



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Special Council Meeting – Asset Management Plan Workshop
Tuesday November 11, 2025
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure and Development Services
Corey Pemberton, Director of Building and Community Services
Jeff McArthur, Director of Emergency Services/Fire Chief

REGRETS: Councillor John Adzija

Mayor Jones called the meeting to order at 7:00 p.m.

DISCLOSURES:

DELEGATION:

Asset Management Plan – Council Workshop

Suday Jain and Peter Simcisko from Watson & Associates Economists Ltd. facilitated a workshop to review work completed on the Township's Asset Management Plan. The workshop included:

- Background and context on Asset Management and O.Reg. 588/17
- Impact on grants and other funding sources if Asset Management planning is not completed

- The process used to develop the Asset Management Plan
- Overview of Asset Valuation for the Township
- Discussion on the proposed levels of service for the various asset classes
- Lifecycle Management Strategies
- Full Lifecycle Cost methodology
- Funding targets identified to date:
 - Transportation \$3,483,000
 - Facilities \$495,000
 - Fleet & Equipment \$918,000
 - Parks & Recreation \$130,000
 - TOTAL (Tax-supported) \$5,026,000
 - Water \$1,221,000
 - Wastewater \$978,000
 - Stormwater \$150,000
- 10 Year Lifecycle Expenditure Forecast
- Financial Strategy Development
- Funding Gaps Identified and Proposed Strategies to reach full funding over 10 years
- The consultants answered a variety of questions from Council
- Based on discussion, staff and the consultants will review additional options such as extending the phase-in to 15 years to determine the impact. Additional review of the existing funding level with regards to contributions to the Tax Stabilization Reserve will also be examined. Also, clarification of information from the Road Needs Study on the distinction between maintaining current assets and development of new assets (ie. Gravel to hardtop conversions) will be examined further.

CONFIRMATION BY-LAW:

- By-law No. 2025-64, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 11, 2025

Confirmation By-law

2025-328 Deputy Mayor Pennings - Councillor Fellows

RESOLVED THAT By-law No. 2025-64 be read a first and second time, considered read a third time and finally passed this 11th day of November, 2025.

CARRIED

ADJOURNMENT:

2025-329

Councillor Fellows - Councillor Emons

RESOLVED THAT Council for the Township of Southwold adjourns this Special meeting of Council at **8:38 p.m.**

CARRIED

Original signed by:

Mayor

Grant Jones

Original signed by:

CAO/Clerk

Jeff Carswell