



## **Southwold Economic Development Committee**

### **Meeting Minutes**

**Thursday July 25<sup>th</sup>, 2024 at 8:00 a.m.**  
**Council Chambers/Webex Meeting**

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#### Voting Members

Present: Deputy Mayor Justin Pennings  
Councillor John Adzija  
Steve Bushell  
Michelle Hoffsuemmer  
Grayden Laing

Guests: Henry Dryfhout, Chair, Dutton Dunwich EDC  
Abigail Moore, Business Enterprise Facilitator

Regrets: Lisa Higgs, Barry Harrison

Staff/Resource: Aaron VanOorspronk, Director of Infrastructure and Development  
Christie Kent, Planner  
Tanya Wilson, Elgin Business Resource Centre  
Carolyn Krahn, Manager of Economic Development and Strategic Initiatives  
June McLarty, Deputy Clerk

#### **1. Call to Order**

Deputy Mayor Pennings called the meeting to order at 8:08 am.

#### **2. Approval of Agenda**

The Committee approved the agenda for the July 25<sup>th</sup> meeting.

#### **3. Approval of the June 20<sup>th</sup>, 2024 Minutes**

The Committee approved the minutes as drafted from the June 20<sup>th</sup>, 2024 meeting.

#### **4. Development and Infrastructure Updates**

Director VanOorspronk reported we are working on the design work for both facilities. The replacement of the Burwell Bridge has begun. There are some potential candidates for the industrial sites. By the end of August we hope to have received notice that we were successful in obtaining the Enabling Housing Water Systems Find Grant.

#### **5. Elgin County Updates**

Manager Krahn reported that the BR & E report will be available soon. An RFP for Elgin incentives review will be available soon. Broccolini is working with Hydro One to get hydro to the industrial lands. Several different projects are in the works.

#### **6. Southwold Business Networking Event Planning**

The EDC Committee agreed with the recommendations for the Business Networking Event.

*Moved by John Adzija – Seconded by Steve Bushell  
THAT Tanya Wilson, Steve Bushell and Michele Hoffsuemmer be appointed to the Sub-Committee of the EDC, the Business Networking Event Committee.*

This Networking Event Planning Committee will also include two members from the Dutton Dunwich and West Elgin Economic Development Committees. Southwold Township staff and Manager Krahn will schedule a meeting for this new committee

#### **7. Review of Implementation Plan – Priorities to Work On**

The Committee reviewed the Implementation Plan. Priorities that need to be worked on are Section 2.4 a database for commercial and industrial land and buildings in Southwold. Section 3.6 an inventory of Southwold businesses. Some further investigation into alternative accommodation needs to be completed. Planner Kent reported that a review of the Site Plan process should also be done. The framework of this process will be brought back at a future meeting.

#### **8. New and Other Business**

Grayden Laing notified the committee that due to work commitments has submitted his resignation from the committee.

#### **9. Next Meeting date, time and location**

The next meeting was scheduled for August 22, 2024 at 8 am.

#### **10. Adjourn**

The meeting adjourned at 8:43 am.

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Chairperson, Justin Pennings

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Staff Resource, June McLarty