



## Keystone Complex Committee Meeting

Thursday, August 14, 2025, 7:00 PM

Keystone Complex, Shedden

Agenda

Welcome

Call to Order

Approval of Agenda

Approval of Minutes from April 24, 2025 Meeting

Business Arising From Minutes

- Memorial Forest Direction
- Shedden Ball Diamond Restoration

Next Meeting and Adjournment



## **Shedden Recreation & Keystone Complex Committee**

**April 24, 2025**  
**Southwold Keystone Complex**  
**35921 Talbot Line, Shedden**  
**6:30 PM**

**Present:** Councillor Scott Fellows  
Councillor John Adzija  
Sandy Annett – Rosy Rhubarb  
Tiffany Duskocy – Triple C Saddle Club  
Joanne Fisher – Triple C Saddle Club Alternate  
Jesse Walker – Shedden Soccer  
Brian Rieger – Shedden Tractor Pull  
John Price – \*Staff, Parks and Facilities Operator  
Brittany Jessome – \*Staff Resource

**Also Present:** Councillor Sarah Emons – Delegate  
Len Lynch – Delegate

**Regrets:** Jim Carder – Fingal-Shedden and District Optimist Club  
Don Miller – Fair Board  
Shirley Longhurst – Fair Board  
John Coleman – Ice Pad

### **1. Call to Order**

Chair Scott Fellows called the meeting to order at 6:35 PM.

## **2. Approval of Agenda**

**MOVED: COUNCILLOR ADZIJA**

**SECONDED: JESSE WALKER**

That the Shedden Recreation & Keystone Complex Committee hereby adopts the Agenda amended, to move Item 5.b to the beginning of the agenda.

**DISPOSITION: CARRIED**

## **3. Adoption of Minutes from March 20, 2025 Meeting**

**MOVED: SANDY ANNETT**

**SECONDED: JESSE WALKER**

That the Shedden Recreation & Keystone Complex Committee hereby adopt the minutes of March 20, 2025, as circulated and printed.

**DISPOSITION: CARRIED**

## **4. Spring Walkthrough**

Len Lynch and Councillor Sarah Emons were present to discuss the memorial forest area. Len provided a history on the implementation of the forest. Councillor Emons provided her expertise in biodiversity and encouraged the committee to consider having a qualified consultant complete a maintenance plan for the forested area.

The committee completed a walk-through of the grounds, including the complex, playground, pavilion, barn, horse ring, walking trail, and Corsley Park. Comments made during the walkthrough are noted in the Keystone Park and Ground Maintenance Concerns 2025 Spreadsheet attached.

## **5. Business Arising from Minutes**

### **a. Electronic Sign**

Staff advised that additional quotes are being obtained in line with our procurement policy. Staff will continue to provide updates via email as they become available.

#### **b. Rosy Electrical Additions**

Staff commented that Rosy Rhubarb representatives have been advised to contact Corey Pemberton, Director of Community Services/CBO, to discuss details. Keith Orchard from the Rosy Rhubarb Committee has been informed to contact Corey.

#### **c. Sunshade for Playground.**

Staff are in support of Rosy Rhubarb representatives investigating the options for a sunshade and present to staff for consideration. Rosy Rhubarb has indicated this may be a possible budget item for their organisation to vote on for 2026.

#### **d. Playground Bench**

Staff have inspected the bench at the playground and have determined that the bench needs to be sanded and repainted, however the structural components are intact. Rosy Rhubarb has submitted an application for an additional bench at the playground.

### **6. New Business**

#### **a. Corsley Park Committee Representation Report**

Councillor Fellows spoke on the report provided by the committee and by staff and the committee discussed thoughts about the recommendations. Shedden Soccer shared that with the challenge to obtain volunteers, removing them from the committee may result in lost volunteers, however they understood the logics behind the recommendations and supported them.

Brian Rieger made the motion to include an additional recommendation when presenting to Council, that would provide for the same Council Representative and Township Representative appointed to both the newly revised Keystone Complex Committee and the Parks Committee.

**MOVED: BRAIN RIEGER**

**SECONDED: COUNCILLOR ADZIJA**

THAT the Shedden Recreation & Keystone Complex Committee hereby adopt the recommendations made in the Committee Representation for Corsley Park report; AND

THAT the same Council representative and Township staff representative be appointed to both the Keystone Complex Committee and the Parks Committee.

**DISPOSITION: CARRIED**

## **7. Next Meeting and Adjournment**

**MOVED: BRAIN RIEGER**

**SECONDED: JESSE WALKER**

That the Shedden Recreation & Keystone Complex Committee hereby adjourn at 8:57 pm,  
to meet again on September 25, 2025 at 7: 00 pm.

**DISPOSITION: CARRIED**

DRAFT

Location	Reported Deficiency	Recommended Resolution
Complex	Clamp missing from downspout on NE corner of Complex	Investigate & Repair
Complex	Screws on top of steel roof and popping out along the edge of the complex	Investigate & Repair
Grounds	Bench in gazebo inside the memorial forest has boards broken	Investigate & Repair if Needed
Grounds	Bees nests along pavilion eavestroughs	Remove Nests
Grounds	Ball Diamond is unmaintained and washrooms are unusable.	Investigate & Repair if Needed
Grounds	Garbage from Winterfest Fireworks located beside the basketball court	Remove Garbage
Grounds	Posts need replacement along guardrail of track to horse barn/ring	Investigate & Repair if Needed
Grounds	Triple C would like to move chute for horse ring. This would include removing/relocating a tree, and moving the gate and some posts to be centred to the ring	Investigate & Complete if approved

Corsley	Walking trail is uneven and has some washouts	Investigate & Repair if Needed
Corsley	Fertilizer Burn at goal post closest to swale/Union Road	Investigate & Repair if Needed
Corsley	Water pools in NE corener of soccer field	Investigate & Repair if Needed
Corsley	Water spigot on walkway to washrooms has heaved and is raised out of the ground significantly	Investigate & Repair if Needed
Corsley	Last electrical box on right hand side of pavilion, closest to playground, is missing a screw connecting to the post and is very loose	