



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday October 27, 2025  
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron Van Oorspronk, Director of Infrastructure and Development  
Services (virtually)  
Corey Pemberton, Director of Building and Community Services  
(9:00p.m.)  
June McLarty, Deputy Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

#### **ADDENDUM TO AGENDA:**

##### 12. Closed Session

- (a) Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board – Property Matter

**DISCLOSURES:** None

**ADOPTION OF MINUTES:**

**Council Minutes – Adopt**

**2025-301 Councillor Emons – Councillor Adzija**

**RESOLVED THAT** the Minutes of the Regular Council Meeting of October 14<sup>th</sup>, 2025 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2025-302 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** Council had reviewed the draft Minutes of the Economic Development Committee Meeting of October 9, 2025 and the draft Minutes of the War Memorial Committee Meeting of October 21<sup>st</sup>, 2025.

**CARRIED**

**DELEGATION:**

**Parks and Trails Master Plan**

Council reviewed and discussed the estimated costs for the varies projects at each Township park through the Parks and Trails Master Plan. Council made recommendations on these projects.

**STAFF DIRECTION**

Staff was directed by Council to update the Parks and Trails Master Plan and present it to Council Committees for feedback. Council also directed staff to provide a report for a ten-year parks plan.

**REPORTS:**

**IDS 2025-48 Development Charges By-law Amendment**

**2025-303 Councillor Emons – Councillor Fellows**

**RESOLVED THAT** Council approve and pass By-Law No. 2025-58, a By-Law to Amend Development Charges By-Law No. 2020-70, As Amended for the Township of Southwold.

**CARRIED**

## **FIN 2025-23 2026 Ontario Community Infrastructure Fund**

Michele Lant, Director of Corporate Services/Treasurer presented this report to Council for information purposes.

## **FIN 2025-24 Section 357 & Tax Incentive Approval Applications**

### **2025-304 Councillor Fellows – Councillor Adzija**

**RESOLVED THAT** Council approves the total adjustment of taxes for the 2025 tax year resulting from Municipal Act, Tax Incentive Approval adjustments as presented, in the amount of \$29,755.29.

**CARRIED**

## **DPC 2025-05 2026 Council Meeting Schedule**

### **2025-305 Councillor Adzija – Deputy Mayor Pennings**

**RESOLVED THAT** Council approves the 2026 Council meeting schedule as presented as Appendix 'A' to report DPC 2025-05; and,

**THAT** Special Council Meetings be scheduled if warranted.

**CARRIED**

## **Report from the Keystone Complex Committee**

### **STAFF DIRECTION**

Staff was directed by Council to prepare a report on the cost to upgrade the ball diamond in Shedden.

### **CORRESPONDENCE:**

- Resolution from the Township of Edwardsburgh/Cardinal RE: Ontario Community Infrastructure Fund (OCIF)
- Resolution from the Town of Plympton-Wyoming RE: Conservation Authority Fee Freeze

## **Conservation Authority Fee Freeze**

### **2025-306 Councillor Emons – Mayor Jones**

**RESOLVED THAT** Council of the Township of Southwold hereby supports the attached resolution that was passed by Town of Plympton – Wyoming regarding the Conservation Authority Fee Freeze; and,

**THAT** a copy of this resolution be sent to the Premier of Ontario, Ministry of Natural Resources, Ministry of Infrastructure, the local MPP and the Town of Plympton-Wyoming.

**CARRIED**

**BY-LAWS:**

- By-law No. 2025-58, being a By-law to amend By-law No. 2020-70, Development Charges
- By-law No. 2025-59, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on October 27, 2025

**By-law**

**2025-307 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2025-58 be read a first and second time, considered read a third time and finally passed this 27<sup>th</sup> day of October, 2025.

**CARRIED**

**OTHER BUSINESS**

- Fingal Reconstruction Project – Notice of Construction

Council reviewed the item under Other Business

**CLOSED SESSION:**

**2025-308 Deputy Mayor Pennings – Councillor Emons**

**RESOLVED THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **9:30 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by a municipality or local board – Property Matter

**CARRIED**

**Adjournment of Closed Session**

**2025-309 Deputy Mayor Pennings – Councillor Emons**

**RESOLVED THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:53 p.m.**

**CARRIED**

Council was provided information on the item that was discussed in the Closed Session

**Confirmation By-law**

**2025-310 Councillor Fellows - Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2025-59 be read a first and second time, considered read a third time and finally passed this 27<sup>th</sup> day of October, 2025.

**CARRIED**

**ADJOURNMENT:**

**2025-311 Councillor Emons – Councillor Adzija**

**RESOLVED THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:54 p.m.**

**CARRIED**

Original signed by:

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Mayor  
Grant Jones

Original signed by:

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CAO/Clerk  
Jeff Carswell