



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday November 27, 2023
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure & Development
Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Danielle Truax, Planner
June McLarty, Corporate Services Clerk

ABSENT: Councillor Sarah Emons

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION AND REVIEW OF MINUTES:

Council Minutes – Adopt

2023-259 Councillor Fellows – Deputy Mayor Pennings

THAT the Minutes of the Regular Council Meeting of November 13, 2023
are hereby adopted. **CARRIED**

Committee Minutes – Review

2023-260 Councillor Fellows – Councillor Adzija

THAT Council has reviewed the draft Minutes of the Young at Heart Committee Meeting of November 9, 2023.

CARRIED

PLANNING:

PLA 2023-32- Consent Applications E 82-23-E85-23, New Wave Home Design Inc. C/O Shaun Laing C/O Dillon Consulting Limited C/O Connor Wilks, 8068 Union Road

2023-261 Councillor Adzija – Councillor Fellows

THAT Council recommend approval to the Land Division Committee of Elgin County for Consent Applications E82-23 to E85-23 for the creation of 4 residential lots fronting on Union Road subject to the recommended conditions provided in Appendix Two of Report PLA 2023-32.

CARRIED

DELEGATION:

7:18 p.m. – 7:37 p.m.

QCWA 3rd Quarter Operations Reports-Southwold Water Distribution System and Talbotville Wastewater Treatment Plant.

2023-262 Deputy Mayor Pennings – Councillor Fellows

THAT Council of the Township of Southwold hereby receives the reports from Vitaliy Talashok and Matthew Belding, OCWA re: The Southwold Water Distribution System 3rd Quarter Operations Report and the Talbotville Wastewater Treatment Plant 3rd Quarter Operations Report for information purposes.

CARRIED

REPORTS:

ENG 2023-60 Nomination for Municipal Representation – Lake Erie Region Source Protection Committee

2023-263 Councillor Adzija – Councillor Fellows

THAT Council supports the nomination of Alex Piggot, Manager of Environmental Services at the Municipality of Central Elgin, as municipal representative for Group 7 on the Lake Erie Region Source Protection Committee.

CARRIED

FIN 2023-19 Q3 Financial Report

2023-264 Deputy Mayor Pennings – Councillor Adzija

THAT Report FIN 2023-19 Financial Report – January to September 2023 be received and filed for information.

CARRIED

FIN 2023-20 2024 Budget – Wage Grid Adjustment and Direction

2023-265 Deputy Mayor Pennings – Councillor Adzija

THAT Council direct staff to prepare the 2024 Budget based on a 4% adjustment to the Wage Grid, in accordance with the Pay Administration Policy.

CARRIED

FIN 2023-21 2024 Capital Budget – Report #2

2023-266 Councillor Fellows – Deputy Mayor Pennings

THAT Council provide feedback and direction for preparation of the draft 2024 Budget and Capital Forecast.

CARRIED

STAFF DIRECTION

Staff was directed by Council to include the recommended Capital Budget projects in the proposed 2024 Budget.

2024 Council Meeting Dates

2023-267 Councillor Adzija – Deputy Mayor Pennings

THAT Council approves the proposed 2024 Council meeting dates.

CARRIED

County Council Highlights – November 14, 2023

Mayor Jones presented this report.

CORRESPONDENCE:

- 2024 Fee Waiver Requests
 - Optimist Club of Fingal -Shedden & District
 - Rosy Rhubarb
 - Shedden Fair
 - VON
- Resolution from the Town of Aylmer RE: Provincial Consideration for Amendments to Residential Tenancies Act.
- Correspondence received from the Minister of Energy

Optimist Club of Fingal- Shedden & District 2024 Fee Waiver Request

2023-268 Councillor Adzija – Councillor Fellows

THAT Council of the Township of Southwold approves the \$450 fee waiver request for the 2024 Halloween Party on October 25, 2024 hosted by the Optimist Club of Fingal, Shedden and District at the Keystone Complex.

CARRIED

Rosy Rhubarb Festival Committee 2024 Fee Waiver Requests

2023-269 Councillor Fellows – Deputy Mayor Pennings

THAT Council of the Township of Southwold approves the \$4 645.00 fee waiver requests from the Rosy Rhubarb Festival Committee for the use of the Keystone Complex for their annual festival, monthly meeting dates, kitchen and picnic pavilion.

CARRIED

Shedden Ag Society (Shedden Fair) 2024 Fee Waiver Requests

2023-270 Councillor Adzija – Deputy Mayor Pennings

THAT Council of the Township approves the \$1 330.00 fee waiver request from Shedden Ag Society (Shedden Fair) for the use of the Keystone

Complex for their monthly meetings, annual general meeting and the Ag Society district meeting.

CARRIED

VON 2024 Fee Waiver Requests

2023-271 Deputy Mayor Pennings – Councillor Fellows

THAT Council of the Township of Southwold approves the \$2 385.00 fee waiver request from the VON for their 2024 Dinning Events at the Keystone Complex.

CARRIED

Resolution from the Town of Aylmer RE: Provincial Consideration for Amendments to Residential Tenancies Act.

2023-272 Deputy Mayor Pennings – Councillor Fellows

BE IT RESOLVED THAT the Council of the Township of Southwold supports the attached resolution that was passed by the Town of Aylmer regarding Amendments to the Residential Tenancies Act; and,

THAT a copy of this resolution be sent to Honourable Premier Doug Ford, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Rob Flack, Member of Provincial Parliament for Elgin-Middlesex-London, the Association of Municipalities of Ontario (AMO) and the Town of Aylmer.

CARRIED

Correspondence from Ministry of Energy

Council reviewed this item under Correspondence.

BY-LAW:

- By-law No. 2023-60, being a by-law to amend the assessment schedule of By-law No. 2022-24 based on the actual costs incurred for the improvement of the McIntosh Drain No. 2 2022.

By-law

2023-273 Deputy Mayor Pennings – Councillor Fellows

THAT By-law No. 2023-60 be read a first and second time, considered read a third time and finally passed this 27th day of November, 2023.

CARRIED

OTHER BUSINESS:

- Minutes from the Police Service Board Meeting of September 20, 2023
- Letter of support for Service Resource Officer
- Kettle Creek Conservation Authority 2024 Budget Submission

Council reviewed the items under Other Business

CLOSED SESSION:

2023-274 Deputy Mayor Pennings – Councillor Adzija

THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:21 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239 (2)(k))- 2 Items Sanitary Servicing and Shared Services Infrastructure
- Personal Matters about identifiable individual, including municipal or local board employees (Section 239(2)(b))- Market Check
- Labour relations or employee negotiations (section 239(2) (d))- CUPE Negotiations

CARRIED

Adjournment of Closed Session

2023-275 Deputy Mayor Pennings – Councillor Fellows

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:53 p.m.**

CARRIED

STAFF DIRECTION

Staff were directed by Council to the 4 items that were discussed in the Closed Session.

Confirming By-law

- By-law No. 2023-61, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 27, 2023

Confirming By-law

2023-276 Councillor Adzija – Councillor Fellows

THAT By-law No. 2023-61 be read a first and second time, considered read a third time and finally passed this 27th day of November, 2023.

CARRIED

ADJOURNMENT:

2023-277 Deputy Mayor Pennings – Councillor Adzija

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:54 p.m.**

CARRIED



Mayor
Grant Jones

CAO/Clerk
Lisa Higgs