

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting

Monday May 9, 2022

7:00 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Jeff Carswell, Dir. of Corporate Services/Treasurer (7:00 p.m.– 9:28 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv. (7:00 p.m.–9:00 p.m.)
Brent Clutterbuck, Drainage Superintendent (7:00 p.m.–7:35 p.m.)
Jeff McArthur, Dir. of Fire Services/Fire Chief (7:00 p.m.– 7:58 p.m.)
Kevin Goodhue, Water/Wastewater & Compliance Superintendent (7:00 p.m.– 8:04 p.m.)
Heather James, Planner (7:00 p.m.– 7:25 p.m.)
June McLarty, Corporate Services Clerk (7:00 p.m.– 8:04 p.m.)

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO THE AGENDA: None

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022- 127

Councillor Emons – Deputy Mayor Monteith

Minutes

THAT the Minutes of the Regular Council Meeting of April 25, 2022 are hereby adopted;

AND THAT Council has reviewed the Minutes of the War Memorial Committee meeting of November 30, 2021 and the Minutes of the McIntosh Drain No. 2 2022 Court of Revision of April 25, 2022

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

DRAINAGE:

2022-128

Councillor North – Councillor Pennings

**Legal Outlets – Talbot
Meadows Drain**

THAT Council of the Township of Southwold approves the request from Woodland Way Developments Inc. under Section 65(5) of the Drainage Act to connect the lands to the Talbot Meadows Drain and that an engineer be appointed to review the Talbot Meadows Drain and prepare the necessary reports to confirm whether this drain has the capacity to serve as a legal outlet for four (4) single family lots on proposed consent applications E44/21, E45/21, E46/21 and E47/21; and

THAT this review falls under Section 65 (3) of the Drainage Act.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—

R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

PLANNING:

2022-129 Deputy Mayor Monteith – Councillor Pennings Consent Application E27-22, 36434 McDiarmid Line

THAT Council of the Township of Southwold receive Report PLA 2022-08 regarding Consent Application E27-22 – Comment to the County of Elgin;

AND THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E27-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-08;

AND FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-08 as Municipal comments to the County of Elgin.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

THAT Council of the Township of Southwold receive Report PLA 2022-09 regarding Consent Applications E44-21, E45-21, E46-21 and E47-21 – Comment to the County of Elgin;

AND THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for an amendment in consent condition #11 for consent applications, Files E44-21, E45-21, E46-21 and E47-21, subject to the Lower-Tier Municipal condition in Appendix One of Report PLA 2022-09;

AND FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-09 as Municipal comments to the County of Elgin.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones - Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

REPORTS:

Activity Report from the Director of Fire Services / Fire Chief

Jeff McArthur presented his report to Council.

THAT the Township of Southwold Council authorize the signing of the Tillsonburg Fire Dispatch Services Agreement for Dispatching Elgin County;

AND THAT Council give consideration to By-Law No. 2022-38 included on the May 9, 2022 Agenda.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2021 Fire Incident Summary

Director of Fire Services/Fire Chief Jeff McArthur presented his report to Council. He reported that 2021 was one of the Fire Departments busier years and the Township has an excellent burn permit compliance rate. There were only a couple of complaints.

Activity Report from the Director of Infrastructure and Development Services

Peter Kavcic presented his report to Council

2022-132 Councillor Pennings – Councillor North

Locate Policy Amendment

THAT Council approve an amendment of the Locate Policy By-Law 2014-38 to allow for relocates to take place after 60 days.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-133

Councillor Emons – Councillor Pennings

Indigenous Participation
Agreements

THAT Council approve the execution of the Indigenous Participation Agreements with Aamjiwnaang First Nations, The Chippewas of the Thames First Nations, and Caldwell First Nations; and,

THAT Council endorse Staff with a temporary delegation to execute Indigenous Participation Agreements until the Stage 2 Archeological work is complete, with Staff reporting back to Council on these additional agreements.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-134

Councillor Pennings – Deputy Mayor Monteith

Fire Services
Addendum

THAT Council approve By-law #2022-42 Addendum to the Fire Chief Shared Service Agreement with the Municipality of West Elgin.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

Activity Report from the Director of Building and Community Services

The April Activity report from the Director of Building and Community Services was presented to Council.

Activity Report from the CAO/Clerk

Lisa Higgs presented her report to Council.

Municipal Memorial Bench Policy

STAFF DIRECTION

Staff was directed by Council to present the Municipal Memorial Bench Policy to the Keystone Complex Committee, determine the distance/location of benches per park and the number of names that can go on a dedication plaque.

CORRESPONDENCE:

- Notice for Training Session from Bert Duclos RE: Cultural Heritage Conservation – Fundamentals for Municipal Heritage Committees

Council reviewed the item under Correspondence.

BY-LAWS:

- By-law No. 2022-35, being a by-law to authorize a lease agreement with H. Collard for lands on Registered Plan 11R-10140.
- By-law No. 2022-36, being a establish a levy for the year 2022, to adopt tax rates for 2022 and to provide for penalty and interest in default of payment and the collection thereof.
- By-law No. 2022-37, being a by-law to amend a by-law to establish a locate services policy
- By-law No. 2022-38, authorize an agreement with The Corporation of the Town of Tillsonburg for Fire Dispatch Services.
- By-law No. 2022-39, Archeological Monitoring Services Agreement with the Aamjiwnaang First Nation and Tri-Tribal Monitoring Services for archeological monitoring services for a New Tertiary Membrane Wastewater Treatment Plant.
- By-law No. 2022-40, Archaeology Field Liaison Agreement with the Chippewas of the Thames First Nation for New Tertiary Membrane Wastewater Treatment Plant.

- By-law No. 2022-41, Archeological Monitoring Services Agreement with the Caldwell First Nation for archeological monitoring services for a New Tertiary Membrane Wastewater Treatment Plant.
- By-law No. 2022-42, being a By -Law to approve an addendum to the Fire Chief Shared Services Agreement with the Corporation of the Municipality of West Elgin to include the services of a Shared Fire Services Coordinator Position
- By-law No. 2022-43 being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on May 9, 2022.

2022-135

Councillor North – Councillor Pennings

By-laws

THAT By-laws Nos. 2022-35, 2022-36, 2022-37, 2022-38, 2022-39, 2022-40, 2022-41, 2022-42 and 2022-43 be read a first and second time.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

2022-136

Councillor Pennings – Councillor Emons

By-laws

THAT By-laws Nos. 2022-35, 2022-36, 2022-37, 2022-38, 2022-39, 2022-40, 2022-41, 2022-42 and 2022-43 be read a third time and finally passed.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—

CARRIED**OTHER BUSINESS:**

- Multi-Municipal Wind Turbine Working Group RE: Resolution Wind Turbine Setbacks
- Resolution from West Lincoln RE: Funeral, Burial and Cremations Services Act, 2022 and Ontario Regulation 30/11
- Resolution City of Waterloo RE: Ontario Must Build It Right the First Time
- Middlesex County – Official Plan Amendment

Council reviewed the items under Other Business

CLOSED SESSION:**2022-137****Deputy Mayor Monteith – Councillor Emons****Closed Session**

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:04 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Director of Corporate Services/Treasurer Recruitment
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Talbotville Development

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
S. Emons	<u>√</u>	—
G. Jones – Mayor	<u>√</u>	—
R. Monteith	<u>√</u>	—
P. North	<u>√</u>	—
J. Pennings	<u>√</u>	—

CARRIED

STAFF DIRECTION

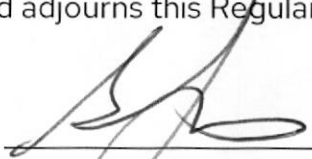
Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:

2022-138 Councillor North – Councillor Pennings

Adjournment

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:28 p.m.**



Mayor
Grant Jones

CAO/Clerk
Lisa Higgs