



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday January 9, 2023
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

COUNCIL ABSENT:

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Peter Kavcic, Dir. of Infrastructure & Development Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Paul Van Vaerenbergh, Public Works Superintendent
Brent Clutterbuck, Drainage Superintendent
Kevin Goodhue, Water/Wastewater Compliance Superintendent
Josh Mueller, Planner
June McLarty, Corporate Services Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO THE AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2023-02 Councillor Emons- Councillor Fellows

THAT the Minutes of the Regular Council Meeting of December 12, 2022 are hereby adopted.

CARRIED

DRAINAGE:

2022 Drainage Reapportionments

2023-03 Deputy Mayor Pennings – Councillor Adzija

THAT Council for the Township of Southwold hereby accepts the drainage reapportionments undertaken for the Consent Applications E23-21, E24-21, E87-21, E27/22, E53/22, E54/22, E55/22, and E56/22; and,

FURTHER THAT these reapportionments will become effective upon stamping of the applicable deeds; and,

FURTHER THAT a copy of this resolution and drainage reapportionment be filed in each applicable drain file.

CARRIED

Tile Loan – Borrowing By-law

2023- 04 Deputy Mayor Pennings – Councillor Emons

THAT Council give consideration to By-law No. 2023-06 included on the January 9, 2023 Agenda.

CARRIED

Fulton Drain 1955 Tender Results

2023-05 Councillor Fellows – Deputy Mayor Pennings

THAT Council of the Township of Southwold award the contract for the Fulton Drain Maintenance to **Laemers Excavating** for a total cost of **\$6,605.00 +HST** and instructs the Mayor and Clerk to sign the tender contract.

CARRIED

Drainage Act Meeting Information

Brent Clutterbuck presented his report to Council.

A & C Jones Drain 2022

2023-06 Councillor Emons – Councillor Adzija

THAT Council proceeds with the A & C Jones Drain 2022 drainage works and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed; and

THAT the Meeting to Consider the Report of A & C Jones Drain 2022 will be held at the regular Council meeting on February 13, 2023 at 7:00 pm; and,

THAT affected property owners will be able to attend this meeting either via a WebEx virtual meeting or telephone conference or in person.

CARRIED

PLANNING:

PLA 2023-01 Consent Application E87-21 Extension

Peter Kavcic presented this report to Council.

2023-07 Councillor Adzija – Councillor Fellows

THAT Council recommend approval to the Land Division Committee of the County of Elgin for an amendment to Township condition 11 allowing for an extension of the lapsing period to December 15, 2023.

CARRIED

REPORTS:

Report FIR 2023-01 Activity Report – December 2022

Jeff McArthur presented his report to Council.

Report ENG 2023-01 Activity Report – December 2022

Peter Kavcic presented his report to Council.

Report ENG 2023-02 Planning Fee Review

Peter Kavcic presented his report to Council.

2023-08

Deputy Mayor Pennings – Councillor Emons

THAT Council endorse adjusting planning application fees as set out in Option 4 which includes adjusting fees based on lowest fees when comparing all local municipalities within Elgin County and St. Thomas.

CARRIED

Report ENG 2023-03 Shedden and Fingal Sanitary Sewer Project

Peter Kavcic presented his report to Council.

2023-09

Deputy Mayor Pennings – Councillor Adzija

THAT Council direct Staff to hire an engineering consulting firm specializing in forcemains and pump station design to provide the Township with a detailed project estimate and list of constraints for this servicing option.

CARRIED

Report ENG 2023-04 Organic Composting Program

Peter Kavcic presented his report to Council.

2023-10

Councillor Emons – Councillor Adzija

THAT Council approve the Composting Option 2 which includes green bins in Talbotville Land Use area and digesters or composters in all other areas of the Township, and;

THAT Council approve the funding Option 3 which includes providing the first container free for all residents interested in the program and additional containers subsidized at a rate of \$20 per container, and;

THAT Council authorize purchasing 1,000 green bins and 250 digesters, with funding in the 2023 budget to be requested from Green Lane Community Trust, and;

THAT ongoing annual operating costs for the Organic Composting Program be funded from a per household area rate applied to the Talbotville Land Use Area, and;

THAT staff be authorized to commence public consultation on the use of an area rate for the Talbotville Land Use Area to fund the Organic Composting Program Operating Costs with feedback to be provided in conjunction with the 2023 Budget deliberations, and;

THAT final approval of all aspects of the Organic Composting Program be held, pending incorporation into and final approval of the 2023 Budget.

CARRIED

Report ENG 2023-05 Waste Collection Agreement

Peter Kavcic presented his report to Council.

2023-11 Councillor Fellows – Councillor Emons

THAT Council approve and authorize the execution of the proposed Township of Southwold and GFL Environmental Inc with By-Law 2023-03.

CARRIED

Financial Indicator Review

Michele Lant presented her report to Council.

Report CBO 2023-01 Activity Report – December 2022

Report CBO 2023-01 was presented to Council.

Report CBO 2023-02 2022 Year End Report

Report CBO 2023-02 was presented to Council.

Report CAO 2023-01 Building Services to West Elgin

Jeff Carswell presented his report to Council.

2023-12 Deputy Mayor Pennings – Councillor Fellows

THAT Council pass draft By-law 2023-04 to provide Building Services to the Municipality of West Elgin.

CARRIED

Report CAO 2023-02 Elgin Area Water Supply System Board Appointments

Jeff Carswell presented his report to Council.

2023-13 Councillor Fellows – Deputy Mayor Pennings

That Council endorse the following appointments to the Elgin Area Water Supply System Board:

Ken Loveland from Dutton Dunwich as the voting member for 2023 with Norman Watson and John Adzija as the alternate members;

Norman Watson from Central Elgin as the voting member for 2024 with Ken Loveland and John Adzija as the alternate members;

John Adzija from Southwold as the voting member for 2025 with Ken Loveland and Norman Watson as the alternate members.

CARRIED

Report CAO 2023-03 Activity Report – December 2022

Jeff Carswell presented his report to Council.

Family Day Event (Winterfest) – February 18, 2023

Jeff Carswell gave a verbal report to Council.

STAFF DIRECTION

Staff was directed by Council to contact the Family Day Committee Members to set up a meeting to discuss the possibility of having a Winterfest on February 18, 2023.

BY-LAWS:

- By-law No. 2023-01, being a by-law authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2023.
- By-Law No. 2023-02, being a by-law to provide for an interim tax levy, to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.
- By-law No. 2023-03, being a by-law to enter into an agreement for Waste Collection Services
- By-law No. 2023-04, being a by-law to enter into an agreement for the provision of Building Code Act Administration and Enforcement Services to the Municipality of West Elgin
- By-law No. 2023-05, being a by-law to amend the Delegation By-law.
- By-law No. 2023-06, being a by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*.

By-laws

2023-14 Deputy Mayor Pennings – Councillor Emons

THAT By-law Nos. 2023-01, 2023-02, 2023-03, 2023-04, 2023-05 and 2023-06 be read a first and second time, considered read a third time and finally passed this 9th day of January 2023.

CARRIED

OTHER BUSINESS:

- Elgin County Economic Development and Tourism Monthly Newsletter
- Kettle Creek Conservation Authority Progress Report January 1, 2023
- Elgin Group Police Services Board – Increasing Speeding Fines
- Elgin Federation of Agriculture – 2023 Farm Assessments

Council reviewed the items under Other Business.

CLOSED SESSION:

2023 -15

Councillor Emons – Councillor Fellows

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:09 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Development Agreement
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (section 239(2)(e); a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(e)) -Development Updates
- Labour relations or employee negotiations (section 239(2))(d) – CUPE Update

CARRIED

Adjournment of Closed Session

2023-16

Deputy Mayor Pennings – Councillor Fellows

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:38 p.m.**

CARRIED

STAFF DIRECTION

Staff was given direction from Council on the items that were discussed in the Closed Session.

BY-LAW:

- By-law No. 2023-07, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 5, 2023 and January 9, 2023.

Confirming By-law

2023-17

Councillor Fellows – Councillor Emons

THAT By-law No. 2023-07 be read a first and second time, considered read a third time and finally passed this 9th day of January 2023.

CARRIED

ADJOURNMENT:

2023-18

Councillor Adzija – Councillor Fellows

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:39 p.m.**

CARRIED



Mayor
Grant Jones

CAO/Clerk
Jeff Carswell