



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday November 10, 2025
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings (arrived at 7:22 p.m.)
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure and Development Services
Jeff McArthur, Director of Emergency Services/Fire Chief (arrived at 7:15 p.m.)
Paul Clarke, Planner (left at 7:08 p.m.)
June McLarty, Deputy Clerk

REGRETS: Councillor John Adzija

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2025-316 Councillor Emons – Councillor Fellows

RESOLVED THAT the Minutes of the Regular Council Meeting of October 27th, 2025 are hereby adopted.

CARRIED

DRAINAGE:

Edison Drain 2025

2025-317 Councillor Fellows – Councillor Emons

RESOLVED THAT Council proceeds with the Edison Drain 2025 drainage works and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed; and

THAT the Meeting to Consider the Report of Edison Drain 2025 will be held at the regular Council meeting on November 24, 2025 at 7:30 p.m.; and,

THAT affected property owners will be able to attend this meeting either via a WebEx virtual meeting or telephone conference or in person.

CARRIED

PLANNING:

PLA 2025-30 – PLC 2025-02 Block 183 Part Lot Control

2025-318 Councillor Emons – Councillor Fellows

RESOLVED THAT Council exempt the lands associated with a townhouse development of Farhi Holdings Corporation, located on the west side of Optimist Drive in Talbotville, from the part lot control provisions of the Planning Act; and,

THAT Council provide first, second, and third reading of Part Lot Control By-law No. 2025-62 and once adopted, direct administration to forward said by-law to Elgin County for final approval.

CARRIED

PLA 2025-31 Consent Applications E62-25 and E63-25, 8115 Union Road

2025-319 Councillor Fellows – Councillor Emons

RESOLVED THAT Council recommend approval to the Elgin County Land Division Committee for Consent Applications E62-25 and E63-25 subject to the recommended conditions provided in this report.

CARRIED

REPORTS:

IDS 2025-49 Activity Report – October 2025

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council for information purposes.

FIR 2025-10 Activity Report – September and October 2025

Jeff McArthur, Director of Emergency Services/Fire Chief presented this report to Council for information purposes.

FIN 2025-28 2026 OMPF

Michele Lant, Director of Corporate Services/Treasurer presented this report to Council for information purposes.

CBO 2025-24 Activity Report – October 2025

This report was presented to Council for information purposes.

CAO 2025-60 Activity Report – October 2025

Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

CAO 2025-61 ROMA Conference Delegation Requests

2025-320 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council approve the recommended delegation requests for the 2026 ROMA Conference, as contained in Report CAO 2025-61 and

that Council provide any feedback on additional delegations it would like to make with various Ministries.

CARRIED

CAO 2025-62 Group Benefits Consultant

2025-321 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council authorize staff to work with the County of Elgin to maintain alignment with the County on group benefit consulting services and to transition to People Corp, in accordance with the County RFP.

CARRIED

CORRESPONDENCE:

- Fingal – Shedden & District Optimist Club RE: Road Closure for 2026 Rosy Rhubarb Run
- Elgin County RE: Media Advisory - New Livestream for Meetings
- Elgin County Economic Development and Tourism Update – Fall 2025
- KCCA – Government of Ontario Announces Conservation Authority Consolidation

Fingal-Shedden & District Optimist Club Road Closure Request for 2026 Rosy Rhubarb Run

2025-322 Councillor Fellows – Councillor Emons

RESOLVED THAT Council of the Township of Southwold grants permission to the Optimist Club of Fingal-Shedden & District to hold a 1k, 5k /10 k run during the Rosy Rhubarb Festival in the Villages of Shedden and Fingal along Union Road on Sunday June 14, 2026 beginning at 9:00 a.m. until approximately 10:30 a.m.; acknowledging that traffic will be stopped along Township and County roads as part of the run route as per the request; and

THAT the Clerk be authorized to sign the Road Closure Agreement with Elgin County for the purpose of the run.

CARRIED

BY-LAWS:

- By-law No. 2025-62, being a by-law to exempt from Part Lot Control, Block 183, Plan 11M-266, Talbotville Meadows Phase 2 Subdivision
- By-law No. 2025-63, being a by-law to confirm the resolutions and

motions of the Council of the Township of Southwold, which were adopted on November 10, 2025

By-law

2025-323 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT By-law No. 2025-62 be read a first and second time, considered read a third time and finally passed this 10th day of November, 2025.

CARRIED

OTHER BUSINESS

None on the agenda

CLOSED SESSION:

2025-324 Councillor Fellows – Councillor Emons

RESOLVED THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **7:39 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Fire Training Facility Proposal)
- 239(2) (d) labour relations or employee negotiations; (Public Works Organization)
- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matters)

CARRIED

Adjournment of Closed Session

2025-325 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:02 p.m.**

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

Confirmation By-law

2025-326 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT By-law No. 2025-63 be read a first and second time, considered read a third time and finally passed this 10th day of November, 2025.

CARRIED

ADJOURNMENT:

2025- 327 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:03 p.m.**

CARRIED

Original signed by:

Mayor
Grant Jones

Original signed by:

CAO/Clerk
Jeff Carswell