



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday June 10, 2024
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure & Development Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Brent Clutterbuck, Drainage Superintendent
June McLarty, Deputy Clerk

Mayor Grant Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA:

DISCLOSURES: Deputy Mayor Pennings declared a conflict on item 12a.

ADOPTION AND REVIEW OF MINUTES:

Council Minutes – Adopt

2024-188 Deputy Mayor Pennings – Councillor Adzija

THAT the Minutes of the Regular Council Meeting of May 27, 2024 are hereby adopted.

CARRIED

Committee Minutes – Review

2024-189 Councillor Emons – Councillor Adzija

THAT Council has reviewed the draft minutes of the Canada Day Committee Meeting of May 16, 2024 and the Parks Committee Meeting of May 23, 2024.

CARRIED

DRAINAGE:

Filing of Report – Taylor Drain 2024

2024-190 Deputy Mayor Pennings – Councillor Emons

THAT Council proceeds with the Taylor Drain 2024 drainage works and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed; and

THAT the Meeting to Consider the Report of Taylor Drain 2024 will be held at the regular Council meeting on Monday June 24, 2024 at 7:00 pm; and,

THAT affected property owners will be able to attend this meeting either via a WebEx virtual meeting or telephone conference or in person.

CARRIED

REPORTS:

FIR 2024-07 Activity Report – May 2024

Jeff McArthur, Director of Emergency Services/Fire Chief presented this report to Council.

ENG 2024-36 Activity Report – May 2024

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council. It was also reported that the Meeting to Consider the Report for the Gregory Drain will be held on Monday June 24, 2024 and all affected property owners will be notified.

ENG 2024-37 Public Works Building Asphalt Change Order

2024-191 Councillor Fellows – Councillor Emons

THAT Report ENG 2024-37 relating to Public Works Building Asphalt Change Order, be received for information; and

THAT Council direct Staff to decline the change order.

CARRIED

ENG 2024-38 Talbotville Assimilative Capacity Study

2024-192 Deputy Mayor Pennings – Councillor Adzija

THAT Report ENG 2024-38 relating to Assimilative Capacity Study, be received for information; and

THAT Council award the Assimilative Capacity Study to Stantec Consulting Ltd. for the quoted price of \$76,240.44 plus HST; and

THAT Council approve a \$20,000 contingency for additional site sampling if required by the Ministry.

CARRIED

FIN 2024-13 Q4 Financial Report

2024-193 Deputy Mayor Pennings – Councillor Adzija

THAT Council receive Report FIN 2024-13 Financial Report – January to December 2023 for information.

CARRIED

CBO 2024-09 Activity Report – May 2024

This report was presented to Council.

CAO 2024-41 Activity Report – May 2024

Lisa Higgs, CAO/Clerk presented this report to Council.

CAO 2024-42 Deeming Lots – 35634 Victoria Street

2024-194 Councillor Emons – Councillor Adzija

THAT Council of the Township of Southwold hereby receives report CAO 2024-42 (Request to Deem Lots in Fingal) as information; and,

THAT By-law No. 2024-35 be presented to Council for authorizations and approval.

CARRIED

CAO 2024-43 Appoint Southwold 175 Planning Committee

CAO/Clerk Lisa Higgs also reported that upon completion of the report an additional committee member was added.

2024-195 Councillor Fellows– Deputy Mayor Pennings

THAT the Council of the Township of Southwold approved the Committee Appointments as amended for the Southwold 175 Planning Committee and formally adopts the Terms of Reference by adopting By-law No. 2024-34.

CARRIED

AC 2024-01 Energy Audit Report

2024-196 Councillor Adzija – Councillor Fellows

THAT Council of the Township of Southwold accepts the 2024 Energy Conservation and Demand Management Plan.

CARRIED

County Council Highlights – May 14, and May 28, 2024

Mayor Jones presented these reports to Council.

CORRESPONDENCE:

- Municipality of Callander Resolution RE: Resume Assessment Cycle

Council reviewed the item under Correspondence.

BY-LAWS:

- By-law No. 2024-33, being a by-law to establish a levy for the year 2024, to adopt tax rates for 2024 and to provide for penalty and interest in default of payment and the collection thereof

- By-law No. 2024-34, being a by-law to appoint Councillors and Ratepayers to various boards and committees requiring Council representation and amend By-law No. 2024-13 - Southwold 175 Planning Committee as amended
- By-law No. 2024-35, being a by-law to deem a portion of property not to be a registered plan of subdivision, 35634 Victoria Street

By-laws

2024-197 Councillor Emons – Councillor Fellows

THAT By-law No. 2024-33, being a by-law to establish a levy for the year 2024, to adopt tax rates for 2024 and to provide for penalty and interest in default of payment and the collection thereof be read a first and second time, considered read a third time and finally passed this 10th day of June, 2024.

CARRIED

2024-198 Deputy Mayor Pennings – Councillor Fellows

THAT By-law No. 2024-34, being a by-law to appoint Councillors and Ratepayers to various boards and committees requiring Council representation and amend By-law No. 2024-13 - Southwold 175 Planning Committee as amended be read a first and second time, considered read a third time and finally passed this 10th day of June, 2024.

CARRIED

2024-199 Councillor Adzija – Councillor Fellows

THAT By-law No. 2024-35, being a by-law to deem a portion of property not to be a registered plan of subdivision, 35634 Victoria Street be read a first and second time, considered read a third time and finally passed this 10th day of June, 2024.

CARRIED

OTHER BUSINESS:

- Notice of Adoption of the Elgin County Official Plan

Council reviewed the item under Other Business

Break 7:53 p.m. -7:56 p.m.

DELEGATION:

7:56 p.m. – 8:14 p.m.

OCWA – Vitally Talashok, Matthew Belding, Robin Trepanier

OCWA 1st Quarter Reports

Mr. Talashok reported that there has been a slight decrease in the number of flushable wipes that are being collected in the membranes but residents still need to do more.

2024-200 Councillor Fellows – Deputy Mayor Pennings

THAT Council of the Township of Southwold hereby receives the reports from Vitally Talashok and Matthew Belding, OCWA re: The Southwold Water Distribution System 1st Quarter Operations Report and the Talbotville Wastewater Treatment Plant 1st Quarter Operations Report for information purposes.

CARRIED

CLOSED SESSION:

2024-201 Councillor Adzija – Councillor Emons

THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:14 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- Personal Matters about an identifiable individual, including municipal or local board employees (Section 239 (2)(b)) – Fire Department Personnel
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Section 239 (2)(f) – Ron McNeil Line Severance

CARRIED

Deputy Mayor Justin Pennings vacated the Council Chambers prior to the presentation of the CAO's report, listed as the item related to Fire Department Personnel.

Adjournment of Closed Session

2024-202 Councillor Fellows – Councillor Adzija

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:59 p.m.**

CARRIED

STAFF DIRECTION

Staff were directed by Council to the 2 items that were discussed in the Closed Session.

Confirming By-law

- By-law No. 2024-36, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on June 10th, 2024.

Confirming By-law

2024-203 Councillor Emons – Councillor Fellows

THAT By-law No. 2024-36 be read a first and second time, considered read a third time and finally passed this 10th day of June, 2024.

CARRIED

ADJOURNMENT:

2024-204 Councillor Adzija – Deputy Mayor Pennings

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:00 p.m.**

CARRIED

Original signed by:

Mayor

Grant Jones

Original signed by:

CAO/Clerk

Lisa Higgs