	42 Longhurst Line Expenses	0.00	0.00	8,677.30	0.00	(8,677.30)	0.00
01-9350-0375	43 John Wise Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0415	47 Longhurst Line Expenses	0.00	0.00	5,002.11	0.00	(5,002.11)	0.00
01-9350-0425	48 Longhurst Line Expenses	0.00	0.00	18,799.28	0.00	(18,799.28)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0435	49 Wood Plant Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0445	51 McIntyre Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0455	50 Clinton Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0475	53 Wonderland Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0485	54 Shorelea Line	0.00	0.00	39,328.43	0.00	(39,328.43)	0.00
01-9350-0525	58 Major Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0545	60 Lynhurst Streets Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0565	62 Scotch Line Expenses	0.00	0.00	18,079.99	0.00	(18,079.99)	0.00
01-9350-0575	64 McDiarmid Line Expenses	0.00	0.00	7,930.52	0.00	(7,930.52)	0.00
01-9350-0585	63 Burwell Road - Expenses	0.00	0.00	20,221.42	0.00	(20,221.42)	0.00
01-9350-0595	65 Fingal Streets - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0605	66 Shedden Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0615	68 Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0625	67 McDiarmid Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0635	69 Oneida Road Expenses	0.00	0.00	17,716.15	0.00	(17,716.15)	0.00
01-9350-0645	70 Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0655	71 Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0685	73 Wonderland Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0715	76 Blind Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0735	78 Lyle Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0745	79 Lyle Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0755	80 Iona Road Expenses	0.00	0.00	16,979.41	0.00	(16,979.41)	0.00
01-9350-0765	81 Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0775	82 Burwell Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0785	83 Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0795	84 Jones Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0805	85 Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0815	86 Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0825	87 Hunter Line Expenses	0.00	0.00	10,153.68	0.00	(10,153.68)	0.00
01-9350-0835	88 Boxall Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0845	89 Scotch Line Expenses	0.00	0.00	26,671.16	0.00	(26,671.16)	0.00
01-9350-0855	90 Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0865	91 Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0875	92 Coon Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0885	93 Grand Canyon Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0895	94 Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0905	95 Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0915	96 Lake Line Expenses	0.00	0.00	24,792.05	0.00	(24,792.05)	0.00
01-9350-0925	97 Thomas Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0935	100 Roberts Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0945	101 Cattanach Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0955	102 Boxall Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0965	103 Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0985	105 Munroe Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1005	107 Coon Rd Expenses	0.00	0.00	11,599.43	0.00	(11,599.43)	0.00
01-9350-1015	108 Smith Rd Expenses	0.00	0.00	12,713.10	0.00	(12,713.10)	0.00
01-9350-1035	110 Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1045	111 Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1055	112 Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1075	114 Mill Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-1085	115 Bush Line Expenses	0.00	0.00	90,284.50	0.00	(90,284.50)	0.00
01-9350-1095	116 Begg Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1105	117 Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1125	119 Fulton Bridge Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1135	120 Mellor Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1145	121 Mellor Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1155	122 Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1165	123 Rieger Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1175	124 Begg Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1185	125 Rieger Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1195	126 Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1205	127 Bush Line Expenses	0.00	0.00	78,456.02	0.00	(78,456.02)	0.00
01-9350-1215	128 Lyle Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1225	129 Bush Line Expenses	0.00	0.00	21,044.65	0.00	(21,044.65)	0.00
01-9350-1245	136 Southminster Bourne Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1265	132 McBain Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1275	174 Talbotville Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1365	106 Ashmore Road Expenses	0.00	0.00	16,029.98	0.00	(16,029.98)	0.00
01-9350-1375	Ford Road Expense	0.00	0.00	4,008.00	0.00	(4,008.00)	0.00
01-9350-1501	Roads Capital Budget	0.00	600,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	600,000.00	602,740.62	0.00	(602,740.62)	0.00
Dept Excess Revenue Over (Under) Expenditures		1,258,058.24	0.00	0.00	0.00	0.00	0.00
9351 PW INFRASTRUCTURE							
Revenue							
01-9351-0610	Transfer from Reserve	0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
Total Revenue		0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
Expense							
01-9351-1000	Capital Expenses	0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
Total Expense		0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9355 CAPITAL - DRAINS							
Revenue							
01-9355-0610	Transfer from Reserve	171,786.50	146,500.00	0.00	0.00	0.00	0.00
Total Revenue		171,786.50	146,500.00	0.00	0.00	0.00	0.00
Expense							
01-9355-1000	Road Portion of New Drains	171,786.50	146,500.00	0.00	0.00	0.00	0.00
Total Expense		171,786.50	146,500.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9720 CAPITAL - PARKS							
Revenue							
01-9720-0310	Donations	841,592.09	364,181.00	69,084.07	580,000.00	510,915.93	580,000.00
01-9720-0400	Grant	191,800.91	752,579.00	1,630.59	350,000.00	348,369.41	350,000.00
01-9720-0610	Transfer from Reserve	20,000.00	197,591.00	114,072.89	25,000.00	(89,072.89)	25,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Revenue		1,053,393.00	1,314,351.00	184,787.55	955,000.00	770,212.45	955,000.00
Expense							
01-9720-1000	Parks equipment	20,000.00	20,000.00	134,072.89	0.00	(134,072.89)	0.00
01-9720-1010	Salaries & Benefits	14,214.93	0.00	0.00	0.00	0.00	0.00
01-9720-1015	Materials	6,892.62	0.00	0.00	955,000.00	955,000.00	955,000.00
01-9720-1016	Contractor	925,389.46	1,294,351.00	41,817.19	0.00	(41,817.19)	0.00
01-9720-1017	Land purchase	0.00	0.00	0.00	0.00	0.00	0.00
01-9720-5555	Transfer to Reserve	0.00	0.00	8,897.47	0.00	(8,897.47)	0.00
Total Expense		966,497.01	1,314,351.00	184,787.55	955,000.00	770,212.45	955,000.00
Dept Excess Revenue Over (Under) Expenditures		86,895.99	0.00	0.00	0.00	0.00	0.00
9730 CAPITAL - LIBRARY							
Revenue							
01-9730-0310	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-9730-0320	Proceeds of loan	0.00	0.00	0.00	0.00	0.00	0.00
01-9730-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9730-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-9730-1010	Salaries & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-9730-1015	Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9730-1016	Contractor	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9770 CAPITAL - KEYSTONE COMPLEX							
Revenue							
01-9770-0310	Donations	0.00	10,000.00	0.00	0.00	0.00	0.00
01-9770-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9770-0610	Transfer from Reserve	4,699.07	27,000.00	0.00	50,000.00	50,000.00	50,000.00
Total Revenue		4,699.07	37,000.00	0.00	50,000.00	50,000.00	50,000.00
Expense							
01-9770-1015	Materials	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
01-9770-1016	Contractor	(946,497.00)	37,000.00	0.00	0.00	0.00	0.00
Total Expense		(946,497.00)	37,000.00	0.00	50,000.00	50,000.00	50,000.00
Dept Excess Revenue Over (Under) Expenditures		951,196.07	0.00	0.00	0.00	0.00	0.00
9993 CAPITAL - ROAD FLEET AND EQUIP							
Revenue							
01-9993-0310	Donations	137,500.00	0.00	99,919.77	225,000.00	125,080.23	225,000.00
01-9993-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9993-0610	Transfer From Reserve	194,690.55	170,000.00	234,906.67	295,000.00	60,093.33	295,000.00
01-9993-0615	Trade in Value	5,773.00	0.00	48,952.05	0.00	(48,952.05)	0.00
Total Revenue		337,963.55	170,000.00	383,778.49	520,000.00	136,221.51	520,000.00
Expense							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9993-1000	Equipment Purchase	0.00	0.00	149,530.04	140,000.00	(9,530.04)	140,000.00
01-9993-1100	Road Building	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
01-9993-2150	Road Vehicles	0.00	170,000.00	185,296.40	330,000.00	144,703.60	330,000.00
01-9993-5555	Transfer to Reserve	0.00	0.00	48,952.05	0.00	(48,952.05)	0.00
Total Expense		0.00	170,000.00	383,778.49	520,000.00	136,221.51	520,000.00
Dept Excess Revenue Over (Under) Expenditures		337,963.55	0.00	0.00	0.00	0.00	0.00
9994 CAPITAL - FIRE FLEET AND EQUIP							
Revenue							
01-9994-0310	Donations	0.00	425,000.00	60,000.00	0.00	(60,000.00)	0.00
01-9994-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9994-0410	Other Contributions	0.00	20,000.00	49,044.81	0.00	(49,044.81)	0.00
01-9994-0610	Transfer From Reserve Fun	49,172.64	72,025.00	120,573.19	207,700.00	87,126.81	207,700.00
01-9994-0615	Trade In Value	20,344.06	0.00	0.00	0.00	0.00	0.00
Total Revenue		69,516.70	517,025.00	229,618.00	207,700.00	(21,918.00)	207,700.00
Expense							
01-9994-1000	Fire Equipment	0.00	107,025.00	92,723.91	97,700.00	4,976.09	97,700.00
01-9994-1100	Fire Building	0.00	350,000.00	76,894.09	110,000.00	33,105.91	110,000.00
01-9994-2150	Fire Vehicles	0.00	60,000.00	59,645.76	0.00	(59,645.76)	0.00
01-9994-5555	Transfer to Reserve	20,344.06	0.00	354.24	0.00	(354.24)	0.00
Total Expense		20,344.06	517,025.00	229,618.00	207,700.00	(21,918.00)	207,700.00
Dept Excess Revenue Over (Under) Expenditures		49,172.64	0.00	0.00	0.00	0.00	0.00
9995 CAPITAL - DRAINAGE							
Revenue							
01-9995-0310	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-9995-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9995-0410	Other Contribution	0.00	50,000.00	0.00	0.00	0.00	0.00
01-9995-0610	Transfer from Reserve	0.00	15,000.00	0.00	160,000.00	160,000.00	160,000.00
Total Revenue		0.00	65,000.00	0.00	160,000.00	160,000.00	160,000.00
Expense							
01-9995-1000	Expenses	0.00	65,000.00	0.00	160,000.00	160,000.00	160,000.00
Total Expense		0.00	65,000.00	0.00	160,000.00	160,000.00	160,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		2,728,518.47	0.00	0.00	0.00	0.00	0.00

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REPORT SUMMARY							
01-1011	TAX REVENUES TWP	3,403,665.32	3,403,662.00	3,596,359.50	3,596,264.59	(94.91)	3,596,264.59
01-1031	TAX REVENUES TWP SUPP/WO	16,584.62	60,000.00	(5,722.59)	50,000.00	55,722.59	50,000.00
01-1100	OTHER REVENUE/EXPENSE	1,790,974.13	1,698,500.00	2,024,528.94	1,889,778.00	(134,750.94)	1,889,778.00
01-1110	COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1111	ADMINISTRATION	23,758.02	18,500.00	145,316.99	101,000.00	(44,316.99)	101,000.00
01-1211	MUNICIPAL PROPERTY	11,984.25	14,600.00	12,029.07	14,600.00	2,570.93	14,600.00
01-2111	FIRE SERVICES	35,153.10	23,500.00	59,216.06	94,051.50	34,835.44	94,051.50
01-2211	POLICE SERVICES	10,259.52	55,000.00	53,577.97	55,000.00	1,422.03	55,000.00
01-2311	CONSERVATION AUTHORITIES	0.00	0.00	0.00	0.00	0.00	0.00
01-2420	CANINE CONTROL	17,025.00	19,000.00	8,812.50	19,000.00	10,187.50	19,000.00
01-2425	LIVESTOCK PROGRAM	841.76	0.00	(1,144.80)	0.00	1,144.80	0.00
01-3111	ROADS	623,628.69	644,225.00	626,658.18	637,754.58	11,096.40	637,754.58
01-3123	ROADS	185,432.89	0.00	148,899.98	0.00	(148,899.98)	0.00
01-3124	ROADS	256,140.02	0.00	167,403.40	0.00	(167,403.40)	0.00
01-3125	ROADS	16,919.91	0.00	21,279.40	0.00	(21,279.40)	0.00
01-3211	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
01-4111	GARBAGE COLLECTION	76,105.15	69,000.00	119,829.02	69,000.00	(50,829.02)	69,000.00
01-5311	CEMETERIES	0.00	0.00	0.00	0.00	0.00	0.00
01-7111	KEYSTONE COMPLEX	13,245.59	74,000.00	39,229.36	60,000.00	20,770.64	60,000.00
01-7211	LIBRARIES,PLAZA,LAND LEASED	78,802.06	76,933.00	79,401.75	75,993.32	(3,408.43)	75,993.32
01-7311	PARKS	9,832.04	20,000.00	11,490.60	21,500.00	10,009.40	21,500.00
01-7411	REMEMBRANCE DAY COMMITTEE	4,050.81	0.00	7,625.00	0.00	(7,625.00)	0.00
01-8111	PLANNING AND DEVELOPMENT	135,232.42	38,750.00	111,745.64	30,750.00	(80,995.64)	30,750.00
01-8211	DRAINAGE	72,678.39	77,310.00	72,664.58	76,182.00	3,517.42	76,182.00
01-8310	CASH REQUIREMENTS	134,116.49	346,136.00	275,003.13	360,212.00	85,208.87	360,212.00
01-9100	CAPITAL - GENERAL GOVERNMENT	47,193.11	85,492.00	6,133.74	118,700.00	112,566.26	118,700.00
01-9110	CAPITAL - OTHER MUNICIPAL PROPERTY	0.00	9,000.00	0.00	0.00	0.00	0.00
01-9120	OTHER PROJECTS	0.00	10,000.00	0.00	0.00	0.00	0.00
01-9310	CAPITAL - SIDEWALKS	0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
01-9315	CAPITAL - BRIDGES	5,416.71	191,045.00	0.00	629,304.00	629,304.00	629,304.00
01-9325	CAPITAL - STREET LIGHTS	4,822.87	25,000.00	25,731.91	0.00	(25,731.91)	0.00
01-9330	CAPITAL - GUARD RAILS	0.00	50,000.00	0.00	0.00	0.00	0.00
01-9350	CAPITAL - ROADS	1,258,058.24	600,000.00	602,740.62	0.00	(602,740.62)	0.00
01-9351	PW INFRASTRUCTURE	0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
01-9355	CAPITAL - DRAINS	171,786.50	146,500.00	0.00	0.00	0.00	0.00
01-9720	CAPITAL - PARKS	1,053,393.00	1,314,351.00	184,787.55	955,000.00	770,212.45	955,000.00
01-9730	CAPITAL - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
01-9770	CAPITAL - KEYSTONE COMPLEX	4,699.07	37,000.00	0.00	50,000.00	50,000.00	50,000.00
01-9993	CAPITAL - ROAD FLEET AND EQUIP	337,963.55	170,000.00	383,778.49	520,000.00	136,221.51	520,000.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9994	CAPITAL - FIRE FLEET AND EQUIP	69,516.70	517,025.00	229,618.00	207,700.00	(21,918.00)	207,700.00
01-9995	CAPITAL - DRAINAGE	0.00	65,000.00	0.00	160,000.00	160,000.00	160,000.00
Fund 01 Total Revenue		9,869,279.93	10,696,029.00	9,006,993.99	12,080,789.99	3,073,796.00	12,080,789.99
01-1031	TAX REVENUES TWP SUPP/WO	0.00	0.00	1,851.08	0.00	(1,851.08)	0.00
01-1100	OTHER REVENUE/EXPENSE	112,956.16	160,000.00	307,824.16	314,528.00	6,703.84	314,528.00
01-1110	COUNCIL	104,219.94	109,050.00	101,447.58	111,600.00	10,152.42	111,600.00
01-1111	ADMINISTRATION	718,094.26	618,015.00	840,568.95	712,400.00	(128,168.95)	712,400.00
01-1211	MUNICIPAL PROPERTY	53,247.72	35,450.00	41,953.36	35,000.00	(6,953.36)	35,000.00
01-2111	FIRE SERVICES	633,041.45	469,464.00	524,866.60	555,840.00	30,973.40	555,840.00
01-2120	FIRE CHIEF VEHICLE	2,476.26	3,500.00	7,907.34	3,500.00	(4,407.34)	3,500.00
01-2122	R51 SHEDDEN RESCUE	4,980.93	4,000.00	3,671.62	4,000.00	328.38	4,000.00
01-2123	T52 SHEDDEN TANKER	3,070.86	4,250.00	11,096.67	4,250.00	(6,846.67)	4,250.00
01-2124	P53 SHEDDEN PUMPER	3,392.68	3,500.00	4,005.95	3,500.00	(505.95)	3,500.00
01-2126	R61 TALBOTVILLE RESCUE	2,996.31	4,200.00	2,656.52	4,000.00	1,343.48	4,000.00
01-2127	T62 TALBOTVILLE TANKER	9,337.13	4,250.00	6,185.64	4,250.00	(1,935.64)	4,250.00
01-2128	P63 TALBOTVILLE PUMPER	3,744.81	4,500.00	5,134.44	4,500.00	(634.44)	4,500.00
01-2211	POLICE SERVICES	609,894.20	615,000.00	646,771.75	644,153.00	(2,618.75)	644,153.00
01-2311	CONSERVATION AUTHORITIES	57,184.11	57,184.00	58,571.31	58,571.00	(0.31)	58,571.00
01-2415	BY-LAW ENFORCEMENT	1,415.72	6,000.00	4,578.05	4,000.00	(578.05)	4,000.00
01-2420	CANINE CONTROL	24,599.44	23,600.00	18,289.83	24,600.00	6,310.17	24,600.00
01-2425	LIVESTOCK PROGRAM	991.16	500.00	1,913.80	500.00	(1,413.80)	500.00
01-3120	ROADS	262,744.12	245,225.00	240,685.33	253,475.00	12,789.67	253,475.00
01-3121	ROADS	649,175.72	508,000.00	550,435.47	571,500.00	21,064.53	571,500.00
01-3122	ROADS	53,421.57	98,002.00	98,199.70	102,500.00	4,300.30	102,500.00
01-3123	ROADS	119,119.52	0.00	149,760.02	0.00	(149,760.02)	0.00
01-3124	ROADS	98,869.59	0.00	158,577.73	0.00	(158,577.73)	0.00
01-3125	ROADS	47,854.18	0.00	19,954.98	0.00	(19,954.98)	0.00
01-3129	ROADS	456,984.80	500,600.00	532,305.22	499,650.00	(32,655.22)	499,650.00
01-3211	STREET LIGHTING	36,811.78	35,500.00	33,308.18	37,000.00	3,691.82	37,000.00
01-3320	COUNTY ROADS	162,722.08	179,475.00	206,370.54	172,850.00	(33,520.54)	172,850.00
01-3321	COUNTY ROADS	343,406.40	274,800.00	358,615.89	277,550.00	(81,065.89)	277,550.00
01-3322	COUNTY ROADS	15,936.28	24,625.00	25,179.08	24,625.00	(554.08)	24,625.00
01-4111	GARBAGE COLLECTION	390,023.02	398,000.00	415,879.38	409,000.00	(6,879.38)	409,000.00
01-5311	CEMETERIES	10,570.12	10,630.00	10,727.43	11,400.00	672.57	11,400.00
01-7111	KEYSTONE COMPLEX	92,909.34	84,950.00	56,817.72	71,250.00	14,432.28	71,250.00
01-7211	LIBRARIES,PLAZA,LAND LEASED	49,687.33	58,350.00	47,229.04	47,550.00	320.96	47,550.00
01-7311	PARKS	99,815.30	136,175.00	86,800.94	140,450.00	53,649.06	140,450.00
01-7411	REMEMBRANCE DAY COMMITTEE	4,050.81	0.00	7,625.00	0.00	(7,625.00)	0.00
01-8111	PLANNING AND DEVELOPMENT	183,687.25	62,950.00	103,905.60	68,800.00	(35,105.60)	68,800.00
01-8211	DRAINAGE	99,749.06	103,236.00	105,270.64	104,582.00	(688.64)	104,582.00
01-8310	CASH REQUIREMENTS	1,796,136.00	1,796,136.00	2,004,503.13	1,869,712.00	(134,791.13)	1,869,712.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 12 Ending DEC 31,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9100	CAPITAL - GENERAL GOVERNMENT	6,784.00	85,492.00	6,133.74	118,700.00	112,566.26	118,700.00
01-9110	CAPITAL - OTHER MUNICIPAL PROPERTY	0.00	9,000.00	0.00	0.00	0.00	0.00
01-9114	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
01-9120	OTHER PROJECTS	0.00	10,000.00	0.00	0.00	0.00	0.00
01-9310	CAPITAL - SIDEWALKS	0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
01-9315	CAPITAL - BRIDGES	5,416.71	191,045.00	0.00	629,304.00	629,304.00	629,304.00
01-9320	CAPITAL - SIGNS	0.00	0.00	0.00	0.00	0.00	0.00
01-9325	CAPITAL - STREET LIGHTS	0.00	25,000.00	25,731.91	0.00	(25,731.91)	0.00
01-9330	CAPITAL - GUARD RAILS	0.00	50,000.00	0.00	0.00	0.00	0.00
01-9350	CAPITAL - ROADS	0.00	600,000.00	602,740.62	0.00	(602,740.62)	0.00
01-9351	PW INFRASTRUCTURE	0.00	826,500.00	0.00	2,279,000.00	2,279,000.00	2,279,000.00
01-9355	CAPITAL - DRAINS	171,786.50	146,500.00	0.00	0.00	0.00	0.00
01-9720	CAPITAL - PARKS	966,497.01	1,314,351.00	184,787.55	955,000.00	770,212.45	955,000.00
01-9730	CAPITAL - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
01-9770	CAPITAL - KEYSTONE COMPLEX	(946,497.00)	37,000.00	0.00	50,000.00	50,000.00	50,000.00
01-9993	CAPITAL - ROAD FLEET AND EQUIP	0.00	170,000.00	383,778.49	520,000.00	136,221.51	520,000.00
01-9994	CAPITAL - FIRE FLEET AND EQUIP	20,344.06	517,025.00	229,618.00	207,700.00	(21,918.00)	207,700.00
01-9995	CAPITAL - DRAINAGE	0.00	65,000.00	0.00	160,000.00	160,000.00	160,000.00
Fund 01 Total Expenditure		7,543,648.69	10,696,030.00	9,234,235.98	12,080,790.00	2,846,554.02	12,080,790.00
Fund 01 Excess Revenue Over (Under) Expenditures		2,325,631.24	(1.00)	(227,241.99)	(0.01)	227,241.98	(0.01)
Report Total Revenue		9,869,279.93	10,696,029.00	9,006,993.99	12,080,789.99	3,073,796.00	12,080,789.99
Report Total Expenditure		7,543,648.69	10,696,030.00	9,234,235.98	12,080,790.00	2,846,554.02	12,080,790.00
Report Excess Revenue Over (Under) Expenditures		2,325,631.24	(1.00)	(227,241.99)	(0.01)	227,241.98	(0.01)

General Ledger

Balance Sheet for Period Ending 2021-12-31

Account	Description	Previous Yr. Balance	Current Yr. Balance
01	Operating Fund		
TOTAL ASSETS		0.00	0.00
01-0210-1000	Water Reserve	7,017,570.50	7,617,956.43
01-0210-1010	Sewer Reserve (Ferndale/Lynhurst)	358,282.32	403,269.08
01-0210-1015	Sewer Reserve (Talbotville Operating)	(345,062.31)	(505,398.43)
01-0210-1020	Fire Apparatus Reserve	685,218.38	760,572.62
01-0210-1025	Fire General Reserve	34,998.95	34,998.95
01-0210-1030	Fire Building Reserve	304,775.05	371,925.77
01-0210-1040	Fire Equipment Reserve	66,901.25	64,177.34
01-0210-1045	Fire Prevention Reserve	8,175.64	8,175.64
01-0210-1050	Fire Communications Reser	42,064.80	42,064.80
01-0210-1055	Fire Funeral Reserve	9,000.00	10,500.00
01-0210-1060	Road Equipment Reserve	669,143.02	699,985.60
01-0210-1070	Road Building Reserve	337,098.10	412,098.10
01-0210-1080	Road operations Reserve	135,000.00	135,000.00
01-0210-1085	County Road Reserve	(75,924.67)	(75,924.67)
01-0210-1090	Capital Expenditure Reser	818,484.02	1,120,679.29
01-0210-1095	Bridge & Culvert Reserve	476,764.53	576,764.53
01-0210-1097	OCIF Reserve	0.00	448,387.44
01-0210-1100	Working Capital Reserve	986,147.05	986,147.05
01-0210-1105	Operating Rate Stabilization Levy	1,112,210.90	1,157,210.90
01-0210-1110	Administrative Reserve	66,932.08	76,932.08
01-0210-1111	Administration Building Reserve	53,110.29	78,110.29
01-0210-1115	Election Reserve	15,306.43	20,306.43
01-0210-1120	Computer Reserve	738.79	17,605.05
01-0210-1130	Gas Rebate Tax Reserve	77,105.42	49,964.23
01-0210-1140	Playground Equipment Rese	80,973.51	4,362.06
01-0210-1150	Fingal Park Reserve	39,564.53	39,564.53
01-0210-1155	Ferndale Park Reserve	3,893.75	3,893.75
01-0210-1156	SOSP Reserve	0.00	8,897.47
01-0210-1160	Keystone Complex Reserve	79,409.34	99,409.34
01-0210-1170	Remembrance Day reserve	7,714.83	8,261.94
01-0210-1180	Library Building Reserve	93,750.53	103,750.53
01-0210-1190	Medical Centre Reserve	104,902.56	114,902.56
01-0210-1200	Police Services Reserv	180,056.60	130,056.60
01-0210-1210	Street Light Reserve	136,417.32	130,685.41
01-0210-1220	Parkland Reserve	297,734.94	349,991.87
01-0210-1230	Planning Reserve	10,000.00	15,000.00
01-0210-1235	Economic Development Reserve	26,433.31	26,433.31
01-0210-1240	Cycling Master Plan Reserve	2,000.00	2,000.00
01-0210-1255	Building Department Fleet Reserve	(2,791.27)	3,208.73
01-0210-1260	Building Department Equipment Reserve	3,500.00	0.00
01-0210-1263	Building Operating Surplus/Deficit Reserve	99,193.04	2,683,577.57
01-0210-1265	Sidewalk Reserve	65,000.00	90,000.00
01-0210-1270	Drain Reserve	55,543.79	121,285.15
01-0210-1275	One-time Efficiency Grant Reserve	365,805.11	281,524.06
01-0210-1280	Insurance Reserve	107,451.00	82,451.00
01-0210-1283	Winterfest Reserve	2,353.37	2,353.37
01-0210-1285	Seniors Committee Reserve	5,411.12	8,622.88
01-0210-1287	CIB Reserve	7,353.83	12,163.96
01-0210-1288	History Committee Reserve	0.00	961.83
01-0210-1289	Zero Waste Committee Reserve	0.00	4,835.47
TOTAL LIABILITIES		14,625,711.75	18,839,701.91

General Ledger

Balance Sheet for Period Ending 2021-12-31

Account	Description	Previous Yr. Balance	Current Yr. Balance
	Excess Revenue over (under) Expenditures	0.00	0.00
	Total Fund Balance	0.00	0.00
	Total Liabilities and Fund Balance	14,625,711.75	18,839,701.91



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13th 2022

PREPARED BY: Corey Pemberton, Director of Building and Community Services

REPORT NO: CBO-2022-06

SUBJECT MATTER: Activity Report Feb 1st to Feb 28th 2022

Recommendation(s):

None – For Council Information.

Purpose:

The update Council on monthly activities since last report

Background:

1. 2018/2020 Capital Project Process:

2018		
Keystone Complex	Budget	Status/Comment
Cabinet door replacement, bar top replacement		Pending installation

2020		
Township Office	Budget	Status/Comment
Municipal Property		
Keystone Complex		
Pavilion Cooking Hood	10000.00	Waiting for quote
Barrier/Bollards to protect playground and septic system	15000.00	Waiting for quote

2022		
Keystone Complex		
Epoxy Flooring	27000.00	Completed

Comments/Analysis: . See attached permit comparison report Schedule A CBO 2022-06 for comparison report.

Financial Implications: None


Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☐ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Corey Pemberton,
Director of Building and
Community Services
"Submitted electronically"

Approved by:
Lisa Higgs, CAO/Clerk
"Approved electronically"

 TOWNSHIP OF Southwold				Township of Southwold			
				Permit Comparison Summary			
				Issued For Period January March			
PREVIOUS YEAR				CURRENT YEAR			
PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION	PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	5	1,439	189,500	Agricultural	6	6,006	2,111,969
Agricultural	6	12,555	1,702,500	Demolition	3	450	32,000
Demolition	2	300	7,001	Institutional building	1	5,281	2,757,900
Plumbing	1	150	4,000	Plumbing	2	300	3,500
Residential building	23	50,239	10,612,900	Residential building	33	72,886	18,222,218
Sewage system	3	1,500	54,000	Sewage system	4	1,900	45,000
Miscellaneous	3	300		Accessory structures	2	691	9,400
Pools	2	300	175,000	Pools	2	300	60,000
				Miscellaneous	1	150	1,000
TOTAL	45	66,783	12,744,901	TOTAL	54	87,963	23,241,987
PREVIOUS YEAR				CURRENT YEAR			
TOTAL PERMIT ISSUED		45			54		
TOTAL DWELLING UNITS CREATED		20			28		
TOTAL PERMIT VALUE		12,744,901			23,241,987		
TOTAL PERMIT FEE		66,783			81,808		
TOTAL INSPECTION COMPLETED(YTD)		399			601		
YTD (March 2021 TO March 2022)							
PREVIOUS YEAR				CURRENT YEAR			
2021	PERMIT COUNT	FEE	COST OF CONSTRUCTION	2022	PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	4	363.8	89,500	Accessory structures	3	691	113,000
Residential building	16	27266.37	7,703,650	Agricultural	4	2,974	1,136,969
Pools	3	300	225,000	Demolition	1	150	10,000
Sewage system	1	500	30,000	Institutional building	1	5,281	2,757,900
Agricultural	5	11095	1,845,600	Miscellaneous	1	150	1,000
Miscellaneous	1	300	8,800	Pools	6	300	255,000
				Residential building	13	27,984	9,513,600
				Sewage system	5	900	59,000
TOTAL	30	39,525	9,893,750	TOTAL	34	38,430	13,846,469



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Lisa Higgs, CAO/Clerk

REPORT NO: CAO 2022-18

SUBJECT MATTER: Activity Report for CAO/Clerk March 2022

Recommendation(s):

None – For Council Information.

Purpose:

The update Council on the CAO/Clerk Activities for March 2022.

Background:

Department updates on its activities and meeting(s) since last report:

March 1, 2022	Discussion With Solicitor re: CUPE Certification
March 2, 2022	Elgin Administrators Group Meeting
March 2, 2022	Staff Meeting/Budget Presentation
March 2, 2022	Mels Appeal Update - Internal Meeting
March 3, 2022	Shedden/Fingal New Sanitary Servicing - Project Kickoff Meeting
March 3, 2022	Talbotville Meadows Subdivision Agreement Review
March 9, 2022	Maternity Leave Coverage - Follow-Up
March 10, 2022	SWPH Municipal Partners Meeting (Zoom Link)
March 10, 2022	Asset Management Condition & Risk Workshop
March 10, 2022	Elgin Administrator's Group Meeting
March 10, 2022	Meting to Discuss Letter for Property Sale
March 10, 2022	Elgin Administrator's Group Meeting
March 16, 2022	Elgin Administrators Group Meeting
March 16, 2022	Staff Meeting
March 21, 2022	Southwold Township Control Group Meeting
March 21, 2022	Emergency Control Group Meeting
March 21, 2022	Hearing - Minor Variance - Mels - Preparation Meeting
March 24, 2022	Asset Management - Lifecycle & Levels of Service Workshop
March 24, 2022	IT Options - Brief Update

March 24, 2022	County Meeting Road Maintenance Agreement Financials
March 29, 2022	Internal Parks Re-Opening Meeting
March 29, 2022	Fire Coordinator Interviews
March 30, 2022	Elgin Administrators Group Meeting
March 30, 2022	Garbage and Recycling Collection Conversation
March 30, 2022	Housing Supply: Ontario's More Homes for Everyone Plan - Stakeholder Briefing
March 31, 2022	Deer Ridge Property Donation Conversation
March 31, 2022	CUPE Introductions Meeting
March 31, 2022	Talbotville Meadows Phase 2 Discussion
March 31, 2022	PIL Discussion with Elgin Financial Services

Report on any outstanding /unresolved concerns, issues:

- Facilitating development in Talbotville
- CUPE Collective Bargaining
- Talbotville Park project
- Recruitment of employees & maternity leave coverage
- 2022 Election Planning

Training Undertaken by Staff:

Completion of Truth and Reconciliation Training.

2021 Capital Project Progress :

Project	Budget	Status/Comments
Admin		
Firewalls - Fire Stations	\$2,200	Ongoing
Offsite Backup	\$3,000	Ongoing
Online Meeting Equipment	\$15,000	Ongoing
Phone System Upgrade/Replacement VOIP	\$15,000	Ongoing
Server - UPS	\$1,000	Ongoing

Server Replacement	\$15,000	Ongoing
Branding and Marketing	\$15,000	Full brand roll-out continues.
IT Penetration/Security Testing	\$10,000	Ongoing
Scanning Oversized Documents (carry forward from 2020)	\$5,000	Ongoing
Parks		
Talbotville Park (2021-2022)	\$800,000	Baseball Diamond contract awarded. Construction underway. Pavilion & Washroom contract awarded. Construction underway. Playground contract awarded. Construction complete.
Trails Various – ICIP COVID Grant Application	\$125,000	Trail completed at new park in Talbotville. Quotations received for trail at Shedden Open Space Park. Trail work being coordinated for Fingal Heritage Park following brush/tree removal.

Financial Implications:

None.

Strategic Plan Goals:

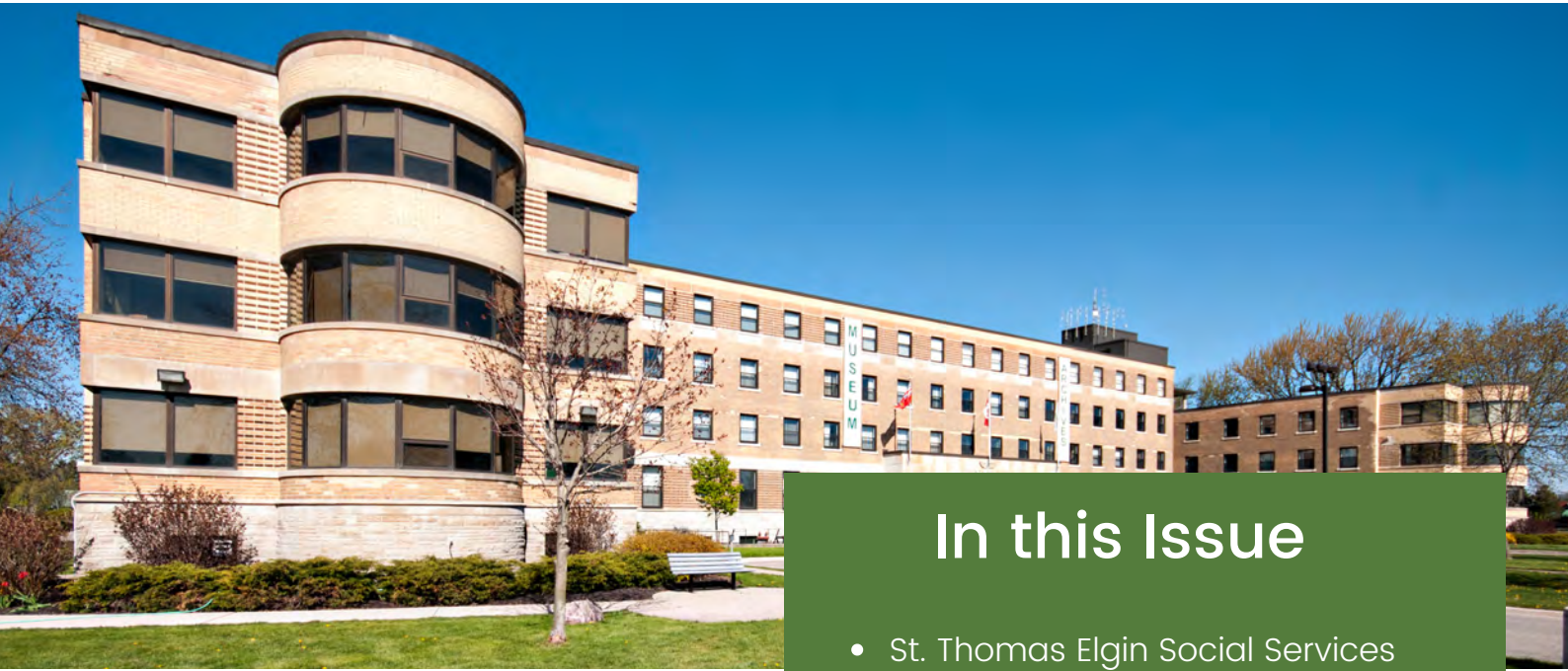
The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety

- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Lisa Higgs, CAO/Clerk
"Submitted electronically"

Elgin County Council Highlights



St. Thomas Elgin Social Services 2021 Update

Elgin County Council received a delegation from St. Thomas Elgin Social Services with their 2021 programs and services update. The update includes information from Child Services, Ontario Works, and Housing and Homelessness Services. Updates included programs and services offered in each area, new programs and service enhancements in 2021, number of program participants, relevant statistics, and the impact of the COVID-19 pandemic.

A copy of the presentation from Child Services, Ontario Works, and Housing and Homelessness Services can be found in the March 22, 2022 County Council Agenda Package.

In this Issue

- St. Thomas Elgin Social Services 2021 Update
- Joint Annual Accessibility Status Report 2021
- Council Approves Several Long-Term Care Homes Policy Updates
- Council Approves a Commissioner of Affidavits/Oaths Policy
- Information Technology Update
- Approval of Construction Tenders
- Elgin County Seeks Public Feedback Regarding Naming at Terrace Lodge

Joint Annual Accessibility Status Report 2021

Elgin County and its Local Municipal Partners (LMPs) are required to collaboratively prepare an annual accessibility status report on the progress of measures taken to implement the goals outlined in the Joint Multi-Year Accessibility Plan designed to meet the requirements of the Accessibility for Ontarians with Disabilities Act (AODA).



The Elgin County Accessibility Coordinator presented this report to Council at its meeting on March 22, 2022. The report contained a summary of accessibility accomplishments over the course of 2021 at the County level and at the Local Municipal Partner level. Some of these accomplishments include the completion of the Joint Multi-Year Accessibility Plan, accessible parking for Furnival Road in Rodney and an accessible elevator project which is currently underway at the Elgin County Administration Building.

A full list of accessibility accomplishments is included in the March 22, 2022 County Council Agenda Package.

Council Approves Several Long-Term Care Homes Policy Updates

Council approved updates to several Long-Term Care Homes policies at its meeting held on March 22, 2022. Updated policies include:

- Administrative Policy Manual Review
- Infection Control Policy 2.10 – Immunization – Staff COVID-19
- 2.23 Pandemic Prevention and Control – Staff Testing
- Administration Policy 1.35 – Visitors and Resident Absences During a Pandemic

A full explanation of updates and the updated policies referenced above are included in the March 22, 2022 County Council Agenda Package.



Council Approves a Commissioner of Affidavits/Oaths Policy

Council approved a policy to govern the commissioning of documents at the County of Elgin. Commissioners of Affidavits (more commonly referred to as Commissioners of Oaths) are called upon to commission a variety of documents for members of the public including proof of residency, vehicle transfers and a number of government-related documents. A Commissioner is responsible for verifying the identity of an individual utilizing valid photo identification and signature and ensuring that the affidavit (oath or affirmation) is administered correctly.

Clerks, Deputy Clerks, Treasurers, Deputy Treasurers and those authorized to practice law in Ontario, by virtue of their office, are authorized to commission documents. This policy formally governs the procedures that will be used to administer this service. Council also approved a fee of \$20 for this service to be included in the County's Fees and Charges By-Law which will be considered at a future meeting of Council.

Information Technology Update

The Director of Information Technology Services provided Council with an update of the department's activities over the past year as they relate to recommendations within the Service Delivery Review. Updates included information about Cyber Security and how the County ensures the security of its devices and data, updates regarding staff training, initiatives completed in 2021 and initiatives planned for 2022.

The full report is available in the March 22, 2022 County Council Agenda Package.



Approval of Construction Tenders

Cold-In-Place Asphalt Recycling

Council selected Roto-Mill Inc. to complete Cold In-Place Asphalt Recycling on various roads, Tender No. 2022-T08 at a total price of \$2,889,846.51 inclusive of a \$50,000 contingency allowance and exclusive of H.S.T.

Hot Mix Asphalt Paving

Council selected J-AAR Excavating Limited to complete Hot Mix Asphalt Paving on various roads, Tender No. 2022-T10 at a total price of \$4,498,651.50 inclusive of a \$50,000 contingency allowance and exclusive of H.S.T.

For full details regarding the above-mentioned tenders, please review the March 22, 2022 County Council Agenda Package.

Elgin County Seeks Public Feedback Regarding Naming at Terrace Lodge

The County of Elgin is asking residents of Terrace Lodge and their families, Elgin County staff, and members of the public for feedback regarding the naming of resident home areas and common areas in the newly redeveloped home. Feedback is being collected through a survey that will be available until April 21, 2022.

The Terrace Lodge Long-Term Care Home located in Malahide Township, Elgin County is undergoing a redevelopment that is scheduled to be completed in 2024. Terrace Lodge was originally built in 1977 and has been home to hundreds of Elgin County residents over the past 40 years. The redevelopment has been designed to better meet the complex needs of Long-Term Care residents now and into the future. Phase One of construction is well underway and it is now time to select updated, meaningful, community-based names for new resident home areas and common areas.

“Terrace Lodge has been an important part of our community for over forty years,” said Warden Mary French. “This is an exciting opportunity to choose names for our resident home areas and common areas that are modern, inviting and unique to the community in which Terrace Lodge is located. I often find that some of the most creative ideas come from members of our community. I encourage residents and anyone who has a connection with the Terrace Lodge Long-Term Care Home to fill out this short survey and provide us with your valuable feedback.”

Paper copies of the survey are available at Terrace Lodge for residents, their families, visitors, and staff. Paper copies of the survey are also available at all ten branches of the Elgin County Library. The survey can be accessed online at: <https://bit.ly/3NbKToV>

For regular updates about Terrace Lodge Redevelopment construction please visit <https://engageelgin.ca/tlredevelopment>.

We Want to Hear from You!



Help us come up with the names of the
Resident Home Areas and Common Areas at

Terrace Lodge!



For the complete March 22, 2022 County Council Agenda Package
please visit the Elgin County [website](https://www.elgincounty.ca).

Township of Southwold Council

March 25, 2022

Dear Partners,

I am writing with introduction and invitation to participate in an historic initiative taking place in our community. The Government of Canada has created a commemorative pin to mark the Platinum Jubilee of Her Majesty Queen Elizabeth II in 2022, quantities of which are being distributed through Members of Parliament. Karen Vecchio, MP has decided to use this occasion to recognize outstanding members of the Elgin-Middlesex-London community via nomination by fellow community members, with the pins to be awarded to successful nominees at a ceremony in June.

The pins are to be distributed on an equitable per capita basis among Elgin-Middlesex-London municipalities.

Several nomination categories have been established:

- **Arts and Culture** – Recognizing those individuals or groups who make exceptional contributions to the visual, literary, arts, or who advocate for cultural diversity and vitality.
- **Community Commitment** – Recognizing “unsung heroes,” or individuals who make outstanding contributions to the community, lead by example, and inspire excellence through community commitment in dynamic participation, leadership, and active citizenship.
- **Environment** – Recognizing individuals who make significant contributions in environmental stewardship, protection, and education.
- **Heritage**—Recognizing individuals who make exceptional contributions to the preservation of natural, built, and cultural heritage through conservation, projects, education, or advocacy.
- **Health, Wellness, Activity and Sport** – Recognizing those individuals or groups who make exceptional contributions to enhancing mental, physical, or emotional wellbeing, and active lifestyles in the community.
- **Reconciliation in Action** – Honouring Indigenous leaders and/or allies committed to finding a new path forward. These individuals engage their communities in dialogue and action to strengthen relationships. These individuals also support healing and building more just and equitable communities for all people. These individuals may also be champions or advocates committed to the reconciliation movement.
- **Entrepreneurship** – Recognizing individuals who have taken an innovative approach to solving a problem, filling a need, or breaking into a new market.

These individuals have drive, ingenuity, and a solid vision for their businesses that separate them from their competitors. They may have a founder, owner, leader, or other innovator who has been operating for a minimum of three (3) years.

- **Young Person of Distinction** – Recognizing exceptional young people aged 18-25 who demonstrate leadership, maturity, and compassion. These individuals have made a significant difference in our community to a cause or pursuit of a personal dream while showing perseverance, innovation, and a keen understanding of community issues.
- **COVID-19 Pandemic Response Award** – Salutes individuals who supported the resilience, resourcefulness, and tenacity that have been the hallmark of our community's response to the pandemic.

The nomination deadline is Thursday, May 12, 2022.

Your support is requested in increasing awareness of this remarkable opportunity and making the nomination form readily accessible in your communities. Please consider promoting the initiative using the attached graphic and above details, and having printed copies of the attached nomination form available in your municipal office.

Any questions regarding the initiative can be directed to the office of Karen Vecchio, MP at 519-637-2255.

Thank you very much for your consideration and I look forward to seeing you soon.

Sincerely,



Mary French, Warden
County of Elgin

NOMINEE MUST BE A RESIDENT OF ELGIN-MIDDLESEX-LONDON • PLEASE PRINT CLEARLY

Last Name			Given Name (s)		
Street Address				Apartment/Unit #	
City/Town			Prov.		Postal Code
Phone ()			E-mail Address		
Gender <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER		Language <input type="checkbox"/> ENGLISH <input type="checkbox"/> FRENCH			
Date of Birth (mm/dd/yy) _____ / _____ / _____			Military? <input type="checkbox"/> YES <input type="checkbox"/> NO		Rank (Specify)
Is the Nominee a Canadian citizen? YES <input type="checkbox"/> NO <input type="checkbox"/>			Is the Nominee currently alive? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Current Position of Nominee (Optional)					

- ☐ Arts and Culture
- ☐ Community Commitment
- ☐ Environment
- ☐ Heritage
- ☐ Health, Wellness, Activity & Sport

- ☐ Reconciliation in Action
- ☐ Entrepreneurship & Innovation
- ☐ Young Person of Distinction
- ☐ COVID-19 Pandemic Response Award
- ☐ Other _____

Use this space to provide a short citation or brief summary of the nominee's achievements.

[illegible]

NOMINATOR INFORMATION		
Last Name	Given Name	
Street Address		Apartment/Unit #
City/Town	Prov.	Postal Code
Phone ()	E-mail Address	
Relation to the Nominee	How long have you known the Nominee?	

REFERENCES (OPTIONAL)	
<i>List up to three other references willing to vouch for your Nominee.</i>	
Full Name	Relation to Nominee
Company/Organization	Phone ()
Address	
Full Name	Relation to Nominee
Company/Organization	Phone ()
Address	
Full Name	Relation to Nominee
Company/Organization	Phone ()
Address	
May we contact your listed references?	YES <input type="checkbox"/> NO <input type="checkbox"/>
May we contact you for more information?	YES <input type="checkbox"/> NO <input type="checkbox"/>

DISCLAIMER AND SIGNATURE	
I certify that the answers enclosed are true and complete to the best of my knowledge.	
Signature	Date

All completed submission can be emailed to the Office of Karen Vecchio at karen.vecchio@parl.gc.ca or dropped off at 215- 750 Talbot St. St. Thomas, ON N5P 1E2 (CASO Station)
**** Please note no postage is required to mail to the Office of Karen Vecchio ****

RECOGNITION CATEGORY

AWARD CATEGORY	RECOGNITION/ CRITERIA
ARTS AND CULTURE	Recognizing those individuals or groups who make exceptional contributions to the visual, literary, arts, or who advocate for cultural diversity and vitality
COMMUNITY COMMITMENT	Recognizing “unsung heroes”, or individuals who make outstanding contributions to the community, lead by example, and inspire excellent through community commitment in dynamic participation, leadership, and active citizenship.
ENVIRONMENT	Recognizing individuals who make significant contributions in environmental stewardship, protection, and education.
HERITAGE	Recognizing individuals who make exceptional contributions to the preservation of natural, built, and cultural heritage through conservation, projects, education, or advocacy.
HEALTH, WELLNESS, ACTIVITY & SPORT	Recognizing those individuals or groups who make exceptional contributions to enhancing mental, physical, emotional well-being, and active lifestyles in the community.
RECONCILIATION IN ACTION	Honouring indigenous leaders and/or allies, committed to finding a new path forward. These individuals engage their communities in dialogue and action to strengthen relationships. These individuals also support healing and building more just and equitable communities for all people. These individuals may also be champions or advocates committed to the reconciliation movement.

ENTREPRENEURSHIP & INNOVATION	<p>Recognizing individuals who have taken an innovative approach to solving a problem, filling a need or breaking into a new market. This individual has drive, ingenuity and a solid vision for his/her business that separates them from their competitors. They may be a founder, owner, leader, or other innovator who has been operating for a minimum of three (3) years.</p>
YOUNG PERSON OF DISTINCTION	<p>Recognizes an exceptional young person aged 18-25 (ages?) who demonstrates leadership, maturity and compassion. These individuals have made a significant difference in our community to a cause or pursuit of a personal dream while showing perseverance, innovation and a keen understanding of community issues.</p>
COVID-19 PANDEMIC RESPONSE AWARD	<p>Salutes individuals who supported the resilience, resourcefulness and tenacity that have been the hallmark of our community's response to the pandemic.</p>



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2022-27

Being a By-Law to Assume Municipal Services in The Ridge Phase 1 (partial), Registered Plan 11M-218

WHEREAS by a Development Agreement dated April 16th, 2016, 1873828 Ontario Limited, undertook to construct certain works and services within the limits of the Corporation of the Township of Southwold and otherwise fulfilled certain obligations to The Corporation of the Township of Southwold and others; and,

WHEREAS 1873828 Ontario Limited, to the satisfaction of the Council of the Corporation of the Township of Southwold, has completed construction of Phase 1 Works and otherwise fulfilled the said obligations;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

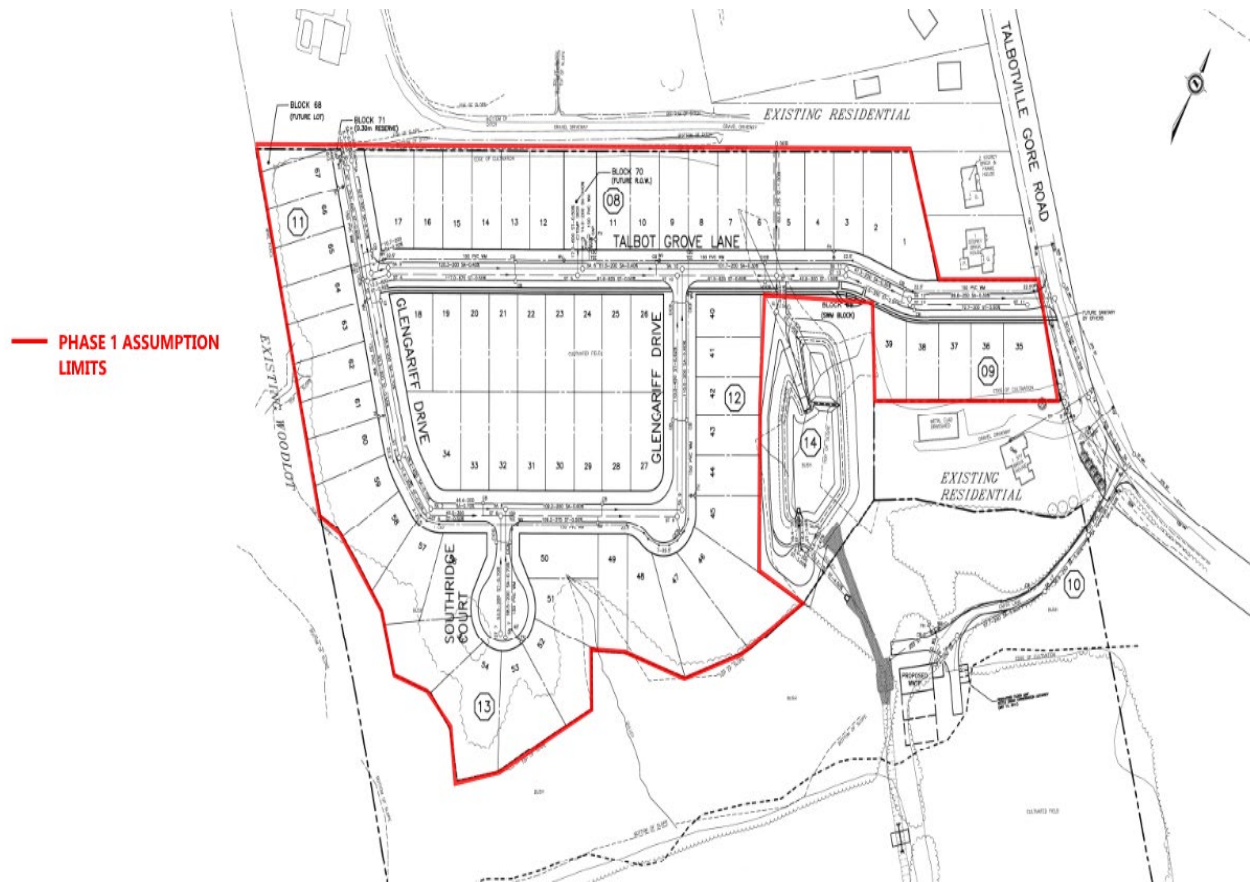
1. The Corporation of the Township of Southwold assumes for public use the Phase 1 works constructed pursuant to the Development Agreement with 1873828 Ontario Limited as dated April 16th, 2016, and in particular those Works set forth in Schedule "A".

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND
FINALLY PASSED THIS 13TH DAY OF APRIL, 2022.**

Mayor
Grant Jones

CAO/Clerk
Lisa Higgs

Schedule "A" to By-law No. 2022-27





THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2022-28

Being a By-Law to authorize an agreement for the extension of a contract for waste collection.

WHEREAS Section 8 (1) of the Ontario Municipal Act, S.O., 2001, c.25 states that the powers of a municipality shall be interpreted so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 9 states that a municipality has the capability, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS a lower-tier municipality may pass by-laws, subject to the rules set out in subsection 4, respecting matters within the spheres of jurisdiction of waste management;

AND WHEREAS it is the desire of the Corporation of the Township of Southwold to authorize an agreement with Waste Connections of Canada Inc. (Waste Connections) for a contract extension for the garbage and recycling collection.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

1. That the Mayor and CAO/Clerk are authorized to sign on behalf of the Corporation of the Township of Southwold the contract extension commencing July 1, 2022 to June 30, 2023 attached to this By-law as Schedule "A".
2. This By-law shall come into force and effect upon the final passing thereof.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS 13TH DAY OF APRIL, 2022.

Mayor
Grant Jones

CAO/Clerk
Lisa Higgs

Whereas the Corporation of the Township of Southwold (the "**Township**") and Waste Connections of Canada Inc. ("**Waste Connections**") have entered into an agreement for the provision of Curbside Waste Management Services (Garbage and Recycling Collection) (the "**Agreement**");

And Whereas the parties have extended the Agreement until June 30, 2022 and incorporated contract price adjustments effective May 1, 2020 including annual increases based on the March Consumer Price Index and updated household counts;

And Whereas the Township of Southwold is scheduled to transition Blue Box collection to Full Producer Responsibility on July 1, 2023;

And Whereas the parties wish to confirm such changes in this Addendum;

Now therefore the parties hereby agree as follows:

1. Term of the Agreement:

The term of the Agreement shall be extended for a period of one year (1) year, commencing July 1, 2022 to June 30, 2023 (the "**Extension Period**"), with an option to renew for two (2), one (1) additional year periods (each a "**Renewal Period**"), for a total further extension period up to three (3) years. The option to renew can be applicable for both collection services (Garbage and Recycling) should the transition to Full Producer Responsibility be delayed or for just Garbage Collection Service after July 1, 2023.

2. Services:

Waste Connections will continue to perform for the Township garbage and recycling collection services during the Extension Period and any Renewal Period, if any, provided that if the transition to Full Producer Responsibility is completed during any Renewal Period, Waste Connections will continue to perform for the Township garbage collection services only after such transition.

3. Pricing:

The parties agree that the pricing for the Extension Period and any Renewal Period shall be adjusted annually in accordance with Section 4 of the Agreement, with all the necessary changes.

4. General:

In the event of any conflict between the terms of this Addendum and the terms of the Agreement and any other agreement between the parties, the terms of this Addendum shall prevail notwithstanding any provision in the Agreement and any other agreement between the parties which may specify otherwise. The invalidity or unenforceability of any provisions of this Addendum shall not affect the validity or enforceability of any other provision of this Addendum, which shall remain in full force and effect.

SIGNED by the parties on the date below.

Waste Connections of Canada Inc.

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature

The Corporation of the Township of Southwold

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature

_____	_____	_____
Date	Authorized Signing Officer Name	Authorized Signing Office Signature



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2022-29

Being a By-Law to authorize a vacant land condominium agreement with 1873828 Ontario Limited for the property legally described as Part Lot 40 Concession Southeast of the North Branch of Talbot Road Southwold, being Parts 1 & 2 on Plan 11R10804; Subject to an easement over Part 2 on Plan 11R10804 as in D1347; Subject to an easement over Part 2 on Plan 11R10804 as in SW24828; Township of Southwold and beign all of PIN 35156-0849 (LT) also known as The Ridge Phase 3

WHEREAS Section 8 (1) of the Ontario Municipal Act, S.O., 2001, c.25 states that the powers of a municipality shall be interpreted so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 9 states that a municipality has the capability, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 9(2) of the Condominium Act, 1998, S.O. 1998, c. 19 provides that Sections 51, 51.1 and 51.2 of the *Planning Act* that apply to a plan of subdivision, apply with necessary modifications to a condominium description;

AND WHEREAS the Owner has obtained draft approval from the County under the County's File No. 34CD-SO2102 to register a condominium description;

AND WHEREAS the Council of the Corporation of the Township of Southwold is desirous of entering into an agreement with 1873828 Ontario Limited for the purposes of developing the lands into a vacant land condominium.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

1. That the Mayor and CAO/Clerk are authorized to sign on behalf of the Corporation of the Township of Southwold the vacant land condominium agreement attached to this By-law as Schedule "A".
2. This By-law shall come into force and effect upon the final passing thereof.

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND
FINALLY PASSED THIS 13TH DAY OF APRIL, 2022.**

Mayor
Grant Jones

CAO/Clerk
Lisa Higgs

OWNER - Condominium Agreement - vacant land 34CDM-SO2102

This Agreement made in triplicate this 13th, day of April, 2022,

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

(the "Township")

OF THE FIRST PART

- and -

1873828 Ontario Limited

(the "Owner")

OF THE SECOND PART

WHEREAS the Owner is the registered owner of the lands described in Schedule "A" (the "Lands") or will be the registered owner prior to the registration of this Agreement on titled to the Lands;

AND WHEREAS the Owner wishes to develop the Lands by means of a vacant land condominium and has applied to the Municipal Council for the Corporation of the County of Elgin (the "County") in its capacity as Approval Authority pursuant to the *Condominium Act*, 1998, as amended (the "Act") for permission to register a condominium description;

AND WHEREAS Section 9(2) of the Act provides that Sections 51, 51.1 and 51.2 of the *Planning Act* that apply to a plan of subdivision, apply with necessary modifications to a condominium description;

AND WHEREAS a condominium description cannot be registered unless the County, as the Approval Authority under the Act, has approved it;

AND WHEREAS the Owner has obtained draft approval from the County under the County's File No. **34CD-SO2102** to register a condominium description;

AND WHEREAS the draft approval from the County contains certain conditions including a condition that the Owner enter into an Agreement with the Township concerning financial and planning matters;

NOW THEREFORE WITNESSETH that in consideration of the premises and other good and valuable consideration now paid by the Township to the Owner (the receipt and sufficiency of which the Owner hereby acknowledges), the Township and the Owner

covenant and agree and provide with each other that the Owner shall do and perform at no expense to the Township (unless otherwise expressly provided herein) the following matters and things:

Definitions:

1. In this agreement:

"Agreement" means this agreement and the Schedules attached hereto, which Schedules shall be deemed to be covenants as though specifically set out as herein;

"Approval" means the date on which the Township is satisfied that certain Works have been constructed, installed, or performed to the satisfaction of the Township and as further referred to in this Agreement;

"Council" means the Municipal Council of the Township;

"Lands" means the lands to which this Agreement shall apply, and are those described throughout and in Schedule "A", and may be referred to herein as "site", "development", "subject lands", "Lands", or "lands";

"Necessary Services" means all services that are required prior to issuance of building permits. These services include all sanitary, storm and watermain infrastructure, utility services (including gas, hydro and telecommunications), and lighting.

"Owner" means the Party of the First Part and its heirs, executors, administrators, successors, and assigns and agents thereof and includes any contractor or subcontractor carrying out the Works for or on behalf of the Owner;

"Works" means those services, installations, structures, buildings, and other works listed in and required by this Agreement.

Plans and Schedules

2. The plans and schedules attached hereto and collectively marked as Schedules "A", "B" and "C" form part of this Agreement. An index naming all Schedules is included in Schedule "B". The parties agree that the plans and drawings included in Schedule "B" hereto are photographically reduced copies of the plans and drawings initialed by the Parties on the execution of this Agreement and that such initialed plans and drawings form part of this agreement. The Parties further agree that in the event any part or parts of the said Schedules are illegible or conflict with the initialed "original plan" from which it was made, the initialed plan shall prevail and shall be deemed to be a part of this Agreement.

Exception for Registration Purposes

3. Despite Section 2 of this Agreement, the Owner and the Township agree that the plans and drawings listed in the index for Schedule "B" hereto are not attached to the registration copy of the Agreement but are attached to the executed originals of this Agreement which have been retained by the Owner and the Township. The Township will retain the complete Agreement including the full scale Schedule "B" plans and drawing initialed by the parties and approved by the CAO/Clerk, which may be obtained or viewed upon enquiry to the Township. It is agreed by the Parties that such full scale plans and drawings are incorporated by reference in the registered Agreement.

The Lands

4. This Agreement pertains to the lands and premises of the Owner more particularly described in Schedule "A" attached hereto (the "Lands") consisting of lands legally described as PART LOT 40 CONCESSION SOUTHEAST OF THE NORTH BRANCH OF TALBOT ROAD SOUTHWOLD, BEING PARTS 1 & 2 ON PLAN 11R10804; SUBJECT TO AN EASEMENT OVER PART 2 ON PLAN 11R10804 AS IN D1347; SUBJECT TO AN EASEMENT OVER PART 2 ON PLAN 11R10804 AS IN SW24828; TOWNSHIP OF SOUTHWOLD AND BEIGN ALL OF PIN 35156-0849 (LT).

Condominium Plan

5. This Agreement applies to the proposed draft plan of condominium containing common elements and units as prepared by Dillon Consulting Limited and certified by Kim, OLS Kim Husted Surveying Ltd. (the "Condominium Plan") and attached hereto as part of Schedule "B" hereto. The owner shall develop the Lands in accordance with the Condominium Plan and the Schedules to this Agreement.

Grading Plan

6. The lands shall be graded in accordance with the grading plan which is attached as Schedule "B" to this agreement.

Servicing Plan

7. The Owner agrees to provide and maintain, for the life of the development at the Owner's sole to entire expense and to the Township's sole to entire satisfaction, all buildings, sidewalks, driveways, parking facilities, buffering, landscaping, lighting, fencing, grading, drainage, stormwater management, road improvements, any necessary service connections, easements and other related items and infrastructure in accordance with the approved plans and drawings attached and forming part of this Agreement as Schedule "B".

The Owner represents that these services and facilities will either become common elements or will be identified in the Condominium Declaration as a responsibility of the Condominium Corporation with respect to maintenance, repair and replacement. The Owner shall provide easements to the Township as may be required for services, utility or drainage purposes in a form satisfactory to the Township or utility and shall ensure such easements are registered on title to the satisfaction of the Township.

The Owner agrees that all necessary services will be installed as per the Condominium Plan, as per section 5, prior to the issuances of building permits

By-laws

8. The Owner shall, notwithstanding the provisions of this Agreement, be subject to all By-laws of the Township and statutes of the Province of Ontario, including those By-laws and statutes that require the payment of fees. In the event of conflict between the provisions of this Agreement and the provisions of any statute or By-law, the provisions of the statute or By-law prevail.

As-Constructed Drawings

9. The Owner shall provide the Director of Infrastructure and Development Services (hereinafter referred to as the "Director") with "as-constructed" drawings to the specifications and satisfaction of the Director and in accordance with the Township's design standards, as amended, showing the location of all building and structures, services or facilities which have been constructed by the Owner within the lands depicted as common elements on Schedule "B", attached hereto and any other external off site sewer or other works installed, including the width of the adjacent street right of way ("ROW") and the location of existing services within the ROW. The as constructed drawings shall be submitted in a form satisfactory to the Director and accompanied by a certificate from a professional engineer that shall confirm that the required engineering services, landscaping and other facilities are constructed in accordance with Schedule "B".

Block Development Plans

10. That the Owner shall submit a Block Development Plan prepared and certified by a member in good standing of the Professional Engineers of Ontario or by an Ontario Land Surveyor, for each Block within the Plan, to the Director or Building and Community Service, or his designate, with every building permit application. Each such development plan shall show details of the proposed dwelling elevations and grades, basement and top of foundation elevations, drainage and storm water management components, all of which shall conform to the grading plan marked Schedule "B" to this Agreement and the storm water management plan approved for the lands within the Plan. Such development plan shall also show details of the location of all existing and proposed easements, all proposed building and structures, site services, driveways, existing trees and any other significant site features. The qualified professional consultant who prepared and certified

the grading plan, attached as Schedule "B" to this Agreement, shall approve the Block Development Plan.

Upon completion of the construction of all buildings, and structures, site services, driveways and any other significant site feature and completion of the fine grading, but prior to seeding or sodding, the Owner shall file with the Director, a certificate signed by the Owner's consulting engineer, certifying that the Block has been developed in accordance with the Block Development Plan.

The Owner agrees that it will require the purchaser of any unit within the Plan, as a condition of purchase and sale, to fulfill these requirements.

Development Charges

11. The Owner acknowledges that at the date of this Agreement, development charges are payable in respect of any development within the Condominium Plan in accordance with the current Development Charge By-law or By-laws of the Township in effect at such date.

The Owner further acknowledges that if the Development Charge By-law or By-laws in effect at the date of this Agreement are amended or if any such By-law is repealed and a further By-law is enacted, the development charges payable shall, irrespective of the charges payable at the date of this agreement, be those payable in accordance with the By-law or By-laws in effect at the time a building permit is issued.

All services, which in the opinion of the Township are necessary for the development of the lands within the Condominium Plan, such services being hereinafter called the necessary services, shall be in place before the issuance of building permits.

Notwithstanding the paragraph above, development may begin before all of the necessary services are in place if the Township is satisfied with adequate arrangements made to ensure that the necessary services are provided in a timely manner as development proceeds. Adequate arrangements shall include the passing of an Area-Specific Development Charge By-law pursuant to Section 2 of the *Development Charges Act, 1997*, and the entering into of a front-ending agreement under Section 44 of such Act, which by-law and agreement relate to the necessary services.

Timing for Payment of Development Charges

12. The Owner acknowledges that the payment of development Charges under the Development Charges By-Law 2020-70 shall be paid at the time of issuance of a building permit for each unit in the development.

Private Roads - Configuration

13. The private road constructed within the Lands shall be designed to accommodate the length and weight of Fire Department and other emergency vehicles. The Owner is

responsible for installing and maintaining fire route signs in accordance with the Regulation of Traffic and Parking By-law 2002-4, and any amendments thereto, along such designated fire routes in accordance with the locations shown on the Plans attached hereto as part of Schedule "B". The installation of the fire route signs is subject to the approval of the Fire Chief and the Director. The design and construction specifications, radii, widths, turnarounds, and other features of the private road is subject to approval of all affected public agencies, including the Township Fire Department. It is the responsibility of the Owner to provide emergency access to the lands during the construction phase.

Disclosure to Purchasers

14. The Owner shall submit a draft Condominium Declaration for review and approval by the Township for one Condominium Corporation, containing, inter alia, the following provisions which shall in approved form be set out in a schedule included in the Declaration:

- (1) A statement advising purchasers that the internal road(s) and all underground and above ground services, as depicted on Schedule "B" to this agreement, located within the common element within the boundaries of the Plan are private services and that the owner/declarant and following registration, the Condominium Corporation, are the owners of the private services and legally responsible for the maintenance, repair and replacement of these services;
- (2) A statement advising purchasers that the Township will not be providing maintenance or snow removal service for the private condominium roads;
- (3) A statement advising purchasers of the Township's waste diversion requirements of this agreement, as shown in engineering drawings in Schedule "B";
- (4) A statement advising purchasers of all the approved development charges, including development charges for school purposes related to any development in the plan, pursuant to Section 59(4) of the *Development Charges Act, 1997*;
- (5) A statement advising purchasers of the conditions of draft plan approval and the notes to draft approval;
- (6) A statement advising purchasers of the Thames Valley School Board notice under Paragraph 22, of this agreement;
- (7) A statement advising purchasers of the centralized mailbox requirements of Canada Post under paragraph 23 of this agreement;
- (8) A statement respecting fire hydrant maintenance within the site under paragraph 16 of this agreement;
- (9) A statement advising the purchasers of Units 5 through 10 that the north boundary of the Units, as shown on Schedule "B", have a stormwater management system and rear yard catch basins that are

not to be disturbed, and further, that all costs associated with the maintenance and repair of Lands, in the event of disruption of these storm water features, are the responsibility of the Condominium Corporation; and

- (10) Where applicable, the schedule to the declaration containing the abovementioned statements shall include verbatim the paragraphs referenced in this agreement.

Provisions for Non-Hazardous Waste Diversion and for Curbside Collection Where Available

15. The Owner acknowledges and agrees that at the time of this Agreement, the collection of Waste and Recyclable from these Lands is not provided by the Township and that the Owner must arrange for private collection services at no expense to the Township. The Owner agrees that disclosure of this will be provided to each purchaser of a unit within the development, prior to completion of such purchase.

Storage and Collection of Non-Hazardous Waste and Recyclable

16. The Owner is required to facilitate waste diversion measures and to provide appropriate systems for the separate disposal of Waste and Recyclable. The Owner agrees to provide a source separation program pursuant to Ontario Regulation 103/94.

If the Owner and the Township do enter such an Indemnity Agreement and Collection Service Agreement the terms of such executed agreements shall prevail over the terms of this Agreement to the extent, if any, that the requirements set out in such Collection Services Agreement may differ from the requirement of this Agreement including Schedule "B" hereto.

Fire Hydrant Maintenance

17. The Owner acknowledges that the private fire hydrant(s), located on the Lands are to be inspected and maintained by the Owner, in accordance with the Township's standard operating procedures in place from time to time. To receive a copy of the standard operating procedures, the Owner can contact the Director of Infrastructure and Development Services. Alternatively, the Owner may elect to enter an agreement with the Township under the terms of which the Township will conduct such inspection and maintenance while the Owner pays the required fee to the Township.

Warning Clause

18. The Owner shall include a warning clause within all Purchase and Sale Agreements for units within the Condominium Plan advising all prospective purchasers that private roadways are subject to a Condominium Corporation and the agreements for maintenance, snow removal, and garbage/recyclables pick up. The warning clause shall also advise that all laneways/roadways within the common elements are to be kept free

and clear of vehicles to ensure that emergency services, snow removal and waste collection vehicles have continued access and that failure to complete with this clause will result in ticketing and potentially towing of vehicles.

Land Transfers and Easements

19. The Owner agrees that such land transfers/conveyances and easements as may be required in connection with the development of the Lands pursuant to the Condominium Plan and the Schedules hereto shall be designated to the satisfaction of, and granted to the appropriate agencies and authorities, free and clear of all encumbrances, save and except such encumbrances as may be permitted by the Township, in its sole discretion, to the satisfaction of the Township, including but not limited to the following.
- a) Land Transfer to the Township of the natural northerly extension of Glengariff Drive, to be dedicated through By-law as a Public Highway, to the satisfaction of the Township.
 - b) Land Transfer to the Township of the lands to the south and west of item (a) above, to the satisfaction of the Township.
 - c) Easement to the Township of the private laneway area within the Common Elements Block, for access in the event of emergencies to the satisfaction of the Township, as per the accepted engineering drawings in Schedule "B".

Telecommunications

20. Prior to final approval the Owner shall be responsible for contacting the licensed communication/telecommunication service providers within the Township, prior to commencing any work within the Condominium Plan, and confirm that sufficient wire line communication/telecommunication infrastructure is currently available to provide communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the Owner is hereby advised that the Owner may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Owner elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Owner shall be required to demonstrate to the Township that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services). Prior to the issuance of any building permits, the Owner shall provide the Township with written confirmation from the licensed service providers that communication/telecommunication infrastructure will be available to the Condominium Plan.

Bell Canada Enterprises Inc.

21. The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada.

The Owner agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.

TVDSB School Holding Zone

22. The Owner:

Acknowledges that the Thames Valley District School Board advises that new homeowners should, at the time of purchase, verify the school designation for students with the Thames Valley District School Board by using the School Locator on the TVDSB website <http://sls.tvdsb.ca/pub/tvdsb.htm> or by calling the Board Office.

Furthermore, the Owner shall include a warning clause within all Purchase and Sale Agreements for units within the Condominium Plan advising all prospective purchasers it is recommended that the Owner shall recommend to all purchasers of Lots within the Plan that each Purchaser confirm school designations with the Thames Valley District School Board at the time of purchase and further advise that additional information is available through the Thames Valley District School Board website at the address above.

Canada Post Corporation

23. The Owner shall provide Canada Post with the excavation date for the first foundation/first phase as well as the date development work is scheduled to begin. As well, the Owner will provide the expected installation date(s) for the Community Mail Boxes.

The Owner shall make satisfactory arrangements with Canada Post and the Township, for the installation of Canada Post Community Mailboxes and shall indicate these locations on the appropriate servicing plans. The Owner shall further provide the following for the Community Mailboxes:

- (a) The Owner agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post.
- (b) The Owner agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Box. The Owner also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mail Box.
- (c) The Owner will provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the

permanent Community Mail Box locations. Canada Post will provide mail delivery to new residents as soon as the homes are occupied.

- (d) The Owner agrees to provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
- i. Any required walkway across the boulevard, per municipal standards.
 - ii. Any required curb depressions for wheelchair access, with an opening of at least two metres (consult Canada Post for detailed specifications).
 - iii. A Community Mailbox concrete base pad per Canada Post specifications.

Canadian National Railway Company

24. Canadian National Railway Company or its assigns or successors in interest has or have a rights-of-way within 300 metres from the land the subject hereof. There may be alterations to or expansions of the railway facilities on such rights-of-way in the future including the possibility that the railway or its assigns or successors as aforesaid may expand its operations, which expansion may affect the living environment of the residents in the vicinity, notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the development and individual dwelling(s). CNR will not be responsible for any complaints or claims arising from use of such facilities and/or operations on, over or under the aforesaid rights-of-way.

The Owner is required to grant CNR an environmental easement for operational noise and vibration emissions, registered against the subject property in favour of CNR.

Enbridge Gas Inc.

25. The Owner agrees to provide to Union all the necessary easements and/or agreements required by Union for the provisions of gas services for this project, in a form satisfactory to Enbridge.

Hydro One Networks Inc.

26. The Owner must contact Jim Oriotis, Sr. Real Estate Coordinator at Jim.Oriotis@hydroone.com to discuss all aspects of condominium design, ensure all of Hydro One Network Inc. (HONI)'s technical requirements are met to its satisfaction, and acquire the applicable agreements.

The Owner shall provide evidence satisfactory to the Township that it has, prior to HONI providing its final approval, made arrangements satisfactory to HONI for lot grading and drainage. Digital PDF copies of the lot grading and drainage plans (true scale), showing existing and proposed final grades, must be submitted to HONI for review and approval, and provide evidence to the Township of HONI final approval. The drawings must identify the transmission corridor, location of towers within the corridor and any proposed uses

within the transmission corridor. Drainage must be controlled and directed away from the transmission corridor, during development buildout and after construction, as per the accepted engineering drawings as shown in Schedule "B".

Any development in conjunction with the condominium must not block vehicular access to any HONI facilities located on the transmission corridor. During construction, there must be no storage of materials or mounding of earth, snow or other debris on the transmission corridor.

At the Owner's expense, temporary fencing must be placed along the transmission corridor prior to construction, and permanent fencing must be erected where lots directly abut the transmission corridor after construction is completed, as per the accepted engineering drawings in Schedule "B".

The costs of any relocations or revisions to HONI facilities which are necessary to accommodate this vacant land condominium will be borne by the Owner. The Owner will be responsible for restoration of any damage to the transmission corridor or HONI facilities thereon resulting from construction of the condominium, and shall provide evidence to the Township if any damage has occurred within the transmission corridor or HONI facilities.

HONI's easement rights registered on title of the subject lands must be protected and maintained.

The transmission lines abutting the subject lands operate at either 500,000, 230,000 or 115,000 volts. Section 188 of Regulation 213/91 pursuant to the *Occupational Health and Safety Act*, require that no object be brought closer than 6 metres (20 feet) to an energized

500 kV conductor. The safe vertical distance for 230 kV conductors is 4.5 metres (15 feet), and for 115 kV conductors it is 3 metres (10 feet). It is the Owner's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come

no closer than the safe vertical distance specified in the *Act*. All parties should also be aware that the conductors can raise and lower without warning, depending on the electrical load placed on the line.

Registration of Declaration

27. The Owner may apply to the Township for permission to proceed to registration of the Declaration for the Vacant Land Condominium Corporation after all water, sanitary sewer and storm sewer works and facilities have been completed. The Township will require security pursuant to Section 56(8)(b) of Ontario Regulation 48/01 that is equal to:

- (1) Two Hundred and Fifty (250%) percent of the estimated present cost of completing the facilities identified in the Regulation, if all roadways have not been completed to the granular base stage;

- (2) One Hundred and Fifty (150%) percent of the estimated present cost of completing the facilities identified in the Regulation, if all roadways have been completed to the granular base stage;
- (3) One Hundred and Forty (140%) percent of the estimated present cost of completing the facilities identified in the Regulation, if all roadways have been completed to the base coat of asphalt stage;
- (4) One Hundred and Twenty (120%) percent of the estimated present cost of completing the facilities identified in the Regulation, if all roadways have been completed to the top coat of asphalt stage.

Additional security, satisfactory to the Director, will be provided with respect to any building, which is to be constructed as a common element.

The cost of completion will be identified in a statement certified by a duly qualified (Ontario) architect or consulting engineer that will be satisfactory to the Director. The statement described in clause 56(8)(b) of the Regulation will be signed by a person authorized to bind the Township. The By-law, which authorizes this Agreement, will be the authority for this action.

If the Lands are currently subject to a Site Plan Agreement registered against the Lands pursuant to subsections 41(7) and 41(10) of the Planning Act, and provided that:

- a) such Agreement pertains to a Site Plan which is not inconsistent with the Plans attached as Schedules to this Agreement;
- b) the Director is satisfied that the purpose of any security held by the Township in accordance with the requirements of such Site Plan Agreement are adequately addressed by the amount of security required by the Township under the provisions of this Agreement and pursuant to section 56 (8)(b) of Ontario Regulation 48/01;
- c) the Owner as defined under the Site Plan Agreement is the same party as the Owner in this Agreement, or the Owner herein has provided a written consent, satisfactory to the Township, signed by the previous owner referred to in the Site Plan Agreement;
- d) none of the requirements of the Site Plan Agreement are in default, including but not limited to requirements for payments or transfer of any kind to the Township; and
- e) the Owner has provided the full amount of security required by the Township under the provisions of this Agreement, in a form of security satisfactory to the Township; then the Township will return to the Owner, or the Owner's financial institution all remaining security held by the Township under such Site Plan Agreement. In the event that pursuant to subparagraph b) above the Director determines some purposes of the Site Plan security are not adequately addressed by the security required under this Agreement, the Township may, in the Director's discretion, elect to

retain such portion of the Site Plan security as may be deemed by the Director to be required as continuing security under the terms of the Site Plan Agreement registered against the Lands.

The amount of security may be reduced from time to time as work is completed, consistent with the intention that the available security exceeds the value of the work remaining to be done in the proportions set out above.

Notwithstanding the paragraph above, the amount of security provided by the Owner, shall not be reduced to less than \$15,000.00, until the requirement of Paragraph 9, of this agreement, has been completed to the satisfaction of the Director.

Financial Obligations and Payments to the Township

28. Owner shall pay to the Township, by cash, certified cheque, or electronic funds transfer, the charges and fees as set out in Schedule "C" attached hereto and other financial requirements including but not limited to engineering, legal, and planning fees and expenses, development charges, Road Occupancy Permits Fees, and Building Permit Fees that may be required by the Municipality as established by by-law, agreement, or resolution of Council, which financial requirements pertain to the development as contemplated by this Agreement and which may or may not be specifically referred to herein. It is the Owner's responsibility to verify which financial requirements are applicable to the development contemplated by this Agreement and the Owner shall pay same when required by the Township.

Default

29. In the event of Owner's default (as determined by the Director), it is specifically anticipated by the parties that the Township will, at its sole discretion, contract for completion of all required works, services and other obligations, such that all expenses including administration shall be conducted without cost to the Township. In the event that the funds available by means of the security are insufficient to permit the completion of all remaining works and services, these shall be completed according to priorities identified by the Township. In the event that the Township determines that all works and services cannot be completed with available funds, the Township may, in the alternative, defer completion at its discretion, pending more favourable proposals, tenders or completion arrangements. The Township has no obligation to complete works for which funds are not available and the Owner on its behalf and on behalf of its heirs, successors and assigns, releases the Township from any liability in connection with arrangements for completion.

Subsequent Owners Bound

30. Subject to the provisions of the *Registry Act* and/or the *Land Titles Act*, the covenants, agreements, conditions and understandings herein contained on the part of the Owner shall be conditions running with the Land described in Schedule "A" attached hereto, and

shall be binding upon the Owner, its administrators, successors, and assigns, as the case may be and subsequent owners and occupiers of the said Lands from time to time (and "Owner" wherever used in this Agreement is intended, and shall be construed, to include such subsequent owners and occupiers).

Postponement and Subordination

31. Prior to the execution of this Agreement, the Owner covenants and agrees, at its own expense, to obtain such documents from its mortgagee(s) and/or encumbrancer(s) as may be deemed necessary and acceptable by the Municipality, in its sole and absolute discretion, to postpone and subordinate the mortgagee(s) and/or encumbrancer(s) interest in the Subject Property to the interest of the Municipality such that this Agreement shall take effect and have priority as if it had been executed and registered before the execution and registration of the document(s) giving to the mortgagees and/or encumbrancers their interest in the Subject Property. The Owner shall ensure that the said postponement and subordination documents include that the mortgagee(s) and/or encumbrancer(s) consent to the registration of both the postponement and subordination documents and this Agreement against title to the Subject Property. The Owner shall deliver the said postponement and subordination documents to the Municipality concurrently with providing the first executed copy of this Agreement, regardless of format and method of execution, to the Municipality. The Municipality by its solicitors shall register this Agreement and the postponement and subordination documents in accordance with the consent and authorization set out in this Section.

Interest and Liens

32. In the event that there are monies due from the Owner to the Township which have not been paid on or before the date on which such monies are due, interest shall be payable on the amount due at the rate of one and one quarter (1¼%) per cent per month, compounded monthly, (equivalent effective annual rate of 16.08%) determined and calculated from the date on which such monies were due and the amount due together with interest thereon shall constitute a lien upon the Land.

Estoppel

33. The Owner shall not call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, or before any administrative tribunal, the right of the Township to enter into this Agreement or to enforce each and every covenant and condition herein contained and this Agreement shall be pleaded as an estoppel against the Owner in such proceeding.

By-Laws Binding

34. Notwithstanding any provisions of this Agreement, the Owner and all persons taking title to the Lands or any portion of the Lands from the Owner shall be subject to all of the by-laws of the Township.

Time of Essence

35. Time shall be of the essence hereof in all respects but the Township may by notice in writing to the Owner waive any default of the Owner on such terms and conditions as the Township may determine, provided that the right of the Township to require strict performance by the Owner of any and all obligations imposed on by the Owner hereunder shall not be affected in any way by any previous waiver, forbearance or course of dealing.

Giving of Notice

36. Any notice, request, order, demand, certificate or any other communication required or permitted to be given under this Agreement shall be in writing and, unless some other method of giving the same is accepted by the person to whom it is given, shall be given by registered mail, email, or by being delivered to the person to whom it is to be given at the appropriate address set out below:

For the Owner:

1873828 Ontario Limited c/o Dave Sparenberg
9 Princess Avenue, Unit 5
St. Thomas, ON, N5R 3V3
e-mail: dsparenberg@dhphomes.com

Attention:

For the Township:

Director of Infrastructure and Development Services
Southwold Municipal Office,
35663 Fingal Line,
Southwold, ON, N0L 1K0
e-mail: development@Southwold.ca

or such other address as may be furnished by such person, and shall be deemed effective, on the business day which it is received, if an email is received after regular business hours it shall be deemed to have been received on the following business day.

Assignment

37. The Owner shall not assign this Agreement without the prior written consent of the Township which consent is not to be unreasonably withheld by the Township provided that any such assignee executes an agreement assuming the obligations of the Owner under

this Agreement in a form satisfactory to the Township's lawyer.

Severability

38. If any provision of this Agreement shall be found or declared by a Court of competent jurisdiction to be invalid, unenforceable or *ultra vires* the Township, then, such provision shall conclusively be deemed to be severable and the remainder of this Agreement, *mutatis mutandis*, shall be and remain in full force and effect.

Number and Gender

39. In this Agreement, unless the contrary intention appears, words importing only the singular number or masculine gender shall include more persons, parties or things of the same kind than one and the feminine and neuter gender; and if there are more Owners than one, the covenants of such Owners shall be joint and several.

Interpretation

40. The captions, titles and headings in this Agreement are inserted for convenience of reference only and do not define, limit or enlarge the scope, meaning or intent of any provisions.

Binding

41. The covenants, agreements, conditions and undertakings herein contained on the part of the Owner shall run with the Lands and shall be binding upon the Owner and upon its successors and assigns, as owners and occupiers of the Land. From and after registration of a Condominium Plan on all or any part of the Lands, under the *Condominium Act, 1998*, as may be amended or substituted from time to time, for the purposes of this agreement, "successors and assigns, as owners and occupiers of the Land" shall mean unit owners, as successor owners and occupiers of the Lands by virtue of their ownership of unit(s), together with their appurtenant undivided interest as tenants in common of the common elements shown on the Condominium Plan and the Condominium Corporation created by the registration of the Condominium Plan, which corporation has responsibility for management of the property and the assets of the condominium corporation on behalf of unit owners, including the common elements. This Agreement shall enure to the benefit of the Township and its successors and assigns.

IN WITNESS WHEREOF the Parties have hereunto executed this agreement attested to by the hands of their respective proper officers duly authorized in that behalf.

1873828 Ontario Limited

Per:

Dave Sparenberg

Name: Dave Sparenberg ,President

I have the authority to bind the corporation.

TOWNSHIP OF SOUTHWOLD

Per:

Grant Jones, Mayor

Per:

Lisa Higgs, CAO/Clerk

We have the authority to bind the municipality.

Approved and authorized by By-law No. 2022-29
enacted the 13th day of April, 2022.

SCHEDULE "A"

BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

AND

OWNER: 1873828 Ontario Limited

PART LOT 40 CONCESSION SOUTHEAST OF THE NORTH BRANCH OF TALBOT ROAD SOUTHWOLD, BEING PARTS 1 & 2 ON PLAN 11R10804; SUBJECT TO AN EASEMENT OVER PART 2 ON PLAN 11R10804 AS IN D1347; SUBJECT TO AN EASEMENT OVER PART 2 ON PLAN 11R10804 AS IN SW24828; TOWNSHIP OF SOUTHWOLD AND BEIGN ALL OF PIN 35156-0849 (LT)

SCHEDULE "B"

BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

AND

OWNER

PLANS AND DRAWINGS

The following are collectively attached as Schedule "B" to this Agreement and form part of this Agreement (for qualifications and exception see Paragraphs 1 and 2 of the Agreement); the full scale approved and initialed plans and drawings are available for viewing as described in Paragraphs 1 and 2 of this Agreement.

DRAWING NO.	TITLE	DATE	REVISION NO.	LAST REVISION
01	Site Plan	May 2021	5	January 24, 2022
01b	Site Plan Details	December 2021		
02	Master Plan of Services	May 2021	5	January 24, 2022
03	Grading Plan	May 2021	6	January 24, 2022
04	Sediment and Erosion Control Plan	May 2021	5	January 24, 2022
04b	Landscape Plan	December 2021	1	January 24, 2022
05	Hydro Easement Plan & Profile	August 2021	1	January 24, 2022
06	Cross-Section Locations for Hydro One	November 2021	1	January 24, 2022
07	Cross-Sections for Hydro One	August 2021		

Schedule "C" – Charges and Fees

BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

AND

OWNER

ITEM	AMOUNT
Minor Variance Application	\$550.00
Site Plan Application	\$1,000.00
Vacant Land Condo Agreement	The applicant will be required to pay the Development Agreement Fee in effect at the time of preparing the Development Agreement (currently \$5,000), plus any costs incurred by the Township related to the Development Agreements (By-law 2019-26).
Site Plan Agreement Fee	The applicant will be required to pay the Site Plan Agreement Fee in effect at the time of preparing the Development Agreement (currently \$1,000), plus any costs incurred by the Township related to the Development Agreements (By-law 2019-26).
Development Water Connection Fee	The applicant will be required to pay the Development Water Connection Fee in effect at the time of Building Permit Application (currently \$3,760) (By-law 2012-51). A separate fee is applicable to each Dwelling Unit
Development Wastewater Connection Fee	The applicant will be required to pay the Wastewater Connection Fee in effect at the time of Building Permit Application (currently \$13,425) (By-law 2018-67). A separate fee is applicable for each Dwelling Unit.
Cash-in-Lieu of Parkland	The applicant will be required to pay the Cash-in-Lieu of Parkland fee in effect at the time of the Building Permit Application (currently \$1,750) (By-law 2019-26). A separate fee is applicable for each dwelling unit.

Development Charges	The applicant will be required to pay the Township Development Charges Fee in effect at the time of the Building Permit Application (By-law 2020-70). Based on the proposal for a Townhouse Development, the applicable fee would be the "Other Multiples". The current fee is \$2,230. A separate charge is applicable for each dwelling unit.
Other Fees	The applicant will be responsible to pay for any and all other fees and deposits that are applicable under Township By-law and Development Policies. These items include but are not limited to Building Permit Fees, Water Meter Fees, Grading and Damage Security Deposits, Drainage Reapportionment Fees, Township legal, engineering, consulting fees and other costs incurred as a result of the development application.

From: Ontario Volunteer Service Awards (MHSTCI) <OntarioVolunteerServiceAwards@ontario.ca>

Sent: April 5, 2022 11:12 AM

To: Lisa Higgs <cao@southwold.ca>

Subject: Nominations for the 2022 Ontario Senior of the Year Award / Mises en candidature pour le Prix de la personne âgée de l'année de l'Ontario 2022

(Un message en français suivra)

Dear Mayor, Reeve and Members of Council:

I am writing to invite you to submit a nomination for the 2022 [Senior of the Year Award](#).

Ontario's seniors have worked hard to help build this great province that we all enjoy today. This award gives each municipality the opportunity to honour one of their outstanding local seniors for the contributions they've made to enrich the social, cultural, and civic life of their community.

The deadline for nominations is April 30, 2022. For more information on how to submit a nomination online, please visit the [Senior of the Year](#) webpage. Once you submit a nomination, a personalized certificate with your nominee's name will be sent to you. I encourage you to present it to your nominee in June in conjunction with Seniors Month.

The Ontario government is delighted to celebrate Seniors Month with municipalities across the province. Seniors have generously given their time, knowledge and expertise to make this province the best place in this country to live and work. It is important that we take the time to celebrate our older population and their valuable contributions.

This year's theme for Seniors Month is Stay Active, Connected, and Safe. To help promote Seniors Month in your community, please visit the Seniors Month webpage: [Celebrating seniors in Ontario](#) for more information.

If you have any questions about the upcoming 2022 Senior of the Year Award, please contact the Volunteer Recognition Unit at OntarioVolunteerServiceAwards@ontario.ca.

Thank you in advance for your support of local seniors and Seniors Month.

Sincerely,

[*Original signed by*](#)

Raymond Cho
Minister for Seniors and Accessibility



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

April 5, 2022

To All Ontario Municipalities:

Re: Correspondence Regarding the Municipality of Clarington's Comprehensive Zoning By-law Review Project, Zone Clarington

File Number: PG.25.06

At a meeting held on April 4, 2022, the Council of the Municipality of Clarington approved the following Resolution #PD-037-22:

That the correspondence arising from the following Resolution, #C-398-21, passed on December 13, 2021, be forwarded directly to all municipalities in Ontario.

"Whereas rural property owners and farmers in Clarington and across the Province are affected by the natural heritage system mapping;

And Whereas the mapping of natural heritage systems conflicts between the Greenbelt Natural Heritage System, Conservation Authority mapping, official plan mapping, and zoning bylaw mapping;

And Whereas the over-reach of natural heritage system mapping often results in environmental protection designations which are not justified, and are not protecting natural heritage features, and which negatively affects thousands of rural property owners and farmers;


And Whereas municipalities which are engaged in official plan updates and zoning bylaw updates have no clear direction on natural heritage systems mapping from the Province;

And Whereas a thorough investigation into the designated natural heritage systems by the provincial ministries are desperately needed immediately to ensure appropriate mapping is done and the designations are indeed accurate;

Now therefore be it resolved that:

1. The Provincial Government be requested to issue a cease and desist order on all updates to Natural Heritage System designations in official plans and zoning bylaws, thereby pausing the updates until a review of same by the province can be completed.
2. Clarington not proceed further with any revisions to its natural heritage system in its zoning bylaw pending the provincial review.
3. A copy of this resolution be forwarded to:
 - a) The Minister of Municipal Affairs and Housing;
 - b) The Minister of the Environment, Parks and Conservation;
 - c) All Durham MPP's;
 - d) The Region of Durham and all Durham municipalities; and
 - e) AMO for distribution to all rural municipalities."

Yours truly,



John Paul Newman
Deputy Clerk

JPN/lp

c: R. Windle, Director of Planning and Development Services
A. Burke, Senior Planner

March 31, 2022

Good Afternoon,

On March 30, 2022, the government released its [More Homes for Everyone Plan](#), that proposes targeted policies and initiatives for the immediate term to address market speculation, protect homebuyers and increase housing supply.

Details about the range of measures in the government's plan can be found in the news release here: [Ontario is Making It Easier to Buy a Home | Ontario Newsroom](#).

The More Homes for Everyone Plan is informed by a three-part consultation with industry, municipalities and the public. This includes the Rural Housing Roundtable and the first ever Ontario-Municipal Housing Summit, letters to all 444 municipalities asking for their feedback, and follow-up meetings with the leaders of municipal organizations. On behalf of the ministry, thank you for being part of our consultations and sharing your valuable input.

The government also introduced [Bill 109 - the More Homes for Everyone Act, 2022](#), and is seeking feedback on the changes proposed under the legislation and on other initiatives, through a series of housing related public consultations. This includes seeking input on how to support gentle density for [multi-generational and missing middle housing](#), as well as addressing [housing needs in rural and northern communities](#). These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

The government committed to prioritizing implementation of the [Housing Affordability Task Force's recommendations](#) over the next four years, with a housing supply action plan every year, starting in 2022-23. To facilitate this, the government plans to establish a Housing Supply Working Group, that would engage with municipal and federal governments, partner ministries, industry, and associations to monitor progress and support improvements to its annual housing supply action plans.

Ontario looks forward to continued collaboration with municipalities to address the housing crisis and hear your ideas and advice on the More Homes for Everyone Plan.

Sincerely,



Kate Manson-Smith

Deputy Minister

- c. Joshua Paul, Assistant Deputy Minister – Housing Division
- Sean Fraser, Assistant Deputy Minister – Planning and Growth Division
- Caspar Hall, Assistant Deputy Minister – Local Government Division

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-1674

April 6, 2022

Dear Head of Council:

For the past two years, you, your council colleagues and municipal staff have been at the forefront of the response to COVID in Ontario. I deeply appreciate your continued collaboration with the province and your inspiring dedication.

With key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with [all remaining measures, directives and orders to end by April 27, 2022](#).

Today I am writing to inform you of the status of the emergency orders that were led by my ministry and made in early 2020 under the *Emergency Management and Civil Protection Act*, and later continued under the *Reopening Ontario Act, 2020*, to help municipalities address some of the challenges brought on by the pandemic.

The Work Deployment Measures for Municipalities Order will end on April 27, 2022

Since April 16, 2020, [O. Reg. 157/20](#), Work Deployment Measures for Municipalities (order) provided municipalities with the flexibility to deploy certain staff to where they were needed most in response to COVID-19 pressures.

The order was a temporary measure and, in line with the province's lifting of public health measures, it will end on April 27, 2022.

Any deployments your municipality has made using the authority in the order will need to end by April 27, 2022. If your municipality is relying on the order to deploy staff, it is important to work collaboratively and in good faith with your bargaining agents to develop staffing plans beyond April 27, 2022.

The Patios Order will end on April 27, 2022

[O. Reg. 345/20](#), Patios, eliminated Planning Act requirements for notice and public meetings and removed the ability to appeal when municipalities passed temporary use by-laws for new or expanded restaurant and bar patios. This allowed municipalities to pass or amend these by-laws quickly to address local circumstances and needs as they evolved.

The order was a temporary measure and, in line with the province's lifting of public health measures, will end on April 27, 2022.

As the order will end on April 27, 2022, your municipality may wish to consider making any necessary changes to temporary use by-laws for restaurant and bar patios prior to this date. Changes were made as part of Bill 13, the *Supporting People and Businesses Act, 2021* in December 2021 to help streamline the planning system and provide municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws, should they choose to (and subject to having appropriate official plan policies in place).

Temporary Health or Residential Facilities

[O. Reg 141/20](#) came into effect on April 9, 2020. It has exempted temporary shelters and health facilities, established to respond to the effects of the pandemic, from the requirement to obtain a building permit or a change of use permit under the Building Code Act, from complying with the technical requirements of the Building Code and with certain by-laws and approvals under the Planning Act, subject to certain conditions related to protecting public health and safety.

This order will also end on April 27, 2022. I understand that some of these temporary facilities are still in use to respond to the effects of the pandemic. I intend to make amendments to the Building Code that would continue to exempt these facilities from the need for a building permit and compliance with the Building Code on a temporary basis, while ensuring they continue to be regularly inspected. Your municipality may wish to consider if any new temporary use or zoning by-laws or amendments to existing temporary use or zoning by-laws may be needed before the order ends on April 27, 2022.

There may be other emergency orders that are ending and may impact your municipality. For the latest information, please visit the government's page on [COVID-19 emergency information](#).

If your municipality has any questions about any of the changes outlined above, we encourage your staff to contact [your local Municipal Services Office](#).

Thank you again for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

C: Chief Administrative Officers
Municipal Clerks
Kate Manson Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY- LAW NO. 2022-30

Being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on April 13, 2022.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it has been expedient that from time to time, the Council of the Corporation of the Township of Southwold should enact by resolution or motion of Council;

AND WHEREAS it is deemed advisable that all such actions that have been adopted by a resolution or motion of Council only should be authorized by By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

1. That the actions of the Council of the Township of Southwold at the Regular Meeting of Council held on April 13, 2022; in respect to each report, motion, resolution or other action passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Township of Southwold to all such documents.

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME, AND
FINALLY PASSED THIS 13th DAY OF APRIL, 2022.**

Mayor
Grant Jones

CAO/Clerk
Lisa Higgs

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

ADDENDUM TO AGENDA

Wednesday April 13, 2022



REGULAR MEETING OF COUNCIL

7:00 p.m., Council Chambers Fingal/Via Video Link

2. ADDENDUM TO AGENDA

Items Added:

8. REPORT:

- (k) CAO 2022-19 Election Costs Updates and Consideration of Options



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: April 13, 2022

PREPARED BY: Lisa Higgs, CAO/Clerk

REPORT NO: CAO 2022-19

SUBJECT MATTER: Election Cost Updates & Consideration of Options

Recommendation:

THAT Council receives this report as information;

AND THAT Council provides direction to the Clerk on the 2022 Election as it relates to method of voting, method of vote-counting, and budget allocation.

Purpose:

To provide Council with updated information on the 2022 election as it relates to method of voting and counting ballots and outlines possible budget impacts which just recently came to staff's attention.

Background:

At their meeting on April 12th, 2021, the report attached as Schedule 'A' to this report was brought before Southwold Council to consider voting methods and the option of employing vote-counting machines (tabulators). At the time of writing of that report, the deadline for the required By-Laws for alternative voting and vote-counting machines was May 1st 2021. In response to COVID-19 pandemic, the province extended that deadline to May 1st 2022. On May 25th, 2021, on the advice of staff, Council adopted By-Law No. 2021-40 (attached as Schedule 'B') to authorize Vote By-Mail and the use of tabulators.

Subsequently, as part of the annual budget process, Council adopted a \$20,000.00 budget for the 2022 election, which is an increase from the \$15,000.00 2018 election cost, but which was thought to be sufficient to cover all related elections expenses.

In 2019, Southwold committed to a four-year agreement with DataFix to provide Voter List Management Services. The purpose of entering into the agreement in 2019 is to maintain the voter list between elections and to provide cost savings by allocating the costs over four years and possibly benefiting from a 2019 rate in 2022, instead of waiting and hoping that the costs remain the same.

The municipal Clerk is required to adopt policies and procedures for running the election and these are mandated to be completed and in force by May 1st of the year of the election.

Recent updates as outlined below require immediate attention, in order that if a By-Law amendment or repeal is warranted, it can be completed at the next meeting of Council and policies and procedures can be drafted in time to meet the deadline.

Comments:

When Council committed to Vote By-Mail and tabulators for counting ballots, the expectation was that the costs would be similar to 2018 costs for the overall management of the election. Council also expressed that the main benefits of Vote By Mail were that it offered improved convenience for voters, enhanced accessibility for voters, and the opportunity for increased voter turnout. It was also discussed that the Vote By Mail method was a tried and true method used in Southwold for many election cycles and that there could be challenges in moving to online/phone voting during a pandemic and community uncertainty and access to technology.

Given Council direction to continue with Vote-By-Mail and use of tabulators, staff have been working with tabulator providers and the preferred contractor for providing Vote By-Mail services.

During the budget process, based on our experience in 2018 with some added inflationary adjustments, staff anticipated the election costs to be approximated as follows:

Canada Post - \$5,000

Tabulator Supplies - \$5,000

Datafix (Voter List Management & Vote by Mail) - \$8,500

Advertising - \$1,000

Miscellaneous - \$500

TOTAL- \$20,000

After soliciting multiple quotations and exploring opportunities with neighbouring municipalities, the best pricing that staff could obtain for tabulators was \$7,230. This represents a significant increase from 2018 estimates and costs, based on conversations that I have had with nearby Clerks who utilized tabulators in their last election.

Staff was fairly confident that we could still utilize tabulators for 2022's election, with a hope to find savings in other areas so that the overall budget allocation was close to the estimate.

On Monday April 11th, staff finally received an updated agreement from DataFix on the vote-by-mail costs. We were surprised to learn that the Vote-By-Mail costs are now estimated at \$9,800. This is IN ADDITION to the Voter List Management services costs of \$4,800. In 2018, there was one hybrid cost for Voter List Management and Vote-By-Mail from DataFix. In 2018, our total agreement for both services was \$8,050.00. This has now increased, without any warning, to \$14,600.00. The Township will still be responsible to pay Canada Post fees on top of these costs.

In light of this recent information (received just this week), the potential costs for the election are now estimated as follows:

Canada Post - \$5,000

Tabulator Supplies - \$7,230

Datafix (Voter List Management & Vote by Mail) - \$14,600

Advertising - \$1,000

Miscellaneous - \$500

TOTAL - \$28,300

In response to this new information, staff are bringing forward three options for Council consideration:

Option 1 – Continue with Election as Planned (Vote by Mail and Tabulators)

This option will mean that the election will be significantly over-budget, however the shortfalls are relatively insignificant over the scope of the entire Township budget. This option will mean that the existing By-Law that has been adopted will not need to be amended at all. Further, the communications efforts that have been made to residents (i.e, notices in the Tax Bill, on the website/social media, and notices in the water bills) are still accurate and we do not need to spend significant resources on educating the public on a different voting method, as would be required for internet/telephone voting.

DRAFT BUDGET:

Canada Post - \$5,000

Tabulator Supplies - \$7,230

Datafix (Voter List Management & Vote by Mail) - \$14,600

Advertising - \$1,000
Miscellaneous - \$500
Estimated cost: \$28,300

Option 2 – Continue with Vote-By-Mail Election without Tabulators

This option will mean that there will be significant savings in that we can use manual counting instead of using tabulators. There would be some offsetting staffing costs to pay for vote-counters, meaning that the savings are likely in the realm of \$5,000. Datafix has indicated that the overall vote-by-mail costs could be reduced if we are not using tabulators, in that the paper used for ballots for tabulators is more costly than non-tabulator paper. With this option, there will only be required a small amendment to the By-Law that has been enacted, and again, the communication to the residents will be the same and there are not any major additions or changes. Staff and the election workers hired to count ballots are experienced in the process which was effectively executed in 2018. Changes to the procedures to provide for earlier vote counting may result in tallies being available to the public in a more timely way following the close of the election.

DRAFT BUDGET:
Canada Post - \$5,000
Tabulator Supplies - \$0
Staffing - \$2,000
Datafix (Voter List Management & Vote by Mail) - \$12,000
Advertising - \$1,000
Miscellaneous - \$500
Estimated cost: \$20,500

Option 3 – Switch to Internet & Telephone Voting

Staff have investigated the option to switch to Internet and Telephone Voting for the 2022 Election. While it is late in the year to switch, this is not an impossibility. There are significant overall savings. Staff has been able to reach out to a vendor of internet and telephone voting and they are willing to honor the pricing commitments that they have made with existing Oxford, Middlesex, and Elgin partners. The cost is \$2.35/elector, which includes the cost of postage. The Township would still need to access DataFix voter list management software, however these costs are relatively low. Staff still has time to repeal the existing By-Law and adopt with a new By-Law in time for the May 1st deadline and can develop procedures in advance of the May deadline. The challenge in transitioning to this option now is in the additional communication required for

residents (increased advertising budget) and the fact that Vote By Mail has been widely advertised in the community. If Southwold does transition to internet/telephone voting, staff would be recommending that community help centres be offered during the voting period to provide technical and trouble-shooting support to residents.

DRAFT BUDGET:

Canada Post - \$0

Tabulator Supplies - \$0

Internet Voting Contractor - \$8,225

Staffing of support centres - \$1,500

Datafix (Voter List Management & Vote by Mail) - \$4,800

Advertising - \$1,500

Miscellaneous - \$500

Estimated cost: \$16,525

In light of the foregoing, staff is seeking Council direction on a proposed course of action which needs to be taken in order to meet the May 1st deadline to enact the required By-Laws and prepare the policies and procedures.

Financial Implications:

As outlined above, the various options are costed as follows:

OPTION	ESTIMATED COST	DEVIATION FROM 2022 BUDGET
<i>Continue with Election as Planned (Vote by Mail and Tabulators)</i>	\$28,300	\$8,300 over budget
<i>Continue with Vote-By-Mail Election without Tabulators</i>	\$20,500	\$500 over budget
<i>Switch to Internet & Telephone Voting</i>	\$16,525	\$3,475 under budget

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Promoting residential, agricultural, commercial, and industrial development by ensuring policies and services are in place to support growth in The Township of Southwold.
- ☐ Promoting a healthy, naturally beautiful, and community-oriented municipality by encouraging and supporting involvement of volunteer organizations wishing to provide cultural and recreational activities in the Township of Southwold.
- ☐ Providing improved transportation and a strong commitment to asset management with a goal of maintaining the Township's infrastructure in the promotion of public safety
- ☐ Exercising good financial stewardship in the management of Township expenditures and revenues.
- ☒ Promoting public engagement, transparent government, and strong communications with all members of the community across various mediums for the strengthening of civic participation.

Respectfully Submitted by:
Lisa Higgs, CAO/Clerk



TOWNSHIP OF SOUTHWOLD

Report to Council

DATE: April 12th, 2021

PREPARED BY: Lisa Higgs, CAO/Clerk

REPORT NO.: CAO 2021-26

SUBJECT MATTER: Approval of Alternative Voting Methods – Vote by Mail and Vote Counting Machines

Recommendation:

THAT Council receive staff report CAO 2021-26, concerning the use of Alternative Voting Methods & Vote Counting Machine for the 2022 Municipal Election.

AND THAT Vote By Mail, be approved as the voting method for the 2022 Municipal and School Board Election.

AND THAT that staff prepare the necessary by-law for Alternative Voting & Vote Counting Machine for the Regular Council Meeting to be held, April 26, 2021.

Purpose:

The purpose of this report is to seek Council approval of Alternative Voting methods for the 2022 Election and the use of Vote Counting Machines to provide staff with the direction to prepare a By-Law for the April 26, 2021 meeting.

Background:

In accordance with the Municipal Elections Act (as amended), municipal elections are to be held every four years with voting to be conducted on the 4th Monday in October. The next municipal election will be held on Monday, October 24, 2022.

The Municipal Elections Act charges the Clerk of every local Municipality with the responsibility for preparing and conducting all municipal and schoolboard elections within the municipality. Further, it is the responsibility of the Clerk to ensure that all eligible local electors are given every opportunity to vote in the municipal election and that the voting process is as accessible and accountable as possible.

Changes to the Municipal Elections Act in 1996 allowed Alternative Voting Methods for Municipal Elections in Ontario. The Municipal Election of 1997 saw 24 municipalities across Ontario use Vote-by-Mail as their selected method of voting. By 2000, the number of municipalities that used Vote-by-Mail had increased to 70 municipalities and by 2006, 109 of the 417 municipalities in Ontario planned to use Vote-by-Mail; Southwold was one of those municipalities.

Southwold has recognized Vote-by-Mail as a trusted and secure method of distributing ballots for a municipal election since 2006. This method along with the staff developed procedures have been used for the last four (4) regular municipal elections. The use of this method has saved time, costs and resulted in a higher voter turnout that had been experienced with the traditional one-day election method.

Comment:

Subsequent changes to the Municipal Elections Act have now provided for a variety of Alternative Voting Methods that continue to provide the following three (3) main benefits:

1. Improved convenience for voters
2. Enhanced accessibility for voters
3. The opportunity for increased voter turnout

Pursuant to Section 42(1) of the Municipal Elections Act, the Council of a local municipality may pass a by-law authorizing the method of voting and the use of vote-counting equipment and for electors to use an alternative voting method. The Act provides that the subject by-law must be passed on or before May 1st in the year preceding the election year (i.e. 2021). There have been recent extensions to this deadline in the wake of the COVID-19 pandemic, however staff is keen to meet the original deadline to ensure effective planning.

The use of alternate, remote methods of voting in municipal elections in Ontario are now commonplace and more and more communities are discontinuing the traditional method of voting. This has corresponded generally with a higher voter turnout.

Remote voting offers electors convenience, choice and greater access to participate in the election process.

A report brought before Council on March 8th, 2021 from the CAO/Clerk sought Council direction on the 2022 election and Council indicated that they wanted to pursue the same methods for the 2022 election as 2018. Given the foregoing, staff is recommending that Council consider 2 options:

Option 1: Vote by Mail. This is the same process and procedures that have been used since 2006 and includes the manual count of ballots.

Option 2 Vote by Mail with the use of Tabulators

Option 1 would see the Township of Southwold use the Vote-by-Mail system that has been used since 2006. This method uses voting kits that are mailed to eligible electors. The ballot is completed by the elector, a declaration signed by the elector confirming that the elector meets the eligibility requirements to vote and that they understand the offences under the Municipal Elections Act. The ballot is then returned via mail or dropped off at the Municipal Office.

The voting procedures developed by the Clerk and according to the Municipal Elections Act are then used to handle, store and subsequently count the ballots after the close of voting on voting day.

While this method was a definite improvement over the traditional method of election and serve the Township well, it has 'worn out its welcome' due to the challenges in hand-counting the ballots. The cost of using this method is just under \$16,000. As indicated in the CAO summary report of the 2018 method (CAO 2019-48, attached to this report), hiring staff to count the ballots is not recommended. Cost for election workers (not included in regular payroll) was \$930.00.

For the reasons outlined in CAO 2019-48, Option1 is not recommended.

Option 2 is a hybrid of Option 1. This Option would see the Municipality of Southwold use the Vote-by-Mail system that has been used since 2006. This method uses voting kits that are mailed to eligible electors. The ballot is completed by the elector, a declaration signed by the elector confirming that the elector meets the eligibility requirements to vote and that they understand the offences under the Municipal Elections Act. The ballot is then returned via mail or dropped off at the Municipal Office.

The voting procedures developed by the Clerk and according to the Municipal Elections Act are then used to handle and store the ballots until they are counted. This Option would vary from Option 1 in that when it came time to count the votes at the close of voting, a centrally located tabulator(s) would be used to count the votes. Election staff would be required to feed each ballot into a tabulator that is connected to a desktop computer. As the tabulator reads the ballot, it would record the voter's choice in a central database on the computer. As the conclusion of processing the ballots, the results from each tabulator would be added together to arrive at a final count. The entire process would take less than two hours. Staff is waiting on official quotations on tabulators from vendors (early estimates have been \$1,200), but have been notified that Dutton Dunwich was able to access 2 tabulators for a total of \$550.00 for the last election.

Tabulators allow for less staff resources committed to counting ballots, less management of casual vote-counters, ensure accuracy of a count, provide for rapid re-count if required, and allow for faster results on election night. In light of all of these factors, staff recommends that the Township choose option 2 for the 2022 election.

Respectfully Submitted by
Lisa Higgs, CAO/Clerk



TOWNSHIP OF SOUTHWOLD

Report to Council

DATE: April 8th, 2019

PREPARED BY: Lisa Higgs, CAO/Clerk

REPORT NO.: CAO 2019-48

SUBJECT MATTER: 2018 Municipal Election Summary Report

Recommendation:

That Council receive this report as information.

Purpose:

The purpose of this report is to provide Council with information on the 2018 Election.

Background:

Under the Municipal Elections Act, the Municipal Clerk is required to conduct an election every four years. There are various requirements under the Act which the Clerk is mandated to complete, but there is still some operating discretion allocated to the municipal Clerk. The purpose of this report is to provide a summary of the election costs and the methods/processes of the election and to provide recommendations for the 2022 election.

Comment:

Costs:

The Township budget for the 2018 election was set at \$15,000.00, which was set based on previous election costs. Ultimately, the total costs for the election (not including municipal staff time), were \$15,967.21. The bulk of additional costs came in for Canada Post (a result of higher voter turnout) and in the DataFix software costs, which have increased from previous years. The Township also opted to pay for ongoing list management services from the period of 2015-2018 from the software provider which meant better voter list accuracy. This meant that administrative time spent improving the voter list was saved, but at a slightly increased software cost. Presently, the election reserve has a year end balance of \$21,273.64.

Vote-By-Mail Method:

The Township's vote-by-mail method has been used since 2006 and is a very successful method in terms of ease of public use. The voter turnout for the 2018

election was 46.78%. Feedback we received from residents was that the vote-by-mail method is easy to use and convenient. While the method is good for members of the public, it is more labour intensive than some of the other available methods in that the processing of returned voter kits require daily processing and balancing, which takes 2 staff members at least 1 hour every day of the election period. There were also concerns about a possible Canada Post strike during the 2018 election period, which caused staff additional stress about having to change procedures and methods midway through the election. Many municipalities have transitioned towards online and vote by phone methods. In 2022, the Township may consider these alternatives to vote-by-mail.

Vote Tabulation:

For the 2018 election, the tabulation of votes was completed manually by a series of experienced election staff. The manual counting of votes was done with a high level of accuracy but was extremely time consuming and required a high level of concentration. Manual counting of votes includes an actual count of all votes for all offices (municipal and school board), and also a manual balancing after each set of 50 ballots. Votes were tabulated by 12 counters who worked non-stop for 4.5 hours. This meant that even though we started early, the final results were not received until after 10:00 pm on the night of the election. Comparatively, if electronic counting methods are used, results could be available immediately after the close of the election. Moving into 2022, if the Township continues to use vote by mail, the municipality may consider transitioning to renting a vote tabulator, and if not this, arrange for staff to start counting 2 hours earlier than in 2018, so that results can be available sooner.

Staffing:

The 2018 election staffing was comprised of community members who had previously served as vote tabulators in earlier elections. While these community members acted impartially and were highly professional, there were concerns in the community about perceptions of impartiality. Furthermore, there were issues with these members withdrawing and the Township called in spare members to serve. By the time election night came around, the Township was out of spares. There was also an election staff member who arrived late on election night. Simply put, the staff ultimately did a good job, however there are challenges with human staff that are not encountered when machines and software are used.

Candidate Communications:

For the 2018 election, the Township Clerk adopted a practice of responding to all candidate questions by replying to all candidates by e-mail. There was an abundance of correspondence and communication. There were many complaints received by the Clerk throughout the campaign about candidate behaviour and complaints about various candidates not complying with campaign rules. While all information was provided to candidates about the regulations and the recourse for not following the rules, staff found that often candidates did not understand all of the rules or the role of

the Municipal Clerk in the election. For 2022, communication with candidates will be improved in the beginning by hosting an all-candidates meeting to review all of the requirements of the election. Staff would also highly recommend that Council adopts a municipal election sign policy prior to the 2022 election, as many inquiries and complaints from candidates was related to election signs.

Financial Implications:

The financial implications for Southwold's management of the election budget is detailed above.

All candidates for the 2018 election in Southwold have submitted required Form 4 financial statements to the Township.

Approved by: Lisa Higgs, CAO/Clerk



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY- LAW NO. 2021-40

Being a by-law to repeal By-law 2017-11 and to authorize vote by mail for the 2022 Municipal Election, and to authorize the use of vote-counting equipment.

WHEREAS Section 42(1) of the Municipal Elections Act, 1996, as amended, herein referred to as the "Act", provides that the Council of a local municipality may pass by-laws, authorizing the use of voting and vote-counting equipment such as voting machines, voting recorders or optical scanning vote tabulators, and authorizing electors to use alternative voting method(s);

AND WHEREAS section 89 clauses (a) to (m) of the Act provides that a person is guilty of an offence if he or she attempts to do something described in that section;

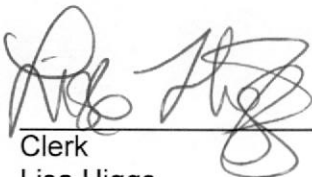
AND WHEREAS, Council provided direction to the Clerk on April 12th, 2021 to bring forward a by-law to a future council meeting to establish vote by mail ballots with optical scanning vote tabulators;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

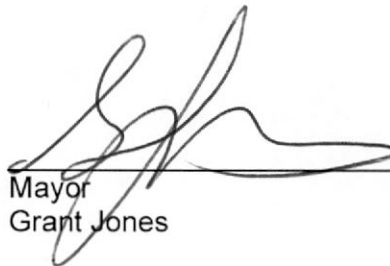
1. The alternative voting method of "Vote by Mail" is hereby authorized for the Municipal Election to be held in 2022.
2. The use of optical scanning vote tabulators is hereby authorized for the Municipal Election to be held in 2022.
3. A Vote by Mail Kit will be provided to every person who qualifies to be an elector. The Kit will either be mailed or directly provided to each qualified elector.
4. The Vote by Mail Kit shall consist of:
 - A voting instruction sheet
 - A composite ballot
 - An inner secrecy envelope (white)
 - A declaration of confidentiality form
 - An outer return envelope (yellow)
 - Such other necessary materials as the Municipal Clerk determines
5. A Ballot Return Station shall be established at the Municipal Administrative Office from the date of mailing of the kits up to and including Monday, October 24, 2022 (Election Day). The Ballot Return Station will be open regular business hours except for Voting Day, Monday October 24, 2022 which will be open from 8:30a.m. - 8:00 p.m.
6. Ballot Return Station means a voting place under the supervision of a Returning Officer, Election Official or designate where electors, who prefer to deliver or have delivered their completed ballots, may deposit their ballots directly rather than forwarding their ballots by mail.

7. Every elector has the responsibility of completing the ballots in accordance with the *Bill 181 Municipal Elections Modernization Act, 2016*, and the procedures authorized by this By-law and returning the completed ballots to the Municipal Clerk by mail or by deposit at a Ballot Return Station on or before 8:00 p.m. on Voting Day.
8. No proxy voting provisions or advance voting provisions other than the Ballot Return Station are applicable at Municipal Elections conducted in accordance with this by-law.
9. The Municipal Clerk shall provide a copy of the procedures and rules for the vote by mail municipal election and provide these procedures and rules to each candidate no later than August 19th, 2022.
10. Any person, corporation or trade union guilty of corrupt practices or contravening the provisions of the *Bill 181 Municipal Elections Modernization Act, 2016* or the procedures and rules as established in paragraph 8 of this by-law may be prosecuted pursuant to the provisions of the *Bill 181 Municipal Elections Modernization Act, 2016*.
11. The Mayor and Municipal Clerk are herewith authorized to sign the necessary agreement with Canada Post, Data Fix, and a tabulator vendor to provide Vote by Mail services.
12. This By-law shall take effect on the date of final passing thereof.
13. That By-law 2017-11 is hereby repealed.

READ a first and second time, considered read a third time and finally passed this 25th day of MAY, 2021.



Clerk
Lisa Higgs



Mayor
Grant Jones