

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting

Wednesday April 13, 2022

7:00 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons (left at 8:33 p.m.)
P. North
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Jeff Carswell, Dir. of Corporate Services/Treasurer (7:00 p.m.- 9:10 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv.
(7:00 p.m.- 8:55 p.m.)
Paul Van Vaerenbergh, Public Works Superintendent (7:00 p.m.- 8:56p.m.)
Jeff McArthur, Dir. of Fire Services/Fire Chief (7:00 p.m.- 9:05 p.m.)
Heather James, Planner (7:00 p.m.- 7:31 p.m.)
June McLarty, Corporate Services Clerk (7:00 p.m.-9:10 p.m.)

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO THE AGENDA:

8. Report:

(k) CAO 2022-19 Election Cost Updates and Consideration of Options.

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-95

Councillor North – Councillor Emons

Minutes

THAT the Minutes of the Regular Council Meeting of March 28, 2022 are hereby adopted.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022- 96

Deputy Mayor Monteith – Councillor Pennings

**Committee Mtg
Minutes**

THAT Council has reviewed the minutes of the Shedden Recreation & Community Centre & Keystone Complex Committee Meeting of September 30, 2021, the Southwold Young @ Heart Committee Meeting of February 15, 2022 and the Minutes of the Zero Waste Committee Meeting of March 18, 2022.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

PLANNING:

COMMITTEE OF ADJUSTMENT

Minor Variance MV 2022-02

2022-97 Deputy Mayor Monteith – Councillor Emons

MV 2022-02

THAT the regular Council meeting adjourn to sit as a Committee of Adjustment to hear minor variance application MV 2022-02, filed by B. and G. Shaw at **7:04 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-98 Councillor Emons – Deputy Mayor Monteith

**Adjournment of
C of A**

THAT the meeting of the Committee of Adjustment to hear application MV 2022-02, filed by B. and G. Shaw ends at **7:19 p.m.** and the regular meeting of council reconvene.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

THAT Council of the Township of Southwold receive Report PLA 2022-06 regarding Consent Application E12-22 – Comment to the County of Elgin; and

THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E12-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-06; and

FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-06 as Municipal comments to the County of Elgin.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

DELEGATION:

7:31 p.m. – 7:50 p.m.

Mark Peacock, C.A.O./ Secretary-Treasurer presented the 2021 Lower Thames Valley Conservation Authority Annual Report to Council.

Todd Casier, Manager, Finance and Administrative Services presented the Lower Thames Valley Conservation Authority Inventory of Programs and Services to Council.

REPORTS:

Activity Report from the Fire Chief

Jeff McArthur presented the March activity report to Council.

Activity Report from the Director of Infrastructure and Development Services

Peter Kavcic presented the March activity report to Council.

2022-100

Councillor Emons – Councillor North

Waste Collection Proposal

THAT Council provide staff with direction on waste collection based on the options highlighted within the below report.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

Staff was directed by Council to prepare a RFQ for weekly garbage pickup in Talbotville, Lynhurst and Ferndale with back out clauses included as well as the cost for organics pickup.

2022-101

Councillor Pennings – Deputy Mayor Monteith

**Tandem Axle
Plow/Sander Truck
Proposal Award**

THAT Council accept the proposal for the supply and delivery of a Freightliner Tandem Axle Plow/Sander Truck from Premier Truck Group – London at a price of \$341,800.00 excluding HST.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—

G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-102 Deputy Mayor Monteith – Councillor Pennings

**2022 Annual
Repayment Limit**

THAT Council receive Report FIN 2022-11 2022 Annual Debt Repayment Limit for information.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-103 Deputy Mayor Monteith – Councillor North

**Waste Collection
Contract Extension**

THAT Council approve the Waste Collection Contract Extension to June 30, 2023 to coincide with Producer Responsibility for recycling collection.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

J. Pennings √ —

CARRIED

**2022-104 Deputy Mayor Monteith – Councillor Pennings Financial Report –
January to December 2021**

THAT Report FIN 2022-13 Financial Report - January to December 2021 be received and filed for information; and

That Council approve the following reserve adjustments for 2021:

- Cancel \$15,000 transfer from Reserve for Fire Operating Wages as salaries and wages are under budget
- Transfer \$50,000 from the Police Reserve to Police Operating Revenue to cover the shortfall in Provincial Offences Revenue
- Adjust the transfer to the Public Works Equipment Reserve from \$220,000 to \$120,000

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>√</u>	—
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G. Jones - Mayor	<u>√</u>	—
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R. Monteith	<u>√</u>	—
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P. North	<u>√</u>	—
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J. Pennings	<u>√</u>	—
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CARRIED

Activity Report from the Director of Building and Community Services

The March activity report was presented to Council. A large recycling bin similar to the garbage bin is needed at the Keystone Complex.

Activity Report from the CAO/Clerk

Lisa Higgs presented the March activity report to Council

THAT Council receives this report as information; and

THAT Council provides direction to the Clerk on the 2022 Election as it relates to method of voting, method of vote-counting, and budget allocation.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	-	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

Staff was directed by Council to continue as planned with the Vote-by- Mail method and the use of tabulators.

County Council Highlights

Mayor Jones presented the highlights to Council

CORRESPONDENCE:

- Correspondence from Elgin County/MP Karen Vecchio RE: Nominations for Platinum Jubilee of Her Majesty Queen Elizabeth II Awards

Council reviewed the item under Correspondence. Any suggestions are to be forwarded to CAO/Clerk Lisa Higgs.

BY-LAWS:

- By-law No. 2022-27, being a by-law to assume roads in the Ridge Phase 1
- By-law No. 2022-28, being a by-law to authorize an agreement for a contract extension for waste collection
- By-law No. 2022-29, being a by-law to authorize an agreement for vacant land condominium agreement.

- By-law No. 2022-30, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on April 13, 2022

2022- 106 Deputy Mayor Monteith – Councillor North

By-laws

THAT By-laws Nos. 2022-27, 2022-28, 2022-29, and 2022-30 be read a first and second time.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-107 Councillor North – Councillor Pennings

By-laws

THAT By-laws Nos. 2022-27, 2022-28, 2022-29, and 2022-30 be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

OTHER BUSINESS:

- Nominations for Ontario Senior of the Year Award
- Municipality of Clarington RE: Comprehensive Zoning By-law Review
- Ministry of Municipal Affairs and Housing RE: More Homes for Everyone Act, 2022
- Ministry of Municipal Affairs and Housing RE: MMAH Orders under the Reopening Act.

2022-108**Councillor Pennings – Councillor North****Other Business Items****THAT** Council receives and files the items listed under Other Business

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	<u>✓</u>	—
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G. Jones - Mayor	<u>✓</u>	—
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R. Monteith	<u>✓</u>	—
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P. North	<u>✓</u>	—
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J. Pennings	<u>✓</u>	—
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CARRIED**CLOSED SESSION:****2022-109****Councillor North – Councillor Pennings****Closed Session**

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **9:10 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Recruitment for Director of Finance/Treasurer
- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – Talbotville Conservation Authority Lands

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
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G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:

2022- 110

Councillor North – Councillor Pennings

Adjournment

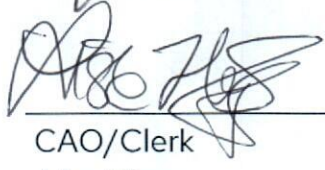
THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:24 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED



Mayor
Grant Jones



CAO/Clerk
Lisa Higgs