



Shedden Recreation and Keystone Complex Committee Meeting

Thursday, April 25, 2024, 6:30 PM

Keystone Complex, Shedden

Agenda

Welcome

Call to Order

Approval of Agenda

Approval of Minutes from March 21, 2024 Meeting

Business Arising From Minutes

- Shedden Soccer Registration Information – Registration information is being advertised on the electronic sign at the Shedden Fire Station
- Triple C Saddle Club Report Inquiries – Triple C Saddle Club has secured a sponsor to bring in the needed equipment and correct the swale in the ring. Staff have indicated no issues with the request for the club to have a port-a-potty at this year's event.
- Issues with Coffee/Tea Urns – Staff investigated the urn concerns. One urn labelled "tea" was found to be leaking from the level indicator and was removed, leaving one tea urn remaining. If any service group/user experiences issues with an urn, staff request the urn be labelled or separated from the others to indicate an issue, as well as notifying staff immediately of the concern.
- Kitchen Sinks Drainage – The kitchen sink grease traps are maintained yearly as part of the Public Health inspections. Cleaning of the drain itself by a licensed contractor is only completed if there are reported issues.

New Business

- Keystone Complex Spring Walkthrough

Next Meeting and Adjournment



Shedden Recreation & Keystone Complex Committee

March 21, 2024
Southwold Keystone Complex
35921 Talbot Line, Shedden
7:00 PM

Present: Councillor Scott Fellows
Councillor John Adzija
Shirley Longhurst – Fair Board
Sandy Annett – Rosy Rhubarb
Paul Lang – Triple C Saddle Club
Brian Rieger – Shedden Tractor Pull
Lindsay Lackey – Shedden Soccer
Brittany Jessome - *Staff Resource

Regrets: Jim Carder – Fingal-Shedden and District Optimist Club
Don Miller – Fair Board
John Coleman – Ice Pad

1. Call to Order

Chair Scott Fellows called the meeting to order at 7:00 PM.

2. Approval of Agenda

MOVED: Councillor John Adzija

SECONDED: Lindsay Lackey

That the Shedden Recreation & Keystone Complex Committee hereby adopts the Agenda as presented.

DISPOSITION: CARRIED

3. Adoption of Minutes from October 19, 2023, Meeting

MOVED: Lindsay Lackey

SECONDED: Councillor John Adzija

That the Shedden Recreation & Keystone Complex Committee hereby adopt the minutes of October 19, 2023, as circulated and printed.

DISPOSITION: CARRIED

4. Organization Reports

Shedden Agricultural Society – Shirley Longhurst

The Quilt Show is upcoming on April 12, 2024, and April 13, 2024, and they are hoping for good attendance.

Fair plans are underway, but it is still early. Councillor Fellows offered condiments remaining from the Winterfest event.

Shedden Truck and Tractor Pull – Brian Rieger

The Shedden Truck and Tractor Pull has been booked for June 14-16, 2024. Three organizations are expected to join. Feedback from last year indicated that there was congestion along the track, and that further lighting will be needed for this year's event.

Rosy Rhubarb – Sandy Annett

Rosy Rhubarb is planned for June 8, 2024, and June 9, 2024. As with previous years, it will include the yard sale, vendors, a baking contest, live entertainment, church service on Sunday and the Fingal-Shedden & District Optimist Club car show. There will be three Rosy Rhubarb

aces this year, a 5km, 10km, and 1 km kids run. 53 vendors are confirmed currently, with 7 of those being food trucks. Promotional cards will be used again to advertise to those outside the Southwold district, and post cards sent to locals within Southwold.

Rosy Rhubarb participated in 3 parades with the People Movers. They sponsored the March Break events with the Shedden Library, including a very popular event at the Keystone Complex with Little Ray's Reptiles.

Rosy Rhubarb is collaborating with the Township office to submit a presentation package to Council proposing a new electric sign at the Southwold Keystone Complex. The previous sign is erected with wooden posts which are beginning to show wear. They have also been consulting with the Township CAO to ensure that Rosy Rhubarb is following requirements to be a properly insured organization.

Shedden Soccer – Lindsay Lackey

Registration is open, and they have seen many new members register, largely from London and Talbotville. They are waiting for more registrants before they determine the requirement for jerseys. Printed signs were erected this year to help promote registration. There were complaints last year regarding the ground condition being quite hard, but representatives clarified that it is due to the park still being new and that it will take time for the ground to soften.

A request was made to inquire about posing registration information on the new Shedden Fire Station electronic sign. The Township staff resource committed to inquiring with the fire station.

Fingal-Shedden and District Optimist Club – Jim Carder

Fingal Shedden and District Optimist Club had a successful Fingal Santa Claus parade.

We sold all 100 Christmas trees.

We helped with Winterfest in Shedden—fireworks.

We are running the bar for Trivia night for the policing association.

We are doing the antique car show, as well as the Rosy Rhubarb run at Rosy Rhubarb on June 9.

Canada Day celebrations and fireworks on June 30.

Triple C Saddle Club

The club recorded four hundred members over the past season. Sixty riders participated last year from all over the region. Feedback regarding the grounds and maintenance was good, but there was a slight dust issue at the first event that was mitigated by spraying water on the track.

It was mentioned that there is a swale forming in the horse ring on the west side where water has been pooling when there are substantial amounts of rain. Staff will investigate the issue prior to the season. It was also discussed that the running gates are not centred to the ring but understand that there is a tree that limits the gates from being centred. It was requested that the Club have permission to bring in a port-a-potty to service the events this year. Staff will investigate the request.

The club is looking into hosting the Dodge Ram Rodeo in 2025. The Township has requested a meeting between the event organizers and Triple C Saddle Club to understand usage of the grounds and what is required from the Township.

5. Business Arising from Minutes

a. Enquiries about Kitchen Stove

Gas must remain shut off due to insurance liability requirements. The shut off valve is elevated so it can not be reached by youth.

6. New Business

a. Memorial Bench Submission – Jane Ardath Carder

MOVED: Brian Rieger

SECONDED: Sandy Annett

That the Shedden Recreation & Keystone Complex Committee hereby approve the Memorial Bench Submission in honour of Jane Ardath Carder.

DISPOSITION: CARRIED

b. Keystone Complex Concerns

Issues were raised about the function of the coffee/tea urns at the complex. There have been some reports of the urns not working properly from various service groups. Staff have investigated the urns after the Winterfest event in February and found them in working

condition but will confirm again. If urns are not in working order, staff will begin research to replace the urns.

An inquiry was made regarding the cleaning of drains in the kitchen sinks. Service groups indicate that the drain has previously had issues with slow drainage. It was questioned how often the drains are cleaned out. The staff resource indicated they will follow-up.

The staff resource updated the committee that additional cleaning services have been requested by the contracted cleaning company, do be done quarterly. This cleaning includes removing all dishware from cupboards and shelves and cleaning them, cleaning the interior of cupboards, cleaning along baseboards and in corners that may be missed by rental groups, and any other items the Township indicates as necessary. It was also noted that an inventory list will be updated, and staff will monitor inventory on a regular basis.

c. Spring Walkthrough

Members of the committee requested a spring walkthrough be completed at the Keystone Complex and Corsley Park grounds. The walkthrough was set for April 25, 2024, at 6:30 pm.

7. Adjournment

MOVED: Lindsay Lackey

SECONDED: Brian Rieger

That the Shedden Recreation & Keystone Complex Committee hereby adjourn at 8:02 pm, to meet again on October 17, 2024, at 7:00 pm.

DISPOSITION: CARRIED