



Shedden Recreation and Keystone Complex Committee Meeting

Thursday, March 20, 2025, 7:00 PM

Keystone Complex, Shedden

Agenda

Welcome

Call to Order

Approval of Agenda

Approval of Minutes from October 17, 2024 Meeting

Organization Reports

- Shedden Agricultural Society Board
- Shedden Truck and Tractor Pull
- Rosy Rhubarb
- Shedden Soccer
- Fingal-Shedden & District Optimist Club
- Triple C Saddle Club

Business Arising From Minutes

- Kitchen Sinks Drainage
- Keystone Complex Spring Walkthrough
- Pavilion Fridge Replacement
- Keystone Inventory List
- Keystone Double Cooler Fridge Replacement
- Electronic Sign
- Rosy - Electrical Additions on West Side of Track
- Replacement of Griddle in Complex
- Community Sport and Recreation Infrastructure Fund

- Budget Items
 - Electronic Sign
 - Sun Shade
 - Bench @ Corsley Playground

New Business

- Memorial Forest Area
- New Triple C Saddle Club representatives Appointed
- Swale Concerns in Horse Ring
- Parks and Trails Master Plan

Next Meeting and Adjournment



Shedden Recreation & Keystone Complex Committee

**October 17, 2024
Southwold Keystone Complex
35921 Talbot Line, Shedden
7:00 PM**

Present: Councillor Scott Fellows
Councillor John Adzija
Shirley Longhurst – Fair Board
Sandy Annett – Rosy Rhubarb
Paul Lang – Triple C Saddle Club
Jim Carder – Fingal-Shedden and District Optimist Club
Brittany Jessome – *Staff Resource
Jesse Walker – On Behalf of Shedden Soccer

Regrets: Don Miller – Fair Board
Brian Rieger – Shedden Tractor Pull
Lindsay Lackey – Shedden Soccer
John Coleman – Ice Pad

1. Call to Order

Chair Scott Fellows called the meeting to order at 7:05 PM.

2. Approval of Agenda

MOVED: Jim Carder

SECONDED: Councillor Scott Fellows

That the Shedden Recreation & Keystone Complex Committee hereby adopts the agenda, as amended, to add "Appointing Alternate Member for Shedden Soccer" as item 4 on the agenda.

DISPOSITION: CARRIED

3. Adoption of Minutes from March 21, 2024, Meeting

MOVED: Jim Carder

SECONDED: Sandy Annett

That the Shedden Recreation & Keystone Complex Committee hereby adopt the minutes of March 21, 2024, as amended.

DISPOSITION: CARRIED

4. Appointing Alternate Member for Shedden Soccer

MOVED: Jim Carder

SECONDED: Sandy Annett

That the Shedden Recreation & Keystone Complex Committee hereby appoint Jesse Walker as an alternate member to represent Shedden Soccer.

DISPOSITION: CARRIED

5. Organization Reports

Shedden Agricultural Society Board – Shirley Longhurst

The Annual Shedden Fair went very well. Weather was good and there was a large attendance. The Fair saw many exhibitors.

Shedden Truck and Tractor Pull – Brian Rieger

No representative. Present committee members commented that there was a large attendance throughout.

Rosy Rhubarb – Sandy Annett

The Annual Rosy Rhubarb Festival was held the second weekend in June, which saw good weather. There were 83 various types of vendors.

The Rosy Rhubarb Committee is looking at adding more electrical service along the west side of the old track to accommodate more vendors, however, it was questioned if there is a point in which limitations on the number of vendors should be implemented.

Two committee members, Sharon and Len DeGraw, with 25 years of service each have resigned. As part of recruitment for new members, Rosy Rhubarb is looking to modernize their processes. They have met with Lindsay Duncan, a representative from Elgin County Tourism, to assist in this endeavor. A survey is being considered to receive feedback from festival attendees, including where the community feels financial priorities should be focused. The resignation has also prompted the need for a Secretary. Sandy Annett has been elected as chairman for the upcoming year.

Committee members brought forth concerns with parking during the Rosy Rhubarb Festival. While parking for on-site attendees is managed, traffic from the town-wide yard sales along Talbot Line have created safety concerns. Changes to parking logistics are being considered by the committee. Councillor Fellows provided insight on the encouragement of Winterfest attendees to park at Corsley and be shuttled to the Keystone grounds, as an alternative to on-site parking during the festival.

Questions were raised regarding the proposal from Rosy Rhubarb to install a new electronic sign at the Keystone Complex. Committee members inquired if the sign proposition has been formally presented to Council. It was determined that Council was made aware through draft minutes submitted by the Rosy Rhubarb Committee, but no formal presentation has been made. The committee requested staff to advise on the formal process to bring this matter to Council's attention.

Shedden Soccer – Jesse Walker

The year was a good season for soccer. There were more “wet” days, however it proved favourable for ground conditions, making the fields softer.

More families made requests for financial assistance than in year's previous, reflective of the rising costs due to inflation.

The women's team provided positive feedback this year about the improvement of ground conditions.

Approximately 240 children were registered this year which is about average for youth registration.

Refraining from parking on Union Line was much better this year, with no major concerns.

Triple C Saddle Club – Paul Lang

The club hosted five shows this year, one was cancelled due to extreme heat. One clinic was also hosted at the beginning of the season. Twenty people attended in two classes, which is the maximum number allowed. There were seven riders throughout the year, compared to 60 last year, indicating growth in the club. They averaged twenty-five trailers per show.

They received many compliments regarding grounds conditions. There were no concerns with the swale throughout the year. There were a few dates where the grounds were quite dry and dusty, and the Shedden Fire Station assisted in spraying the horse ring with water.

The club employed three teenagers this year to assist with ground maintenance during shows. The club plans to continue with employment next season.

At the final show held, seventy-four awards were distributed. They were known to have high payouts for winners.

There were concerns regarding the security of the grounds based on vandalism that occurred at the end of August, which resulted in damage to the storage trailer for the club's equipment. The club inquired if some sort of lighting could be installed to deter mischief. They also inquired if a gate could be installed at the right-of-way entrance to the east of the complex to prevent additional access, usually by all-terrain vehicles. Councillor Fellows confirmed that the alternative entrance provides access to the farmer's fields adjacent to complex grounds and could not be gated.

It was questioned if the large decorative boulders at the entrance to the Corsley Park walking trail off Fairground Street to give more space for trailers to enter the grounds from Fairground Street.

The club still has interest in hosting a Dodge Ram Rodeo event in 2025. Paul has been in communication with the organizer of the rodeo to discuss dates and facilitate a meeting with Township representatives. More information will be provided when available.
Fingal-Shedden & District Optimist Club

The club hosted the Rosy Rhubarb Runs on Sunday of the Rosy Rhubarb Festival. This was the first year the runs were held and had a good attendance. The club also hosted the annual car show on the same date.

Canada Day celebrations were held on June 30th. The weather was very windy, but conditions improved in time for the fireworks show.

The annual Slo-Pitch Tournament was hosted at the end of August. The tournament was a considerable success and is the main fundraiser for the club annually.

The annual Halloween Party is being held on Friday, October 25, 2024, and the annual Santa Claus Parade is being held on Sunday, December 1st. The theme for this year is Christmas in the 80's.

The Rosy Run for 2025 has been approved and coordination with Elgin County will assist in the road closures again.

6. Business Arising from Minutes

a. Shedden Soccer Registration Information Request

Registration information was advertised on the electronic sign at the Shedden Fire Station.

b. Triple C Saddle Club Report Inquiries

1. Outstanding swale concerns in the horse ring are addressed in the Keystone Park and Ground Maintenance Concerns spreadsheet.
2. Staff indicated no issues with the request for the club to have a port-a-potty at this year's events.

c. Issues with Coffee/Tea Urns

Staff investigated the urn concerns. One urn labelled “tea” was found to be leaking from the level indicator and was removed, leaving one tea urn remaining. If any service group/user experiences issues with an urn, staff request the urn be labelled or separated from the others to indicate an issue, as well as notifying staff immediately of the concern.

d. Kitchen Sinks Drainage

The kitchen sink grease traps are maintained yearly as part of the Public Health inspections. Cleaning of the drain itself by a license contractor is only completed if there are reported issues.

Sandy Annett requested if a type of filter could be installed in the sink to collect and prevent the fibrous material when preparing rhubarb from accumulating in the drain. Staff will investigate.

e. Keystone Complex Spring Walkthrough

The Keystone Complex Spring Walkthrough was scheduled for April 25, 2024. Not enough committee members were in attendance to achieve quorum. The walkthrough was still completed. See the spreadsheet attached.

Committee members provided compliments to all involved in the effort to resolve the issues identified. Councillor Fellows commented that he would pass along the compliments to Council members and staff.

One item of inquiry was brought up by Sandy Annett. It was brought to the Rosy Rhubarb Committee’s attention that the griddle in the kitchen is quite small, and groups have needed the use of the griddle in the pavilion as it is much larger. There was feedback that groups have had to pay for both the rental of the complex and pavilion in this scenario inquired if there was a reduced rate that could be considered. Staff commented that they weren’t aware of any situations like this that have occurred but there are provisions that could facilitate a fee reduction. The committee also questioned if there was opportunity to place a larger griddle in the kitchen of the complex. Staff will investigate.

7. New Business

a. Pavilion Fridge Replacement

Committee members discussed the replacement of the cooler fridge for the Keystone Pavilion. Various members identified the use of both fridges in the pavilion through their respective

service groups. It was identified that the committee would like to proceed with the purchase of a new fridge.

MOVED: Sandy Annett

SECONDED: Shirley Longhurst

That the Shedden Recreation & Keystone Complex Committee hereby provide staff with the direction to propose the purchase cost of a new cooler fridge, using the previous cubic footage size that fits the dimension restrictions of the pavilion.

DISPOSITION: CARRIED

b. Community Sport and Recreation Infrastructure Fund

At the Regular Meeting of Council on September 9, 2024, Council passed a resolution to direct staff to apply for funding under the Ontario Community Sport and Recreation Infrastructure Fund under Stream 1. Should the Township be successful in obtaining the grant, the project will be to complete the trail system (laying of asphalt, landscaping) of the Corsley Park walking trail as well as the Keystone Ground walking trail, creating one interconnected walking trail system.

c. Keystone Inventory List

With the assistance of summer students, the Community Services and Communications Clerk completed an inventory of the Keystone Complex. This inventory does not include all items located in the back storage closet off the kitchen. The kitchen was also relabelled to assist renters when cleaning and clearing the kitchen after use.

During the inventory, many items were discovered to be broken, melted, or in poor condition and needed to be replaced. There were also a few items identified to be needed. As such, the following items were purchased:

1. Dish cloths – 15
2. Dish towels – 12
3. Oven gloves – 1 pair
4. Metal mixing bowls – set of 3
5. Hot pads – 2
6. Digital fridge thermometers – 8
7. Salt & pepper

There were also several items identified as not belonging to the Keystone Complex. Local service groups who frequent the complex were contacted and asked to identify if any of the

items belonged to their respective group. No items were claimed and were removed from the complex.

Committee members suggested posting the inventory list in the back storage closet for reference. Staff will post the list.

d. Budget Items for 2025

Several items were identified to be presented to staff for budget considerations:

1. Electronic Sign in conjunction with Rosy Rhubarb Committee
2. Sunshades/Sails for play equipment – protects both children as they play and the longevity of the equipment
3. Bench at Corsley Playground Equipment
4. Bench replacement at Keystone playground – Rosy Rhubarb identified this may be a possible project through them
5. Motion lighting near the barn/horse corral

6. Next Meeting and Adjournment

MOVED: Shirley Longhurst

SECONDED: Sandy Annett

That the Shedden Recreation & Keystone Complex Committee hereby adjourn at 8:40 pm, to meet again on Thursday, March 20, 2025, at 7:00 pm.

DISPOSITION: CARRIED