



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Wednesday January 24, 2024
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons (8:20 p.m.)
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure & Development
Services
Jeff McArthur, Director of Emergency Services/Fire Chief
June McLarty, Deputy Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION AND REVIEW OF MINUTES:

Council Minutes – Adopt

2024-022 Deputy Mayor Pennings – Councillor Fellows

THAT the Minutes of the Regular Council Meeting of January 8, 2024 and the Minutes of the Special Council Meeting of January 10, 2024 are hereby adopted.

CARRIED

Committee Minutes – Review

2024-023 Councillor Fellows – Councillor Adzija

THAT Council has reviewed the Minutes of the Family Day/Winterfest Committee Meeting of November 22, 2023 and December 14, 2023, the draft Minutes of the Family Day/Winterfest Committee Meeting of January 4, 2024 and the draft Minutes of the Economic Development Committee Meeting of January 4, 2024.

CARRIED

DRAINAGE:

Appointment of Engineer – Larson Drain East

2024-024 Councillor Adzija – Deputy Mayor Pennings

THAT Council of the Township of Southwold receives the Section 78(5) petition (1) under the Drainage Act for a minor improvement to municipal drain, as described in the petition submitted by the Farhi Holdings Corporation, and decides to proceed with the drainage works; and

THAT Council instructs the Clerk to send the notice required under Section 5(1)(b) of the Drainage Act to the prescribed persons identified in Ontario Regulation 500/21 section 1); and

THAT Council Instructs the Clerk to Send Notice under Section 6(1) of the Drainage Act to the prescribed persons in Ontario Regulation 500/21 Section 2.) (Kettle Creek Conservation Authority); and

THAT Council Instructs the Clerk to Send Notice under to OMAFRA under Section 7(1) of the Drainage Act; and

THAT Council will now appoint engineer Spriet Associates under Section 8.1 of the Drainage Act.

CARRIED

REPORTS:

FIR 2024-03 Talbotville Station Post Tender Addendum

2024-025 Deputy Mayor Pennings – Councillor Fellows

THAT Report FIR 2024-03 relating to the Talbotville Station Build, be received for information; and

THAT the post tender addendum submitted by Baribeau Construction in the amount \$99,855.00 be approved plus an amended additional cost of \$10,000.00 excluding HST for the vestibule, if needed.

CARRIED

ENG 2024-07 Talbotville Meadows Phase 2 Agreement

2024-026 Councillor Adzija – Councillor Fellows

THAT Report ENG 2024-07 relating to the Talbotville Meadows Phase 2 Subdivision Agreement, be received for information; and

THAT Council approve By-Law 2024-07 - Talbotville Meadows Phase 2 Subdivision Agreement.

CARRIED

ENG 2024-08 Shedden and Fingal Servicing

2024-027 Councillor Fellows – Councillor Adzija

THAT Report ENG 2024-08 relating to Shedden and Fingal Servicing, be received for information; and,

THAT Council approve formal communication to the Municipality of Central Elgin terminating negotiations for shared servicing; and,

THAT Council direct Staff to proceed with stand alone servicing in Shedden and Fingal.

CARRIED

ENG 2024-09 One Water Rate Study

2024-028 Deputy Mayor Pennings – Councillor Fellows

THAT Report ENG 2024-09 relating to One Water Rate Study, be received for information; and,

THAT Council Award the One Water Rate Study to WT Infrastructure Solutions in the amount of \$22,500 + HST; and,

THAT Council approve an allowance up to \$35 200 +HST to Spriet and Associates for supporting drainage reports.

CARRIED

FIN 2024-03 Financial Indicator Review

Michele Lant presented this report. This is a yearly report that is provided by the Ministry of Municipal Affairs and Housing. Based on 2022 Financial Information Return, the Township's Levels of Risk are low.

FIN 2024-04 Budget – Report #4

Michele Lant presented this report.

STAFF DIRECTION

Staff was directed by Council to return the lowered or removed reserve transfers to the various departments and reduce the Tax Stabilization Reserve and report back at a future Council meeting.

CAO 2024-03 Long Point Littoral Cell Working Group and Support

2024-029 Councillor Fellows – Councillor Adzija

THAT Council affirms its support for the Long Point Littoral Cell Resilience Action Plan under the Restore and Protect Critically Important Coastal Areas Stream through ECCC; and,

THAT Drainage Superintendent Brent Clutterbuck and as an alternate Deputy Mayor Justin Penning be appointed to the Long Point Littoral Cell Working Group and provide in-kind assistance via participation in the working group and related technical support; and,

THAT a request will be made to the Green Lane Community Trust Fund in the amount of \$5000.00 per year for 3 years; and,

THAT staff be directed to submit the letter of support attached to the working group in support of the application to EECC.

CARRIED

CORRESPONDENCE:

- Correspondence from Association of Ontario Road Superintendents RE: Support for Municipal Equipment Operator Course
- AMO Policy Updates – Social and Economic Prosperity Review
- Fee Waiver Reduction Request from Golden Acres Eastern Star Chapter
- Fee Waiver Request from Southwold History Committee and War Veterans Memorial Committee

Support for Municipal Equipment Operator Course

STAFF DIRECTION

Staff was directed by Council to send a letter of support for the Municipal Equipment Operator Course to the Ministry of Labour, Training, Immigration and Skilled Trades, MPP Rob Flack and the Association of Ontario Road Supervisors.

Eastern Star Fee Waiver Reduction Request

2024-030 Deputy Mayor Pennings – Councillor Adzija

THAT Council of the Township of Southwold approves the requested fee reduction from the Golden Acres Eastern Star Chapter totaling \$1650.00 for the use of the Keystone Complex for their monthly meetings.

CARRIED

Fee Waiver Request – Southwold History Committee and War Veterans Memorial Committee

2024-031 Councillor Fellows – Deputy Mayor Pennings

THAT Council of the Township of Southwold approves the \$1465.00 fee waiver request from the Southwold History Committee and War Veterans Memorial Committee for the use of the Keystone Complex from April 18th-21st, 2024.

CARRIED

BY-LAWS:

- By-law No. 2024-07, being a by-law to enter into a development agreement for Talbotville Meadows, Phase 2.

By-law

2024-032 Councillor Fellows – Deputy Mayor Pennings

THAT By-law No. 2024-07 be read a first and second time, considered read a third time and finally passed this 24th day of January, 2024.

CARRIED

CLOSED SESSION:

2024-033 Deputy Mayor Pennings – Councillor Adzija

THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **7:58 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about identifiable individual, including municipal or local board employees (Section 239(2)(b)) - Shared Fire Services
- Labour Relations or employee negotiations (Section 239(d)) - CUPE Negotiations.
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Section 239 (f)) – CN Drainage Issues
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organizations (Section 239 (2)(i) – Industrial Land Promotion

CARRIED

Adjournment of Closed Session

2024-034 Councillor Fellows – Councillor Emons

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:44 p.m.**

CARRIED

STAFF DIRECTION

Staff were directed by Council on the 4 items that were discussed in the Closed Session.

Confirming By-law

- By-law No. 2024-08, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 10, 2024 and January 24, 2024

Confirming By-law

2024-035 Councillor Adzija – Deputy Mayor Pennings

THAT By-law No. 2024-08 be read a first and second time, considered read a third time and finally passed this 24th day of January, 2024.

CARRIED

ADJOURNMENT:

2024-036 Councillor Adzija – Deputy Mayor Pennings

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:46 p.m.**

CARRIED

Mayor
Grant Jones

CAO/Clerk
Lisa Higgs