



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday August 11, 2025  
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Corey Pemberton, Director of Building and Community Services  
Mike Taylor, Manager of Environmental Services  
June McLarty, Deputy Clerk

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Mayor Jones called the meeting to order at 7:01 p.m.

**ADDENDUM TO AGENDA:** None

**DISCLOSURES:** None

#### **ADOPTION OF MINUTES:**

##### **Council Minutes – Adopt**

The recorded vote for report FIN 2025-18 should have been recorded as yeas.

##### **2025-221 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the Minutes of the Regular Council Meeting of July 14<sup>th</sup>, 2025, are hereby adopted as amended.

**CARRIED**

## **Committee Minutes – Review**

### **2025-222 Councillor Emons – Councillor Adzija**

**RESOLVED THAT** Council had reviewed the draft minutes of the Parks Committee Meeting of July 15, 2025, the minutes of the Southwold 175 Planning Committee Meetings of July 23, 2025, and July 29, 2025, and the draft minutes of the Canada Day Committee Meeting of July 23, 2025.

**CARRIED**

## **DRAINAGE:**

### **Section 78 (1.1) Request for Major Improvement and Appointment of Engineer – Horton Drain Branches A and D**

#### **2025-223 Deputy Mayor Pennings – Councillor Emons**

**RESOLVED THAT** Council receive the request for a major improvement under Section 78(1.1) of the Drainage Act for the Horton Drain Branches A and D and has decided to proceed with the project; and,

**THAT** staff received confirmation from Jason Homewood, Lower Thames Valley Conservation Authority on August 5, 2025, that an environmental appraisal under Section 78(2) of the Drainage Act would not be required, if Council decided to proceed with the project; and

**THAT** Council now appoints the engineering firm Spriet Associates to prepare the necessary reports: and,

**THAT** notice will be sent to all required to be notified under the Drainage Act of Council's actions.

**CARRIED**

## **REPORTS:**

### **CBO 2025-18 Activity Report – July 2025**

Corey Pemberton, Director of Building and Community Services presented this report to Council for information purposes.

## **CBO 2025-18 Netting at Fingal Ball Park**

### **2025-224 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** Council accept the proposal submitted by Tim Proctor of Turf Net Sports Supplies for supply and installation of netting at the Fingal Ball Park in the amount of \$11,513.00 plus HST; and,

**THAT** Council authorizes use of the Fingal Ball Park Reserve Account to fund this project.

**CARRIED**

### **IDS 2025-36 Activity Report – July 2025**

This report was presented to Council for information purposes.

### **CAO 2025-44 Activity Report – July 2025**

Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

## **CORRESPONDENCE:**

- Royal Canadian Legion Military Service Recognition Book Ad
- Township of Zorra Resolution RE: Governance of the Thames Valley District School Board
- Rogers Communications Inc – Proposed Wireless Communications Installation

## **Royal Canadian Legion Ontario Command Military Service Recognition Book Ad**

### **2025-225 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Council of the Township of Southwold agrees to the placement of a business card size ad in the Royal Canadian Legion Ontario Command Military Service Recognition Book to help to honor Ontario's Veterans at a cost of \$395.00 (HST included).

**CARRIED**

**Support for Township of Zorra Resolution RE: Governance of the Thames Valley District School Board.**

**2025-226 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** Council of the Township of Southwold hereby supports the attached resolution that was passed by Township of Zorra regarding the Governance of the Thames Valley District School Board; and

**THAT** a copy of this resolution be sent to all municipalities within the Thames Valley District School Board, the City of London, County of Elgin, County of Oxford and the County of Middlesex.

**CARRIED**

**BY-LAWS:**

- By-law No. 2025-47, being a by-law to amend By-law No. 2025-40, Local Improvement Charges
- By-law No. 2025-48, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on August 11, 2025

**By-law No. 2025-47**

**2025-227 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2025-47 be read a first and second time, considered read a third time and finally passed this 11<sup>th</sup> day of August, 2025.

**CARRIED**

**Council discussed the delegation that they were presented at the AMO conference**

**OTHER BUSINESS**

- MTO – Notice of Project Update – Removal of Lawrence Station Bridges and Highway 401 Reconstruction Detail Design and Class Environmental Assessment Study.

Council reviewed the item under Other Business.

**Break 7:24 p.m. – 7:30 p.m.**

## **DELEGATION:**

**7:30 p.m. – 7:59 p.m.**

**Darya Taranets, Jonathon Lampman and David Grubb, Colliers Project Leaders**

Council discussed the report and inquired if any of the proposed scenarios included industrial lands.

## **Talbotville Wastewater Treatment Plant Financial Analysis**

**2025-228 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the Talbotville Wastewater Treatment Plant Financial Analysis report submitted by Colliers Project Leaders be received and filed for information purposes.

**CARRIED**

## **CLOSED SESSION:**

**2025-229 Deputy Mayor Pennings – Councillor Emons**

**RESOLVED THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:32 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees – Southwold Student Scholarships, Recruitment Updates, HR Matters
- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board – Property Disposal & Purchase Updates

**CARRIED**

## **Adjournment of Closed Session**

**2025-230 Councillor Adzija – Councillor Emons**

**RESOLVED THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:26 p.m.**

**CARRIED**

## **STAFF DIRECTION**

Staff was directed by Council to the items that were discussed in the Closed Session.

## **Southwold Scholarships**

Council approved Spencer Arnett and Olivia Brown as the recipients of the 2025 Southwold Scholarships.

## **Confirmation By-law**

### **2025-231 Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2025-48 be read a first and second time, considered read a third time and finally passed this 11<sup>th</sup> day of August, 2025.

**CARRIED**

## **ADJOURNMENT:**

### **2025-232 Councillor Adzija – Councillor Emons**

**RESOLVED THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:27 p.m.**

**CARRIED**

Original signed by:

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Mayor  
Grant Jones

Original signed by:

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CAO/Clerk  
Jeff Carswell