



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday March 13, 2023
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones (virtually)
Deputy Mayor Justin Pennings (virtually)
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Jeff McArthur, Director of Emergency Services/Fire Chief
Brent Clutterbuck, Drainage Superintendent
Paul Van Vaerenbergh, Public Works Superintendent
Kevin Goodhue, Water/Wastewater Compliance Superintendent
June McLarty, Corporate Services Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2023-88

Councillor Fellows – Councillor Emons

THAT the Minutes of the Regular Council Meeting of February 27, 2023 are hereby adopted.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

Committee Minutes – Review

2023-89 Councillor Fellows – Councillor Adzija

THAT Council has reviewed the draft Committee Minutes of the Southwold Communities in Bloom meeting of February 28, 2023.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

2023-90 Councillor Emons – Councillor Fellows

THAT Council has reviewed the draft Committee Minutes of the Talbotville Station Technical Advisory Committee Meeting of February 28, 2023.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

DRAINAGE:

COURT OF REVISION – A & C Jones Drain 2022

In attendance: J. Hampson

Members – Court of Revision A & C Jones Drain 2022

2023-91 Councillor Emons – Deputy Mayor Pennings

THAT Council of the Township of Southwold appoints Sarah Emons as Chair, John Adzija, and Scott Fellows as members of the Court of Revision for the A & C Jones Drain 2022.

AND THAT Council adjourn and form Court of Revision for the A & C Jones Drain 2022 at **7:04 p.m.**

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

Adjournment Court of Revision – A & C Jones Drain 2022

2023-92 Councillor Fellows – Councillor Adzija

THAT the Court of Revision for the A & C Jones Drain 2022 adjourns at **7:07 p.m.;**

AND THAT the regular meeting of Council reconvenes.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	

CARRIED

Mayor Jones acknowledged the passing of West Elgin Mayor and County Deputy Warden Duncan McPhail.

REPORTS:

DRA 2023-05 Railways and the Drainage Act

2023-93 Councillor Emons – Deputy Mayor Pennings

THAT Council of the Township of Southwold passes a resolution similar to the Township of Warwick resolution regarding national railways and;

THAT a copy of the resolution be sent to Tracey Robinson, President and CEO, CN Rail, and;

THAT a copy of the resolution be also forwarded to:
Omar Alghabra, omar.alghabra@parl.gc.ca Minister of Transport
The Honourable Karen Vecchio, MP Elgin-Middlesex-London
Hon. Marie-Claude Bibeau, Minister of Agriculture and Agri-Food Canada
Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
Hon. Caroline Mulroney, Minister of Transportation
Hon. Steve Clark, Minister of Municipal Affairs and Housing
The Honourable Rob Flack, MPP Elgin-Middlesex-London
Councillor Colin Best, President of the Association of Municipalities of Ontario (AMO),
Councillor, Region of Halton
Mayor Robin Jones, Rural Ontario Municipal Association (ROMA) Chair,
Mayor, Village of Westport
Paul Schoppmann, President Good Road, and;

THAT the letter to the Honourable Omar Alghabra, Minister of Transport be also cc to the above list of official as well as Tracey Robinson, President and CEO, CN.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

FIR 2023-02 Activity Report – January and February

Jeff McArthur presented this report to Council.

FIR 2023-03 Tanker Agreement

2023-94 Deputy Mayor Pennings – Councillor Emons

THAT the Township of Southwold Council authorize the signing of the Fire Protection Tanker Operations Service Agreement with the Oneida Nation of the Thames.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

FIN 2023-04 Section 357/Tax Incentive Approval Applications

2023-95 Councillor Adzija – Councillor Fellows

THAT Council approves the total adjustment of taxes for the 2022 tax year resulting from Municipal Act, Sec.357/Tax Incentive Approval adjustments as presented, in the amount of \$7,179.30.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

ENG 2023-13 Activity Report – February 2023

Paul Van Vaerenbergh presented this report to Council.

CBO 2023-04 Activity Report – February 2023

This report was presented to Council

CAO 2023-11 Strategic Plan Annual Update – 2022

2023-96 Councillor Adzija – Deputy Mayor Pennings

THAT Council receives this report as information.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	

CAO 2023-12 Activity Report – February 2023

Jeff Carswell presented this report to Council.

CAO 2023-13 Green Bin Cost Increase

2023-97 Councillor Emons – Councillor Fellows

THAT Council directed staff to further investigate options to purchase green bins.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

County Council Highlights – February 28, 2023

Mayor Jones presented this report to Council.

CORRESPONDENCE:

Rosy Rhubarb Run

STAFF DIRECTION

Staff was directed by Council to contact Kim Boughner to advise her that she will need approval from Elgin County for the route of the run. A traffic safety plan, insurance, a road closure plan and an approximate number of participants will also be needed.

Fee Waiver Request – Shedden Soccer

2023-98 Councillor Adzija – Deputy Mayor Pennings

THAT Council of the Township of Southwold approves the \$155.00 fee waiver request from Shedden Soccer for the use of the Keystone Complex Meeting Room on April 12 and 29, 2023.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

Iona Interconnect Authority Letter from Municipality of Dutton Dunwich

2023-99 Councillor Emons – Councillor Adzija

THAT Council of the Township of Southwold receives the letter from the Municipality of Dutton Dunwich, and:

THAT a copy of the letter be forwarded to the St. Thomas Area Secondary Water Supply System Joint Board of Management for consideration.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

DELEGATION:

8:00 p.m. – 8:30 p.m.

OCWA - Mark Harris, Matthew Belding, Robin Trepanier

OCWA 4th Quarter Reports

2023-100 Councillor Emons – Councillor Adzija

THAT Council of the Township of Southwold hereby receives the reports from Matthew Belding and Mark Harris, OCWA re: The Southwold Water Distribution System 4th Quarter Operations Report and the Talbotville Wastewater Treatment Plant 4th Quarter Operations Report for information purposes.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

OCWA Annual Report

2023-101 Councillor Fellows – Councillor Adzija

THAT Council of the Township of Southwold hereby receives the report from Matthew Belding, OCWA re: Southwold Distribution Section 11 Annual Report, Southwold Distribution, for information purposes.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

BY-LAWS:

- By-law No. 2023-19, being a By-law to enter into a fire protection tanker operations agreement with Oneida Nation of the Thames
- By-law No. 2023-20, being a By-law to amend User Fees – Planning Fees in By-law No. 2021-73

By-laws

2023-101 Councillor Emons – Councillor Adzija

THAT By-law Nos. 2023-19 and 2023-20 be read a first and second time, considered read a third time and finally passed this 13th day of March 2023.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

OTHER BUSINESS:

Council reviewed the items under Other Business

Appointment to Southwold Communities in Bloom Committee

2023-102 Councillor Emons – Deputy Mayor Pennings

THAT Council approves the recommendation from the Southwold Communities in Bloom Committee to appoint Shannon Worotny and Heidi Hering as members of the committee.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

CLOSED SESSION:

2023 -103 Deputy Mayor Pennings – Councillor Emons

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:37 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (section 239(2)(c)) – Unopened Road Allowance Properties
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k)) – Talbotville Meadows Development Agreement

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

Adjournment of Closed Session

2023-104 Deputy Mayor Pennings – Councillor Emons

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:51 p.m.**

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED

STAFF DIRECTION

Staff was given direction from Council on the items that were discussed in the Closed Session.

BY-LAW:

- By-law No. 2023-21, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on March 13, 2023

Confirming By-law

2023-105 Councillor Adzija – Deputy Mayor Pennings

THAT By-law No. 2023-21 be read a first and second time, considered read a third time and finally passed this 13th day of March 2023.

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED


ADJOURNMENT:

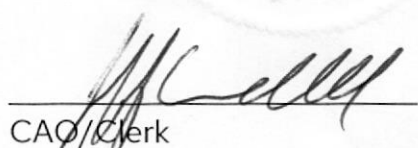
2023-106 Deputy Mayor Pennings – Councillor Emons

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:53 p.m.**

Recorded Vote	Yeas	Nays
J. Adzija	√	
S. Emons	√	
S. Fellows	√	
G. Jones – Mayor	√	
J. Pennings	√	

CARRIED



Mayor
Grant Jones

CAO/Clerk
Jeff Carswell