



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday July 8, 2024
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure & Development
Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Christie Kent, Planner
June McLarty, Deputy Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2024-225 Deputy Mayor Pennings – Councillor Adzija

THAT the Minutes of the Regular Council Meeting of June 24, 2024 are hereby adopted.

CARRIED

Committee Minutes – Review

2024-226 Councillor Emons – Councillor Adzija

THAT Council has reviewed the draft minutes of the Young at Heart Committee Meeting of June 18, 2024 and the Economic Development Committee Meeting of June 20, 2024.

CARRIED

DELEGATION:

7:00 p.m. – 7:22 p.m.

Conservation Parkland Disposition

2024-227 Councillor Fellows – Deputy Mayor Pennings

THAT the Council of the Township of Southwold receives the presentation from Mr. Crane on the Conservation Parkland Disposition as information.

CARRIED

PLANNING:

PLA 2024-10 Consent Application E60-24, 10272 Ford Road

2024-228 Councillor Adzija – Deputy Mayor Pennings

THAT Council recommend approval to the Elgin County Land Division Committee for Consent Application E60-24 subject to the recommended conditions provided in Appendix 2 of Report PLA 2024-10.

CARRIED

PLA 2024-11 Planning Notices – Sandymount Subdivision, City of St. Thomas

2024-229 Councillor Fellows – Councillor Emons

THAT Council receive Report PLA 2024-11 for information; and,

THAT Council direct staff to provide any applicable comments to the City of St. Thomas regarding the above noted applications on behalf of the Township of Southwold.

CARRIED

REPORTS:

FIR 2024-08 Activity Report – June 2024

Jeff McArthur, Director of Emergency Services /Fire Chief presented this report to Council. He also reported that on July 6, 2024 the groundbreaking ceremony was held for the new Talbotville Fire Station.

FIR 2024-09 2023 Incident Report

Jeff McArthur, Director of Emergency Services /Fire Chief presented this report to Council.

ENG 2024-42 Activity Report – June 2024

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council.

ENG 2024-43 Land Lease Opportunity

2024-230 Deputy Mayor Pennings – Councillor Fellows

THAT Report ENG 2024-43 relating to the Land Lease Opportunity, be received for information; and

THAT Council authorize Staff to negotiate and execute a land lease arrangement with Sott Telecom Services Ltd.

CARRIED

ENG 2024-44 Shedden Sanitary Geotechnical Work

2024-231 Councillor Emons – Councillor Fellows

THAT Report ENG 2024-44 relating to the Shedden Sanitary Geotechnical Work, be received for information; and

THAT Council authorize an allowance for Geotechnical Consulting to a maximum of \$117,000.00.

CARRIED

CBO 2024-10 Activity Report – June 2024

The report was presented to Council.

CAO 2024-50 Activity Report - June 2024

Lisa Higgs, CAO/Clerk presented this report to Council.

CAO 2024-51 Mobile Food Vendor Report

STAFF DIRECTION

Staff was directed by Council to develop a policy for mobile food vendors and report back at a future Council meeting.

CAO 2024-52 Health and Safety Policies

2024-232 Councillor Fellows – Deputy Mayor Pennings

THAT Council adopt the following updated policies:

HS-01-01 Health and Safety Policy Statement & Procedure

HS-01-02 Workplace Violence Policy Statement and Procedure

HS-01-03 Workplace Harassment Policy Statement and Procedures

CARRIED

OTHER BUSINESS:

- Southwestern Public Health 2023 Annual Report
- AMO – Homeless Encampments in Ontario: A Municipal Perspective
- AMO – The Opioid Crisis: A Municipal Perspective

Council reviewed the items under Other Business.

CLOSED SESSION:

2024-233 Councillor Adzija – Councillor Emons

THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:16 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c)) – Shedden Lands
- Advice that is subject to solicitor -client privilege, including

- communications necessary for the purpose (Section 239 (2)(f)) – Shady Lane Crescent By-law Enforcement
- Personal Matters about an identifiable individual, including municipal or local board employees (Section 239 (2)(b)) – CAO Evaluation

CARRIED

Adjournment of Closed Session

2024-234 Deputy Mayor Pennings – Councillor Emons

THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10.09 p.m.**

CARRIED

STAFF DIRECTION

Staff were directed by Council to the 3 items that were discussed in the Closed Session.

Confirming By-law

- By-law No. 2024-42, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on July 8th, 2024.

Confirming By-law

2024-235 Councillor Adzija – Councillor Fellows

THAT By-law No. 2024-42 be read a first and second time, considered read a third time and finally passed this 8th day of July, 2024.

CARRIED

ADJOURNMENT:

2024-236 Deputy Mayor Pennings – Councillor Emons

THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:09 p.m.**

CARRIED

Original signed by:
Mayor
Grant Jones

Original signed by:
CAO/Clerk
Lisa Higgs