



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday November 14, 2022  
7:00 p.m. Council Chambers, Fingal/Via Video Link

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COUNCIL PRESENT: Mayor Grant Jones  
Councillor Sarah Emons  
Councillor Peter North  
Councillor Justin Pennings  
COUNCIL ABSENT: Deputy Mayor Robert Monteith

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Peter Kavcic, Dir. of Infrastructure & Development Services  
Jeff McArthur, Director of Emergency Services/Fire Chief  
Brent Clutterbuck, Drainage Superintendent  
June McLarty, Corporate Services Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

**ADDENDUM TO THE AGENDA:** None

**DISCLOSURE OF PECUNIARY INTEREST:** None

**ADOPTION OF MINUTES:**

**Council Minutes - Adopt**

**2022-292 Councillor Emons – Councillor Pennings**

**THAT** the Minutes of the Regular Council Meeting of October 11, 2022 are hereby adopted.

**CARRIED**

## **Committee Minutes - Review**

### **2022-293 Councillor North – Councillor Emons**

**THAT** Council has reviewed the minutes of the Young @ Heart Committee Meeting of August 16, 2022, the minutes of Talbotville Station Technical Advisory Committee Meeting of September 13, 2022, the minutes of the War Memorial Committee Meeting of September 13, 2022, and the minutes of Zero Waste Committee Meeting of September 15, 2022.

**CARRIED**

## **DRAINAGE:**

### **COURT OF REVISION – G. H. Pennings Drain 2022**

**In attendance: Brad Gillespie**

### **Appoint and Form Court of Revision**

### **2022-294 Councillor Pennings – Councillor North**

**THAT** Council of the Township of Southwold appoints Grant Jones as Chair, Sarah Emons, and Justin Pennings as members of the Court of Revision for the G. H. Pennings Drain 2022; and,

**THAT** Council adjourn, and form Court of Revision for the G.H. Pennings Drain 2022 at 7:03 p.m.

**CARRIED**

### **Adjourn Court of Revision**

### **2022- 295 Councillor Pennings – Councillor Emons**

**THAT** the Court of Revision for the G. H. Pennings Drain 2022 adjourns at 7:05 p.m.; and

**THAT** the regular meeting of Council reconvenes.

**CARRIED**

## **Report DRA 2022-07 G. H. Pennings Drain 2022 Tender Results**

### **2022-296 Councillor Emons – Councillor North**

**THAT** Council of the Township of Southwold award the contract for the construction of the G.H. Pennings Drain 2022 to VanBree Drainage and Bulldozing Ltd. for a total cost of \$185,550.00 plus HST.

**CARRIED**

## **Tile Loan Application – 33858 Talbot Line**

### **2022- 297 Councillor Emons – Councillor North**

**THAT** the Tile Drain Loan application for Pt 3 & 4 NNBTR, roll # 34-24-0000-002-03400-0000 be approved subject to the terms and conditions of the Tile Loan Program and the availability of funds from the Province of Ontario; and,

**THAT** a \$200.00 administration fee per debenture application apply.

**CARRIED**

## **REPORTS:**

### **Report FIR 2022-12 Activity Report – September and October 2022**

Jeff McArthur presented his reported to Council.

### **Report ENG 2022-43 Activity Report – October 2022**

Peter Kavcic presented his report to Council.

### **Report FIN 2022-19 Appointment of Auditor**

Jeff Carswell presented the report to Council

### **2022- 298 Councillor Emons – Councillor North**

**THAT** Council appoint Graham Scott Enns, LLP Chartered Professional Accounts to provide audit services for the 2022 Fiscal Year.

**CARRIED**

### **Report CBO 2022-14 Activity Report – October 2022**

This report was reviewed by Council.

### **Report CAO 2022- 52 Activity Report – October 2022**

Jeff Carswell presented his report to Council.

### **County Council Highlights -October 11, 2022**

Mayor Jones presented the County Council Highlights to Council.

## **CORRESPONDENCE:**

### **Royal Canadian Legion Military Service – Recognition Book Ad - 2023**

#### **2022- 299 Councillor Emons – Councillor Pennings**

**THAT** Council of the Township of Southwold agrees to the placement of an ad in the Royal Canadian Legion Ontario Command Military Service Recognition Book to help to honor Ontario's Veterans at a cost of \$375.00 (HST included).

**CARRIED**

### **Fee Waiver Request – Southwold History Committee**

#### **2022-300 Councillor North – Councillor Emons**

**THAT** Council of the Township of Southwold approves the \$1465.00 fee waiver request from the Southwold History Committee for the use of the Keystone Complex on April 13th, 14th, and 15th 2023.

**CARRIED**

### **Fee Waiver Request – Shedden Soccer**

#### **2022-301 Councillor Pennings – Councillor North**

**THAT** Council of the Township of Southwold approves the \$55 fee waiver request from Shedden Soccer for the use of the meeting room at the Keystone Complex on November 29, 2022.

**CARRIED**

### **Fee Waiver Request – Elgin 4-H**

#### **2022-302 Councillor Emons – Councillor Pennings**

**THAT** Council of the Township of Southwold approves the \$265.00 fee waiver request from Elgin 4-H for the use of the Keystone Complex on March 22, 2023.

**CARRIED**

## **BY-LAWS:**

- By-law No. 2022-86, being a by-law to enter into an agreement with J. and L. Van Dyk, 34795 McDiarmid Line
- By-law No. 2022-87, being a By-law to appoint Aird & Berlis LLP as the Integrity Commissioner, Ombudsman and Closed Meeting Investigator for the Township of Southwold.
- By-law No. 2022-88, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 14, 2022

### **2022-303 Councillor Emons – Councillor Pennings**

**THAT** By-law No. 2022-87 be read a first and second time, considered read a third time and finally passed this 14<sup>th</sup> day of November 2022

**CARRIED**

### **2022-304 Councillor North – Councillor Emons**

**THAT** By-law No. 2022-86 be read a first and second time, considered read third time and finally passed this 14<sup>th</sup> day of November 2022.

**CARRIED**

### **2022-305 Councillor Pennings – Councillor North**

**THAT** By-law No. 2022-88 be read a first and second time, considered read a third time and finally passed this 14<sup>th</sup> day of November, 2022

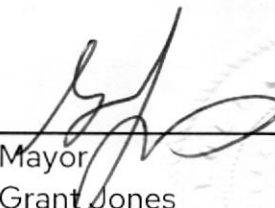
**CARRIED**


## **ADJOURNMENT:**

### **2022-306 Councillor North – Councillor Emons**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **7:32 p.m.**

**CARRIED**

  
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Mayor  
Grant Jones

  
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CAO/Clerk  
Jeff Carswell