



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday March 27, 2023
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones (8:10 p.m.)
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

COUNCIL ABSENT:

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure & Development
Services
Brent Clutterbuck, Drainage Superintendent
Josh Mueller, Planner
June McLarty, Corporate Services Clerk

Deputy Mayor Pennings called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA:

9. CORRESPONDENCE:

(b) Rosy Rhubarb Fun Run

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2023-107 Councillor Emons – Councillor Adzija

THAT the Minutes of the Regular Council Meeting of March 13, 2023 are hereby adopted.

CARRIED

Court of Revision Meeting Minutes

2023-108 Councillor Fellows – Councillor Emons

THAT the minutes of the Court of Revision for the A & C Jones Drain 2022 are hereby adopted.

CARRIED

Committee Minutes – Review

2023-109 Councillor Emons – Councillor Fellows

THAT Council has reviewed the draft Committee Minutes of the Southwold Young at Heart meeting of March 16, 2023 and the Communities in Bloom meeting of March 22, 2023.

CARRIED

DRAINAGE:

DRA 2023-06 A & C Jones Drain 2022 Tender Results

2023-110 Councillor Adzija – Councillor Emons

THAT Council of the Township of Southwold award the contract for the construction of the A. & C. Jones Drain 2022 to Gillier Drainage Inc. for a total cost of \$82,425.00 +HST and instructs the Deputy Mayor to sign the tender contract.

CARRIED

Section 4 – Woodland Way Developments Inc. Petition

2023-111 Councillor Emons – Councillor Adzija

THAT Council of the Township of Southwold receives the Section 4 petition (1) under the Drainage Act for a new municipal drain branch near Lot 40 east of NBTR described in the petition submitted by the Woodland Way Developments Inc, and decides to proceed with the drainage works; and,

THAT Council instructs the Clerk to send the notice required under Section 5(1)(b) of the Drainage Act to the prescribed persons identified in Ontario Regulation 500/21 section 1); and

THAT Council Instructs the Clerk to Send Notice under Section 6(1) of the Drainage Act to the prescribed persons in Ontario Regulation 500/21 Section 2.) (Kettle Creek Conservation Authority); and

THAT Council Instructs the Clerk to Send Notice to OMAFRA under Section 7(1) of the Drainage Act; and,

THAT Council instructs the Clerk to forward Proponent's Engineer's drawings of a proposal for a municipal drain that were submitted with the petition to the appointed Engineer for their review and possible use in the design of the municipal drain; and,

THAT Council will now appoint engineer Spriet Associates under Section 8.1 of the Drainage Act.

CARRIED

PLANNING:

PLA 2023-10 Consent Application E11-23 D. and J. Dubyk C/O H. Button, Gunn & Associates

2023-112 Councillor Fellows – Councillor Adzija

THAT Council recommends approval to the Land Division Committee of the County of Elgin for consent application, E11-23, subject to the Lower-Tier Municipal conditions in Appendix Two of Report PLA 2023-10.

CARRIED

REPORTS:

ENG 2023-14 Sidewalk Reconstruction Program Tender Award

2023-113 Councillor Emons – Councillor Fellows

THAT Report ENG 2023-14 relating to Sidewalk Construction Program Quotation Award, be received for information; and

THAT the tender submitted by 519 London Excavating Inc. in the amount \$65,500, excluding HST (HARMONIZED SALES TAX), be accepted.

CARRIED

FIN 2023-05 Annual Repayment Limit

2023-114 Councillor Fellows – Councillor Adzija

THAT Council receive Report FIN 2023-05 2023 Annual Debt Repayment Limit for information.

CARRIED

FIN 2023-06 Development Charges Summary

2023-115 Councillor Fellows – Councillor Emons

THAT Council receive Report No. FIN 2023-06 prepared in accordance with Section 12 of O.Reg.82/98 of the Development Charges Act, 1997.

CARRIED

FIN 2023-07 County Roads 2022 Summary

Michele Lant presented this report to Council.

DELEGATION:

7:30 p.m. – 8:02 p.m.

Inspector Mark Loucas presented the 2022 OPP Annual Report.

Dave Jenkins, Chair of the Elgin Group Police Services Board introduced board member Ida McCallum who represents the Township of Southwold and the Municipalities of Dutton Dunwich and West Elgin. Trudy Kanellis, Vice Chair was also introduced. Mr. Jenkins gave an update on the Police Services Board.

Carolyn Krahn, Secretary-Administrator provided an update on the Community Safety and Policing Act (CSPA).

REPORTS:

CAO 2023-16 Strategic Plan Exercise

2023-116 Councillor Adzija – Councillor Emons

THAT Council engage Mellor Murray Consulting Inc. to develop an updated Strategic Plan for the Township of Southwold as set out in the proposal dated March 23, 2023.

CARRIED

County Council Highlights – March 14, 2023

This report was presented to Council.

CORRESPONDENCE:

Fee Waiver Request – VON

2023-117 Councillor Fellows – Councillor Emons

THAT Council of the Township of Southwold approves the \$2 120.00 fee waiver request from the VON for the use of the Keystone Complex for their 8 group dining events.

CARRIED

Rosy Rhubarb Fun Run

2023-118 Councillor Adzija – Councillor Fellows

THAT Council of the Township of Southwold approves the 2023 1 km Rosy Rhubarb Fun Run for kids at the Keystone Complex grounds.

CARRIED

BY-LAWS:

- By-law No. 2023-13, being a by-law to provide for drainage works, A & C Jones Drain 2022

By-laws

2023-119 Councillor Emons – Councillor Adzija

THAT By-law No. 2023-13 be read a third time and finally passed this 27th day of March 2023.

CARRIED

OTHER BUSINESS:

Council reviewed the item under Other Business.

CLOSED SESSION:

2023-120 Councillor Emons – Councillor Fellows

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:10 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- The security of the property of the municipality or local board (section 239(2)(a)) – IT Security Review
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Sanitary Servicing Options

CARRIED

Adjournment of Closed Session

2023-121 Councillor Fellows – Councillor Emons

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:34 p.m.**

CARRIED

STAFF DIRECTION

Staff were given directions by the Council on the items that were discussed in the Closed Session.

BY-LAW:

- By-law No. 2023-22, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on March 27, 2023

Confirming By-law

2023-122 Councillor Adzija – Councillor Fellows

THAT By-law No. 2023-22 be read a first and second time, considered read a third time and finally passed this 13th day of March 2023.

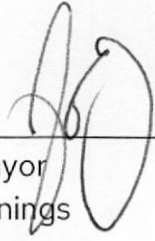
CARRIED

ADJOURNMENT:

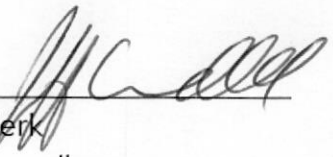
2023-123 Councillor Emons – Councillor Adzija

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:35 p.m.**

CARRIED



Deputy Mayor
Justin Pennings



CAO/Clerk
Jeff Carswell