



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday December 12, 2022  
7:00 p.m. Council Chambers, Fingal/Via Video Link

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COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

COUNCIL ABSENT:

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Peter Kavcic, Dir. of Infrastructure & Development Services  
Jeff McArthur, Director of Emergency Services/Fire Chief  
Paul Van Vaerenbergh, Public Works Superintendent  
Kevin Goodhue, Water/Wastewater Compliance Superintendent  
Josh Mueller, Planner  
June McLarty, Corporate Services Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

**ADDENDUM TO THE AGENDA:** None

**DISCLOSURES:** None

**ADOPTION OF MINUTES:**

**Council Minutes – Adopt**

**2022-341 Councillor Adzija – Councillor Emons**

**THAT** the Minutes of the Regular Council Meeting of November 28, 2022 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2022-342 Deputy Mayor Pennings – Councillor Fellows**

**THAT** Council has reviewed the draft notes of the Shedden Recreation and Community Centre and Keystone Complex Board Meeting of September 29, 2022 and the draft minutes of the Young at Heart Committee meeting of November 24, 2022 and the War Memorial Committee Meeting of November 8, 2022.

**CARRIED**

**PLANNING:**

**Consent Application E 90-22**

**2022-343 Councillor Adzija – Deputy Mayor Pennings**

**THAT** Council of the Township of Southwold recommends approval to the Land Division Committee of the County of Elgin for the consent application, E90-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-38.

**CARRIED**

**Consent Application E 97-22**

**2022-344 Councillor Adzija – Councillor Emons**

**THAT** Council of the Township of Southwold recommends approval to the Land Division Committee of the County of Elgin for the consent application, E97-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-39.

**CARRIED**

**Consent Application E 98-22**

**2022-345 Councillor Fellows – Deputy Mayor Pennings**

**THAT** Council of the Township of Southwold recommends approval to the Land Division Committee of the County of Elgin for the consent application, E98-22, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2022-40.

**CARRIED**

## **Bill 23 Impacts to Municipal Planning Process**

Planner Josh Mueller presented his report to Council as information.

### **REPORTS:**

#### **Report FIR 2022-14 Activity Report – November 2022**

Jeff McArthur presented his report to Council. He also reported that the new pumper will be arriving this week.

#### **Report PW 2022-07 Lynhurst Park Drive West and Lyn Court Traffic Control**

##### **2022-346 Deputy Mayor Pennings – Councillor Emons**

**THAT** Council give consideration to the By-Law No. 2022-95 included in the December 12<sup>th</sup> agenda, authorizing that yield signs be installed at both the west intersection of Lynhurst Park Drive and the intersection of Lyn Court at Lynhurst Park Drive.

**CARRIED**

#### **Report ENG 2022-45 Activity Report – November 2022**

Peter Kavcic presented his report to Council.

#### **Report FIN 2022-23 Water and Sanitary Budget By-laws**

##### **2022-347 Deputy Mayor Pennings – Councillor Emons**

**THAT** Council pass the following By-laws:

- a. By-law No. 2022-96 2023 Water Rates
- b. By-law No. 2022-97 2023 Water Budget
- c. By-law No. 2022-98 2023 Sanitary Sewer Rates
- d. By-law No. 2022-99 2023 Sanitary Sewer Budget

**CARRIED**

#### **Report CBO 2022-15 Activity Report – November 2022**

Corey Pemberton's report was presented to Council

#### **Report CAO 2022-59 Emergency Management Response Plan – Community Control Group (CCG) and Program Committee**

##### **2022-348 Councillor Emons – Councillor Adzija**

**THAT** Council pass draft By-law 2022-100 to revise the Community Control Group (CCG) members and Emergency Management Program Committee members.

**CARRIED**

## **Report CAO 2022-60 Activity Report – November**

Jeff Carswell presented his report to Council.

### **CORRESPONDENCE:**

#### **Kettle Creek Conservation Authority RE: Plan Review Services and Bill 23, Build Homes Faster Act**

Council reviewed this item under correspondence.

### **AMO Professional Development Line Up for 2022-2023**

#### **2022-349 Councillor Emons – Deputy Mayor Pennings**

**THAT** Councillor Scott Fellows be authorized to participate in the Association of Municipalities Ontario New Councillor Online Training on March 3, 2023.

**CARRIED**

### **BY-LAWS:**

- By-law No. 2022-95, being a by-law to authorize the installation of yield signs
- By-law No. 2022-96, being a By-Law to amend By-law No. 2014-65, being a By-law to regulate the distribution and use of water and to fix the prices and times of payments
- By-law No. 2022-97, being a By-law to adopt the 2023 Water System Operating and Capital Budget
- By-law No. 2022-98, being a By-law to establish Sanitary Sewer Rates and to repeal By-law No. 2021-76
- By-law No. 2022-99, being a By-law to adopt the 2023 Sanitary Sewer System Operating and Capital Budgets
- By-law No. 2022-100, being a by-law By-law to amend By-law 2019-83, The Emergency Management Program and By-law 2019-65, The Emergency Management Program Committee.
- By-law No. 2022-101, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on December 12, 2022

### **By-laws**

#### **2022-350 Councillor Fellows – Deputy Mayor Pennings**

**THAT** By-law Nos. 2022-95, 2022-96, 2022-97, 2022-98, 2022-99 and 2022-100 be read a first and second time, considered read a third time and finally passed this 12<sup>th</sup> day of December 2022.

**CARRIED**

**OTHER BUSINESS:**

Council reviewed the items under Other Business.

**CLOSED SESSION:**

**2022-351 Councillor Emons – Councillor Adzija**

**THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:36 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board members (section 239(2))(b) and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Section 239(2)(k) – Building Services Staff / Service to West Elgin

**CARRIED**

**Adjournment of Closed Session**

**2022-352 Deputy Mayor Pennings – Councillor Fellows**

**THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **7:52 p.m.**

**CARRIED**

**STAFF DIRECTION**

Staff was given direction from Council on the items that were discussed in the Closed Session.

**DELEGATION:**

**7:56 p.m. – 8:44 p.m.**

Mark Harris and Matthew Belding presented the 3<sup>rd</sup> quarter reports and the 2023 capital proposals to Council.

**OCWA Reports- Southwold Water Distribution and Tallbotville Wastewater Treatment Plant – 3<sup>rd</sup> Quarter**

**2022-353 Deputy Mayor Pennings – Councillor Emons**

**THAT** Council of the Township of Southwold hereby receives the reports from Mark Harris, Matthew Belding and Robin Trepanier, OCWA re: The Southwold Water Distribution System 3<sup>rd</sup> Quarter Operations Report and the Talbotville Wastewater Treatment Plant 3<sup>rd</sup> Quarter Operations Report for information purposes.

**CARRIED**

**BY-LAW:**

**Confirming By-law**

**2022-354 Deputy Mayor Pennings – Councillor Emons**

**THAT** By-law No. 2022-101 be read a first and second time, considered read a third time and finally passed this 12<sup>th</sup> day of December 2022.

**CARRIED**

**ADJOURNMENT:**


**2022-355 Deputy Mayor Pennings – Councillor Adzija**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **8:46 p.m.**

**CARRIED**



Mayor  
Grant Jones



CAO/Clerk  
Jeff Carswell