



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday February 12, 2024  
7:00 p.m. Council Chambers, Fingal/Via Video Link

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COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron VanOorspronk, Director of Infrastructure & Development  
Services  
Brent Clutterbuck, Drainage Superintendent  
June McLarty, Deputy Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

**ADDENDUM TO AGENDA:** None

**DISCLOSURES:** None

#### **ADOPTION AND REVIEW OF MINUTES:**

##### **Council Minutes – Adopt**

##### **2024-037 Councillor Adzija – Councillor Emons**

**THAT** the Minutes of the Regular Council Meeting of January 24, 2024 are hereby adopted.

**CARRIED**

## **Committee Minutes – Review**

### **2024-038 Councillor Fellows – Deputy Mayor Pennings**

**THAT** Council has reviewed the draft minutes of the Young at Heart Committee Meeting of January 25, 2024 and the draft minutes of the Family Day/Winterfest Committee Meeting of February 5, 2024.

**CARRIED**

## **DRAINAGE:**

### **Court of Revision – Palmer Drain 2023**

#### **Members – Court of Revision Palmer Drain 2023**

### **2024-039 Councillor Adzija – Councillor Fellows**

**THAT** Council of the Township of Southwold appoints Grant Jones as Chair, Justin Pennings, John Adzija, Sarah Emons and Scott Fellows as members of the Court of Revision for the Palmer Drain 2023.

**AND THAT** Council adjourn and form the Court of Revision for the Palmer Drain 2023 at **7:02 p.m.**

**CARRIED**

### **Adjournment Court of Revision – Palmer Drain 2023**

### **2024-040 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the Court of Revision for the Palmer Drain 2023 adjourns at **7:05 p.m.;**

**AND THAT** the regular meeting of Council reconvenes.

**CARRIED**

## **REPORTS:**

### **CBO 2024-05 Activity Report – January 2024**

This report was presented to Council.

## **ENG 2024-10 Activity Report – January 2024**

Aaron VanOorspronk presented his report to Council.

## **ENG 2024-11 Shedden and Fingal Servicing Design Award**

### **2024-041 Deputy Mayor Pennings – Councillor Fellows**

**THAT** Report ENG 2024-11 relating to Shedden and Fingal Servicing Design Award, be received for information; and,

**THAT** Council award the engineering design for the Wastewater Treatment Facility to MTE for the budgeted amount of \$263,622.22; and,

**THAT** Council award the engineering design for the sanitary sewer system to Dillon Consulting Limited for the budgeted amount of \$210,045.42; and,

**THAT** Council award the supplier of the wastewater treatment plant to H2O Innovations for the budgeted the amount of \$ 5,425,628.00.

**CARRIED**

## **ENG 2024-12 Request to Improve the Jones Drain**

### **2024-042 Councillor Fellows – Councillor Adzija**

**THAT** Report ENG 2024-12 relating to the Request to Improve the Jones Drain, be received for information; and,

**THAT** Council direct Staff to sign a request for an improvement of the Jones Drain under Section 78(1) of the Drainage Act.

**CARRIED**

## **DELEGATION:**

**7:22 p.m. – 7:36 p.m.**

### **Mike Kerkvliet , Elgin/St. Thomas Small Business Enterprise Centre RE: Activity and Services Presentation.**

Mr. Kerkvliet presented an overview of the Elgin/St. Thomas Small Business Centre and the activities and the services it provides to the residents of Elgin County and the city of St. Thomas.

## **REPORTS:**

### **FIN 2024-05 Budget Report #5**

#### **2024-043 Deputy Mayor Pennings – Councillor Emons**

**THAT** the budget changes contained in this report be approved; and,

**THAT** the 2024 Budget Levy of \$6,711,999.00 be approved; and,

**THAT** staff be instructed to proceed with preparing the Budget Summary presentation and necessary by-laws and reports to implement the budget.

**CARRIED**

### **CAO 2024-06 Activity Report – January 2024**

Lisa Higgs presented her report to Council.

## **CORRESPONDENCE:**

- Fee Waiver Request – Shedden Library March Break Family Event
- Prince Edward County Resolution to Expand Fire Apparatus Life
- City of Sarnia Resolution to Cancel the Carbon Tax
- Municipality of Tweed Resolution to Reinstate License Plate Sticker Fees

### **Fee Waiver Request – Shedden Library March Break Family Event**

#### **2024-044 Councillor Emons – Councillor Adzija**

**THAT** Council of the Township of Southwold approves the \$450.00 fee waiver request from the Shedden Library for their March Break Family Event that is to be held on Friday March 18<sup>th</sup>, 2024 at the Keystone Complex.

**CARRIED**

### **Municipality of Tweed Resolution to Reinstate License Plate Sticker Fees**

#### **2024-045 Councillor Emons – Councillor Fellows**

**BE IT RESOLVED THAT** the Council of the Township of Southwold supports the attached resolution that was passed by the Municipality of Tweed regarding the reinstatement of license plate sticker fees; and,

**THAT** a copy of this resolution be sent to Honourable Premier Doug Ford, the Honourable Rob Flack, Member of Provincial Parliament for Elgin-Middlesex-London and the Municipality of Tweed.

**CARRIED**

**BY-LAWS:**

- By-law No. 2024-09, being a by-law to enter into an agreement with the Municipality of West Elgin and Dutton Dunwich - GIS and Asset Management Coordinator
- By-law No. 2024-10, being a by-law to enter into an agreement with the Municipality of West Elgin – Building Services
- By-law No. 2024-11, being a by-law to enter into an agreement with Farhi Holdings Inc to Amend the Subdivision Agreement

**By-law**

**2024-046 Councillor Fellows – Deputy Mayor Pennings**

**THAT** By-law Nos. 2024-09, 2024-10 and 2024-11 be read a first and second time, considered read a third time and finally passed this 12<sup>th</sup> day of February, 2024.

**CARRIED**

**OTHER BUSINESS:**

- Notice of Competition – Hwy 4 Widening and Talbotville Bypass
- Invitation to Kettle Creek Conservation Authority Annual General Meeting
- Communication from Enbridge Requesting Support for Motion to Review Ontario Energy Board Decision

**STAFF DIRECTION**

Staff was directed by Council to provide additional comments to the MTO on the Hwy 4 and Talbotville Bypass project.

Staff was directed by Council to investigate more on the Ontario Energy Board Decision regarding the Enbridge Gas 2024 rebasing application and report back at a future Council meeting.

Council reviewed the other items under Other Business.

## **CLOSED SESSION:**

### **2024-047 Councillor Adzija – Councillor Emons**

**THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **7:59 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- a proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c)) – Shedden Development Land
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Section 239 (2)(f)) – Legal Representation General Matters

**CARRIED**

### **Adjournment of Closed Session**

### **2024-048 Councillor Fellows – Councillor Adzija**

**THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:16 p.m.**

**CARRIED**

### **STAFF DIRECTION**

Staff were directed by Council to the 2 items that were discussed in the Closed Session.

### **Confirming By-law**

- By-law No. 2024-12, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on February 12, 2024

### **Confirming By-law**

### **2024-049 Councillor Fellows – Councillor Emons**

**THAT** By-law No. 2024-12 be read a first and second time, considered read a third time and finally passed this 12<sup>th</sup> day of February, 2024.

**CARRIED**

**ADJOURNMENT:**

**2024-050 Deputy Mayor Pennings – Councillor Adzija**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:17 p.m.**

**CARRIED**

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Mayor  
Grant Jones

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CAO/Clerk  
Lisa Higgs