



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Wednesday October 11, 2023
7:00 p.m. Keystone Complex, 35921 Talbot Line, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure & Development
Services
June McLarty, Corporate Services Clerk

ABSENT: Councillor Scott Fellows

Mayor Jones called the meeting to order at 7:07 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION AND REVIEW OF MINUTES:

Council Minutes – Adopt

2023-306 Councillor Adzija – Councillor Emons

THAT the Minutes of the Regular Council Meeting of September 25, 2023 are hereby adopted.

CARRIED

Committee Minutes – Review

2023-307 Deputy Mayor Pennings – Councillor Adzija

THAT Council has reviewed the Draft Minutes of the War Memorial Committee Meeting of September 12, 2023 and Draft Minutes of the Young at Heart Committee Meeting of September 21, 2023

CARRIED

REPORTS:

ENG 2023-48 Activity Report – September 2023

Aaron VanOorspronk presented this report.

ENG 2023-49 Fingal Streetscape Options

2023-308 Councillor Emons – Deputy Mayor Pennings

THAT Report ENG 2023-49 relating to Fingal Streetscape Options be received for information; and

THAT Council direct Staff to work with the County to incorporate the identified streetscape improvements into the reconstruction of Fingal Line and Union Road; and,

THAT Council considers funding allocations for the proposed improvements as part of the 2024 Budget.

CARRIED

STAFF DIRECTION

Staff was directed by Council to cost out a separated multi-use path on one side and sidewalks on the other side.

DELEGATION:

7:31 p.m. – 8:34 p.m.

2024 Budget - Roads/Infrastructure Recommended Capital Improvements

Director of Instructure and Development Services Aaron VanOorspronk presented his report on Roads and Infrastructure recommended capital improvement projects for the 2024 budget. This report contained the mandatory, critical and recommended capital projects. Council discussed these varies projects.

REPORTS:

FIN 2023-13 2024 OPP Estimate

2023-309 Councillor Adzija - Councillor Emons

THAT the 2024 OPP Cost Estimate be received for information purposes.
CARRIED

FIN 2023-14 2023 Auditor Appointment

2023-310 Deputy Mayor Pennings – Councillor Adzija

THAT Council appoint Graham Scott Enns, LLP Chartered Professional Accounts to provide audit services for the 2023 Fiscal Year.

CARRIED

CBO 2023-16 Activity Report – September 2023

This report was presented to Council.

CAO 2023-50 Activity Report – September 2023

Lisa Higgs presented this report.

CAO 2023-51 Ontario Trillium Foundation – Resilient Communities Grant

2023-311 Councillor Emons – Councillor Adzija

THAT Council authorize staff to submit an Application for Funding under the Ontario Trillium Foundation, Resilient Communities Fund towards the development of a Parks Renewal and Redevelopment Strategy.

CARRIED

CAO 2023-54 Christmas Gift Certificate Program

2023-312 Deputy Mayor Pennings – Councillor Emons

THAT Council approve the updated Policy HR-61 Christmas Gift Certificate Policy as attached to this report.

CARRIED

County Council Highlights – September 26, 2023

Mayor Jones presented this report.

CORRESPONDENCE:

- Optimist Club of Fingal-Shedden & District RE: Annual Santa Claus Parade
- Resolution from the Town of Stouffville RE: Illegal Lane Use Enforcement

Optimist Club of Fingal-Shedden & District RE: Annual Santa Claus Parade

2023-313 Councillor Adzija – Councillor Emons

THAT Council of the Township of Southwold grants permission to the Optimist Club of Fingal-Shedden & District to hold the annual Santa Claus parade in the Village of Fingal on Sunday December 3, 2023 beginning at 2:00 p.m. until approximately 3:00 p.m.; acknowledging that traffic will be stopped along Township and County roads as part of the parade route as per the request; and

THAT the Clerk be authorized to sign the Road Closure Agreement with Elgin County for the purpose of the parade.

CARRIED

Resolution from the Town of Whitchurch-Stouffville RE: Illegal Lane Use Enforcement

2023-314 Councillor Emons – Deputy Mayor Pennings

BE THAT IT RESOLVED The Council of the Corporation of the Township of Southwold hereby supports the attached resolution from the Town of Whitchurch-Stouffville regarding correspondence received from the Township of Puslinch and Town of Caledon regarding Illegal Land Use Enforcement; and

FURTHER a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calanda, Minister of Municipal Affairs and Housing, MPP Elgin- Middlesex- London Rob Flack, Honourable Doug Downey, Attorney General of Ontario, Association of Municipalities of Ontario, Rural Ontario Municipal Association and the Towns of Whitchurch-Stouffville and Caledon and the Township of Puslinch.

CARRIED

BY-LAW:

- By-law No. 2023-54, being a by-law to appoint a Community Emergency Management Co-ordinator

By-law

2023-315 Councillor Emons – Deputy Mayor Pennings

THAT By-law No. 2023-54 be read a first and second time, considered read a third time and finally passed this 11th day of October, 2023.

CARRIED

CLOSED SESSION:

2023-316 Councillor Adzija – Deputy Mayor Pennings

THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **9:00 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about identifiable individual, including municipal or local board employees (Section 239(2)(b)) – 2 items – Infrastructure and Development Services Department
- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k))- Fingal/Shedden Sanitary Update.

CARRIED

Adjournment of Closed Session

2023-317 Councillor Emons – Deputy Mayor Pennings

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:29 p.m.**

CARRIED

STAFF DIRECTION

Staff were directed by Council to the items that were discussed in the Closed Session.

Confirming By-law

- By-law No. 2023-55, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on October 11, 2023

Confirming By-law

2023-318 Councillor Emons – Deputy Mayor Pennings

THAT By-law No. 2023-55 be read a first and second time, considered read a third time and finally passed this 11th day of October, 2023.

CARRIED

ADJOURNMENT:

2023-319 Deputy Mayor Pennings – Councillor Emons

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:31 p.m.**

CARRIED



Mayor
Grant Jones



CAO/Clerk
Lisa Higgs