



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday June 12, 2023
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Deputy Mayor Justin Pennings
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Aaron Van Oorspronk, Director of Infrastructure & Development
Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Brent Clutterbuck, Drainage Superintendent
June McLarty, Corporate Services Clerk

ABSENT: Mayor Grant Jones
Councillor John Adzija

Deputy Mayor Pennings called the meeting to order at 7:01 p.m.

ADDENDUM TO AGENDA:

8. REPORTS:

- (l) Verbal Update on Dust Control
- (m) Verbal Report on the Bogart Drain Branch C

DISCLOSURES: None

ADOPTION AND REVIEW OF MINUTES:

Council Minutes – Adopt

2023-192 Councillor Emons – Councillor Fellows

THAT the Minutes of the Regular Council Meeting of May 23, 2023 are hereby adopted.

CARRIED

Committee Minutes – Review

2023-193 Councillor Fellows – Councillor Emons

THAT Council has reviewed the draft minutes of the Parks Committee Meeting of May 30, 2023, and the draft minutes of the Canada Day Committee Meeting of May 31, 2023.

CARRIED

DRAINAGE:

Request for Drain Improvement – Section 78 – Gregory Drainage Works

2023-194 Councillor Emons – Councillor Fellows

THAT Council of the Township of Southwold receives the notice of request for drain improvement, as described in the petition submitted by 927470 Ontario Ltd., under Section 78(1) of the Drainage Act and decides to proceed with the drainage works; and,

THAT Council instructs the Clerk to send the notice required under Section 5(1)(b) of the Drainage Act to the petitioner and OMAFRA and under Section 78(2) of the Drainage Act to Kettle Creek Conservation Authority; and,

THAT Council will appoint an engineer under the appropriate section of the Drainage Act after the 30-day time period specified in Section 6(1) and 7(1) has passed.

CARRIED

REPORTS:

Filing of the Report – Bogart Drain “C” 2023

2023-195 Councillor Fellows – Councillor Emons

THAT Council proceeds with the Bogart Drain Branch C 2023 and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed; and

THAT the Meeting to Consider the Report for the Bogart Drain Branch C 2023 will be held at the regular Council meeting on June 26, 2023 at 7:45 pm; and,

THAT affected property owners will be able to attend this meeting either via a WebEx virtual meeting or telephone conference or in person.

CARRIED

FIR 2023-07 Activity Report – May 2023

Jeff McArthur presented this report to Council. Chief McArthur also reported that the burn ban is still in effect but may be lifted soon. He congratulated the recent graduates. The fireworks at the Canada Day Celebrations are approved but plans may need to be changed if there is a burn ban in effect. The Mobile Live Fire Training Unit will be at the Shedden Station for some training.

ENG 2023-28 Activity Report – May 2023

Aaron Van Oorspronk presented this report to Council.

Verbal Update on Dust Control

Aaron Van Oorspronk provided a verbal update on the dust control. There will be two more loads of brine mixed with calcium arriving soon. Most of the roads in the Township will have an application of the mixture done by next week.

Burwell Bridge Engineering Award

2023-196 Councillor Emons – Councillor Fellows

THAT Report ENG 2023-29 relating to Burwell Bridge Engineering Award, be received for information; and

THAT the quotation submitted by Spriet Associates in the amount \$32,630.00 excluding HST (HARMONIZED SALES TAX), be accepted.

CARRIED

CBO 2023-11 Activity Report – May 2023

This report was presented to Council.

CAO 2023-28 Activity Report – May 2023

Jeff Carswell presented this report to Council.

CAO 2023-29 2023 Christmas Holiday Office Hours

2023-197 Councillor Fellows – Councillor Emons

THAT Council approve closure of the Municipal Office from 5:00 p.m. Friday, December 22, 2023 and re-opening at 8:00 a.m. on Tuesday, January 2, 2024, with staff utilizing Vacation or Banked-Time for the days that are not statutory holidays during the closure.

CARRIED

CAO 2023-30 Summer Council Meeting Schedule

2023-198 Councillor Emons – Councillor Fellows

THAT Council cancel the second regular Council meetings in July and August, 2023 (July 24, 2023 and August 28, 2023).

CARRIED

CAO 2023-31 Strategic Plan Key Findings Report

2023-199 Councillor Fellows – Councillor Emons

THAT Council allocate time at the July 10, 2023 Regular Council Meeting for a Strategic Plan Priorities Workshop.

CARRIED

CAO 2023-32 Signage Branding

2023-200 Councillor Emons – Councillor Fellows

THAT Council approve the revised signage branding with the dark background and Frame One sign shape unless other wised advised by Cinnamon Toast; and,

THAT white posts be used to hold the signs when ever possible.

CARRIED

Parks Committee Report 2023-01

2023-201 Councillor Fellows – Councillor Emons

THAT the Shedden Open Space Park be renamed with participation from residents; and,

THAT the Township trails be named with participation from the residents, and,

THAT the following people are named as members of the Parks Committee:

Janice Fisher, Talbotville Member -at-Large
Ruth Quennville, Talbotville Optimist Club
Krista Ferguson, Talbotville Ladies Soccer
Michelle Lackey, Shedden Adult Soccer
Steve Bushell, Shedden Youth Soccer
Ross Burgar, Fingal Heritage Park
Lisa Bradish, Alternate Talbotville Ladies Soccer
Jesse Walker, Alternate Shedden Soccer

CARRIED

County Council Highlights – May 23, 2023

This report was presented to Council.

DELGEGATION:

8:00 p.m. – 8:29 p.m.

OCWA 1st Quarter Reports – Southwold Water Distribution System and Talbotville Wastewater Treatment Plant.

2023-202 Councillor Emons – Councillor Fellows

THAT Council of the Township of Southwold hereby receives the reports from Matthew Belding and Mark Harris, OCWA re: The Southwold Water Distribution System 1st Quarter Operations Report and the Talbotville Wastewater Treatment Plant 1st Quarter Operations Report for information purposes.

CARRIED

2022 Annual Report – Talbotville Wastewater Treatment Plant

2023-203 Councillor Fellows – Councillor Emons

THAT Council of the Township of Southwold hereby receives the report from Matthew Belding, OCWA re: Talbotville Wastewater Treatment Plant 2022 Annual Report, for information purposes.

CARRIED

CORRESPONDENCE:

Council reviewed the items under Correspondence.

BY-LAW:

- By-law No. 2023-34, being a by-law to amend the assessment schedule of By-law No. 2022-51 based on the actual costs incurred for construction and improvement of the Luton Drain 2022.

By-law

2023- 204 Councillor Emons – Councillor Fellows

THAT By-law No. 2023-34 be read a first and second time, considered read a third time and finally passed this 12th day of June 2023.

CARRIED

OTHER BUSINESS:

Council reviewed the item under Other Business.

CLOSED SESSION:

2023-205 Councillor Fellows – Councillor Emons

THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **8:33 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Talbotville Meadows Development Agreement
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k)) – Sanitary Sewers – Talbotville and Shedden/Fingal

CARRIED

Adjournment of Closed Session

2023-206 Councillor Emons – Councillor Fellows

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:29 p.m.**

CARRIED

STAFF DIRECTION

Staff were given directions by the Council on the items that were discussed in the Closed Session.

BY-LAW:

- By-law No. 2023-35, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on June 12th, 2023

Confirming By-law

2023-207 Councillor Fellows – Councillor Emons

THAT By-law No. 2023-35 be read a first and second time, considered read a third time and finally passed this 12th day of June, 2023.

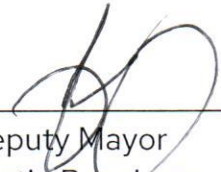
CARRIED

ADJOURNMENT:

2023-208 Councillor Emons – Councillor Fellows

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:31 p.m.**

CARRIED



Deputy Mayor
Justin Pennings



CAO/Clerk
Jeff Carswell