



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday April 29, 2024  
7:00 p.m. Council Chambers, Fingal/Via Video Link

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COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons

REGRETS: Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron VanOorspronk, Director of Infrastructure & Development  
Services  
Paul VanVaerenbergh, Public Works Superintendent (vacated at 7:37  
pm)

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Mayor Grant Jones called the meeting to order at 7:00 p.m.

#### **ADDENDUM TO AGENDA:**

**DISCLOSURES:** No Disclosures were made.

#### **ADOPTION AND REVIEW OF MINUTES:**

##### **Council Minutes – Adopt**

##### **2024-133 Deputy Mayor Pennings - Councillor Emons**

**THAT** the Minutes of the Regular Council Meeting of April 8, 2024 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2024-134 Councillor Emons - Councillor Adzija**

**THAT** Council has reviewed the draft minutes of the Young at Heart Committee Meeting of April 10, 2024.

**CARRIED**

**DRAINAGE:**

**Section 78 (1.1) Request for Major Improvement and Appointment of Engineer - Bowlby-Futcher Drain**

**2024-135 Councillor Adzija – Deputy Mayor Pennings**

**THAT** Council receive the request for a major improvement under Section 78(1) of the Drainage Act for the Bowlby-Futcher Drain and has decided to proceed with the project; and,

**THAT** staff received confirmation from Jason Homewood, Lower Thames Valley Conservation Authority on April 15, 2024, that an environmental appraisal under Section 78(2) of the Drainage Act would not be required, if Council decided to proceed with the project; and

**THAT** Council now appoints the engineering firm Spriet Associates to prepare the necessary reports: and,

**THAT** notice will be sent to all required to be notified under the Drainage Act of Council’s actions.

**CARRIED**

**Appointment of Engineer – Best Drain**

**2024-136 Deputy Mayor Pennings – Councillor Emons**

**THAT** staff received confirmation from Jason Homewood, Lower Thames Valley Conservation Authority on April 19, 2024 that an environmental appraisal under Section 78(2) of the Drainage Act was not required; and

**THAT** Council now appoints the engineering firm Spriet Associates to prepare the necessary reports; and,

**THAT** notice be sent to all required to be notified under the Drainage Act of Council’s actions.

**CARRIED**

## **DRA 2024-02 Tender Results Palmer Drain 2023**

### **2024-137 Councillor Adzija – Deputy Mayor Pennings**

**THAT** Council of the Township of Southwold award the contract for the construction of the Palmer Drain 2023 to VanGorp Drainage and Excavating Inc. for a total cost of \$60,601.50 +HST and instructs the Mayor and Clerk to sign the tender contract.

**CARRIED**

## **REPORTS:**

### **PW 2024-04 Supply of Two Tandem Axle Plow Trucks**

Mr. VanVaerenbergh, spoke to the advantages of purchasing two trucks at once and clarified the process by which invoices will be received, indicating that amounts will be paid incrementally at chassis build. There was also a question about the Township's experience with the supplier and Mr. VanVaerenbergh indicated that the Township has purchased many vehicles previously and been satisfied and the supplier is local, making parts easier to attain.

### **2024-138 Councillor Emons - Councillor Adzija**

**THAT** Council accepts the bid in the amount of \$789,750.00 excluding HST for two new tandem axle plow trucks from Viking Cives.

**CARRIED**

### **ENG 2024-30 Public Works Building Design Award**

Director VanOorspronk provided a report to Council on the proposed public works building. Councillor Emons indicated that her preference would be to amortize the cost over 25 years instead of over 30 years, given that the additional interest over the extra five years is significantly higher (nearly one million dollars). Deputy Mayor Pennings recommended some various cost savings measures, including deferring asphalt installation to a later date and removing the security system. Director VanOorspronk offered to investigate the potential cost savings to remove asphalt parking areas but recommended that the driveway entrances remain asphalt.

There was direction for staff to delay accessing Infrastructure Ontario loans until closer to the time that the loans are needed, at which time a subsequent report will come before Council with updated information on the interest rate applicable at the time.

**2024-139 Deputy Mayor Penning – Councillor Emons**

**THAT** Report ENG 2024-30 relating to Public Works Building Design Build Award, be received for information; and

**THAT** the proposal submitted by Baribeau Construction in the amount \$4,552,830, subject to asphalt pricing being negotiated during more the detailed design, excluding HST be accepted; and

**THAT** the project be funded as outlined in Option 2 of this report.

**CARRIED**

**ENG 2024-31 Award for Organics Processing**

**2024-140 Councillor Emons – Councillor Adzija**

**THAT** Report ENG 2024-31 relating to the Award of Organics Processing, be received for information; and

**THAT** Council approve and award Convertus Canada Ltd. The contract for organic waste processing.

**CARRIED**

**FIN 2024-11 2024 Annual Repayment Limit**

**2024-141 Councillor Adzija – Deputy Mayor Pennings**

**THAT** Council receive Report FIN 2024-11 2024 Annual Debt Repayment Limit for information.

**CARRIED**

**CAO 2024-24 Talbotville Street Names – Plans of Condominium**

**2024-142 Councillor Emons – Councillor Adzija**

**THAT** the Council of the Township of Southwold receive as information with direction to staff to confer with the developer for a third alternative.

**CARRIED**

## **CAO 2024-25 Organics Policy**

### **2024-143 Councillor Emons – Deputy Mayor Pennings**

**THAT** the Council of the Township of Southwold approves the Organics Program & Policy, as amended, to clarify that rural residents are now entitled to either a digester or a composter;

**AND THAT** Council directs staff to survey residents of the approximately 30 homes on the Green Bin Collection program and weekly garbage collection to 30 homes located on Major Line and Ford Road, immediately adjacent to the Ferndale Meadows Subdivision.

**CARRIED**

### **County Council Highlights – April 9, 2024**

Council reviewed the County Council Highlights.

#### **CORRESPONDENCE:**

- Proposal for Bar at Baseball Tournaments

### **Proposal for Bar at Baseball Tournament**

#### **2024-144 Councillor Adzija – Councillor Emons**

**THAT** Council of the Township of Southwold has received the correspondence from Lauri Whitbourn regarding the proposed 2024 ball tournaments at the Fingal Ball Park; and,

**THAT** Council rejects the proposal by Ms. Whitbourn to have the events declared as municipally significant; and,

**THAT** staff be directed to provide a report for a comparison of user fees and costing of maintaining municipal parks.

**CARRIED**

#### **BY-LAWS:**

- By-law No. 2024-23, being a by-law to provide for drainage works – Larson Drain East 2024
- By-law No. 2024-25, being a by-law to enter into an agreement for organic waste processing

## **By-law 2024-23**

### **2024-145 Deputy Mayor Pennings – Councillor Adzija**

**THAT** By-law No. 2024-23, be read a third time and finally passed this 29<sup>th</sup> day of April, 2024.

**CARRIED**

### **2024-146 Councillor Emons – Councillor Adzija**

**THAT** By-law No. 2024-25 be read a first and second time, considered read a third time and finally passed this 29<sup>th</sup> day of April, 2024.

**CARRIED**

## **CLOSED SESSION:**

### **2024-147 Deputy Mayor Pennings – Councillor Adzija**

**THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:16 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c)) – Shedden Housing Development Lands
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239 (2)(k)) – Talbotville Industrial Lands.

**CARRIED**

## **Adjournment of Closed Session**

### **2024-148 Councillor Emons – Councillor Adzija**

**THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:17 p.m.**

**CARRIE**

## **STAFF DIRECTION**

Staff was given direction by Council on several items that were discussed in the Closed Session.

## **Confirming By-law**

- By-law No. 2024-26, being a By-law to confirm the resolutions and

motions of the Council of the Township of Southwold, which were adopted on April 29<sup>th</sup>, 2024

**Confirming By-law**

**2024-149 Councillor Adzija – Deputy Mayor Pennings**

**THAT** By-law No. 2024-26 be read a first and second time, considered read a third time and finally passed this 29<sup>th</sup> day of April, 2024.

**CARRIED**

**ADJOURNMENT:**

**2024-150 Councillor Adzija – Council Emons**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:18 p.m.**

**CARRIED**

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Mayor  
Grant Jones

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CAO/Clerk  
Lisa Higgs