

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES



Regular Council Meeting

Monday August 8, 2022

7:00 p.m. Council Chambers, Fingal/Via Video Link

PRESENT: Mayor: G. Jones
Deputy Mayor: R. Monteith
Councillors: S. Emons
P. North
J. Pennings

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
(7:00 p.m.-8:16 p.m.)
Peter Kavcic, Dir. of Infrastructure & Development Serv.
Paul Van Vaerenbergh, Public Works Superintendent
(7:00 p.m.- 7:46 p.m.)
Tracey Pillon-Abbs, Planner (7:00 p.m.- 7:30 p.m.)
June McLarty, Corporate Services Clerk (7:00 p.m.- 8:16 p.m.)

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO THE AGENDA:

10. By-law:

(g) 2022-73 being a by-law to amend By-law No. 2022-14, "Delegation of Authority" – Lame Duck Period.

9. Correspondence

(c) Correspondence from Toronto Police Service.

DISCLOSURES:

There were no disclosures

ADOPTION OF MINUTES:

2022-211 Deputy Mayor Monteith – Councillor North Minutes

THAT the Minutes of the Regular Council Meeting of July 11, 2022 are hereby adopted; and

THAT Council has reviewed the Minutes of the Communities in Bloom Meeting of April 20, 2022.

CARRIED

DRAINAGE:

COURT OF REVISION – Luton Drain 2022

2022-212 Councillor Pennings – Councillor Emons Members – Court of Revision Luton Drain 2022

THAT Council of the Township of Southwold appoints Grant Jones as Chair, Robert Monteith, Sarah Emons, Peter North and Justin Pennings as members of the Court of Revision for the Luton Drain 2022.

AND THAT Council adjourn, and form Court of Revision for the Luton Drain 2022 at **7:01 p.m.**

CARRIED

2022-213 Councillor Emons – Councillor North Adjournment Court of Revision – Luton Drain 2022

THAT the Court of Revision for the Luton Drain 2022 adjourns at **7:02 p.m.**; and

THAT the regular meeting of Council reconvenes.

CARRIED

2022- 214 Deputy Mayor Monteith – Councillor Pennings Section 4 Petition M. Palmer

THAT Council of the Township of Southwold receives the Section 4 petition (1) under the Drainage Act for a new municipal drain near Lot 1 Range 1 EMR, as described in the petition submitted by the M. Palmer, and decides to proceed with the drainage works; and

THAT Council instructs the Clerk to send the notice required under Section 5(1)(b) of the Drainage Act to the prescribed persons identified in Ontario Regulation 500/21 section 1); and

THAT Council Instructs the Clerk to Send Notice under Section 6(1) of the Drainage Act to the prescribed persons in Ontario Regulation 500/21 Section 2.) (Kettle Creek Conservation Authority); and

THAT Council Instructs the Clerk to Send Notice under to OMAFRA under Section 7(1) of the Drainage Act; and

THAT Council will now appoint engineer Spriet Associates under Section 8.1 of the Drainage Act.

CARRIED

DELEGATION:

7:06 p.m. – 7:15 p.m.

**Elgin County Economic Development and Tourism
Presentation and 2022- 2025 Economic Development Strategy Plan**

Carolyn Krahn, Manager of Economic Development and Strategic Initiatives and Delany Leitch, Business Enterprise Facilitator attended the meeting. Carolyn Krahn presented the Economic Development Strategic Plan and the Welcome Home Video Campaign.

PLANNING:

7:15 p.m. Official Plan Amendment - OPA 2022-02 Milcz, 37437 Lake Line

**2022- 215 Councillor North – Councillor Emons Public Meeting OPA 2022-02
– Milcz - 37437 Lake Line**

THAT Council of the Township of Southwold now sits as a public meeting under the Planning Act to consider application to amend the Official Plan, for the property owned by J. and G. Milcz.

CARRIED

The Mayor stated that this is a public meeting as required by Section 16(17) of the Planning Act to afford any person an opportunity to make representation with respect to a proposed Official Plan Amendment to redesignate lands known as 37437 Lake Line from Agricultural to Residential and bring the parcel into the North Port Stanley Settlement Area as shown on Schedule '4D' to the Official Plan to correct a mapping error.

The Mayor asked if any members of Council have a disclosure of interest concerning the proposal. None were declared.

The Mayor asked the Clerk what method of notice and when was the notice given to the public for this meeting. The Clerk responded that a sign was posted on the property by June 14th, 2022. Notices were mailed to property owners with 120 metres and emailed to Agencies on June 14th, 2022.

Planner Tracey Pillon-Abbs represented her report to Council.

The Mayor asked if any comments were received from staff. The Clerk responded yes, staff comments were received as detailed the Planning Staff Report.

The Mayor asked if any written submissions were received on this application. The Clerk responded no agency or public comments were received at the time of writing the Planning Staff Report.

The Mayor advised the public that before I open the floor to questions, please be advised if any person from the public wishes to receive further information on the action of Council regarding the decision on the application for the Official Plan Amendment, please ensure that they email their name, address and postal code and phone number to the Planner or Clerk by tomorrow. Any person that has contacted the Planner to be part of the Public Meeting today will receive this further information automatically.

The Mayor asked if anyone had any comments or questions.

No oral comments were made, and no questions were asked by Council or the public on this application.

2022- 216 Deputy Mayor Monteith – Councillor Emons

OPA 2022-02

THAT Council of the Township of Southwold receive Report PLA 2022-24 regarding Official Plan Amendment OPA 2022-02 – Recommendation Report; and

THAT Council of the Township of Southwold adopt the proposed Official Plan Amendment Application OPA 2022-02, in accordance with the site-specific By-law contained within Appendix Two of Report PLA 2022-24 and forward the necessary documentation and By-law to the County of Elgin for approval.

CARRIED

The Mayor stated that please be advised that the decision may be appealed to the Ontario Land Tribunal by the applicant or another member of the public who has provided comments. This meeting is now concluded.

**2022-217 Councillor North – Councillor Pennings Adjournment of Public Mtg
OPA 2022-02**

THAT the public meeting to consider the application to amend the Official Plan for the property owner by J. and G. Milcz ends at **7:21 p.m.**

CARRIED

**2022-218 Councillor Pennings – Councillor North Consent Applications
E53-22, E54-22,
E55-22 and E56-22**

THAT Council of the Township of Southwold receive Report PLA 2022-25 regarding Consent Applications E53-22, E54-22, E55-22 and E56-22 – Comments to the County of Elgin; and

THAT Council of the Township of Southwold recommends approval of the Land Division Committee of the County of Elgin for the consent applications, File E53-22, E54-22, E55-22 and E56-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-25; and

FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-25 as Municipal comments to the County of Elgin.

CARRIED

**2022-219 Deputy Mayor Monteith – Councillor Pennings Consent Application
E58-22**

THAT Council of the Township of Southwold receive Report PLA 2022-26 regarding Consent Application E58-22 – Comment to the County of Elgin; and

THAT Council of the Township of Southwold recommends approval of the Land Division Committee of County of Elgin for the consent application, File E58-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-26; and

FURTHER THAT Council of the Township of Southwold directs Administration to provide Report PLA 2022-26 as Municipal comments to the County of Elgin.

CARRIED

REPORTS:

Activity Report from the Director of Infrastructure and Development Services

Peter Kavcic presented his report to Council.

2022-220 Councillor Emons – Councillor Pennings Resolution #2022-204 – Road Maintenance Agreement

THAT Council rescind resolution #2022-204 from the July 11, 2022 related to the deferral of the Road Maintenance Agreement.

CARRIED

Garbage and Recycling Collection Route Change

Peter Kavcic advised Council that garbage and recycling collection route for the residents of the subdivisions in Talbotville and also on Sunset Road south of Talbot Line has been changed from Wednesdays to Mondays beginning on August 15.

2022- 221 Councillor Pennings – Councillor Emons Talbotville Sanitary Sewer Design Award

THAT Council award the Talbotville sanitary sewer system to Design+ Professional Engineering Services, Inc. at a cost of \$112,000, excluding HST.

CARRIED

2022- 222 Deputy Mayor Monteith – Councillor North Q2 Financial Report

THAT Report FIN 2022-16 Financial Report – January to June 2022 be received and filed for information.

CARRIED

2022- 223 Councillor Pennings – Councillor Emons IT Support Agreement

THAT Council approve By-law No. 2022-71, listed under By-laws, to enter into an updated agreement for Shared IT Support Services.

CARRIED

**2022- 224 Councillor North – Councillor Emons Elgin Joint Compliance
Audit Committee Appointments**

THAT Council endorses the appointment of Christene Scrimgeour, Andrew Wright, Daniel Ross and Dr. Zachary Spicer to sit on the Elgin Election Joint Compliance Audit Committee for the period of 2022-26; and further,

THAT Council pass By-Law No. 2022-70 confirming these appointments.
CARRIED

**2022- 225 Councillor Pennings – Councillor Emons Recycling Transition –
Update**

THAT Council instruct staff to advise Circular Materials that the Township of Southwold will not provide recycling collection during the transition period.

CARRIED

Activity Report from the CAO/Clerk

CAO/Clerk Jeff Carswell presented his July activity report to Council.

County Council Highlights – July 12, 2022

Mayor Jones presented the County Council highlights to Council.

CORRESPONDENCE:

- Elgin Group Police Services Board RE: OPP Contract Extension
- Waiver of Fee Request – Optimist Club of Fingal, Shedden and District – Halloween Party
- Toronto Police Service RE: Investigation at Green Lane Landfill.

**2022-226 Councillor Emons – Deputy Mayor Monteith OPP Contract
Extension**

THAT Council of the Township of Southwold approves the extension of the Elgin Group Police Services Board Contract with the Elgin OPP until December 31, 2023; and

THAT Council pass By-law No. 2022-68, listed under By-laws to Authorize the Execution of the Extension Agreement.

CARRIED

2022-227

Deputy Mayor Monteith – Councillor Pennings

**Fee Waiver
Request – Optimist Club –
Halloween Party**

THAT Council of the Township of Southwold approves the \$450 fee waiver request for the 2022 Halloween Party hosted by the Optimist Club of Fingal, Shedden and District at the Keystone Complex.

CARRIED

Mayor Jones reported to Council that the Toronto Police Services will be conducting an investigation at the Green Lane Landfill. This investigation will last for about 6 weeks.

BY-LAWS:

- By-law No. 2022-67, being a by-law to adopt Southwold Official Plan Amendment 2022-02
- By-law No. 2022-68, being a by-law to execute an amending agreement for the provision of Police Services for the Elgin Group Municipalities
- By-law No. 2022-69, being a by-law to amend By-law No. 2022-52 for Local Improvements
- By-law No. 2022-70 being a by-law to appoint members to the Elgin Election Joint Compliance Audit Committee for the 2022 Municipal Election
- By-law No. 2022-71, being a By-law to authorize an IT Agreement between the Municipality of West Elgin, the Municipality of Dutton Dunwich, the Township of Southwold and the Township of Malahide
- By-law No. 2022-72, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on August 8, 2022
- By-law 2022-73 being a by-law to amend By-law No. 2022-14, "Delegation of Authority" – Lame Duck Period.

2022- 228

Deputy Mayor Monteith – Councillor North

By-laws

THAT By-laws Nos. 2022-67, 2022-68, 2022-69, 2022-70, 2022-71, 2022-72 and 2022-73 be read a first and second time, considered read a third time and finally passed this 8th day of August 2022.

CARRIED

OTHER BUSINESS:

- Southwestern Public Health Annual Report 2021
- Notice from Ontario Energy Board – Enbridge Gas Inc. – Natural Gas Rates 2023
- Ministry for Seniors and Accessibility – Nominations for 2022 Ontario Senior Achievement Award

Councillor reviewed the items under Other Business.

CLOSED SESSION:**2022- 229****Councillor Emons – Councillor North****Closed Session**

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:16 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) – Southwold Scholarship
- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2))(c) – Teetzel Development Property, Shedden
- Litigation or potential litigation, including matters before administration tribunals, affecting the municipality or local board (section 239(2))(e) – 2 items – Talbotville Sanitary System

CARRIED**2022-230****Deputy Mayor Monteith – Councillor Pennings****Staff Report
CAO 2022-34**

THAT Council adopt the recommendation in Staff Report CAO2022-34 dated August 8, 2022 re: Student Scholarships.

CARRIED**2022-231****Councillor North – Councillor Emons****Staff Report
CS ENG 2022-08**

THAT Council adopt the recommendations in Staff Report CS ENG2022-08 dated August 8, 2022 re: Teetzel Development Property Award.

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

ADJOURNMENT:


2022-232

Deputy Mayor Monteith – Councillor Pennings

Adjournment

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:24 p.m.**

CARRIED



Mayor
Grant Jones



CAO/Clerk
Jeff Carswell