

# THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

## MINUTES



Regular Council Meeting

Monday April 25, 2022

5:30 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Mayor: G. Jones  
Deputy Mayor: R. Monteith  
Councillors: P. North  
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Peter Kavcic, Dir. of Infrastructure & Development Serv.  
(5:30 p.m.-6:18 p.m.)  
Jeff McArthur, Director of Fire Services/Fire Chief (5:30 p.m. – 6:53 p.m.)  
Brent Clutterbuck, Drainage Superintendent (6:15 p.m. – 6:31 p.m.)  
Heather James, Planner (5:30 p.m.- 5:42 p.m.)  
June McLarty, Corporate Services Clerk (5:30 p.m.- 6:31 p.m.)

ABSENT: Councillor S. Emons

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Mayor Jones called the meeting to order at 5:30 p.m.

### **ADDENDUM TO THE AGENDA:**

### **DISCLOSURES:**

There were no disclosures

## ADOPTION OF MINUTES:

2022-111

**Councillor North – Deputy Mayor Monteith**

**Minutes**

**THAT** the Minutes of the Regular Council Meeting of April 13, 2022 are hereby adopted; and

**THAT** Council has reviewed the Minutes of the Talbotville Station Technical Advisory Committee meeting of August 14, 2019 and the Minutes of the Communities in Bloom Committee meeting of February 24, 2022.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
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G. Jones – Mayor	✓	—
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R. Monteith	✓	—
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P. North	✓	—
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J. Pennings	✓	—
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**CARRIED**

## PLANNING:

### COMMITTEE OF ADJUSTMENT

#### Minor Variance MV 2022-03

**In attendance: Fil Abrantes**

2022-112

**Deputy Mayor Monteith – Councillor Pennings**

**MV 2022-03**

**THAT** the regular Council meeting adjourn to sit as a Committee of Adjustment to hear minor variance application MV 2022-03, filed by Pine Tree Homes Inc. C/O Fil Abrantes at **5:32 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
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G. Jones – Mayor	✓	—
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R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

**2022-113      Councillor Pennings – Deputy Mayor Monteith      Adjournment of  
C of A**

**THAT** the meeting of the Committee of Adjustment to hear application MV 2022-03, filed by Pine Tree Homes Inc. C/O Fil Abrantes at **5:42p.m.** and the regular meeting of council reconvene.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

**REPORTS:**

**2022-114      Councillor North – Deputy Mayor Monteith      Alternate Locate  
Agreement**

**THAT** Council approve the execution of the alternate locate agreement with AECON Group Inc. as shown in Schedule 'A' and in the attached by-law.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

J. Pennings      √      —

**CARRIED**

**2022- 115      Deputy Mayor Monteith – Councillor Pennings      Talbotville WWTP –  
Storage of Chemicals**

**THAT** Council defer the decision on the storage of chemicals at the Talbotville Wastewater Treatment Plant until more information can be obtained.

<u><b>Recorded Vote</b></u>	<u><b>Yeas</b></u>	<u><b>Nays</b></u>
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S. Emons	—	—
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G. Jones – Mayor	<u>√</u>	—
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R. Monteith	<u>√</u>	—
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P. North	<u>√</u>	—
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J. Pennings	<u>√</u>	—
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**CARRIED**

**2022- 116      Councillor Pennings – Councillor North      TSTAC Update**

**THAT** Council receives this report as information;

**AND THAT** Council provides direction to staff to begin the drafting of an RFP for the construction of a new Fire Hall, for when the lands do become available.

<u><b>Recorded Vote</b></u>	<u><b>Yeas</b></u>	<u><b>Nays</b></u>
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S. Emons	—	—
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G. Jones – Mayor	<u>√</u>	—
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R. Monteith	<u>√</u>	—
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P. North	<u>√</u>	—
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J. Pennings	<u>√</u>	—
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**CARRIED**

## STAFF DIRECTION

Staff was directed by Council to research different options for the construction of the new Fire Hall.

## DRAINAGE:

### COURT OF REVISION – McIntosh Drain No. 2 2022

In attendance: Rene Woolley

2022-117 Councillor North – Councillor Pennings

Members – Court of  
Revision McIntosh Drain  
No. 2 2022

**THAT** Council of the Township of Southwold appoints Grant Jones as Chair, Robert Monteith and Peter North as members of the Court of Revision for the McIntosh Drain No. 2 2022.

**AND THAT** Council adjourn and form Court of Revision for the McIntosh Drain No. 2 2022 at **6:15 p.m.**

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
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G. Jones - Mayor	√	—
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R. Monteith	√	—
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P. North	√	—
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J. Pennings	√	—
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**CARRIED**

2022-118 Councillor North – Deputy Mayor Monteith

Adjournment Court  
of Revision – McIntosh Drain  
No. 2 2022

**THAT** the Court of Revision for the McIntosh Drain No. 2 2022 adjourns at **6:18 p.m.;**

**AND THAT** the regular meeting of Council reconvenes.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
G. Jones - Mayor	✓	—
R. Monteith	✓	—
P. North	✓	—
J. Pennings	—	—

**CARRIED**

**REPORTS:**

**2022- 119**

**Councillor North – Deputy Mayor Monteith**

**Procedural By-law  
Update for Virtual  
Meetings**

**THAT** Report CAO-2022-21 re Procedural By-law Updates for Virtual Meetings be received for information;

**AND THAT** Council give consideration to By-Law No. 2022-32 included on the April 25, 2022 Agenda.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
G. Jones - Mayor	✓	—
R. Monteith	✓	—
P. North	✓	—
J. Pennings	✓	—

**CARRIED**

**THAT** Report CAO-2022-22 be received as information;

**AND THAT** Council adopt the 2022 Election Procedures which use the alternative voting method of Vote By Mail and Tabulators that use optimal scanning technology.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	√	—
R. Monteith	√	—
P. North	√	—
J. Pennings	√	—

**CARRIED**

**CORRESPONDENCE:**

- Waiver of Fee Request – OPP Uniform Recruitment Information Session

**2022-121 Deputy Mayor Monteith – Councillor Pennings Waiver of Fee Request  
– OPP Uniform Recruitment  
Information Session**

**THAT** Council of the Township of Southwold approves the OPP fee waiver request for the use of the Keystone Complex on Sunday May 29, 2022; and,

**THAT** this request totals to the amount of \$330.00.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones – Mayor	√	—

R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

#### **BY-LAWS:**

- By-law No. 2022-31, being a by-law to enter into an agreement with the owner of 10234 Iona Road
- By-law No. 2022-32, being a by-law to govern proceedings and to amend 2018-23 and repeal By-law No. 2020-20
- By-law No. 2022-33, being a by-law to authorize an alternate locate agreement
- By-law No. 2022-34, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on April 25, 2022

**2022-122**

**Councillor Pennings- Councillor North**

**By-laws**

**THAT** By-laws Nos. 2022-31, 2022-32, 2022-33, and 2022-34 be read a first and second time.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

**2022-123**

**Councillor North – Deputy Mayor Monteith**

**By-laws**

**THAT** By-laws Nos. 2022-31, 2022-32, 2022-33, and 2022-34 be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
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S. Emons	—	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

**OTHER BUSINESS:**

- Ministry of Agriculture, Food and Rural Affairs – Avian Influenza
- Southwest Public Health Recommendations for Workplaces
- Ministry of Solicitor General (Office of the Fire Marshall) – O. Reg 343/22: Firefighter Certification

**2022-124**

**Deputy Mayor Monteith – Councillor North**

**Other Business  
Items**

**THAT** Council receives and files the items listed under Other Business

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

**CLOSED SESSION:**

**2022-125**

**Councillor Pennings – Councillor North**

**Closed Session**

**THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **6:31 p.m.** in accordance with

Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – Talbotville Fire Station

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	—	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

**CARRIED**

#### **STAFF DIRECTION**

Staff was directed by Council to the item that was discussed in the Closed Session.

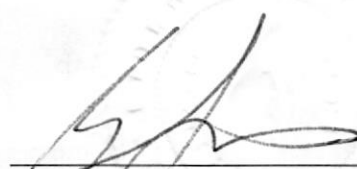
#### **ADJOURNMENT:**

**2022-126**

**Deputy Mayor Monteith – Councillor North**

**Adjournment**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **6:53 p.m.**

  
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Mayor  
Grant Jones

  
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CAO/Clerk  
Lisa Higgs