



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday November 25, 2024  
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

ALSO PRESENT: Lisa Higgs, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron VanOorspronk, Director of Infrastructure & Development  
Services  
Jeff McArthur, Director of Emergency Services/Fire Chief  
June McLarty, Deputy Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

**ADDENDUM TO AGENDA: None**

**DISCLOSURES:** Councillor Fellows declared a conflict on item 8c, Sidewalk plow replacement

#### **ADOPTION OF MINUTES:**

**Council Minutes – Adopt**

**2024-363 Councillor Emons – Councillor Fellows**

**THAT** the Minutes of the Special Council Meeting of November 7, 2024 and the Regular Council Meeting of November 11, 2024 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2024-364 Deputy Mayor Pennings – Councillor Adzija**

**THAT** Council had reviewed the Minutes of the Southwold 175 Meeting of November 4, 2024 and the Draft Minutes of the Communities in Bloom Meeting of November 13, 2024.

**CARRIED**

**PLANNING:**

**Committee of Adjustment**

**2024-365 Councillor Fellows – Deputy Mayor Pennings**

**THAT** the regular Council meeting adjourn to sit as a Committee of Adjustment at **7:01 p.m.**

**CARRIED**

**Adjournment of Committee of Adjustment**

**2024-366 Deputy Mayor Pennings – Councillor Emons**

**THAT** the meeting of the Committee of Adjustment to hear application MV 2024-06, S. Flanagan and G.E. Flanagan, 6383 Coon Road adjourns and the regular meeting of council reconvenes at **7:06 p.m.**

**CARRIED**

**DELEGATION:**

**7:07 p.m. – 7:19 p.m.**

**OCWA – Vitally Talashok, Robin Trepanier**

**OCWA 3<sup>rd</sup> Quarter Reports**

**2024-367 Councillor Adzija – Councillor Emons**

**THAT** Council of the Township of Southwold hereby receives the reports from Vitally Talashok and Matthew Belding OCWA re: The Southwold Water Distribution System 3<sup>rd</sup> Quarter Operations Report and the Talbotville Wastewater Treatment Plant 3<sup>rd</sup> Quarter Operations Report for information purposes.

**CARRIED**

**REPORTS:**

**FIR 2024-13 Apparatus Replacement**

**2024-368 Councillor Fellows – Councillor Emons**

**THAT** Report FIR 2024-13 relating to Apparatus Replacement, be received for information; and,

**THAT** the recommendation to upgrade Talbotville’s light rescue to a medium duty rescue be deferred until 2026 budget deliberations

**CARRIED**

**ENG 2024-62 Composter and Digester Program Update**

**2024-369 Deputy Mayor Pennings – Councillor Emons**

**THAT** Report ENG 2024-62 relating to the supply of composters to rural residents be received for informational purposes; and

**THAT** composters be purchased from a local business in the amount no greater than \$500.00.

**CARRIED**

Councillor Fellows vacated his seat

**ENG 2024-63 Sidewalk Replacement Plow**

**2024-370 Councillor Emons – Councillor Adzija**

**THAT** Council pre-approve the replacement of the 2008 Sidewalk Plow, with an estimated budget of \$160,000.

**CARRIED**

Councillor Fellows returns to his seat.

**FIN 2024-30 2025 Budget -2025 Wage Grid Adjustment, Assessment Budget Direction/Feedback**

**2024-371 Councillor Emons – Deputy Mayor Pennings**

**THAT** Council direct staff to prepare the 2025 Budget based on adjustments to the Wage Grid in accordance with the Pay Administration Policy and the Collective Agreement; and,

**THAT** Council provide feedback and direction for preparation of the draft 2025 Budget and Capital Forecast.

**CARRIED**

**CAO 2024-89 Backyard Hens and Cleaning and Clearing By-laws**

**2024-372 Councillor Fellows – Deputy Mayor Pennings**

**THAT** Council approves the proposed updated Backyard Hen and Cleaning and Clearing By-laws included in the November 25, 2024 agenda.

**CARRIED**

**CAO 2024-90 Agreement Purchase and Sale – Ford Road**

**2024-373 Deputy Mayor Pennings – Councillor Adzija**

**THAT,** in accordance with By-Law 2013-29, the Council of the Township of Southwold, formally declares that the following municipal property is declared surplus to the needs of the municipality;

Part of Lot 3, Concession D, Geographic Township of Southwold, PIN 35160-0301, shown as PART 1 on PLAN 11R-11265; and,

**THAT** in accordance with section 3.3 of By-law 2013-29, an independent appraisal is not required in that the lands are being “sold to public bodies including a municipality, local board (including a school board and a conservation authority), and the Crown in right of Ontario (Ministry of Transportation) or Canada and their agencies.”; and,

**THAT** the Clerk be instructed to prepare a notice, in compliance with By-law 2013-29; and,

**THAT** in accordance with section 6.4 of By-Law 2013-29, a Direct Sale be approved, since the purchase involves a “senior level of government;” and,

**THAT** Council give consideration to By-Law No. 2024-61 to authorize an agreement of purchase and sale with MTO.

**CARRIED**

## **CAO 2024-91 Request to Waive Fees – Fridge Door Live Theatre Company**

### **2024-374 Deputy Mayor Pennings – Councillor Fellows**

**THAT** Council waive the Fees for the Fridge Door Company in the amount of \$660.00 for the staging of the production of “Blue Side Up” at the Shedden Keystone Complex on June 4th and 5th 2025.

**CARRIED**

### **CORRESPONDENCE:**

- Fee Waiver Request – Talbotville Optimist Club
- Fee Waiver Request – Rosy Rhubarb Festival Committee
- Fee Waiver Request – Triple C Saddle Club
- Fee Waiver Request – Southwold Township Library, Shedden
- Fee Waiver Request – Shedden Ag Society
- Fee Waiver Request – Shedden Scouts
- Fee Waiver Request – VON
- Fee Waiver Request – Fingal-Shedden & District Optimist Club
- Fee Waiver Request – Shedden Soccer
- Fee Waiver Request – Fingal-Shedden & District Optimist Club – Rosy Rhubarb Run

### **Fee Waiver Requests**

#### **2024-375 Councillor Emons – Deputy Mayor Pennings**

**THAT** Council of the Township of Southwold approves the fee waiver requests submitted by Talbotville Optimist Club, Rosy Rhubarb Festival Committee, Triple C Saddle Club, Southwold Township Library-Shedden, Shedden Ag Society, Shedden Scouts, VON, Fingal-Shedden & District Optimist Club, Shedden Soccer, and the Fingal-Shedden & District Optimist Club – Rosy Rhubarb Run

**CARRIED**

### **BY-LAWS:**

- By-law No. 2024-58, being a by-law to provide for the abandonment of the Larson Drain West 2011 Branch A
- By-law No. 2024-59, being a by-law to regulate backyard hens within Residential One (R1) Zone in the Township of Southwold and repeal By-law No. 2024-52

- By-law No. 2024-60, being a by-law for requiring and regulating, the cleaning and clearing of land; the clearing of refuse and debris from lands; and prohibiting the depositing of refuse and debris on land in the Township of Southwold and repeal By-Law No. 2024-56
- By-law No. 2024-61, being a by-law to enter into an agreement of purchase and sale - Ford Road

## **By-laws**

### **2024-376 Councillor Emons – Councillor Adzija**

**THAT** By-law Nos. 2024-58, 2024-59, 2024-60 and 2024-61 be read a first and second time, considered read a third time and finally passed this 25<sup>th</sup> day of November, 2024

**CARRIED**

## **OTHER BUSINESS:**

- Municipality of Central Elgin Zoning By-law Amendment, 384 George Street

## **CLOSED SESSION:**

### **2024-377 Councillor Adzija – Councillor Emons**

**THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:27 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- A proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c)) Talbotville Fire
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239 (2)(k)) Sanitary Services Update

**CARRIED**

## **Adjournment of Closed Session**

### **2024- 378 Deputy Mayor Pennings – Councillor Emons**

**THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:23 p.m.**

**CARRIED**

**STAFF DIRECTION**

Staff were directed by Council to 3 items that were discussed in the Closed Session.

**Confirming By-law**

- By-law No. 2024-62, being a By-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 25, 2024

**Confirming By-law**

**2024-379 Deputy Mayor Pennings – Councillor Adzija**

**THAT** By-law No. 2024-62 be read a first and second time, considered read a third time and finally passed this 25<sup>th</sup> day of November, 2024.

**CARRIED**

**ADJOURNMENT:**

**2024-380 Councillor Fellows – Councillor Adzija**

**THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **10:24 p.m.**

**CARRIED**

Original signed by:  
Mayor  
Grant Jones

Original signed by:  
CAO/Clerk  
Lisa Higgs