



Shedden Recreation and Keystone Complex Committee Meeting

Thursday, April 24, 2025, 6:30 PM

Keystone Complex, Shedden

Agenda

Welcome

Call to Order

Approval of Agenda

Approval of Minutes from March 20, 2025 Meeting

Business Arising From Minutes

- Electronic Sign – Quotes are still being obtained for the project
- Electrical Additions – Rosy Rhubarb representative to meet with Director of Building and Community Services/CBO
- Sun Shade – Staff are in support of Rosy Rhubarb investigating the options for a sun shade and present to staff for consideration.
- Playground Bench – Staff have investigated the condition of the bench at the Keystone playground. It is in need to sanding and repainting the protective coating, but the structural components are sound. Rosy Rhubarb has submitted an application to place an additional bench at the playground.

New Business

- Corsley Park Committee Representation Report
- Spring Walkthrough

Next Meeting and Adjournment



Shedden Recreation & Keystone Complex Committee

**March 20, 2025
Southwold Keystone Complex
35921 Talbot Line, Shedden
7:00 PM**

Present: Councillor Scott Fellows
Councillor John Adzija (7:30 pm)
Sandy Annett – Rosy Rhubarb
Tiffany Duskocy – Triple C Saddle Club
Jim Carder – Fingal-Shedden and District Optimist Club
Lindsay Lackey – Shedden Soccer
Jesse Walker – Shedden Soccer (Alternate)
Don Miller – Fair Board
Joanne Fisher – Alternate (non-voting) for Triple C Saddle Club
Brittany Jessome – *Staff Resource

Regrets: Shirley Longhurst – Fair Board
Brian Rieger – Shedden Tractor Pull
John Coleman – Ice Pad

1. Call to Order

Chair Scott Fellows called the meeting to order at 7:05 PM.

2. Approval of Agenda

MOVED: LINDSAY LACKEY

SECONDED: JIM CARDER

That the Shedden Recreation & Keystone Complex Committee hereby adopts the Agenda as amended, to add New Item of Business 6.e – Memorial Bench Submission.

DISPOSITION: CARRIED

3. Adoption of Minutes from October 17, 2024 Meeting

MOVED: JIM CARDER

SECONDED: SANDY ANNETT

That the Shedden Recreation & Keystone Complex Committee hereby adopt the minutes of October 17, 2024, as circulated and printed.

DISPOSITION: CARRIED

4. Organization Reports

Shedden Agricultural Society Board – Don Miller

The Agricultural Society is finalizing events for the 2025 season. They are planning to host the Mudmen again on the Sunday afternoon of the fair. They are also looking into new attractions for this year.

Shedden Truck and Tractor Pull – No Representative

Councillor Fellows took the opportunity to discuss the upcoming Union Road closure as a result of the sanitary servicing. He assured all members that the Township will share more information as soon as it becomes available, and will work diligently to assist groups with alternative solutions where they are needed.

Rosy Rhubarb – Sandy Annett

The festival will be held June 7th and 8th this year. They are expecting 100+ vendors. New this year, Natterjack Brewery will have on tap brews, spirits and wines. They will have the traditional attractions like rhubarb products, kid zone, and contests. For music this year, they will have John Millis and Austin Gagnier performing near the Natterjack Brewing booth. Smokin Bass Band will be playing on the Rosy Stage on Sunday, and they are looking into another band for Sunday as well. The Dutton Lion's Breakfast, Fingal-Shedden Optimist Car Show and the

Annual Rosy Walk/Run will take place. Redemption Tents is providing a large tent to provide more eating space for attendees.

Rosy, along with the Shedden Tractor Pull, the Shedden Agricultural Society, and the Township, is co-sponsoring a new electronic sign at the complex. They are hoping for completion by May to help advertise upcoming events.

Rosy requested to sponsor \$5000 towards a bench at the Keystone Playground, with a plaque affixed to recognize the donation.

They also offered to sponsor \$5000 towards a Forest Management Program towards the naturalized forest area at the complex.

They will be making donations towards Keystone landscaping, the library, Scouts, Winterfest, and Southwest Community Policing Association totalling \$15,000.

Rosy Rhubarb ran a survey in February and March. Results are being analyzed, and Rosy will share the results and comments.

They are looking to rebrand in 2025 and refresh their website. They have retained No-Worries Creative Studio for this project.

Sandy inquired about the possibility of sharing contact information between committee members to improve communication with all stakeholders within Southwold, like other groups and committees, Township staff and Council members.

Sandy also spoke about moving festivities to the east when development beside the ball diamond occurs in the future.

Shedden Soccer – Lindsay Lackey and Jesse Walker

Registration is open, and they are getting a lot of new families, while still waiting for the regular families to still register. Shedden Soccer will be sending out an email as well as posting on their Facebook page once they receive more information about how the Union Road closure will impact league operations and parking. They might be engaging in another fun tournament with West Elgin soccer this year depending on the interest.

Fingal-Shedden & District Optimist Club – Jim Carder

The Halloween Party and the Santa Claus Parade were both very successful events this year.

The Christmas trees sold quite quickly this year.

The club put on fireworks at Winterfest again. There was plenty of positive feedback on a great fireworks display.

They are sponsoring and hosting the Annual Rosy Walk/Run and the Car Show again on the same day of the Rosy Rhubarb Festival again this year.

They are hosting their annual Canada Day Celebrations and Fireworks again in tandem with the Township, as well as their annual Slo-Pitch Tournament on Labour Day weekend.

The club has been approved at Jackpot City for bingos to fundraise more money this year.

Triple C Saddle Club – Tiffany Duskocy and Joanne Fisher

The club held their AGM this year and have a new board. They have set their show dates for the year already. It was questioned where they would have access to get to the ring if there is no access from Fairground street for their shows and there is another event at the pavilion. It was suggested there may be an opportunity to use the farm access lane that runs along the east edge of the property if necessary but that would be a decision made closer to.

They also indicated that they have already begun fundraising for the season, and there are no plans to host a Dodge Ram Rodeo.

5. Business Arising from Minutes

a. Kitchen Sink Drainage

Staff informed they have investigated sink screen options and are not aware of any that will work in the Keystone industrial sized sinks and style.

b. Keystone Complex Spring Walkthrough

Staff confirmed John will join this meeting. We will begin a new spreadsheet for the year to address concerns and will include concerns shared by the Parks Committee.

c. Pavilion Fridge Replacement

Staff informed that a single door fridge was purchased as per committee request and was delivered February 28, 2025.

d. Keystone Inventory List

The inventory is posted in the kitchen storage area. Staff will complete another inventory in the summer with assistance from the summer students. If user groups note items needed, please let staff know and we will purchase.

e. Keystone Double Cooler Fridge Replacement

Staff informed that a double door fridge was purchased as per committee request and was delivered Feb. 28, 2025.

f. Electronic Sign

Staff provided an update that Township Staff have met with Rosy Rhubarb representatives and are awaiting a third quote for the electronic sign. Staff are investigating cost saving options to order the sign in tandem with the new electronic sign at the new Talbotville Fire Station.

Committee members have inquired if there is an estimated date the Township is looking to complete the purchase and have the Keystone sign installed. There was some hope they may be able to use the new sign for advertising the events this year. Staff will look into this and provide more information.

g. Rosy Electrical Additions

To add electrical outlets to the West side of the track, we would need to know the load capacity for current electrical systems to ensure the ability to support additional electrical outlets. Rosy must fund this if it is a feasible project.

Rosy requested staff contact Keith Orchard to discuss what the Rosy committee is looking for in terms of electrical additions. At this time they believe there is opportunity to add 4 additional outlets to the current outlet stations. Councillor Fellows confirmed there appears to be more room on the electrical panel.

h. Replacement of Griddle in Complex

There is not an option to replace just the griddle. John has spent some time cleaning up and revitalizing the griddle.

i. Community Sport and Recreation Infrastructure Fund

We have not heard results back yet from this application. Selection is expected sometime this Spring.

j. Budget Items Proposed for 2025

- Electronic Sign
- Sun Shade – Can be a possible 2026 Budget Item – Rosy Rhubarb has offered to sponsor this.

- Bench @ Corsley Park – Rosy can replace, but it must be a Township approved bench. Staff will discuss with Corey to confirm details.

6. New Business

a. Memorial Forest Area

Concerns were raised regarding the condition of the memorial forest area. Currently, Township staff will clean up any garbage and large fallen limbs, but smaller branches, twigs, leaves, etc. are left to create natural habitats, unless they impede the walkways. Township staff would like the committee to determine what the desired intention for the forested area is.

Rosy Rhubarb has offered to sponsor \$5000 towards maintenance of this memorial forest area.

Committee members commented that some of the tree identification plaques are hard to read due to overgrowth, and that some trees that are marked by plaques in the ground have been smothered due to other trees overgrowth. They would like to either have those trees replanted or remove the plaques.

Committee members mentioned that Catherine Spratley or Len Lynch may be able to provide more information on the intention of the memorial forest when it was first installed. They would like it to remain naturalized but have a manicured look. They will revisit the conversation during the Spring Walkthrough.

b. New Triple C Saddle Club Representatives Appointed

Tiffany Duskocy has been appointed to represent the Triple C Saddle Club as primary member and Joanne Fisher to represent the Triple C Saddle Club as alternate member.

c. Swale Concerns in Horse Ring

Triple C indicated there is sinking in the centre of the horse ring. When it rains, the water pools excessively in this area. They believe there is water backing up from a drain or broken tile. In the past they have attempted to drag the pen, however this can be quite time consuming, and it makes the pen uneven. There was discussion with a previous club member last year regarding a sponsor available to bring in equipment to level the ring, but that is no longer available. In addition, they would like to address the water back-up issue before working on releveling the ring.

d. Parks and Trails Master Plan

At the Regular Meeting of Council on January 13, 2025, Council passed a resolution to direct Pl.ural to complete the Parks and Trails Master Plan with the goal of creating long-term plans for maintaining and enhancing parks and recreation spaces, and create "complete" communities where people can live, work, and play. Pl.ural has been provided a list of contacts for both the Shedden Recreation & Keystone Complex Committee and the Parks Committee and will be reaching out to conduct interviews. It is requested that committee members keep a journal or thoughts and ideas relating to our facilities and recreation to discuss with Pl.ural. Township staff are also able to take any feedback.

It was mentioned to committee members that it is not reserved to just the facilities we currently have, but also what they would like to see in the future.

e. Memorial Bench Submission – Corsley Park

Brenda and Jamie McArthur have submitted a memorial bench application for Corsley Park, in memory of Edith and Albert Auckland and Dora and Malcolm McArthur. Staff have confirmed there is currently a pad poured at the park to facilitate a bench. Staff also commented that the request will be brought to the next Parks Committee meeting as well.

MOVED: LINDSAY LACKEY

SECONDED: JIM CARDER

That the Shedden Recreation & Keystone Complex Committee approve the Memorial Bench Submission for Corsley Park, in memory of Edith and Albert Auckland and Dora and Malcolm McArthur.

DISPOSITION: CARRIED

7. Next Meeting and Adjournment

MOVED: LINDSAY LACKEY

SECONDED: JIM CARDER

That the Shedden Recreation & Keystone Complex Committee hereby adjourn at 8:16 pm, to meet again on April 24, 2025 at 6:30 pm.

DISPOSITION: CARRIED



Southwold Parks Committee

Report to Keystone Complex Committee

Recommendation from March 26, 2025 Meeting

Meeting Date: April 26, 2025, 6:30 pm at the Keystone Complex

Prepared By: Brittany Jessome, Community Services and Communications Clerk

Subject: Committee Representation for Corsley Park

Purpose:

To seek input and approval from the Shedden Recreation and Keystone Complex Committee on proposed changes to clarify committee responsibilities related to Corsley Park.

Comments:

Currently both the Parks Committee and the Shedden Recreation and Keystone Complex Committee have overlapping involvement with Corsley Park, leading to duplicated efforts. This overlap was recently highlighted through a memorial bench application for Corsley Park.

At its meeting on March 26, 2025, the Township of Southwold Parks Committee made a recommendation for the Shedden Recreation and Keystone Complex Committee to consider, to then be recommended to Council:

1. Assign full responsibility for Corsley Park to the Parks Committee, removing it from the purview of the Shedden Recreation and Keystone Complex Committee.

Following this recommendation, a staff review identified a further opportunity to clarify and streamline the Shedden Recreation and Keystone Complex Committee's roles, responsibilities, and structure.

Recreational programming no longer takes place at the Keystone Complex. With this shift, it is appropriate to rename the Shedden Recreation and Keystone Complex

Committee to the Keystone Complex Committee. This more accurately represents the committee's scope and responsibilities.

Additionally, with the removal of recreational oversight from this committee, representation from Shedden Soccer is no longer applicable. Their representatives will continue to serve on the Parks Committee, as appointed through By-law NO. 2025-13.

To support these changes, Corsley Park will be defined as beginning at the walking trail head at Fairground Street, extending south to include the entirety of the Corsley Park facilities.

The recommendations above from staff and the Parks Committee will be forwarded to Council for final approval, pending input and support from this committee.