



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

- A G E N D A -

Monday November 24, 2025

REGULAR MEETING OF COUNCIL

7:00 p.m., Council Chambers, Fingal/Via Video Link

1. CALL TO ORDER

2. ADDENDUM TO AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION AND REVIEW OF MINUTES

- (a) Draft Minutes of the Special Council Meeting of November 4, 2025
- (b) Draft Minutes of the Special Council Meeting of November 6, 2025
- (c) Draft Minutes of the Regular Council Meeting of November 10, 2025
- (d) Draft Minutes of the Special Council Meeting of November 11, 2025
- (e) Draft Minutes of the Economic Development Committee Meeting of November 6, 2025
- (f) Draft Minutes of the Family Day Committee Meeting of November 12, 2025

5. DELEGATION

6. DRAINAGE

- (a) **7:30 p.m.** Meeting to Consider the Report – Edison Drain 2025
- (b) Appointment of Engineer – Fingal Drains
- (c) Notice of Request for Major Drain Improvement Drainage Act Section 78(1.1) – Burwell Drain

7. PLANNING

- (a) **7:00 p.m. Public Meeting Zoning By-law Amendment** PLA 2025-32, ZBA 2025-14, 36466 Scotch Line, and PLA 2025-33, ZBA 2025-13, 11884 Sunset Road

8. REPORTS

- (a) IDS 2025-51 Ontario Clean Water Agency (OCWA) Agreement
- (b) IDS 2025-52 MECP Inspection Report
- (c) IDS 2025-53 Lynhurst DWQMS Management Review
- (d) FIN 2025-29 Financial Report January -September 2025
- (e) FIN 2025-30 2026 Insurance Renewal

9. CORRESPONDENCE

- (a) Correspondence from B. Thorpe, Water Bill Arrears
- (b) Correspondence from P. Maloney, Penalty Charged on Water Account
- (c) 2026 Fee Waiver Requests
- (d) Resolution from the Township of McGarry RE: GST/HST on New Homes
- (e) Resolution from the Town of East Gwillimbury RE: Opposition to the Protect Ontario by Unleashing Our Economy Act, 2025
- (f) KCCA Board Resolution RE: Conservation Authority Consolidation

10. BY-LAWS

- (a) By-law No. 2025-65, being a by-law to amend By-law No. 2011-14, 36466 Scotch Line
- (b) By-law No. 2025-66, being a by-law to amend By-law No. 2011-14, 11884 Sunset Road
- (c) By-law No. 2025-67, being a by-law to provide for drainage works - Edison Drain 2025
- (d) By-law No. 2025-68, being a by-law to enter into an agreement with Ontario Clean Water Agency (OCWA)
- (e) By-law No. 2025-69, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 24, 2025

11. OTHER BUSINESS *(For Information Only)*

12. CLOSED SESSION

- (a) 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- (b) 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matters)
- (c) 239(2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (By-law Enforcement Matters)

13. ADJOURNMENT: NEXT REGULAR MEETING OF COUNCIL **Monday December 8, 2025 @ 7:00 P.M.** **Council Chambers, Fingal/Via Video Link**



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Special Council Meeting – Budget Deliberations
Tuesday November 4, 2025
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

COUNCIL ABSENT: None

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure & Development
Services
Corey Pemberton, Director of Building & Community
Services/Chief Building Official

Mayor Jones called the meeting to order at 7:00 p.m.

DISCLOSURES: None

REPORT:

FIN 2025-25 2026 Capital Budget – Report #1

Director of Corporate Services/Treasurer Michele Lant presented the initial budget report to Council, including the categories assigned by staff for consideration of capital investment, including critical, important and recommended and the schedule for future meetings.

2026 Budget Deliberations

Building Department Capital

Director of Community Services/CBO Corey Pemberton reviewed the proposed Building Department Capital. The main item for consideration is replacement of one building department's pickup. This would allow staggering of future replacements and could be considered as part of an overall review of rental requirements and strategy for the overall fleet. Discussion centered around maximizing the fleet lifecycle based on condition, usage, criticality to operations and other factors, more so than estimated useful life. Staff indicated the intent to look at developing an overall fleet strategy in 2026.

Parks & Facilities Capital

Director of Community Services/CBO Corey Pemberton reviewed the proposed projects for parks and facilities. Parks and recreational facilities have limited recommendations at this point, pending finalization of the Parks and Trails Master Plan. Several notes and comments included:

Keystone – any options to address the staining on floor, possible improvements to the sound system

Parks/Facilities General – possibility of additional security cameras

Medical Centre – connect to the sanitary sewer and improve parking

Parks/Trails – generate plans for future projects based on the Master Plan

Fingal Office – recommendations include flooring replacement in the original building area, along with some maintenance and sound proofing. Improvements to the customers service counter and security are also proposed to be further reviewed.

Administration Capital

The CAO/Clerk reviewed the Administration Capital Projects. The main items for 2026 included updating the website as support for the current content management system is being discontinued. Staff are working with the IT provider and other municipal partners to secure a cost effective solution that will minimize future needs for major transitions due to system changes. Completing a Market Study by an external consultant was also included for 2026. Discussion focussed on the need for a review if the wage grid is being updated on an annual basis and whether a review could be completed internally. Staff will gather more information on this project.

Roads/Infrastructure Capital

Aaron VanOorspronk presented the Capital Forecast for the Infrastructure and Development Department. The presentation included an overview of Infrastructure Asset values, assumptions applied to developing the forecast, details on the road network and information from the 2024 Road Needs Study. The main projects

identified for 2026 were reviewed for Road Rehabilitation, Fingal Reconstruction, Fingal Pump Station and Forcemain, North Shedden Sanitary Sewers, Shedden Wastewater Treatment Facility, Fingal Regional Stormwater Management Facility, Bridge and Culvert Projects, Water Distribution system and Fleet Replacements. Council asked various questions and provided feedback on the proposed projects which will be incorporated into updates to the forecast.

Tax Stabilization Reserve and Levy Impacts

Information on the Tax Stabilization and Capital Levy was included for review by Council.

CONFIRMATION BY-LAW:

- By-law No. 2025-60, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 4, 2025

Confirmation By-law

2025-312 Councillor Adzija – Councillor Emons

RESOLVED THAT By-law No. 2025-60 be read a first and second time, considered read a third time and finally passed this 4th day of November, 2025.

CARRIED

ADJOURNMENT:

2025-313 Deputy Mayor Pennings – Councillor Fellows

RESOLVED THAT Council for the Township of Southwold adjourns this Special meeting of Council at **8:51 p.m.**

CARRIED

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Special Council Meeting – Budget Deliberations
Thursday November 6, 2025
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

COUNCIL ABSENT: None

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Jeff McArthur, Director of Emergency Services/Fire Chief

Mayor Jones called the meeting to order at 7:00 p.m.

DISCLOSURES: Deputy Mayor Pennings declared a pecuniary interest with respect to the Report FIN 2025-27 and application of a CPI Adjustment to the Fire Department Wage Grid as he is a member of the Fire Department.

REPORT:

FIN 2025-26 2026 Capital Budget – Report #2

Director of Corporate Services/Treasurer Michele Lant presented the initial budget report to Council, including the categories assigned by staff for consideration of capital investment, including critical, important and recommended and the schedule for future meetings.

2026 Budget Deliberations

Fire Capital

Director of Emergency Services/Fire Chief Jeff McArthur reviewed the Fire Department Capital Forecast. Significant projects identified include Shedden Station – 4th Apparatus Bay, Talbotville Rescue Replacement planned for 2027, Recurring Equipment Replacement, Shedden Station Bunker Gear Room/Washroom Improvements to be Grant Funded. Council reviewed the projects and provided feedback on the proposed plans.

REPORT:

FIN 2025-27 2026 Wage Grid Adjustment, Assessment and Budget Direction Report

Director of Corporate Services/Treasurer Michele Lant reviewed the CPI Adjustment to be applied to the Wage Grid in accordance with the Pay Administration Policy. The report also highlighted anticipated assessment impacts for 2026, significant impacts to the overall budget including OPP costs, grant changes, insurance renewal and needs to further examine overall cash flow impacts with so many, high value projects planned for 2026 – 2027. Many projects are committed which limits flexibility for the proposed capital forecast. The operating budget is being developed and will be incorporated with the 2026 Capital Budget for an overall 2026 Budget. Staff will also be further examining the Tax Stabilization Reserve and Cash Flow. The upcoming Asset Management Plan Workshop will also help to inform the capital forecast.

CONFIRMATION BY-LAW:

- By-law No. 2025-61, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 6, 2025

Confirmation By-law

2025-314 Deputy Mayor Pennings - Councillor Emons

RESOLVED THAT By-law No. 2025-61 be read a first and second time, considered read a third time and finally passed this 6th day of November, 2025.

CARRIED

ADJOURNMENT:

2025-315 Councillor Fellows – Councillor Emons

RESOLVED THAT Council for the Township of Southwold adjourns this Special meeting of Council at **8:02 p.m.**

CARRIED

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday November 10, 2025
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings (arrived at 7:22 p.m.)
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure and Development
Services
Jeff McArthur, Director of Emergency Services/Fire Chief (arrived
at 7:15 p.m.)
Paul Clarke, Planner (left at 7:08 p.m.)
June McLarty, Deputy Clerk

REGRETS: Councillor John Adzija

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2025-316 Councillor Emons – Councillor Fellows

RESOLVED THAT the Minutes of the Regular Council Meeting of October 27th, 2025 are hereby adopted.

CARRIED

DRAINAGE:

Edison Drain 2025

2025-317 Councillor Fellows – Councillor Emons

RESOLVED THAT Council proceeds with the Edison Drain 2025 drainage works and it instructs the Clerk to send notice as required under Section 41(1) of the Drainage Act of its intention to proceed; and

THAT the Meeting to Consider the Report of Edison Drain 2025 will be held at the regular Council meeting on November 24, 2025 at 7:30 p.m.; and,

THAT affected property owners will be able to attend this meeting either via a WebEx virtual meeting or telephone conference or in person.

CARRIED

PLANNING:

PLA 2025-30 – PLC 2025-02 Block 183 Part Lot Control

2025-318 Councillor Emons – Councillor Fellows

RESOLVED THAT Council exempt the lands associated with a townhouse development of Farhi Holdings Corporation, located on the west side of Optimist Drive in Talbotville, from the part lot control provisions of the Planning Act; and,

THAT Council provide first, second, and third reading of Part Lot Control By-law No. 2025-62 and once adopted, direct administration to forward said by-law to Elgin County for final approval.

CARRIED

PLA 2025-31 Consent Applications E62-25 and E63-25, 8115 Union Road

2025-319 Councillor Fellows – Councillor Emons

RESOLVED THAT Council recommend approval to the Elgin County Land Division Committee for Consent Applications E62-25 and E63-25 subject to the recommended conditions provided in this report.

CARRIED

REPORTS:

IDS 2025-49 Activity Report – October 2025

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council for information purposes.

FIR 2025-10 Activity Report – September and October 2025

Jeff McArthur, Director of Emergency Services/Fire Chief presented this report to Council for information purposes.

FIN 2025-28 2026 OMPF

Michele Lant, Director of Corporate Services/Treasurer presented this report to Council for information purposes.

CBO 2025-24 Activity Report – October 2025

This report was presented to Council for information purposes.

CAO 2025-60 Activity Report – October 2025

Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

CAO 2025-61 ROMA Conference Delegation Requests

2025-320 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council approve the recommended delegation requests for the 2026 ROMA Conference, as contained in Report CAO 2025-61 and

that Council provide any feedback on additional delegations it would like to make with various Ministries.

CARRIED

CAO 2025-62 Group Benefits Consultant

2025-321 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council authorize staff to work with the County of Elgin to maintain alignment with the County on group benefit consulting services and to transition to People Corp, in accordance with the County RFP.

CARRIED

CORRESPONDENCE:

- Fingal – Shedden & District Optimist Club RE: Road Closure for 2026 Rosy Rhubarb Run
- Elgin County RE: Media Advisory - New Livestream for Meetings
- Elgin County Economic Development and Tourism Update – Fall 2025
- KCCA – Government of Ontario Announces Conservation Authority Consolidation

Fingal-Shedden & District Optimist Club Road Closure Request for 2026 Rosy Rhubarb Run

2025-322 Councillor Fellows – Councillor Emons

RESOLVED THAT Council of the Township of Southwold grants permission to the Optimist Club of Fingal-Shedden & District to hold a 1k, 5k /10 k run during the Rosy Rhubarb Festival in the Villages of Shedden and Fingal along Union Road on Sunday June 14, 2026 beginning at 9:00 a.m. until approximately 10:30 a.m.; acknowledging that traffic will be stopped along Township and County roads as part of the run route as per the request; and

THAT the Clerk be authorized to sign the Road Closure Agreement with Elgin County for the purpose of the run.

CARRIED

BY-LAWS:

- By-law No. 2025-62, being a by-law to exempt from Part Lot Control, Block 183, Plan 11M-266, Talbotville Meadows Phase 2 Subdivision
- By-law No. 2025-63, being a by-law to confirm the resolutions and

motions of the Council of the Township of Southwold, which were adopted on November 10, 2025

By-law

2025-323 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT By-law No. 2025-62 be read a first and second time, considered read a third time and finally passed this 10th day of November, 2025.

CARRIED

OTHER BUSINESS

None on the agenda

CLOSED SESSION:

2025-324 Councillor Fellows – Councillor Emons

RESOLVED THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **7:39 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Fire Training Facility Proposal)
- 239(2) (d) labour relations or employee negotiations; (Public Works Organization)
- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matters)

CARRIED

Adjournment of Closed Session

2025-325 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:02 p.m.**

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

Confirmation By-law

2025-326 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT By-law No. 2025-63 be read a first and second time, considered read a third time and finally passed this 10th day of November, 2025.

CARRIED

ADJOURNMENT:

2025- 327 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:03 p.m.**

CARRIED

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Special Council Meeting – Asset Management Plan Workshop
Tuesday November 11, 2025
7:00 p.m. Council Chambers, Fingal/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron VanOorspronk, Director of Infrastructure and Development Services
Corey Pemberton, Director of Building and Community Services
Jeff McArthur, Director of Emergency Services/Fire Chief

REGRETS: Councillor John Adzija

Mayor Jones called the meeting to order at 7:00 p.m.

DISCLOSURES:

DELEGATION:

Asset Management Plan – Council Workshop

Suday Jain and Peter Simcisko from Watson & Associates Economists Ltd. facilitated a workshop to review work completed on the Township's Asset Management Plan. The workshop included:

- Background and context on Asset Management and O.Reg. 588/17
- Impact on grants and other funding sources if Asset Management planning is not completed

- The process used to develop the Asset Management Plan
- Overview of Asset Valuation for the Township
- Discussion on the proposed levels of service for the various asset classes
- Lifecycle Management Strategies
- Full Lifecycle Cost methodology
- Funding targets identified to date:
 - Transportation \$3,483,000
 - Facilities \$495,000
 - Fleet & Equipment \$918,000
 - Parks & Recreation \$130,000
 - TOTAL (Tax-supported) \$5,026,000
 - Water \$1,221,000
 - Wastewater \$978,000
 - Stormwater \$150,000
- 10 Year Lifecycle Expenditure Forecast
- Financial Strategy Development
- Funding Gaps Identified and Proposed Strategies to reach full funding over 10 years
- The consultants answered a variety of questions from Council
- Based on discussion, staff and the consultants will review additional options such as extending the phase-in to 15 years to determine the impact. Additional review of the existing funding level with regards to contributions to the Tax Stabilization Reserve will also be examined. Also, clarification of information from the Road Needs Study on the distinction between maintaining current assets and development of new assets (ie. Gravel to hardtop conversions) will be examined further.

CONFIRMATION BY-LAW:

- By-law No. 2025-64, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 11, 2025

Confirmation By-law

2025-328 Deputy Mayor Pennings - Councillor Fellows

RESOLVED THAT By-law No. 2025-64 be read a first and second time, considered read a third time and finally passed this 11th day of November, 2025.

CARRIED

ADJOURNMENT:

2025-329

Councillor Fellows - Councillor Emons

RESOLVED THAT Council for the Township of Southwold adjourns this Special meeting of Council at **8:38 p.m.**

CARRIED

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



Southwold Economic Development Committee

Meeting Minutes

Thursday, November 6, 2025 at 8:00 am
Council Chambers/Webex Meeting

Present: Deputy Mayor Justin Pennings
Councillor John Adzija
Steve Bushell
Barry Harrison

Regrets: Michelle Hoffsuemmer

Staff/Resource: Aaron VanOorspronk, Director of Infrastructure and Development
Jeff Carswell, CAO/Clerk
Carolyn Krahm, Manager of Economic Development
& Strategic Initiatives
Tanya Wilson, Elgin Business Resource Centre

Guests: Scott Young
Tanya Buttinger
Stuart Lackey

1. Call to Order

Deputy Mayor Pennings called the meeting to order at 8:05 am.

Since several potential committee members were in attendance as guests, committee members, staff and the guests introduced themselves.

2. Approval of Agenda

The Committee approved the agenda for the November 6, 2025 meeting.

3. Approval of the October 9, 2025 Minutes

The Committee approved the minutes as drafted from the October 9, 2025 meeting.

4. Development and Infrastructure Updates

Director of Infrastructure and Development Services, Aaron VanOorspronk reported on the following matters:

- a. Fingal Reconstruction – Construction start is anticipated for November 16th. Aaron reviewed the potential timing and encouraged people to sign up for updates on the project to stay informed on road closures and local impacts. Additional consultation with the farming community will be taking place to review possible impacts on larger equipment on Fingal Line in particular.
- b. Shedden/Fingal Sanitary Servicing – The Shedden Union Road project is nearing completion. The contractor is completing work to remedy any infiltration and complete commissioning of the sewer. The road will remain as base asphalt over the winter. The contract awards for the Fingal Pumping Station and the Fingal Reconstruction Project with the County were awarded at the September 22nd Council meeting. Construction schedules and required detours are being developed and will be communicated shortly.
- c. WWTP Updates for Shedden & Talbotville – The Shedden WWTP contract has been awarded, with construction to start in the fall.
- d. Parks and Trails Master Plan Project – Staff are compiling input from Council on the draft plan. Once incorporated by the consultant the plan will be circulated to committees and the public for additional input, prior to finalization by Council.

5. Elgin County Economic Development Update

Carolyn Krahm, Manager of Economic Development & Strategic Initiatives, provided updates on the following matters:

- Reviewed the Fall 2025 Economic Update
- Highlighted nominations for the St. Thomas & District Chamber of Commerce Impact Awards are being accepted until November 16, 2025
- Reviewed the Fall 2025 Tourism Update
- Encouraged members to share information about the 2026 Southern Ontario Tourism Conference with tourism-related businesses in the community

6. Feedback on Elgincentives Community Improvement Plan Review and Update

Carolyn Krahn provided an update on the Elgincentives review. Members were encouraged to review the information and complete the questionnaire. The County and local municipalities are working to implement the updates in early 2026. It is anticipated that the first intake under the updated CIP will be in spring 2026.

7. Feedback on October 15 Cultivating Success: The Fall 2025 Elgin County Business Networking Event

Committee members provided positive feedback on the Business Networking Event. Steve Bushell advised the sub-committee is planning two events in 2026 (spring/fall). He also advised that one more representative from Southwold to sit on the planning sub-committee would be helpful. Dutton-Dunwich and West Elgin each have two members, and additional representation would be helpful.

8. New and Other Business

Committee members made several inquiries:

- Water Hauling to Oneida Reserve – the contractor was originally hauling from a hydrant, but has been setup on the bulk water station
- DHP Subdivision, Shedden – Aaron provided updates on activity and status of the development
- Questions regarding planned designed for the Highway 4/Longhurst/Clinton Line area – staff will investigate what information the Township has for the intersection design
- Township Industrial Lands – the lands remain designated for industrial development and continue to promote – The County will be completing an RFP for an Employment Lands/Industrial Attraction project which would include the Township industrial lands

9. Next Meeting date, time and location

The next meeting was scheduled for December 4, 2025 at 8:00 am.

10. Adjourn

The meeting adjourned at 8:58 am.

Chairperson, Justin Pennings

Staff Resource, Jeff Carswell



Southwold Winterfest Committee

Minutes

Winterfest Committee Meeting

Wednesday, November 12th, 2025, at 6:30 pm

Council Chambers, Fingal

Committee Member Present:

Councillor Scott Fellows

Jane Cox

Darryl Adams

Darlene Wadsworth

Lizanne Kerkvliet

Regrets:

Abi Drewitt

Councillor John Adzija

Joe McKinnon

Scott Young

Staff Present: Lori Redman

1. Meeting to Order and Welcome

The meeting was called to order at 6:43 pm by Co-Chairperson Scott Fellows.

Motioned: Jane Cox

Seconded: Darlene Wadsworth

CARRIED

2. Approval of the Agenda

The Agenda for the November 12th, 2025, meeting be approved.

Motioned: Lizanne Kerkvliet

Seconded: Jane Cox

CARRIED

3. Approval of the Minutes from the Previous Meeting

The Minutes of September 10th, 2025, Winterfest Committee Meeting were approved.

Motioned: Jane Cox

Seconded: Darryl Adams

CARRIED

4. 2026 Event Planning

Event Space/Item	Assigned To	Considerations
Site Plan	Committee	<p>Snow Removal - planning for an adverse weather Event.</p> <p>Create a map to hi-lite</p> <ul style="list-style-type: none">• the parking area• the ice rink• Games and play area (which will remain in the same positions)• Food tables (which will remain in the same positions) <p>Signage to be addressed at next meeting.</p>
Entertainment	<p>Scott Fellows</p> <p>Scott Young</p>	<p>Entertainment to be booked.</p> <p>The committee suggested moving the entertainment stage to the pavilion so there is more protection from the wind (southwest corner)</p> <p>Shelter and stage for the entertainment will be provided by redemption tent.</p>

Entertainment Schedule	Committee Steve Garvin	Entertainment 4:45 p.m. to 6:45 p.m. (2 hours) Speeches: 6:45 p.m. to 7:00 p.m. Fireworks: to follow speeches
Entertainment	Darlene Wadsworth	Bonhomme costume has been booked. \$50.00 plus \$100 deposit.
Advertising	Committee/Abi North	Posters for advertising to be ready by December 1, 2025.
Programs/Schedule	Scott Fellows Committee/Abi North	An email will be sent to dignitaries, so they are aware of their time. Southwold Mayor/County Warden Members of Southwold Council MP Andrew Lawton MPP Rob Flack These programs will be emailed out before the event. The program will be discussed at the next meeting.
Auxiliary Police	Jane Cox	2-4 Auxillary police to be booked for the event. Schedule for 4:00 pm – 7:00 pm
Hay Bales	Darlene Wadsworth	40 Bales to be provided by Collards
Lighting	Scott Young	Committee members would like to see more lighting in the play area. Scott Fellows will ask for 3 lights.
Food/Hot Chocolate	Scott Fellows Southwold Fire Department Jane Cox	Food will be ordered through Country Grocery. Hot dogs and hot chocolate will be prepared by the fire department Discuss orange drinks and condiments at next meeting. 70 Dozen cookies will be provided by Rosy Rhubarb Jane will check to see how many cups are available.

Food Signage	Committee	To be discussed during the site plan.
Volunteers	<p>Scott Young /Committee</p> <p>Darryl Adams</p>	<p>Scouts will help set up the children's play area and will help supervise.</p> <p>Additional volunteers will be discussed in the new year.</p> <p>Will reach out to members of the fire department to see if they have any family members needing volunteer hours.</p>

Play Area	Scott Young	Scott Young will be bringing items for the outdoor play area. Members of the committee will bring items suitable for play.
Adding Members to the Committee	Committee / Communication Clerk Township of Southwold	Post on Township Socials an invitation to the public to increase committee membership.
Ice Skating	Committee	Will advertise on the poster that skating may be available weather permitting, and will continue to update closer to the event.on social media.
Snow moulds	Scott Fellows	Will follow-up for next meeting.
Believe in Wonder	Scott Fellows	Pre-packaged cotton candy & fresh spun can be made on-site. Pricing will be provided.
Budget	Committee	To be discussed at next meeting

5. Other Business

N/A

6. Next Meeting:

January 8th, 2026 at 6:30pm

Motioned: Darlene Wadsworth

Seconded: Jane Cox

CARRIED

7. Adjournment:

Meeting adjourned at 7:57 pm

Motioned: Darlene Wadsworth

Seconded: Jane Cox

CARRIED

EDISON DRAIN 2025
Township of Southwold



SPRIET
ASSOCIATES
ENGINEERS & ARCHITECTS
155 York Street
London, Ontario N6A 1A8
Tel. (519) 672-4100
Fax (519) 433-9351
Email: mail@spriet.on.ca
www.spriet.on.ca

EDISON DRAIN 2025

Township of Southwold

To the Mayor and Council of
The Township of Southwold

Mayor and Council:

We are pleased to present our report on the reconstruction of parts of the Edison Municipal Drain serving parts of Lot 6, Concessions 3 and 4, in the Township of Southwold. The total watershed area contains approximately 27.8 hectares.

AUTHORIZATION

This report was prepared pursuant to Section 78 of the Drainage Act. Instructions were received from your Municipality with respect to a motion of Council. The work was initiated by a request signed by the affected landowners.

HISTORY

The Edison Municipal Drain was originally constructed pursuant to a report submitted by A.J. Graham, P. Eng., dated July 6, 1967, and was a closed drain made up of a Main Drain, McKillop Branch, Middle Branch, East Branch, and two spurs. The Main Drain consists of 1,375 meters of 350mm to 125mm field tile from the outlet into the Sanders Drain at Highway 401, upstream southerly and westerly across Fourth Line, and 120 meters into the northwest part of Lot 6, Concession 4.

The Middle Branch consisted of 777 meters of 150mm to 125mm tile from the Main Drain, 20 meters upstream of the line between Lots 5 and 6, Concession 3, southerly and westerly across Fourth Line, and into the northwest part of Lot 6, Concession 4.

The McKillop Branch consists of 165 meters of 150mm to 125 mm tile from the Main Drain, 86 meters upstream of Fourth Line, south-easterly for 171 meters into the northwest part of Lot 6.

EXISTING DRAINAGE CONDITIONS

At a site meeting held with respect to the project and through later discussions the owners reported the following:

- that the drain was undersized and not providing proper drainage
- that the owners of the west part of Lot 6, Concession 4 (Roll No. 004-006) have three outlets into their property and requested that they be replaced and upgraded to today's standards



EXISTING DRAINAGE CONDITIONS (cont'd)

- that the owner of the residential property (Roll No. 004-005-01) reported that the surface culvert on the Main Drain under the Fourth Line is plugged
- that the owner of the northeast part of Lot 6, Concession 4 (Roll No 004-005) requested that the Main Drain and Middle Branch be replaced and upgraded to today's standards and that the Middle Branch be relocated around his farm buildings
- that the owners of Lot 5, Concession 3 (Roll No. 003-084) which is downstream of the Main Drain/Middle Branch junction, is satisfied with the functioning of the drain on their property. They requested that the new drain stop at their west property line and that an overflow structure be provided at that point for excess water to relieve onto the surface
- that no request was made to improve any of the remaining portions of the drain

A field investigation and survey were completed. Upon reviewing our findings we note the following:

- that the existing drains are considerably undersized by today's standards but in working condition
- that there is sufficient gradient on the Main Drain through Lot 6 and the Middle Branch to allow connection to the Main Drain at the line between Lots 5 and 6. This would require the installation of an overflow catchbasin at this location to allow any surcharge to overflow downstream into Lot 5
- that the East Branch and spurs, while undersized, are working adequately for the owners at this time

Preliminary design, cost estimates, and assessments were prepared and an informal public meeting was held to review the findings and preliminary proposals. Further input and the following request was provided by the affected owners at that time and at later dates.

- that the McKillop Branch be replaced and upgraded to today's standards

DESIGN CRITERIA AND CONSIDERATIONS

The Drainage Coefficient method contained in "DRAINAGE GUIDE FOR ONTARIO", Publication 29 by the Ontario Ministry of Agriculture, Food, and Agribusiness (OMAFRA) is typically used to design municipal drains. The Drainage Coefficient defines a depth of water that can be removed in a 24-hour period and is expressed in millimetres per 24 hours. The coefficient used to design this drain with respect to capacity was 38mm per 24 hours.

We would like to point out that there have been indications of sandy and unstable soil conditions. It should be noted that no formal soil investigation has been made, with this information being provided by the owners and Elgin County Soils mapping.

The proposed design and report have been generally completed using the "GUIDE FOR ENGINEERS WORKING UNDER THE DRAINAGE ACT IN ONTARIO" OMAFA Publication 852.



RECOMMENDATIONS

We are therefore recommending the following:

- that the existing Middle Branch, McKillop Branch, and the portion of the Main Drain from the Parisio property (Roll No. 004-006) downstream to the line between Lots 5 and 6, be replaced with a new 200mm to 450mm concrete tile and sewer pipe, including appurtenances, and that the existing tiles be destroyed where possible
- that an overflow catchbasin be constructed on the junction between the new and existing Main Drain at the line between Lots 5 and 6, to allow surcharge
- that the remaining existing portion of the Main Drain in the northwest part of Lot 6 (Roll No. 004-006) be officially abandoned as a municipal drain under Section 19 of the Drainage Act. The owners may maintain the intact portion as a private header tile if they so wish
- that the upper portion of the Middle Branch be relocated around the farm buildings on the north part of Lot 6, Concession 4 (Roll No. 004-005)
- that catchbasins be installed at various locations on the proposed drains to allow direct surface water entry into the tiles and thereby reduce surface flow and erosion
- that the existing surface pipes under Fourth Line, on both the Main Drain and Middle Branch, be cleaned out

Our design includes the wrapping of tile joints with geotextile to prevent the incursion of fine soil particles into the drain. If areas of poor soil are encountered at the time of construction, it may become necessary to install the tile on crushed stone bedding wrapped with geotextile or substitute plastic filter tile through such areas. The additional costs of such work would be an extra to the project. These areas are typically identified at the time of construction but may only become apparent after construction is completed. In this case, the extra costs for removal and reinstallation on stone bedding would be an extra to the project and if already billed become a supplementary billing.

In accordance with the principals of Section 14(2) of the Drainage Act, the existing surface waterway along the route of the tile drains shall be part of the drainage works for future maintenance. The width available for the waterway shall be equal to the maintenance working width as noted on the Contract Drawings.

It is recommended that basement, cellar, or crawlspace drains be directed to a sump and then discharged onto the ground surface well away from foundations and septic systems or should owners desire to connect these drains to the new outlet drain, then it is suggested that they not be directly connected to the drains. Rather it is suggested that such a connection be made by an indirect method such as by sump pump with an open-air connection such as a mini-catchbasin, crushed stone filled excavation connected to a storm P.D.C. and should include a check valve and be piped above foundation level. It is noted that there is still a risk of flooding even with indirect methods of connection and any/all responsibility shall be borne by the owner. Downspouts from eavestroughs should be directed onto the ground surface well away from foundations and septic systems and are **not** permitted to be connected to the Municipal Drain.



ENVIRONMENTAL CONSIDERATIONS AND MITIGATION MEASURES

Based on the information available, there are no significant wetlands, sensitive areas, or endangered species along the route of the drains. The proposed construction of the Edison Drain 2025 includes surface inlets which greatly help reduce the overland surface flows and any subsequent erosion.

SUMMARY OF PROPOSED WORK

The proposed work consists of approximately 1,597 lineal meters of 200mm to 450mm concrete field tile and HDPE sewer pipe, including related appurtenances.

SCHEDULES

Three schedules are attached hereto and form part of this report, being Schedule 'A' - Allowances, Schedule 'B' - Cost Estimate, and Schedule 'C' - Assessment for Construction.

Schedule 'A' - Allowances. In accordance with Sections 29 and 30 of the Drainage Act, allowances are provided for right-of-way and damages to lands and crops along the route of the drain as defined below.

Schedule 'B' - Cost Estimate. This schedule provides for a detailed cost estimate of the proposed work which is in the amount of \$236,100.00. This estimate includes engineering and administrative costs associated with this project.

Schedule 'C' - Assessment for Construction. This schedule outlines the distribution of the total estimated cost of construction over the roads and lands which are involved.

Drawing No.1, Job No. 224103 and specifications form part of this report. They show and describe in detail the location and extent of the work to be done and the lands which are affected.

ALLOWANCES

RIGHT-OF-WAY: Section 29 of the Drainage Act provides for an allowance to the owners whose land must be used for the construction, repair, or future maintenance of a drainage works.

For tile drains where the owners will be able to continue to use the land, the allowance provides for the right to enter upon such lands, and at various times for the purpose of inspecting such drain, removing obstructions, and making repairs. Also, the allowance provides for the restrictions imposed on those lands to protect the right-of-way from obstruction or derogation. The amounts granted for right-of-way on tile drains is based on a percentage of the value of the land designated for future maintenance. Therefore, the amount granted is based on \$9,000.00/ha. through cropped lands. This value is multiplied by the hectares derived from the width granted for future maintenance and the applicable lengths. No right-of-way was previously provided for any of the existing drains being replaced.

DAMAGES: Section 30 of the Drainage Act provides for the compensation to landowners along the drain for damages to lands and crops caused by the construction of the drain. The amount granted is based on \$5,500.00/ha for closed drains installed with a wheel machine. This base rate is multiplied by the hectares derived from the working widths shown on the plans and the applicable lengths.



ASSESSMENT DEFINITIONS

In accordance with the Drainage Act, lands that make use of a drainage works are liable for assessment for part of the cost of constructing and maintaining the system. These assessments are known as benefit, outlet liability and special benefit as set out under Sections 22 and 23 of the Act.

SECTION 22

Benefit as defined in the Drainage Act means the advantages to any lands, roads, buildings or other structures from the construction, improvement, repair, or maintenance of a drainage works such as will result in a higher market value, increased crop production, improved appearance, better control of surface water, or any other advantages relating to the betterment of lands, roads, buildings, or other structures.

Special Benefit is assessed to lands for which some additional work or feature has been included in the construction repair or improvement of a drainage works. The costs of such work are separated and assessed independently from the regular work.

SECTION 23

Outlet liability is assessed to lands or roads that may make use of a drainage works as an outlet either directly or indirectly through the medium of any other drainage works or of a swale, ravine, creek, or watercourse.

In addition, a Public Utility or Road Authority shall be assessed for and pay all the increased cost to a drainage works due to the construction and operation of the Public Utility or Road Authority. This may be shown as either benefit or special assessment.

ASSESSMENT

A modified "Todgham Method" is typically used to calculate the assessments shown on Schedule 'C'- Assessment for Construction. This entails breaking down the costs of the drain into sections along its route, where warranted, and then extracting Special Assessments and Special Benefit Assessments from each section.

The remainder is then separated into Benefit and Outlet Assessments. The Benefit is distributed to those properties receiving benefit as defined under "Assessment Definitions", with such properties usually being located along or close to the route of the drain. The Outlet is distributed to all properties within the watershed area of that section on an adjusted basis. The areas are adjusted for location along that section and relative run-off rates. Due to their different relative run-off rates forested lands are assessed for outlet at lower rates than cleared lands. Also, roads and residential properties are assessed for outlet at higher rates than cleared farmlands.

The actual cost of the work involving this report, with the exception of Special Assessments, is to be assessed on a pro-rata basis against the lands and roads liable for assessment for benefit and outlet as shown in detail on Schedule 'C' - Assessment for Construction. The Special Assessments shall be levied as noted in the Section "Special Assessment".



SPECIAL ASSESSMENT

In accordance with Section 26 of the Drainage Act, Special Assessments have been made against the Township of Southwold being the increased cost to the drainage work for installing 250mm and 300mm diameter sewer pipe, respectively, across their road allowance on the Main Drain and Middle Branch, due to the construction and operation of Fourth Line. The Special Assessments shall be made up of the actual cost of this work and both the final and estimated values of the Special Assessments are to be calculated as follows:

Drain	Cost of Work	Less Equivalent Drain Cost (Fixed)	Plus Administration Cost	Plus Interest, Contract Security, & Net H.S.T.	Special Assessment
Main Drain (250mm)	\$8,910.00	\$890.00	\$2,300.00	\$570.00	\$10,890.00
Middle Branch (300mm)	\$8,250.00	\$860.00	\$2,400.00	\$540.00	\$10,330.00

In accordance with Section 26 of the Drainage Act, a Special Assessment has been made against Enbridge Gas Inc. for the cost of locating and determining the elevation of their gasmain along Fourth Line on the Main Drain and Middle Branch, being the increased cost to the drainage works due to the construction and operation of their utilities. The Special Assessment shall be as shown on Schedule 'C'.

In accordance with Section 26 of the Drainage Act, a Special Assessment has been made against Eastlink for the cost of locating and determining the elevation of fibre optic cables along Fourth Line on the Main Drain and the Middle Branch, being the increased cost to the drainage works due to the construction and operation of their utilities. The Special Assessment shall be as shown on Schedule 'C'.

In accordance with Section 26 of the Drainage Act, a Special Assessment has been made against the Township of Southwold for the cost of locating and determining the elevation of their watermain along Fourth Line on the Main Drain and the Middle Branch, being the increased cost to the drainage works due to the construction and operation of their utilities and required larger upstream pipe size for the Middle Branch. The Special Assessment shall be as shown on Schedule 'C'.

If any additional work is required to the drainage works due to the existence of buried utilities such as gas/water/oil pipelines, communications cables, etc. or if any of the utilities require relocation or repair then the extra costs incurred shall be borne by the utility involved in accordance with the provisions of Section 26 of the Drainage Act.

GRANTS

In accordance with the provisions of Section 85 of the Drainage Act, a grant **may** be available for assessments against privately owned parcels of land which are used for agricultural purposes and eligible for the Farm Property Class Tax rate. Section 88 of the Drainage Act directs the Municipality to make application for this grant upon certification of completion of this drain. The Municipality will then deduct the grant from the assessments prior to collecting the final assessments.



MAINTENANCE

Upon completion of construction all owners are hereby made aware of Sections 80 and 82 of the Drainage Act which forbid the obstruction of or damage or injury to a municipal drain. This includes tree roots penetrating tiles from trees planted by owners or naturally occurring.

After completion, the Edison Drain 2025 shall be maintained by the Township of Southwold at the expense of all upstream lands and roads assessed in Schedule 'C' - Assessment for Construction and in the same relative proportions until such time as the assessment is changed under the Drainage Act.

After completion, the remaining existing portions of the Edison Drain (Main Drain) downstream of Sta. 0+645 shall be maintained by the Township of Southwold with 28% of the cost as benefit to the property (Roll No. 003-084) and the remainder prorated over the outlet assessments on the Main Drain in this report.

The above existing portion of the drain shall be repaired/maintained in accordance with the grades and dimensions set out in the plans and specifications contained in the repaired July 6, 1967, report.

Special Assessments shall **not** be pro-rated for future maintenance purposes but shall be applied as an actual cost special if part of the maintenance.

Repairs or improvements to any road culvert or bridge or sub-surface road crossing shall be the responsibility of the applicable Road Authority, entirely at their cost.

Respectfully submitted,

SPRIET ASSOCIATES LONDON LIMITED

M.P. DeVos, P. Eng.



MPD:kj



SCHEDULE 'A' - ALLOWANCES

EDISON DRAIN 2025

Township of Southwold

In accordance with Sections 29 and 30 of the Drainage Act, we determine the allowances payable to owners entitled thereto as follows:

CON.	LOT	ROLL NUMBER (Owner)	Section 29 Right-of-Way	Section 30 Damages	TOTALS
MAIN DRAIN					
3	S½ 5	003-084(Eldekci Farm Property Holdings)	\$ 40.00	\$ 50.00	\$ 90.00
3	S½ 6	003-087(Union Gem Inc.)	3,750.00	4,590.00	8,340.00
4	Pt.N½&S½6	004-005(J & G Luyks Farms Inc.)	1,240.00	1,520.00	2,760.00
4	SW¼ 6	004-006(G.& R. Parisio)	50.00	70.00	120.00
Total Allowances			\$ 5,080.00	\$ 6,230.00	\$ 11,310.00
TOTAL ALLOWANCES ON THE MAIN DRAIN					\$ 11,310.00
MIDDLE BRANCH					
3	S½ 6	003-087(Union Gem Inc.)	\$ 2,520.00	\$ 3,080.00	\$ 5,600.00
4	Pt.N½&S½6	004-005(J & G Luyks Farms Inc.)	4,550.00	5,570.00	10,120.00
4	Pt. N½ 6	004-005-01(J. & D. Carder)	50.00	70.00	120.00
4	SW¼ 6	004-006(G.& R. Parisio)	50.00	70.00	120.00
Total Allowances			\$ 7,170.00	\$ 8,790.00	\$ 15,960.00
TOTAL ALLOWANCES ON THE MIDDLE BRANCH					\$ 15,960.00
McKILLOP BRANCH					
4	Pt.N½&S½6	004-005(J & G Luyks Farms Inc.)	\$ 1,490.00	\$ 1,820.00	\$ 3,310.00
4	SW¼ 6	004-006(G.& R. Parisio)	50.00	70.00	120.00
Total Allowances			\$ 1,540.00	\$ 1,890.00	\$ 3,430.00
TOTAL ALLOWANCES ON THE McKILLOP BRANCH					\$ 3,430.00
TOTAL ALLOWANCES ON THE EDISON DRAIN 2025					\$ 30,700.00

SCHEDULE 'B' - COST ESTIMATE

EDISON DRAIN 2025

Township of Southwold

We have made an estimate of the cost of the proposed work which is outlined in detail as follows:

MAIN DRAIN

Mobilization of equipment	\$	900.00
Installation of the following concrete field tile including supply & installation of geotextile around tile joints		
501 meters of 250mm dia. concrete tile	\$	12,610.00
41 meters of 350mm dia. concrete tile	\$	1,110.00
20 meters of 450mm dia. concrete tile	\$	600.00
Supply of the above listed tile/pipe	\$	11,720.00
Supply & Installation of the following sewer pipe (with rubber gaskets) past tree including supply, installation and compaction of bedding and backfill materials		
13 meters of 250mm dia. sewer pipe	\$	650.00
Supply of the above listed sewer pipe	\$	440.00
Contingency amount for increased cost due to poor soil conditions:		
Installation of tile on crushed stone bedding with excavator (80 meters)	\$	3,000.00
Supply & delivery of 19mm crushed (Approx. 40 tonnes req'd)	\$	1,100.00
Contingency Allowance to install the new tile immediately adjacent to the existing tile and destroying the existing tile with a rubber tired backhoe afterwards (See General Notes on Drawings) (Approx. 566 meters)	\$	2,260.00
Strip, stockpile and releve topsoil from tile trench and adjacent working area (4m wide) specified on drawings (approx. 566m)	\$	3,400.00
20.0 meters of 250mm HDPE sewer pipe		
Supply (with rubber gaskets)	\$	660.00
Installation under Fourth Line by open cut	\$	7,500.00
Supply and install one 600mm x 600mm ditch inlet catchbasins with berm and Turfmat overflow chute and three 600mm x 600mm standard catchbasins, including grates, connection to new & exist. tiles, removal and disposal of existing catchbasins	\$	14,700.00
Clean through existing C.S.P. surface culvert under Fourth Line	\$	750.00
Clearing and grubbing	\$	300.00
Exposing and locating existing tile drains	\$	1,200.00
Exposing and locating existing utilities (report)	\$	470.00
(construction)	\$	450.00

SCHEDULE 'B' - COST ESTIMATE (cont'd)

EDISON DRAIN 2025
Township of Southwold**MAIN DRAIN** (cont'd)

Tile connections as noted on plan including fittings	\$	900.00
Contract security financing	\$	970.00
Tile connections and contingencies	\$	2,600.00
Allowances under Sections 29 & 30 of the Drainage Act	\$	11,310.00

MIDDLE BRANCH

Mobilization of equipment	\$	900.00
Installation of the following concrete field tile including supply & installation of geotextile around tile joints		
722 meters of 250mm dia. concrete tile	\$	18,180.00
48 meters of 300mm dia. concrete tile	\$	1,250.00
34 meters of 350mm dia. concrete tile	\$	920.00
Supply of the above listed tile	\$	16,140.00
Contingency amount for increased cost due to poor soil conditions:		
Installation of tile on crushed stone bedding with excavator (80 meters)	\$	3,000.00
Supply & delivery of 19mm crushed (Approx. 40 tonnes req'd)	\$	1,100.00
Contingency Allowance to install the new tile immediately adjacent to the existing tile and destroying the existing tile with a rubber tired backhoe afterwards (See General Notes on Drawings) (Approx. 570 meters)	\$	2,000.00
Strip, stockpile and relevel topsoil from tile trench and adjacent working area (4m wide) specified on drawings (approx. 805m)	\$	4,700.00
18.0 meters of 300mm sewer pipe		
Supply	\$	750.00
Installation under Fourth Line by open cut	\$	6,750.00
9.0 meters of 250mm sewer pipe		
Supply	\$	300.00
Installation under laneway by open cut	\$	2,930.00
Supply and install two 600mm x 600mm ditch inlet catchbasins with berms and Turfmat overflow chutes as specified on drawing and two 600mm x 600mm standard catchbasins, including grates, connection to new & exist. tiles, removal and disposal of existing catchbasin	\$	14,300.00
Clean through existing C.S.P. culvert under Fourth Line	\$	750.00

SCHEDULE 'B' - COST ESTIMATE (cont'd)

**EDISON DRAIN 2025
Township of Southwold****MIDDLE BRANCH (cont'd)**

Exposing and locating existing tile drains	(report)	\$	1,220.00
Exposing and locating existing utilities	(report)	\$	470.00
	(construction)	\$	450.00
Tile connections and fittings as noted on plan		\$	1,000.00
Contract security financing		\$	1,160.00
Tile connections and contingencies		\$	3,000.00
Allowances under Sections 29 & 30 of the Drainage Act		\$	15,960.00

McKILLOP BRANCH

Mobilization of equipment		\$	200.00
Installation of the following concrete field tile including supply & installation of geotextile around tile joints			
171 meters of 200mm dia. concrete tile		\$	4,170.00
Supply of the above listed tile		\$	3,130.00
Supply and install one 600mm x 600mm ditch inlet catchbasin with berm and Turfmat overflow chute as specified on drawing including grate & connection to tiles		\$	3,900.00
Exposing and locating existing tile drains		\$	340.00
Tile connections and fittings as noted on plan		\$	100.00
Contract security financing		\$	180.00
Tile connections and contingencies		\$	400.00
Allowances under Sections 29 & 30 of the Drainage Act		\$	3,430.00

ADMINISTRATION

Conservation Authority Review Fee		\$	300.00
Interest and Net Harmonized Sales Tax		\$	6,923.00
Survey, Plan and Final Report		\$	28,043.00
Expenses		\$	1,654.00
Supervision and Final Inspection		\$	<u>6,500.00</u>

TOTAL ESTIMATED COST **\$ 236,100.00**

SCHEDULE 'C' - ASSESSMENT FOR CONSTRUCTION (Cont'd)

EDISON DRAIN 2025**Township of Southwold**

* = Non-agricultural

CON.	LOT	HECTARES AFFECTED	ROLL No. (OWNER)	BENEFIT	OUTLET	TOTAL
MIDDLE BRANCH						
3	S½ 6	2.4	003-087(Union Gem Inc.)	\$ 17,990.00	\$ 3,446.00	\$ 21,436.00
4	Pt.N½&S½6	7.1	004-005(J & G Luyks Farms Inc.)	36,070.00	28,905.00	64,975.00
* 4	Pt. N½ 6	0.2	004-005-01(J. & D. Carder)	400.00	526.00	926.00
4	SW¼ 6	2.3	004-006(G. & R. Parisio)	1,800.00	11,007.00	12,807.00
TOTAL ASSESSMENT ON LANDS				\$ 56,260.00	\$ 43,884.00	\$ 100,144.00
=====						
Fourth Line		0.5	Township of Southwold	\$ 4,450.00	\$ 2,871.00	\$ 7,321.00
TOTAL ASSESSMENT ON ROADS				\$ 4,450.00	\$ 2,871.00	\$ 7,321.00
=====						
SPECIAL ASSESSMENT against the Township of Southwold for the increased cost of constructing a 300mm sewer pipe under Fourth Line by open cut						\$ 10,330.00
SPECIAL ASSESSMENT against Eastlink for the increased cost of locating and exposing their fibre optic cable on Fourth Line						\$ 765.00
SPECIAL ASSESSMENT against the Township of Southwold for the increased cost of locating and exposing their watermain on Fourth Line and increasing the size of the upstream tile						\$ 1,240.00
TOTAL ASSESSMENT ON THE MIDDLE BRANCH						\$ <u>119,800.00</u>
McKILLOP BRANCH						
4	Pt.N½&S½6	1.3	004-005(J & G Luyks Farms Inc.)	\$ 9,560.00	\$ 1,974.00	\$ 11,534.00
4	SW¼ 6	1.8	004-006(G. & R. Parisio)	1,590.00	5,466.00	7,056.00
TOTAL ASSESSMENT ON LANDS				\$ 11,150.00	\$ 7,440.00	\$ 18,590.00
=====						
TOTAL ASSESSMENT ON McKILLOP BRANCH						\$ <u>18,590.00</u>
TOTAL ASSESSMENT ON THE EDISON DRAIN 2025						\$ <u>236,100.00</u>

SCHEDULE OF NET ASSESSMENT

EDISON DRAIN 2025

Township of Southwold

Job No. 224103

September 19, 2025

* = *Non-agricultural*

ROLL NUMBER (OWNER)	TOTAL GRANTABLE ASSESSMENT	GRANT	ALLOWANCES	APPROX. NET
003-084(Eldekci Farm Property Holdings)	\$	\$	\$ 90.00	\$ -90.00
003-087(Union Gem Inc.)	57,703.00	19,234.00	13,940.00	24,529.00
004-005(J & G Luyks Farms Inc.)	96,177.00	32,059.00	16,190.00	47,928.00
* 004-005-01(J. & D. Carder)	1,632.00		120.00	1,512.00
004-006(G. & R. Parisio)	38,928.00	12,976.00	360.00	25,592.00
* Fourth Line	\$ 16,140.00	\$	\$	\$ 16,140.00
<u>Non-Proratable Special Assessments</u>				
* Fourth Line - Road Crossings	21,220.00			21,220.00
* Enbridge Gas Inc.	765.00			765.00
* Eastlink	1,530.00			1,530.00
* Southwold - Watermain	2,005.00			2,005.00
	\$ 236,100.00	\$ 64,269.00	\$ 30,700.00	\$ 141,131.00

SPECIFICATIONS FOR CONSTRUCTION OF MUNICIPAL DRAINAGE WORKS

G E N E R A L I N D E X

SECTION A	General Work	Pages 1 to 6
SECTION B	Open Drain	Pages 7 to 9
SECTION C	Tile Drain	Pages 10 to 15
STANDARD DETAILED DRAWINGS		SDD-01 to SDD-05



SECTION A - GENERAL WORK

I N D E X

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A.2 WORKING AREA AND ACCESS.....	1
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SECTION A

GENERAL WORK

A.1 COMMENCEMENT AND COMPLETION OF WORK

The work must commence immediately after the Contractor is notified of the acceptance of his tender or at a later date, if set out as a condition of the tender. If weather creates poor ground or working conditions the Contractor may be required, at the discretion of the Engineer, to postpone or halt work until conditions become acceptable.

As noted on the drawn, the contractor must first arrange for a preconstruction meeting to be held on the site with the Contractor and affected owners attending to review in detail the construction scheduling, access and other pertinent details. The Contractor's costs for attending this meeting shall be included in his lump sum tender price. If the Contractor leaves the job site for a period of time after initiation of work, he shall give the Engineer and the Superintendent a minimum of twenty-four (24) hours' notice prior to returning to the project.

The work must be proceeded with in such a manner as to ensure its completion at the earliest possible date and within the time limit set out in the tender or in the contract documents.

A.2 WORKING AREA AND ACCESS

The working area available to the Contractor to construct the drain and related works including an access route to the drain shall be as specified on the drawings.

Should the specified widths become inadequate due to unusual conditions, the Contractor shall notify the Engineer immediately in order that negotiations with the affected owners can take place.

Where a Contractor exceeds the specified widths due to the nature of his operations and without authorization, he shall be held responsible for the costs of all additional damages and the amount shall be deducted from his contract price and paid to the affected owners by the Municipality.

A.3 ROAD CROSSINGS

.1 General

- .1 Scope: These specifications apply to all road crossings - Municipal, County, Regional, or Highway Roads. Where the word "Authority" is used, it shall be deemed to apply to the appropriate owning authority. These specifications in no way limit the Authority's Specifications and Regulations governing the construction of drains on their Road Allowance. The Authority will supply no labour, equipment or materials for the construction of the road crossing unless otherwise noted on the drawings.
- .2 Road Occupancy Permit: Where applicable the Contractor must submit an Application for a Road Occupancy Permit to the Authority and allow a minimum of 5 working days (exclusive of holidays) for its review and issuance.
- .3 Road Closure Request and Construction Notification: The Contractor shall submit written notification of construction and request for road closure (if applicable) to the Road Authority/Public Works Manager and the Drainage Engineer or Superintendent for review and approval a minimum of five (5) working days (exclusive of holidays) prior to proceeding with any work on road allowance. It shall be the Road Authority's responsibility to notify all the applicable emergency services, schools, etc. of the road closure or construction taking place.
- .4 Traffic Control: Where the Contractor is permitted to close the road to through traffic, the Contractor shall provide for and adequately sign the detour route to the satisfaction of the Road Authority. Otherwise, the Contractor shall keep the road open to traffic at all times. The Contractor shall provide, for the supply, erection and maintenance, suitable warning signs and/or flagmen in accordance with the Manual of Uniform Traffic Control Devices and to the satisfaction of the Road Authority to notify the motorists of work on the road ahead.



A.3 **ROAD CROSSINGS** (cont'd)

- .5 **Site Meeting/Inspection:** A site meeting shall be held with the affected parties to review in detail the crossing and/or its related works. The Authority's Inspector and/or the Drainage Engineer will inspect the work while in progress to ensure that the work is done in strict accordance with the specifications.
- .6 **Weather:** No construction shall take place during inclement weather or periods of poor visibility.
- .7 **Equipment:** No construction material and/or equipment is to be left within 3 meters of the edge of pavement overnight or during periods of inclement weather.

.2 **Jacking and Boring**

- .1 **Material:** The bore pipe shall consist of new, smooth wall steel pipe, meeting the requirements of H20 loading for road crossings and E80 loading for railway crossings. The minimum size, wall thickness and length shall be as shown on the drawings. Where welding is required, the entire circumference of any joint shall be welded using currently accepted welding practices.
- .2 **Site Preparation and Excavation:** Where necessary, fences shall be carefully taken down as specified in the General Conditions. Prior to any excavation taking place, all areas which will be disturbed shall be stripped of topsoil. The topsoil is to be stockpiled in locations away from the bore operation, off the line of future tile placement and out of existing water runs or ditches. The bore pit shall be located at the upstream end of the bore unless otherwise specified or approved. Bore pits shall be kept back at least 1 meter from the edge of pavement and where bore pits are made in any portion of the shoulder, the excavated material shall be disposed of off the road allowance and the pit backfilled with thoroughly compacted Granular "A" for its entire depth.
- .3 **Installation:** The pipe shall be installed in specified line and grade by a combination of jacking and boring. Upon completion of the operations, both ends of the bore pipe shall be left uncovered until the elevation has been confirmed by the Engineer or Superintendent. The ends of the bore pipe shall be securely blocked off and the location marked by means of a stake extending from the pipe invert to 300mm above the surrounding ground surface.
- .4 **Unstable Soil or Rock:** The Contractor shall contact the Engineer immediately should unstable soil be encountered or if boulders of sufficient size and number to warrant concern are encountered. Any bore pipe partially installed shall be left in place until alternative methods or techniques are determined by the Engineer after consultation with the Contractor, the Superintendent and the owning authority.
- .5 **Tile Connections:** Prior to commencement of backfilling, all tile encountered in excavations shall be reconnected using material of a size comparable to the existing material. Where the excavation is below the tile grade, a compacted granular base is to be placed prior to laying the tile. Payment for each connection will be made at the rate outlined in the Form of Tender and Agreement.
- .6 **Backfill:** Unless otherwise specified, the area below the proposed grade shall be backfilled with a crushed stone bedding. Bore pits and excavations outside of the shoulder area may be backfilled with native material compacted to a density of 95% Standard Proctor. All disturbed areas shall be neatly shaped, have the topsoil replaced and hand seeded. Surplus material from the boring operation shall be removed from the site at the Contractor's expense.
- .7 **Restoration:** The entire affected area shall be shaped and graded to original lines and grades, the topsoil replaced, and the area seeded down at the rate of 85 kg/per ha. unless otherwise specified or in accordance with the M.T.O. Encroachment Permit. Fences shall be restored to their original condition in accordance with the General Conditions.
- .8 **Acceptance:** All work undertaken by the Contractor shall be to the satisfaction of the Engineer.



A.3 **ROAD CROSSINGS** (cont'd)

.3 **Open Cut**

- .1 **Material**: The culvert or sub-drain crossing pipe material shall be specified on the drawings.
- .2 **Site Preparation and Excavation**: Where necessary, fences shall be carefully taken down as specified in the general conditions. Prior to any excavation taking place, the areas which will be disturbed shall be stripped of topsoil. The topsoil is to be stockpiled in locations away from the construction area.
- .3 **Installation**: The pipe shall be installed using bedding and cover material in accordance with Standard Detailed Drawing No. 2 or detail provided on drawings.
- .4 **Unstable Soil or Rock**: The Contractor shall contact the Engineer immediately should unstable soil be encountered or if boulders of sufficient size and number to warrant concern are encountered.
- .5 **Tile Connections**: Prior to commencement of backfilling, all tiles encountered in excavations shall be reconnected using material of a size comparable to the existing material. Where the excavation is below the tile grade, a compacted granular base is to be placed prior to laying the tile. Payment for connections not shown on the drawings shall be an extra to the contract.
- .6 **Backfill**: Backfill from the top of the cover material up to the underside of road base shall meet the requirements for M.T.O. Granular "B". The backfill shall be placed in lifts not exceeding 300mm in thickness and each lift shall be thoroughly compacted to produce a density of 98% Standard Proctor. Granular "B" road base for County Roads and Highways shall be placed to a 450mm thickness and Granular "A" shall be placed to a thickness of 200mm, both meeting M.T.O. requirements. Granular road base materials shall be thoroughly compacted to produce a density of 100% Standard Proctor.

Where the road surface is paved, the Contractor shall be responsible for placing an HL-4 Hot Mix Asphalt patch of the same thickness as the existing pavement. The asphalt patch shall be flush with the existing roadway on each side and not overlap. If specified, the asphalt patch shall not be placed immediately over the road base and the Granular "A" shall be brought up flush with the existing asphalt and a liberal amount of calcium chloride shall be spread on the gravel surface. The asphalt patch must be completed within the time period set out on the drawing.

The excavated material from the trench beyond a point 2.5 meters from the travelled portion or beyond the outside edge of the gravel shoulder, may be used as backfill in the trench in the case of covered drains. This material should be compacted in layers not exceeding 600mm.

A.4 **SURPLUS EXCAVATED MATERIAL AND GRAVEL**

Excess excavated material from open cut installation through roads, railways, laneways and lawn/grass areas, shall be removed and disposed of off-site by the Contractor as part of their lump sum installation price. If as a result of any work, gravel or crushed stone is required and not all the gravel or crushed stone is used in the construction of the works, the Contractor shall haul away such surplus gravel or stone unless otherwise approved.

A.5 **FENCES**

No earth shall be placed against fences and all fences removed by the Contractor are to be replaced by him in as good condition as found. In general, the Contractor will not be allowed to cut existing fences but shall disconnect existing fences at the nearest anchor post or other such fixed joint and shall carefully roll it back out of the way. Where the distance to the closest anchor post or fixed joint exceeds 50 meters, the Contractor will be allowed to cut and splice in accordance with accepted methods and to the satisfaction of the owner and the Engineer or Superintendent. Where existing fences are deteriorated to the extent that existing materials are not salvageable for replacement, the Contractor shall notify the Engineer or the Superintendent prior to dismantling. Fences damaged beyond salvaging by the Contractor's negligence shall be replaced with new materials, similar to those existing, at the Contractor's expense. The replacement of the fences shall be done to the satisfaction of the owner and the Engineer or Superintendent. The site examination should indicate to the Contractor such work, if any, and an allowance should be made in the tendered price.

The Contractor shall not leave any fence open when he is not at work in the immediate vicinity.

A.6 LIVESTOCK

The Contractor shall provide each property owner with 48 hours' notice prior to removing any fences along fields which could possibly contain livestock. Thereafter, the property owner shall be responsible to keep all livestock clear of the construction areas until further notified. Where necessary, the Contractor will be directed to erect temporary fences. The Contractor shall be held responsible for loss or injury to livestock or damage caused by livestock, where the injury or damage is caused by his failure to notify the property owner or through negligence or carelessness on the part of the Contractor.

The Contractor constructing a tile drain shall not be held responsible for damages or injury to livestock occasioned by leaving trenches open for inspection by the Engineer if he notifies the owner at least 48 hours prior to commencement of the work on that portion. The Contractor will be held liable for such damages or injury if the backfilling of such trenches is delayed more than 1 day after acceptance by the Engineer.

A.7 STANDING CROPS

The Contractor shall not be held responsible for damages to standing crops within the working area available and the access route provided if he notifies the owner thereof at least 48 hours prior to commencement of the work on that portion.

A.8 RAILWAYS, HIGHWAYS, UTILITIES

A minimum of forty-eight (48) hours' notice to Railways, Highways and Utilities, exclusive of Saturdays, Sundays and Holidays, shall be required by the Contractor prior to any work being performed and in the case of a pipe being installed by open cutting or boring under a Highway or Railway, a minimum of 72 hours' notice is required.

A.9 UTILITIES

The attention of the Contractor is drawn to the presence of utilities along the course of the drain. The Contractor will be responsible for determining the location of all utilities and will be held liable for any damage to all utilities caused by his operations. The Contractor shall co-operate with all authorities to ensure that all utilities are protected from damage during the performance of the work. The cost of any necessary relocation work shall be borne by the utility. No allowance or claims of any nature will be allowed on account for delays or inconveniences due to utilities relocation, or for inconveniences and delays caused by working around or with existing utilities not relocated.

A.10 IRON BARS

The Contractor shall be held liable for the cost of an Ontario Land Surveyor to replace any iron bars destroyed during the course of construction.

A.11 STAKES

At the time of the survey, stakes are set along the course of the drain at intervals of 50 meters. The Contractor shall ensure that the stakes are not disturbed unless approval is obtained from the Engineer. Any stakes removed by the Contractor without the authority of the Engineer, shall be replaced at the expense of the Contractor. At the request of the Contractor, any stakes which are removed or disturbed by others or by livestock, shall be replaced at the expense of the drain.

A.12 **RIP-RAP**

Rip-rap shall be specified on the drawings and shall conform to the following:

- .1 **Quarry Stone**: shall range in size from 150mm to 300mm evenly distributed and shall be placed to a 300mm thickness on a filter blanket at a 1.5 to 1 slope unless otherwise noted. Filter blanket to be Mirafi 160N or approved equal.
- .2 **Broken Concrete**: may be used in areas outside of regular flows if first broken in maximum 450mm sized pieces and mixed to blend with quarry stone as above. No exposed reinforcing steel shall be permitted.
- .3 **Shot Rock**: shall range in size from 150mm to 600mm placed to a depth of 450mm thickness on a filter blanket at a 1.5:1 slope unless otherwise noted. Filter blanket to be Mirafi 160N or approved equal.

A.13 **GABION BASKETS**

Supply and install gabion basket rip-rap protection as shown on the drawings.

Gabion baskets shall be as manufactured by Maccaferri Gabions of Canada Ltd. or approved equal and shall be assembled and installed in strict accordance with the manufacturer's recommendations.

The gabion fill material shall consist solely of fractured field stone or gabion stone graded in size from 100mm to 200mm (4" to 8") and shall be free of undersized fragments and unsuitable material.

A.14 **RESTORATION OF LAWNS**

- .1 **General**: Areas noted on the drawings to be restored with seeding or sodding shall conform to this specification, and the Contractor shall allow for all costs in his lump sum bid for the following works.
- .2 **Topsoil**: Prior to excavation, the working area shall be stripped of existing topsoil. The topsoil stockpile shall be located so as to prevent contamination with material excavated from the trench. Upon completion of backfilling operations, topsoil shall be spread over the working area to a depth equal to that which previously existed but not less than the following:
 - Seeding and sodding - minimum depth of 100mm
 - Gardens - minimum depth of 300mm

In all cases where a shortfall of topsoil occurs, whether due to lack of sufficient original depth or rejection of stockpiled material due to Contractor's operations, imported topsoil from acceptable sources shall be imported at the Contractor's expense to provide the specified depths. Topsoil shall be uniformly spread, graded, and cultivated prior to seeding or sodding. All clods or lumps shall be pulverized, and any roots or foreign matter shall be raked up and removed as directed.

.3 **Sodding**

- .1 **Materials**: Nursery sod to be supplied by the Contractor shall meet the current requirements of the Ontario Sod Growers Association for No. 1 Bluegrass Fescue Sod.
- .2 **Fertilizer**: Prior to sod placement, approved fertilizer shall be spread at the rate of 5kg/100m² of surface area and shall be incorporated into such surfaces by raking, discing or harrowing. All surfaces on which sod is to be placed shall be loose at the time of placing sod to a depth of 25mm.
- .3 **Placing Sod**: Sod shall be laid lengthwise across the face of slopes with ends close together. Sod shall be counter sunk along the joints between the existing grade and the new sodding to allow for the free flow of water across the joint. Joints in adjacent rows shall be staggered and all joints shall be pounded and rolled to a uniform surface.

On slopes steeper than 3 to 1, and in unstable areas, the Engineer may direct the Contractor to stake sod and/or provide an approved mesh to prevent slippages. In all cases where such additional work is required, it will be deemed an extra to the contract and shall be paid for in accordance with the General Conditions. No sod shall be laid when frozen nor upon frozen ground nor under any other condition not favourable to the growth of the sod. Upon completion of sod laying the Contractor shall thoroughly soak the area with water to a depth of 50mm. Thereafter it will be the responsibility of the property owner to maintain the area in a manner so as to promote growth.



A.14 **RESTORATION OF LAWNS (cont'd)**

- .4 **Seeding:** Seed to be supplied by the Contractor shall be "high quality grass seed" harvested during the previous year, and shall be supplied to the project in the supplier's original bags on which a tag setting out the following information is affixed:

- Year or Harvest - recommended rate of application
- Type of Mixture - fertilizer requirements

Placement of seed shall be by means of an approved mechanical spreader. All areas on which seed is to be placed shall be loose at the time of placing seed, to a depth of 25mm. Seed and fertilizer shall be spread in accordance with the supplier's recommendations unless otherwise directed by the Engineer. Thereafter it will be the responsibility of the property owner to maintain the area in a manner so as to promote growth.

- .5 **Settlement:** The Contractor shall be responsible during the one-year guarantee period for the necessary repair of restored areas due to trench settlement. Areas where settlement does not exceed 50mm may be repaired by top dressing with fine topsoil. In areas where settlement exceeds 50mm, the Contractor will be required to backfill the area with topsoil and restore with seeding and/or sodding as originally specified.

A.15 **RESTORATION OF ROADS AND LANEWAYS**

- .1 **Gravel:** Restoration shall be in accordance with the applicable standard detailed drawing or as shown on the drawings.
- .2 **Asphalt and Tar and Chip:** Prior to restoration all joints shall be neatly sawcut. Restoration shall be as a in gravel above with the addition of the following:
- .1 Roads shall have the finished grade of Granular 'A', allow two courses of hot-mix asphalt (M.T.O. 310), 80mm HL6 and 40mm HL3 or to such greater thickness as may be required to match the existing.
 - .2 Laneways shall have the finished grade of Granular 'A' allow one 50mm minimum course of hot-mix asphalt (HL3) or greater as may be required to match existing.



SECTION B - OPEN DRAIN

I N D E X

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SECTION B
OPEN DRAIN

B.1 PROFILE

The profile drawing shows the depth of cuts from the ground beside the stake to the final invert of the ditch in meters and decimals of a meter and also the approximate depth of cuts from the existing bottom of the ditch to the elevation of the ditch bottom. These cuts are established for the convenience of the Contractor; however, benchmarks will govern the final elevation of the drain. Benchmarks have been established along the course of the drain and their locations and elevations are noted on the profile drawing. A uniform grade shall be maintained between stakes in accordance with the profile drawing.

B.2 ALIGNMENT

The drain shall be constructed in a straight line and shall follow the course of the present drain or water run unless otherwise noted on the drawings. Where it is necessary to straighten any bends or irregularities in alignment not noted on the drawings, the Contractor shall contact the Engineer or Superintendent before commencing the work.

B.3 CLEARING AND GRUBBING

Prior to commencement of work, all trees, scrub, fallen timber and debris shall be removed from the side slopes of the ditch and for such a distance on the working side so as to eliminate any interference with the construction of the drain or the spreading of the spoil. The side slopes shall be neatly cut and cleared flush with slope whether or not they are affected directly by the excavation. With the exception of large stumps causing damage to the drain, the side slope shall not be grubbed. All other cleared areas shall be grubbed and the stumps put into piles for disposal by the owner.

All trees or limbs 150mm (6") or larger, that it is necessary to remove, shall be considered as logs and shall be cut and trimmed, and left in the working width separate from the brush, for use or disposal by the owner. Trees or limbs less than 150mm in diameter shall be cut in lengths not greater than 5 meters and placed in separate piles with stumps spaced not less than 75 meters apart in the working width, for the use or disposal of the owner. In all cases, these piles shall be placed clear of excavated materials, and not be piled against standing trees. No windrowing will be permitted. The clearing and grubbing and construction of the drain are to be carried out in two separate operations and not simultaneously at the same location.

B.4 EXCAVATION

The bottom width and the side slopes of the ditch shall be those shown on the profile drawing.

Unless otherwise specified on the drawings, only the existing ditch bottom is to be cleaned out and the side slopes are not to be disturbed. Where existing side slopes become unstable because of construction, the Contractor shall immediately contact the Engineer or Superintendent. Alternative methods of construction and/or methods of protection will then be determined, prior to continuing the work.

Where an existing drain is being relocated or where a new drain is being constructed, the Contractor shall, unless otherwise specified, strip the topsoil for the full width of the drain, including the location of the spoil pile. Upon completion of levelling, the topsoil shall be spread to an even depth across the full width of the spoil.

B.5 EXCAVATED MATERIAL

Excavated material shall be deposited on either or both sides of the drain as indicated on the drawings or as directed by the Engineer or Superintendent. A buffer strip of not less than 3 meters in width through farmed lands and 2 meters in width through bush areas shall be left along the top edges of the drain. The buffer strip shall be seeded and/or incorporated as specified on the drawings. The material shall be deposited beyond the specified buffer strip.

B.5 EXCAVATED MATERIAL (cont'd)

No excavated material shall be placed in tributary drains, depressions, or low areas which direct water into the ditch so that water will be trapped behind the spoil bank. The excavated material shall be placed and levelled to a minimum width to depth ratio of 50 to 1 unless instructed otherwise. The edge of the spoil bank away from the ditch shall be feathered down to the existing ground; the edge of the spoil bank nearest the ditch shall have a maximum slope of 2 to 1. The material shall be levelled such that it may be cultivated with ordinary farm equipment without causing undue hardship on machinery and personnel. No excavated material shall cover any logs, scrub, debris, etc. of any kind.

Where it is necessary to straighten any unnecessary bends or irregularities in the alignment of the ditch, the excavated material from the new cut shall be used for backfilling the original ditch. Regardless of the distance between the new ditch and the old ditch no extra compensation will be allowed for this work and must be included in the Contractor's lump sum price for the open work.

Any stones 150mm or larger left exposed on top of the levelled excavated material shall be removed and disposed of as an extra to the contract unless otherwise noted on plans.

B.6 EXCAVATION THROUGH BRIDGES AND CULVERTS

The Contractor shall excavate the drain to the full specified depth and width under all bridges. Where the bridge or culvert pipe is located within a road allowance, the excavated material shall be levelled within the road allowance. Care shall be taken not to adversely affect existing drainage patterns. Temporary bridges may be carefully removed and left on the bank of the drain but shall be replaced by the Contractor when the excavation is completed unless otherwise specified. Permanent bridges must be left intact. All necessary care and precautions shall be taken to protect the structure. The Contractor shall notify the Engineer or Superintendent if excavation may cause the structure to undermine or collapse.

B.7 PIPE CULVERTS

Where specified on the drawings, the existing culvert shall be carefully removed, salvaged and either left at the site for the owner or reinstalled at a new grade or location. The value of any damage caused to the culvert due to the Contractor's negligence in salvage operation will be determined and deducted from the contract price.

All pipe culverts shall be installed in accordance with the standard detail drawings as noted on the drawings. If couplers are required, 5 corrugation couplers shall be used for up to and including 1200mm dia. pipe and 10 corrugation couplers for greater than 1200mm dia.

B.8 MOVING DRAINS OFF ROADS

Where an open drain is being removed from a road allowance, it must be reconstructed wholly on the adjacent lands with a minimum distance of 2.0 meters between the property line and the top of the bank, unless otherwise noted on the drawings. The excavated material shall be used to fill the existing open ditch and any excess excavated material shall be placed and levelled on the adjacent lands beyond the buffer strip, unless otherwise noted. Any work done on the road allowance, with respect to excavation, disposal of materials, installation of culverts, cleaning under bridges, etc., shall be to the satisfaction of the Road Authority and the Engineer.

B.9 TRIBUTARY OUTLETS

The Contractor shall guard against damaging the outlets of tributary drains. Prior to commencement of excavation on each property the Contractor shall contact the owner and request that all known outlet pipes be marked by the owner. All outlets so marked or visible or as noted on the profile, and subsequently damaged by the Contractor's operations will be repaired by the Contractor at his cost. All outlet pipes repaired by the Contractor under direction of the Drainage Superintendent or Engineer which were not part of the Contract shall be considered an extra to the contract price.

B.10 **SEDIMENT BASINS AND TRAPS**

The Contractor shall excavate sediment basins prior to commencement of upstream work as shown on the plan and profile. The dimension of the basin will be in a parabolic shape with a depth of 450mm below the proposed ditch bottom and the basin will extend along the drain for a minimum length of 15 meters.

A sediment trap 300mm deep and 5 meters long with silt fence placed across ditch bottom on the downstream end of the trap shall be constructed prior to and maintained during construction, to prevent silt from flushing downstream. The silt fence shall be removed and disposed of after construction.

B.11 **SEEDING**

- .1 **Delivery:** The materials shall be delivered to the site in the original unopened containers which shall bear the vendor's guarantee of analysis and seed will have a tag showing the year of harvest.
- .2 **Hydro Seeding:** Areas specified on drawings shall be hydro seeded and mulched upon completion of construction in accordance with O.P.S.S. 572 and with the following application rates:

Primary Seed (85 kg/ha.):	50% Creeping Red Fescue 40% Perennial Ryegrass 5% White Clover
Nurse Crop	Italian (Annual) Ryegrass at 25% of Total Weight
Fertilizer (300 kg/ha.)	8-32-16
Hydraulic Mulch (2000 kg/ha.)	Type "B"
Water (52,700 litres/ha.)	

Seeding shall not be completed after September 30.

- .3 **Hand Seeding:** Hand seeding shall be completed daily with the seed mixture and fertilizer and application rate shown under "Hydro Seeding" above. Placement of the seed shall be by means of an approved mechanical spreader. Seeding shall not be completed after September 30.



SECTION C - TILE DRAIN

I N D E X

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SECTION C

TILE DRAIN

C.1 PIPE MATERIALS

- .1 **Concrete Tile:** All tile installed under these specifications shall be sound and of first quality and shall meet all A.S.T.M. Specifications current at the time of tendering. Concrete tile shall conform to Designation C412 "Extra Quality" except that the minimum compression strengths shall be increased by 25%. Heavy Duty tile shall conform to Designation C412 "Heavy Duty Extra Quality".
- .2 **Corrugated Steel Pipe:** Unless otherwise specified, all metal pipe shall be corrugated, riveted steel pipe or helical corrugated steel pipe with a minimum wall thickness of 1.6mm (16 gauge) and shall be fully galvanized.
- .3 **Plastic Tubing:** The plans will specify the type of tubing or pipe, such as non-perforated or perforated (with or without filter material).
 - i) Corrugated Plastic Drainage Tubing shall conform to the current O.F.D.A. Standards
 - ii) Heavy Duty Corrugated Plastic Pipe shall be "Boss 1000" manufactured by the Big 'O' Drain Tile Co. Ltd. or approved equal
- .4 **Concrete Sewer Pipe:** The Designations for concrete sewer pipe shall be C14 for concrete sewer pipe 450mm (18") diameter or less; and C76 for concrete sewer pipe greater than 450mm (18") diameter. Where closed joints are specified, joints shall conform to the A.S.T.M. Specification C443.

Where concrete sewer pipe "seconds" are permitted the pipe should exhibit no damages or cracks on the barrel section and shall be capable of satisfying the crushing strength requirements for No.1, Pipe Specifications (C14 or C76). The pipe may contain cracks or chips in the bell or spigot which could be serious enough to prevent the use of rubber gaskets, but which are not so severe that the joint could not be mortared conventionally.
- .5 **Plastic Sewer Pipe:** The plans will specify the type of sewer pipe, such as non-perforated or perforated (with or without filter material). All plastic sewer pipe and fittings shall be "Boss Poly-Tite", ULTRA-RIB", "Challenger 3000" or approved equal with a minimum stiffness of 320 kpa at 5% deflection.
- .6 **Plastic Fittings:** All plastic fittings shall be "Boss 2000" or "Challenger 2000" with split coupler joints or approved equal.

C.2 TESTING

The manufacturer shall provide specimens for testing if required. The random selection and testing procedures would follow the appropriate A.S.T.M. requirements for the material being supplied. The only variation is the number of tiles tested: 200mm to 525mm dia. - 5 tile tested, 600mm to 900mm dia. - 3 tile tested. The drain will be responsible for all testing costs for successful test results. Where specimens fail to meet the minimum test requirements, the manufacturer will be responsible for the costs of the unsuccessful tests. Alternately, the Engineer may accept materials on the basis of visual inspections and the receipt in writing from the Manufacturer of the results of daily production testing carried out by the Manufacturer for the types and sizes of the material being supplied.

C.3 LINE

Prior to stringing the tile, the Contractor shall contact the Superintendent or the Engineer in order to establish the course of the drain.

Where an existing drain is to be removed and replaced in the same trench by the new drain or where the new drain is to be installed parallel to an existing drain, the Contractor shall excavate test holes to locate the existing drain (including repairing drainage tile) at intervals along the course of the drain as directed by the Engineer and/or the Superintendent. The costs for this work shall be included in the tender price.

Where an existing drain is to be removed and replaced in the same trench by the new drain, all existing tiles shall be destroyed, and all broken tile shall be disposed of offsite.



C.3 **LINE** (cont'd)

The drain shall run in as straight a line as possible throughout its length, except that at intersections of other water courses or at sharp corners, it shall run on a curve of at least a 15-meter radius. The new tile drain shall be constructed at an offset from and generally parallel with any ditch or defined watercourse in order that fresh backfill in the trench will not be eroded by the flow of surface water. The Contractor shall exercise care not to disturb any existing tile drain or drains which parallel the course of the new drain, particularly where the new and the existing tile act together to provide the necessary capacity.

C.4 **CLEARING AND GRUBBING**

Prior to commencement of drain construction, all trees, scrub, fallen timber and debris shall be cleared and grubbed from the working area. Unless otherwise specified, the minimum width to be cleared and grubbed shall be 20 meters in all hardwood areas and 30 meters in all softwood areas (willow, poplar, etc.), the width being centred on the line of the drain.

All trees or limbs 150mm (6") or larger, that it is necessary to remove, shall be considered as logs and shall be cut and trimmed, and left in the working width separate from the brush, for use or disposal by the owner. Trees or limbs less than 150mm in diameter shall be cut in lengths not greater than 5 meters and placed in separate piles with stumps spaced not less than 75 meters apart in the working width, for the use or disposal of the owner. In all cases, these piles shall be placed clear of excavated materials, and not be piled against standing trees. No windrowing will be permitted. The clearing and grubbing and construction of the drain are to be carried out in two separate operations and not simultaneously at the same location.

C.5 **PROFILE**

The profile drawing shows the depth of cuts from the ground beside the stake to the final invert of the drain in meters and decimals of a meter. These cuts are established for the convenience of the Contractor; however, benchmarks will govern the final elevation of the drain. Benchmarks have been established along the course of the drain and their locations and elevations are noted on the profile drawing.

C.6 **GRADE**

The Contractor shall provide and maintain in good working condition, an approved system of establishing a grade sight line to ensure the completed works conform to the profile drawing. In order to confirm the condition of his system and to eliminate the possibility of minor errors on the drawings, he shall ensure his grade sight line has been confirmed to be correct between a minimum of two control points (bench marks) and shall spot check the actual cuts and compare with the plan cuts prior to commencement of tile installation. He shall continue this procedure from control point to control point as construction of the drain progresses. When installing a drain towards a fixed point such as a bore pipe, the Contractor shall uncover the pipe and confirm the elevation, using the sight line, a sufficient distance away from the pipe in order to allow for any necessary minor grade adjustments to be made in order to conform to the as built elevation of the bore pipe. All tile improperly installed due to the Contractor not following these procedures shall be removed and replaced entirely at the Contractor's cost.

When following the procedures and a significant variation is found, the Contractor shall immediately cease operations and advise the Engineer.

C.7 **EXCAVATION**

- .1 **Trench:** Unless otherwise specified, all trenching shall be done with a recognized farm tiling machine approved by the Engineer or Superintendent. The machine shall shape the bottom of the trench to conform to the outside diameter of the pipe for a minimum width of one-half of the outside diameter. The minimum trench width shall be equal to the outside diameter of the tile to be installed plus 100mm (4") on each side unless otherwise approved. The maximum trench width shall be equal to the outside diameter of the tile to be installed plus 250mm (10") on each side unless otherwise approved.

C.7 **EXCAVATION** (cont'd)

- .2 **Scalping**: Where the depths of cuts in isolated areas along the course of the drain as shown on the profile exceed the capacity of the Contractor's tiling machine, he shall lower the surface grade in order that the tiling machine may trench to the correct depth. Topsoil is to be stripped over a sufficient width that no subsoil will be deposited on top of topsoil. Subsoil will then be removed to the required depth and piled separately. Upon completion of backfilling, the topsoil will then be replaced to an even depth over the disturbed area. The cost for this work shall be included in his tender price.
- .3 **Excavator**: Where the Contractor's tiling machine consistently does not have the capacity to dig to the depths required or to excavate the minimum trench width required, he shall indicate in the appropriate place provided on the tender form his proposed methods of excavation.
Where the use of an excavator is either specified on the drawings or approved as evidenced by the acceptance of his tender on which he has indicated the proposed use of a backhoe he shall conform to the following requirements:
- a) the topsoil shall be stripped and replaced in accordance with Section .2 "Scalping".
 - b) all tile shall be installed on a bed of 19mm crushed stone with a minimum depth of 150mm which has been shaped to conform to the lower segment of the tile.
 - c) the Contractor shall allow for the cost of the preceding requirements (including the supply of the crushed stone) in his lump sum tender price unless it is otherwise provided for in the contract documents.
- .4 **Backfilling Ditch**: Where the contract includes for a closed drain to replace an open drain and the ditch is to be backfilled, the Contractor shall install the tile and backfill the trench prior to backfilling the ditch unless otherwise noted. The distance the trench shall be located away from the ditch shall be as noted on the drawings, (beyond area required for stockpiling topsoil and backfilling). After tile installation is complete topsoil (if present) shall be stripped and stockpiled within the above limits prior to backfilling of ditch. Only tracked equipment shall be permitted to cross backfilled tile trench and must be at 90 degrees to line of tile.

C.8 **INSTALLATION**

The tile is to be laid with close fitting joints and in regular grade and alignment in accordance with the plan and profile drawings. The tiles are to be bevelled, if necessary, to ensure close joints (in particular around curves). Where, in heavy clay soils, the width of a joint exceeds 10mm the joint shall be wrapped with filter cloth as below. Where the width of a joint exceeds 12mm the tile shall first be removed and the joint bevelled to reduce the gap. The maximum deflection of one tile joint shall be 15 degrees. Where a drain connects to standard or ditch inlet catchbasins or junction box structures, the Contractor shall include in his tender price for the supply and installation of compacted Granular 'A' bedding under areas backfilled from the underside of the pipe to undisturbed soil. The connections will then be grouted.

Where a tile drain passes through a bore pit, the Tile Contractor shall include in his tender price for the supply and placement of compacted Granular "A" bedding from the underside of the pipe down to undisturbed soil within the limits of the bore pit.

As above and where soil conditions warrant, the Engineer may require (or as specified on the drawings) that each tile joint be wrapped with synthetic filter cloth. The width of the filter cloth shall be 300mm wide for tile sizes of 150mm to 300mm and 400mm wide for sizes of 350mm to 750mm. The filter cloth shall cover the full perimeter of the tile and overlap a minimum of 100mm or as specified on the drawings. The type of cloth shall be Mirafi 140NL for loam soils and 150N for sandy soil. Any such work not shown on the drawings shall be considered as an addition to the contract price unless specified on the drawings.

C.9 **ROAD AND LANEWAY SUB-SURFACE CROSSINGS**

All road and laneway crossings may be made with an open cut in accordance with standard detailed drawings in the specifications or on the drawings. The exact location of the crossing shall be verified and approved by the Road Authority and the Engineer and/or Superintendent.



C.10 BACKFILLING

As the laying of the tile progresses, blinding up to the springline including compaction by tamping (by hand) is to be made on both sides of the tile. No tile shall be backfilled until inspected by the Engineer or Drainage Superintendent unless otherwise approved by the Engineer.

The remainder of the trench shall be backfilled with special care being taken in backfilling up to a height approximately 150mm above the top of the tile to ensure that no tile breakage occurs. During the backfilling operation no equipment shall be operated in a way that would transfer loads onto the tile trench. Surplus material is to be mounded over the tile trench so that when settlement takes place the natural surface of the ground will be restored. Upon completion, a minimum cover of 600mm is required over all tile. Where stones larger than 150mm are present in the backfill material, they shall be separated from the material and disposed of by the Contractor.

Where a drain crosses a lawn area, the backfilling shall be carried out as above except that, unless otherwise specified, the backfill material shall be mechanically compacted to eliminate settlement.

C.11 UNSTABLE SOIL

The Contractor shall immediately contact the Engineer or Superintendent if quicksand is encountered, such that installation with a tiling machine is not possible. The Engineer shall, after consultation with the Superintendent and Contractor, determine the action necessary and a price for additions or deletions shall be agreed upon prior to further drain installation. Where directed by the Engineer, test holes are to be dug to determine the extent of the affected area. Cost of test holes shall be considered an addition to the contract price.

C.12 ROCKS

The Contractor shall immediately contact the Engineer or Superintendent if boulders of sufficient size and number are encountered such that the Contractor cannot continue trenching with a tiling machine. The Engineer or Superintendent may direct the Contractor to use some other method of excavating to install the drain. The basis of payment for this work shall be determined by the Engineer and Drainage Superintendent.

If only scattered large stones or boulders are removed on any project, the Contractor shall haul same to a nearby bush or fence line, or such other convenient location as approved by the Landowners(s).

C.13 BROKEN, DAMAGED TILE OR EXCESS TILE

The Contractor shall remove and dispose of off-site all broken (existing or new), damaged or excess tile or tiles. If the tile is supplied by the Municipality, the Contractor shall stockpile all excess tile in readily accessible locations for pickup by the Municipality upon the completion of the job.

C.14 TRIBUTARY DRAINS

Any tributary tile encountered in the course of the drain shall be carefully taken up by the Contractor and placed clear of the excavated earth. If the tributary tile drains encountered are clean or reasonably clean, they shall be connected into the new drain. Where existing drains are full of sediment, or contain pollutants, the decision to connect those drains to the new drain shall be left to the Engineer or Superintendent. Each tributary tile connection made by the Contractor shall be located and marked with a stake and no backfilling shall take place until the connection has been approved by the Engineer or Superintendent.

For tributary drains 150mm dia. or smaller connected to new tiles 250mm dia. or larger, and for 200mm dia. connected to 350mm dia. or larger, the Contractor shall neatly cut a hole in the middle of a tile length. The connections shall be made using a prefabricated adaptor. All other connections shall be made with prefabricated wyes or tees conforming to Boss 2000 split coupler or approved equal.

Where an open drain is being replaced by a new tile drain, existing tile outlets entering the ditch from the side opposite the new drain shall be extended to the new drain. All existing metal outlet pipes shall be carefully removed, salvaged, and left for the owner. Where the grade of the connection passes through the newly placed backfill in the ditch, the backfill material below the connection shall be thoroughly compacted and metal pipe of a size compatible with the tile outlet shall be installed so that a minimum length of 2 meters at each end is extending into undisturbed soil.



C.14 **TRIBUTARY DRAINS** (cont'd)

Where locations of tiles are shown on the drawings the Contractor shall include in his tender price, all costs for connecting those tiles to the new drain regardless of length.

Where tiles not shown on the drawings are encountered in the course of the drain, and are to be connected to the new drain, the Contractor shall be paid for each connection at the rate outlined in the Form of Tender and Agreement.

C.15 **OUTLET PIPES**

Corrugated steel pipe shall be used to protect the tile at its outlet. It shall have a hinged metal grate with a maximum spacing between bars of 40mm. The corrugated steel pipe shall be bevelled at the end to generally conform to the slope of the ditch bank and shall be of sufficient size that the tile can be inserted into it to provide a solid connection. The connection will then be grouted immediately.

The installation of the outlet pipe and the required rip-rap protection shall conform to the standard detailed drawing as noted on the drawing.

C.16 **CATCHBASINS AND JUNCTION BOXES**

- .1 **Catchbasins:** Unless otherwise noted or approved, catchbasins shall be in accordance with O.P.S.D. 705.010, 705.030. All catchbasins shall include two - 150mm riser sections for future adjustments. All ditch inlet catchbasins shall include one 150mm riser section for future adjustments. The catchbasin top shall be a "Bird Cage" type substantial steel grate, removable for cleaning and shall be inset into a recess provided around the top of the structure. The grate shall be fastened to the catchbasin with bolts into the concrete. Spacing of bars on grates for use on 600mmx600mm structures shall be 65mm centre to centre. Spacing of bars on grates for use on structures larger than 600mmx600mm shall be 90mm with a steel angle frame.

The exact location and elevation of catchbasins shall be approved by the Road Authority or the Engineer/Superintendent. Catchbasins offset from the drain shall have "Boss 2000" 200mm diameter leads or approved equal unless otherwise noted and the leads shall have a minimum of 600mm of cover. The leads shall be securely grouted at the structures and the drain.

- .2 **Junction Boxes:** Junction boxes shall be the precast type unless otherwise approved. Dimensions for precast junction boxes shall conform to those for catchbasins. The inside dimensions of the box shall be a minimum of 100mm larger than the outside diameter of the largest pipe being connected. The minimum cover over the junction box shall be 600mm. Benching to spring line shall be supplied with all junction boxes.
- .3 **Connections:** Catchbasins and junction boxes shall not be ordered until elevations of existing pipes being connected have been verified in the field as indicated on the drawings. All connections shall be securely grouted at both the inside and outside walls of the structure.
- .4 **Installation:** Where the native material is clay, all catchbasins shall be backfilled with an approved granular material placed and compacted to a minimum width of 300mm on all sides with the following exception. Where the native material is sandy or granular in nature it may be used as backfill. Filter cloth shall be placed between the riser sections of all catchbasins.

Where the Contractor has over excavated or where ground conditions warrant, the structure shall be installed on a compacted granular base.

The Contractor shall include in his tender price for the construction of a berm behind all ditch inlet structures. The berm shall be constructed of compacted clay keyed 300mm into undisturbed soil. Topsoil shall be distributed to a 65mm thickness and seeded unless otherwise specified. The Contractor shall also include for regrading, shaping and seeding of road ditches for a maximum of 15 meters each way from all catchbasins.

C.17 BLIND INLETS

Where specified, blind inlets shall be installed along the course of the drain in accordance with details on the drawings.

C.18 GRASSED WATERWAY

Topsoil to be stripped from construction area and stockpiled prior to construction of waterway. Waterway to be graded into a parabolic shape to the width shown on the drawings. Topsoil to be relevelled over the waterway and other areas disturbed by construction.

Waterway to be prepared for seeding by harrowing and then seeded by drilling followed by rolling. Seeding rate to be 85 Kg/Ha with the following mixture:

- 30% Canon Canada Bluegrass
- 25% Koket Chewings Fescue
- 30% Rebel Tall Fescue
- 15% Diplomat Perennial Rye
- Plus #125 Birdsfoot Trefoil (25% of Total Weight)

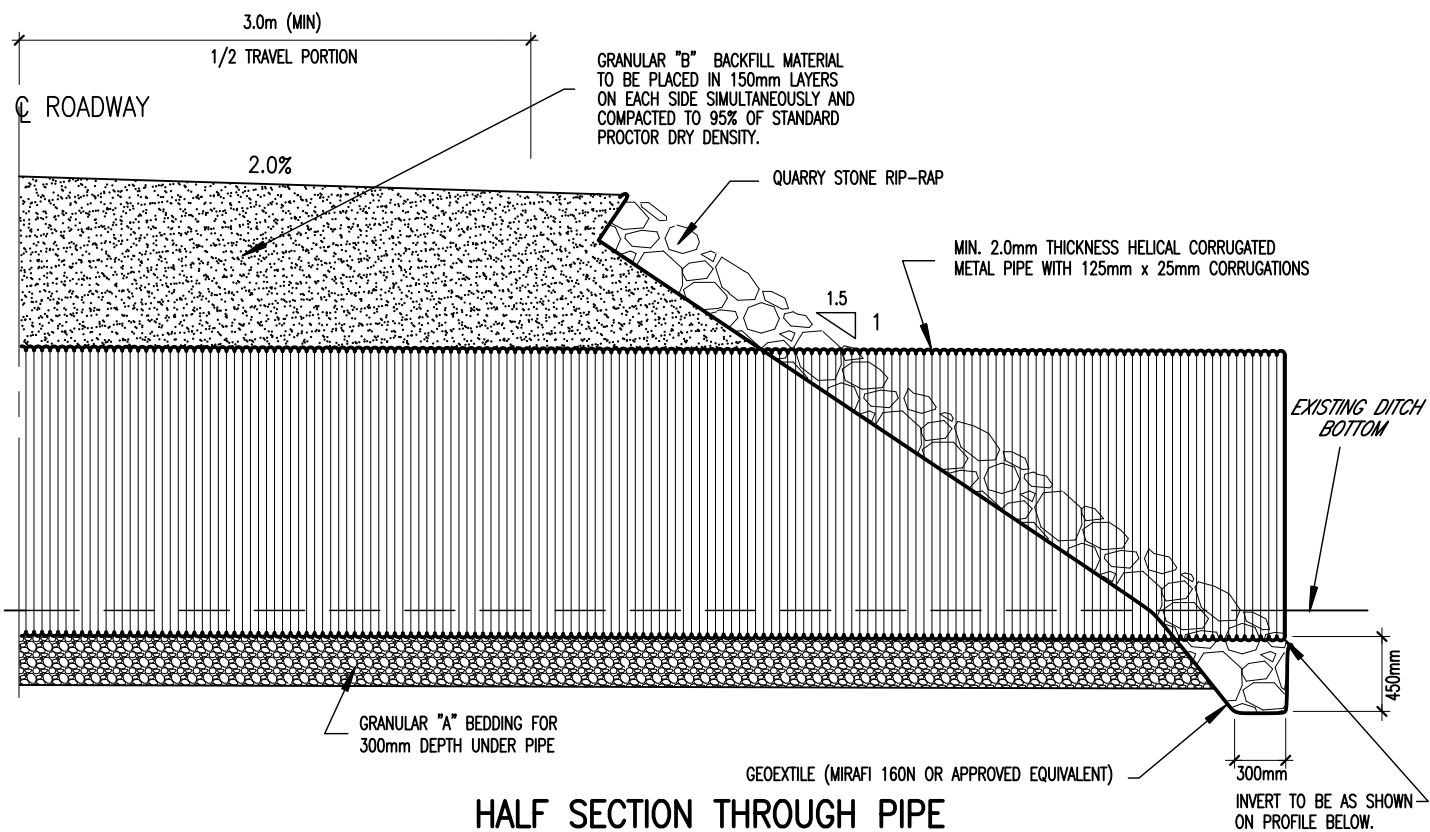
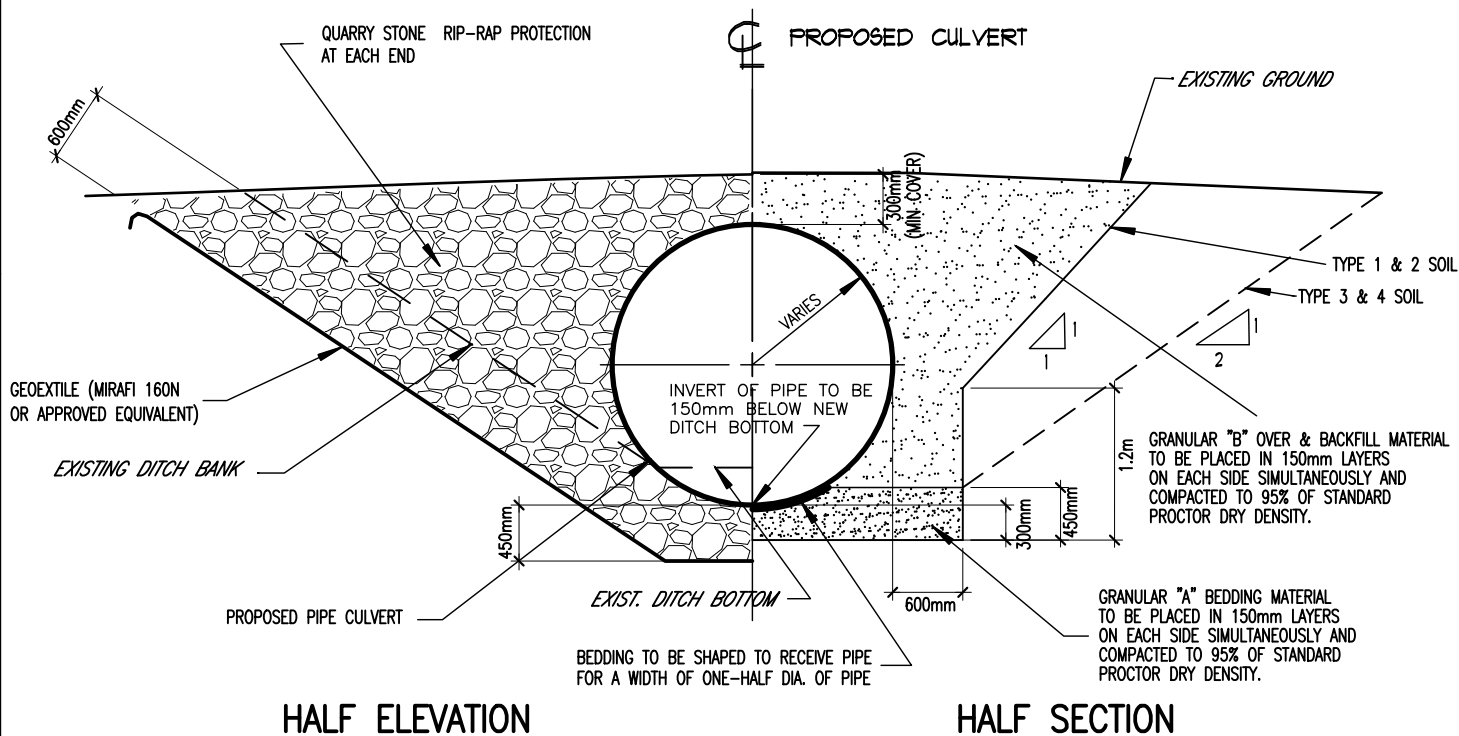
C.19 BACKFILLING EXISTING DITCHES

The Contractor shall backfill the ditch sufficiently for traversing by farm machinery. If sufficient material is not available from the old spoil banks to fill in the existing ditch, the topsoil shall be stripped and the subsoil shall be bulldozed into the ditch and the topsoil shall then be spread over the backfilled ditch unless otherwise specified on the contract drawings. The Contractor shall ensure sufficient compaction of the backfill and if required, repair excess settlement up to the end of the warranty period. The final grade of the backfilled ditch shall provide an outlet for surface water.

C.20 RECOMMENDED PRACTICE FOR CONSTRUCTION OF SUBSURFACE DRAINAGE SYSTEM

Drainage guide for Ontario, Ministry of Agriculture, Food and Rural Affairs Publication Number 29 and its amendments, dealing with the construction of Subsurface Drainage systems, shall be the guide to all methods and materials to be used in the construction of tile drains except where superseded by other specifications of this contract.

The requirements of licensing of operators, etc. which apply to the installation of closed drains under the Tile Drainage Act shall also be applicable to this contract in full unless approval otherwise is given in advance by the Engineer.



NOTES

- 1) WHERE THE CULVERT IS TO BE INSTALLED IN POOR SOIL CONDITIONS, THE BEDDING MATERIAL SHALL BE 19mm CRUSHED STONE COMPLETELY WRAPPED IN GEOTEXTILE SUCH AS MIRAFI 160N OR APPROVED EQUIVALENT.

TYPICAL FARM CULVERT INSTALLATION DETAIL

Scale: N.T.S.

Approved by:

Date: January 1983

Drawn by: jk

M.P.D.

Revised: November 2000

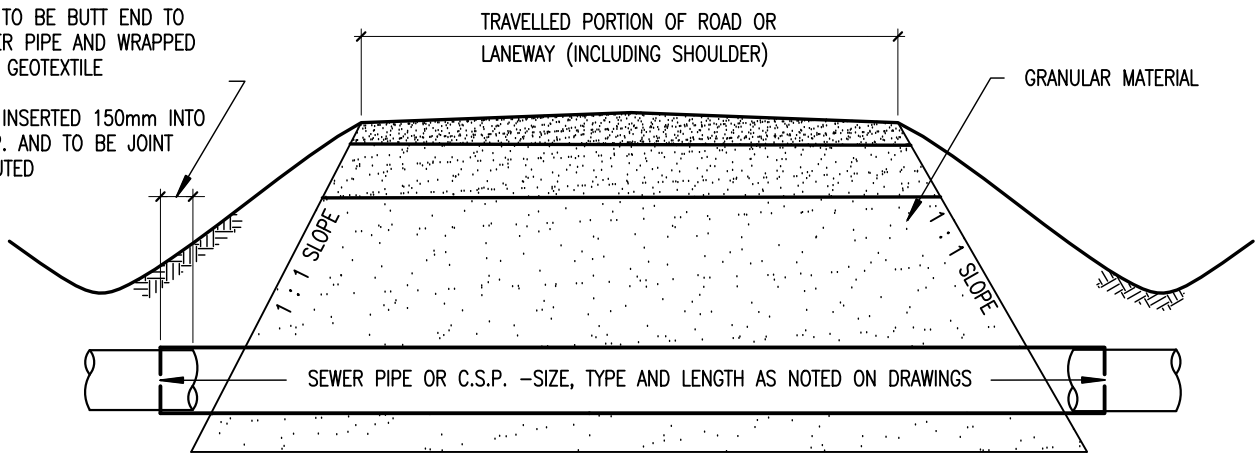
ELEVATION & SECTION



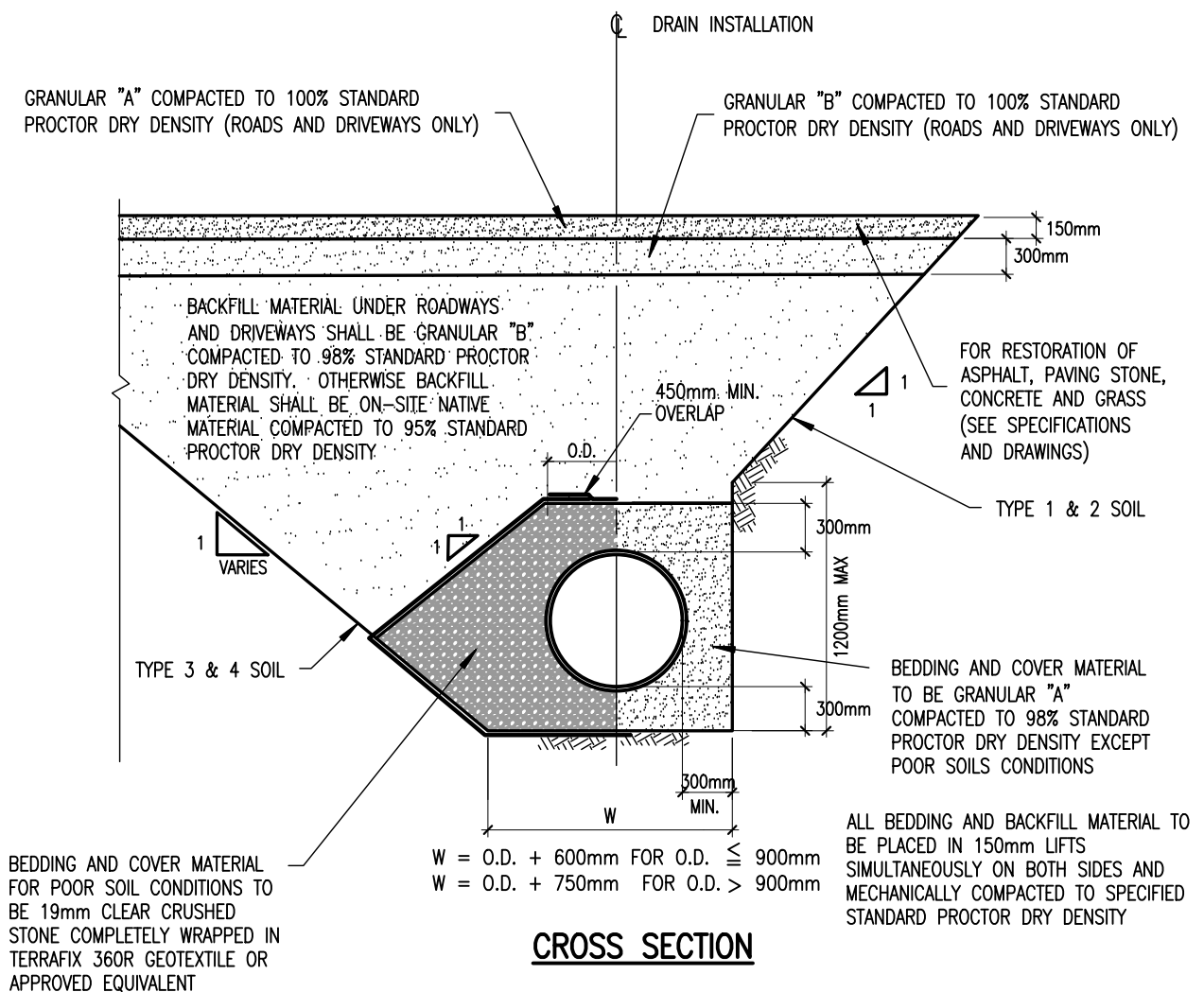
SPRIET ASSOCIATES LONDON LIMITED
CONSULTING ENGINEERS ARCHITECTS

STANDARD
DETAILED
DRAWING
No. 01

2. TILE INSERTED 150mm INTO
C.S.P. AND TO BE JOINT
GROUTED



SECTION THROUGH PIPE

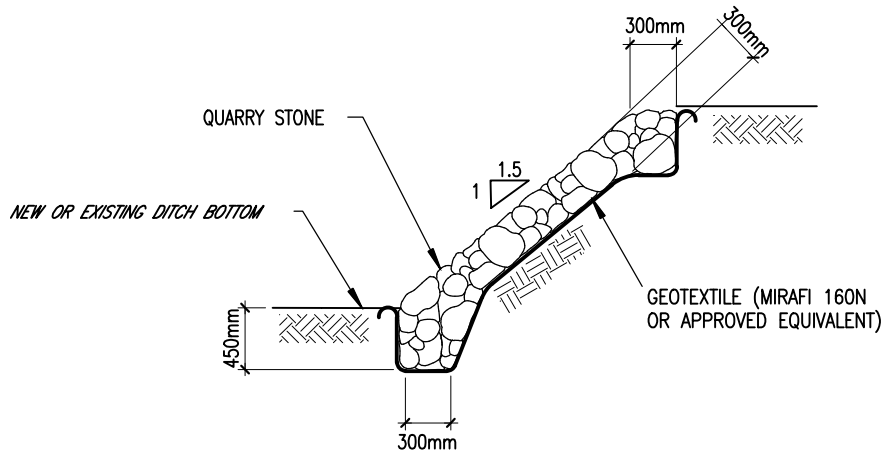


CROSS SECTION

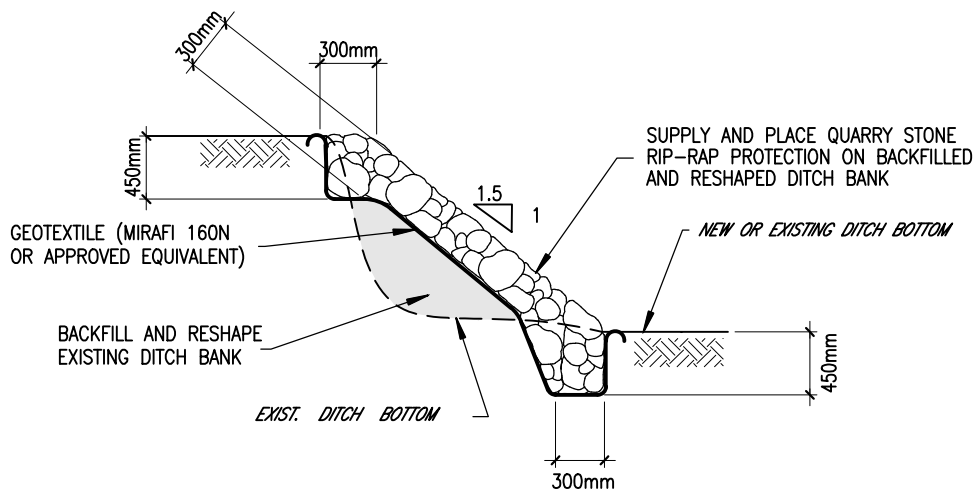
Revised: JULY 2018

STANDARD
DETAILED
DRAWING
No. **02**

No. 02



TYPICAL DITCH BANK RIP-RAP



**TYPICAL DITCH BANK RIP-RAP
WITH BACKFILLING OF WASHOUT**

TYPICAL DITCH BANK RIP-RAP DETAILS

Scale: N.T.S.

Approved by:

Date: July 2000

Drawn by: jk

M.P.D.

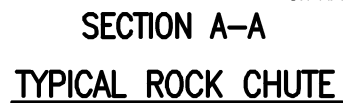
Revised: November 2000


SECTIONS

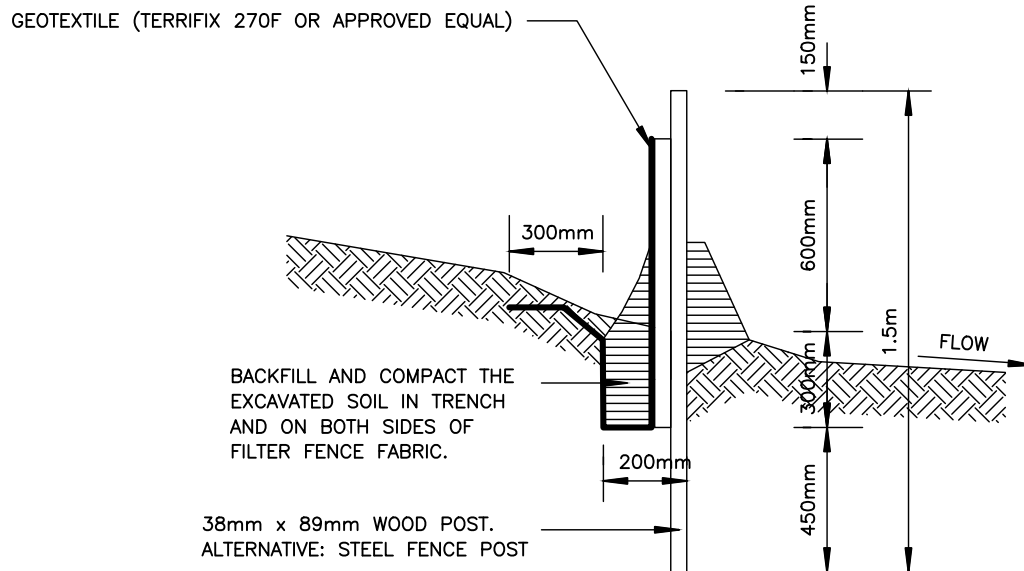
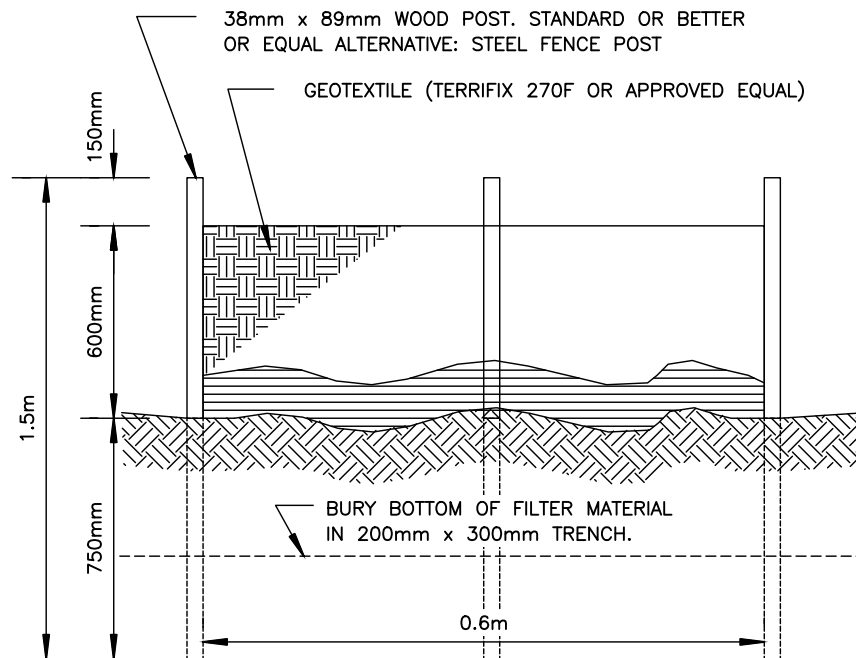


SPRIET ASSOCIATES LONDON LIMITED
CONSULTING ENGINEERS ARCHITECTS

STANDARD
DETAILED
DRAWING
No. **04**



<h1 style="text-align: center;">TYPICAL DITCH BOTTOM CLEANOUT TYPICAL ROCK CHUTE CONSTRUCTION</h1>		
Scale: N.T.S.	Approved by:	Date: November 2000
Drawn by: jk	M.P.D.	Revised:
<h2 style="text-align: center;">SECTIONS</h2>		STANDARD DETAILED DRAWING No. 05
 <h3 style="text-align: center;">SPRIET ASSOCIATES LONDON LIMITED</h3> <p style="text-align: center;">CONSULTING ENGINEERS ARCHITECTS</p>		



SILT FENCE DETAIL

Scale: N.T.S.

Approved by:

Date: February 2025

Drawn by: TF

M.P.D.

Revised:

SECTION



SPRIET ASSOCIATES LONDON LIMITED
CONSULTING ENGINEERS ARCHITECTS

STANDARD
DETAILED
DRAWING
No. 08



OUR SPECIFICATIONS FOR THESE CONSTRUCTION OF PRINCIPAL DRAINAGE WORKS DATED JANUARY 2010 APPLY TO THIS PROJECT.

2) THE WORKING UTILITY AVAILABLE TO THE CONTRACTOR TO CONSTRUCT THE NEW PRINCIPAL SLASH COLLECTOR OF THESE LANCES PRESENTLY IS AVAILABLE TO THE DRAIN AND CONNECTIONS AND SHALL EXCEED THE FOLLOWING AVERAGE WIDTHS:

CONNECTIONS TO THE WORKING UTILITY FOR THE DRAIN AND CONNECTIONS SHALL EXCEED THE FOLLOWING AVERAGE WIDTHS FOR PURPOSES OF FUTURE MAINTENANCE SHALL BE THE SAME AS ABOVE

3) THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND ALL OTHERS AROUND THE COURSE OF THE DRAIN SHALL HAVE AN ACCESS ROUTE FROM THE NEAREST ROAD TO THE DRAIN LOCATION AVAILABLE TO THE CONTRACTOR. THE AVERAGE WIDTH OF THE ACCESS ROUTE SHALL EXCEED 5 FEET/MS. THE ACCESS ROUTE SHALL ALSO FLIGHT FUTURE MAINTENANCE PURPOSES.

4) ALL UTILITIES TO BE LOCATED AND EXPOSED PRIOR TO CONSTRUCTION SO THAT THE NEW TIE-INS GRADINGS CAN BE CONFIRMED. IF THERE IS A CONFLICT IN ELEVATION BETWEEN THE EXPOSED UTILITIES AND THE PROPOSED GRADINGS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE EXISTING UTILITIES AND SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE EXISTING UTILITIES TO NOTIFY ALL UTILITIES THROUGHOUT HIS SCHEDULED TIME FOR THE PROTECTION OF THE EXISTING UTILITIES.

5) THE COST FOR THIS WORK SHALL BE INCLUDED IN THE FIRM ON THE EXTENT OF WORK AND NO OTHER PAYMENT SHALL BE MADE TO THE CONTRACTOR. EXCEPT FOR ROAD RESTORATION AS REQUIRED.

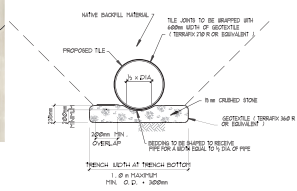
6) ALL TREES, BUSHES, BRUIES, ETC. TO BE CLEARED AND GRUBBED IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF BIRMINGHAM.

7) RIPRAP TO BE SUPPLIED AND INSTALLED IN ACCORDANCE WITH SECTION A 01 IN THE SPECIFICATIONS.

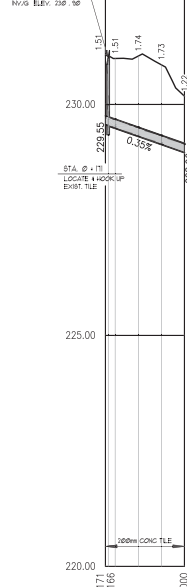
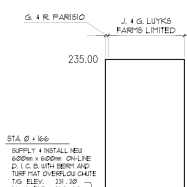
8) TURF REINFORCEMENT THAT SHALL BE "NORTH AMERICAN GREEN C 300" OR APPROXIMATE GOLF COURSE THAT SHALL BE INSTALLED ON SLOPED BANK IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS. THE SLOPED BANK SHALL BE INSTALLED TO THE TOP OF THE BANK. IT SHALL BE 100% LONG AND SHALL BE INSTALLED TO MAINTAIN A SLOPE OF 2:1 PLANTING SHALL BE INSTALLED TO THE TOP OF THE BANK. THE SLOPED BANK SHALL BE INSTALLED TO THE TOP OF THE BANK. THE SLOPED BANK SHALL BE INSTALLED TO THE TOP OF THE BANK.

9) CONTRACTOR TO ARRANGE A PRE-CONSTRUCTION MEETING WITH THE ENGINEER, DRAINAGE SUPERINTENDENT, AND THE AFFECTED OWNERS. ALL PARTIES SHALL RECEIVE 48 HOURS

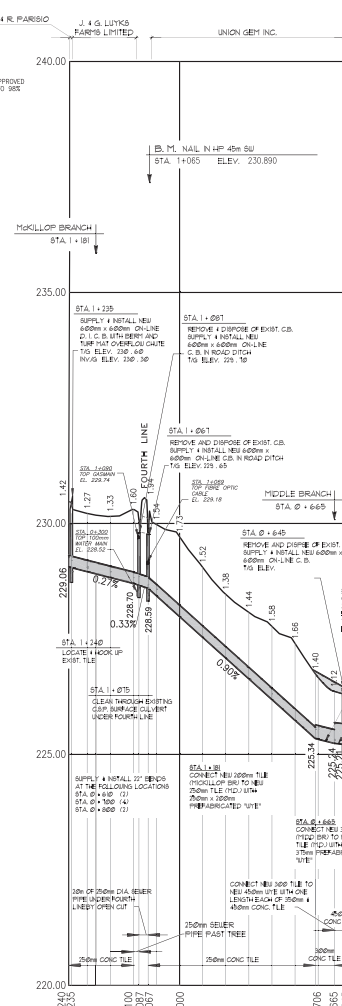
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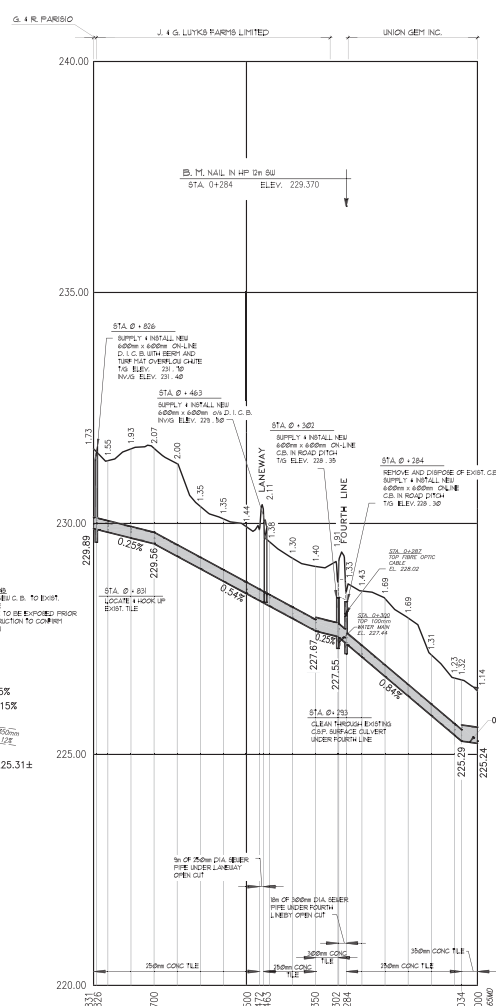
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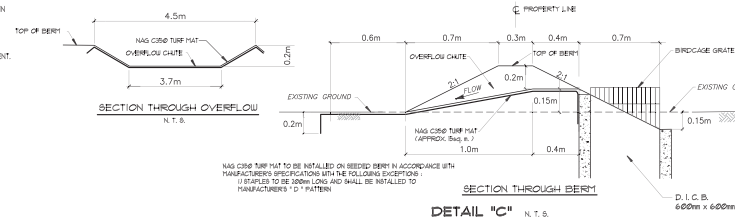
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VERT. 1:50



SCALE: HOR. 1:5,000
VERT. 1:50




SCALE: HOR. 1:5,000
VERT. 1:50



DETAIL "C" N.T.S.



Drainage Superintendent:	No.	REVISIONS	DATE
BRENT CLUTTERBUCK			
519-769-2010			

	Drawn By: TP & LD	Field Book	JOB No.	Drawing No.
	Date: SEPT. 9, 2025	GFS/RTS	224103	

PLAN, PROFILES, & DETAIL

SPRIET ASSOCIATES
LONDON CONSULTING  LIMITED
155, YORK STREET, LONDON E14 3AB
(810) 672-4100 • FAX 168

**Notice of Request for Drain
Major Improvement
Drainage Act, R.S.O.
1990, c. D.17, subs. 78 (1.1)**

To: The Council of the Corporation of the Township of Southwold

Re: Fingal Drains

(Name of Drain)

In accordance with section 78 (1.1) of the *Drainage Act*, take notice that I, as owner of land affected, request that the above mentioned drain be improved.

The Major Improvement Project work being requested is (check all appropriate boxes):

- ☐ Changing the course of the drainage works;
- ☐ Making a new outlet for the whole or any part of the drainage works;
- ☐ Constructing a tile drain under the bed of the whole or any part of the drainage works;
- ☐ Constructing, reconstructing or extending bridges or culverts;
- ☐ Extending the drainage works to an outlet;
- ☒ Improving or altering the drainage works if the drainage works is located on more than one property;
- ☒ Covering all or part of the drainage works;
- ☒ Consolidating two or more drainage works; and/or
- ☐ Any other activity to improve the drainage works, other than an activity prescribed by the Minister as a minor improvement.

Provide a more specific description of the proposed drain major improvement you are requesting:

prepare a drainage report for the incorporation of the drainage infrastructure that is being constructed for the improvement of drainage for the Village of Fingal as well as Union Road, Fingal Line and the village streets and part of the road and sewer construction project

Property Owners

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Con STRE Pt Lot 18

Ward or Geographic Township

Southwold

Parcel Roll Number

34 24 000 001 09700

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner of the property may request a drain improvement.

Ownership

Corporation

If you need to provide additional information, please attach along with this form.

Corporation (The individual with authority to bind the corporation must sign the form)

Name of Signing Officer (Last, First Name) (Type/Print)

Jones, Grant

Position Title

Mayor

Name of Corporation

Township of Southwold

I have the authority to bind the Corporation.

Signature

Date (yyyy/mm/dd)

2025/09/23

Enter the mailing address and primary contact information of property owner below:

Last Name

VanOorspronk

First Name

Aaron

Middle Initial

Mailing Address

Unit Number

Street/Road Number

35663

Street/Road Name

Fingal Line

PO Box

City/Town

Fingal

Province

Ontario

Postal Code

Telephone Number

519-769-2010

Cell Phone Number (Optional)

Email Address (Optional)

development@southwold.ca

To be completed by recipient municipality:

Notice filed this 23rd day of September 20 25

Name of Clerk (Last, First Name)

Carswell, Jeff

Signature of Clerk

**Notice of Request for Drain
Major Improvement
Drainage Act, R.S.O.
1990, c. D.17, subs. 78 (1.1)**

To: The Council of the Corporation of the Township of Southwold

Re: Burwell Drain
(Name of Drain)

In accordance with section 78 (1.1) of the *Drainage Act*, take notice that I, as owner of land affected, request that the above mentioned drain be improved.

The Major Improvement Project work being requested is (check all appropriate boxes):

- ☐ Changing the course of the drainage works;
- ☐ Making a new outlet for the whole or any part of the drainage works;
- ☐ Constructing a tile drain under the bed of the whole or any part of the drainage works;
- ☐ Constructing, reconstructing or extending bridges or culverts;
- ☐ Extending the drainage works to an outlet;
- ☒ Improving or altering the drainage works if the drainage works is located on more than one property;
- ☐ Covering all or part of the drainage works;
- ☐ Consolidating two or more drainage works; and/or
- ☐ Any other activity to improve the drainage works, other than an activity prescribed by the Minister as a minor improvement.

Provide a more specific description of the proposed drain major improvement you are requesting:

Property Owners

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

agricultural property, cash crop

Ward or Geographic Township

southwold

Parcel Roll Number

3424000008097000000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner of the property may request a drain improvement.

Ownership

Corporation

If you need to provide additional information, please attach along with this form.

Corporation (The individual with authority to bind the corporation must sign the form)

Name of Signing Officer (Last, First Name) (Type/Print)

Mark Caughell

Position Title

owner

Name of Corporation

MGC Farms LTD

I have the authority to bind the Corporation.

Signature

mark Caughell

Digitally signed by mark Caughell

Date: 2025.11.19 14:12:10 -05'00'

Date (yyyy/mm/dd)

2025/11/19

Enter the mailing address and primary contact information of property owner below:

Last Name

caughell

First Name

Mark

Middle Initial

J

Mailing Address

Unit Number

Street/Road Number

Street/Road Name

PO Box

City/Town

Fingal

Province

ON

Postal Code

N0L 1K0

Telephone Number

Cell Phone Number (Optional)

Email Address (Optional)

To be completed by recipient municipality:

Notice filed this 20th day of November 2025

^{Deputy}
Name of Clerk (Last, First Name)

McLarty, June

^{Deputy}
Signature of Clerk



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Paul Clarke, Planner

REPORT NO: PLA 2025-32

SUBJECT MATTER: Zoning By-law Amendment Application ZBA 2025-14
36466 Scoth Line
Owner: Goodhue Farms (Port Stanley) Ltd.

Recommendations:

1. That Council approve Zoning By-law Amendment Application ZBA 2025-14 to rezone the subject property from Agricultural (A1) Zone to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76) as presented in By-law 2025-65 attached as Appendix 1 to Report PLA 2025-32.
2. That subject to no concerns being raised at the public meeting, that By-law 2025-65 to amend Zoning By-law 2011-14, as amended be presented at the regular meeting of Council on November 27, 2025, for adoption. (PLA 2025-32)

Summary:

- The purpose of this application is to rezone the subject property from Agricultural (A1) Zone to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76) to prohibit residential development on the retained farmland parcel and to permit a surplus farm dwelling lot with a reduced lot frontage and increased lot area.
- The lands affected by this proposed Zoning By-law Amendment are also the subject of consent (severance) application E 33-25
- No concerns or objections have been identified by circulated agencies or the public.

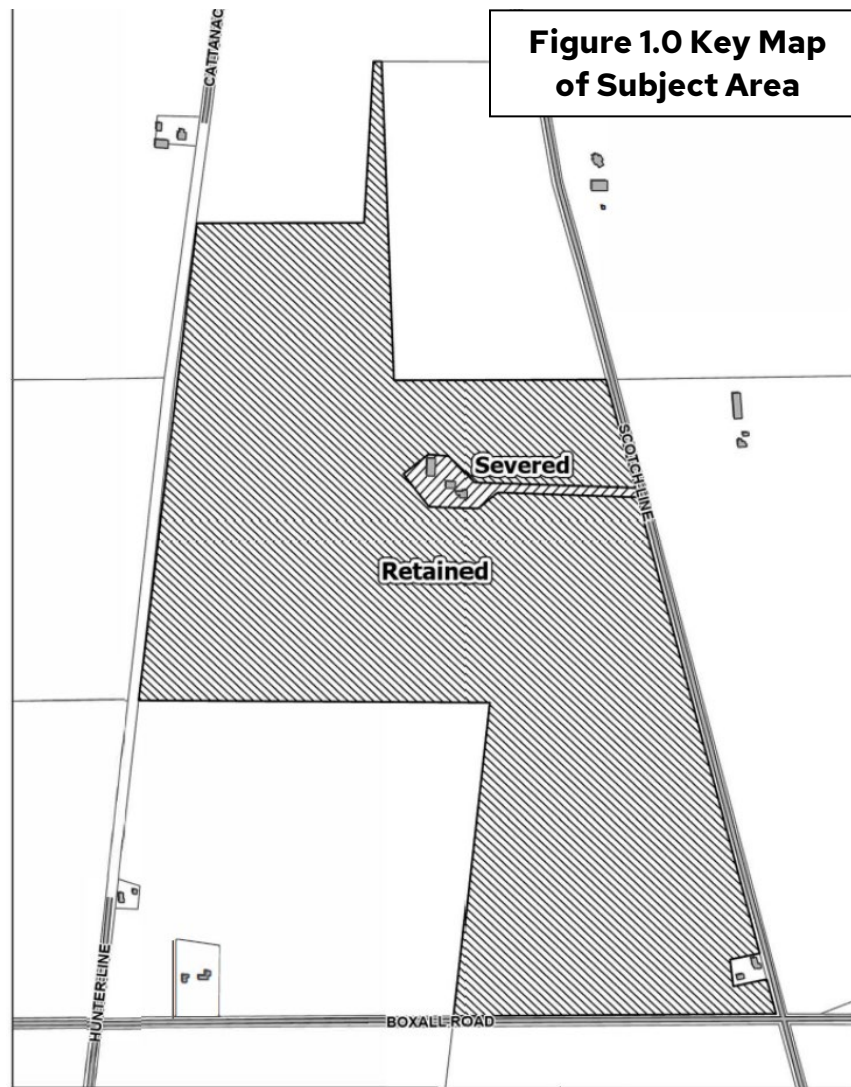
Purpose:

To rezone the retained lands subject to consent (severance) application E 33-25 from Agricultural 1 (A1) to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76) to prohibit residential development on the retained farmland parcel and to permit a surplus farm dwelling lot with a reduced lot frontage and increased lot area

Background:

The applicant has applied for a Zoning By-law Amendment to satisfy a condition that is required as a result of severance application E 33-25. The severance application was approved by the Elgin County Land Division Committee at its June 25th meeting, and no appeals were received.

Application No. ZBA 2025-14	
Owner	Goodhue Farms (Port Stanley) Ltd.
Address	36466 Scotch Line
Water Supply	Municipal Water
Sewage Supply	Private, On-Site Septic
Buildings/Structures	Single-detached dwelling and associated accessory structures
Elgin County Official Plan	Agricultural Area
Township of Southwold Official Plan	Agricultural Area

**Proposal:**

The applicant proposes to rezone the retained lands from Agricultural 1 (A1) to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76).

	Section(s)	Relevance To Application	Comments
Provincial Planning Statement, 2024	Section 4.3.3.1 - Lot Creation and Lot Adjustments in	Severances for surplus farm dwellings are permitted in the prime agricultural area, provided that the retained	Consistent The proposed Zoning By-law Amendment satisfies the

	the Prime Agricultural Area	farmland parcel is rezoned to prohibit residential development.	requirements of the PPS for surplus farm dwelling severances
Elgin County Official Plan	Section 5.9	The County of Elgin Official Plan permits surplus farm dwelling severances in the Agricultural Area, provided the retained farmland parcel is rezoned to prohibit residential development. The severed lot, while larger than the maximum permitted by the Zoning By-law, does not include any cultivated lands.	Conforms The proposed Zoning By-law Amendment is necessary to satisfy the PPS and CEOP requirements when severing surplus farm dwellings
Township of Southwold Official Plan	7.23.4 - Agricultural Consent Policies	Land severances in the Agricultural Area may be permitted: e) A habitable farm dwelling made surplus to the needs of a farm operation, as a result of farm consolidation, subject to the following conditions: i. The retained farm parcel will be zoned so as to prohibit the construction of any additional dwellings; ii. The non-farm parcel will be zoned to recognize the non-farm residential use; and iii. Minimum Distance Separation I provisions can be met;	Conforms The proposed Zoning By-law Amendment will satisfy the requirements in the Official Plan for retained farmland parcels to be re-zoned to one which prohibits residential development.

Southwold Zoning Bylaw 2011-14

Section(s)	Provisions
Existing Zoning Agricultural 1 (A1)	The use of the property is agricultural; rezoning is required to comply with PPS policies for surplus farm dwellings
Proposed Zoning Agricultural 3 (A3) / Agricultural 1 – Special Provision 76 (A1-76)	The retained farmland will be rezoned to a zone that prohibits residential development. The A1-76 which permits a reduced lot frontage and larger lot area.

Analysis and Comments:

Planning Policy Review

When considering applications under the provisions of the Planning Act, Planning authorities shall ensure that decisions are consistent with the direction and policies within the Provincial Planning Statement (PPS 2024), do not conflict with Provincial Plans and are based on sound planning principles. Decisions shall also conform to the policies County of Elgin Official Plan (CEOP) and Township of Southwold Official Plan (OP).

Circulation:

Lower Thames Valley Conservation Authority/Kettle Creek Conservation Authority –
No comments.

Building and Community Services: Requirements to submit plan showing septic distances from property lines. Concerns over setbacks of barn.

Water: No comments

Drainage: No comments

Infrastructure and Development: No comments

Finance: No comments

Chief Administrative Officer: No comments

Public: No comments have been received from the public at the time of the report.

Planning Analysis:

The application has been reviewed with respect to the relevant policies of the Provincial Planning Statement (2024) and the Elgin County Official Plan. While the barn on the lot to be severed does not meet the interior side yard setback requirements, it is a condition of consent that the barn be removed.

Provincial Planning Statement (2024):

Section 4.3.3.1 – Lot Creation and Lot Adjustments in the Prime Agricultural Area:

Lot creation in prime agricultural areas is discouraged and may only be permitted in accordance with provincial guidance for:

c) one new residential lot per farm consolidation for a residence surplus to an agricultural operation, provided that:

1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and

2. the planning authority ensures that new dwellings and additional residential units are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new dwellings or additional residential units are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches that achieve the same objective

Comments: The proposed Zoning By-law Amendment is required to rezone the retained farmland in a surplus farm dwelling severance application to prohibit future residential development. While the proposed severed residential lot is larger in area than is typically permitted by the Township of Southwold Zoning By-law, the difference is minor.

Elgin County Official Plan (2015):

Section 5.9

For the same reasons noted in the previous sub-section, no new residential building lots are permitted in an agricultural designation in a local official plan with the exception of a lot containing an existing dwelling that has become surplus to a farming operation because of a farm consolidation. Notwithstanding any other policies to the contrary, such a residence may be severed from the farm subject to:

A) The lot containing the dwelling being limited in size to the area needed to accommodate the dwelling and on-site servicing only; and

B) All residential uses being prohibited on the remnant farm parcel by way of official plan amendment and / or zoning by-law amendment.

Comments: The proposed Zoning By-law Amendment is a required condition of consent application E 33-25 and will rezone the retained farmland to prohibit future residential development in accordance with the County OP policies. The severed land is being rezoned to permit a reduced lot frontage and increased lot area.

Township of Southwold Official Plan:

7.23.4 - Agricultural Consent Policies

Land severances in the Agricultural Area may be permitted:

e) A habitable farm dwelling made surplus to the needs of a farm operation, as a result of farm consolidation, subject to the following conditions:

i. The retained farm parcel will be zoned so as to prohibit the construction of any additional dwellings;

ii. The non-farm parcel will be zoned to recognize the non-farm residential use; and iii. Minimum Distance Separation I provisions can be met;

Comments: This proposed Zoning By-law Amendment is required to fulfill the policies of the Southwold Official Plan by ensuring the continuing protection of prime agricultural land post-surplus farm dwelling severance. The proposal will rezone the retained farmland to a restricted agricultural zone to prohibit residential dwellings. Staff have reviewed this application against the Minimum Distance Separation Guidelines and have found that it will not create any MDS hazards.

Statutory Notice Requirements:

The Notice of the Public Meeting was provided in accordance with the provisions of the Planning Act. Property owners within 120m of the subject lands were provided notice through regular mail delivery. Applicable persons and public bodies were provided notice of the Public Meeting and a request for comments via email. Signage advising of the date of the Public Meeting, as well as the purpose and effect of the application, was placed on the subject property and details of the application and Public Meeting were also posted publicly on the Township's website.

Conclusion:

Subject to receiving additional comments from the public and Council, staff is in a position to state that the proposed zoning by-law amendment as proposed in By-law 2025-65 are

- i) is consistent with the direction of the Provincial Planning Statement 2024, including but not limited to Section 4.3.3.1;
- ii) Conforms to the relevant policies of Township of Southwold Official Plan, including but not limited to Section 7.23.4;
- iii) Satisfies the criteria of Section 7.15 when amending Zoning By-law 2011-14, as amended.

Upon Council making a decision regarding ZBA 2025-14, the required notice of decision will be circulated as prescribed under the regulations of the Planning Act. There is a 20-day appeal period where objections may be submitted to the Ontario Land Tribunal (OLT). To ensure that the OLT has regard to Council's decision, Council should be able to demonstrate that its decision was fully supported by relevant information and that the information was considered by Council.

Financial and Resource Implications:

Township application fees were collected in accordance with the Township's Tariff of Fees By-law, as amended from time to time.

There are no significant financial implications related to the consideration of Zoning By-law Amendment Application ZBA 2025-14.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Opportunity
- ☐ Fiscal Responsibility and Accountability

Respectfully submitted by:

Paul Clarke
Planner

Reviewed by:

Aaron Van Oorspronk, L.E.T.
Director of Infrastructure and Development

Approved for submission by:

Michele Lant
Director of Corporate Services/Treasurer

Attachments:

Appendix 1 – Draft By-law 2025-65



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2025-65

Being a By-law to Amend By-law No. 2011-14

WHEREAS under Section 34 of the Planning Act, R.S.O. 1990, c.P.13, authorizes municipalities to pass and amend zoning by-laws governing the use of land, buildings and structures;

AND WHEREAS the requirements for giving notice and the holding of a public meeting of a zoning by-law amendment have been met;

AND WHEREAS the Council of the Corporation of the Township of Southwold deems it advisable to amend By-law 2011-14, being the Zoning By-law of the Township of Southwold;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD HEREBY ENACTS AS FOLLOWS:

1. **THAT:** Schedule 'A', Map 8 of By-Law No. 2011-14, as amended, are hereby amended by changing from Agricultural 1 Zone to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76), those lands outlined in heavy solid lines on Schedule 'A' attached hereto and forming part of this By-law.
2. **THAT** subsection 5.4 of By-law 2011-14, as amended, is hereby amended by adding the following Special Provision:

a. Agricultural 1 – Special Provision 76 (A1-76)

i. Regulations:

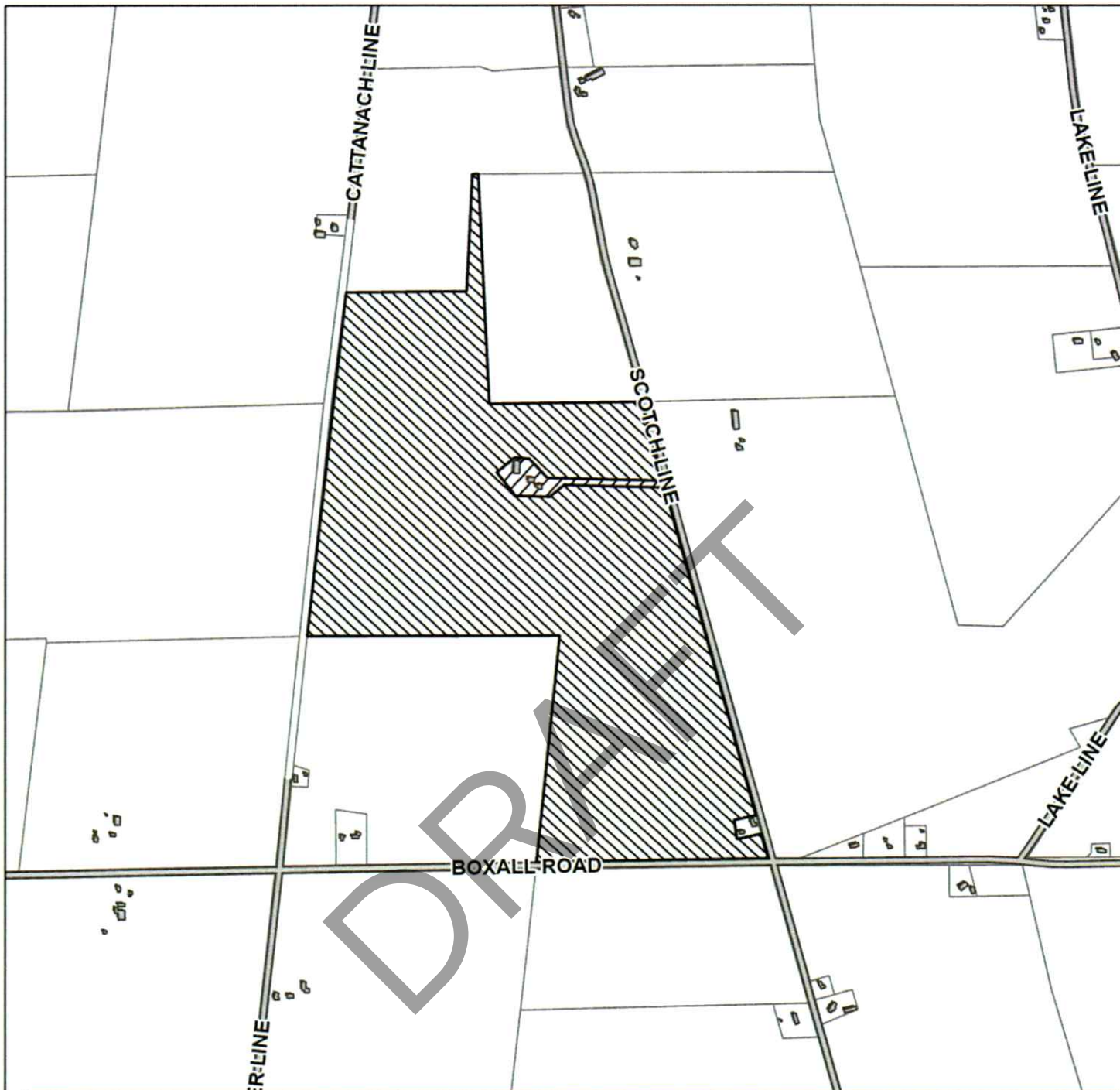
1. Minimum lot frontage 17m (55 feet)
 2. Maximum lot area 14,400m² (3.56 acres)
3. **THAT:** this By-law shall come into force pursuant to Section 34(2) of the Planning Act, RSO 1990.

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME
AND FINALLY PASSED THIS 24th DAY OF NOVEMBER, 2025.**

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell

DRAFT



Lands to be rezoned from
Agricultural 1 (A1) to
Agricultural - Special Provision
76 (A1-76)



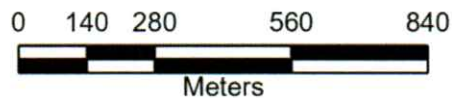
Lands to be rezoned from
Agricultural 1 (A1) to
Agricultural 3 (A3)

This is Schedule "A" to By-law No. 2025-65
passed on the 24th day of November, 2025.

Mayor

C.A.O. / Clerk

TOWNSHIP OF SOUTHWOLD
ZONING BY-LAW 2011-14
SCHEDULE "A", MAP 8



TOWNSHIP OF
Southwold



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Paul Clarke, Planner

REPORT NO: PLA 2025-33

SUBJECT MATTER: Zoning By-law Amendment Application ZBA 2025-13
11884 Sunset Drive

Owner: Eleanor Coinvest Limited Partnership, Eleanor Limited Partnership, Eleanor Coinvest Group Inc., Eleanor Group Inc., and Broccolini Real Estate Group

Recommendations:

1. That Council approve Zoning By-law Amendment Application ZBA 2025-13 to rezone the subject property from Commercial/Industrial 1 (CM1) Zone to Commercial/Industrial 1 – Special Provision 1 (CM1-1) Zone as presented in By-law 2025-66 attached as Appendix 1 to Report PLA 2025-33.
2. That subject to no concerns being raised at the public meeting, that By-law 2025-66 to amend Zoning By-law 2011-14, as amended be presented at the regular meeting of Council on November 24, 2025, for adoption. (PLA 2025-33)

Summary:

- The purpose of this application is to rezone the subject property from Agricultural Commercial/Industrial 1 (CM1) Zone to Commercial/Industrial 1 – Special Provision 1 (CM1-1) Zone to permit additional industrial uses and allow for future flexibility as the owners seek to develop the industrial land.
- A letter of objection from a neighbour has been received and is attached to this report.

Purpose:

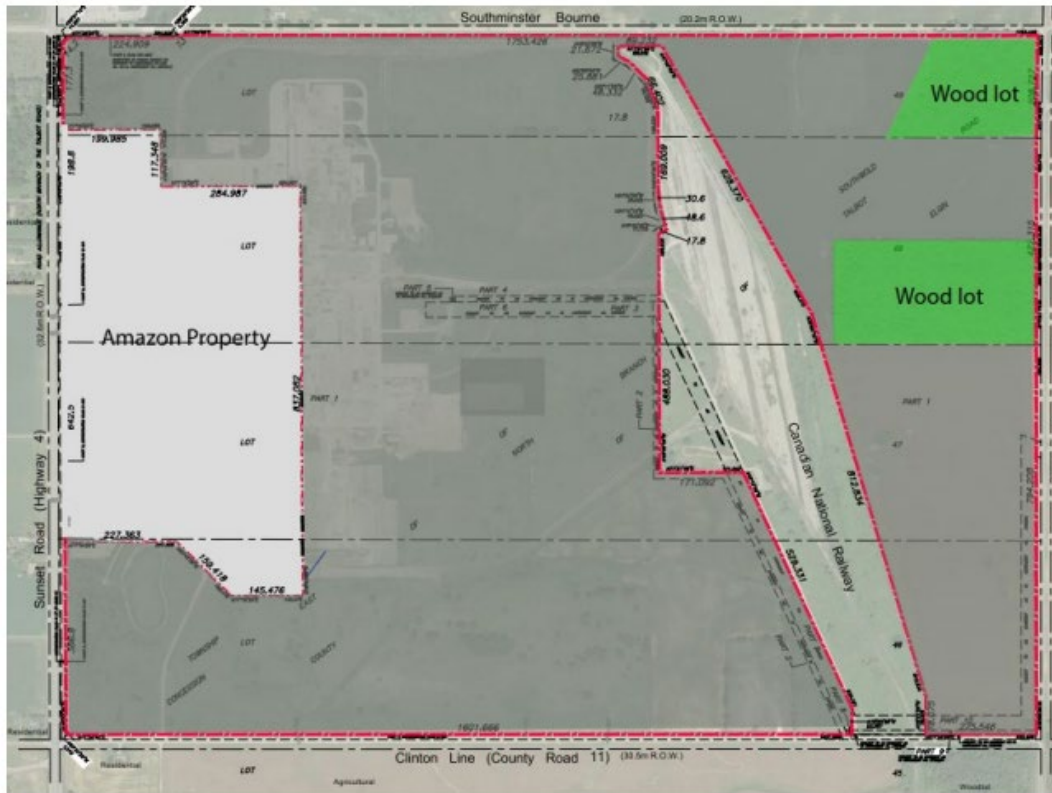
To rezone the subject land to a special provision CM1 zone which better clarifies the uses permitted in the CM1 zone, as well as adding additional permitted uses to allow for greater flexibility.

Background:

The subject lands are presently vacant, with the exception of a CN Rail line which runs through the parcel. The lands surround the Amazon Warehouse, which was previously severed from the subject property. The applicants have requested this amendment to allow for greater flexibility in the permitted uses as they seek interested parties for long term development of the site.

Application No. ZBA 2025-13	
Owner	Eleanor Coinvest Limited Partnership, Eleanor Limited Partnership, Eleanor Coinvest Group Inc., Eleanor Group Inc., and Broccolini Real Estate Group
Address	11884 Sunset Road
Water Supply	Municipal Water
Sewage Supply	Private
Buildings/Structures	Vacant
Elgin County Official Plan	Tier 2 Settlement Area (Strategic Employment Area)
Township of Southwold Official Plan	Settlement Area (Talbotville), Industrial

Figure 1.0 Key Map of Subject Area



Proposal:

The applicant proposes to rezone the retained lands from CM1 to CM1-1 to permit a wider variety of industrial uses; including, an asphalt and concrete batching facility, composting facility, recycling facility, metal refinery, steel mill, and pulp and paper mill, as well as permitting open storage as a permitted primary use and permitting up to 100% of the land area to be used for open storage.

	Section(s)	Relevance To Application	Comments
Provincial Planning Statement, 2024	Section 2.3.1 Section 2.8.2	Encourages the development of a variety of land uses within settlement areas Municipalities are encouraged to provide a mix of industrial and employment land uses with flexibility to meet economic needs	Consistent The proposed Zoning By-law Amendment will permit future development of designated Industrial land within an existing Settlement Area

Elgin County Official Plan	Section 3.3	The County of Elgin Official Plan encourages the development and protection of strategic employment areas for Industrial uses.	Conforms The proposed Zoning By-law Amendment conforms to the policies for strategic employment areas
Township of Southwold Official Plan	3.3.11 - Commercial and Industrial Economic Development 3.3.1.6 - Land Use Considerations	The OP directs council to encourage the development of new and expanded industrial uses in the Talbotville Industrial area. The Township will encourage a diversity of zoned industrial uses within employment areas.	Conforms The proposed Zoning By-law Amendment conforms to the employment land use policies of the Official Plan

Southwold Zoning Bylaw 2011-14

Section(s)	Provisions
Existing Zoning Commercial/Industrial 1 (CM1)	The existing zoning permits a large variety of industrial uses; however, the applicant would like to clarify the permitted uses by further defining the permitted uses and allowing open storage on 100% of the land area.
Proposed Zoning Commercial/Industrial 1 – Special Provision 1 (CM1 -1)	The special provision will add the following: asphalt and concrete batching facility, recycling facility, composting facility, metal refinery, steel mill, and pulp and paper mill, as well as permitting open storage as a permitted primary use and permitting up to 100% of the land area to be used for open storage.

Analysis and Comments:

Planning Policy Review

When considering applications under the provisions of the Planning Act, Planning authorities shall ensure that decisions are consistent with the direction and policies

within the Provincial Planning Statement (PPS 2024), do not conflict with Provincial Plans and are based on sound planning principles. Decisions shall also conform to the policies County of Elgin Official Plan (CEOP) and Township of Southwold Official Plan (OP).

Circulation:

Lower Thames Valley Conservation Authority/Kettle Creek Conservation Authority – No comments.

Building and Community Services: No comments.

Finance: No Comments

Water: No comments

Drainage: No comments

Infrastructure and Development: The uses outlined in the Memo align with the permitted uses as defined in the current Zoning By-Law. Most of the uses fall within the established definitions and do not introduce any material changes to what is already permitted within the CM1 zone outside of the additional storage.

The addition of Special provisions serves to explicitly permit these uses, thereby enhancing clarity for potential developers. This approach does not alter the scope of permitted uses but rather provides further guidance and certainty for prospective development within the zone.

Chief Administrative Officer: The uses not discussed during the pre-consultation appear more intensive, but may warrant consideration.

Public: A letter of objection from a neighbour has been received and is attached to this report.

Planning Analysis:

The application has been reviewed with respect to the relevant policies of the Provincial Planning Statement (2024) and the Elgin County Official Plan.

Provincial Planning Statement (2024):**2.8 Employment***2.8.1 Supporting a Modern Economy*

1. Planning authorities shall promote economic development and competitiveness by:

- a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;*
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;*
- c) identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;*
- d) encouraging intensification of employment uses and compatible, compact, mixed-use development to support the achievement of complete communities; and*
- e) addressing land use compatibility adjacent to employment areas by providing an appropriate transition to sensitive land uses*

Section 2.3.1 – Settlement Areas

1. Settlement areas shall be the focus of growth and development. Within settlement areas, growth should be focused in, where applicable, strategic growth areas, including major transit station areas.

2. Land use patterns within settlement areas should be based on densities and a mix of land uses which:

- a) efficiently use land and resources;*
- b) optimize existing and planned infrastructure and public service facilities;*
- c) support active transportation;*
- d) are transit-supportive, as appropriate; and e) are freight-supportive.*

Comments: The proposed Zoning By-law Amendment will rezone lands within an existing settlement area and employment area to expand industrial uses.

Elgin County Official Plan (2025):

3.3 Strategic Employment Areas – It is recognized that industries such as manufacturing, processing, the trades, research and development, and distribution and logistics, will

continue to be major drivers of economic growth in the County. It is also recognized that certain major employment areas in the County are of importance not just to the local municipality's economy, but to the broader regional and/or the provincial economy. As such, it is imperative that these strategic employment areas be identified and protected from conversion and incompatible development. Strategic employment areas are employment areas that are: a) large in scale and designed to accommodate large industrial users and/or operations with significant employment requirements; b) located in close proximity to major transportation corridors or routes, including highways, railways, airports, and marine ports; and c) ideally serviced by both municipal water and sanitary sewer service.

Comments: The proposed Zoning By-law Amendment conforms to the policies of the County OP by expanding existing industrial zoning within an identified strategic employment area.

Township of Southwold Official Plan:

3.3.1.3 - Employment Areas

The Township's Employment Areas are located in the Settlement Areas of Talbotville and Shedden and are designated as Industrial. The supply of Employment land in the Township will be reviewed periodically through the Municipality's Municipal Comprehensive Review to ensure that there is an appropriate amount of designated land to meet the Municipality's long term planning needs. A significant supply of vacant employment land is located in Talbotville, with a portion of it containing Ford's former St. Thomas Assembly Plant site on Sunset Drive. The expectation of the Township is that this site will be redeveloped for employment purposes and the Township supports the rehabilitation and redevelopment of this strategic site for employment purposes.

3.3.1.6 - Land Use Considerations

The Township will encourage the reuse of vacant industrial buildings and the redevelopment of vacant industrial sites. Council will work to ensure that the physical needs of business are addressed, ensuring that:

- 1. A diversity of zoned and ideally serviced sites are available to support a range of industrial and service activities;*
- 2. Settlement areas are adequately served by telecommunication facilities; and*

3. *Industrial areas are well designed and have a high level of available amenities, including access to major transportation routes that are attractive to new investors.*

Comments: This proposed Zoning By-law Amendment is an expansion of current industrial zoning, which allows for greater flexibility of industrial uses and will assist in the development of vacant industrial land.

Statutory Notice Requirements:

The Notice of the Public Meeting was provided in accordance with the provisions of the Planning Act. Property owners within 120m of the subject lands were provided notice through regular mail delivery. Applicable persons and public bodies were provided notice of the Public Meeting and a request for comments via email. Signage advising of the date of the Public Meeting, as well as the purpose and effect of the application, was placed on the subject property and details of the application and Public Meeting were also posted publicly on the Township's website.

Conclusion:

Subject to receiving additional comments from the public and Council, staff is in a position to state that the proposed zoning by-law amendment as proposed in By-law 2025-66 are

- i) is consistent with the direction of the Provincial Planning Statement 2024, including but not limited to Section 2.3.8;
- ii) Conforms to the relevant policies of Township of Southwold Official Plan, including but not limited to Section 3.3.1.3 and 3.3.1.6;
- iii) Satisfies the criteria of Section 7.15 when amending Zoning By-law 2011-14, as amended.

Upon Council making a decision regarding ZBA 2025-13, the required notice of decision will be circulated as prescribed under the regulations of the Planning Act. There is a 20-day appeal period where objections may be submitted to the Ontario Land Tribunal (OLT). To ensure that the OLT has regard to Council's decision, Council should be able to demonstrate that its decision was fully supported by relevant information and that the information was considered by Council.

Financial and Resource Implications:

Township application fees were collected in accordance with the Township's Tariff of Fees By-law, as amended from time to time.

There are no significant financial implications related to the consideration of Zoning By-law Amendment Application ZBA 2025-13.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☒ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☒ Economic Opportunity
- ☐ Fiscal Responsibility and Accountability

Respectfully submitted by:

Paul Clarke
Planner

Reviewed by:

Aaron Van Oorspronk, L.E.T.
Director of Infrastructure and Development

Approved by:

Michele Lant
Director of Corporate Services/Treasurer

Attachments:

Appendix 1 - Comments from Neighbour
Appendix 2 - Draft By-law 2025-66

Southwold Planning

From: Richard Smibert [REDACTED]
Sent: November 13, 2025 9:09 AM
To: Southwold Planning; Jeff Carswell
Cc: [REDACTED]
[REDACTED]
Subject: Southwold Zoning Meeting

Some people who received this message don't often get email from [REDACTED] [Learn why this is important](#)

Application No. ZBA 2025-13 (11884 Sunset Road)

I am against changing the zoning in this block. Currently we have clean businesses in the area, and I think Southwold Township should continue to attract businesses like this. I see no benefit to the residents of Southwold Township allowing anyone to pile asphalt, concrete, compost, metal products, pulp or paper. Piles lead to smells, odours and run off. Piles lead to debris blowing all over the township with no one picking up the debris. This makes for a dirty environment that no one wants to live in. Piles lead to decreased property values for neighbors of the block. Piles lead to run off into our local waterways. Is the township going to pay the neighboring residents for the decreased property values?

Only 1 company benefits from this zoning change. Broccolini Construction. They do not live in the neighborhood. They do not have to deal with all of the side effects of open piles. I am also very concerned about what can be brought in on rail cars and piled in the neighborhood. Once the zoning changes anything can be piled with out anyone monitoring what is happening. This is the beginning of an environmental disaster for Southwold Township. Does the township have the ability to control and pay for the environmental disaster that this would create? Does Southwold want to become the next Hamilton or Chemical Valley?

Changes in zoning like this are very short sighted and only away to grab more tax income for the township. The township needs to be smart about the future and attract businesses that care about the neighbors and the environment.

I see no benefit in making this zoning change and this should not be allowed to happen.

Richard Smibert

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2025-66

Being a By-law to Amend By-law No. 2011-14

WHEREAS under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13, authorizes municipalities to pass and amend zoning by-laws governing the use of land, buildings and structures;

AND WHEREAS the requirements for the giving notice and the holding of a public meeting of a zoning by-law amendment have been met;

AND WHEREAS the Council of the Corporation of the Township of Southwold deems it advisable to amend By-law 2011-14, being the Zoning By-law of the Township of Southwold;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'A', Map 4 of By-Law No. 2011-14, as amended, are hereby amended by changing from Commercial/Industrial 1 (CM1) Zone to Commercial/Industrial 1 – Special Provision 1 (CM1-1), those lands outlined in heavy solid lines on Schedule 'A' attached hereto and forming part of this By-law.
2. **THAT** subsection 13.4 of By-law 2011-14, as amended, is hereby amended by adding the following Special Provision:

a. CM1-1 As shown on Schedule A, Map No. 4

i. Permitted Uses:

1. All permitted of the CM1 Zone, and
2. Asphalt and concrete batching facility
3. Recycling Facility
4. Composting Facility
5. Metal refinery
6. Steel Mill

7. Pulp and paper mill

ii. Zone requirements

All lot building requirements for the permitted uses shall be in accordance with Subsection 13.2, except for the following:

1. Maximum open storage 100%

iii. A group of companies located in the CM1 zone, that:

1. Are designed, developed and managed, including site access and infrastructure servicing, as a unit whether by a single owner or a group of owners or tenants acting in collaboration;
2. Are made up entirely of uses permitted or lawfully non-conforming on the site has either:
 - a. A common parking lot or parking garage or a combination thereof; or
 - b. A group of parking lots or parking garages or a combination thereof managed as a unit by the same owner, owners or tenants of the occupancies required in clause (a) above, and are on the same lot or lots as the occupancies required in clause (a) above

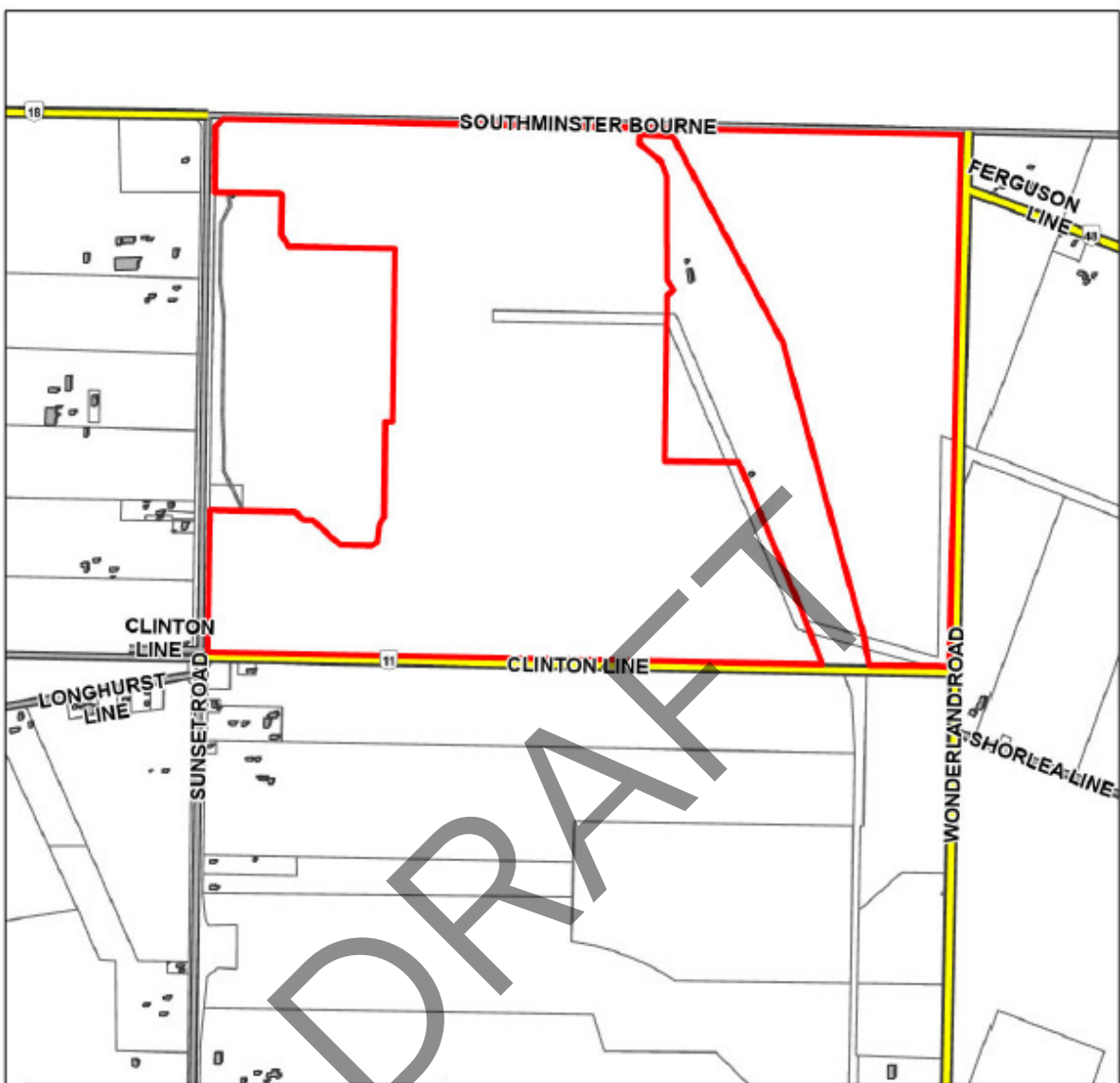
Shall be considered as one lot for the purposes of applying zoning provision and regulations.

3. **THAT** this By-law shall come into force pursuant to Section 34(2) of the Planning Act, RSO 1990.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS 24th DAY OF NOVEMBER, 2025.

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



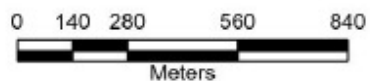
Lands to be rezoned from
Commercial/Industrial 1
(CM1) to Commercial/
Industrial - Special
Provision 1 (CM1-1)

This is Schedule "A" to By-law No. 2025-66
passed on the 24th day of November, 2025.

Mayor _____

C.A.O. / Clerk _____

TOWNSHIP OF SOUTHWOLD
ZONING BY-LAW 2011-14
SCHEDULE "A", MAP 4





TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Mike Taylor, Manager of Environmental Services

REPORT NO: IDS 2025-51

SUBJECT MATTER: Southwold Water and Wastewater System – Operating Agreement Renewal with the Ontario Clean Water Agency

Recommendations:

1. That Report IDS 2025-51 relating to the operations and maintenance agreement of the drinking water and wastewater systems between the Township of Southwold and the Ontario Clean Water Agency, be received for information; and,
2. That the Mayor and CAO/Clerk be authorized to sign and enter into agreement with the Ontario Clean Water Agency for a five-year renewal to operate and maintain the Southwold Drinking Water System and the Talbotville Wastewater Treatment Plant.
3. That Council approve and adopt By-law No. 2025-68 to enter into an agreement with the Ontario Clean Water Agency.

Purpose:

This report seeks Council's consideration and approval to renew the existing agreement with the Ontario Clean Water Agency (OCWA) for a term of five years for the operations and maintenance of the Southwold Distribution System and Talbotville Wastewater Treatment Plant.

Background:

OCWA has been operating and maintaining Southwold's Drinking Water System since 2016 and the Talbotville Wastewater Treatment Plant since 2019. From 2016 to 2019, OCWA had been operating and maintaining these systems under separate agreements with the Township. In 2020, it was mutually decided to bring the two separate agreements into one.

The current agreement is nearing the end of the initial term (five years) with a termination date of December 31, 2025. The existing agreement permits for both OCWA and the Township to negotiate and renew for an additional term of five years.

In November 2024, Council Authorized Township Staff to notify OCWA to commence negotiations for a potential renewal of the existing operations and maintenance agreement. A formal email was sent to OCWA and discussions commenced in early 2025.

Comment/Analysis:

Over the course of 2025, OCWA and Township Staff have met on several occasions to negotiate for a new agreement.

Highlights from the negotiations process are as follows:

- It was recommended that a brand-new template be used due to the age of the old one and that OCWA has a new O & M Agreement template.
- It was mutually agreed that both parties would have their legal teams review the final DRAFT agreement before bringing to Council for consideration.
- The operations of the WWTP never included any part of the collection system.
- The Talbotville sanitary collection system has never formally had an Overall Responsible Operator (ORO), which is a legal requirement under O. Reg. 129/04. The future agreement covers for an ORO at an annual cost of \$4,675.00 and brings the system into compliance.
- The current agreement didn't provide for a full-time operator, and it was agreed upon to update pricing to ensure a dedicated full-time operator was allocated for the Drinking Water System.
- Ontario One Call locates were not included and any OCWA support has been billed back as an extra. OCWA offered for 150 annual locates to be completed to support Southwold Staff during busy times and/or staff vacations. This equates to an annual value of approximately \$9,000.00.

- OCWA indicated that the freezing of wages by the Ontario Public Service in 2019, which was deemed unconstitutional, resulted in a salary increase last year of 9.5% covering the years from 2019 – 2024. Additionally, a 3% increase in wages came into effect in 2025 for inflationary factors. This increase of 12.5% is reflected in the new overall pricing.
- Dead-end flushing is currently completed by Township Staff. Historically, OCWA has only supported by request to assist the Township when needed. Staff requested OCWA provide a price to take this on as a provisional and is included in the OCWA letter. At this time, Staff indicated to OCWA that dead-end flushing will continue to be completed by Township Staff.

Financial and Resource Implications:

OCWA submitted a formal proposal on July 8, 2025 (see attached). The breakdown of costs is as follows:

Talbotville WWTP & collection system: \$119,197.00

- Increase of \$12,724.00 for the treatment plant. (12.5% wage increase)
- \$4,675.00 for the collection system ORO.
- Increase of \$17,399.00 comparing 2025 to 2026.

Southwold Drinking Water System: \$167,949.00

- Total increase of \$28,830.84 comparing 2025 to 2026. (12.5% increase for labour, chlorine costs, provision of one full-time operator)

The overall increase for both systems equates to \$46,229.84. With respect to future increases in years 2 through 5, it was agreed that to stabilize and to predict cost increases, that CPI would be used. This is consistent with other contracts that OCWA has with municipalities across Ontario.

Summary:

Staff have worked closely with OCWA over the past agreement and are satisfied with OCWA's overall performance, staff competence, dedication and commitment to compliance with applicable legislation and overall management of the water and wastewater systems. OCWA has developed a comprehensive QEMS for the system and has supported the Township in the recent CLI-ECA requirements.

Therefore, Township Staff recommends that Southwold Township Council, accepts the five-year proposal presented by OCWA for operations and maintenance of the Southwold Drinking Water System and Talbotville Wastewater Treatment Plant commencing on January 1, 2026 with a termination date of December 31, 2030.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Opportunity
- ☒ Fiscal Responsibility and Accountability

Respectfully Submitted by:

Mike Taylor
Manager of Environmental Services

Reviewed by:

Aaron Van Oorspronk, L.E.T.
Director of Infrastructure and
Development Services

Approved for submission by:

Michele Lant,
Director of Corporate
Services/Treasurer

July 25, 2025

Mike Taylor
Manager of Environmental Services
Township of Southwold
35663 Fingal Line, Fingal ON

Dear Mike Taylor,

Sending a revised proposal letter to include increased scope at Client's request. This letter includes pricing for "dead end flushing" to occur over eight (8) months annually from April to November. The revised price is included into the O&M price originally presented as Option 2.

Ontario Clean Water Agency (OCWA) is a water and wastewater service provider wholly dedicated to our clients, their communities, and environmental health. In response to our recent discussions, we are pleased to provide a renewal package and price for your review. Our partnership agreement expires on December 31, 2025. The pricing for a renewal is presented in this letter and would start January 1, 2026. This renewal letter outlines OCWA's qualifications and our approach to operations, maintenance, and management services for the Township of Southwold.

With our local presence and strength of support services, we believe our renewal letter highlights the benefits of partnering with OCWA while providing good value for the Township. Thank you for trusting in OCWA services. We look forward to further discussing our continued partnership that meets your needs.

Sincerely,

Robin Trepanier

Business Development Manager
Southwest Region - OCWA

Working Together with the Township of Southwold

The Township of Southwold and the Ontario Clean Water Agency (OCWA) have built a strong partnership. OCWA has provided compliant, cost-effective operations while protecting the environment and your long-term interests. We have diligently worked to anticipate, meet, and respond to local and regulatory influences as the industry and the Township has undergone growth and change.

Renewing our agreement is an opportunity to review our partnership, reassess best practices, and commit to meeting future challenges together. Over the lifetime of this partnership, we have supported the Township through times of municipal growth, weather related emergencies and facility expansions and will continue to support the Township in meeting various challenges.

In renewing our relationship, OCWA commits to:

- Comprehensive services to protect the public and the environment, and provide good asset stewardship through our goal of continuous improvement
- Compliance excellence — as demonstrated in a 98% average inspection rating from the Ministry of Environment, Conservation and Parks (MECP) for the Southwold water distribution system and the Talbotville wastewater treatment facility from 2016 to 2024 — with a majority of inspections receiving 100%.
- Capital project management, support for new facility review of design options, and evaluation of energy efficiency opportunities
- Healthy and safe workplaces to protect staff and manage risk

Asset Management

- ✓ Asset Stewardship Quality Management System (ASQMS)
- ✓ Proven maintenance practices and asset management program for healthy, sustainable, and resilient life cycle management for system components and to support the Township's Asset Management Program
- ✓ Computerized Maintenance Management System (CMMS), tailored to the requirements of the Township, with knowledge and experience from managing 52,000 assets across 1,363 facilities

Compliance

- ✓ Quality & Environmental Management System (QEMS) and Occupational Health & Safety System (OHSS)
- ✓ Internal compliance audit system
- ✓ Corporate, regional and hub resources to support strong compliance and emergency management, based in Ontario, for Township facilities

Reporting	<ul style="list-style-type: none"> ✓ Process data management (PDM) which consolidates field data, online instrumentation, and electronic receipt of lab test results for reporting, tracking and analysis ✓ Commitments to effective and timely communications, including providing clear and concise reports, easy access to your data, and actively ensuring good communications throughout all areas ✓ Data acquired will be managed within our systems and ownership remains with the Township
Energy & Process Innovations	<ul style="list-style-type: none"> ✓ Energy and process optimization team to support Township's initiatives and local operations ✓ Programs that support sustainability ✓ Connections with industry solution providers who are bringing innovative process technologies through pilot projects
Operations & Maintenance and Management	<ul style="list-style-type: none"> ✓ Highly trained and certified O&M professionals for ongoing operational needs, with a deep bench based in Ontario ✓ Informed and conversant in multi-barrier processes including composite correction program ✓ Experienced capital delivery program to support capital recommendations, planning, and successful project execution through a unique combination of operations and engineering support
Risk Management	<ul style="list-style-type: none"> ✓ Essential Services provision and continuity for future generations ✓ Shared future — being a government agency that receives no funding from the Province, OCWA is a unique hybrid that offers the best of both worlds: public sector accountability and private sector efficiencies ✓ OCWA's comprehensive insurance program offers options and bonding capabilities that are stronger than our competitors due to our Crown agency status, experience, and performance record

OCWA understands the long-term nature of the water and wastewater treatment business. We operate all of our clients' facilities with a view to protecting the value of the assets and ensuring their future efficient use. We will continue to operate the Township's facilities in full compliance with environmental regulations and in a responsible manner to maintain the integrity of the assets of the Township.

Current State

Historically, the Services Agreement between the Township and OCWA has operated under a Fixed Price financial arrangement.

As we are all well aware, the price and supply of products in our industry remain affected by the pandemic and global instability. As the availability of many raw materials were disrupted due to persistent supply chain issues and/or manufacturers operating under force majeure during and immediately following the pandemic, the water and wastewater industry has seen a variety of products being subject to price increases or allocation surcharges. As a Crown Agency, OCWA is mandated to operate on a cost recovery basis. As such, our current annual price does not support the increasing costs labour, supplies and services used in the daily operations of the Township's facilities

As the current Services Agreement between the Township and OCWA ends on December 31, 2025, we would like to use this opportunity to discuss the proposed changes to the annual fees associated with the services provided.

OCWA's Financial Offer

OCWA's current contract with the Township of Southwold expires on December 31st, 2025. We would be pleased to renew our partnership with the Township for an additional five (5) year term with the option of a second five (5) year renewal term.

Our estimate for the 2026 operating year is as follows:

FACILITY	OPTION #1 YEAR ONE (2026)	OPTION #2 YEAR ONE (2026)
Southwold Water Distribution	\$167,949.00	\$208,544.00 Dead End Flushing included
Talbotville Wastewater Treatment	\$119,197.00	\$119,197.00
Combined Total	\$287,146.00	\$327,741.00

Basis for the Annual Price

The Basis for the Annual Price is:

- OCWA has included all anticipated salaries and benefits during normal business hours of operation
- This proposal includes training costs to meet regulatory requirements as per Ontario Regulations
- OCWA has priced in all costs relating to transportation, vehicles, and gasoline during scheduled site visits during normal business hours
- Provision of insurance coverage comprised of property, boiler & machinery, commercial general liability, environmental (pollution) and vehicle insurance has been included
- For the purposes of the Harmonized Sales Tax (HST), OCWA's annual O&M fee is not subject to additional HST

Explanation of Cost Increases

For each system, the direct operating costs were estimated based on our history of operations and with a refreshed analysis of all activities involved in the drinking water distribution system and in the treatment of wastewater for the Township. Our local operating history, along with our knowledge of operating more than 800 facilities/systems throughout Ontario, offers the Township assurances that our proposed price is a sound reflection of the true costs of operating the Township of Southwold's systems.

Chemicals

Over the past five of years, the water and wastewater industry has seen an increase in the costs of chemicals across the market. For example, in 2019, the industry saw a 40% increase in the cost of aluminum based chemicals, which is widely used across the province in the treatment of water and wastewater.

Increased labour costs

An increase in labour rates across the entire Ontario Public Service this past year after the courts ruled Bill 124 that was passed in 2019, as unconstitutional and ultimately repealed. The original salary increase was adjusted from 1% up to 3% annually. This ruling has affected the salaries across OCWA by an overall 9.5% increase.

Our Commitment

OCWA looks forward to renewing our partnership and finding ways to meet your changing needs in coming years. Through our renewed partnership, OCWA commits to the following:

- Optimizing staffing while increasing operational efficiencies
- Retaining, attracting, and training employees who support workforce flexibility and diverse skills
- Working with the Township of Southwold to investigate new innovation to optimize processes and control energy costs at its facilities

We will work to continue to earn the trust of the Township by demonstrating value for service through good governance, transparent processes and accountable decision-making. We look forward to continuing our dialogue, discussing your needs and supporting the Township of Southwold as your water and wastewater services provider.

Sincerely,

Robin Trepanier

Robin Trepanier
Business Development Manager
OCWA Southwest Region
rtrepanier@ocwa.com
519-791-2922

Cc-Sam Sianas RHM
Cc-Vitaliy Talashok SOM



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Mike Taylor, Manager of Environmental Services

REPORT NO: IDS 2025-52

SUBJECT MATTER: Southwold Drinking Water System: 2025 MECP Inspection Report

Recommendation:

1. That Report IDS 2025-52 relating to the 2025 annual Ministry of the Environment, Conservation and Parks (MECP) inspection on Southwold's Drinking Water System, be received for information.

Purpose:

This report is intended to inform the Township Council as to the findings of the 2025 MECP inspection on the Southwold Drinking Water System. Additionally, this report is submitted to satisfy specific requirements of OCWA's QEMS Operational Plan for the Township's Municipal Drinking Water System.

Background:

On an annual basis, the MECP is required to conduct inspections of municipal water systems in the Province of Ontario. At least once every three years, the MECP will conduct an unannounced inspection. The basis of these inspections is to ensure that all legislative and regulatory compliance had been achieved since the last inspection date. The inspection process that is conducted by Provincial Officers consists of a variety of elements, including but not limited to:

- Visual inspection of the drinking water system.
- Review of logbooks.
- Water quality monitoring results.
- Questionnaire by the Provincial Officer to the Owner and Operating Authority.
- Review of SCADA operations, alarms, trending and reporting.
- Adherence to the Township's Municipal Drinking Water License and Drinking Water Works Permit.

Comment/Analysis:

The MECP inspector conducted the on-site portion of the annual inspection of the Southwold Distribution System on September 10, 2025. This year's inspection was a general inspection as the previous year inspection was unannounced. The MECP Provincial Officer found no non-compliances during the on-site inspection of the system. Therefore, no formal response or remediation was immediately required by the Staff or OCWA to the MECP.

A draft inspection report was provided to OCWA and Southwold on October 21st permitting staff three days to review and provide any comments, questions, or concerns on the report. There were no concerns with the Draft Inspection Report.

A final Inspection Report was submitted electronically from the MECP to the Township dated October 31, 2025 (see attached). The Drinking Water System received a score of 100%.

The Inspection Report was positive and the Owner and Operating Authority, being the Ontario Clean Water Agency, will continue to strive towards improvements on how the water system is operated and maintained.

Financial and Resource Implications:

None.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Opportunity
- ☒ Fiscal Responsibility and Accountability

Respectfully Submitted by:

Mike Taylor
Manager of Environmental Services

Reviewed by:

Aaron Van Oorspronk, L.E.T.
Director of Infrastructure and
Development Services

Approved for Submission by:

Michele Lant

Director of Corporate

Services/Treasurer

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs

Drinking Water and Environmental
Compliance Division

Division de la conformité en matière d'eau
potable et d'environnement

Southwest Region
733 Exeter Road
London, ON N6E 1L3
Phone: 519-873-5000

Région Sud-Ouest
733 rue Exeter
London, ON N6E 1L3
Tél: 519-873-5000

October 31, 2025

The Corporation of the Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0

Attention: Mike Taylor, Manager of Environmental Services

Re: Southwold Distribution System Inspection Report (#210001362)

Enclosed is the Drinking Water Inspection Report and the corresponding Inspection Rating Report (IRR) and Risk Methodology document for the above noted water system.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils" on the Drinking Water Ontario website at <https://www.ontario.ca/environment-and-energy/taking-care-your-drinking-water-guide-members-municipal-councils>.

The IRR is a summarized quantitative measure of the drinking water system's annual inspection and is published in the Ministry's Chief Drinking Water Inspector's Annual Report. The Risk Methodology document describes the risk rating methodology which has been applied to the findings of the Ministry's municipal residential drinking water system inspection results.

If you have any questions or concerns regarding the rating, please contact Mark Smith, Water Compliance Supervisor, at 519-317-8116.

Sincerely,


Meghan Morgan
Provincial Officer, Water Inspector
London District Office
Meghan.Morgan@ontario.ca

cc. Southwestern Public Health Unit
Lower Thames Valley Conservation Authority



SOUTHWOLD DISTRIBUTION SYSTEM

Physical Address: 35663 FINGAL LINE, ,
SOUTHWOLD, ON N0L 1K0

INSPECTION REPORT

System Number: 210001362

Entity: ONTARIO CLEAN WATER
AGENCY

CORPORATION OF THE
TOWNSHIP OF SOUTHWOLD

Inspection Start Date: August 21, 2025

Inspection End Date: October 02, 2025

Inspected By: Meghan Morgan

Badge #: 1315



(signature)

INTRODUCTION

Purpose

This announced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Facility Contacts and Dates

The drinking water system is owned by The Corporation of the Township of Southwold and operated by the Ontario Clean Water Agency.

The system serves an estimated population of 4395 and is categorized as a Large Municipal Residential System. Information reviewed for this inspection covered the time period of July 1, 2024 to August 31, 2025.

Systems/Components

The Southwold Distribution System only maintains secondary disinfection and distribution of water. Primary disinfection is undertaken by another regulated drinking water system which provides treated water to this drinking water system.

Treated water is received from the Elgin Area Primary Water Supply by way of the St. Thomas Area Secondary Water Supply System, St. Thomas Water Distribution System and the Central Elgin Distribution System. The Southwold Distribution System provides secondary disinfection boosting and pressure boosting for the drinking water system.

The Elgin Area Primary Water Supply system is inspected separately from this drinking water system.

Permissions/Approvals

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SDWA and its regulations:

Municipal Drinking Water Licence #055-101, Issue #3
Drinking Water Works Permit #055-201, Issue #4

NON-COMPLIANCE

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1018001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner ensured that equipment was installed as required.			

Question ID	DWMR1020001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were Form 1 documents prepared as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Form 1 documents were prepared as required. The owner completed 5 "Form 1 – Record of Watermains Authorized as a Future Alteration" documents for proposed new watermains.			

Question ID	DWMR1021001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were Form 2 documents prepared as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Form 2 documents were prepared as required. The owner completed 2 "Form 2 – Record of Minor Modifications of Replacements to the Drinking Water System" documents for the installation of new valves.			

Question ID	DWMR1025001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected as required. As part of this inspection the owner/operating authority provided disinfection documents associated with new watermain installation work and watermain repair records. According to documentation submitted, the owner/operating authority ensured that the Ministry's Watermain Disinfection Procedure and AWWA procedure were followed and documented following any activities that may have led to contamination in accordance with the permit.			

Question ID	DWMR1024001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required. Records confirmed that the water treatment equipment which provides chlorination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.			

Question ID	DWMR1033001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);			
Question: Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Secondary disinfectant residual was tested as required. Ontario Regulation 170/03, Schedule 7-2 requires the owner/operating authority of a large municipal residential system that provides secondary disinfection to ensure that at least			

seven distribution samples are taken each week and tested immediately for free chlorine residual. At least four of the samples must be taken on one day of the week, and at least three samples must be taken on a second day of the week, at least 48hrs after the samples taken on the first day.

Records reviewed indicate that secondary disinfection is maintained in the Southwold Distribution System. Secondary disinfection is measured in the distribution system by operators who take at least seven grab samples on two separate days every week. The chlorine residual results are documented on round sheets or in the logbook by the operator with measured results being above 0.05mg/L for free chlorine. In addition, the Shedden rechlorination station is equipped with two online chlorine analyzers which continuously measure the concentration of free chlorine and have alarm set points to ensure the free chlorine residual is maintained above 0.05mg/L. The system also utilizes a number of automatic flushers that are programmed to flush the watermain at locations that have been historically problematic for maintaining acceptable chlorine residual levels. Flushing occurs for a predetermined amount of time on a regular basis. In addition, operators check the auto flushers weekly by collecting free chlorine residuals and documenting the results to ensure that the auto flushers are working efficiently.

A review of documentation that was submitted for the inspection review period indicates that free available chlorine was maintained at an acceptable level throughout the distribution system.

Question ID	DWMR1099001	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

Question ID	DWMR1081001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);			
Question: Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Distribution microbiological sampling requirements were met.

Ontario Regulation 170/03, Schedule 10-2 stipulates that distribution water samples are required to be collected for testing every week within the frequency prescribed by the Regulation. Based on service population of approximately 4,395 the owner/operating authority is required to take a minimum of twelve distribution samples every month. Every distribution system sample must be analyzed for: E.coli; total coliforms and 25% of the required samples must be tested for general bacteria population expressed as colony counts on a heterotrophic plate count.

A review of the records for the inspection period indicate this requirement has been met, the operating authority typically took 5 samples per week.

Question ID	DWMR1096001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were conducted as required. Documentation that was submitted for review indicated that free chlorine residuals were obtained and recorded at the same time and location that microbiological samples were collected.			

Question ID	DWMR1086001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Haloacetic acid sampling requirements were met. In accordance with Section 5.(1) of Ontario Regulation 170/03, on the owner of a drinking water system that obtains all of its water from a large municipal residential system must sample in accordance with Section 13-6.1 (1). This section requires the owner of a drinking water system that provides chlorination or chloramination and the operating authority for the system to ensure that at least one distribution sample is taken in each calendar quarter, from			

a point in the drinking water system's distribution system, or plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of haloacetic acids. Further, (2) The owner of the drinking water system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for haloacetic acids (HAAs).

A review of the records provided for the inspection review period indicate that this requirement has been met and sample results are below the standard.

Question ID	DWMR1087001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Trihalomethane sampling requirements were met. All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. Ontario Regulation 170/03, Schedule 13-6 requires the owner of a drinking water system that provides chlorination or chloramination and the operating authority for the system to ensure that at least one distribution sample is taken in each calendar quarter, from a point in the drinking water system's distribution system, or plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of trihalomethanes. Further, (2) The owner of the drinking water system and the operating authority for the system shall ensure that each of the samples taken under subsection (1) is tested for trihalomethanes. A review of the records provided for the inspection review period indicate that this requirement has been met and sample results are below the standard.			

Question ID	DWMR1104001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);			
Question: Were immediate verbal notification requirements for adverse water quality incidents met?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Immediate verbal notification requirements for adverse water quality incidents were met.

The owner/operating authority reported a low pressure event resulting from a watermain break on February 19, 2025. A Boil Water Advisory was issued by the Southwestern Public Health Unit as a result of this event. The Southwold Distribution System can be back-fed in emergencies through the Iona Interconnect (Dutton-Dunwich Distribution System). This emergency connection was opened to re-pressurize the system once the section of the watermain break was isolated, and chlorine residuals were taken. The watermain was then repaired and pressure was restored. System wide flushing was completed and two sets of eight samples were collected throughout the Southwold Distribution System. All results received were satisfactory and the BWA rescind notice was received from Southwestern Public Health on February 23rd.

Question ID	DWMR1101001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 17-1; SDWA O. Reg. 170/03 17-10 (1); SDWA O. Reg. 170/03 17-11; SDWA O. Reg. 170/03 17-12; SDWA O. Reg. 170/03 17-13; SDWA O. Reg. 170/03 17-14; SDWA O. Reg. 170/03 17-2; SDWA O. Reg. 170/03 17-3; SDWA O. Reg. 170/03 17-4; SDWA O. Reg. 170/03 17-5; SDWA O. Reg. 170/03 17-6; SDWA O. Reg. 170/03 17-9;			
Question: For large municipal residential systems, were corrective actions, including any steps directed by the Medical Officer of Health, taken to address adverse conditions?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Corrective actions were taken to address adverse conditions.			

Question ID	DWMR1113001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);			
Question: Were changes to the system registration information provided to the ministry within ten (10) days of the change?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Changes to the system registration information were provided as required.			

Question ID	DWMR1114001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner have evidence that, when required, all legal owners associated with the drinking water system were notified of the requirements of the Municipal Drinking Water Licence and Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had evidence that the required notifications were made.			

Question ID	DWMR1045001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner update the document describing the distribution components within 12 months of completion of alterations to the system in accordance with the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had up-to-date documents describing the distribution components.			

Question ID	DWMR1060001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence. Municipal Drinking Water Licence #055-101 – Issue # 3, Section 16 of Schedule B outline the requirements for the Operations and Maintenance Manuals. The Southwold Distribution System's Operations and Maintenance Manual contain the aforementioned requirements as stated in the MDWL including but not limited to; contingency plans, procedures to deal with emergencies, procedures for dealing with complaints associated with the drinking water system and copies of the current permit and licence.			

Question ID	DWMR1062001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-5;			
Question: Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

Question ID	DWMR1071001	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Did the owner provide security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner provided security measures to protect components of the drinking water system. The facility remains locked at all times and is equipped with a security alarm, which is connected to the SCADA system, to alert the operating authority of unauthorized entry. The facility is also visited on a regular basis by staff.			

Question ID	DWMR1073001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): An overall responsible operator was designated for all subsystem. The Ontario Clean Water Agency currently employ a number of qualified Overall Responsible Operators for their drinking water systems to ensure sufficient coverage in the event of absences.			

Question ID	DWMR1074001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge were designated for all subsystems.			

Question ID	DWMR1075001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Were all operators certified as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators were certified as required.			

Question ID	DWMR1076001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Were adjustments to the treatment equipment only made by certified operators?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Adjustments to the treatment equipment were only made by certified operators.			



Stakeholder References

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à waterforms@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web



Ministry of the Environment, Conservation and Parks
Drinking Water System Inspection Report Appendix B

Inspection Rating Record and Inspection Risk Methodology

APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection results since fiscal

year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains up to 14 inspection modules and consists of approximately 120 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system’s operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry’s annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario’s Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

RISK = LIKELIHOOD × CONSEQUENCE
(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 – 10% (Unlikely)	L = 1
11 – 49% (Possible)	L = 2
50 – 89% (Likely)	L = 3
90 – 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

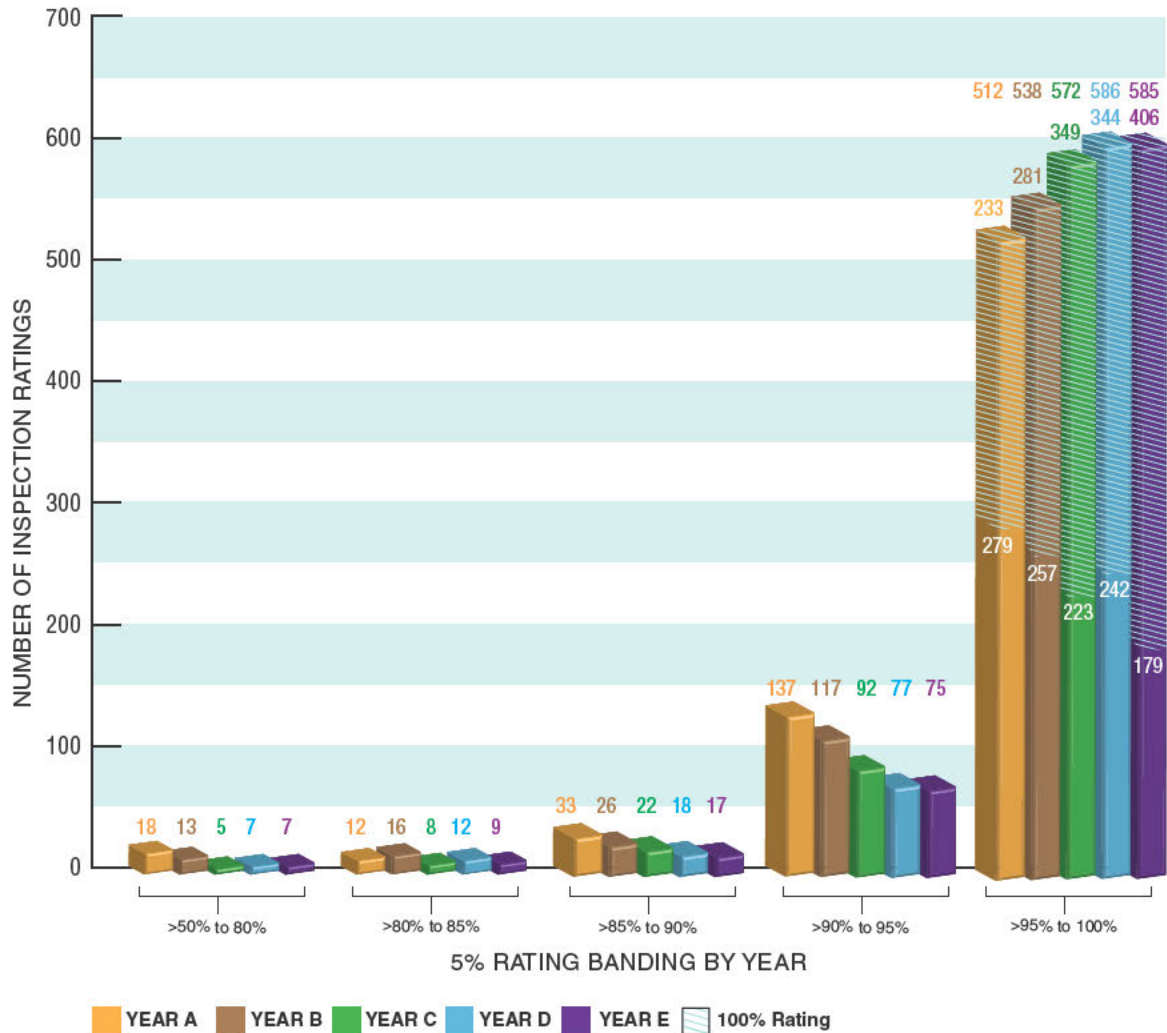
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 14 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 14 modules are:

- | | | | |
|-------------------------|------------------------|---------------------------------------|--|
| 1. Source | 5. Process Wastewater | 9. Contingency and Emergency Planning | 12. Water Quality Monitoring |
| 2. Permit to Take Water | 6. Distribution System | 10. Consumer Relations | 13. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment | 7. Operations Manuals | 11. Certification and Training | 14. Other Inspection Findings |
| 4. Treatment Processes | 8. Logbooks | | |

For further information, please visit www.ontario.ca/drinkingwater

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2025-26)

DWS Name: SOUTHWOLD DISTRIBUTION SYSTEM
DWS Number: 210001362
DWS Owner: CORPORATION OF THE TOWNSHIP OF SOUTHWOLD
Municipal Location: SOUTHWOLD

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Compliance Assessment Start Date: Aug-21-2025
Ministry Office: London District Office

Maximum Risk Rating: 263

Inspection Module	Non Compliance Risk (X out of Y)
Certification and Training	0/42
Distribution System	0/4
Logbooks	0/14
Operations Manuals	0/14
Reporting & Corrective Actions	0/53
Treatment Processes	0/85
Water Quality Monitoring	0/51
Overall - Calculated	0/263

Inspection Risk Rating: 0.00%

Final Inspection Rating: 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2025-26)

DWS Name: SOUTHWOLD DISTRIBUTION SYSTEM
DWS Number: 210001362
DWS Owner Name: CORPORATION OF THE TOWNSHIP OF SOUTHWOLD
Municipal Location: SOUTHWOLD

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Compliance Assessment Start Date: Aug-21-2025
Ministry Office: London District Office

All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 263

Inspection Risk Rating:	0.00%
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FINAL INSPECTION RATING:	100.00%
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TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Mike Taylor, Manager of Environmental Services

REPORT NO: IDS 2025-53

**SUBJECT MATTER: Drinking Water Quality Management Standard (DWQMS):
Lynhurst Park Drive – Management Review Report**

Recommendation:

1. That Report IDS 2025-53 relating to the 2025 DWQMS Management Review for Lynhurst Park Drive, be received for information.

Purpose:

This report is intended to inform the Township Council as to the outcome of the Management Review between the City of St. Thomas and the Township of Southwold, for the Lynhurst Park Drive drinking water infrastructure, which is a subsystem of Southwold's distribution system.

Background:

As a result of the Walkerton Tragedy in May of 2000, the Province of Ontario initiated the Municipal Drinking Water Licensing Program (MDWL). One of the key elements of the MDWL, required municipalities to implement a Drinking Water Quality Management Standard (DWQMS). The DWQMS requires an Operational Plan, which is made up of 21 elements. One of the key elements of this plan is element 20, Management Review.

The DWQMS requires that the Owner has a procedure in place for the Management Review which includes a list of topics that must be discussed. This review must be conducted at a minimum of once annually, between the Owner and the Operating Authority. The main purpose of completing the Management Review, is to evaluate the continuing suitability, adequacy, and effectiveness of the Quality Management System. Items discussed during the Management Review process include:

- Emerging Issues.
- Operational Performance.
- Water Quality Results.

- Resource requirements.
- Infrastructure review.
- Life cycle or capital recommendations.

The results of the Management Review are reported to the Owner, through Council Reports as indicated in element 20 of the Operational Plan.

Comment/Analysis:

On September 3, 2025, Township Staff met with St. Thomas Staff and conducted the Management Review of the Quality Management System. The review is completed collectively between the Owner (Southwold), and the Operating Authority (St. Thomas). On October 1, 2025, the Operating Authority provided the meeting minutes to the Township (see attached).

Review Highlights (minutes):

The below list highlights some of the important information that has been extracted from the meeting minutes as provided by the City of St. Thomas. Please refer to the attached Management Review minutes for the complete list.

Incidents of Regulatory Non- Compliance:

The Lynhurst Park Drive subsystem drinking water infrastructure is not inspected as part of St. Thomas' annual inspection and is captured during the annual inspection from the MECP on the entirety of Southwold's Drinking Water System.

Incidents of Adverse Drinking-Water Tests:

There were no incidents of adverse water tests reported in the subsystem.

Effectiveness of the Risk Assessment Process:

The Hazard Assessment Team last met on October 8, 2024 to reviewed hazards identified as critical control points. Several items were removed as no control can be applied.

Results of Emergency Testing:

Emergency response testing was completed through a debrief of a real emergency situation. This relates to a Boil Water Advisory in St. Thomas and specifics of the event are detailed in the minutes.

Staff Suggestions:

There were no staff suggestions recorded from the previous year up to June 30, 2025.

Summary:

In Summary, the 2025 Management Review indicates that the DWQMS is being implemented successfully by the Operating Authority and reinforces the fact, that the City of St. Thomas and Township of Southwold maintains a high quality, and safe drinking water to Southwold residents.

Financial and Resource Implications:

None.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Opportunity
- ☒ Fiscal Responsibility and Accountability

Respectfully Submitted by:

Mike Taylor
Manager of Environmental Services

Reviewed by:

Aaron Van Oorspronk, L.E.T.
Director of Infrastructure and
Development Services

Approved for Submission by:

Michele Lant
Director of Corporate
Services/Treasurer



DWQMS Management Review

Township of Southwold
(Lynhurst Park Drive)

September 3, 2025

10:00 AM

St. Thomas City Hall – ES Upper Boardroom

MEETING MINUTES

Attendee(s)

Present: Kevin De Leebeeck – Director of Env. and Infra. Services/City Engineer
Aaron VanOorspronk – Director of Infrastructure & Development Services, Twp of Southwold
Mike Taylor – Manager of Environmental Services, Twp of Southwold
Shayne Reitsma – Manager of Development & Compliance, City of St. Thomas
Karel Kamerman – Environmental Compliance Coordinator, City of St. Thomas

Regrets: Chris Andrew – Manager of Water/Sewer, City of St. Thomas

Agenda Items

a. Incidents Of Regulatory Non-Compliance

The Township of Southwold - Lynhurst Park Drive drinking water infrastructure is a subsystem of the Southwold Distribution System and undergoes Ministry Inspection at the same time as the remainder of the Southwold Distribution System. The City of St. Thomas has had no contact with the Ministry of Environment, Conservation and Parks (MECP) relating to the operation of the Southwold - Lynhurst Park System over the 2024 year and to June 30, 2025.

b. Incidents Of Adverse Drinking-Water Tests

Zero (0) incidents of Adverse Drinking Water Tests were reported in the Southwold - Lynhurst Park System over the 2024 year or as of the end of June in 2025.

c. Deviations From Critical Control Point Limits and Response Actions

Zero (0) deviations from the Chlorination Critical Control Point (CCP) have been recorded in 2024 or as of the end of June in 2025 within the Southwold - Lynhurst Park System.

- **NOTE:** CCP's related to backflow, discolouration and pressure have been removed, effective July 2025 version of the DWQMS, on the recommendation of our external auditor. Chlorination remains as the only critical control point for the system.

d. Effectiveness Of the Risk Assessment Process

The Hazard Assessment Team convened on October 8, 2024 to review the hazards identified as CCP's and determine if they are indeed true critical control points, as was recommended in the external audit conducted in August 2024. Attendees were in agreement that no control can be applied to prevent backflow incidents, discolouration or low pressure and an action item was assigned remove the CCP's related to the three

drinking water quality concerns, moving pertinent information to Emergency Response Plan procedures. These changes were completed in the July 2025 release of the Emergency Response Plan and Drinking Water Quality Management System.

A review of the Hazard Analyses for the system was completed in February 2025 and resulted in no changes.

Meetings to complete a Risk Assessment for the addition of the South Edgeware Booster Station to the area drinking water systems, and any possible effects to the provision of safe clean drinking water specific to this system have been scheduled for September 18, 2025.

e. Internal And Third-Party Audit Results

Two (2) audits of the DWQMS (reports attached as appendices) have been conducted since last management review as of June 30, 2025.

All audit findings were placed in the corrective action tracking spreadsheet, discussed in a follow-up meeting, and corresponding actions were taken, or are planned, for each identified non-conformance, as described below. Opportunities for Improvement (OFI's) identified by auditors are also placed in the corrective action tracking spreadsheet and discussed in a follow-up meeting. Actions may or may not be taken in response to OFI's, based on the merit of the finding.

Two (2) internal audits have been completed since the last management review.

From the internal audit conducted on October 23, 2024, findings related to the operation of the Southwold (Lynhurst Park Drive) Water System include:

NC #1: Document and Records Control

- As a result of a recent reorganization of files, several identified record locations changed, however, the table in DW-ADMIN-200 does not yet reflect the new locations.
 - **ACTIONS TAKEN:** Document and Record Control Procedures MUN-DW-QMS-100 & MUN-DW-QMS-200 were updated to reflect new file locations.

From the internal audit conducted on May 28/29, 2025, there were no findings related to the operation or maintenance of the Southwold (Lynhurst Park Drive) Water System.

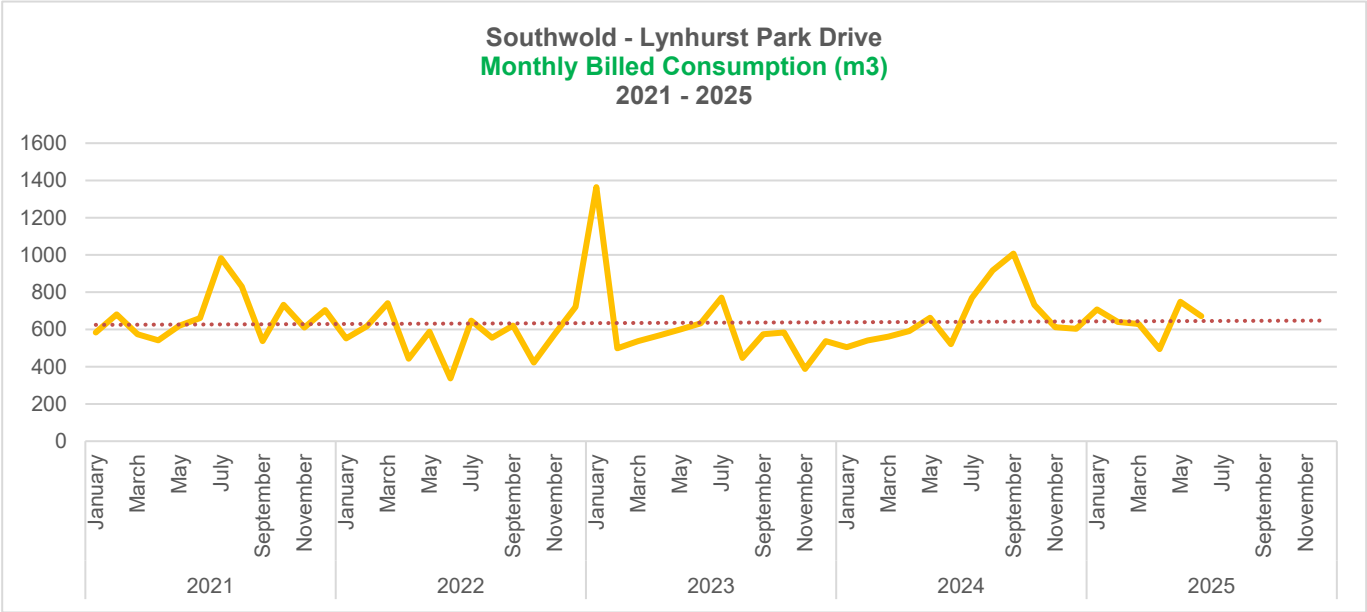
f. Results Of Emergency Response Testing

Emergency Response Testing was completed through the debrief of a real emergency situation encountered by the Operating Authority during 2024 and to June 30, 2025. Summaries are provided below of the resulting actions taken in response of the debrief exercise to better emergency responses in the future.

SYSTEM - Event	Action Items Identified (Status)
STWDS – Station Street Area Boil Water Advisory (Routine Sampling returned results indicating the presence of <i>E. coli</i> bacteria in the water for a sample collected from the Station Street Sample Station. The PHU issued a Boil Water Advisory for an area including approximately 245 homes. Notices were hand delivered and posted to social media.	<ul style="list-style-type: none"> • Explore Entegrus Email/Text distribution to affected area(s). • Discuss with PHU – Notification methods vs. affected area size. • Expand procedure to describe what processes may be put into play if longer duration or confirmed contamination. (ie. Isolation of areas (backfeeding with bulk truck to supply non-potable, bottled water for pick up at JOE, use of EOC, etc.)

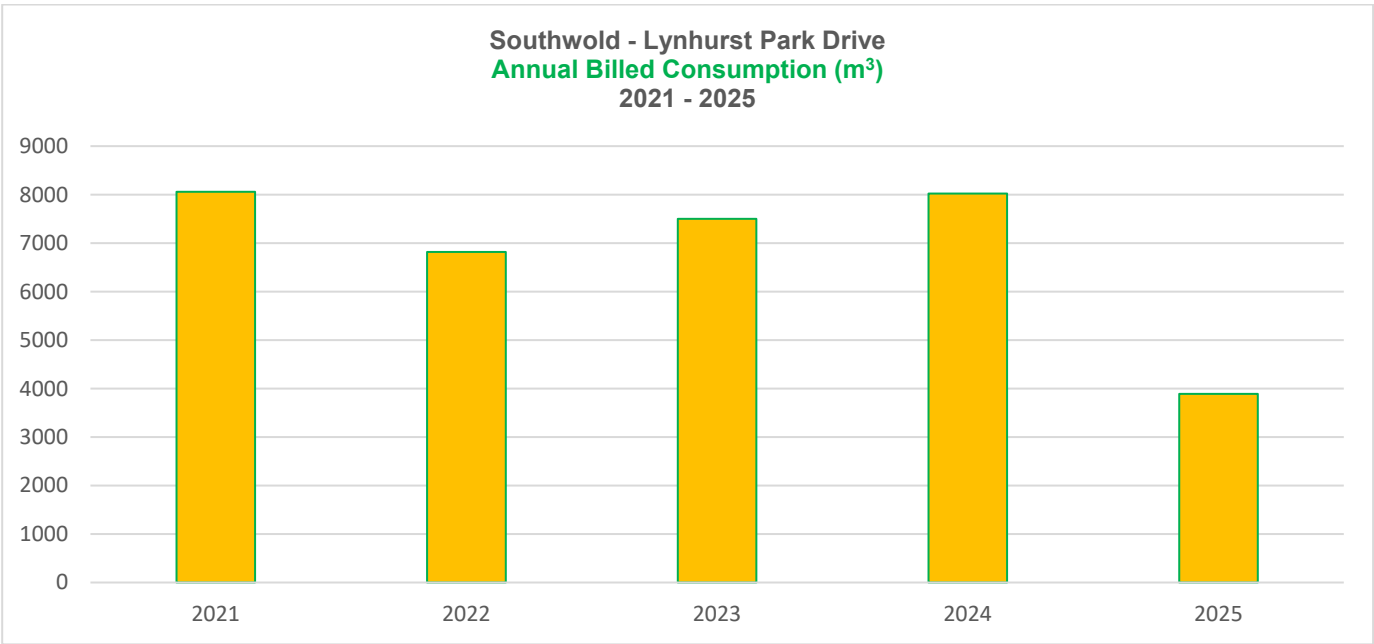
g. Operational Performance
Monthly Billed Consumption

Monthly billed consumption data from 2021 – 2025 is presented in the table below.



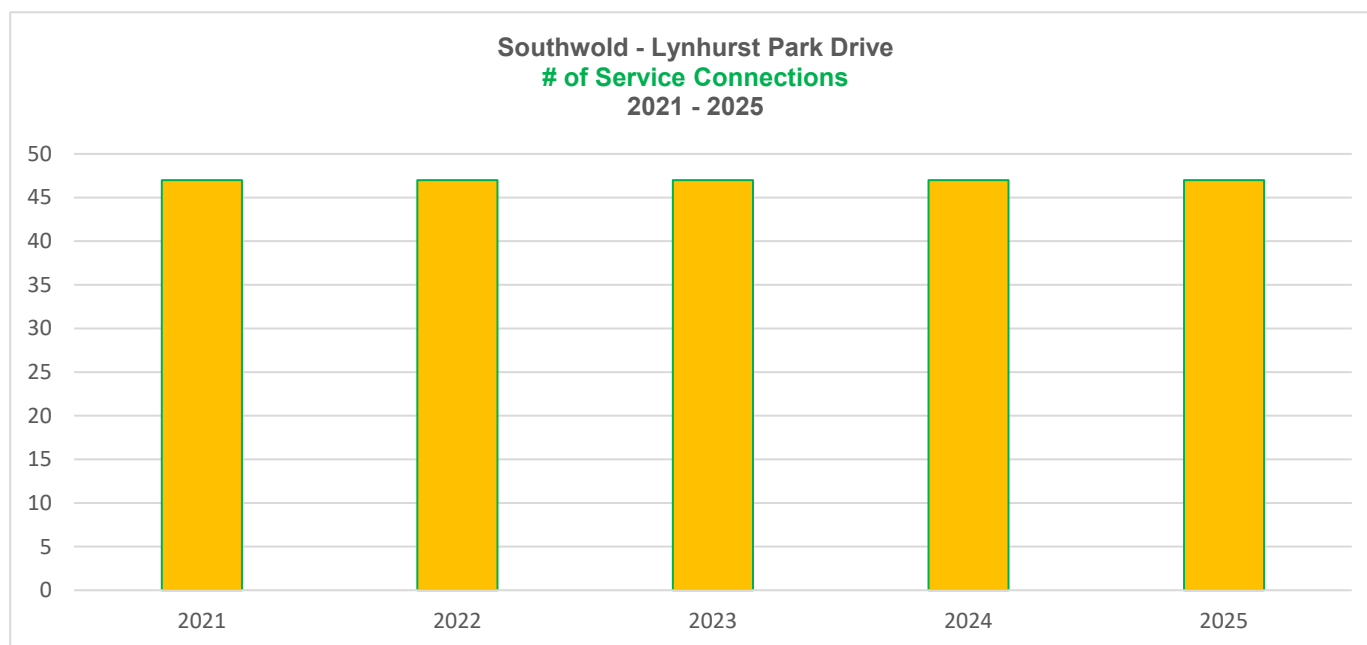
Annual Billed Consumption

The table below demonstrates the Annual Billed Consumption for Southwold - Lynhurst Park System from 2021 -2025. Over the 2024 year, 8021 m³ of water was consumed by users in the Southwold – Lynhurst Park System. This represents an increase of 508 m³ over 2023, or 7%. At the end of June 2025, the area has billed for 3890 m3, an increase of 15% over the same period last year. A watermain replacement project in the area resulted in reduced usage being recorded in 2022.



of Connections

As anticipated, over the 2024 year and to date in 2025, the number of customers remained steady.



Maintenance Tasks

The following table provides a summary of Maintenance tasks completed in 2024 and to June 30, 2025.

Southwold - Lynhurst – Summary of Maintenance Completed			
Task	Maintenance Standard	2024 Completion	To June 30, 2025
Valve Turning	Ongoing	100%	50%
Hydrant Checks	Annual Maintenance Frost Checks as required	100% 2 complete rounds	100% 2 complete rounds
Hydrant Painting	As required	None	None
Fire Flow Testing	On Demand	None	None
Directional Flushing	Annually	100% September	TBD September

h. Raw Water Supply and Drinking Water Quality Trends

Raw Water Supply

Raw water is supplied through the Elgin Area Primary Water Supply System. On August 23, 2024 and March 11, 2025 the EAPWSS issued Taste and Odour Advisories. The August event was attributed to lake turn-over and the March event to wind, rain and significant spring runoff. A summary of historical colour, taste and odour events is below:

Year	Summary of Event
2021	Fall – colour and odour event related to lake turnover events (numerous complaints received)
2022	Fall – pre-emptive communication, no noticeable deterioration in water quality (no complaints)
2023	Fall (November) – a number of taste and odour complaints from various locations throughout the city. PAC treatment resumed and complaints stopped.

Water Quality Test Results

Reviewed 2024 Southwold (Lynhurst Park Drive) Annual Report and 2025 water quality trends to June 2025. A summary of historical water quality test results are below.

Microbiological Testing Result Summary				
Year	# samples	MAXIMUM <i>E. coli</i> result (cfu/100ml)	MAXIMUM Total Coliform result (cfu/100 ml)	Range of HPC results (cfu/mL)
2021	13	0	0	<10 - 970
2022	9**	0	0	<10 - 20
2023	12	0	0	<10 - 70
2024	13	0	0	<10 - 80
2025	7*	0*	0*	<10 - <10*
* - based on data available to June 30, 2025				
** - a watermain replacement project in the area resulted in less routine samples taken in 2022.				

Chlorine Residual Grab Sample Result Summary			
Year	# of samples	MINIMUM Free Chlorine Residual (mg/L)	MAXIMUM Free Chlorine Residual (mg/L)
2023	12	0.36	0.88
2024	13	0.31	1.02
2025	7*	0.75*	0.84*
* - based on data available to June 30, 2025			

Trihalomethane / Haloacetic Acid Monitoring Result Summary Chemical Testing Results Summary (Sampled within St. Thomas)			
Year	# of samples	ANNUAL AVERAGE Total Trihalomethane's (ug/L)	ANNUAL AVERAGE Total Haloacetic Acids (ug/L)
2021	4	21.21	5.48
2022	4	19	5.3
2023	4	21.3	5.3
2024	4	21.8	5.3
2025	3*	20.3*	5.6*
* - based on data available to June 30, 2025			

No discernable trends have been observed in drinking water quality based on water quality testing and monitoring results.

i. Follow-up Action Items from Previous Management Reviews

All action items identified in previous management reviews have been addressed. Three (3) action items were identified in the most recent management review.

Item #	Action	Deadline	Responsible Party	Status
1.	Report Southwold – Lynhurst Management Review Meeting Minutes to Owner Representative.	10-31-2024	SR	Complete: October 1, 2024.
2.	Insert Mike Taylor into DWQMS (Manager of Environmental Services, Southwold) and include in review meetings and minutes distribution.	12-31-2024	KK	Complete: Mike was added to the Emerg. Contact Listing.

j. The Status of Management Action Items Identified Between Reviews

No Management action items were identified between the reviews.

Throughout the year, there are many discussions between St. Thomas and Southwold with regards to operation and maintenance of the water distribution systems. Although there may not be any specific action items noted here, many discussions take place to help improve the system.

k. Changes that Could Affect the DWQMS, QMS Elements, or Legislative Changes

Anticipated changes that could have an effect on the DWQMS, include:

- DWQMS 3.0 has been proposed.
- City of St. Thomas adding SEBS to system.
- Work will proceed in area to provide water servicing for NW1.

Southwold staff mentioned that 2 properties have been severed in the area operated by St. Thomas and should come on-line shortly. A connection to the St. Thomas system on Final Line is being considered.

l. Consumer Feedback (including any concerns, complaints, or expectations from customers)

Over the 2024 calendar year and to end of June 2025, zero (0) service requests with regards to water quality or pressure issues were received by St. Thomas regarding the operation of the Lynhurst Park Drive. A summary of these service requests can be seen below:

Category	2024	To June 30, 2025
Water Quality	0	0
Water Pressure	0	0

m. The Resources Needed to Maintain the Quality Management System

There are adequate resources available to City of St. Thomas to maintain the DWQMS.

n. The Results of the Infrastructure Review

Proposed projects are listed below in the review. The results of the review allowed for coordination and awareness of planned works within the vicinity.

STASWSS - Capital / Development Projects

- Water Tower Road Tower Project
- Hwy 3 Bypass STASWSS re-routing
- SEBS connection to STASWSS and St Thomas DWS.

o. Operational Plan Currency, Content, And Updates

The St. Thomas Operational Plans were updated effective July 1, 2025 to a new procedure format.

Significant changes made to the DWQMS since last management review include:

1. Introduction of Responding to Inquiries Regarding Fluoridation Procedure (MUN-DW-SOP-560)
2. Implementation of new procedure format along with updates to the Document Control Procedure (MUN-DW-QMS-100) required to document the new approval process.
3. Transition of three Critical Control Point Procedures to Emerg. Response or Standard Operating Procedure as appropriate, as they were not controllable circumstances (Backflow Control, Discolouration Control, Pressure Control).
4. Removal of duplicate list of essential suppliers in the ESS procedure, opting to list them only in the Emerg. Contact List.
5. Updates were made to the Continuity of Operations Procedure (MUN-DW-ERP-700).

Updates will be required in response to any system changes discussed in item K above.

p. Staff Suggestions

- q. No staff suggestions were recorded over the 2024 calendar year or as of June 30, 2025.

Identified Action Items

Item #	Action	Deadline	Responsible Party
1.	Report Southwold – Lynhurst Management Review Meeting Minutes to Owner Representative.	10-31-2025	SR
2.	Review Southwold Owner Roles, Responsibilities and Authorities and MR attendees with Owner reps to reflect desired set up with new Manager of Enviro Services.	12-31-2025	KK/MT/AVO
3.	CA to communicate flushing plans with MT for Lynhurst park drive so that they may communicate to their residents.	09-30-2025	CA
4.	Review water and sewer billing (47 vs. 51) listings to determine which ones have only one service and confirm.	10-31-2025	KK/MT
5.	Update audit documentation to identify which system each NC/OFI is applicable to, such that we only report on the findings applicable to that system at MR.	09-30-2025	KK

Next Meeting Date: Summer 2026 (TBD)

These minutes were completed by Karel Kamerman and reviewed by Shayne Reitsma, P.Eng.. Any changes or discrepancies should be forwarded to kkamerman@stthomas.ca.

DRINKING WATER QUALITY MANAGEMENT SYSTEM INTERNAL AUDIT REPORT

Audit Date(s): October 23, 2024

Audit Objective:

The objective of the internal audit was to verify and evaluate the degree of conformance of the City of St. Thomas' Quality Management System (QMS), utilized in the operation and maintenance of the St. Thomas Secondary, St. Thomas Distribution, Southwold (Lynhurst Area) and Central Elgin (St. Thomas Suburban Area) Drinking Water Systems, to Ontario's Drinking Water Quality Management Standard, Version 2.0. The internal audit will provide an opportunity to identify process variations within the QMS by auditing all elements. By identifying these sources of variation and by eliminating them through the application of effective corrective action, the operating authority can begin to focus on preventative action and continual improvement.

Audit Scope:

The internal audit was conducted on October 23, 2024. A physical inspection of the Albert Roberts Pump Station was undertaken as part of this audit. The internal audit was conducted as outlined in DW- ADMIN-1200, Rev. 2.8 of the QMS manual. The internal audit was carried out through a review of a sampling of documents and records, interviews and observations by the auditors to demonstrate conformance with the standard by auditing all elements. The review and audit should not be construed as a complete and comprehensive review of all aspects, documents and records.

Internal Auditor(s):

- LEAD: Karel Kamerman, Compliance Coordinator
- Auditor Qualifications can be found in Appendix A to this report.

Audit Criteria:

Ontario's Drinking Water Quality Standard – Version 2.0 as released in February 2017.

Definitions:

- A non-conformance (NC) is a non-fulfillment of the QMS Operational Plan.
- An opportunity for improvement (OFI) describes a requirement that can be more effectively addressed.

Audit Findings:

The following is a summary of the audit findings, including non-conformances and opportunities for improvement. The detailed checklist can be found in Appendix B of this report.

DRINKING WATER QUALITY MANAGEMENT SYSTEM INTERNAL AUDIT REPORT

Non-Conformances:

NC#1: Document and Records Control

As a result of a recent reorganization of files, several identified record locations changed, however, the table in DW-ADMIN-200 does not yet reflect the new locations.

Opportunities for Improvement

OFI#1: Risk Assessment Outcomes

Complete transition of CCP's to Emerg. Response Plans as identified in Hazard Analysis Team Meeting minutes of October 8, 2024.

OFI#2: Competencies

The work order template form created to capture operator to operator training events does not meet the documentation requirements of the MECP Training Requirements for DW Operators document.

OFI#3: Essential Supplies and Services

No sign-off form could be provided for the alternate Chlorine Supplier listed in the ESS procedure (DW-ADMIN-800).

Appendix A

CERTIFICATE OF ACHIEVEMENT

KAREL KAMERMAN

has successfully completed the

Internal Auditing for the Drinking Water Quality Management Standard Course

November 5 & 6, 2009

Director Approved Continuing Education Units: 1.4

Dr. Saad Jasim, P. Eng.
Chief Executive Officer

www.wcwc.ca

November 6, 2009

Date

Appendix B

Drinking Water Quality Management System

PROCEDURE TITLE: INTERNAL AUDIT CHECKLIST		PROCEDURE NO.: DWF-ADMIN-1202	
EFFECTIVE DATE: JUNE 1, 2024		DWQMS REFERENCE: 19	
REVISION #: 2.8		REVIEW FREQUENCY: ANNUALLY	
APPROVED BY: MANAGER OF DEVELOPMENT AND COMPLIANCE		<i>Shayne Reitama</i>	
ST. THOMAS SECONDARY	X	ST. THOMAS DISTRIBUTION	X
		SOUTHWOLD DISTRIBUTION	X
		CENTRAL ELGIN DISTRIBUTION	X

DATE OF INTERNAL AUDIT:	October 23, 2024
AUDITOR NAMES:	Karel Kamerman - Lead
DRINKING WATER SYSTEM(S):	St. Thomas Secondary Water Supply System St Thomas Distribution Water System Munc. Central Elgin - St. Thomas Suburban Areas Water System Twp. of Southwold - Lynhurst Park Drive Subdivisoin
AREA(S)/FACILITY VISITED:	Albert Roberts Booster Station
PEOPLE INTERVIEWED:	Chris Andrew - Manager Water/Sewer Chris Kenny - Leadhand (
DOCUMENTS VIEWED:	AUDIT REPORT (APRIL 2024 INT). " " (AUG 2024 EXT. (NSF)).. 2024-10-10 CAF TRAILER OPERATIONAL PLAN PROCEDURES

DWQMS Requirement	Notes	Findings (see footer for definitions)
1. Quality Management System PLAN - The Operational Plan shall document a Quality Management System that meets the requirements of this Standard.	N/A	
DO - The Operating Authority shall establish and maintain the Quality Management System in accordance with the requirements of this Standard and the policies and procedures documented in the Operational Plan.		
2. Quality Management System Policy PLAN - The Operational Plan shall document a Quality Management System Policy that provides the foundation for the Quality Management System, and:	N/A	
a) includes a commitment to the maintenance and continual improvement of the Quality Management System,		a)
b) includes a commitment to the consumer to provide safe drinking water,		b)
c) includes a commitment to comply with applicable legislation and regulations, and		c)
d) is in a form that provides for ready communication to all Operating Authority personnel, the Owner and the public.		d)
DO - The Operating Authority shall establish and maintain a Quality Management System that is consistent with the Policy.		
3. Commitment and Endorsement PLAN - The Operational Plan shall contain a written endorsement of its contents by Top Management and the Owner.	N/A	
DO - Top Management shall provide evidence of its commitment to an effective Quality Management System by:		
a) ensuring that a Quality Management System is in place that meets the requirements of this Standard,		a)
b) ensuring that the Operating		b)

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<p>Authority is aware of all applicable legislative and regulatory requirements,</p> <p>c) communicating the Quality Management System according to the procedure for communications, and</p> <p>d) determining, obtaining or providing the resources needed to maintain and continually improve the Quality Management System.</p>	<p>8.5, 9.5 - MGA - 114</p> <p>NA</p> <p>20100528 20101116</p>	c)
<p>4. Quality Management System Representative</p> <p>PLAN - The Operational Plan shall identify a Quality Management System representative.</p>	<p>20101116 - CAN - 114</p> <p>20101116 - CAN - 114</p>	d)
<p>DO - Top Management shall appoint, and authorize a Quality Management System representative who, irrespective of other responsibilities, shall:</p> <p>a) administer the Quality Management System by ensuring that processes and procedures needed for the Quality Management System are established and maintained,</p> <p>b) report to Top Management on the performance of the Quality Management System and any need for improvement,</p> <p>c) ensure that current versions of documents required by the Quality Management System are being used at all times,</p> <p>d) ensure that personnel are aware of all applicable legislative and regulatory requirements that pertain to their duties for the operation of the subject system, and</p> <p>e) promote awareness of the Quality Management System throughout the Operating Authority.</p>	<p>NA</p>	<p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>
<p>5. Document and Records Control</p> <p>PLAN - The Operational Plan shall document a procedure for document and records control that describes how:</p> <p>a) documents required by the Quality Management System are:</p> <p>i. kept current, legible and readily identifiable</p> <p>ii. retrievable</p> <p>iii. stored, protected, retained and</p>	<p>CAP TRACKING SPREADSHEET</p> <p>NA to complete Action</p> <p>item (Documents Moved to new location)</p> <p>- update procedure 000</p> <p>- Procedure doesn't match location.</p>	<p>a)i. C</p> <p>a)ii. C</p> <p>a)iii. C</p>

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disposed of, and b) records required by the Quality Management System are: i. kept legible, and readily identifiable ii. retrievable iii. stored, protected, retained and disposed of.	DW-ADM-200 2.8.	b)i. C b)ii. NC see b)iii. C
DO - The Operating Authority shall implement and conform to the procedure for document and records control and shall ensure that the Quality Management System documentation for the subject system includes: a) the Operational Plan and its associated policies and procedures, b) documents and records determined by the Operating Authority as being needed to ensure the effective planning, operation and control of its operations, and c) the results of internal and external audits and management reviews.	VARIOUS RECORDS. - CALIBRATIONS - LAB RESULTS, ETC.---	a) C b) C c) N/A
6. Drinking-Water System PLAN - The Operational Plan shall document, as applicable: a) for the Subject System: i. the name of the Owner and Operating Authority, ii. if the system includes equipment that provides Primary Disinfection and/or Secondary Disinfection: A. a description of the system including all applicable Treatment System processes and Distribution System components, B. a Treatment System process flow chart, C. a description of the water source, including: I. general characteristics of the raw water supply, II. common event-driven fluctuations, and III. any resulting operational challenges and threats. iii. if the system does not include equipment that provides Primary Disinfection or Secondary Disinfection: A. a description of the system including all Distribution System components, and	NA	a) i. a) ii. A. B. C. I. C. II. C. III.

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<p>B. a description of any procedures that are in place to maintain disinfection residuals.</p> <p>b) if the Subject System is an Operational Subsystem, a summary description of the Municipal Residential Drinking Water System it is a part of including the name of the Operating Authority(ies) for the other Operational Subsystems.</p> <p>c) if the Subject System is connected to one or more other Drinking Water Systems owned by different Owners, a summary description of those systems which:</p> <p>i. indicates whether the Subject System obtains water from or supplies water to those systems,</p> <p>ii. names the Owner and Operating Authority(ies) of those systems, and</p> <p>iii. identifies which, if any, of those systems that the Subject System obtains water from are relied upon to ensure the provision of safe drinking water.</p>	<p style="text-align: center; font-size: 2em; color: blue;">NA</p>	a) iii. A.
		a) iii. B.
		b)
		c) i.
		c) ii.
		c) iii.
<p>DO - The Operating Authority shall ensure that the description of the drinking-water system is kept current.</p>		
<p>7. Risk Assessment</p> <p>PLAN - The Operational Plan shall document a risk assessment process that:</p> <p>a) Considers potential hazardous events and associated hazards, as identified in the Ministry of the Environment and Climate Change document titled Potential Hazardous Events for Municipal Residential Drinking Water Systems, dated April 2022 as it may be amended. A copy of this document is available at www.ontario.ca/drinkingwater.</p> <p>b) identifies additional potential hazardous events and associated hazards,</p> <p>c) assesses the risks associated with the occurrence of hazardous events,</p> <p>d) ranks the hazardous events according to the associated risk,</p> <p>e) identifies control measures to address the potential hazards and hazardous events,</p>	<p style="text-align: center; font-size: 2em; color: blue;">NA</p>	
		a)
		b)
		c)
		d)
		e)
	f)	

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<p>f) identifies Critical Control Points, g) identifies a method to verify, at least once every calendar year, the currency of the information and the validity of the assumptions used in the risk assessment, h) ensures that the risks are assessed at least once every thirty-six months, and i) considers the reliability and redundancy of equipment.</p>	<p style="text-align: center; font-size: 2em;">NA</p>	g)
DO - The Operating Authority shall perform a risk assessment consistent with the documented process.		h)
8. Risk Assessment Outcomes PLAN - The Operational Plan shall document:		i)
<p>a) the identified potential hazardous events and associated hazards, b) the assessed risks associated with the occurrence of hazardous events, c) the ranked hazardous events, d) the identified control measures to address the potential hazards and hazardous events, e) the identified critical control points and their respective critical control limits, f) procedures and/or processes to monitor the critical control limits, g) procedures to respond to deviations from the critical control limits, and h) procedures for reporting and recording deviations from the critical control limits.</p>	<p>- LOGBOOK ENTRIES @ ARCS. - DMMIS REFRIGERATOR CASES. - FCR ANALYZER BEING ADJUSTED IF 72.054/L - This is nearly everyday. - Mtg. Minutes (Oct. OFI - Complete transition of CCRs to ERP's as identified in Mtg. minutes of Oct. 8. C</p>	a) C
DO - The Operating Authority shall implement and conform to the procedures.		b) C
9. Organizational Structure, Roles, Responsibilities and Authorities PLAN - The Operational Plan shall:		c) C
a) describe the organizational structure of the Operating Authority including respective roles,		d) C
		e) C
	<p style="text-align: center; font-size: 2em;">NA</p>	f) OFI.
		g) C
		h) C
		i) C
		OFI
		a)

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responsibilities and authorities, b) delineate corporate oversight roles, responsibilities and authorities in the case where the Operating Authority operates multiple subject systems, c) identify the person, persons or group of people within the management structure of the organization responsible for undertaking the Management Review, d) identify the person, persons or group of people, having Top Management responsibilities required by this Standard, along with their responsibilities, and e) Identify the Owner of the subject system.	NA	b)
DO - The Operating Authority shall keep current the description of the organizational structure including respective roles, responsibilities and authorities, and shall communicate this information to Operating Authority personnel and the Owner.		c)
10. Competencies PLAN - The Operational Plan shall document: a) competencies required for personnel performing duties directly affecting drinking water quality, b) activities to develop and/or maintain competencies for personnel performing duties directly affecting drinking water quality, and c) activities to ensure that personnel are aware of the relevance of their duties and how they affect safe drinking water.		d)
DO - The Operating Authority shall undertake activities to: a) meet and maintain competencies for personnel directly affecting drinking water quality and shall maintain records of these activities, and b) ensure that personnel are aware of the relevance of their duties and how they affect safe drinking water, and shall maintain records of these activities.		e)
	A WORK ORDER TEMPLATE FORM HAS BEEN CREATED OUTSIDE OF THE DWQS FOR CAPTURE OF ON THE JOB TRAINING. THE FORM DOES NOT MEET THE REQUIREMENTS LISTED IN "TRAINING REQ'T FOR DW OPERATORS" M&EP DOCUMENT.	a) C
		b) C
		c) C
		a) C
		b) - OFI -

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11. Personnel Coverage PLAN - The Operational Plan shall document a procedure to ensure that sufficient personnel meeting identified competencies are available for duties that directly affect drinking water quality.		
DO - The Operating Authority shall implement and conform to the procedure.		
12. Communications PLAN - The Operational Plan shall document a procedure for communications that describes how the relevant aspects of the Quality Management System are communicated between Top Management and: a) the Owner, b) Operating Authority personnel, c) Suppliers that have been identified as essential under Plan (a) of Element 13 of this Standard, and, d) the public.	NA	a) b) c) d)
DO - The Operating Authority shall implement and conform to the procedure.		
13. Essential Supplies and Services PLAN - The Operational Plan shall: a) identify all supplies and services essential for the delivery of safe drinking water and shall state, for each supply or service, the means to ensure its procurement, and b) include a procedure by which the Operating Authority ensures the quality of essential supplies and services, in as much as they may affect drinking water quality.	SIGN OFF FORMS ESS LISTING. - IDENTIFY ALTERNATE C12 SUPPLIERS & OBTAIN SIGN OFF. - NO SIGN OFF FOR J&S POOLS	a) C b) OFF C
DO - The Operating Authority shall implement the procedure.		OFF
14. Review and Provision of Infrastructure PLAN - The Operational Plan shall document a procedure for reviewing the adequacy of the infrastructure necessary to operate and maintain the Subject System that: a) Considers the outcomes of the risk assessment documented under	NA	a)

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Element 8, and b) Ensures that the adequacy of the infrastructure necessary to operate and maintain the Subject System is reviewed at least once every Calendar Year.	NA	b)
DO - The Operating Authority shall implement and conform to the procedure and communicate the findings of the review to the Owner.		
15. Infrastructure Maintenance, Rehabilitation and Renewal PLAN – The Operational Plan shall document:		a)
a) a summary of the Operating Authority's infrastructure maintenance, rehabilitation and renewal programs for the Subject System, and		b)
b) a long term forecast of major infrastructure maintenance, rehabilitation and renewal activities.	NA	
DO – The Operating Authority shall:		a)
a) keep the summary of the infrastructure maintenance, rehabilitation and renewal programs current,		b)
b) ensure that the long term forecast is reviewed at least once every Calendar Year,		c)
c) communicate the programs to the Owner, and		d)
d) monitor the effectiveness of the maintenance program.		a)
16. Sampling, Testing and Monitoring PLAN - The Operational Plan shall document:		b)
a) a sampling, testing and monitoring procedure for process control and finished drinking water quality including requirements for sampling, testing and monitoring at the conditions most challenging to the subject system,	NA	c)
b) a description of relevant sampling, testing or monitoring activities that take place upstream of the subject system, and		
c) a procedure that describes how sampling, testing and monitoring results are recorded and shared between the Operating Authority and the Owner, where applicable.		

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DO - The Operating Authority shall implement and conform to the procedures.		
17. Measurement and Recording Equipment Calibration and Maintenance PLAN - The Operational Plan shall document a procedure for the calibration and maintenance of measurement and recording equipment.	2024 CALIBRATION RECORDS. - EMAIL CHRIS - D KK@SF TO REVIEW. (NEW PROCESS FOR REVIEW WORKING WORK)	C
DO - The Operating Authority shall implement and conform to the procedure.		C
18. Emergency Management PLAN - The Operational Plan shall document a procedure to maintain a state of emergency preparedness that includes:	NA	a)
a) a list of potential emergency situations or service interruptions,		b)
b) processes for emergency response and recovery,		c)
c) emergency response training and testing requirements,		d)
d) Owner and Operating Authority responsibilities during emergency situations,		e)
e) references to municipal emergency planning measures as appropriate, and		f)
f) an emergency communication protocol and an up-to-date list of emergency contacts. DO - The Operating Authority shall implement and conform to the procedure.		
19. Internal Audits PLAN - The Operational Plan shall document a procedure for internal audits that:	NA	a)
a) evaluates conformity of the QMS with the requirements of this Standard,		b)
b) identifies internal audit criteria, frequency, scope, methodology and record- keeping requirements,		c)
c) considers previous internal and external audit results, and		d)
d) describes how Quality Management System corrective actions are identified and initiated.		

C = Conformance NC = Non-conformance OFI = Opportunity for Improvement

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<p>DO - The Operating Authority shall implement and conform to the procedure and shall ensure that internal audits are conducted at least once every calendar year.</p>	<p>NA</p>	
<p>20. Management Review PLAN - The Operational Plan shall document a procedure for management review that evaluates the continuing suitability, adequacy and effectiveness of the Quality Management System and that includes consideration of:</p> <ul style="list-style-type: none"> a) incidents of regulatory non-compliance, b) incidents of adverse drinking-water tests, c) deviations from critical control point limits and response actions, d) the effectiveness of the risk assessment process, e) internal and third-party audit results, f) results of emergency response testing, g) operational performance, h) raw water supply and drinking water quality trends, i) follow-up on action items from previous management reviews, j) the status of management action items identified between reviews, k) changes that could affect the Quality Management System, l) consumer feedback, m) the resources needed to maintain the Quality Management System, n) the results of the infrastructure review, o) Operational Plan currency, content and updates, and p) staff suggestions. 	<p>NA</p>	<ul style="list-style-type: none"> a) b) c) d) e) f) g) h) i) j) k) l) m) n) o) p)
<p>DO - Top Management shall implement and conform to the procedure and shall:</p> <ul style="list-style-type: none"> a) ensure that a management review is conducted at least once every calendar, b) consider the results of the 		<ul style="list-style-type: none"> a)

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<p>management review and identify deficiencies and actions items to address the deficiencies.</p> <p>c) provide a record of any decisions and action items related to the management review including the personnel responsible for delivering the action items and the proposed timelines for their implementation,</p> <p>d) report the results of the management review, the identified deficiencies, decisions and action items to the Owner.</p>	<p style="text-align: center; font-size: 2em;">NA</p>	b)
		c)
		d)
<p>21. Continual Improvement PLAN – The Operating Authority shall develop a procedure for tracking and measuring continual improvement of its Quality Management System by:</p> <p>a) reviewing and considering applicable best management practices, including any published by the Ministry of the Environment and Climate Change and available on www.ontario.ca/drinkingwater, at least once every thirty-six months;</p> <p>b) documenting a process for identification and management of Quality Management System Corrective Actions that includes:</p> <p>i. investigating the cause(s) of an identified non-conformity,</p> <p>ii. documenting the action(s) that will be taken to correct the non-conformity and prevent the non-conformity from re-occurring, and</p> <p>iii. reviewing the action(s) taken to correct the non-conformity, verifying that they are implemented and are effective in correcting and preventing the re-occurrence of the non-conformity.</p> <p>c) documenting a process for identifying and implementing Preventive Actions to eliminate the occurrence of potential non-conformities in the Quality Management System that includes:</p> <p>i. reviewing potential non-conformities that are identified to determine if preventive actions may</p>	<p style="text-align: center; font-size: 2em;">NA</p>	a)
		b) i.
		b) ii.
		b) iii.
		c) i.

C = Conformance NC = Non-conformance OFI = Opportunity for Improvement

DWF-ADMIN-1202: INTERNAL AUDIT CHECKLIST

REVISION #: 2.8

be necessary, ii. documenting the outcome of the review, including the action(s), if any, that will be taken to prevent a non-conformity from occurring, and iii. reviewing the action(s) taken to prevent a non-conformity, verifying that they are implemented and are effective in preventing the occurrence of the non-conformity.	NA	c) ii.
DO- The Operating Authority shall strive to continually improve the effectiveness of its Quality Management System through the use of corrective actions.		c) iii.

C = Conformance NC = Non-conformance OFI = Opportunity for Improvement

Page 13 of 13

UNCONTROLLED – WHEN PRINTED (Refer to electronic documentation to ensure most recent version is in use)

DRINKING WATER QUALITY MANAGEMENT SYSTEM INTERNAL AUDIT REPORT

Audit Date(s): May 28 & 29, 2025

Audit Objective:

The objective of the internal audit was to verify and evaluate the degree of conformance of the City of St. Thomas' Quality Management System (QMS), utilized in the operation and maintenance of the St. Thomas Secondary, St. Thomas Distribution, Southwold (Lynhurst Area) and Central Elgin (St. Thomas Suburban Area) Drinking Water Systems, to Ontario's Drinking Water Quality Management Standard, Version 2.0. The internal audit will provide an opportunity to identify process variations within the QMS by auditing all elements. By identifying these sources of variation and by eliminating them through the application of effective corrective action, the operating authority can begin to focus on preventative action and continual improvement.

Audit Scope:

The internal audit was conducted on May 28 and 29th, 2025. Physical inspections of the Albert Roberts Pump Station and West Chamber were undertaken as part of this audit. The internal audit was conducted as outlined in DW- ADMIN-1200, Rev. 2.8 of the QMS manual. The internal audit was carried out through a review of a sampling of documents and records, interviews and observations by the auditors to demonstrate conformance with the standard by auditing all elements. The review and audit should not be construed as a complete and comprehensive review of all aspects, documents and records.

Internal Auditor(s):

- LEAD: Karel Kamerman, Environmental Compliance Coordinator
- Michelle Shannon, Waste Management Coordinator

Auditor Qualifications can be found in Appendix A to this report.

Audit Criteria:

Ontario's Drinking Water Quality Standard – Version 2.0 as released in February 2017.

Definitions:

- A non-conformance (NC) is a non-fulfillment of the QMS Operational Plan.
- An opportunity for improvement (OFI) describes a requirement that can be more effectively addressed.

Audit Findings:

The following is a summary of the audit findings, including non-conformances and opportunities for improvement. The detailed checklist can be found in Appendix B of this report.

Positive Findings

- DWQMS training spreadsheet appears to be up to date for all operations staff.
- H&S checklists have been implemented.

Non-Conformances:

NC#1: Drinking Water System

Element 6 a)iii requires that a description of procedures in place to maintain disinfection residuals are described within the OP. Review OP's and ensure a description of these procedures are in place. If not, update to include discussion of flushing points.

NC#2 Drinking Water System

A permanent generator has been installed at the ARBS. This equipment is not reflected in the DWWP or Operational Plan.

Opportunities for Improvement

OFI#1: Document and Record Control

An OFI exists to review the document and record lists and ensure proper location is identified. Most records were in identified locations, however, calibration results were not in the identified location (there may be others).

OFI#2: Risk Assessment Outcomes

An OFI exists to complete the updates and transition CCP procedures that are not controllable into SOP's, as actioned in October 2024.

OFI#3: Risk Assessment

The Risk Assessment was completed in 2025, however, the records saved to demonstrate compliance are not viewable. Consider creating minutes for assessment reviews, in addition to assessment team meetings.

OFI#4: Competencies and Training

Both the training tracker and the training plan provided include functionality to track operator certification expiry dates. An opportunity for improvement exists to implement use of this functionality.

OFI#5: Essential Supplies and Services

Consider adding fuel supplier to listing of essential suppliers, given new genset at ARBS.

OFI#6: Infrastructure Review

Consider implementing a process to capture decision making related to infrastructure review.

OFI#7: Infrastructure Maintenance

Consider developing or discussing in procedure any existing KPI's used to monitor the

effectiveness of our Maint. Programs.

OFI#8 Sampling

OFI to Review sampling program and include locations within pressure zone 3.

OFI#9 Measurement

OFI to review and update equipment list. Eg. Hanna vs. Palintest

OFI#10 Emergency Response Plan

Consider usefulness of maintaining DW-ADMIN-300A, and if considered necessary, review and update as necessary.

OFI#11 Emergency Response Plan

Consider proceduralizing the debrief process to ensure consistency in recording and action tracking.

Appendix A

CERTIFICATE OF ACHIEVEMENT

KAREL KAMERMAN

has successfully completed the

Internal Auditing for the Drinking Water Quality Management Standard Course

November 5 & 6, 2009

Director Approved Continuing Education Units: 1.4

Dr. Saad Jasim, P. Eng.
Chief Executive Officer

www.wcwc.ca

November 6, 2009

Date

CERTIFICATE OF ACHIEVEMENT

MICHELLE SHANNON

has successfully completed the

Internal Auditing for the Drinking Water Quality Management Standard course

November 25, 2015 to November 26, 2015

Director Approved Continuing Education Units: 1.4



Roman Martiuk

CEO

www.wcwc.ca

November 26, 2015

Date

Appendix B

Drinking-Water System Number:	210001362
Drinking-Water System Name:	Southwold Drinking Water System (Lynhurst Park Subdivision)
Drinking-Water System Owner:	Corporation of the Township of Southwold
Drinking-Water System Category:	Large Municipal Residential
Period being reported:	January 1, 2024 through December 31, 2024

Complete if your Category is Large Municipal Residential or Small Municipal Residential

Does your Drinking-Water System serve more than 10,000 people? Yes ☐ No ☒

Is your annual report available to the public at no charge on a web site on the Internet?
Yes ☒ No ☐

Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.

Township of Southwold Office
35663 Fingal Line
Fingal, ON N0L 1K0

Complete for all other Categories.

Number of Designated Facilities served:

NA

Did you provide a copy of your annual report to all Designated Facilities you serve?

Yes ☐ No ☐

Number of Interested Authorities you report to:

NA

Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility?

Yes ☐ No ☐

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?

Yes ☐ No ☐

Indicate how you notified system users that your annual report is available, and is free of charge.

- ☒ Public access/notice via the web
☒ Public access/notice via Government Office
☐ Public access/notice via a newspaper
☒ Public access/notice via Public Request
☐ Public access/notice via a Public Library
☐ Public access/notice via other method _____

Describe your Drinking-Water System

The Southwold Drinking Water System (Lynhurst Park Subdivision) consists of a looped watermain, hydrants, and valves within the Lynhurst Park Drive Subdivision, providing water service to approximately 52 residential properties. The system is suburban to the City of St. Thomas and receives all drinking water from the City of St. Thomas Water Distribution System.

List all water treatment chemicals used over this reporting period

N/A

Were any significant expenses incurred to?

- ☐ Install required equipment
☐ Repair required equipment
☐ Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
NA	NA	NA	NA	NA	NA

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	NA	NA	NA	NA	NA
Treated	NA	NA	NA	NA	NA
Distribution	13	(0)-(0)	(0)-(0)	13	(<10)-(80)



Ontario Drinking-Water Systems Regulation O. Reg. 170/03

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)
Chlorine (Grab Samples)	13	(0.31) - (1.02)

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
NA	NA	NA	NA	NA

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
NA	NA	NA	NA	NA

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Number of Exceedances
Plumbing	NA	NA	NA
Distribution	NA	NA	NA

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
HAA5 (NOTE: show latest annual average)	Refer to St. Thomas Drinking Water System Annual Report			
THM (NOTE: show latest annual average)	Refer to St. Thomas Drinking Water System Annual Report			

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample
NA	NA	NA	NA
NA	NA	NA	NA



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Michele Lant, Director of Corporate Services/Treasurer

REPORT NO: FIN 2025-29

SUBJECT MATTER: Financial Report – January to September 2025

Recommendation:

1. That Report FIN 2025-29 Financial Report - January to September 2025 be received and filed for information.

Purpose:

To provide Council with a Financial Report for the period of January 1 to September 30, 2025.

Background:

The attached financial report shows Year to Date account balances and budget for the period ending September 30, 2025. Along with current balances there are YTD and Budget information for 2024 for comparison.

Comments/Analysis:

The financial results for the fiscal period ending September 30, 2025 are provided in the attached report.

Most routine operating revenues and expenses are showing at approximately $\frac{3}{4}$ of the annual budget which is to be expected. Capital costs and some accounts that are more project based will continue to vary dramatically from the annual budget until year end. Contributions to reserves total \$4,637,239 have been posted based on the budget. Contributions from reserves will not be posted until projects are complete and the amount required from the reserve is known.

Please note that it is difficult to determine the year-end financial position for several reasons including;

- supplementary taxes, write offs, County and School Board levies and payments are not budgeted for and will not be finalized until closer to year-end;
- levy payments are made to County and School Boards quarterly;

- some asset and liability accounts are not reconciled until year end, i.e. investment entries;
- some expense account postings are not allocated until year end;
- capital entries, including reserve allocations are prepared at year end, i.e. amortization; and
- year-end adjustments and audit entries are completed at year end.

Based on review of the report, at this point in time there are not any significant concerns with the 2025 Financial position.

Financial and Resource Implications:

None at this time.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

- ☐ Managed Growth
- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Development
- ☒ Fiscal Responsibility and Accountability

Respectfully Submitted by:

Michele Lant
Director of Corporate
Services/Treasurer

Approved for submission by:

Jeff Carswell
CAO/Clerk

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		

Fund: 01 Operating Fund

Category: 1???

1011 TAX REVENUES TWP

Revenue							
01-1011-0002	CT Commercial Full	2,335,895.20	2,335,895.00	2,427,917.73	1,820,938.50	0.27	2,427,918.00
01-1011-0003	CU Commercial Excess Land	28,046.22	28,046.00	29,101.86	21,826.49	0.14	29,102.00
01-1011-0004	CX Commercial Vacant Land	3,115.12	3,115.00	10,928.03	8,195.99	(0.03)	10,928.00
01-1011-0005	C7 Commercial On-Farm Business	367.61	368.00	381.44	179.24	(142.44)	239.00
01-1011-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0007	C0 Small Scale On-Farm Business	0.00	0.00	0.00	106.51	142.00	142.00
01-1011-0010	FT Farmland	709,636.03	709,635.00	735,622.84	551,718.00	1.16	735,624.00
01-1011-0022	IT Industrial Full	12,166.63	12,167.00	12,624.59	9,468.76	0.41	12,625.00
01-1011-0023	IU Industrial Excess Land	298.31	298.00	309.53	232.51	0.47	310.00
01-1011-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0025	I7 Industrial On-Farm Business	0.00	97.00	0.00	75.01	100.00	100.00
01-1011-0030	PT Pipeline	38,136.84	38,137.00	41,090.90	30,818.25	0.10	41,091.00
01-1011-0040	RT Residential/Farm	3,475,853.56	3,475,854.00	3,782,613.64	2,836,959.75	(0.64)	3,782,613.00
01-1011-0052	LT Large Industrial Full	105,729.00	105,729.00	109,708.51	82,281.74	0.49	109,709.00
01-1011-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0060	TT Managed Forest	2,657.93	2,658.00	3,051.65	2,289.01	0.35	3,052.00
01-1011-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0090	PIL Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
01-1011-0092	Charity Rebates	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		6,711,902.45	6,711,999.00	7,153,350.72	5,365,089.76	102.28	7,153,453.00
Dept Excess Revenue Over (Under) Expenditures		6,711,902.45	6,711,999.00	7,153,350.72	5,365,089.76	102.28	7,153,453.00

1012 TAX REVENUES COUNTY

Revenue							
01-1012-0002	CT Commercial Full	2,837,876.70	0.00	2,885,002.06	0.00	(2,885,002.06)	0.00
01-1012-0003	CU Commercial Excess Land	34,073.35	0.00	34,580.63	0.00	(34,580.63)	0.00
01-1012-0004	CX Commercial Vacant Land	3,784.55	0.00	12,985.37	0.00	(12,985.37)	0.00
01-1012-0005	C7 Commercial On-Farm Business	446.61	0.00	453.24	0.00	(453.24)	0.00
01-1012-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0007	C0 Small Scale On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0010	FT Farmland	862,136.63	0.00	874,113.54	0.00	(874,113.54)	0.00
01-1012-0022	IT Industrial Full	14,781.27	0.00	15,001.30	0.00	(15,001.30)	0.00
01-1012-0023	IU Industrial Excess Land	362.41	0.00	367.81	0.00	(367.81)	0.00
01-1012-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0030	PT Pipeline	46,332.43	0.00	48,826.75	0.00	(48,826.75)	0.00
01-1012-0040	RT Residential/Farm	4,222,813.90	0.00	4,494,732.70	0.00	(4,494,732.70)	0.00
01-1012-0052	LT Large Industrial Full	128,450.14	0.00	130,362.38	0.00	(130,362.38)	0.00
01-1012-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0054	LX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1012-0060	TT Managed Forest	3,229.11	0.00	3,626.16	0.00	(3,626.16)	0.00
01-1012-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1012-0091	PILs	669,945.97	0.00	679,569.77	0.00	(679,569.77)	0.00
01-1012-0092	Charity Rebates	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		8,824,233.07	0.00	9,179,621.71	0.00	(9,179,621.71)	0.00
Expense							
01-1012-6540	County Levy	8,954,434.71	0.00	6,874,278.00	0.00	(6,874,278.00)	0.00
Total Expense		8,954,434.71	0.00	6,874,278.00	0.00	(6,874,278.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		(130,201.64)	0.00	2,305,343.71	0.00	(2,305,343.71)	0.00
1013 TAX REVENUES EDUCATION							
Revenue							
01-1013-0002	CT Commercial Full	2,228,395.39	0.00	2,232,166.85	0.00	(2,232,166.85)	0.00
01-1013-0003	CU Commercial Excess Land	26,755.52	0.00	26,755.52	0.00	(26,755.52)	0.00
01-1013-0004	CX Commercial Vacant Land	2,971.76	0.00	10,046.96	0.00	(10,046.96)	0.00
01-1013-0005	C7 Commercial On-Farm Business	350.68	0.00	350.68	0.00	(350.68)	0.00
01-1013-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0007	C0 Small Scale On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0010	FTNS Farmland No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0011	FTEP Farmland English Public	199,803.58	0.00	198,634.44	0.00	(198,634.44)	0.00
01-1013-0012	FTES Farmland English Separate	9,705.86	0.00	10,665.65	0.00	(10,665.65)	0.00
01-1013-0013	FTFP Farmland French Public	0.00	0.00	1.59	0.00	(1.59)	0.00
01-1013-0014	FTFS Farmland French Separate	0.00	0.00	2.63	0.00	(2.63)	0.00
01-1013-0022	IT Industrial Full	8,542.16	0.00	8,542.16	0.00	(8,542.16)	0.00
01-1013-0023	IU Industrial Excess Land	209.44	0.00	209.44	0.00	(209.44)	0.00
01-1013-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0030	PT Pipeline	52,052.00	0.00	54,049.60	0.00	(54,049.60)	0.00
01-1013-0040	RTNS Residential/Farm No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0041	RTEP Residential/Farm English Publ	880,358.14	0.00	926,735.43	0.00	(926,735.43)	0.00
01-1013-0042	RTES Residential/Farm English Sepa	62,917.88	0.00	63,110.88	0.00	(63,110.88)	0.00
01-1013-0043	RTFP Residential/Farm French Publi	263.51	0.00	254.71	0.00	(254.71)	0.00
01-1013-0044	RTFS Residential/Farm French Sepa	558.69	0.00	49.78	0.00	(49.78)	0.00
01-1013-0052	LT Large Industrial Full	58,328.16	0.00	58,328.16	0.00	(58,328.16)	0.00
01-1013-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0060	TTNS Managed Forest No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0061	TTEP Management Forest English P	649.40	0.00	725.96	0.00	(725.96)	0.00
01-1013-0062	TTES Management Forest English S	71.39	0.00	71.77	0.00	(71.77)	0.00
01-1013-0063	TTFP Management Forest French Pi	0.42	0.00	0.41	0.00	(0.41)	0.00
01-1013-0064	TTFS Managed Forest French Sepai	0.72	0.00	0.68	0.00	(0.68)	0.00
01-1013-0070	MTNS Multi-Residential No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0071	MTEP Multi-Residential English Publ	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0072	MTES Mutli-Residential English Sepa	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0073	MTFP Multi-Residential French Publi	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0074	MTFS Multi-Residential French Sepa	0.00	0.00	0.00	0.00	0.00	0.00
01-1013-0091	PILs	17,114.28	0.00	17,114.28	0.00	(17,114.28)	0.00
01-1013-0092	Charity Rebates	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		3,549,048.98	0.00	3,607,817.58	0.00	(3,607,817.58)	0.00
Expense							

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1013-6500	English Public Levy	2,937,936.19	0.00	2,210,724.39	0.00	(2,210,724.39)	0.00
01-1013-6510	French Public Levy	22,103.02	0.00	16,192.77	0.00	(16,192.77)	0.00
01-1013-6520	English Separate Levy	582,648.68	0.00	453,024.02	0.00	(453,024.02)	0.00
01-1013-6530	French Separate Levy	37,834.25	0.00	26,478.51	0.00	(26,478.51)	0.00
Total Expense		3,580,522.14	0.00	2,706,419.69	0.00	(2,706,419.69)	0.00
Dept Excess Revenue Over (Under) Expenditures		(31,473.16)	0.00	901,397.89	0.00	(901,397.89)	0.00
1031 TAX REVENUES TWP SUPP/WO							
Revenue							
01-1031-0002	CT Commercial Full	2,303.76	0.00	2,103.80	0.00	(2,103.80)	0.00
01-1031-0003	CU Commercial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0004	CX Commercial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0005	C7 Commercial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0010	FT Farmland	2,125.03	0.00	(2,442.33)	0.00	2,442.33	0.00
01-1031-0022	IT Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0023	IU Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0030	PT Pipeline	977.44	0.00	(742.61)	0.00	742.61	0.00
01-1031-0040	RT Residential/Farm	102,465.09	150,000.00	27,810.22	63,750.01	57,189.78	85,000.00
01-1031-0050	RP Residential PIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0052	LT Large Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0060	TT Managed Forest	60.44	0.00	140.28	0.00	(140.28)	0.00
01-1031-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00
01-1031-0090	PIL Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		107,931.76	150,000.00	26,869.36	63,750.01	58,130.64	85,000.00
Expense							
01-1031-0092	Charity Rebates	656.78	0.00	0.00	0.00	0.00	0.00
Total Expense		656.78	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		107,274.98	150,000.00	26,869.36	63,750.01	58,130.64	85,000.00
1032 TAX REVENUES COUNTY SUPP/WO							
Revenue							
01-1032-0002	CT Commercial Full	2,792.02	0.00	2,499.87	0.00	(2,499.87)	0.00
01-1032-0003	CU Commercial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0004	CX Commercial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0005	C7 Commercial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0010	FT Farmland	2,523.98	0.00	(2,883.40)	0.00	2,883.40	0.00
01-1032-0022	IT Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0023	IU Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0030	PT Pipeline	1,196.04	0.00	(882.41)	0.00	882.41	0.00
01-1032-0040	RT Residential/Farm	124,459.92	0.00	32,993.98	0.00	(32,993.98)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1032-0050	RP Residential PIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0052	LT Large Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0054	LX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0060	TT Managed Forest	73.43	0.00	166.69	0.00	(166.69)	0.00
01-1032-0070	MT Multi-Residential	0.00	0.00	0.00	0.00	0.00	0.00
01-1032-0091	PILs	(45.82)	0.00	0.00	0.00	0.00	0.00
Total Revenue		130,999.57	0.00	31,894.73	0.00	(31,894.73)	0.00
Expense							
01-1032-0092	Charity Rebates	797.93	0.00	0.00	0.00	0.00	0.00
Total Expense		797.93	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		130,201.64	0.00	31,894.73	0.00	(31,894.73)	0.00
1033 TAX REVENUES EDUCATION SUPP/WO							
Revenue							
01-1033-0001	Not Used	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0002	CT Commercial Full	2,206.19	0.00	1,934.18	0.00	(1,934.18)	0.00
01-1033-0003	CU Commercial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0004	CX Commercial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0005	C7 Commercial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0006	XT Commercial New	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0010	FTNS Farmland No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0011	FTEP Farmland English Public	(123.91)	0.00	(681.92)	0.00	681.92	0.00
01-1033-0012	FTES Farmland English Separate	773.51	0.00	0.00	0.00	0.00	0.00
01-1033-0013	FTFP Farmland French Public	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0014	FTFS Farmland French Separate	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0022	IT Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0023	IU Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0024	IX Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0025	I7 Industrial On-Farm Business	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0030	PT Pipeline	1,318.89	0.00	(976.80)	0.00	976.80	0.00
01-1033-0040	RTNS Residential/Farm No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0041	RTEP Residential/Farm English Publ	29,096.72	0.00	7,375.26	0.00	(7,375.26)	0.00
01-1033-0042	RTES Residential/Farm English Sepa	(1,135.52)	0.00	(127.66)	0.00	127.66	0.00
01-1033-0043	RTFP Residential/Farm French Publi	(19.37)	0.00	(5.14)	0.00	5.14	0.00
01-1033-0044	RTFS Residential/Farm French Sepa	(32.06)	0.00	(8.48)	0.00	8.48	0.00
01-1033-0050	RP Residential PIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0052	LT Large Industrial Full	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0053	LU Large Industrial Excess Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0054	LX Large Industrial Vacant Land	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0060	TTNS Managed Forest No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0061	TTEP Management Forest English P	16.42	0.00	32.13	0.00	(32.13)	0.00
01-1033-0062	TTES Management Forest English S	0.00	0.00	4.14	0.00	(4.14)	0.00
01-1033-0063	TTFP Management Forest French P	0.00	0.00	0.17	0.00	(0.17)	0.00
01-1033-0064	TTFS Managed Forest French Sepa	0.00	0.00	0.28	0.00	(0.28)	0.00
01-1033-0070	MTNS Multi-Residential No Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0071	MTEP Multi-Residential English Publi	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0072	MTES Mutli-Residential English Sepa	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0073	MTFP Multi-Residential French Publi	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-1033-0074	MTFS Multi-Residential French Sepa	0.00	0.00	0.00	0.00	0.00	0.00
01-1033-0091	PILs	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		32,100.87	0.00	7,546.16	0.00	(7,546.16)	0.00
Expense							
01-1033-0092	Charity Rebates	626.56	0.00	0.00	0.00	0.00	0.00
Total Expense		626.56	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		31,474.31	0.00	7,546.16	0.00	(7,546.16)	0.00
1100 OTHER REVENUE/EXPENSE							
Revenue							
01-1100-0000	GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0110	Penalty and Interest - Taxes	141,510.07	75,000.00	124,296.41	56,250.00	(49,296.41)	75,000.00
01-1100-0120	Municipal Drain Debenture	14,480.51	0.00	0.00	0.00	0.00	0.00
01-1100-0140	Tile Loan Debentures	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0200	Federal PIL (Southwold Earthworks)	75.22	200.00	203.41	149.99	(3.41)	200.00
01-1100-0210	Provincial PIL (MNR, MTO)	34,891.76	15,000.00	36,205.07	11,250.00	(21,205.07)	15,000.00
01-1100-0215	Toronto Payment In Lieu	1,077,538.91	1,066,000.00	1,095,677.05	802,499.99	(25,677.05)	1,070,000.00
01-1100-0216	Other Mun PIL (Central Elgin)	39,262.80	38,000.00	39,979.36	28,499.99	(1,979.36)	38,000.00
01-1100-0217	Southwold PIL (WWTP)	3,386.36	3,300.00	3,448.17	2,475.00	(148.17)	3,300.00
01-1100-0218	Elgin County PIL (WWTP)	4,565.88	4,500.00	4,649.21	3,375.00	(149.21)	4,500.00
01-1100-0219	Ontario Hydro Industrial (IHN)	192.76	0.00	196.39	0.00	(196.39)	0.00
01-1100-0220	Ontario Hydro Corridor	31,658.78	32,000.00	31,751.87	23,999.99	248.13	32,000.00
01-1100-0230	Railway Corridors	4,635.97	4,600.00	4,683.53	3,450.01	(83.53)	4,600.00
01-1100-0231	PIL Supps and Writeoffs	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0310	Interest Income - Bank	411,915.08	150,000.00	144,147.74	112,500.00	5,852.26	150,000.00
01-1100-0315	Interest Income - Drains	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0317	Interest Income - Other	10,729.45	0.00	0.00	0.00	0.00	0.00
01-1100-0330	License Fees	0.00	1,500.00	0.00	0.00	0.00	0.00
01-1100-0335	Marriage Ceremony Fees	0.00	500.00	0.00	0.00	0.00	0.00
01-1100-0360	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0365	Miscellaneous Receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0400	Provincial Grant - OMPF	428,200.00	410,000.00	375,375.00	375,375.01	125,125.00	500,500.00
01-1100-0410	Provincial Grants - Other	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-0415	OCIF Grant	0.00	0.00	245,343.00	0.00	(245,343.00)	0.00
01-1100-0450	Land Sales	0.00	4,500,000.00	58,300.00	2,362,500.00	3,091,700.00	3,150,000.00
01-1100-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		2,203,043.55	6,300,600.00	2,164,256.21	3,782,324.98	2,878,843.79	5,043,100.00
Expense							
01-1100-3180	Grants, Donations and Fee Waivers	32,207.64	30,000.00	1,000.00	25,500.01	33,000.00	34,000.00
01-1100-5555	Transfer to Reserve	852,322.00	5,352,322.00	930,000.00	3,060,000.00	3,150,000.00	4,080,000.00
Total Expense		884,529.64	5,382,322.00	931,000.00	3,085,500.01	3,183,000.00	4,114,000.00
Dept Excess Revenue Over (Under) Expenditures		1,318,513.91	918,278.00	1,233,256.21	696,824.97	(304,156.21)	929,100.00
1110 COUNCIL							
Revenue							
01-1110-0000	MEMBERS OF COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1110-0360	Council Misc Receipts	0.00	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget		
01-1110-0611	Council Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-1110-1110	Council Salaries & Wages	84,004.03	91,499.00	54,985.51	64,029.74	30,387.49	85,373.00
01-1110-1120	Canada Pension	3,956.84	4,226.00	2,490.71	3,221.24	1,804.29	4,295.00
01-1110-1150	Council (EHT)	1,638.10	1,784.00	1,072.27	1,359.76	740.73	1,813.00
01-1110-1170	Council -Group Insurance	16,310.71	24,500.00	11,391.18	12,477.74	5,245.82	16,637.00
01-1110-1200	Travel/ Mileage/ Expenses	273.70	3,600.00	310.32	2,700.00	3,289.68	3,600.00
01-1110-1220	Conferences and Training	6,390.80	4,500.00	9,128.45	4,874.99	(2,628.45)	6,500.00
01-1110-3130	Telephone	1,285.22	1,200.00	414.64	900.00	785.36	1,200.00
01-1110-3140	Council- Insurance	2,048.76	2,102.00	2,087.64	1,643.99	104.36	2,192.00
01-1110-3155	Council-Integrity Commissioner costs	0.00	1,000.00	0.00	750.01	1,000.00	1,000.00
01-1110-3180	Council-Grant & Donations	0.00	0.00	355.71	0.00	(355.71)	0.00
01-1110-3200	Council - Miscellaneous	6,859.71	6,000.00	2,132.43	4,874.99	4,367.57	6,500.00
Total Expense		122,767.87	140,411.00	84,368.86	96,832.46	44,741.14	129,110.00
Dept Excess Revenue Over (Under) Expenditures		(122,767.87)	(140,411.00)	(84,368.86)	(96,832.46)	(44,741.14)	(129,110.00)
1111 ADMINISTRATION							
Revenue							
01-1111-0000	ADMINISTRATION	0.00	0.00	(30.70)	0.00	30.70	0.00
01-1111-0330	Licence Fees	1,381.00	0.00	1,680.74	1,125.00	(180.74)	1,500.00
01-1111-0335	Marriage Ceremony Fees	0.00	0.00	0.00	262.49	350.00	350.00
01-1111-0350	Tax Certificates Work Or	8,320.00	7,500.00	5,825.00	5,625.00	1,675.00	7,500.00
01-1111-0360	Miscellaneous Receipts	10,076.92	5,000.00	64,926.94	3,749.99	(59,926.94)	5,000.00
01-1111-0361	RRSP MISC	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0362	West Elgin Building Service Admin	25,000.00	25,000.00	0.00	18,750.01	25,000.00	25,000.00
01-1111-0370	Provincial Grants	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0375	Federal Grants	579.00	2,550.00	0.00	0.00	0.00	0.00
01-1111-0376	Donations	0.00	0.00	5,000.00	0.00	(5,000.00)	0.00
01-1111-0390	Gain/Loss on Disposal	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-0611	Transfer From Reserve Fun	0.00	11,000.00	0.00	14,999.99	20,000.00	20,000.00
Total Revenue		45,356.92	51,050.00	77,401.98	44,512.48	(18,051.98)	59,350.00
Expense							
01-1111-1110	Salaries and Wages	517,445.85	446,052.00	549,741.25	329,832.00	(109,965.25)	439,776.00
01-1111-1111	Salaries and Benefits	0.00	130,303.00	0.00	0.00	0.00	0.00
01-1111-1115	Overhead and Benefits	(31,695.07)	0.00	181,493.13	99,279.76	(49,120.13)	132,373.00
01-1111-1120	Canada Pension Plan	27,282.91	0.00	0.00	0.00	0.00	0.00
01-1111-1130	Employment Insurance	10,668.45	0.00	0.00	0.00	0.00	0.00
01-1111-1140	OMERS	59,148.36	0.00	0.00	0.00	0.00	0.00
01-1111-1150	Employer Health Tax	12,386.69	0.00	0.00	0.00	0.00	0.00
01-1111-1160	Workplace Safety Insuran	20,224.05	0.00	0.00	0.00	0.00	0.00
01-1111-1170	Group Insurance	57,822.84	0.00	245.60	0.00	(245.60)	0.00
01-1111-1190	Health Safety	214.98	1,000.00	23,476.31	750.01	(22,476.31)	1,000.00
01-1111-1200	Travel Mileage	1,612.10	500.00	216.00	386.24	299.00	515.00
01-1111-1220	Employee Training	7,120.34	5,000.00	2,538.47	4,500.00	3,461.53	6,000.00
01-1111-2100	Building Repairs	8,855.58	5,500.00	1,626.85	3,749.99	3,373.15	5,000.00
01-1111-2110	Janitorial Supplies	187.26	200.00	0.00	149.99	200.00	200.00
01-1111-2115	Emergency management	394.88	1,500.00	0.00	1,125.00	1,500.00	1,500.00

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		Actual	Budget	Actual	Budget		
01-1111-2120	Utilities	4,517.21	5,400.00	2,393.89	4,171.50	3,168.11	5,562.00
01-1111-3100	Office Supplies	13,721.70	15,000.00	11,753.11	11,250.00	3,246.89	15,000.00
01-1111-3110	Postage	7,598.75	13,000.00	10,898.43	9,750.01	2,101.57	13,000.00
01-1111-3120	Advertising	720.78	2,750.00	0.00	1,875.01	2,500.00	2,500.00
01-1111-3130	Telephone	5,238.45	3,515.00	4,670.60	2,715.75	(1,049.60)	3,621.00
01-1111-3140	Insurance	25,243.24	29,135.00	39,111.12	21,041.24	(11,056.12)	28,055.00
01-1111-3150	Legal Fees	29,353.97	25,000.00	37,772.65	19,499.99	(11,772.65)	26,000.00
01-1111-3160	Equipment Maintenance	3,334.77	2,500.00	676.19	1,875.01	1,823.81	2,500.00
01-1111-3170	Memberships Subscription	64,785.05	50,000.00	62,692.62	41,250.01	(7,692.62)	55,000.00
01-1111-3180	Property Maintenance	2,182.29	1,500.00	316.88	1,125.00	1,183.12	1,500.00
01-1111-3190	Miscellaneous	1,521.14	500.00	5,518.32	374.99	(5,018.32)	500.00
01-1111-3210	Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-1111-3300	Contracted Services	9,105.33	7,500.00	4,784.50	5,625.00	2,715.50	7,500.00
01-1111-3310	Computer Support	30,092.57	35,000.00	11,957.76	26,249.99	23,042.24	35,000.00
01-1111-4110	Bank Charges	12,661.29	7,500.00	3,620.75	7,500.01	6,379.25	10,000.00
01-1111-4120	Tax reductions and appeals	1,575.86	2,500.00	0.00	1,875.01	2,500.00	2,500.00
01-1111-4200	Projects and Plans	0.00	110,260.00	3,306.18	23,250.01	27,693.82	31,000.00
01-1111-4210	Economic Impact Study	0.00	1,000.00	0.00	750.01	1,000.00	1,000.00
01-1111-4500	Ontario One Call Locates	2,443.08	500.00	1,175.29	1,875.01	1,324.71	2,500.00
01-1111-5100	Small Equipment Purchases	466.35	1,000.00	0.00	750.01	1,000.00	1,000.00
01-1111-5555	Transfer to Reserves	15,000.00	7,500.00	0.00	5,625.00	7,500.00	7,500.00
01-1111-7000	Amortization	36,682.26	0.00	0.00	0.00	0.00	0.00
Total Expense		957,913.31	911,115.00	959,985.90	628,201.55	(122,383.90)	837,602.00
Dept Excess Revenue Over (Under) Expenditures		(912,556.39)	(860,065.00)	(882,583.92)	(583,689.07)	104,331.92	(778,252.00)
1211 MUNICIPAL PROPERTY - MEDICAL BUILDING							
Revenue							
01-1211-0000	MUNICIPAL PROPERTY-MED CEN	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0300	Donation	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0325	Lease Income	14,387.47	14,402.00	11,042.06	11,700.00	4,557.94	15,600.00
01-1211-0375	Federal Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-0611	Transfer from reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		14,387.47	14,402.00	11,042.06	11,700.00	4,557.94	15,600.00
Expense							
01-1211-1110	Salaries and Wages	3,447.60	6,286.00	0.00	5,076.76	6,769.00	6,769.00
01-1211-1111	Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-1115	Overhead and Benefits	901.52	2,000.00	0.00	1,608.75	2,145.00	2,145.00
01-1211-2100	Building Repairs	5,117.19	5,500.00	5,489.08	4,125.01	10.92	5,500.00
01-1211-2110	Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-2120	Utilities	5,277.89	5,500.00	2,380.21	4,125.01	3,119.79	5,500.00
01-1211-2130	Property Maintenance	9,358.00	9,000.00	6,523.45	6,750.00	2,476.55	9,000.00
01-1211-3140	Insurance	8,312.76	8,416.00	9,465.66	6,671.25	(570.66)	8,895.00
01-1211-3160	Equipment Maintenance	101.50	500.00	0.00	374.99	500.00	500.00
01-1211-3190	Miscellaneous	11,968.06	12,460.00	15,733.41	9,604.49	(2,927.41)	12,806.00
01-1211-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-1211-7000	Amortization	3,127.50	0.00	0.00	0.00	0.00	0.00
Total Expense		47,612.02	49,662.00	39,591.81	38,336.26	11,523.19	51,115.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Dept Excess Revenue Over (Under) Expenditures		(33,224.55)	(35,260.00)	(28,549.75)	(26,636.26)	(6,965.25)		(35,515.00)
Category Excess Revenue Over (Under) Expenditures		7,069,143.68	6,744,541.00	10,664,156.25	5,418,506.95	(3,439,480.25)		7,224,676.00
Category: 2???								
2111 FIRE SERVICES								
Revenue								
01-2111-0000	FIRE SERVICES	0.00	0.00	0.00	0.00	0.00		0.00
01-2111-0340	Emergency Mgmt Miscellaneous Rev	0.00	0.00	0.00	0.00	0.00		0.00
01-2111-0350	Fire Inspections	56.50	0.00	0.00	0.00	0.00		0.00
01-2111-0360	Miscellaneous	(4,184.62)	1,500.00	2,394.50	7,500.01	7,605.50		10,000.00
01-2111-0361	Fire Chief Services - West Elgin	101,847.58	115,720.00	79,265.25	77,994.00	24,726.75		103,992.00
01-2111-0362	Fire Services-Dutton Dunwich	77,994.00	0.00	79,265.25	77,994.00	24,726.75		103,992.00
01-2111-0365	Fire Prevention Donations	1,500.00	1,000.00	300.00	750.01	700.00		1,000.00
01-2111-0370	Donations	1,750.00	0.00	1,800.00	0.00	(1,800.00)		0.00
01-2111-0400	Fire Calls/Prov Grant	29,535.64	10,000.00	25,759.05	7,500.01	(15,759.05)		10,000.00
01-2111-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00		0.00
Total Revenue		208,499.10	128,220.00	188,784.05	171,738.03	40,199.95		228,984.00
Expense								
01-2111-1110	Salaries and Wages	512,189.48	432,000.00	225,896.12	356,632.51	249,613.88		475,510.00
01-2111-1112	RDS - WAGES	47.06	515.00	491.04	187.51	(241.04)		250.00
01-2111-1113	Wages-Custodial Shedden Fire Hall	0.00	4,100.00	0.00	0.00	0.00		0.00
01-2111-1114	Wages - Custodial Talbotville Fire H	0.00	0.00	407.04	0.00	(407.04)		0.00
01-2111-1115	Overhead & Benefits	433.30	49,100.00	0.00	51,044.99	68,060.00		68,060.00
01-2111-1120	Canada Pension	7,005.97	0.00	3,641.06	0.00	(3,641.06)		0.00
01-2111-1130	Employment Insurance	2,691.07	0.00	1,455.95	0.00	(1,455.95)		0.00
01-2111-1140	OMERS	19,853.16	0.00	6,916.12	0.00	(6,916.12)		0.00
01-2111-1150	Employer Health Tax	10,212.89	0.00	4,885.59	0.00	(4,885.59)		0.00
01-2111-1160	Workplace Safety Insuran	24,351.89	0.00	9,493.39	0.00	(9,493.39)		0.00
01-2111-1170	Group Insurance	27,265.99	0.00	19,904.72	19,499.99	6,095.28		26,000.00
01-2111-1180	Community Risk Assessment-OFM	0.00	0.00	0.00	9,000.00	12,000.00		12,000.00
01-2111-1190	Health Safety	0.00	2,000.00	862.38	1,499.99	1,137.62		2,000.00
01-2111-1195	Health & Safety Materials	0.00	250.00	232.18	187.51	17.82		250.00
01-2111-1200	Travel Mileage	11,644.88	6,500.00	8,125.95	4,874.99	(1,625.95)		6,500.00
01-2111-1220	Employee Training	22,973.00	32,000.00	20,060.17	20,550.01	7,339.83		27,400.00
01-2111-1225	Specialty Team Training	0.00	0.00	0.00	0.00	0.00		0.00
01-2111-2100	Building Repairs	8,345.12	8,500.00	7,308.62	7,500.01	2,691.38		10,000.00
01-2111-2110	Custodial Supplies	0.00	1,000.00	554.90	750.01	445.10		1,000.00
01-2111-2120	Utilities	11,709.48	12,750.00	9,049.10	8,249.99	1,950.90		11,000.00
01-2111-2140	Materials Supplies	8,727.80	6,240.00	6,138.46	4,874.99	361.54		6,500.00
01-2111-2141	Medical Supplies	1,462.51	3,120.00	1,211.86	2,340.00	1,908.14		3,120.00
01-2111-2145	Operational Supplies	2,338.06	6,240.00	5,384.80	1,875.01	(2,884.80)		2,500.00
01-2111-2150	Dept Clothing	3,580.08	4,000.00	1,137.16	3,000.01	2,862.84		4,000.00
01-2111-2180	Property Maintenance	12,615.19	7,280.00	8,436.59	5,459.99	(1,156.59)		7,280.00
01-2111-2700	Rds Machine Time to Fire	570.60	500.00	0.00	0.00	0.00		0.00
01-2111-3100	Office Supplies	745.78	0.00	1,222.48	1,125.00	277.52		1,500.00
01-2111-3110	Postage	0.00	0.00	0.00	0.00	0.00		0.00
01-2111-3120	Advertising	245.24	0.00	0.00	187.51	250.00		250.00

General Ledger

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-2111-3130	Telephone	5,655.40	4,500.00	2,232.91	3,442.50	2,357.09	4,590.00
01-2111-3140	Insurance	28,938.36	14,150.00	17,051.84	11,354.99	(1,911.84)	15,140.00
01-2111-3150	Legal Fees	0.00	0.00	2,854.37	0.00	(2,854.37)	0.00
01-2111-3160	Equipment Maintenance	7,062.35	6,760.00	2,942.31	5,070.01	3,817.69	6,760.00
01-2111-3165	Bunker Gear Maintenance	9,345.48	8,000.00	11,321.64	4,500.00	(5,321.64)	6,000.00
01-2111-3167	SCBA Maintenance	9,869.06	7,500.00	6,611.06	5,625.00	888.94	7,500.00
01-2111-3170	Memberships/Subscriptions	4,981.25	5,000.00	2,151.03	3,825.00	2,948.97	5,100.00
01-2111-3180	Annual Pump Testing	2,742.43	2,200.00	0.00	1,875.01	2,500.00	2,500.00
01-2111-3300	Contracted Services	19,927.02	20,000.00	22,593.13	14,999.99	(2,593.13)	20,000.00
01-2111-3301	Automatic Aid Agreement	1,086.06	4,000.00	0.00	3,000.01	4,000.00	4,000.00
01-2111-3305	Communications Tower Rental	11,025.21	15,000.00	6,264.06	9,374.99	6,235.94	12,500.00
01-2111-3310	IT Services	1,785.01	750.00	2,966.94	900.00	(1,766.94)	1,200.00
01-2111-4110	Janitorial Services	4,375.68	0.00	4,565.62	5,700.01	3,034.38	7,600.00
01-2111-4200	Master Fire Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-4210	Pre Plan for High Risk	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-4230	Fire Prevention	5,684.70	3,000.00	2,838.19	3,749.99	2,161.81	5,000.00
01-2111-5100	Equipment Purchases	15,728.67	18,000.00	9,986.31	17,100.00	12,813.69	22,800.00
01-2111-5105	PPE Purchases	11,313.59	13,000.00	5,272.46	9,750.01	7,727.54	13,000.00
01-2111-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-6100	Funeral Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-2111-7000	Amortization	189,908.63	0.00	0.00	0.00	0.00	0.00
Total Expense		1,018,437.45	697,955.00	442,467.55	599,107.53	356,342.45	798,810.00
Dept Excess Revenue Over (Under) Expenditures		(809,938.35)	(569,735.00)	(253,683.50)	(427,369.50)	(316,142.50)	(569,826.00)
2120 FIRE CHIEF VEHICLE							
Expense							
01-2120-3140	Fire Chief Vehicle - Insurance and Li	2,278.00	2,213.00	2,394.00	1,776.01	(26.00)	2,368.00
01-2120-3165	Maintenance	2,008.44	1,500.00	4,827.41	1,147.50	(3,297.41)	1,530.00
01-2120-3166	Fuel	5,858.94	3,500.00	720.67	2,677.50	2,849.33	3,570.00
Total Expense		10,145.38	7,213.00	7,942.08	5,601.01	(474.08)	7,468.00
Dept Excess Revenue Over (Under) Expenditures		(10,145.38)	(7,213.00)	(7,942.08)	(5,601.01)	474.08	(7,468.00)
2122 R51 SHEDDEN RESCUE							
Expense							
01-2122-3140	Insurance and Licences	0.00	3,011.00	3,203.00	2,416.50	19.00	3,222.00
01-2122-3165	Maintenance	2,056.36	5,000.00	2,559.19	3,825.00	2,540.81	5,100.00
01-2122-3166	Fuel	1,474.19	1,250.00	243.06	956.25	1,031.94	1,275.00
Total Expense		3,530.55	9,261.00	6,005.25	7,197.75	3,591.75	9,597.00
Dept Excess Revenue Over (Under) Expenditures		(3,530.55)	(9,261.00)	(6,005.25)	(7,197.75)	(3,591.75)	(9,597.00)
2123 T52 SHEDDEN TANKER							
Expense							
01-2123-3140	Insurance and Licences	0.00	2,795.00	3,203.00	2,243.25	(212.00)	2,991.00
01-2123-3165	Maintenance	2,276.40	5,000.00	13,501.20	3,825.00	(8,401.20)	5,100.00
01-2123-3166	Fuel	1,018.51	750.00	162.93	573.75	602.07	765.00
Total Expense		3,294.91	8,545.00	16,867.13	6,642.00	(8,011.13)	8,856.00
Dept Excess Revenue Over (Under) Expenditures		(3,294.91)	(8,545.00)	(16,867.13)	(6,642.00)	8,011.13	(8,856.00)

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
2124 P53 SHEDDEN PUMPER							
Expense							
01-2124-3140	Insurance and Licences	0.00	3,011.00	3,203.00	2,416.50	19.00	3,222.00
01-2124-3165	Maintenance	1,700.87	2,500.00	665.46	1,912.50	1,884.54	2,550.00
01-2124-3166	Fuel	1,792.51	750.00	233.64	573.75	531.36	765.00
Total Expense		3,493.38	6,261.00	4,102.10	4,902.75	2,434.90	6,537.00
Dept Excess Revenue Over (Under) Expenditures		(3,493.38)	(6,261.00)	(4,102.10)	(4,902.75)	(2,434.90)	(6,537.00)
2126 R61 TALBOTVILLE RESCUE							
Expense							
01-2126-3140	Insurance and Licences	2,543.25	2,785.00	2,394.00	2,235.01	586.00	2,980.00
01-2126-3165	Maintenance	1,668.07	1,500.00	0.00	1,147.50	1,530.00	1,530.00
01-2126-3166	Fuel	1,091.49	1,000.00	507.61	765.00	512.39	1,020.00
Total Expense		5,302.81	5,285.00	2,901.61	4,147.51	2,628.39	5,530.00
Dept Excess Revenue Over (Under) Expenditures		(5,302.81)	(5,285.00)	(2,901.61)	(4,147.51)	(2,628.39)	(5,530.00)
2127 T62 TALBOTVILLE TANKER							
Expense							
01-2127-3140	Insurance and Licences	0.00	3,011.00	3,203.00	2,416.50	19.00	3,222.00
01-2127-3165	Maintenance	5,831.31	5,000.00	1,991.56	3,825.00	3,108.44	5,100.00
01-2127-3166	Fuel	1,581.69	2,500.00	1,003.12	1,912.50	1,546.88	2,550.00
Total Expense		7,413.00	10,511.00	6,197.68	8,154.00	4,674.32	10,872.00
Dept Excess Revenue Over (Under) Expenditures		(7,413.00)	(10,511.00)	(6,197.68)	(8,154.00)	(4,674.32)	(10,872.00)
2128 P63 TALBOTVILLE PUMPER							
Expense							
01-2128-3140	Insurance and Licences	3,417.00	3,046.00	3,532.00	2,444.26	(273.00)	3,259.00
01-2128-3165	Maintenance	4,292.67	2,500.00	1,090.60	1,912.50	1,459.40	2,550.00
01-2128-3166	Fuel	1,316.26	2,000.00	579.07	1,530.00	1,460.93	2,040.00
Total Expense		9,025.93	7,546.00	5,201.67	5,886.76	2,647.33	7,849.00
Dept Excess Revenue Over (Under) Expenditures		(9,025.93)	(7,546.00)	(5,201.67)	(5,886.76)	(2,647.33)	(7,849.00)
2211 POLICE SERVICES							
Revenue							
01-2211-0000	POLICE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
01-2211-0360	Miscellaneous Receipts	25,363.88	8,000.00	0.00	0.00	0.00	0.00
01-2211-0400	Prov Grant Cannabis	0.00	0.00	0.00	0.00	0.00	0.00
01-2211-0611	Transfer from Reserve	4,636.12	30,000.00	0.00	0.00	0.00	0.00
Total Revenue		30,000.00	38,000.00	0.00	0.00	0.00	0.00
Expense							
01-2211-3300	Contracted Services	668,437.47	671,862.00	517,669.50	518,656.50	173,872.50	691,542.00
01-2211-5555	Transfer to reserves	0.00	0.00	0.00	21,429.76	28,573.00	28,573.00
Total Expense		668,437.47	671,862.00	517,669.50	540,086.26	202,445.50	720,115.00
Dept Excess Revenue Over (Under) Expenditures		(638,437.47)	(633,862.00)	(517,669.50)	(540,086.26)	(202,445.50)	(720,115.00)
2311 CONSERVATION AUTHORITIES							

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Revenue							
01-2311-0000	CONSERVATION AUTHORITIES	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-2311-6300	Other Transfer	70,523.64	71,171.00	115,836.81	86,877.76	0.19	115,837.00
Total Expense		70,523.64	71,171.00	115,836.81	86,877.76	0.19	115,837.00
Dept Excess Revenue Over (Under) Expenditures		(70,523.64)	(71,171.00)	(115,836.81)	(86,877.76)	(0.19)	(115,837.00)
2411 BUILDING DEPARTMENT							
Revenue							
01-2411-0000	PROTECTIVE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-0330	Dog License Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-0340	Building Permit Fees Paid	190,847.51	100,000.00	91,955.53	75,000.01	8,044.47	100,000.00
01-2411-0350	Septic Permit Fees Paid	11,300.00	8,000.00	7,980.00	5,999.99	20.00	8,000.00
01-2411-0355	Building Contract Services Revenue	69,152.00	69,150.00	77,670.00	58,925.25	897.00	78,567.00
01-2411-0360	Miscellaneous Receipts	0.00	500.00	0.00	374.99	500.00	500.00
01-2411-0400	Prov-Livestock Claims	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-0611	Transfer from Reserve	85,744.98	194,095.00	0.00	135,995.99	181,328.00	181,328.00
Total Revenue		357,044.49	371,745.00	177,605.53	276,296.23	190,789.47	368,395.00
Expense							
01-2411-1110	Building wages	248,219.01	256,500.00	174,781.87	187,317.00	74,974.13	249,756.00
01-2411-1111	Wages - Administration	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-1115	Benefits and Overhead	1,989.79	73,300.00	0.00	54,403.51	72,538.00	72,538.00
01-2411-1120	Building CPP(E)	8,203.63	0.00	8,541.07	0.00	(8,541.07)	0.00
01-2411-1130	Building EI (E)	2,972.57	0.00	2,896.31	0.00	(2,896.31)	0.00
01-2411-1140	Building OMERS	24,018.07	0.00	17,346.23	0.00	(17,346.23)	0.00
01-2411-1150	Building EHT	5,102.58	0.00	3,592.31	0.00	(3,592.31)	0.00
01-2411-1160	Building WSIB	8,246.99	0.00	5,692.37	0.00	(5,692.37)	0.00
01-2411-1170	Building Group Insurance	21,830.62	0.00	17,174.21	0.00	(17,174.21)	0.00
01-2411-1190	Health Safety	108.98	500.00	32.40	374.99	467.60	500.00
01-2411-1200	Building Travel Mileage	0.00	500.00	0.00	374.99	500.00	500.00
01-2411-1220	Employee training	1,605.47	4,000.00	1,535.11	3,000.01	2,464.89	4,000.00
01-2411-2140	Materials Supplies	244.21	1,500.00	0.00	1,125.00	1,500.00	1,500.00
01-2411-2150	Dept Clothing	1,058.56	500.00	297.11	0.00	(297.11)	0.00
01-2411-3100	Office Supplies	524.58	1,000.00	201.26	750.01	798.74	1,000.00
01-2411-3110	Postage	372.66	0.00	0.00	0.00	0.00	0.00
01-2411-3120	Advertising	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3130	Telephone	1,596.64	3,000.00	525.51	2,250.00	2,474.49	3,000.00
01-2411-3140	Insurance	10,334.00	7,945.00	10,592.00	6,375.74	(2,091.00)	8,501.00
01-2411-3150	Legal and Audit Expense	1,332.87	0.00	427.39	3,000.01	3,572.61	4,000.00
01-2411-3170	Membership/Subscriptions	13,474.76	15,000.00	23,804.64	11,250.00	(8,804.64)	15,000.00
01-2411-3180	58 Building vehicle fuel/repairs	5,465.06	5,000.00	0.00	3,825.00	5,100.00	5,100.00
01-2411-3190	Miscellaneous	0.00	500.00	450.00	374.99	50.00	500.00
01-2411-3200	Livestock Claim Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3300	Contracted Services - Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3301	Contracted Services Building Depart	0.00	2,000.00	0.00	1,499.99	2,000.00	2,000.00
01-2411-3304	Contracted Services-Animal Control	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-3305	Contracted Services - Animal Enforc	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-2411-3310	IT Support	343.44	500.00	419.76	374.99	80.24	500.00
01-2411-3350	Emergency Management	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-2411-7000	Amortization	12,760.09	0.00	0.00	0.00	0.00	0.00
Total Expense		369,804.58	371,745.00	268,309.55	276,296.23	100,085.45	368,395.00
Dept Excess Revenue Over (Under) Expenditures		(12,760.09)	0.00	(90,704.02)	0.00	90,704.02	0.00
2415 BY-LAW ENFORCEMENT							
Expense							
01-2415-1110	Wages-Administration	11,377.08	0.00	0.00	16,911.76	22,549.00	22,549.00
01-2415-1115	Overhead/Benefits	3,201.84	0.00	0.00	5,077.49	6,770.00	6,770.00
01-2415-3150	Legal Expense	3,906.86	0.00	0.00	0.00	0.00	0.00
01-2415-3300	By-law Enforcement Contracted Ser	8,761.55	7,500.00	1,923.26	3,442.50	2,666.74	4,590.00
Total Expense		27,247.33	7,500.00	1,923.26	25,431.75	31,985.74	33,909.00
Dept Excess Revenue Over (Under) Expenditures		(27,247.33)	(7,500.00)	(1,923.26)	(25,431.75)	(31,985.74)	(33,909.00)
2420 CANINE CONTROL							
Revenue							
01-2420-0330	Dog Licence Fees	255.00	255.00	255.00	191.25	0.00	255.00
Total Revenue		255.00	255.00	255.00	191.25	0.00	255.00
Expense							
01-2420-1111	Wages - Administration	0.00	1,305.00	0.00	994.50	1,326.00	1,326.00
01-2420-1120	Overhead	0.00	481.00	0.00	369.76	493.00	493.00
01-2420-2140	Materials and Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-2420-3100	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-2420-3110	Postage	1.84	20.00	0.00	14.99	20.00	20.00
01-2420-3190	Misc	0.00	5,000.00	133.54	3,749.99	4,866.46	5,000.00
01-2420-3304	Animal Control Contracted Services	23,146.88	19,000.00	29,019.99	11,250.00	(14,019.99)	15,000.00
01-2420-3305	Animal Control Contracted By-law Er	0.00	1,000.00	0.00	750.01	1,000.00	1,000.00
Total Expense		23,148.72	26,806.00	29,153.53	17,129.25	(6,314.53)	22,839.00
Dept Excess Revenue Over (Under) Expenditures		(22,893.72)	(26,551.00)	(28,898.53)	(16,938.00)	6,314.53	(22,584.00)
2425 LIVESTOCK PROGRAM							
Revenue							
01-2425-0400	Prov-Livestock Claims	100.00	0.00	3,606.61	0.00	(3,606.61)	0.00
01-2425-0440	Livestock Grants	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		100.00	0.00	3,606.61	0.00	(3,606.61)	0.00
Expense							
01-2425-3200	Livestock Claims	174.62	500.00	3,644.96	374.99	(3,144.96)	500.00
Total Expense		174.62	500.00	3,644.96	374.99	(3,144.96)	500.00
Dept Excess Revenue Over (Under) Expenditures		(74.62)	(500.00)	(38.35)	(374.99)	(461.65)	(500.00)
2426 HEN LICENCE							
Revenue							
01-2426-0330	Hen Licence Fees	150.00	0.00	0.00	112.50	150.00	150.00
Total Revenue		150.00	0.00	0.00	112.50	150.00	150.00

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		Actual	Budget	Actual	Budget		
Expense							
01-2426-3190	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		150.00	0.00	0.00	112.50	150.00	150.00
Category Excess Revenue Over (Under) Expenditures		(1,623,931.18)	(1,363,941.00)	(1,057,971.49)	(1,139,497.54)	(461,358.51)	(1,519,330.00)

Category: 3???

3111 ROADS							
Revenue							
01-3111-0000	ROAD DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0350	Line Painting Revenues	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0360	RDS. - Other Municipalities	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0365	RDS. - Misc Revenues	0.00	0.00	292.60	0.00	(292.60)	0.00
01-3111-0370	Roads - Provincial Grants	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0375	Roads - Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-0410	Elgin Cty Road Payment	0.00	0.00	174,150.40	0.00	(174,150.40)	0.00
01-3111-0611	Trans FROM Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	174,443.00	0.00	(174,443.00)	0.00
Expense							
01-3111-3160	Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-7000	Amortization - general	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-7010	Amortization - paved	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-7020	Amortization - unpaved	0.00	0.00	0.00	0.00	0.00	0.00
01-3111-7030	Amortization - bridges	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	174,443.00	0.00	(174,443.00)	0.00
3120 ROADS							
Expense							
01-3120-1110	Wages- Bridges & Culverts	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-1115	Benefits - Bridges and Culverts	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-1600	Materials-Bridge&Culvert	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-1700	Mach Time-Bridge&Culvert	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2110	Rds-Grass& Weed-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2115	Rds-Grass&Weed-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2600	Rds-Grass&Weed-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2700	Rds-Grass&Weed-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2750	Rds-Grass&Weed Contracted Servic	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-2800	Rds-Chain-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-3110	Rds-Brushing-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-3115	Rds-Brushing-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-3700	Rds-Brushing-Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-3710	Rds-Brushing-Hired Equip	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-4110	Rds-Ditching-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-4115	Rds-Ditching-Benefits	0.00	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget		
01-3120-4600	Rds-Ditching-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-4700	Rds-Ditching-Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-4710	Ditching-hired equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-6110	Rds-Debris/Garb-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-6115	Rds-Debris/Garb-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-6600	Rds-Debris/Garb-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-6700	Rds-Debris/Garb-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7100	Rds - Inspection Hardtop-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7105	Rds - Inspection Hardtop-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7106	Rds-Inspection Hardtop-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7110	Patching&Spray-Wgs	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7115	Patching&Spray-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7600	Patching/Spray-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-7700	Patching/Sp-Machine Tlme	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-8110	Sweeping Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-8115	Sweeping-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-8600	Sweeping Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-8700	Sweeping-Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-9110	Shouldering-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-9115	Shouldering-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-9600	Shouldering - Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3120-9700	Shouldering Machine Tlme	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3121 ROADS							
Expense							
01-3121-1100	Rds - Inspection Loosetop	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-1105	Rds-Inspection Loosetop-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-2600	Rds-PatchLosetop-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-2700	Rds-Patch-Losetop-Mach TM	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3110	Rds-Grading Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3111	Rd Grading-Wages-other	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3115	Rds-Grading-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3600	Rds-Grading-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3700	Rds-Grading-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-3705	Rds-Grading-Mach Time-Other	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-4110	Rds. Dust Control-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-4115	Rds-Dust Control-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-4600	Rds-Dust Control-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-4700	Rds-DustControl -Mach Tm	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-5110	Rds-Gravel-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-5115	Rds-Gravel-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-5600	Rds-Gravel-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-5700	Rds-Gravel-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6110	Rds-Snow-Plow Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6115	Rds-Snow Plow-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6200	Rds-Patrol-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6205	Rds-Patrol-Benefits	0.00	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget		
01-3121-6206	Rds-Patrol-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6600	Rds-Snow Plow-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6700	Rds-Snow Plow-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-6800	Rds-Snow Plow-Blades	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-7110	Rds-Sanding/Salting-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-7115	Rds-Sanding/Salting-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-7600	Rds San/Salting-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-7700	Rds-Sand/Salt-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-8110	Rds-Safety/Signs-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-8115	Rds-Safety/Signs-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-8600	Rds-Safety/Signs-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-8700	Rds-Safety/Sign-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-9600	Rd-Rail Rd Cross-Material	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3122 ROADS							
Expense							
01-3122-2110	Rds-Catchbasin Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-2115	Rds-Catchbasin-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-2600	Rds-Catchbasin-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-2700	Rds-Catchbasin-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3110	Line Marking-TWP - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3115	Line Marking TWP- Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3600	Line Marking-TWPMaterials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3700	Line Marking-TWP -Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3810	Line Mark- other - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3815	Line Mark Other - Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3820	Line Mark-other -material	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-3830	Line Mark- other-machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4110	London Townline Rd Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4115	London Townline Rd Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4120	London Townline Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4700	London Townline Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4810	Special Projects Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4815	Special Projects Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4820	Special Projects Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3122-4830	Special Projects Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3123 ROADS							
Revenue							
01-3123-0777	BH4- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-1777	CHIP-Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-2777	F1 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-2779	F2 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-3777	G02-5 Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-4777	TR1- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00

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01-3123-5777	GR26- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5830	GR12-6 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6777	MOW- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6830	Mahindra - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6930	Case1 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-7777	Diamond Mower-Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-8777	LD 1- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-9777	54 (P13-11) -Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3123-0110	BH4- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-0700	BH4-Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-1110	CHIP-Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-1700	CHIP-Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-2110	F1-Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-2700	F1- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-2778	F2 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-3110	G02-5- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-3700	G02-5 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-4110	TR1 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-4700	TR1- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5110	GR26- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5700	GR26- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5810	GR12-6 - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-5820	GR12-6 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6110	MOW - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6700	MOW- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6810	Mahindra - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6820	Mahindra - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6910	Case1 - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-6920	Case1 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-7110	Diamond Mower - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-7700	Diamond Mower- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-8110	LD-1- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-8700	LD 1- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-9110	54 (P13-11) Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3123-9700	54 (P13-11) Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3124 ROADS							
Revenue							
01-3124-0777	P0-5 Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-1777	T135 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-2777	T11 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3777	T6 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3830	T14 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3930	Truck 7-20 Western Star Machine Tii	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-4777	T7 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3124-5777	TRAC - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6777	T8 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6785	T3 - Machine rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6830	T9 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7777	50-21 - Machine Rental (Parks)	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7830	T23-9 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7930	T23-10 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8777	P08-1 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8830	52 (P11-9) - Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8860	53 (P12-10) - Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9910	51 (P10-8) - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9927	55 (P16-12) - Machne Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9937	57 2017 Ford F150 Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9947	56 (Water) Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9957	58 2018 Dodge - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9967	59 2020 F150 Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3124-0110	P0-5 Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-0700	P0-5 Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-1110	T135 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-1700	T135 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-2110	T11- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-2700	T11- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3110	T6 - Road Wages	0.00	0.00	357.44	0.00	(357.44)	0.00
01-3124-3700	T6 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3810	T14 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3820	T14 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3910	Truck 7-20 Western Star - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-3920	Truck 7-20 Western Star - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-4110	T7 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-4700	T7 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-5110	TRAC - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-5700	TRAC- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6110	T8 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6700	T8- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6780	T3 - Rds Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6781	T3 - Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6810	T9 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6820	T9 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6910	T10 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6920	T10 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-6930	T10 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7010	T-12 - Roads wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7020	T-12 - Fuel/repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7030	T-12 - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7110	50-21 - Road Wages (Parks)	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7700	50-21 - Fuel/Repairs (Parks)	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7810	T23-9 - Roads Wages	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger
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Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3124-7820	T23-9 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7910	T23-10 - Roads Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-7920	T23-10 - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8110	P08-1 - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8700	P08-1 - Water-Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8810	52 (P11-9) - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8820	52 (P11-9) - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8840	53 (P12-10) - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-8850	53 (P12-10) - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9700	51 (P10-8) - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9777	51 (P10-8) - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9920	55 (P16-12) - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9921	55 (P16-12) - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9930	57 2017 Ford F150 Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9931	57 2017 Ford F150 Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9940	56 (Water) Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9941	56 (Water) Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9950	58 2018 Dodge - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9951	58 2018 Dodge - Fuels/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9960	59 2020 F150 - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3124-9961	59 2020 F150 Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	357.44	0.00	(357.44)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(357.44)	0.00	357.44	0.00
3125 ROADS							
Revenue							
01-3125-1130	Roller - Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4777	Ellis- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4830	Vac Unit-Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-9777	TR2- Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3125-1110	Roller - Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-1120	Roller - Fuel/Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4110	Ellis - Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4700	Ellis - Fuel and Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4810	Vac Unit-Twp -Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4820	Vac Unit-Fuel and Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4840	Vac Unit-Other-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4850	Vac Unit-Other-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4910	Misc-Equipment-Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4920	Misc-Equipment-Fuel & Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-4930	Misc-Equipment-Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-9110	TR2- Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3125-9700	TR2- Fuel / Repairs	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
3129 ROADS							
Expense							
01-3129-0001	Misc-O/H	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0109	Rds-Accrued Vacation Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0110	Overhead - Wages	0.00	0.00	29,448.84	0.00	(29,448.84)	0.00
01-3129-0111	Overhead-Banked Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0113	Rds - Accrued Sick Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0215	Rds. Convention&Seminars	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0225	Rds- Association Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0235	Rds- Occ Health & Safety	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0236	Rds- Ed &Training	0.00	0.00	300.30	0.00	(300.30)	0.00
01-3129-0237	Rds-Insurance deductibles	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0242	Rds-Print &Advertising	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0243	Rds- Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0244	Drain Mtc. - Roads	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0246	Rds-Telephone	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0247	Rds- OH - Hydro	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0248	Rds-Heat	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0249	Rds- Water	0.00	0.00	574.95	0.00	(574.95)	0.00
01-3129-0250	Rds- Janitorial /Building	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0251	Rds-Building Lawn Mtc	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0255	Rds-OH-Boots, Gloves, AGO	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0256	Rds-OH-Shop Coveralls/Rag	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0257	Rds- OH- Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0262	Rds- Shedden Shop miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0263	Rds-Garage Misc. Repairs	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0264	Rds - OH Salt Bldg Repair	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0265	Rds- OH Tools	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0325	Rds- OH Licence Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0327	Rds-Radio & GPS Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0328	Rds-OH Pager Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0400	Rds OH - Fuel	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-0401	Rds OH - Oil	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-1110	Banked Time - Used	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-1120	Canada Pension	0.00	0.00	1,246.29	0.00	(1,246.29)	0.00
01-3129-1130	Employment Insurance	0.00	0.00	687.13	0.00	(687.13)	0.00
01-3129-1140	OMERS Pension Plan	0.00	0.00	1,021.80	0.00	(1,021.80)	0.00
01-3129-1150	Employer Health Tax	0.00	0.00	583.55	0.00	(583.55)	0.00
01-3129-1160	Workplace Safety Insuran	0.00	0.00	901.12	0.00	(901.12)	0.00
01-3129-1170	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-1200	Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-1210	Allocate Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3110	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3150	Legal and Consultation	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3170	Memberships/Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-3310	Computer Support	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-4200	Studies and Reports	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-5000	Sidewalk Maintenance - Wages	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3129-5001	Sidewalk Maintenance - Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-5002	Sidewalk Maintenance -Machine time	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-9998	Loss	0.00	0.00	0.00	0.00	0.00	0.00
01-3129-9999	Loss on disposal of assets	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	34,763.98	0.00	(34,763.98)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(34,763.98)	0.00	34,763.98	0.00
3211 STREET LIGHTING							
Revenue							
01-3211-0000	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3211-2120	Utilities	0.00	0.00	0.00	0.00	0.00	0.00
01-3211-3160	Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-3211-6900	Locates- road wages	0.00	0.00	73.52	0.00	(73.52)	0.00
01-3211-6901	Locates - equipment time	0.00	0.00	0.00	0.00	0.00	0.00
01-3211-7000	Amortization	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	73.52	0.00	(73.52)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(73.52)	0.00	73.52	0.00
3320 COUNTY ROADS							
Expense							
01-3320-1110	Elgin- Bdgs&Culvt-Wages	0.00	0.00	792.00	0.00	(792.00)	0.00
01-3320-1115	Elgin-Br&Culvert-Benefits	0.00	0.00	198.00	0.00	(198.00)	0.00
01-3320-1600	Elgin-Br&Culvert-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-1700	Elgin-Br& Culv. Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-2110	Elg- Grass& Weed-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-2115	Elg-Grass&Weed-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-2600	Elg-Grass&Weed-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-2700	Elg-Grass&Weed-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-2750	Elg-Grass&Weeds Contracted Servic	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-3110	Elgin-Brushing Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-3115	Elgin-Brushing-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-3600	Elgin-Brushing Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-3700	Elgin-Brushing-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-4110	Elgin-Ditching-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-4115	Elgin-Ditching-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-4600	Elgin-Ditching Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-4700	Elgin-Ditching Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-6110	Elgin-Debris/Garb-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-6115	Elgin-Debris/Garb-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-6600	Elgin-Debris/Garb-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-6700	Elgin-Debris/Garb Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7100	Elgin-Road Inspections-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7105	Elgin-Road Inspections-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7106	Elgin-Road Inspections-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7110	Elgin Patch -Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7115	Elgin-Patch-Benefits	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3320-7600	Elgn-Patch-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-7700	Elgin-Patch- Mach TM	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-8110	Elgin-Sweeping Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-8115	Elgin-Sweeping-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-8600	Elgin-Sweeping Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-8700	Elgin-Sweeping Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-9110	Elgin-Shouldering -Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-9115	Elgin-Shouldering-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-9600	Elgn-Shouldering Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3320-9700	Elgn-Shouldering Mach Tm	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	990.00	0.00	(990.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(990.00)	0.00	990.00	0.00
3321 COUNTY ROADS							
Expense							
01-3321-2600	Elg-Patch/Losetop-Materia	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6110	Elgin-SnowPlowing-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6115	Elgin-Snow Plowing-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6210	Elgin-Patrol-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6215	Elgin-Patrol-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6216	Elgin-Patrol-Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6600	Elgin-Snow Plow-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-6700	Elgin-Snow Plow-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-7110	Elgin-Sand/Salting-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-7115	Elgin-Sand/Salting-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-7600	Elg-Sand/Salting-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-7700	Elg-Sand/Salting Mach Tim	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-8110	Elg-Safety/Signs Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-8115	Elgin-Safety/Signs-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-8600	Elgin-SafetySign-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3321-8700	Elg-SafetySign-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3322 COUNTY ROADS							
Expense							
01-3322-2110	Elgin-Catchbasin Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-2115	Elgin-Catchbasin-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-2600	Elgin-Catchbasin-Material	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-2700	Elgi-Catchbasin-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-3810	Elgin-Line Painting Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-3815	Elgin-Line Painting Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-3820	Elgin-Line Painting Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-3830	Elgin-Line Painting Machine	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-4110	Elgin-SpProj-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-4115	Elgin-SpProj-Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-4120	Elgin-SpProj-Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-3322-4130	Elgin-SpProj-Mach Time	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3405 Roads - General Revenue							
Revenue							
01-3405-0360	Misc Revenue	10,750.00	10,000.00	5,164.55	7,500.01	4,835.45	10,000.00
01-3405-0361	Other Municipality - Revenue	20,796.46	20,800.00	0.00	15,600.01	20,800.00	20,800.00
01-3405-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-3405-0405	Federal Grant	1,740.00	5,000.00	2,408.00	2,062.49	342.00	2,750.00
01-3405-0611	Tranfer from Reserve	0.00	30,000.00	0.00	0.00	0.00	0.00
Total Revenue		33,286.46	65,800.00	7,572.55	25,162.51	25,977.45	33,550.00
Dept Excess Revenue Over (Under) Expenditures		33,286.46	65,800.00	7,572.55	25,162.51	25,977.45	33,550.00
3410 Roads - Admin/Overhead							
Expense							
01-3410-1110	Wages - Gen Admin	129,921.29	180,000.00	57,220.16	157,500.00	152,779.84	210,000.00
01-3410-1115	Overhead & Benefits	88,993.88	155,043.00	(55,097.83)	139,919.26	241,656.83	186,559.00
01-3410-1116	Source Decuctions	18,688.39	0.00	67,351.70	0.00	(67,351.70)	0.00
01-3410-1117	OMERS	20,251.24	0.00	55,684.80	0.00	(55,684.80)	0.00
01-3410-1118	WSIB	7,324.88	0.00	19,458.34	0.00	(19,458.34)	0.00
01-3410-1121	Vacation	38,351.69	0.00	21,557.81	0.00	(21,557.81)	0.00
01-3410-1122	Statutory Holidays	13,383.92	0.00	24,764.51	0.00	(24,764.51)	0.00
01-3410-1123	Sick	4,304.24	0.00	15,012.58	0.00	(15,012.58)	0.00
01-3410-1124	STD	0.00	0.00	0.00	0.00	0.00	0.00
01-3410-1125	Banked Time Used	19,637.87	0.00	5,484.89	0.00	(5,484.89)	0.00
01-3410-1126	Training/Education	15,481.50	30,000.00	1,472.09	0.00	(1,472.09)	0.00
01-3410-1127	Meetings	176.40	0.00	8,980.29	0.00	(8,980.29)	0.00
01-3410-1128	On Call	7,489.40	0.00	16,950.66	0.00	(16,950.66)	0.00
01-3410-1190	Health & Safety	3,684.17	2,600.00	11,974.65	2,250.00	(8,974.65)	3,000.00
01-3410-1210	Travel Mileage	0.00	260.00	0.00	187.51	250.00	250.00
01-3410-1220	Education, Training, Conference, Sei	13,756.74	0.00	10,323.73	22,500.00	19,676.27	30,000.00
01-3410-3100	Office Supplies	896.50	750.00	861.08	675.00	38.92	900.00
01-3410-3110	Postage	37.79	0.00	0.00	0.00	0.00	0.00
01-3410-3120	Advertising & Promotion	0.00	150.00	0.00	112.50	150.00	150.00
01-3410-3130	Telephone	3,075.65	0.00	1,864.44	4,289.99	3,855.56	5,720.00
01-3410-3140	Insurance - Liability	107,059.12	166,997.00	116,354.88	143,645.26	75,172.12	191,527.00
01-3410-3142	Insurance Deductibles	17,237.34	12,500.00	7,446.31	9,374.99	5,053.69	12,500.00
01-3410-3150	Legal, Audit, Professional	2,354.39	2,600.00	13,912.87	1,949.99	(11,312.87)	2,600.00
01-3410-3170	Memberships/Subscriptions/Associat	608.04	4,020.00	2,949.44	750.01	(1,949.44)	1,000.00
01-3410-3310	Computer Support	375.55	0.00	619.79	750.01	380.21	1,000.00
01-3410-4200	Studies and Reports	30,327.23	30,000.00	0.00	7,500.01	10,000.00	10,000.00
01-3410-4500	Transfer to Reserves	58,135.42	0.00	0.00	0.00	0.00	0.00
01-3410-8000	Gain/Loss on Asset Disposal	14,892.68	0.00	0.00	0.00	0.00	0.00
Total Expense		616,445.32	584,920.00	405,147.19	491,404.53	250,058.81	655,206.00
Dept Excess Revenue Over (Under) Expenditures		(616,445.32)	(584,920.00)	(405,147.19)	(491,404.53)	(250,058.81)	(655,206.00)
3415 Roads - Shop							
Expense							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3415-1110	Wages	31,514.74	15,000.00	42,270.57	0.00	(42,270.57)	0.00
01-3415-1115	Benefits	10,628.67	5,000.00	10,567.66	0.00	(10,567.66)	0.00
01-3415-2100	Building Repairs	58,128.40	41,600.00	3,608.14	3,375.00	891.86	4,500.00
01-3415-2120	Utilities	23,314.25	15,720.00	12,361.91	14,999.99	7,638.09	20,000.00
01-3415-2130	Property and Grounds Repair	193.33	520.00	0.00	14,999.99	20,000.00	20,000.00
01-3415-2150	Uniform,Boots, Gloves	16,715.82	18,320.00	15,983.85	13,500.00	2,016.15	18,000.00
01-3415-3130	Telephone	749.88	5,720.00	660.42	0.00	(660.42)	0.00
01-3415-3140	Insurance - Facility	12,530.16	12,000.00	0.00	0.00	0.00	0.00
01-3415-3141	Licence Fees	1,763.86	1,300.00	427.50	956.25	847.50	1,275.00
01-3415-3160	Radio & GPS Maintenance	8,366.95	2,600.00	1,304.36	1,912.50	1,245.64	2,550.00
01-3415-3167	Oil	5,422.70	0.00	2,762.44	0.00	(2,762.44)	0.00
01-3415-3190	Miscellaneous	20,760.76	13,320.00	19,027.48	5,999.99	(11,027.48)	8,000.00
01-3415-3300	Contracted Services	2,730.46	2,716.00	2,094.68	1,875.01	405.32	2,500.00
01-3415-3310	Waste Disposal	4,315.89	0.00	2,671.63	0.00	(2,671.63)	0.00
01-3415-3500	Internal Equipment Time	3,279.48	0.00	2,683.60	0.00	(2,683.60)	0.00
01-3415-5100	Small Equipment/Tools	8,780.11	7,280.00	4,504.53	5,355.00	2,635.47	7,140.00
Total Expense		209,195.46	141,096.00	120,928.77	62,973.73	(36,963.77)	83,965.00
Dept Excess Revenue Over (Under) Expenditures		(209,195.46)	(141,096.00)	(120,928.77)	(62,973.73)	36,963.77	(83,965.00)
3420 Roads - Amortization							
Expense							
01-3420-7000	Amortization - General	392,138.40	0.00	0.00	0.00	0.00	0.00
01-3420-7010	Amortization - Paved Roads	287,523.16	0.00	0.00	0.00	0.00	0.00
01-3420-7020	Amortization - Unpaved Roads	226,970.75	0.00	0.00	0.00	0.00	0.00
01-3420-7030	Amortization - Bridges	41,199.38	0.00	0.00	0.00	0.00	0.00
01-3420-7040	Amortization - Street Lights	15,929.31	0.00	0.00	0.00	0.00	0.00
Total Expense		963,761.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(963,761.00)	0.00	0.00	0.00	0.00	0.00
3430 Special Projects							
Expense							
01-3430-1110	Wages	0.00	0.00	0.00	3,749.99	5,000.00	5,000.00
01-3430-1115	Benefits	0.00	0.00	0.00	1,125.00	1,500.00	1,500.00
01-3430-2140	Materials and Supplies	0.00	0.00	6,020.67	0.00	(6,020.67)	0.00
01-3430-3500	Internal Equipment Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	6,020.67	4,874.99	479.33	6,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(6,020.67)	(4,874.99)	(479.33)	(6,500.00)
3510 Township Inspection/Patrol							
Expense							
01-3510-1110	Wages	64,277.42	75,400.00	43,864.88	56,550.01	31,535.12	75,400.00
01-3510-1115	Benefits	18,077.18	16,500.00	10,966.23	13,125.01	6,533.77	17,500.00
01-3510-3500	Internal Equipment Time	8,673.00	0.00	1,441.55	4,874.99	5,058.45	6,500.00
Total Expense		91,027.60	91,900.00	56,272.66	74,550.01	43,127.34	99,400.00
Dept Excess Revenue Over (Under) Expenditures		(91,027.60)	(91,900.00)	(56,272.66)	(74,550.01)	(43,127.34)	(99,400.00)
3520 Township HT Patching							
Expense							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3520-1110	Wages	44,970.00	37,500.00	25,834.11	36,374.99	22,665.89	48,500.00
01-3520-1115	Benefits	11,742.54	5,000.00	6,458.53	8,850.01	5,341.47	11,800.00
01-3520-2140	Materials and Supplies	33,616.13	7,800.00	3,675.32	5,850.00	4,124.68	7,800.00
01-3520-3500	Internal Equipment Time	4,830.46	2,080.00	274.40	1,560.01	1,805.60	2,080.00
Total Expense		95,159.13	52,380.00	36,242.36	52,635.01	33,937.64	70,180.00
Dept Excess Revenue Over (Under) Expenditures		(95,159.13)	(52,380.00)	(36,242.36)	(52,635.01)	(33,937.64)	(70,180.00)
3521 Township HT Sweeping							
Expense							
01-3521-1110	Wages	4,216.84	8,000.00	1,125.63	5,625.00	6,374.37	7,500.00
01-3521-1115	Benefits	1,054.21	1,500.00	281.41	824.99	818.59	1,100.00
01-3521-2140	Materials and Supplies	1,728.30	0.00	0.00	3,749.99	5,000.00	5,000.00
01-3521-3300	Contracted Services	3,211.37	0.00	1,475.52	0.00	(1,475.52)	0.00
01-3521-3500	Internal Equipment Time	2,299.75	1,700.00	19.60	2,250.00	2,980.40	3,000.00
Total Expense		12,510.47	11,200.00	2,902.16	12,449.98	13,697.84	16,600.00
Dept Excess Revenue Over (Under) Expenditures		(12,510.47)	(11,200.00)	(2,902.16)	(12,449.98)	(13,697.84)	(16,600.00)
3522 Township HT Shouldering							
Expense							
01-3522-1110	Wages	2,840.30	17,500.00	1,698.42	7,500.01	8,301.58	10,000.00
01-3522-1115	Benefits	710.08	5,000.00	424.61	937.49	825.39	1,250.00
01-3522-2140	Materials and Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-3522-3500	Internal Equipment Time	3,857.80	5,200.00	453.20	1,125.00	1,046.80	1,500.00
Total Expense		7,408.18	27,700.00	2,576.23	9,562.50	10,173.77	12,750.00
Dept Excess Revenue Over (Under) Expenditures		(7,408.18)	(27,700.00)	(2,576.23)	(9,562.50)	(10,173.77)	(12,750.00)
3525 Township LT Patching							
Expense							
01-3525-1110	Wages	4,058.84	0.00	1,558.73	0.00	(1,558.73)	0.00
01-3525-1115	Benefits	1,014.72	0.00	389.68	0.00	(389.68)	0.00
01-3525-2140	Materials and Supplies	0.00	0.00	16,607.30	0.00	(16,607.30)	0.00
01-3525-3500	Internal Equipment Time	1,776.00	0.00	1,920.80	0.00	(1,920.80)	0.00
Total Expense		6,849.56	0.00	20,476.51	0.00	(20,476.51)	0.00
Dept Excess Revenue Over (Under) Expenditures		(6,849.56)	0.00	(20,476.51)	0.00	20,476.51	0.00
3526 Township LT Grading							
Expense							
01-3526-1110	Wages	58,632.15	65,000.00	41,328.17	52,500.01	28,671.83	70,000.00
01-3526-1115	Benefits	14,658.04	15,000.00	10,332.05	13,125.01	7,167.95	17,500.00
01-3526-2140	Materials and Supplies	6,773.38	0.00	2,218.37	5,625.00	5,281.63	7,500.00
01-3526-3500	Internal Equipment Time	93,623.84	114,400.00	37,085.43	85,800.01	77,314.57	114,400.00
Total Expense		173,687.41	194,400.00	90,964.02	157,050.03	118,435.98	209,400.00
Dept Excess Revenue Over (Under) Expenditures		(173,687.41)	(194,400.00)	(90,964.02)	(157,050.03)	(118,435.98)	(209,400.00)
3527 Township LT Dust Control							
Expense							
01-3527-1110	Wages	1,604.28	12,000.00	3,825.61	2,624.99	(325.61)	3,500.00

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		Actual	Budget	Actual	Budget		
01-3527-1115	Benefits	401.08	2,000.00	956.40	374.99	(456.40)	500.00
01-3527-2140	Materials and Supplies	137,785.68	180,000.00	152,824.43	108,750.01	(7,824.43)	145,000.00
01-3527-3500	Internal Equipment Time	1,154.50	20,800.00	882.00	1,499.99	1,118.00	2,000.00
Total Expense		140,945.54	214,800.00	158,488.44	113,249.98	(7,488.44)	151,000.00
Dept Excess Revenue Over (Under) Expenditures		(140,945.54)	(214,800.00)	(158,488.44)	(113,249.98)	7,488.44	(151,000.00)
3528 Township LT Gravel							
Expense							
01-3528-1110	Wages	23,352.54	22,500.00	21,559.96	22,500.00	8,440.04	30,000.00
01-3528-1115	Benefits	5,838.14	4,150.00	5,390.00	4,649.99	810.00	6,200.00
01-3528-2140	Materials and Supplies	484,528.01	26,000.00	851,996.84	19,125.00	(826,496.84)	25,500.00
01-3528-3500	Internal Equipment Time	30,703.23	26,000.00	8,824.00	19,125.00	16,676.00	25,500.00
Total Expense		544,421.92	78,650.00	887,770.80	65,399.99	(800,570.80)	87,200.00
Dept Excess Revenue Over (Under) Expenditures		(544,421.92)	(78,650.00)	(887,770.80)	(65,399.99)	800,570.80	(87,200.00)
3530 Township RS Grass & Weed							
Expense							
01-3530-1110	Wages	14,400.38	13,000.00	13,107.84	13,500.00	4,892.16	18,000.00
01-3530-1115	Benefits	4,850.11	2,500.00	3,276.96	2,250.00	(276.96)	3,000.00
01-3530-2140	Materials and Supplies	0.00	12,000.00	585.36	3,749.99	4,414.64	5,000.00
01-3530-3300	Contracted Services	14,337.97	0.00	0.00	0.00	0.00	0.00
01-3530-3360	External Equipment Rentals	0.00	0.00	149.59	0.00	(149.59)	0.00
01-3530-3500	Internal Equipment Time	11,214.93	14,560.00	3,824.60	14,999.99	16,175.40	20,000.00
Total Expense		44,803.39	42,060.00	20,944.35	34,499.98	25,055.65	46,000.00
Dept Excess Revenue Over (Under) Expenditures		(44,803.39)	(42,060.00)	(20,944.35)	(34,499.98)	(25,055.65)	(46,000.00)
3531 Township RS Trees&Brushing							
Expense							
01-3531-1110	Wages	33,575.64	35,000.00	14,786.68	28,125.00	22,713.32	37,500.00
01-3531-1115	Benefits	8,768.90	7,000.00	3,696.67	5,999.99	4,303.33	8,000.00
01-3531-2140	Materials and Supplies/Chainsaw	18,784.68	2,600.00	0.00	1,949.99	2,600.00	2,600.00
01-3531-3300	Contracted Services	6,919.68	0.00	0.00	0.00	0.00	0.00
01-3531-3360	External Equipment Rentals	0.00	3,120.00	0.00	9,750.01	13,000.00	13,000.00
01-3531-3500	Internal Equipment Time	12,854.50	20,800.00	5,872.65	7,500.01	4,127.35	10,000.00
Total Expense		80,903.40	68,520.00	24,356.00	53,325.00	46,744.00	71,100.00
Dept Excess Revenue Over (Under) Expenditures		(80,903.40)	(68,520.00)	(24,356.00)	(53,325.00)	(46,744.00)	(71,100.00)
3532 Township RS Ditching							
Expense							
01-3532-1110	Wages	7,331.43	15,000.00	12,847.99	9,374.99	(347.99)	12,500.00
01-3532-1115	Benefits	1,832.88	2,000.00	3,212.00	1,125.00	(1,712.00)	1,500.00
01-3532-2140	Materials and Supplies	0.00	2,600.00	1,039.31	1,875.01	1,460.69	2,500.00
01-3532-3300	Contracted Services	0.00	0.00	508.80	0.00	(508.80)	0.00
01-3532-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3532-3500	Internal Equipment Time	4,743.40	7,800.00	1,424.40	4,500.00	4,575.60	6,000.00
Total Expense		13,907.71	27,400.00	19,032.50	16,875.00	3,467.50	22,500.00
Dept Excess Revenue Over (Under) Expenditures		(13,907.71)	(27,400.00)	(19,032.50)	(16,875.00)	(3,467.50)	(22,500.00)

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		Actual	Budget	Actual	Budget		
3533 Township RS Debris							
Expense							
01-3533-1110	Wages	4,635.96	10,000.00	4,008.31	7,500.01	5,991.69	10,000.00
01-3533-1115	Benefits	1,159.02	1,300.00	1,002.08	975.01	297.92	1,300.00
01-3533-2140	Materials and Supplies	932.41	3,640.00	0.00	750.01	1,000.00	1,000.00
01-3533-3500	Internal Equipment Time	1,599.20	3,120.00	673.20	1,200.01	926.80	1,600.00
Total Expense		8,326.59	18,060.00	5,683.59	10,425.04	8,216.41	13,900.00
Dept Excess Revenue Over (Under) Expenditures		(8,326.59)	(18,060.00)	(5,683.59)	(10,425.04)	(8,216.41)	(13,900.00)
3540 Township Drainage/CB							
Expense							
01-3540-1110	Wages	6,967.41	12,500.00	1,404.07	7,500.01	8,595.93	10,000.00
01-3540-1115	Benefits	1,741.86	1,500.00	351.03	1,499.99	1,648.97	2,000.00
01-3540-2140	Materials and Supplies	2,220.72	4,160.00	16,055.84	1,875.01	(13,555.84)	2,500.00
01-3540-3300	Contracted Services	10,278.41	0.00	2,507.37	0.00	(2,507.37)	0.00
01-3540-3350	Drain Maintenance	7,633.21	0.00	0.00	0.00	0.00	0.00
01-3540-3360	External Equipment Rentals	2,327.31	0.00	5,000.49	0.00	(5,000.49)	0.00
01-3540-3500	Internal Equipment Time	3,520.40	6,240.00	215.60	1,875.01	2,284.40	2,500.00
Total Expense		34,689.32	24,400.00	25,534.40	12,750.02	(8,534.40)	17,000.00
Dept Excess Revenue Over (Under) Expenditures		(34,689.32)	(24,400.00)	(25,534.40)	(12,750.02)	8,534.40	(17,000.00)
3550 Township Bridges/Culverts							
Expense							
01-3550-1110	Wages	2,950.65	7,500.00	0.00	7,500.01	10,000.00	10,000.00
01-3550-1115	Benefits	737.66	1,000.00	0.00	843.75	1,125.00	1,125.00
01-3550-2140	Materials and Supplies	763.20	10,400.00	3,266.18	7,650.00	6,933.82	10,200.00
01-3550-3150	Legal, Audit, Professional Fees	6,932.91	0.00	0.00	0.00	0.00	0.00
01-3550-3300	Contracted Services	0.00	0.00	5,263.53	0.00	(5,263.53)	0.00
01-3550-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3550-3500	Internal Equipment Time	401.80	2,600.00	595.60	1,949.99	2,004.40	2,600.00
Total Expense		11,786.22	21,500.00	9,125.31	17,943.75	14,799.69	23,925.00
Dept Excess Revenue Over (Under) Expenditures		(11,786.22)	(21,500.00)	(9,125.31)	(17,943.75)	(14,799.69)	(23,925.00)
3560 Township Safety/Signs							
Expense							
01-3560-1110	Wages	44,060.60	32,500.00	14,103.61	30,000.01	25,896.39	40,000.00
01-3560-1115	Benefits	11,015.17	6,500.00	3,525.91	4,874.99	2,974.09	6,500.00
01-3560-2140	Materials and Supplies	22,047.76	15,600.00	6,995.40	11,700.00	8,604.60	15,600.00
01-3560-3500	Internal Equipment Time	18,637.50	13,000.00	1,990.00	9,750.01	11,010.00	13,000.00
Total Expense		95,761.03	67,600.00	26,614.92	56,325.01	48,485.08	75,100.00
Dept Excess Revenue Over (Under) Expenditures		(95,761.03)	(67,600.00)	(26,614.92)	(56,325.01)	(48,485.08)	(75,100.00)
3561 Township Line Painting							
Expense							
01-3561-1110	Wages	2,111.21	10,734.00	17,255.94	4,113.76	(11,770.94)	5,485.00
01-3561-1115	Benefits	5,278.04	2,500.00	4,313.99	1,125.00	(2,813.99)	1,500.00
01-3561-2140	Materials and Supplies	41,908.31	14,000.00	0.00	3,150.00	4,200.00	4,200.00

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		Actual	Budget	Actual	Budget		
01-3561-3500	Internal Equipment Time	3,826.00	10,400.00	0.00	1,575.00	2,100.00	2,100.00
Total Expense		53,123.56	37,634.00	21,569.93	9,963.76	(8,284.93)	13,285.00
Dept Excess Revenue Over (Under) Expenditures		(53,123.56)	(37,634.00)	(21,569.93)	(9,963.76)	8,284.93	(13,285.00)
3562 Line Painting - Others - Contracted							
Revenue							
01-3562-0360	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3562-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3562-1115	Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3562-2140	Materials and Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-3562-3500	Internal Equipment Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3570 Township Sidewalks							
Expense							
01-3570-1110	Wages	434.60	7,500.00	0.00	1,875.01	2,500.00	2,500.00
01-3570-1115	Benefits	0.00	0.00	0.00	750.01	1,000.00	1,000.00
01-3570-2140	Materials and Supplies	607.93	2,000.00	0.00	0.00	0.00	0.00
01-3570-3300	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00
01-3570-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3570-3500	Internal Equipment Time	137.20	2,080.00	0.00	75.01	100.00	100.00
Total Expense		1,179.73	11,580.00	0.00	2,700.03	3,600.00	3,600.00
Dept Excess Revenue Over (Under) Expenditures		(1,179.73)	(11,580.00)	0.00	(2,700.03)	(3,600.00)	(3,600.00)
3580 Township Streetlights							
Expense							
01-3580-1110	Wages	373.58	1,000.00	0.00	0.00	0.00	0.00
01-3580-1115	Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-3580-2120	Utilities	21,181.78	17,680.00	9,446.84	13,260.01	8,233.16	17,680.00
01-3580-2140	Materials and Supplies	3,724.42	8,840.00	0.00	0.00	0.00	0.00
01-3580-3300	Contracted Services	5,290.26	0.00	1,901.33	6,375.01	6,598.67	8,500.00
01-3580-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3580-3500	Internal Equipment Time	0.00	1,000.00	0.00	0.00	0.00	0.00
Total Expense		30,570.04	28,520.00	11,348.17	19,635.02	14,831.83	26,180.00
Dept Excess Revenue Over (Under) Expenditures		(30,570.04)	(28,520.00)	(11,348.17)	(19,635.02)	(14,831.83)	(26,180.00)
3590 Township Winter Patrol							
Expense							
01-3590-1110	Wages	6,624.89	22,000.00	4,835.22	11,250.00	10,164.78	15,000.00
01-3590-1115	Benefits	1,656.23	4,000.00	1,208.81	731.25	(233.81)	975.00
01-3590-3500	Internal Equipment Time	1,849.60	0.00	687.20	1,499.99	1,312.80	2,000.00
Total Expense		10,130.72	26,000.00	6,731.23	13,481.24	11,243.77	17,975.00
Dept Excess Revenue Over (Under) Expenditures		(10,130.72)	(26,000.00)	(6,731.23)	(13,481.24)	(11,243.77)	(17,975.00)

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		Actual	Budget	Actual	Budget		
3591 Township Winter Snowplowing Roads							
Expense							
01-3591-1110	Wages	26,443.06	62,400.00	49,938.72	33,750.00	(4,938.72)	45,000.00
01-3591-1115	Benefits	12,592.64	15,000.00	12,484.69	5,062.50	(5,734.69)	6,750.00
01-3591-2140	Materials & Supplies / Blades	5,501.87	2,080.00	11,976.59	4,620.01	(5,816.59)	6,160.00
01-3591-3500	Internal Equipment Time	46,688.71	78,000.00	34,039.68	45,000.00	25,960.32	60,000.00
Total Expense		91,226.28	157,480.00	108,439.68	88,432.51	9,470.32	117,910.00
Dept Excess Revenue Over (Under) Expenditures		(91,226.28)	(157,480.00)	(108,439.68)	(88,432.51)	(9,470.32)	(117,910.00)
3592 Township Winter Sanding/Salting Roads							
Expense							
01-3592-1110	Wages	1,930.59	12,000.00	856.16	11,250.00	14,143.84	15,000.00
01-3592-1115	Benefits	482.65	1,500.00	214.04	937.49	1,035.96	1,250.00
01-3592-2140	Materials and Supplies	24,724.80	72,800.00	3,507.57	45,000.00	56,492.43	60,000.00
01-3592-3300	Contracted Services	4,554.37	0.00	651.30	0.00	(651.30)	0.00
01-3592-3360	External Equipment Rentals	839.52	0.00	0.00	0.00	0.00	0.00
01-3592-3500	Internal Equipment Time	1,042.80	0.00	0.00	0.00	0.00	0.00
Total Expense		33,574.73	86,300.00	5,229.07	57,187.49	71,020.93	76,250.00
Dept Excess Revenue Over (Under) Expenditures		(33,574.73)	(86,300.00)	(5,229.07)	(57,187.49)	(71,020.93)	(76,250.00)
3593 Township Winter Sanding/Salting Sidewalks							
Expense							
01-3593-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3593-1115	Benefits	108.65	0.00	0.00	0.00	0.00	0.00
01-3593-2140	Materials and Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-3593-3300	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00
01-3593-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3593-3500	Internal Equipment Time	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		108.65	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(108.65)	0.00	0.00	0.00	0.00	0.00
3705 County Revenue							
Revenue							
01-3705-0360	Other County Revenue	0.00	0.00	3,990.00	0.00	(3,990.00)	0.00
01-3705-0410	RMA Revenue	574,753.80	574,753.00	177,598.90	439,686.00	408,649.10	586,248.00
01-3705-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		574,753.80	574,753.00	181,588.90	439,686.00	404,659.10	586,248.00
Dept Excess Revenue Over (Under) Expenditures		574,753.80	574,753.00	181,588.90	439,686.00	404,659.10	586,248.00
3706 County Overhead							
Expense							
01-3706-4205	Allocated Overhead	11,000.00	42,503.00	0.00	0.00	0.00	0.00
Total Expense		11,000.00	42,503.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(11,000.00)	(42,503.00)	0.00	0.00	0.00	0.00
3710 County Road Patrols/Inspections							
Expense							

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01-3710-1110	Wages	63,692.81	79,100.00	40,122.86	56,686.50	35,459.14	75,582.00
01-3710-1115	Benefits	13,915.42	15,500.00	10,030.73	11,250.00	4,969.27	15,000.00
01-3710-3500	Internal Equipment Time	3,109.00	0.00	962.00	3,749.99	4,038.00	5,000.00
Total Expense		80,717.23	94,600.00	51,115.59	71,686.49	44,466.41	95,582.00
Dept Excess Revenue Over (Under) Expenditures		(80,717.23)	(94,600.00)	(51,115.59)	(71,686.49)	(44,466.41)	(95,582.00)
3720 County HT Patching							
Expense							
01-3720-1110	Wages	5,837.48	8,000.00	3,128.48	6,120.00	5,031.52	8,160.00
01-3720-1115	Benefits	959.41	1,500.00	782.14	1,125.00	717.86	1,500.00
01-3720-2140	Materials and Supplies	4,919.91	11,000.00	1,634.77	8,249.99	9,365.23	11,000.00
01-3720-3500	Internal Equipment Time	697.40	5,000.00	0.00	3,749.99	5,000.00	5,000.00
Total Expense		12,414.20	25,500.00	5,545.39	19,244.98	20,114.61	25,660.00
Dept Excess Revenue Over (Under) Expenditures		(12,414.20)	(25,500.00)	(5,545.39)	(19,244.98)	(20,114.61)	(25,660.00)
3721 County HT Sweeping							
Expense							
01-3721-1110	Wages	2,616.95	2,500.00	1,465.12	1,949.99	1,134.88	2,600.00
01-3721-1115	Benefits	654.25	600.00	366.28	491.26	288.72	655.00
01-3721-2140	Materials and Supplies	5,557.60	1,500.00	7,512.59	4,199.99	(1,912.59)	5,600.00
01-3721-3500	Internal Equipment Time	2,763.20	4,500.00	0.00	337.50	450.00	450.00
Total Expense		11,592.00	9,100.00	9,343.99	6,978.74	(38.99)	9,305.00
Dept Excess Revenue Over (Under) Expenditures		(11,592.00)	(9,100.00)	(9,343.99)	(6,978.74)	38.99	(9,305.00)
3722 County HT Shouldering							
Expense							
01-3722-1110	Wages	10,764.11	13,500.00	6,450.80	10,350.00	7,349.20	13,800.00
01-3722-1115	Benefits	2,691.04	2,000.00	1,612.70	2,025.00	1,087.30	2,700.00
01-3722-2140	Materials and Supplies	0.00	2,000.00	0.00	1,499.99	2,000.00	2,000.00
01-3722-3500	Internal Equipment Time	5,295.65	7,500.00	0.00	5,625.00	7,500.00	7,500.00
Total Expense		18,750.80	25,000.00	8,063.50	19,499.99	17,936.50	26,000.00
Dept Excess Revenue Over (Under) Expenditures		(18,750.80)	(25,000.00)	(8,063.50)	(19,499.99)	(17,936.50)	(26,000.00)
3730 County RS Grass & Weed							
Expense							
01-3730-1110	Wages	18,986.45	12,500.00	18,675.51	15,750.00	2,324.49	21,000.00
01-3730-1115	Benefits	3,496.64	2,250.00	4,668.89	2,137.50	(1,818.89)	2,850.00
01-3730-2140	Materials and Supplies	3,405.81	6,630.00	4,317.33	750.01	(3,317.33)	1,000.00
01-3730-3300	Contracted Services	14,760.28	0.00	0.00	0.00	0.00	0.00
01-3730-3360	External Equipment Rentals	0.00	0.00	15,416.64	0.00	(15,416.64)	0.00
01-3730-3500	Internal Equipment Time	11,855.60	17,850.00	3,121.20	18,750.01	21,878.80	25,000.00
Total Expense		52,504.78	39,230.00	46,199.57	37,387.52	3,650.43	49,850.00
Dept Excess Revenue Over (Under) Expenditures		(52,504.78)	(39,230.00)	(46,199.57)	(37,387.52)	(3,650.43)	(49,850.00)
3731 County RS Trees&Brushing							
Expense							
01-3731-1110	Wages	6,660.07	7,500.00	645.74	5,737.50	7,004.26	7,650.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3731-1115	Benefits	1,290.03	1,500.00	161.43	562.50	588.57	750.00
01-3731-2140	Materials and Supplies/Chainsaw	122.10	2,040.00	0.00	1,125.00	1,500.00	1,500.00
01-3731-3300	Contracted Services	1,526.40	0.00	4,070.40	0.00	(4,070.40)	0.00
01-3731-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3731-3500	Internal Equipment Time	1,641.70	3,060.00	0.00	1,499.99	2,000.00	2,000.00
Total Expense		11,240.30	14,100.00	4,877.57	8,924.99	7,022.43	11,900.00
Dept Excess Revenue Over (Under) Expenditures		(11,240.30)	(14,100.00)	(4,877.57)	(8,924.99)	(7,022.43)	(11,900.00)
3732 County RS Ditching							
Expense							
01-3732-1110	Wages	570.15	2,500.00	95.04	1,912.50	2,454.96	2,550.00
01-3732-1115	Benefits	142.54	400.00	23.76	168.75	201.24	225.00
01-3732-2140	Materials and Supplies	0.00	255.00	0.00	187.51	250.00	250.00
01-3732-3300	Contracted Services	0.00	0.00	763.20	0.00	(763.20)	0.00
01-3732-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3732-3500	Internal Equipment Time	137.20	2,040.00	236.40	1,530.00	1,803.60	2,040.00
Total Expense		849.89	5,195.00	1,118.40	3,798.76	3,946.60	5,065.00
Dept Excess Revenue Over (Under) Expenditures		(849.89)	(5,195.00)	(1,118.40)	(3,798.76)	(3,946.60)	(5,065.00)
3733 County RS Debris							
Expense							
01-3733-1110	Wages	3,317.37	6,500.00	2,969.52	4,972.50	3,660.48	6,630.00
01-3733-1115	Benefits	829.35	1,500.00	742.40	1,125.00	757.60	1,500.00
01-3733-2140	Materials and Supplies	0.00	510.00	0.00	374.99	500.00	500.00
01-3733-3500	Internal Equipment Time	1,531.00	2,550.00	656.00	1,875.01	1,844.00	2,500.00
Total Expense		5,677.72	11,060.00	4,367.92	8,347.50	6,762.08	11,130.00
Dept Excess Revenue Over (Under) Expenditures		(5,677.72)	(11,060.00)	(4,367.92)	(8,347.50)	(6,762.08)	(11,130.00)
3740 County Drainage/CB							
Expense							
01-3740-1110	Wages	3,838.85	3,000.00	1,361.51	3,000.01	2,638.49	4,000.00
01-3740-1115	Benefits	959.72	500.00	340.38	450.00	259.62	600.00
01-3740-2140	Materials and Supplies	71.81	510.00	0.00	374.99	500.00	500.00
01-3740-3300	Contracted Services	279.83	0.00	0.00	0.00	0.00	0.00
01-3740-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3740-3500	Internal Equipment Time	815.60	1,530.00	298.00	1,125.00	1,202.00	1,500.00
Total Expense		5,965.81	5,540.00	1,999.89	4,950.00	4,600.11	6,600.00
Dept Excess Revenue Over (Under) Expenditures		(5,965.81)	(5,540.00)	(1,999.89)	(4,950.00)	(4,600.11)	(6,600.00)
3750 County Bridges/Culverts							
Expense							
01-3750-1110	Wages	964.53	7,500.00	2,560.59	1,875.01	(60.59)	2,500.00
01-3750-1115	Benefits	241.09	300.00	640.15	191.25	(385.15)	255.00
01-3750-2140	Materials and Supplies	14.33	1,530.00	0.00	1,147.50	1,530.00	1,530.00
01-3750-3300	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00
01-3750-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3750-3500	Internal Equipment Time	235.20	1,530.00	0.00	1,147.50	1,530.00	1,530.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Expense		1,455.15	10,860.00	3,200.74	4,361.26	2,614.26	5,815.00
Dept Excess Revenue Over (Under) Expenditures		(1,455.15)	(10,860.00)	(3,200.74)	(4,361.26)	(2,614.26)	(5,815.00)
3760 County Safety/Signs							
Expense							
01-3760-1110	Wages	18,611.90	14,000.00	10,429.35	12,000.01	5,570.65	16,000.00
01-3760-1115	Benefits	7,795.33	2,000.00	2,607.37	5,250.01	4,392.63	7,000.00
01-3760-2140	Materials and Supplies	15,202.74	4,000.00	4,573.62	3,375.00	(73.62)	4,500.00
01-3760-3300	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00
01-3760-3500	Internal Equipment Time	6,864.88	3,000.00	942.40	2,250.00	2,057.60	3,000.00
Total Expense		48,474.85	23,000.00	18,552.74	22,875.02	11,947.26	30,500.00
Dept Excess Revenue Over (Under) Expenditures		(48,474.85)	(23,000.00)	(18,552.74)	(22,875.02)	(11,947.26)	(30,500.00)
3761 County Line Painting							
Expense							
01-3761-1110	Wages	19,000.90	14,000.00	0.00	15,750.00	21,000.00	21,000.00
01-3761-1115	Benefits	0.00	1,000.00	0.00	3,581.24	4,775.00	4,775.00
01-3761-2140	Materials and Supplies	1,850.57	42,000.00	441.10	31,500.00	41,558.90	42,000.00
01-3761-3500	Internal Equipment Time	196.00	3,500.00	0.00	2,624.99	3,500.00	3,500.00
Total Expense		21,047.47	60,500.00	441.10	53,456.23	70,833.90	71,275.00
Dept Excess Revenue Over (Under) Expenditures		(21,047.47)	(60,500.00)	(441.10)	(53,456.23)	(70,833.90)	(71,275.00)
3790 County Winter Patrol							
Expense							
01-3790-1110	Wages	55,448.29	48,000.00	23,210.00	37,499.99	26,790.00	50,000.00
01-3790-1115	Benefits	13,862.06	9,500.00	5,802.51	7,875.00	4,697.49	10,500.00
01-3790-3500	Internal Equipment Time	21,462.80	0.00	5,255.20	11,250.00	9,744.80	15,000.00
Total Expense		90,773.15	57,500.00	34,267.71	56,624.99	41,232.29	75,500.00
Dept Excess Revenue Over (Under) Expenditures		(90,773.15)	(57,500.00)	(34,267.71)	(56,624.99)	(41,232.29)	(75,500.00)
3791 County Winter Snowplowing Roads							
Expense							
01-3791-1110	Wages	44,614.16	50,000.00	51,274.79	38,111.26	(459.79)	50,815.00
01-3791-1115	Benefits	5,171.68	12,000.00	12,818.70	3,749.99	(7,818.70)	5,000.00
01-3791-2140	Materials & Supplies / Blades	1,897.82	2,080.00	0.00	1,875.01	2,500.00	2,500.00
01-3791-3500	Internal Equipment Time	23,933.18	30,000.00	44,696.40	22,500.00	(14,696.40)	30,000.00
Total Expense		75,616.84	94,080.00	108,789.89	66,236.26	(20,474.89)	88,315.00
Dept Excess Revenue Over (Under) Expenditures		(75,616.84)	(94,080.00)	(108,789.89)	(66,236.26)	20,474.89	(88,315.00)
3792 County Winter Sanding/Salting Roads							
Expense							
01-3792-1110	Wages	6,982.09	25,000.00	4,673.53	18,750.01	20,326.47	25,000.00
01-3792-1115	Benefits	1,745.52	1,500.00	1,168.38	1,556.24	906.62	2,075.00
01-3792-2140	Materials and Supplies	49,449.62	77,500.00	715.32	37,499.99	49,284.68	50,000.00
01-3792-3300	Contracted Services	610.56	0.00	3,307.20	0.00	(3,307.20)	0.00
01-3792-3360	External Equipment Rentals	0.00	0.00	0.00	0.00	0.00	0.00
01-3792-3500	Internal Equipment Time	9,750.40	30,000.00	6,086.60	22,500.00	23,913.40	30,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining Total Budget	
		Actual	Budget	Actual	Budget		
Total Expense		68,538.19	134,000.00	15,951.03	80,306.24	91,123.97	107,075.00
Dept Excess Revenue Over (Under) Expenditures		(68,538.19)	(134,000.00)	(15,951.03)	(80,306.24)	(91,123.97)	(107,075.00)
3911 P51 2020 Ford F450 w/Aluminum Box							
Revenue							
01-3911-0700	Equipment Rental Revenue	12,632.20	0.00	1,078.00	0.00	(1,078.00)	0.00
Total Revenue		12,632.20	0.00	1,078.00	0.00	(1,078.00)	0.00
Expense							
01-3911-1110	Wages	200.47	0.00	95.04	0.00	(95.04)	0.00
01-3911-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3911-3140	Insurance	1,926.00	0.00	2,028.00	0.00	(2,028.00)	0.00
01-3911-3141	Licence	265.25	0.00	0.00	0.00	0.00	0.00
01-3911-3165	Repairs&Maintenance	706.89	0.00	546.15	0.00	(546.15)	0.00
01-3911-3166	Fuel	7,134.75	0.00	0.00	0.00	0.00	0.00
Total Expense		10,233.36	0.00	2,669.19	0.00	(2,669.19)	0.00
Dept Excess Revenue Over (Under) Expenditures		2,398.84	0.00	(1,591.19)	0.00	1,591.19	0.00
3912 P52 2017 Ford F150 (Drainage)							
Revenue							
01-3912-0700	Equipment Rental Revenue	1,283.80	0.00	666.40	0.00	(666.40)	0.00
Total Revenue		1,283.80	0.00	666.40	0.00	(666.40)	0.00
Expense							
01-3912-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3912-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3912-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3912-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3912-3165	Repairs&Maintenance	1,302.53	0.00	1,281.97	0.00	(1,281.97)	0.00
01-3912-3166	Fuel	1,467.12	0.00	0.00	0.00	0.00	0.00
Total Expense		5,236.65	0.00	3,877.97	0.00	(3,877.97)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,952.85)	0.00	(3,211.57)	0.00	3,211.57	0.00
3913 P53 2021 Chevrolet Silverado 1500							
Revenue							
01-3913-0700	Equipment Rental Revenue	19,247.20	0.00	4,802.00	0.00	(4,802.00)	0.00
Total Revenue		19,247.20	0.00	4,802.00	0.00	(4,802.00)	0.00
Expense							
01-3913-1110	Wages	60.44	0.00	0.00	0.00	0.00	0.00
01-3913-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3913-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3913-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3913-3165	Repairs&Maintenance	1,172.79	0.00	9,072.27	0.00	(9,072.27)	0.00
01-3913-3166	Fuel	8,123.26	0.00	0.00	0.00	0.00	0.00
Total Expense		11,823.49	0.00	11,668.27	0.00	(11,668.27)	0.00
Dept Excess Revenue Over (Under) Expenditures		7,423.71	0.00	(6,866.27)	0.00	6,866.27	0.00
3914 P54 2021 Ford F150 XLT							

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		Actual	Budget	Actual	Budget		
Revenue							
01-3914-0700	Equipment Rental Revenue	274.40	0.00	0.00	0.00	0.00	0.00
Total Revenue		274.40	0.00	0.00	0.00	0.00	0.00
Expense							
01-3914-1110	Wages	78.43	0.00	601.92	0.00	(601.92)	0.00
01-3914-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3914-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3914-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3914-3165	Repairs&Maintenance	0.00	0.00	294.63	0.00	(294.63)	0.00
01-3914-3166	Fuel	5,182.51	0.00	0.00	0.00	0.00	0.00
Total Expense		7,727.94	0.00	3,492.55	0.00	(3,492.55)	0.00
Dept Excess Revenue Over (Under) Expenditures		(7,453.54)	0.00	(3,492.55)	0.00	3,492.55	0.00
3915 P55 2016 Dodge RAM 2500							
Revenue							
01-3915-0700	Equipment Rental Revenue	4,625.60	0.00	1,411.20	0.00	(1,411.20)	0.00
Total Revenue		4,625.60	0.00	1,411.20	0.00	(1,411.20)	0.00
Expense							
01-3915-1110	Wages	72.70	0.00	146.85	0.00	(146.85)	0.00
01-3915-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3915-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3915-3141	Licence	265.25	0.00	0.00	0.00	0.00	0.00
01-3915-3165	Repairs&Maintenance	25.44	0.00	660.81	0.00	(660.81)	0.00
01-3915-3166	Fuel	4,831.70	0.00	0.00	0.00	0.00	0.00
Total Expense		7,662.09	0.00	3,403.66	0.00	(3,403.66)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,036.49)	0.00	(1,992.46)	0.00	1,992.46	0.00
3916 P56 2017 Ford F150 (former Water Truck/for SS)							
Revenue							
01-3916-0700	Equipment Rental Revenue	9,643.20	0.00	3,253.60	0.00	(3,253.60)	0.00
Total Revenue		9,643.20	0.00	3,253.60	0.00	(3,253.60)	0.00
Expense							
01-3916-1110	Wages	107.51	0.00	411.84	0.00	(411.84)	0.00
01-3916-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3916-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3916-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3916-3165	Repairs&Maintenance	1,851.01	0.00	893.45	0.00	(893.45)	0.00
01-3916-3166	Fuel	5,447.24	0.00	0.00	0.00	0.00	0.00
Total Expense		9,872.76	0.00	3,901.29	0.00	(3,901.29)	0.00
Dept Excess Revenue Over (Under) Expenditures		(229.56)	0.00	(647.69)	0.00	647.69	0.00
3917 P57 2021 Chevrolet Silverado 1500							
Revenue							
01-3917-0700	Equipment Rental Revenue	21,285.60	0.00	6,193.60	0.00	(6,193.60)	0.00
Total Revenue		21,285.60	0.00	6,193.60	0.00	(6,193.60)	0.00

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		Actual	Budget	Actual	Budget		
Expense							
01-3917-1110	Wages	406.51	0.00	332.64	0.00	(332.64)	0.00
01-3917-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3917-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3917-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3917-3165	Repairs&Maintenance	1,545.91	0.00	13,522.06	0.00	(13,522.06)	0.00
01-3917-3166	Fuel	6,928.70	0.00	0.00	0.00	0.00	0.00
Total Expense		11,348.12	0.00	16,450.70	0.00	(16,450.70)	0.00
Dept Excess Revenue Over (Under) Expenditures		9,937.48	0.00	(10,257.10)	0.00	10,257.10	0.00
3918 P58 2018 Dodge RAM 3500							
Revenue							
01-3918-0700	Equipment Rental Revenue	12,789.00	0.00	2,234.40	0.00	(2,234.40)	0.00
Total Revenue		12,789.00	0.00	2,234.40	0.00	(2,234.40)	0.00
Expense							
01-3918-1110	Wages	37.64	0.00	56.47	0.00	(56.47)	0.00
01-3918-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3918-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3918-3141	Licence	361.00	0.00	0.00	0.00	0.00	0.00
01-3918-3165	Repairs&Maintenance	1,476.54	0.00	3,304.61	0.00	(3,304.61)	0.00
01-3918-3166	Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		4,342.18	0.00	5,957.08	0.00	(5,957.08)	0.00
Dept Excess Revenue Over (Under) Expenditures		8,446.82	0.00	(3,722.68)	0.00	3,722.68	0.00
3919 P59 2020Ford F150 XLT (Winter Roads/Summer Parks)							
Revenue							
01-3919-0700	Equipment Rental Revenue	4,312.00	0.00	1,391.60	0.00	(1,391.60)	0.00
Total Revenue		4,312.00	0.00	1,391.60	0.00	(1,391.60)	0.00
Expense							
01-3919-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3919-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3919-3140	Insurance	2,467.00	0.00	2,596.00	0.00	(2,596.00)	0.00
01-3919-3141	Licence	265.25	0.00	0.00	0.00	0.00	0.00
01-3919-3165	Repairs&Maintenance	962.87	0.00	1,341.20	0.00	(1,341.20)	0.00
01-3919-3166	Fuel	4,096.58	0.00	0.00	0.00	0.00	0.00
Total Expense		7,791.70	0.00	3,937.20	0.00	(3,937.20)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,479.70)	0.00	(2,545.60)	0.00	2,545.60	0.00
3930 T7 2024 Freightliner							
Revenue							
01-3930-0700	Equipment Rental Revenue	15,563.00	0.00	3,624.80	0.00	(3,624.80)	0.00
Total Revenue		15,563.00	0.00	3,624.80	0.00	(3,624.80)	0.00
Expense							
01-3930-1110	Wages	308.02	0.00	63.36	0.00	(63.36)	0.00
01-3930-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3930-3140	Insurance	2,167.00	0.00	3,532.00	0.00	(3,532.00)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3930-3141	Licence	1,917.50	0.00	0.00	0.00	0.00	0.00
01-3930-3165	Repairs&Maintenance	5,979.48	0.00	10,838.04	0.00	(10,838.04)	0.00
01-3930-3166	Fuel	8,556.23	0.00	0.00	0.00	0.00	0.00
Total Expense		18,928.23	0.00	14,433.40	0.00	(14,433.40)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,365.23)	0.00	(10,808.60)	0.00	10,808.60	0.00
3931 T8 2006 International 7600 Single Axle							
Revenue							
01-3931-0700	Equipment Rental Revenue	121.60	0.00	0.00	0.00	0.00	0.00
Total Revenue		121.60	0.00	0.00	0.00	0.00	0.00
Expense							
01-3931-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3931-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3931-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3931-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3931-3165	Repairs&Maintenance	1,179.18	0.00	0.00	0.00	0.00	0.00
01-3931-3166	Fuel	1,371.04	0.00	0.00	0.00	0.00	0.00
Total Expense		4,717.22	0.00	2,275.00	0.00	(2,275.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		(4,595.62)	0.00	(2,275.00)	0.00	2,275.00	0.00
3932 T6 2020 Western Star							
Revenue							
01-3932-0700	Equipment Rental Revenue	13,317.20	0.00	2,876.20	0.00	(2,876.20)	0.00
Total Revenue		13,317.20	0.00	2,876.20	0.00	(2,876.20)	0.00
Expense							
01-3932-1110	Wages	902.86	0.00	126.72	0.00	(126.72)	0.00
01-3932-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3932-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3932-3141	Licence	2,068.50	0.00	0.00	0.00	0.00	0.00
01-3932-3165	Repairs&Maintenance	13,093.52	0.00	4,948.03	0.00	(4,948.03)	0.00
01-3932-3166	Fuel	5,092.42	0.00	0.00	0.00	0.00	0.00
Total Expense		23,324.30	0.00	7,349.75	0.00	(7,349.75)	0.00
Dept Excess Revenue Over (Under) Expenditures		(10,007.10)	0.00	(4,473.55)	0.00	4,473.55	0.00
3933 T9 2023 Western Star 4700SF							
Revenue							
01-3933-0700	Equipment Rental Revenue	22,418.60	0.00	14,420.40	0.00	(14,420.40)	0.00
Total Revenue		22,418.60	0.00	14,420.40	0.00	(14,420.40)	0.00
Expense							
01-3933-1110	Wages	297.49	0.00	69.79	0.00	(69.79)	0.00
01-3933-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3933-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3933-3141	Licence	1,917.50	0.00	0.00	0.00	0.00	0.00
01-3933-3165	Repairs&Maintenance	2,437.47	0.00	4,315.55	0.00	(4,315.55)	0.00
01-3933-3166	Fuel	6,099.90	0.00	0.00	0.00	0.00	0.00
Total Expense		12,919.36	0.00	6,660.34	0.00	(6,660.34)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Dept Excess Revenue Over (Under) Expenditures		9,499.24	0.00	7,760.06	0.00	(7,760.06)		0.00
3934 T10 2012 Peterbilt								
Revenue								
01-3934-0700	Equipment Rental Revenue	3,040.00	0.00	820.80	0.00	(820.80)		0.00
Total Revenue		3,040.00	0.00	820.80	0.00	(820.80)		0.00
Expense								
01-3934-1110	Wages	294.58	0.00	0.00	0.00	0.00		0.00
01-3934-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3934-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)		0.00
01-3934-3141	Licence	1,242.25	0.00	0.00	0.00	0.00		0.00
01-3934-3165	Repairs&Maintenance	6,903.26	0.00	20,769.19	0.00	(20,769.19)		0.00
01-3934-3166	Fuel	2,417.42	0.00	0.00	0.00	0.00		0.00
Total Expense		13,024.51	0.00	23,044.19	0.00	(23,044.19)		0.00
Dept Excess Revenue Over (Under) Expenditures		(9,984.51)	0.00	(22,223.39)	0.00	22,223.39		0.00
3935 T10-22 2022 Freightliner 114SD								
Revenue								
01-3935-0700	Equipment Rental Revenue	16,142.40	0.00	11,187.20	0.00	(11,187.20)		0.00
Total Revenue		16,142.40	0.00	11,187.20	0.00	(11,187.20)		0.00
Expense								
01-3935-1110	Wages	1,206.37	0.00	194.56	0.00	(194.56)		0.00
01-3935-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3935-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)		0.00
01-3935-3141	Licence	1,242.25	0.00	0.00	0.00	0.00		0.00
01-3935-3165	Repairs&Maintenance	2,649.31	0.00	2,344.92	0.00	(2,344.92)		0.00
01-3935-3166	Fuel	7,362.27	0.00	0.00	0.00	0.00		0.00
Total Expense		14,627.20	0.00	4,814.48	0.00	(4,814.48)		0.00
Dept Excess Revenue Over (Under) Expenditures		1,515.20	0.00	6,372.72	0.00	(6,372.72)		0.00
3936 T11 2015 Peterbilt								
Revenue								
01-3936-0700	Equipment Rental Revenue	6,521.20	0.00	1,702.40	0.00	(1,702.40)		0.00
Total Revenue		6,521.20	0.00	1,702.40	0.00	(1,702.40)		0.00
Expense								
01-3936-1110	Wages	1,007.73	0.00	122.08	0.00	(122.08)		0.00
01-3936-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3936-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)		0.00
01-3936-3141	Licence	1,614.75	0.00	0.00	0.00	0.00		0.00
01-3936-3165	Repairs&Maintenance	18,213.81	0.00	2,142.13	0.00	(2,142.13)		0.00
01-3936-3166	Fuel	2,375.84	0.00	0.00	0.00	0.00		0.00
Total Expense		25,379.13	0.00	4,539.21	0.00	(4,539.21)		0.00
Dept Excess Revenue Over (Under) Expenditures		(18,857.93)	0.00	(2,836.81)	0.00	2,836.81		0.00
3937 T12 2009 Freightliner (used)								
Revenue								

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		Actual	Budget	Actual	Budget		
01-3937-0700	Equipment Rental Revenue	2,796.80	0.00	1,094.40	0.00	(1,094.40)	0.00
Total Revenue		2,796.80	0.00	1,094.40	0.00	(1,094.40)	0.00
Expense							
01-3937-1110	Wages	47.06	0.00	0.00	0.00	0.00	0.00
01-3937-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3937-3140	Insurance	1,926.00	0.00	2,028.00	0.00	(2,028.00)	0.00
01-3937-3141	Licence	1,316.75	0.00	0.00	0.00	0.00	0.00
01-3937-3165	Repairs&Maintenance	7,935.57	0.00	819.54	0.00	(819.54)	0.00
01-3937-3166	Fuel	678.81	0.00	0.00	0.00	0.00	0.00
Total Expense		11,904.19	0.00	2,847.54	0.00	(2,847.54)	0.00
Dept Excess Revenue Over (Under) Expenditures		(9,107.39)	0.00	(1,753.14)	0.00	1,753.14	0.00
3938 T14 2018 International 7500							
Revenue							
01-3938-0700	Equipment Rental Revenue	15,799.40	0.00	17,966.40	0.00	(17,966.40)	0.00
Total Revenue		15,799.40	0.00	17,966.40	0.00	(17,966.40)	0.00
Expense							
01-3938-1110	Wages	898.93	0.00	795.24	0.00	(795.24)	0.00
01-3938-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3938-3140	Insurance	2,167.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3938-3141	Licence	1,917.50	0.00	0.00	0.00	0.00	0.00
01-3938-3165	Repairs&Maintenance	19,074.06	0.00	21,234.33	0.00	(21,234.33)	0.00
01-3938-3166	Fuel	5,704.15	0.00	0.00	0.00	0.00	0.00
Total Expense		29,761.64	0.00	24,304.57	0.00	(24,304.57)	0.00
Dept Excess Revenue Over (Under) Expenditures		(13,962.24)	0.00	(6,338.17)	0.00	6,338.17	0.00
3939 T135 1989 Mack Line Painter							
Revenue							
01-3939-0700	Equipment Rental Revenue	823.20	0.00	0.00	0.00	0.00	0.00
Total Revenue		823.20	0.00	0.00	0.00	0.00	0.00
Expense							
01-3939-1110	Wages	71.58	0.00	0.00	0.00	0.00	0.00
01-3939-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3939-3140	Insurance	2,000.00	0.00	2,104.00	0.00	(2,104.00)	0.00
01-3939-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3939-3165	Repairs&Maintenance	3,521.15	0.00	3,514.80	0.00	(3,514.80)	0.00
01-3939-3166	Fuel	8,093.65	0.00	0.00	0.00	0.00	0.00
Total Expense		13,686.38	0.00	5,618.80	0.00	(5,618.80)	0.00
Dept Excess Revenue Over (Under) Expenditures		(12,863.18)	0.00	(5,618.80)	0.00	5,618.80	0.00
3940 T11-24 2024 Western Star							
Revenue							
01-3940-0700	Equipment Rental Revenue	0.00	0.00	24,270.40	0.00	(24,270.40)	0.00
Total Revenue		0.00	0.00	24,270.40	0.00	(24,270.40)	0.00
Expense							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3940-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3940-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3940-3140	Insurance	0.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3940-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3940-3165	Repairs&Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-3940-3166	Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	2,275.00	0.00	(2,275.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	21,995.40	0.00	(21,995.40)	0.00
3950 1998 Elgin Float Trailer							
Revenue							
01-3950-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3950-1110	Wages	0.00	0.00	119.78	0.00	(119.78)	0.00
01-3950-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3950-3140	Insurance	0.00	0.00	218.00	0.00	(218.00)	0.00
01-3950-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3950-3165	Repairs&Maintenance	341.07	0.00	922.71	0.00	(922.71)	0.00
Total Expense		341.07	0.00	1,260.49	0.00	(1,260.49)	0.00
Dept Excess Revenue Over (Under) Expenditures		(341.07)	0.00	(1,260.49)	0.00	1,260.49	0.00
3951 2012 Big Tex Tilt Bed Equipment Hauler							
Revenue							
01-3951-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3951-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3951-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3951-3140	Insurance	0.00	0.00	278.00	0.00	(278.00)	0.00
01-3951-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3951-3165	Repairs&Maintenance	340.53	0.00	784.57	0.00	(784.57)	0.00
Total Expense		340.53	0.00	1,062.57	0.00	(1,062.57)	0.00
Dept Excess Revenue Over (Under) Expenditures		(340.53)	0.00	(1,062.57)	0.00	1,062.57	0.00
3952 2015 Vermeer BC1000XL31VP Chipper							
Revenue							
01-3952-0700	Equipment Rental Revenue	1,404.30	0.00	181.20	0.00	(181.20)	0.00
Total Revenue		1,404.30	0.00	181.20	0.00	(181.20)	0.00
Expense							
01-3952-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3952-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3952-3140	Insurance	170.64	0.00	178.20	0.00	(178.20)	0.00
01-3952-3141	Licence	0.00	0.00	0.00	0.00	0.00	0.00
01-3952-3165	Repairs&Maintenance	1,024.15	0.00	426.37	0.00	(426.37)	0.00
01-3952-3166	Fuel	220.34	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Total Expense		1,415.13	0.00	604.57	0.00	(604.57)		0.00
Dept Excess Revenue Over (Under) Expenditures		(10.83)	0.00	(423.37)	0.00	423.37		0.00
3953 Vermeer Vacuum Trailer								
Revenue								
01-3953-0700	Equipment Rental Revenue	6,900.00	0.00	748.00	0.00	(748.00)		0.00
Total Revenue		6,900.00	0.00	748.00	0.00	(748.00)		0.00
Expense								
01-3953-1110	Wages	250.96	0.00	506.88	0.00	(506.88)		0.00
01-3953-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3953-3140	Insurance	292.68	0.00	306.72	0.00	(306.72)		0.00
01-3953-3141	Licence	0.00	0.00	0.00	0.00	0.00		0.00
01-3953-3165	Repairs&Maintenance	10,755.72	0.00	684.38	0.00	(684.38)		0.00
01-3953-3166	Fuel	70.51	0.00	0.00	0.00	0.00		0.00
Total Expense		11,369.87	0.00	1,497.98	0.00	(1,497.98)		0.00
Dept Excess Revenue Over (Under) Expenditures		(4,469.87)	0.00	(749.98)	0.00	749.98		0.00
3960 BH1 2023 Case 590SN T4B Backhoe/Loader								
Revenue								
01-3960-0700	Equipment Rental Revenue	18,326.00	0.00	5,440.00	0.00	(5,440.00)		0.00
Total Revenue		18,326.00	0.00	5,440.00	0.00	(5,440.00)		0.00
Expense								
01-3960-1110	Wages	364.94	0.00	221.76	0.00	(221.76)		0.00
01-3960-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3960-3140	Insurance	416.88	0.00	437.40	0.00	(437.40)		0.00
01-3960-3165	Repairs&Maintenance	3,243.31	0.00	9,799.11	0.00	(9,799.11)		0.00
01-3960-3166	Fuel	76.81	0.00	0.00	0.00	0.00		0.00
Total Expense		4,101.94	0.00	10,458.27	0.00	(10,458.27)		0.00
Dept Excess Revenue Over (Under) Expenditures		14,224.06	0.00	(5,018.27)	0.00	5,018.27		0.00
3961 LD1 2023 Case 621G Loader								
Revenue								
01-3961-0700	Equipment Rental Revenue	6,877.60	0.00	3,060.00	0.00	(3,060.00)		0.00
Total Revenue		6,877.60	0.00	3,060.00	0.00	(3,060.00)		0.00
Expense								
01-3961-1110	Wages	0.00	0.00	0.00	0.00	0.00		0.00
01-3961-1115	Overhead	0.00	0.00	0.00	0.00	0.00		0.00
01-3961-3140	Insurance	530.28	0.00	557.28	0.00	(557.28)		0.00
01-3961-3165	Repairs&Maintenance	0.00	0.00	2,521.02	0.00	(2,521.02)		0.00
01-3961-3166	Fuel	838.57	0.00	0.00	0.00	0.00		0.00
Total Expense		1,368.85	0.00	3,078.30	0.00	(3,078.30)		0.00
Dept Excess Revenue Over (Under) Expenditures		5,508.75	0.00	(18.30)	0.00	18.30		0.00
3962 GR02-5 2002 CATT 140H Grader								
Revenue								
01-3962-0700	Equipment Rental Revenue	3,880.53	0.00	0.00	0.00	0.00		0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Revenue		3,880.53	0.00	0.00	0.00	0.00	0.00
Expense							
01-3962-1110	Wages	310.92	0.00	119.83	0.00	(119.83)	0.00
01-3962-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3962-3140	Insurance	1,207.44	0.00	1,266.84	0.00	(1,266.84)	0.00
01-3962-3165	Repairs&Maintenance	5,043.29	0.00	101.76	0.00	(101.76)	0.00
01-3962-3166	Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		6,561.65	0.00	1,488.43	0.00	(1,488.43)	0.00
Dept Excess Revenue Over (Under) Expenditures		(2,681.12)	0.00	(1,488.43)	0.00	1,488.43	0.00
3963 GR12-7 2012 CATT 1401M Grader							
Revenue							
01-3963-0700	Equipment Rental Revenue	70,302.66	0.00	38,890.24	0.00	(38,890.24)	0.00
Total Revenue		70,302.66	0.00	38,890.24	0.00	(38,890.24)	0.00
Expense							
01-3963-1110	Wages	1,295.59	0.00	3,099.62	0.00	(3,099.62)	0.00
01-3963-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3963-3140	Insurance	1,547.64	0.00	1,624.32	0.00	(1,624.32)	0.00
01-3963-3165	Repairs&Maintenance	23,813.62	0.00	20,152.41	0.00	(20,152.41)	0.00
01-3963-3166	Fuel	11,520.88	0.00	66.59	0.00	(66.59)	0.00
Total Expense		38,177.73	0.00	24,942.94	0.00	(24,942.94)	0.00
Dept Excess Revenue Over (Under) Expenditures		32,124.93	0.00	13,947.30	0.00	(13,947.30)	0.00
3964 GR23-5 2023 John Deere 672GP Grader							
Revenue							
01-3964-0700	Equipment Rental Revenue	30,534.35	0.00	12,094.77	0.00	(12,094.77)	0.00
Total Revenue		30,534.35	0.00	12,094.77	0.00	(12,094.77)	0.00
Expense							
01-3964-1110	Wages	1,563.66	0.00	221.76	0.00	(221.76)	0.00
01-3964-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3964-3140	Insurance	(973.08)	0.00	0.00	0.00	0.00	0.00
01-3964-3165	Repairs&Maintenance	15,806.01	0.00	7,124.00	0.00	(7,124.00)	0.00
01-3964-3166	Fuel	24,270.64	0.00	0.00	0.00	0.00	0.00
Total Expense		40,667.23	0.00	7,345.76	0.00	(7,345.76)	0.00
Dept Excess Revenue Over (Under) Expenditures		(10,132.88)	0.00	4,749.01	0.00	(4,749.01)	0.00
3965 2008 Trackless							
Revenue							
01-3965-0700	Equipment Rental Revenue	12,903.00	0.00	3,590.40	0.00	(3,590.40)	0.00
Total Revenue		12,903.00	0.00	3,590.40	0.00	(3,590.40)	0.00
Expense							
01-3965-1110	Wages	893.70	0.00	0.00	0.00	0.00	0.00
01-3965-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3965-3140	Insurance	374.76	0.00	393.12	0.00	(393.12)	0.00
01-3965-3165	Repairs&Maintenance	12,943.52	0.00	1,414.39	0.00	(1,414.39)	0.00

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		Actual	Budget	Actual	Budget		
01-3965-3166	Fuel	1,585.85	0.00	0.00	0.00	0.00	0.00
Total Expense		15,797.83	0.00	1,807.51	0.00	(1,807.51)	0.00
Dept Excess Revenue Over (Under) Expenditures		(2,894.83)	0.00	1,782.89	0.00	(1,782.89)	0.00
3966 2012 Mahindra + Snow Blower							
Revenue							
01-3966-0700	Equipment Rental Revenue	182.40	0.00	0.00	0.00	0.00	0.00
Total Revenue		182.40	0.00	0.00	0.00	0.00	0.00
Expense							
01-3966-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3966-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3966-3140	Insurance	128.52	0.00	135.00	0.00	(135.00)	0.00
01-3966-3165	Repairs&Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-3966-3166	Fuel	3,452.49	0.00	0.00	0.00	0.00	0.00
Total Expense		3,581.01	0.00	135.00	0.00	(135.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,398.61)	0.00	(135.00)	0.00	135.00	0.00
3967 2013 CAT 3 Ton VIB Roller							
Revenue							
01-3967-0700	Equipment Rental Revenue	4,320.01	0.00	0.00	0.00	0.00	0.00
Total Revenue		4,320.01	0.00	0.00	0.00	0.00	0.00
Expense							
01-3967-1110	Wages	125.48	0.00	0.00	0.00	0.00	0.00
01-3967-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3967-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3967-3165	Repairs&Maintenance	169.09	0.00	2,194.94	0.00	(2,194.94)	0.00
01-3967-3166	Fuel	1,840.82	0.00	0.00	0.00	0.00	0.00
Total Expense		2,135.39	0.00	2,194.94	0.00	(2,194.94)	0.00
Dept Excess Revenue Over (Under) Expenditures		2,184.62	0.00	(2,194.94)	0.00	2,194.94	0.00
3968 2024 Trackless							
Revenue							
01-3968-0700	Equipment Rental Revenue	0.00	0.00	617.10	0.00	(617.10)	0.00
Total Revenue		0.00	0.00	617.10	0.00	(617.10)	0.00
Expense							
01-3968-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3968-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3968-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3968-3165	Repairs & Maintenance	340.12	0.00	3,701.70	0.00	(3,701.70)	0.00
01-3968-3166	Fuel	1,585.85	0.00	0.00	0.00	0.00	0.00
Total Expense		1,925.97	0.00	3,701.70	0.00	(3,701.70)	0.00
Dept Excess Revenue Over (Under) Expenditures		(1,925.97)	0.00	(3,084.60)	0.00	3,084.60	0.00
3970 2019 Pottinger Disc Mower							
Revenue							
01-3970-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget		
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3970-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3970-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3970-3140	Insurance	0.00	0.00	83.16	0.00	(83.16)	0.00
01-3970-3165	Repairs&Maintenance	655.63	0.00	344.82	0.00	(344.82)	0.00
Total Expense		655.63	0.00	427.98	0.00	(427.98)	0.00
Dept Excess Revenue Over (Under) Expenditures		(655.63)	0.00	(427.98)	0.00	427.98	0.00
3971 2010 Finishing Mower 8"							
Revenue							
01-3971-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3971-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3971-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3971-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3971-3165	Repairs&Maintenance	24.42	0.00	0.00	0.00	0.00	0.00
Total Expense		24.42	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(24.42)	0.00	0.00	0.00	0.00	0.00
3972 2019 Buhler Y755 FK 84" HD Finishing Mower							
Revenue							
01-3972-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3972-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3972-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3972-3140	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-3972-3165	Repairs&Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
3973 2021 Case IH Maxxum 150 Tractor							
Revenue							
01-3973-0700	Equipment Rental Revenue	20,179.00	0.00	5,423.00	0.00	(5,423.00)	0.00
Total Revenue		20,179.00	0.00	5,423.00	0.00	(5,423.00)	0.00
Expense							
01-3973-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3973-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3973-3140	Insurance	1,023.84	0.00	1,074.60	0.00	(1,074.60)	0.00
01-3973-3165	Repairs&Maintenance	18,625.51	0.00	3,351.53	0.00	(3,351.53)	0.00
01-3973-3166	Fuel	4,563.02	0.00	0.00	0.00	0.00	0.00
Total Expense		24,212.37	0.00	4,426.13	0.00	(4,426.13)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Dept Excess Revenue Over (Under) Expenditures		(4,033.37)	0.00	996.87	0.00	(996.87)	0.00
3974 2024 Bush Hog Mower							
Revenue							
01-3974-0700	Equipment Rental Revenue	594.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		594.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-3974-1110	Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-3974-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3974-3140	Insurance	78.84	0.00	197.64	0.00	(197.64)	0.00
01-3974-3165	Repairs& Maintenance	0.00	0.00	600.68	0.00	(600.68)	0.00
Total Expense		78.84	0.00	798.32	0.00	(798.32)	0.00
Dept Excess Revenue Over (Under) Expenditures		515.16	0.00	(798.32)	0.00	798.32	0.00
3980 Misc Small Equipment - not charged out							
Expense							
01-3980-1110	Wages	543.96	0.00	0.00	0.00	0.00	0.00
01-3980-1115	Overhead	0.00	0.00	0.00	0.00	0.00	0.00
01-3980-3140	Insurance	442.80	0.00	0.00	0.00	0.00	0.00
01-3980-3165	Repairs&Maintenance	0.00	0.00	2,358.67	0.00	(2,358.67)	0.00
01-3980-3166	Fuel	2,763.54	0.00	0.00	0.00	0.00	0.00
Total Expense		3,750.30	0.00	2,358.67	0.00	(2,358.67)	0.00
Dept Excess Revenue Over (Under) Expenditures		(3,750.30)	0.00	(2,358.67)	0.00	2,358.67	0.00
3999 Equipment Net Revenue Transfer to Eqp Reserve							
Expense							
01-3999-5555	Transfer to Eqp Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
Category Excess Revenue Over (Under) Expenditures		(3,321,857.04)	(2,025,315.00)	(2,110,885.72)	(1,437,525.06)	194,185.72	(1,916,700.00)

Category: 4???

4111 WASTE MANAGEMENT							
Revenue							
01-4111-0000	GARBAGE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-0350	Recycling Grant	0.00	20,000.00	0.00	0.00	0.00	0.00
01-4111-0360	Blue Box Grant	2,203.34	0.00	844.84	618.75	(19.84)	825.00
01-4111-0361	Donation and miscellaneous revenue	62,900.81	21,000.00	1,495.25	13,874.99	17,004.75	18,500.00
01-4111-0362	Recycling Strategy	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-0363	Zero Waste Strategy	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-0364	Composter Sales	110.60	175.00	44.24	0.00	(44.24)	0.00
01-4111-0365	Digester Sales	53.10	0.00	35.40	0.00	(35.40)	0.00
01-4111-0366	Garbage Bag Tag Sales	250.00	0.00	585.00	75.01	(485.00)	100.00
01-4111-0367	Green Bin Sales	0.00	0.00	80.00	0.00	(80.00)	0.00
01-4111-0370	Organics Revenue	46,341.81	0.00	53,252.80	37,499.99	(3,252.80)	50,000.00

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01-4111-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		111,859.66	41,175.00	56,337.53	52,068.74	13,087.47	69,425.00
Expense							
01-4111-3300	Contracted Services	208,636.79	250,000.00	146,074.55	172,499.99	83,925.45	230,000.00
01-4111-3310	Disposal fees	73,460.32	70,000.00	49,141.38	54,075.01	22,958.62	72,100.00
01-4111-3320	Blue boxes and program costs	1,450.63	0.00	0.00	0.00	0.00	0.00
01-4111-3325	Composters	791.97	0.00	498.62	374.99	1.38	500.00
01-4111-3326	Digesters	3,650.33	0.00	0.00	0.00	0.00	0.00
01-4111-3330	Bin contract	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-3335	Garbage Bag Tags	47.75	0.00	0.00	0.00	0.00	0.00
01-4111-3340	Organics program costs	90,519.12	0.00	42,784.99	37,499.99	7,215.01	50,000.00
01-4111-3350	Landfill royalty costs	4,466.56	3,500.00	2,144.99	3,412.49	2,405.01	4,550.00
01-4111-3400	Recycling Strategy	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-3410	Recycling Centre St Thomas	18,138.96	18,000.00	14,642.97	13,874.99	3,857.03	18,500.00
01-4111-3415	Zero Waste Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-4111-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		401,162.43	341,500.00	255,287.50	281,737.46	120,362.50	375,650.00
Dept Excess Revenue Over (Under) Expenditures		(289,302.77)	(300,325.00)	(198,949.97)	(229,668.72)	(107,275.03)	(306,225.00)
4211 WATERWORKS SYSTEM							
Revenue							
01-4211-0000	WATERWORKS SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0130	Municipal Water Debenture	463.32	0.00	1,570.36	0.00	(1,570.36)	0.00
01-4211-0360	Water - Other Municipalities	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0365	Water Misc Revenues	230.95	0.00	900.00	0.00	(900.00)	0.00
01-4211-0370	Water Billings	1,532,005.09	1,573,965.00	1,265,581.50	1,358,159.99	545,298.50	1,810,880.00
01-4211-0371	Ford Water Rev-Billing	35,117.32	10,000.00	19,277.79	7,500.01	(9,277.79)	10,000.00
01-4211-0372	Tri-County-Water/ Billing	480,779.54	422,060.00	290,515.35	333,689.99	154,404.65	444,920.00
01-4211-0373	Water Filling Station-Rev	956.31	10,260.00	5,658.55	7,995.01	5,001.45	10,660.00
01-4211-0374	Construction water revenue	3,040.00	2,100.00	1,920.00	787.50	(870.00)	1,050.00
01-4211-0375	Water Meter Fee	14,300.00	31,050.00	22,441.47	19,687.50	3,808.53	26,250.00
01-4211-0376	Water Connection and Curb Stop fee	92,694.00	142,776.00	131,171.95	52,650.00	(60,971.95)	70,200.00
01-4211-0377	Water/Sewer Interest Rev	13,950.66	10,000.00	15,201.08	7,500.01	(5,201.08)	10,000.00
01-4211-0378	Sewer Collection Revenue	0.00	0.00	(32.96)	0.00	32.96	0.00
01-4211-0379	Small Waterworks Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0380	Lynhurst Water Charges	13,085.98	0.00	6,531.97	0.00	(6,531.97)	0.00
01-4211-0381	Sewer Connection and fees	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0382	Water Investment Income	189,591.82	85,000.00	0.00	67,500.00	90,000.00	90,000.00
01-4211-0383	Sewer Investment Income	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0385	Talbotville WWTP Sewer Collection I	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0390	Water Quarterly Base Charge	0.00	0.00	36,997.98	0.00	(36,997.98)	0.00
01-4211-0391	Water Monthly Base Charge	0.00	0.00	21,128.62	0.00	(21,128.62)	0.00
01-4211-0401	Water Operator Recovery	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-0450	Water Loan Interest	0.00	0.00	0.00	45,000.00	60,000.00	60,000.00
01-4211-0611	Transfer from Reserve	0.00	30,000.00	0.00	0.00	0.00	0.00
01-4211-3182	56 Water Truck Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		2,376,214.99	2,317,211.00	1,818,863.66	1,900,470.01	715,096.34	2,533,960.00
Expense							

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01-4211-1110	Salaries and Wages	217,237.98	166,400.00	148,915.75	176,337.00	86,200.25	235,116.00
01-4211-1112	Rds- Wages	0.00	500.00	1,267.20	0.00	(1,267.20)	0.00
01-4211-1115	Overhead & Benefits	19,134.25	52,000.00	0.00	59,255.24	79,007.00	79,007.00
01-4211-1120	Canada Pension	7,231.41	0.00	7,268.01	0.00	(7,268.01)	0.00
01-4211-1130	Employment Insurance	2,761.01	0.00	2,672.92	0.00	(2,672.92)	0.00
01-4211-1140	OMERS	11,949.41	0.00	13,155.67	0.00	(13,155.67)	0.00
01-4211-1150	Employer Health Tax	2,542.83	0.00	2,548.24	0.00	(2,548.24)	0.00
01-4211-1160	Workplace Safety Insurance	4,232.99	0.00	4,019.92	0.00	(4,019.92)	0.00
01-4211-1170	Group Insurance	14,362.10	0.00	15,930.41	0.00	(15,930.41)	0.00
01-4211-1190	Health Safety	151.66	250.00	371.95	187.51	(121.95)	250.00
01-4211-1200	Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-1220	Training	3,644.84	2,600.00	436.55	3,000.01	3,563.45	4,000.00
01-4211-2100	Building Repairs	570.36	0.00	124.08	187.51	125.92	250.00
01-4211-2120	Utilities	8,017.05	10,400.00	4,169.33	7,500.01	5,830.67	10,000.00
01-4211-2140	Materials Supplies	4,548.04	3,440.00	15,675.69	18,750.01	9,324.31	25,000.00
01-4211-2150	Clothing Allowance	373.84	1,000.00	606.22	779.99	433.78	1,040.00
01-4211-2180	Property Maintenance	4,393.26	3,000.00	3,161.68	3,000.01	838.32	4,000.00
01-4211-2700	Rds Mach Tm to Water	3,188.00	15,000.00	0.00	3,749.99	5,000.00	5,000.00
01-4211-3100	Office Supplies	378.12	0.00	121.39	374.99	378.61	500.00
01-4211-3105	Computer Support	2,862.87	0.00	209.86	2,250.00	2,790.14	3,000.00
01-4211-3110	Postage and Courier	6,584.86	5,200.00	848.09	5,625.00	6,651.91	7,500.00
01-4211-3130	Telephone	5,227.51	5,200.00	2,525.42	4,050.00	2,874.58	5,400.00
01-4211-3140	Insurance	53,835.04	52,754.00	53,796.10	42,336.00	2,651.90	56,448.00
01-4211-3150	Legal and Audit Fees	206.06	2,600.00	42.74	1,949.99	2,557.26	2,600.00
01-4211-3160	System Maintenance	18,818.96	12,000.00	470.54	24,375.01	32,029.46	32,500.00
01-4211-3161	Equipment Costs	59,944.10	52,000.00	88,787.91	45,000.00	(28,787.91)	60,000.00
01-4211-3170	Memberships & Subscriptions	4,199.14	3,700.00	5,191.80	3,600.00	(391.80)	4,800.00
01-4211-3180	56 Water Truck Fuel/Repairs	2,610.15	2,099.00	756.53	4,500.00	5,243.47	6,000.00
01-4211-3181	56 Water Truck Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3183	Rental Truck	2,327.31	2,496.00	0.00	0.00	0.00	0.00
01-4211-3300	Contracted Services	152,249.15	137,045.00	84,491.68	115,589.25	69,627.32	154,119.00
01-4211-3301	OCWA Out of Scope Projects	11,766.20	26,000.00	3,812.35	19,499.99	22,187.65	26,000.00
01-4211-3302	Water Testing	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-3303	Studies, standards, etc	41,565.39	30,000.00	3,803.14	0.00	(3,803.14)	0.00
01-4211-3310	Water Costs	1,592,385.76	1,337,538.00	918,849.39	1,043,280.00	472,190.61	1,391,040.00
01-4211-3320	Misc Waterline Costs	46,631.25	0.00	36,525.40	19,499.99	(10,525.40)	26,000.00
01-4211-3330	Watermain Breaks	0.00	0.00	48,065.85	0.00	(48,065.85)	0.00
01-4211-5100	Equipment Purchase	2,155.72	0.00	1,109.84	0.00	(1,109.84)	0.00
01-4211-6100	Transfer To Reserve - Water	68,128.37	156,227.00	0.00	130,642.51	174,190.00	174,190.00
01-4211-6101	Transfer to Reserve - Connections	0.00	127,762.00	0.00	52,650.00	70,200.00	70,200.00
01-4211-6102	Transfer to Reserve - Investment Inc	0.00	85,000.00	0.00	112,500.00	150,000.00	150,000.00
01-4211-6150	Transfer to Sewer Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-6400	Debenture Payment-Principal	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-6450	Debenture Payment-Interest	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-7000	Amortization - water	471,705.95	0.00	0.00	0.00	0.00	0.00
01-4211-7010	Amortization - sewer	0.00	0.00	0.00	0.00	0.00	0.00
01-4211-9999	Suspense Account (Water)	0.00	25,000.00	419.76	0.00	(419.76)	0.00
Total Expense		2,847,920.94	2,317,211.00	1,470,151.41	1,900,470.01	1,063,808.59	2,533,960.00
Dept Excess Revenue Over (Under) Expenditures		(471,705.95)	0.00	348,712.25	0.00	(348,712.25)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
4410 Sanitary Sewers - General							
Revenue							
01-4410-0383	Sanitary Sewer Investment Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-4410-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
4411 Talbotville Sanitary Sewer							
Revenue							
01-4411-0130	Municipal Sewer Debenture	(0.02)	0.00	31,476.14	0.00	(31,476.14)	0.00
01-4411-0377	Ferndale Sanitary Fees - Base	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-0378	Ferndale Sanitary Fees - Consumpti	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-0379	Lynhurst Sanitary Fees - Capital from	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-0381	Talbotville Sanitary Connection Fees	0.00	0.00	117,919.00	72,000.00	(21,919.00)	96,000.00
01-4411-0383	Sanitary Sewer Investment Income	2,316.31	0.00	0.00	0.00	0.00	0.00
01-4411-0385	Talbotville Sanitary Fees - Base (con	84,185.78	64,672.00	26,753.07	69,719.99	66,206.93	92,960.00
01-4411-0386	Talbotville Sanitary Fees - Consump	151,410.71	107,901.00	182,197.49	144,150.75	10,003.51	192,201.00
01-4411-0611	Transfer from sewer reserve	253,777.07	352,969.00	0.00	125,303.99	167,072.00	167,072.00
Total Revenue		491,689.85	525,542.00	358,345.70	411,174.73	189,887.30	548,233.00
Expense							
01-4411-1110	Salaries and Wages	30,895.95	74,000.00	0.00	92,007.76	122,677.00	122,677.00
01-4411-1112	Rds Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-1115	Overhead and Benefits	10,020.95	23,252.00	0.00	29,001.74	38,669.00	38,669.00
01-4411-1220	Training	140.00	0.00	0.00	243.76	325.00	325.00
01-4411-2120	Utilities	58,601.55	51,001.00	31,613.51	44,249.99	27,386.49	59,000.00
01-4411-2140	Materials Supplies	68,042.69	31,000.00	46,618.72	37,499.99	3,381.28	50,000.00
01-4411-2180	Property maintenance	2,930.69	1,545.00	11,298.66	2,250.00	(8,298.66)	3,000.00
01-4411-2181	Property Tax	5,381.18	5,150.00	2,690.00	4,199.99	2,910.00	5,600.00
01-4411-2700	Rds Machine Time to Talbotville Sew	0.00	0.00	563.60	0.00	(563.60)	0.00
01-4411-3105	Computer Support	2,518.68	0.00	896.85	1,875.01	1,603.15	2,500.00
01-4411-3110	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-3130	Telephone/Internet	2,495.84	0.00	1,497.00	1,949.99	1,103.00	2,600.00
01-4411-3140	Insurance	3,930.12	4,205.00	4,474.44	3,248.24	(143.44)	4,331.00
01-4411-3150	Legal and Audit Expense	0.00	1,030.00	0.00	787.50	1,050.00	1,050.00
01-4411-3160	System Maintenance	10,589.56	8,000.00	5,790.14	17,100.00	17,009.86	22,800.00
01-4411-3170	Memberships & Subscriptions	0.00	0.00	145.00	0.00	(145.00)	0.00
01-4411-3190	Miscellaneous	1,390.85	1,030.00	2,782.69	824.99	(1,682.69)	1,100.00
01-4411-3300	Contracted Services	100,150.38	104,899.00	58,337.36	80,210.25	48,609.64	106,947.00
01-4411-3301	OCWA Out of Scope	39,211.71	46,350.00	41,964.80	35,805.74	5,776.20	47,741.00
01-4411-3302	Wastewater Testing	6,205.96	6,180.00	8,930.69	4,773.74	(2,565.69)	6,365.00
01-4411-3310	Replace Activated Carbon - Screenir	6,871.34	2,750.00	0.00	2,124.76	2,833.00	2,833.00
01-4411-3311	Cleaning Raw Equalization Tanks	4,651.70	8,000.00	5,725.40	7,500.01	4,274.60	10,000.00
01-4411-3312	Membrane Cleaning	10,839.41	20,000.00	26,730.21	18,750.01	(1,730.21)	25,000.00
01-4411-3313	Sludge/Biosolids Removal	25,921.57	13,000.00	7,604.02	10,042.51	5,785.98	13,390.00
01-4411-3314	Disolved Oxygen/pH Meter/Probe Re	1,492.23	5,000.00	0.00	3,749.99	5,000.00	5,000.00

General Ledger

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-4411-3315	Spare Filter Module Cartridges	0.00	2,000.00	2,592.33	1,499.99	(592.33)	2,000.00
01-4411-3316	Equipment Failure/Replacement Cor	12,905.40	12,000.00	5,895.28	7,500.01	4,104.72	10,000.00
01-4411-4200	Plans and studies	0.00	105,150.00	0.00	3,978.76	5,305.00	5,305.00
01-4411-6100	Transfer to sewer reserve	86,502.09	0.00	0.00	0.00	0.00	0.00
01-4411-6400	Infrastructure Ontario Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-6450	Infrastructure Ontario Loan Interest F	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-7000	Sanitary Sewers Amortization	149,176.72	0.00	0.00	0.00	0.00	0.00
Total Expense		640,866.57	525,542.00	266,150.70	411,174.73	282,082.30	548,233.00
Dept Excess Revenue Over (Under) Expenditures		(149,176.72)	0.00	92,195.00	0.00	(92,195.00)	0.00
4412 Ferndale Sanitary Sewer							
Revenue							
01-4412-0377	Ferndale Sanitary Fees - Base	47,188.12	47,754.00	27,824.01	0.00	(27,824.01)	0.00
01-4412-0378	Ferndale Sanitary Fees - Consumpti	74,852.91	79,674.00	39,024.44	0.00	(39,024.44)	0.00
01-4412-0383	Investment Income	0.00	1,000.00	0.00	0.00	0.00	0.00
Total Revenue		122,041.03	128,428.00	66,848.45	0.00	(66,848.45)	0.00
Expense							
01-4412-3300	Consumption Fees to St. Thomas	74,852.91	79,674.00	0.00	0.00	0.00	0.00
01-4412-6100	Transfer to Reserve	47,188.12	48,754.00	0.00	0.00	0.00	0.00
01-4412-7000	Amortization	8,576.34	0.00	0.00	0.00	0.00	0.00
Total Expense		130,617.37	128,428.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(8,576.34)	0.00	66,848.45	0.00	(66,848.45)	0.00
4413 Lynhurst Sanitary Sewer							
Revenue							
01-4413-0379	Lynhurst Sanitary Fees - Base from	12,552.48	12,825.00	6,494.93	0.00	(6,494.93)	0.00
01-4413-0383	Investment Income	0.00	1,000.00	0.00	0.00	0.00	0.00
Total Revenue		12,552.48	13,825.00	6,494.93	0.00	(6,494.93)	0.00
Expense							
01-4413-6100	Transfer to Reserve	12,552.48	13,825.00	0.00	0.00	0.00	0.00
01-4413-7000	Amortization	2,918.98	0.00	0.00	0.00	0.00	0.00
Total Expense		15,471.46	13,825.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(2,918.98)	0.00	6,494.93	0.00	(6,494.93)	0.00
Category Excess Revenue Over (Under) Expenditures		(921,680.76)	(300,325.00)	315,300.66	(229,668.72)	(621,525.66)	(306,225.00)

Category: 5???

5311 CEMETERIES							
Revenue							
01-5311-0000	CEMETERIES	0.00	0.00	0.00	0.00	0.00	0.00
01-5311-0360	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-5311-0380	Interest	701.04	0.00	0.00	0.00	0.00	0.00
Total Revenue		701.04	0.00	0.00	0.00	0.00	0.00
Expense							
01-5311-1110	Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-5311-1112	Cemetery Road Wages	483.60	350.00	0.00	262.49	350.00	350.00
01-5311-1115	Overhead and Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-5311-3140	Cemetery Maintenance	11,488.24	12,000.00	16,398.65	9,180.00	(4,158.65)	12,240.00
01-5311-6300	Cemetery-Insurance	9,347.40	9,384.00	9,789.12	7,530.75	251.88	10,041.00
Total Expense		21,319.24	21,734.00	26,187.77	16,973.24	(3,556.77)	22,631.00
Dept Excess Revenue Over (Under) Expenditures		(20,618.20)	(21,734.00)	(26,187.77)	(16,973.24)	3,556.77	(22,631.00)
Category Excess Revenue Over (Under) Expenditures		(20,618.20)	(21,734.00)	(26,187.77)	(16,973.24)	3,556.77	(22,631.00)

Category: 7???

7111 KEYSTONE COMPLEX							
Revenue							
01-7111-0000	KEYSTONE COMPLEX	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0320	Complex -Rental Income	36,293.53	11,500.00	11,458.69	9,374.99	1,041.31	12,500.00
01-7111-0326	Insurance Coverage	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0360	Miscellaneous Revenue	0.00	0.00	8,277.76	0.00	(8,277.76)	0.00
01-7111-0363	Do not use in 2019 Shedden Soccer	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-0611	Transfer in from Reserve	25,000.00	25,000.00	0.00	22,950.00	30,600.00	30,600.00
Total Revenue		61,293.53	36,500.00	19,736.45	32,324.99	23,363.55	43,100.00
Expense							
01-7111-1110	Complex-Salaries and Wgs	34,234.55	30,200.00	0.00	20,923.51	27,898.00	27,898.00
01-7111-1111	Complex - Rds Time	1,391.17	0.00	865.27	900.00	334.73	1,200.00
01-7111-1112	Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1114	Overhead and Benefits	4,244.34	0.00	0.00	0.00	0.00	0.00
01-7111-1115	Benefits & Overhead	7,401.04	10,775.00	0.00	7,629.75	10,173.00	10,173.00
01-7111-1120	Canada Pension Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1150	Employer Health Tax	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1160	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-1200	Travel/Mileage	0.00	0.00	0.00	0.00	0.00	0.00
01-7111-2100	Complex -Building Repairs	5,951.37	12,500.00	2,648.12	3,749.99	2,351.88	5,000.00
01-7111-2110	Complex-Cleaning Supplies	733.45	500.00	645.07	675.00	254.93	900.00
01-7111-2120	Complex - Utilities	17,009.06	15,000.00	9,519.15	13,125.01	7,980.85	17,500.00
01-7111-2140	Complex-Material Supplies	1,237.62	1,000.00	361.96	900.00	838.04	1,200.00
01-7111-2180	Complex-Property Maintenance	19,714.31	17,500.00	17,093.49	13,125.01	406.51	17,500.00
01-7111-2700	Complex -Rds Mach Tm	316.20	500.00	170.00	374.99	330.00	500.00
01-7111-3130	Complex-Telephone Expense	1,994.60	1,750.00	878.59	1,312.51	871.41	1,750.00
01-7111-3140	Insurance	23,023.44	21,250.00	25,051.68	18,476.24	(416.68)	24,635.00
01-7111-3160	Complex-Equip Maintenance	2,641.47	5,000.00	526.77	3,749.99	4,473.23	5,000.00
01-7111-3161	Complex-Equipment Costs	4,456.59	2,000.00	7,262.78	1,875.01	(4,762.78)	2,500.00
01-7111-3190	Miscellaneous	0.00	0.00	1,283.70	0.00	(1,283.70)	0.00
01-7111-4110	Complex-Janitorial Services	9,519.88	10,000.00	4,113.75	7,500.01	5,886.25	10,000.00
01-7111-7000	Amortization	32,673.96	0.00	0.00	0.00	0.00	0.00
Total Expense		166,543.05	127,975.00	70,420.33	94,317.02	55,335.67	125,756.00
Dept Excess Revenue Over (Under) Expenditures		(105,249.52)	(91,475.00)	(50,683.88)	(61,992.03)	(31,972.12)	(82,656.00)
7211 LIBRARIES,PLAZA,LAND LEASED							

General Ledger
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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Revenue							
01-7211-0000	LIBRARY COMMERCIAL UNITS	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-0325	Libraries -Lease PAID	64,220.56	62,169.00	49,128.75	47,512.49	14,221.25	63,350.00
01-7211-0327	Comm Unit 2 - Rent Paid Evelyn	10,157.34	10,157.00	7,840.35	7,808.26	2,570.65	10,411.00
01-7211-0328	Comm Unit 3 - Rent Paid Jacque	7,979.05	7,846.00	5,974.83	6,031.49	2,067.17	8,042.00
01-7211-0332	Municipal Land Lease	2,848.60	2,800.00	0.00	0.00	0.00	0.00
01-7211-0335	Library-Miscellaneous revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-0611	Trsf from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		85,205.55	82,972.00	62,943.93	61,352.24	18,859.07	81,803.00
Expense							
01-7211-0330	Commercial Unit Expenses	28,459.83	22,000.00	24,475.39	18,750.01	524.61	25,000.00
01-7211-0334	Land Lease expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1110	Plaza and Old Library Salaries and V	3,447.60	6,286.00	0.00	5,076.76	6,769.00	6,769.00
01-7211-1115	Overhead and Benefits	901.52	4,000.00	0.00	1,608.75	2,145.00	2,145.00
01-7211-1120	Canada Pension	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1150	Employer Health Tax	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-1160	Workplace Safety Insuran	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-2100	Old Library-Building Repair	108.77	1,000.00	0.00	750.01	1,000.00	1,000.00
01-7211-2110	Old Library-Janitorial Serv	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-2120	Old Library-Utilities	1,239.81	1,100.00	1,055.78	862.51	94.22	1,150.00
01-7211-2180	Old Library-Property Maintenance	0.00	550.00	0.00	412.51	550.00	550.00
01-7211-3140	Old Library - Insurance	1,205.28	1,028.00	1,041.12	966.74	247.88	1,289.00
01-7211-3190	Old Library - Taxes	647.08	3,510.00	338.06	525.01	361.94	700.00
01-7211-3195	Old Library -Miscellaneous Expenses	0.00	500.00	0.00	382.50	510.00	510.00
01-7211-4010	New Library - wages	3,447.60	6,286.00	0.00	5,076.76	6,769.00	6,769.00
01-7211-4015	Overhead and Benefits	901.52	0.00	0.00	1,608.75	2,145.00	2,145.00
01-7211-4100	New Library-Building Repairs	535.71	1,000.00	118.12	750.01	881.88	1,000.00
01-7211-4110	New Library-Janitorial Serv	15,497.12	13,500.00	10,434.41	11,925.00	5,465.59	15,900.00
01-7211-4120	New Library-Utilities	4,252.26	1,500.00	0.00	2,700.00	3,600.00	3,600.00
01-7211-4140	New Library-Insurance	1,007.64	1,346.00	0.00	808.51	1,078.00	1,078.00
01-7211-4180	New Library-Property Maintenance	1,562.94	1,000.00	0.00	2,624.99	3,500.00	3,500.00
01-7211-4195	New Library-Miscellaneous	0.00	500.00	0.00	374.99	500.00	500.00
01-7211-4200	New Library-Loan Payment	0.00	10,000.00	10,000.00	7,500.01	0.00	10,000.00
01-7211-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7211-7000	Library - Amortization	17,271.79	0.00	0.00	0.00	0.00	0.00
01-7211-7010	Comm Units - Amortization	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		80,486.47	75,106.00	47,462.88	62,703.82	36,142.12	83,605.00
Dept Excess Revenue Over (Under) Expenditures		4,719.08	7,866.00	15,481.05	(1,351.58)	(17,283.05)	(1,802.00)

7311 PARKS/FACILITIES GENERAL

Revenue							
01-7311-0000	COMMUNITY CENTRES	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0300	Donation	8,000.00	8,000.00	8,400.00	5,999.99	(400.00)	8,000.00
01-7311-0360	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0361	Do not use in 2019 Fingal Park Rece	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0362	Do not use in 2019 Shedden Ball Re	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0363	(Do not use in 2019) Shedden Socce	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7311-0366	(Do not use in 2019) Shedden misce	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0390	Gain/Loss on disposal of assets	(925.50)	0.00	0.00	0.00	0.00	0.00
01-7311-0400	Shedden Park - Miscellaneous receip	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0401	Shedden Park - Soccer fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0402	Shedden Park - Baseball fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0403	Shedden Park - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0404	Shedden Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0405	Shedden Park - Grounds fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0410	SOSP - Miscellaneous receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0411	SOSP - Soccer fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0412	SOSP - Baseball fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0413	SOSP - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0414	SOSP - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0420	Fingal Park - Miscellaneous receipts	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0422	Fingal Park - Baseball fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0423	Fingal Park - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0424	Fingal Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0430	Talbotville Park - Miscellaneous rece	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0431	Talbotville Park - Soccer fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0432	Talbotville Park - Baseball fees	37.17	0.00	0.00	0.00	0.00	0.00
01-7311-0433	Talbotville Park - Pavilion fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0434	Talbotville Park - Food booth fees	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-0611	Transfer from reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6100	Parks 16' Trailer Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7100	Parks Zero Turn Mower-Machine Re	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7200	2021 Farmall Tractor-Machine Renta	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		7,111.67	8,000.00	8,400.00	5,999.99	(400.00)	8,000.00
Expense							
01-7311-1110	Salaries and Wages	33,240.90	10,805.00	34,385.63	92,988.76	89,599.37	123,985.00
01-7311-1111	Roads - Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-1115	Overhead and Benefits	10,584.19	1,927.00	6,617.04	27,857.25	30,525.96	37,143.00
01-7311-1190	Health Safety	66.18	1,000.00	316.14	750.01	683.86	1,000.00
01-7311-1220	Training and Education	0.00	1,000.00	0.00	750.01	1,000.00	1,000.00
01-7311-1250	Clothing and Uniforms	721.85	750.00	1,730.54	562.50	(980.54)	750.00
01-7311-2100	Building Repair Supplies-General	12.19	500.00	7.12	374.99	492.88	500.00
01-7311-2110	Cleaning Supplies	0.00	250.00	314.70	187.51	(64.70)	250.00
01-7311-2125	Utilities	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-2145	Materials/Supplies	48.95	0.00	1,040.33	187.51	(790.33)	250.00
01-7311-2185	Property Maintenance	0.00	0.00	29.67	0.00	(29.67)	0.00
01-7311-2190	Playground Maintenance	0.00	0.00	28.75	4,125.01	5,471.25	5,500.00
01-7311-2700	Roads - Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-2705	Rds Mach Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-3100	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-3120	Advertising and Promotion	0.00	0.00	350.00	0.00	(350.00)	0.00
01-7311-3130	Telephone	690.00	960.00	250.00	750.01	750.00	1,000.00
01-7311-3140	Insurance Coverage	22,777.64	24,013.00	18,978.84	18,468.00	5,645.16	24,624.00
01-7311-3145	Insurance - Rosy Rhubarb	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-3146	Insurance-Multi Activity Pad	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-3147	Insurance - Outdoor Skating Rink	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7311-3160	Equipment Maintenance	60.99	0.00	23.95	187.51	226.05	250.00
01-7311-3170	Memberships/Subscriptions	0.00	100.00	0.00	0.00	0.00	0.00
01-7311-3180	Canada Day-Fingal Park	0.00	0.00	(100.00)	0.00	100.00	0.00
01-7311-3188	Shedden Soccer & Ball Park Expens	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-3190	Misc Expense	24.00	0.00	50.00	0.00	(50.00)	0.00
01-7311-3300	Contracted Services - Grass Cutting	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-4200	Plans and Studies	0.00	0.00	139.46	0.00	(139.46)	0.00
01-7311-5100	Small Eqp Purchases	311.48	2,100.00	2,828.68	1,575.00	(728.68)	2,100.00
01-7311-5110	Fingal Ballpark Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5111	Fingal Ball Park - Salaries and Wage	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5112	Fingal Ball Park - Overhead and Ben	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5115	Fingal Heritage Park	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5116	Fingal Heritage Park - Salaries and v	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5117	Fingal Park-Roads Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5118	Fingal Heritage Park - Overhead and	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5120	Talbotville Park Expenses	53.69	0.00	0.00	0.00	0.00	0.00
01-7311-5121	Talbotville Park-Road Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5122	Talbotville Park-Road Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5123	Talbotville Park - Overhead and Ben	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5125	Ferndale Park Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5126	Ferndale Park-Roads Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5127	Ferndale park-Roads Machine Time	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5128	Ferndale - Overhead and Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6110	Parks 16' Trailer Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6120	Parks 16' Trailer-Fuel, R&M	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-6130	Parks 16' Trailer Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7000	Amortization	2,164.10	0.00	0.00	0.00	0.00	0.00
01-7311-7110	Parks Zero Turn Mower-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7120	Parks Zero Turn Mower-Fuel, R&M	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7130	Parks Zero Turn Mower-Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7210	2021 Farmall Tractor-Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7220	2021 Farmall Tractor-Fuel, R&M	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-7230	2021 Farmhall Tractor-Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-7311-8150	Facilities General - Salaries and Waç	0.00	0.00	119.96	0.00	(119.96)	0.00
01-7311-8170	Overhead and Benefits	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		70,756.16	43,405.00	67,110.81	148,764.07	131,241.19	198,352.00
Dept Excess Revenue Over (Under) Expenditures		(63,644.49)	(35,405.00)	(58,710.81)	(142,764.08)	(131,641.19)	(190,352.00)
7315 FERNDALE PARK							
Revenue							
01-7315-0300	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-0360	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-0611	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7315-1110	Salaries and Wages	7,828.62	8,000.00	126.72	0.00	(126.72)	0.00
01-7315-1115	Overhead and Benefits	3,124.67	2,250.00	(564.18)	0.00	564.18	0.00
01-7315-2100	Building Repairs	7.56	0.00	160.00	0.00	(160.00)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7315-2110	Janitorial Supplies	75.41	0.00	51.61	0.00	(51.61)	0.00
01-7315-2120	Utilities	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-2130	Property and Grounds Repairs	1,817.38	1,500.00	1,480.00	3,000.01	2,520.00	4,000.00
01-7315-2135	Playground Repairs	0.00	500.00	0.00	0.00	0.00	0.00
01-7315-3120	Advertising and Promotion	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-3140	Insurance & Licences	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-3165	Eqp Repairs and Maintenance	0.00	500.00	0.00	0.00	0.00	0.00
01-7315-3190	Misc Expense	0.00	500.00	0.00	0.00	0.00	0.00
01-7315-3300	Contracted Services - Grass Cutting	2,080.00	1,500.00	0.00	0.00	0.00	0.00
01-7315-3305	Contracted Services - Waste Collecti	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-3500	Twp Machine Time Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-5100	Small Eqp Purchases	0.00	500.00	0.00	0.00	0.00	0.00
01-7315-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7315-7000	Amortization	5,926.53	0.00	0.00	0.00	0.00	0.00
Total Expense		20,860.17	15,250.00	1,254.15	3,000.01	2,745.85	4,000.00
Dept Excess Revenue Over (Under) Expenditures		(20,860.17)	(15,250.00)	(1,254.15)	(3,000.01)	(2,745.85)	(4,000.00)
7320 FINGAL BALL PARK							
Revenue							
01-7320-0300	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-0360	Revenue	6,824.72	3,000.00	4,756.65	2,624.99	(1,256.65)	3,500.00
01-7320-0611	Transfer from Reserves	257.36	0.00	0.00	0.00	0.00	0.00
Total Revenue		7,082.08	3,000.00	4,756.65	2,624.99	(1,256.65)	3,500.00
Expense							
01-7320-1110	Salaries and Wages	14,584.10	15,000.00	0.00	0.00	0.00	0.00
01-7320-1115	Overhead and Benefits	4,438.65	4,000.00	0.00	0.00	0.00	0.00
01-7320-2100	Building Repairs	3,925.31	2,500.00	1,647.22	0.00	(1,647.22)	0.00
01-7320-2110	Janitorial Supplies	687.73	500.00	51.60	0.00	(51.60)	0.00
01-7320-2120	Utilities	2,080.83	2,500.00	1,246.69	0.00	(1,246.69)	0.00
01-7320-2130	Property and Grounds Repairs	3,567.12	6,500.00	3,379.28	14,625.00	16,120.72	19,500.00
01-7320-2135	Playground Repairs	17.59	500.00	0.00	0.00	0.00	0.00
01-7320-2140	Ball Diamond Repairs	0.00	1,000.00	715.07	0.00	(715.07)	0.00
01-7320-3120	Advertising and Promotion	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-3140	Insurance & Licences	0.00	0.00	2,945.16	0.00	(2,945.16)	0.00
01-7320-3165	Eqp Repairs and Maintenance	0.00	1,000.00	0.00	0.00	0.00	0.00
01-7320-3180	Canada Day	2,257.36	2,000.00	1,991.74	1,499.99	8.26	2,000.00
01-7320-3190	Misc Expense	0.00	1,000.00	0.00	0.00	0.00	0.00
01-7320-3300	Contracted Services - Grass Cutting	3,570.00	4,000.00	5,320.00	0.00	(5,320.00)	0.00
01-7320-3305	Contracted Services - Waste Collecti	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-3500	Twp Machine Time Expense	585.60	0.00	0.00	0.00	0.00	0.00
01-7320-5100	Small Eqp Purchases	0.00	500.00	0.00	0.00	0.00	0.00
01-7320-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-7000	Amortization	22,406.44	0.00	0.00	0.00	0.00	0.00
Total Expense		58,120.73	41,000.00	17,296.76	16,124.99	4,203.24	21,500.00
Dept Excess Revenue Over (Under) Expenditures		(51,038.65)	(38,000.00)	(12,540.11)	(13,500.00)	(5,459.89)	(18,000.00)
7325 FINGAL HERITAGE PARK							
Revenue							

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7325-0300	Donations	50.00	0.00	30.00	0.00	(30.00)	0.00
01-7325-0360	Revenue	0.00	100.00	0.00	75.01	100.00	100.00
01-7325-0611	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		50.00	100.00	30.00	75.01	70.00	100.00
Expense							
01-7325-1110	Salaries and Wages	7,014.41	8,000.00	0.00	0.00	0.00	0.00
01-7325-1115	Overhead and Benefits	2,172.28	2,200.00	0.00	0.00	0.00	0.00
01-7325-2100	Building Repairs	0.00	0.00	160.00	0.00	(160.00)	0.00
01-7325-2110	Janitorial Supplies	82.98	100.00	51.60	0.00	(51.60)	0.00
01-7325-2120	Utilities	381.32	400.00	227.04	0.00	(227.04)	0.00
01-7325-2130	Property and Grounds Repairs	3,723.77	2,500.00	788.39	3,375.00	3,711.61	4,500.00
01-7325-2135	Playground Repairs	0.00	500.00	0.00	0.00	0.00	0.00
01-7325-3120	Advertising and Promotion	0.00	0.00	0.00	0.00	0.00	0.00
01-7325-3140	Insurance & Licences	0.00	0.00	48.60	0.00	(48.60)	0.00
01-7325-3165	Eqp Repairs and Maintenance	0.00	500.00	60.07	0.00	(60.07)	0.00
01-7325-3190	Misc Expense	0.00	500.00	0.00	0.00	0.00	0.00
01-7325-3300	Contracted Services - Grass Cutting	0.00	0.00	0.00	0.00	0.00	0.00
01-7325-3305	Contracted Services - Waste Collecti	0.00	0.00	0.00	0.00	0.00	0.00
01-7325-3500	Twp Machine Time Expense	181.20	0.00	0.00	0.00	0.00	0.00
01-7325-5100	Small Eqp Purchases	0.00	500.00	0.00	0.00	0.00	0.00
01-7325-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-7325-7000	Amortization	7,144.47	0.00	0.00	0.00	0.00	0.00
Total Expense		20,700.43	15,200.00	1,335.70	3,375.00	3,164.30	4,500.00
Dept Excess Revenue Over (Under) Expenditures		(20,650.43)	(15,100.00)	(1,305.70)	(3,299.99)	(3,094.30)	(4,400.00)
7330 CORSLEY PARK							
Revenue							
01-7330-0300	Donations	5,000.00	0.00	0.00	0.00	0.00	0.00
01-7330-0360	Revenue	1,678.92	1,800.00	1,439.94	1,350.00	360.06	1,800.00
01-7330-0611	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		6,678.92	1,800.00	1,439.94	1,350.00	360.06	1,800.00
Expense							
01-7330-1110	Salaries and Wages	11,261.06	15,000.00	0.00	0.00	0.00	0.00
01-7330-1115	Overhead and Benefits	3,425.67	4,250.00	0.00	0.00	0.00	0.00
01-7330-2100	Building Repairs	1,918.71	4,000.00	2,246.83	0.00	(2,246.83)	0.00
01-7330-2110	Janitorial Supplies	254.93	1,500.00	86.70	0.00	(86.70)	0.00
01-7330-2120	Utilities	173.00	500.00	99.75	0.00	(99.75)	0.00
01-7330-2130	Property and Grounds Repairs	9,273.94	13,000.00	8,556.35	21,749.99	20,443.65	29,000.00
01-7330-2135	Playground Repairs	138.23	500.00	440.00	0.00	(440.00)	0.00
01-7330-3120	Advertising and Promotion	0.00	0.00	0.00	0.00	0.00	0.00
01-7330-3140	Insurance & Licences	0.00	0.00	1,713.96	0.00	(1,713.96)	0.00
01-7330-3165	Eqp Repairs and Maintenance	0.00	500.00	0.00	0.00	0.00	0.00
01-7330-3190	Misc Expense	0.00	500.00	0.00	0.00	0.00	0.00
01-7330-3300	Contracted Services - Grass Cutting	11,912.32	9,500.00	5,600.00	0.00	(5,600.00)	0.00
01-7330-3305	Contracted Services - Waste Collecti	0.00	0.00	0.00	0.00	0.00	0.00
01-7330-3500	Twp Machine Time Expense	117.60	0.00	0.00	0.00	0.00	0.00
01-7330-5100	Small Eqp Purchases	0.00	0.00	0.00	0.00	0.00	0.00
01-7330-7000	Amortization	30,473.51	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Total Expense		68,948.97	49,250.00	18,743.59	21,749.99	10,256.41		29,000.00
Dept Excess Revenue Over (Under) Expenditures		(62,270.05)	(47,450.00)	(17,303.65)	(20,399.99)	(9,896.35)		(27,200.00)
7335 TALBOTVILLE PARKS								
Revenue								
01-7335-0300	Donations	0.00	0.00	0.00	0.00	0.00		0.00
01-7335-0360	Revenue	8,725.55	4,600.00	7,296.96	3,749.99	(2,296.96)		5,000.00
01-7335-0611	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00		0.00
Total Revenue		8,725.55	4,600.00	7,296.96	3,749.99	(2,296.96)		5,000.00
Expense								
01-7335-1110	Salaries and Wages	12,766.09	15,000.00	37,010.14	0.00	(37,010.14)		0.00
01-7335-1115	Overhead and Benefits	4,543.95	4,250.00	16,103.73	0.00	(16,103.73)		0.00
01-7335-2100	Building Repairs	2,046.48	1,000.00	700.43	0.00	(700.43)		0.00
01-7335-2110	Janitorial Supplies	330.36	1,250.00	182.03	0.00	(182.03)		0.00
01-7335-2120	Utilities	2,313.05	3,000.00	1,252.59	0.00	(1,252.59)		0.00
01-7335-2130	Property and Grounds Repairs	4,429.09	15,000.00	3,230.13	21,000.01	24,769.87		28,000.00
01-7335-2135	Playground Repairs	0.00	500.00	440.00	0.00	(440.00)		0.00
01-7335-2140	Ball Diamond Repairs	583.00	500.00	323.64	0.00	(323.64)		0.00
01-7335-3120	Advertising and Promotion	0.00	0.00	0.00	0.00	0.00		0.00
01-7335-3140	Insurance & Licences	0.00	0.00	584.28	0.00	(584.28)		0.00
01-7335-3165	Eqp Repairs and Maintenance	59.21	500.00	32.47	0.00	(32.47)		0.00
01-7335-3190	Misc Expense	(18,027.79)	3,750.00	0.00	0.00	0.00		0.00
01-7335-3300	Contracted Services - Grass Cutting	11,850.00	9,000.00	8,325.00	0.00	(8,325.00)		0.00
01-7335-3305	Contracted Services - Waste Collecti	0.00	0.00	0.00	0.00	0.00		0.00
01-7335-3500	Twp Machine Time Expense	346.40	0.00	58.80	0.00	(58.80)		0.00
01-7335-5100	Small Eqp Purchases	675.85	500.00	0.00	0.00	0.00		0.00
01-7335-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00		0.00
01-7335-7000	Amortization	53,523.41	0.00	0.00	0.00	0.00		0.00
Total Expense		75,439.10	54,250.00	68,243.24	21,000.01	(40,243.24)		28,000.00
Dept Excess Revenue Over (Under) Expenditures		(66,713.55)	(49,650.00)	(60,946.28)	(17,250.02)	37,946.28		(23,000.00)
7350 P50 2021 Chevrolet Silverado 1500								
Revenue								
01-7350-0700	Equipment Rental Revenue	3,038.00	0.00	0.00	1,875.01	2,500.00		2,500.00
Total Revenue		3,038.00	0.00	0.00	1,875.01	2,500.00		2,500.00
Expense								
01-7350-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00		0.00
01-7350-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00		0.00
01-7350-3140	Insurance & Licences	2,456.50	0.00	2,028.00	0.00	(2,028.00)		0.00
01-7350-3165	Eqp Repairs and Maintenance	1,540.00	0.00	36.00	6,862.50	9,114.00		9,150.00
01-7350-3166	Fuel	5,053.40	0.00	0.00	0.00	0.00		0.00
Total Expense		9,049.90	650.00	2,064.00	6,862.50	7,086.00		9,150.00
Dept Excess Revenue Over (Under) Expenditures		(6,011.90)	(650.00)	(2,064.00)	(4,987.49)	(4,586.00)		(6,650.00)
7352 KUBOTA ZERO TURN MOWER								
Revenue								
01-7352-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00		0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7352-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00	0.00
01-7352-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00	0.00
01-7352-3140	Insurance & Licences	78.84	0.00	82.08	0.00	(82.08)	0.00
01-7352-3165	Eqp Repairs and Maintenance	386.90	250.00	0.00	1,499.99	2,000.00	2,000.00
01-7352-3166	Fuel	0.00	250.00	0.00	0.00	0.00	0.00
Total Expense		465.74	1,150.00	82.08	1,499.99	1,917.92	2,000.00
Dept Excess Revenue Over (Under) Expenditures		(465.74)	(1,150.00)	(82.08)	(1,499.99)	(1,917.92)	(2,000.00)
7353 TRAILER FOR KUBOTA ZERO TURN							
Revenue							
01-7353-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7353-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00	0.00
01-7353-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00	0.00
01-7353-3140	Insurance & Licences	0.00	0.00	268.00	0.00	(268.00)	0.00
01-7353-3165	Eqp Repairs and Maintenance	805.32	250.00	0.00	862.51	1,150.00	1,150.00
01-7353-3166	Fuel	0.00	250.00	0.00	0.00	0.00	0.00
Total Expense		805.32	1,150.00	268.00	862.51	882.00	1,150.00
Dept Excess Revenue Over (Under) Expenditures		(805.32)	(1,150.00)	(268.00)	(862.51)	(882.00)	(1,150.00)
7354 TALBOTVILLE PARK FORD 1600							
Revenue							
01-7354-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7354-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00	0.00
01-7354-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00	0.00
01-7354-3140	Insurance & Licences	0.00	0.00	0.00	0.00	0.00	0.00
01-7354-3165	Eqp Repairs and Maintenance	173.10	500.00	0.00	824.99	1,100.00	1,100.00
01-7354-3166	Fuel	5,128.36	500.00	0.00	0.00	0.00	0.00
Total Expense		5,301.46	1,650.00	0.00	824.99	1,100.00	1,100.00
Dept Excess Revenue Over (Under) Expenditures		(5,301.46)	(1,650.00)	0.00	(824.99)	(1,100.00)	(1,100.00)
7355 FINGAL CASE-IH FARMALL 40C							
Revenue							
01-7355-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7355-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00	0.00
01-7355-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00	0.00
01-7355-3140	Insurance & Licences	158.76	0.00	167.40	0.00	(167.40)	0.00
01-7355-3165	Eqp Repairs and Maintenance	0.00	250.00	0.00	824.99	1,100.00	1,100.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7355-3166	Fuel	7,200.86	250.00	0.00	0.00	0.00	0.00
Total Expense		7,359.62	1,150.00	167.40	824.99	932.60	1,100.00
Dept Excess Revenue Over (Under) Expenditures		(7,359.62)	(1,150.00)	(167.40)	(824.99)	(932.60)	(1,100.00)
7356 KEYSTONE TRACTOR (KEITHS)							
Revenue							
01-7356-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7356-1110	Salaries and Wages	0.00	500.00	0.00	0.00	0.00	0.00
01-7356-1115	Overhead and Benefits	0.00	150.00	0.00	0.00	0.00	0.00
01-7356-3140	Insurance & Licences	65.88	0.00	69.12	0.00	(69.12)	0.00
01-7356-3165	Eqp Repairs and Maintenance	3,448.24	500.00	1,386.80	1,125.00	113.20	1,500.00
01-7356-3166	Fuel	1,887.41	500.00	0.00	0.00	0.00	0.00
Total Expense		5,401.53	1,650.00	1,455.92	1,125.00	44.08	1,500.00
Dept Excess Revenue Over (Under) Expenditures		(5,401.53)	(1,650.00)	(1,455.92)	(1,125.00)	(44.08)	(1,500.00)
7357 JOHN DEERE ZERO TURN MOWER							
Revenue							
01-7357-0700	Equipment Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-7357-1110	Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-7357-1115	Overhead and Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-7357-3140	Insurance & Licences	0.00	0.00	0.00	0.00	0.00	0.00
01-7357-3165	Eqp Repairs and Maintenance	0.00	0.00	40.00	0.00	(40.00)	0.00
01-7357-3166	Fuel	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	40.00	0.00	(40.00)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(40.00)	0.00	40.00	0.00
7411 REMEMBRANCE DAY COMMITTEE							
Revenue							
01-7411-0360	Misc Revenue	0.00	0.00	0.00	3,000.01	4,000.00	4,000.00
01-7411-0370	Donation Revenue	4,040.00	0.00	0.00	6,600.01	8,800.00	8,800.00
01-7411-0400	Grant Revenue	8,800.00	0.00	0.00	0.00	0.00	0.00
01-7411-0610	Transfer from reserve	96.03	0.00	0.00	0.00	0.00	0.00
Total Revenue		12,936.03	0.00	0.00	9,600.02	12,800.00	12,800.00
Expense							
01-7411-3190	Misc Expense	7,808.69	0.00	70.46	9,374.99	12,429.54	12,500.00
01-7411-6100	Transfer to Reserve	5,127.34	0.00	0.00	225.00	300.00	300.00
Total Expense		12,936.03	0.00	70.46	9,599.99	12,729.54	12,800.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(70.46)	0.03	70.46	0.00
7412 SENIORS COMMITTEE							
Revenue							
01-7412-0360	Misc Revenue	7,620.00	5,000.00	4,309.00	2,624.99	(809.00)	3,500.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7412-0370	Donation Revenue	5,000.00	5,000.00	5,000.00	3,749.99	0.00	5,000.00
01-7412-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7412-0610	Transfer from reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		12,620.00	10,000.00	9,309.00	6,374.98	(809.00)	8,500.00
Expense							
01-7412-3190	Misc Expense	8,129.98	10,000.00	5,218.51	6,375.01	3,281.49	8,500.00
01-7412-6100	Transfer to Reserve	4,490.02	0.00	0.00	0.00	0.00	0.00
Total Expense		12,620.00	10,000.00	5,218.51	6,375.01	3,281.49	8,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	4,090.49	(0.03)	(4,090.49)	0.00
7413 FAMILY DAY COMMITTEE							
Revenue							
01-7413-0360	Misc Revenue	0.00	0.00	0.00	5,625.00	7,500.00	7,500.00
01-7413-0370	Donation Revenue	5,000.00	5,000.00	7,500.00	0.00	(7,500.00)	0.00
01-7413-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7413-0610	Transfer from reserve	1,766.09	0.00	0.00	0.00	0.00	0.00
Total Revenue		6,766.09	5,000.00	7,500.00	5,625.00	0.00	7,500.00
Expense							
01-7413-3190	Misc Expense	6,766.09	5,000.00	7,022.03	5,625.00	477.97	7,500.00
01-7413-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		6,766.09	5,000.00	7,022.03	5,625.00	477.97	7,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	477.97	0.00	(477.97)	0.00
7414 COMMUNITIES IN BLOOM COMMITTEE							
Revenue							
01-7414-0360	Misc Revenue	1,937.05	0.00	2,166.25	0.00	(2,166.25)	0.00
01-7414-0370	Donation Revenue	3,058.75	3,000.00	15.00	2,250.00	2,985.00	3,000.00
01-7414-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7414-0610	Transfer from reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		4,995.80	3,000.00	2,181.25	2,250.00	818.75	3,000.00
Expense							
01-7414-3190	Misc Expense	3,302.17	3,000.00	4,150.52	2,250.00	(1,150.52)	3,000.00
01-7414-6100	Transfer to Reserve	1,693.63	0.00	0.00	0.00	0.00	0.00
Total Expense		4,995.80	3,000.00	4,150.52	2,250.00	(1,150.52)	3,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(1,969.27)	0.00	1,969.27	0.00
7415 HISTORY COMMITTEE							
Revenue							
01-7415-0360	Misc Revenue	10,130.00	5,000.00	0.00	0.00	0.00	0.00
01-7415-0370	Donation Revenue	2,060.00	2,000.00	0.00	0.00	0.00	0.00
01-7415-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7415-0610	Transfer from reserve	0.00	0.00	0.00	1,499.99	2,000.00	2,000.00
Total Revenue		12,190.00	7,000.00	0.00	1,499.99	2,000.00	2,000.00
Expense							
01-7415-3190	Misc Expense	12,001.45	7,000.00	390.42	1,499.99	1,609.58	2,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7415-6100	Transfer to Reserve	188.55	0.00	0.00	0.00	0.00	0.00
Total Expense		12,190.00	7,000.00	390.42	1,499.99	1,609.58	2,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(390.42)	0.00	390.42	0.00
7416 Greening Communities							
Revenue							
01-7416-0360	Misc Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7416-0370	Donation Revenue	1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
01-7416-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7416-0610	Transfer from reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
Expense							
01-7416-3190	Misc Expense	1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
01-7416-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
7417 SOUTHWOLD 175 COMMITTEE							
Revenue							
01-7417-0360	Misc Revenue	0.00	0.00	3,796.00	0.00	(3,796.00)	0.00
01-7417-0370	Donation Revenue	10,000.00	0.00	11,825.00	0.00	(11,825.00)	0.00
01-7417-0400	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-7417-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		10,000.00	0.00	15,621.00	0.00	(15,621.00)	0.00
Expense							
01-7417-3190	Misc Expense	2.54	0.00	61,490.84	0.00	(61,490.84)	0.00
01-7417-6100	Transfer to Reserve	9,997.46	0.00	0.00	0.00	0.00	0.00
Total Expense		10,000.00	0.00	61,490.84	0.00	(61,490.84)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(45,869.84)	0.00	45,869.84	0.00
Category Excess Revenue Over (Under) Expenditures		(411,053.35)	(291,864.00)	(235,072.46)	(273,682.67)	(129,837.54)	(364,910.00)

Category: 8???

8111 PLANNING AND DEVELOPMENT							
Revenue							
01-8111-0000	PLANNING AND DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0360	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0361	GIS/AM West Elgin	37,869.26	0.00	29,839.07	28,418.99	8,052.93	37,892.00
01-8111-0362	GIS/AM Dutton Dunwich	37,880.79	0.00	29,839.07	28,418.99	8,052.93	37,892.00
01-8111-0370	Economic Development revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0372	Senior's Committee Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0373	Family Day donations	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0374	C.I.B. Donations - Flag Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0375	Communities in Bloom revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0376	History Committee Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0377	Grant	0.00	0.00	2,408.00	0.00	(2,408.00)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-8111-0380	Application Fees	33,925.00	25,000.00	29,700.00	56,250.00	45,300.00	75,000.00
01-8111-0381	KCCA Application fees	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0382	LTVCA Application Fees	0.00	0.00	11,115.00	0.00	(11,115.00)	0.00
01-8111-0401	Planning Recoveries Other Municipa	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0402	Planning Recoveries Property Owne	6,162.13	0.00	0.00	0.00	0.00	0.00
01-8111-0403	Future Recoveries from Developmen	377.46	0.00	0.00	29,624.99	39,500.00	39,500.00
01-8111-0404	Future Recoveries re: Official Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-0611	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		116,214.64	25,000.00	102,901.14	142,712.97	87,382.86	190,284.00
Expense							
01-8111-1110	Salaries and Wages	168,048.08	49,981.00	72,417.61	18,797.99	(47,353.61)	25,064.00
01-8111-1111	Support staff wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1115	Overhead and Benefits	48,732.11	7,485.00	25,337.71	5,862.01	(17,521.71)	7,816.00
01-8111-1120	Canada Pension	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1130	Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1140	OMERS	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1150	EHT	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1160	Workplace Safety Insurance	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-1170	Group Insurance	52.94	0.00	39.51	0.00	(39.51)	0.00
01-8111-1190	Health & Safety	0.00	0.00	175.19	0.00	(175.19)	0.00
01-8111-1200	Mileage	450.80	250.00	2,132.96	374.99	(1,632.96)	500.00
01-8111-1220	Employee Training	552.51	500.00	1,234.45	1,125.00	265.55	1,500.00
01-8111-2140	Materials Supplies	51.27	0.00	27.14	0.00	(27.14)	0.00
01-8111-3100	Office Supplies	177.09	200.00	84.42	149.99	115.58	200.00
01-8111-3110	Postage	155.90	500.00	0.00	374.99	500.00	500.00
01-8111-3120	Advertising	599.37	250.00	516.42	374.99	(16.42)	500.00
01-8111-3130	Telephone	2,045.74	960.00	588.09	1,125.00	911.91	1,500.00
01-8111-3150	Legal Fees	7,750.57	5,000.00	721.68	5,250.01	6,278.32	7,000.00
01-8111-3170	Memberships/Subscriptions	1,589.05	1,000.00	1,162.10	1,274.99	537.90	1,700.00
01-8111-3195	New Official Plan	0.00	0.00	0.00	37,499.99	50,000.00	50,000.00
01-8111-3196	New Zoning By-Law	0.00	0.00	0.00	37,499.99	50,000.00	50,000.00
01-8111-3197	New Development Charges Study	0.00	0.00	21,779.69	29,624.99	17,720.31	39,500.00
01-8111-3300	Contracted Services	47,161.24	1,500.00	84,148.52	90,000.00	35,851.48	120,000.00
01-8111-3310	Computer Support	839.50	0.00	1,535.64	750.01	(535.64)	1,000.00
01-8111-6100	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6400	Miscellaneous	219.04	1,000.00	2,270.07	750.01	(1,270.07)	1,000.00
01-8111-6440	Economic Development-Public Relat	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6450	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6500	Communities in Bloom	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6550	Marketing and Communications	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6560	Greening Communities	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6570	Family Day Winterfest	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6580	Economic Development-History Corr	0.00	0.00	0.00	0.00	0.00	0.00
01-8111-6590	Senior's Committee- Southwold You	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		278,425.21	68,626.00	214,171.20	230,834.95	93,608.80	307,780.00
Dept Excess Revenue Over (Under) Expenditures		(162,210.57)	(43,626.00)	(111,270.06)	(88,121.98)	(6,225.94)	(117,496.00)

8112 DEVELOPMENT ACTIVITIES

Revenue

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-8112-0402	Development Expense Recovery Re'	0.00	72,154.00	0.00	44,190.00	58,920.00	58,920.00
Total Revenue		0.00	72,154.00	0.00	44,190.00	58,920.00	58,920.00
Expense							
01-8112-1110	Salaries & Wages	0.00	43,403.00	0.00	24,993.76	33,325.00	33,325.00
01-8112-1115	Overhead & Benefits	0.00	13,751.00	0.00	7,946.24	10,595.00	10,595.00
01-8112-3150	Legal Expenses	0.00	0.00	0.00	11,250.00	15,000.00	15,000.00
01-8112-3300	Contracted Services	0.00	15,000.00	0.00	0.00	0.00	0.00
Total Expense		0.00	72,154.00	0.00	44,190.00	58,920.00	58,920.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
8115 ECONOMIC DEVELOPMENT							
Revenue							
01-8115-0402	Economic Development Revenue	1,440.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		1,440.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-8115-1110	Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8115-1115	Overhead & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-8115-2140	Materials & Supplies	14,565.58	15,000.00	0.00	0.00	0.00	0.00
01-8115-3300	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		14,565.58	15,000.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		(13,125.58)	(15,000.00)	0.00	0.00	0.00	0.00
8211 DRAINAGE							
Revenue							
01-8211-0000	DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-0140	Tile Loan Debentures	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-0360	Miscellaneous Revenues	(231.08)	750.00	750.00	562.50	0.00	750.00
01-8211-0400	Provincial Grant	39,033.50	40,000.00	0.00	30,600.00	40,800.00	40,800.00
01-8211-0401	Drain Supt Dutton	59,209.77	54,000.00	32,143.75	41,160.01	22,736.25	54,880.00
Total Revenue		98,012.19	94,750.00	32,893.75	72,322.51	63,536.25	96,430.00
Expense							
01-8211-1110	Salaries and Wages	97,317.12	103,598.00	68,042.86	91,004.26	53,296.14	121,339.00
01-8211-1111	Drainage Super Expenses	1,475.08	1,000.00	479.54	824.99	620.46	1,100.00
01-8211-1112	Rds- Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1113	Drain Mtce - Supt. Wages	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-1114	Dutton-Dunwich Supt Wages	(231.49)	0.00	0.00	0.00	0.00	0.00
01-8211-1115	Overhead & Benefits	0.00	33,889.00	0.00	30,066.75	40,089.00	40,089.00
01-8211-1120	Canada Pension	4,110.94	0.00	4,045.46	0.00	(4,045.46)	0.00
01-8211-1130	Employment Insurance	1,489.89	0.00	1,455.69	0.00	(1,455.69)	0.00
01-8211-1140	OMERS Pension Plan	10,880.33	0.00	7,773.67	0.00	(7,773.67)	0.00
01-8211-1150	Employer Health Tax	1,970.05	0.00	1,415.62	0.00	(1,415.62)	0.00
01-8211-1160	Workplace Safety Insuran	3,279.03	0.00	2,243.29	0.00	(2,243.29)	0.00
01-8211-1170	Group Insurance	10,691.25	0.00	8,393.23	0.00	(8,393.23)	0.00
01-8211-1190	Health Safety	44.00	50.00	111.19	37.49	(61.19)	50.00
01-8211-1200	Travel Mileage	785.40	1,000.00	509.76	750.01	490.24	1,000.00
01-8211-1220	Employee Training	504.30	500.00	0.00	374.99	500.00	500.00
01-8211-2140	Drain Stock Charges	859.71	800.00	4,288.63	599.99	(3,488.63)	800.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-8211-2700	Rds Mach Tm To Drains	0.00	0.00	58.80	0.00	(58.80)	0.00
01-8211-3110	Postage	0.00	0.00	5.49	0.00	(5.49)	0.00
01-8211-3140	Insurance	47.52	1,100.00	49.68	824.99	1,050.32	1,100.00
01-8211-3150	Legal	2,594.29	0.00	0.00	750.01	1,000.00	1,000.00
01-8211-3161	Equipment Costs	0.00	0.00	238.21	0.00	(238.21)	0.00
01-8211-3170	Memberships Subscription	363.08	375.00	703.10	284.99	(323.10)	380.00
01-8211-3300	Outside Contractors-Drain	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-6100	Transfer to Reserve	0.00	2,500.00	0.00	1,875.01	2,500.00	2,500.00
01-8211-6400	Debenture Payment Principal	0.00	0.00	0.00	0.00	0.00	0.00
01-8211-6450	Debenture Payment Interest	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		136,180.50	144,812.00	99,814.22	127,393.48	70,043.78	169,858.00
Dept Excess Revenue Over (Under) Expenditures		(38,168.31)	(50,062.00)	(66,920.47)	(55,070.97)	(6,507.53)	(73,428.00)
8213 STORM SEWER							
Revenue							
01-8213-0370	Shedden Storm Revenue	0.00	0.00	3,103.73	0.00	(3,103.73)	0.00
01-8213-0372	Shedden Semi Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0374	Shedden Town Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0375	Fingal Storm Revenue	0.00	0.00	2,452.67	0.00	(2,452.67)	0.00
01-8213-0377	Fingal Semi Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0379	Fingal Town Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0380	Talbotville Storm Sewer	0.00	0.00	8,048.65	0.00	(8,048.65)	0.00
01-8213-0382	Talbotville Semi Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0384	Talbotville Town Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0385	Ferndale Storm Revenue	0.00	0.00	3,260.60	0.00	(3,260.60)	0.00
01-8213-0387	Ferndale Semi Storm	0.00	0.00	0.00	0.00	0.00	0.00
01-8213-0390	NPort Stanley Storm Revenue	0.00	0.00	901.25	0.00	(901.25)	0.00
01-8213-0395	Lynhurst Storm Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	17,766.90	0.00	(17,766.90)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	17,766.90	0.00	(17,766.90)	0.00
8310 CASH REQUIREMENTS							
Revenue							
01-8310-0000	CASH REQUIREMENTS	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-0010	Gas Tax Funding	154,700.36	152,516.00	0.00	119,153.25	158,871.00	158,871.00
01-8310-0020	Machine Usage	0.00	350,000.00	0.00	262,499.99	350,000.00	350,000.00
01-8310-0030	OCIF Grant	346,367.00	346,367.00	0.00	220,809.01	294,412.00	294,412.00
Total Revenue		501,067.36	848,883.00	0.00	602,462.25	803,283.00	803,283.00
Expense							
01-8310-1010	GG - Working Capital	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-1020	GG - Administration	10,000.00	10,000.00	10,000.00	7,500.01	0.00	10,000.00
01-8310-1030	GG - Computers	18,000.00	18,000.00	18,000.00	13,500.00	0.00	18,000.00
01-8310-1040	GG - Building Renewal	25,000.00	25,000.00	30,000.00	22,500.00	0.00	30,000.00
01-8310-2010	Fire - Apparatus	150,000.00	150,000.00	150,000.00	112,500.00	0.00	150,000.00
01-8310-2020	Fire - Building Renewal	495,000.00	495,000.00	445,000.00	333,750.01	0.00	445,000.00
01-8310-2030	Fire - Major Equipment	100,000.00	100,000.00	100,000.00	75,000.01	0.00	100,000.00
01-8310-2040	Fire - Communications	30,000.00	30,000.00	30,000.00	22,500.00	0.00	30,000.00
01-8310-2050	Fire - Funeral	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-8310-2510	Building - Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-2520	Building - Fleet	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-3010	Roads - Building Renewal	100,000.00	100,000.00	100,000.00	75,000.01	0.00	100,000.00
01-8310-3020	Roads - Gas Tax	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-3030	Roads - Fleet	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-3040	Roads - Equipment	350,000.00	350,000.00	350,000.00	262,499.99	0.00	350,000.00
01-8310-3050	Roads - Road Construction	1,948,799.00	1,948,799.00	2,130,239.00	1,597,679.24	0.00	2,130,239.00
01-8310-3070	Roads - Bridges & Culvert	100,000.00	100,000.00	100,000.00	75,000.01	0.00	100,000.00
01-8310-3080	Roads - Sidewalks	25,000.00	25,000.00	54,000.00	40,500.00	0.00	54,000.00
01-8310-3090	Roads - Street Lights	20,000.00	20,000.00	20,000.00	14,999.99	0.00	20,000.00
01-8310-4010	Health - Building Renewal	5,000.00	5,000.00	5,000.00	3,749.99	0.00	5,000.00
01-8310-5010	Parks - Equipment	25,000.00	25,000.00	25,000.00	18,750.01	0.00	25,000.00
01-8310-5015	Parks-Renewal	25,000.00	25,000.00	25,000.00	18,750.01	0.00	25,000.00
01-8310-5020	Parks - Building Renewal	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-6010	Keystone - Building Renew	20,000.00	20,000.00	20,000.00	14,999.99	0.00	20,000.00
01-8310-6020	Keystone - Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-7010	Library - Building Renewa	10,000.00	10,000.00	10,000.00	7,500.01	0.00	10,000.00
01-8310-8010	Planning - Cycling Master Plan	0.00	0.00	0.00	0.00	0.00	0.00
01-8310-8015	Planning - Official Plan and Zoning R	10,000.00	10,000.00	10,000.00	7,500.01	0.00	10,000.00
01-8310-8020	Drains	14,758.00	14,758.00	75,000.00	56,250.00	0.00	75,000.00
Total Expense		3,481,557.00	3,481,557.00	3,707,239.00	2,780,429.29	0.00	3,707,239.00
Dept Excess Revenue Over (Under) Expenditures		(2,980,489.64)	(2,632,674.00)	(3,707,239.00)	(2,177,967.04)	803,283.00	(2,903,956.00)
Category Excess Revenue Over (Under) Expenditures		(3,193,994.10)	(2,741,362.00)	(3,867,662.63)	(2,321,159.99)	772,782.63	(3,094,880.00)
Category: 9???							
9100 CAPITAL - GENERAL GOVERNMENT							
Revenue							
01-9100-0310	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-9100-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9100-0611	Transfer from Reserves	22,028.82	35,000.00	0.00	41,999.99	56,000.00	56,000.00
Total Revenue		22,028.82	35,000.00	0.00	41,999.99	56,000.00	56,000.00
Expense							
01-9100-1010	Computers - Equip & Softw	0.00	5,000.00	28,200.69	12,000.01	(12,200.69)	16,000.00
01-9100-1015	Land	0.00	0.00	0.00	0.00	0.00	0.00
01-9100-1020	Office equipment	0.00	0.00	3,357.96	0.00	(3,357.96)	0.00
01-9100-1100	Municipal buildings and property	(5,595.53)	30,000.00	3,936.98	30,000.01	36,063.02	40,000.00
Total Expense		(5,595.53)	35,000.00	35,495.63	42,000.02	20,504.37	56,000.00
Dept Excess Revenue Over (Under) Expenditures		27,624.35	0.00	(35,495.63)	(0.03)	35,495.63	0.00
9110 CAPITAL - OTHER MUNICIPAL PROPERTY							
Revenue							
01-9110-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-9110-1000	Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00

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Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9114 CAPITAL PROJECTS							
Expense							
01-9114-0999	Keystone Shelter	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9120 OTHER PROJECTS							
Revenue							
01-9120-0610	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-9120-1000	Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9310 CAPITAL - SIDEWALKS							
Revenue							
01-9310-0610	Transfer in from Reserves	0.00	0.00	0.00	11,250.00	15,000.00	15,000.00
Total Revenue		0.00	0.00	0.00	11,250.00	15,000.00	15,000.00
Expense							
01-9310-1010	Salaries & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-9310-1015	Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9310-1016	Contractor	0.00	0.00	22,737.76	11,250.00	(7,737.76)	15,000.00
Total Expense		0.00	0.00	22,737.76	11,250.00	(7,737.76)	15,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(22,737.76)	0.00	22,737.76	0.00
9315 CAPITAL - BRIDGES							
Revenue							
01-9315-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9315-0610	Bridges Transfer in from Reserves	195,215.35	430,000.00	0.00	626,250.01	835,000.00	835,000.00
Total Revenue		195,215.35	430,000.00	0.00	626,250.01	835,000.00	835,000.00
Expense							
01-9315-1015	Bridges-materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9315-1016	Bridges- Contractors	23,227.60	430,000.00	20,991.00	626,250.01	814,009.00	835,000.00
Total Expense		23,227.60	430,000.00	20,991.00	626,250.01	814,009.00	835,000.00
Dept Excess Revenue Over (Under) Expenditures		171,987.75	0.00	(20,991.00)	0.00	20,991.00	0.00
9320 CAPITAL - SIGNS							
Expense							
01-9320-1010	Signs - Wages & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
01-9320-1015	Signs - Materials	0.00	0.00	0.00	0.00	0.00	0.00
01-9320-1016	Signs - Contractor	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9325 CAPITAL - STREET LIGHTS							
Revenue							
01-9325-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9325-0610	Street lights - Trs Reserve	10,841.11	0.00	0.00	0.00	0.00	0.00
Total Revenue		10,841.11	0.00	0.00	0.00	0.00	0.00
Expense							
01-9325-1000	Street Lights	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		10,841.11	0.00	0.00	0.00	0.00	0.00
9330 CAPITAL - GUARD RAILS							
Revenue							
01-9330-0610	Transfer from Reserve	3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
Total Revenue		3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
Expense							
01-9330-1000	Guiderails- Contractor	3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
Total Expense		3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9350 CAPITAL - ROADS							
Revenue							
01-9350-0001	Roads Capital Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0002	1A Routh Road -Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0006	1B Routh Road - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0011	2A First Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0016	2B First Line - Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0021	3 Plain Road - Tsf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0031	4A Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0041	4E Second Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0051	4B Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0061	4C Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0071	4D Second Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0079	80A Southdel/Townline - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0083	10 Edge Repairs Transfer from Rese	51,622.27	0.00	0.00	37,499.99	50,000.00	50,000.00
01-9350-0087	11 Gravel Resurfacing Transfer from	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0091	5A Lawrence Road - Tsf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0096	6 Turner Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0101	7 Union Road - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0111	85 William Street -Trf -Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0112	85 William St-Other Revenue Capital	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0131	9A Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0141	5B Lawrence Road Tfr-Res	178,176.27	0.00	0.00	0.00	0.00	0.00
01-9350-0151	9B Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0161	9C Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0171	8C Magdala Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0181	9D Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0191	9E Fourth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0201	10A Parson Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0211	10B Parson Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0221	11A Fifth Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0231	11B Fifth Line -Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0236	11C Fifth Line - Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0241	5C Lawrence Road Tfr-Res	13,460.15	0.00	0.00	0.00	0.00	0.00
01-9350-0251	11D Fifth Line Trsf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0271	13A Stafford Line - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0276	13B Stafford Line - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0279	79 Morrow Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0281	20A Sixth Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0291	5D Lawrence Road Trs - Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0301	21 Houghton Road - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0311	22A Moore Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0316	22B Moore Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0331	13C Stafford Line - Trf- Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0336	13D Stafford Line - Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0341	34A Oneida Road Tfr-Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0351	13E Stafford Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0361	14A Longhurst Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0366	14B Longhurst Line Tfr Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0368	14C Longhurst Line Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0371	36 John Wise Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0372	36 John Wise Line - Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0376	37 Paynes Mills Rd Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0411	14D Longhurst Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0421	14E Longhurst Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0431	15A Woodplant Road - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0436	15B Woodplant Road - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0441	12 McIntyre Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0451	16A Clinton Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0471	Wonderland Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0481	19 Shorlea Line - Tfr Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0521	58B Major Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0541	86 Lynhurst Park Drive - Trsf reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0561	38A Scotch Line - Trf from reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0571	40B McDiarmid Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0581	39B Burwell Road - Tsf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0586	39A Burwell Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0591	65 Fingal Streets - Trs Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0601	66 Shedden Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0602	66 Shedden Other Income	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0611	34B Oneida Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0621	40A McDiarmid Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0631	34C Oneida Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0636	34D Oneida Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0639	34E Oneida Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0641	35A Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0644	35B Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0647	35C Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0651	35D Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0654	35E Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0657	35F Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0660	35G Mill Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0681	Wonderland Rd Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0708	52A Blind Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0711	52B Blind Line - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0728	53A Lyle Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0731	53B Lyle Road - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0741	53C Lyle Road - Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0751	59Q Iona Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0756	59R Iona Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0761	38B Scotch Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0771	39C Burwell Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0781	61A Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0791	62 Jones Road Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0801	61B Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0808	60A Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0811	60B Bush Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0817	60C Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0821	63A Hunter Line Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0826	63B Hunter Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0831	64C Boxall Road Trf-Res	209,021.45	0.00	0.00	0.00	0.00	0.00
01-9350-0836	64D Boxall Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0841	38C Scotch Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0851	38D Scotch Line Trs-Res	6,637.99	0.00	0.00	0.00	0.00	0.00
01-9350-0861	61C Lake Line Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0871	72B Coon Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0876	72C Coon Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0881	81 Grand Canyon Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0891	61D Lake Line Tfr-Res	36,198.31	0.00	0.00	0.00	0.00	0.00
01-9350-0901	38E Scotch Line Tsf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0911	61E Lake Line Trf Res	12,091.73	0.00	0.00	0.00	0.00	0.00
01-9350-0921	77 Thomas Rd Trf-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0931	78 Roberts Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0941	65 Cattanach Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0951	64A Boxall Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0956	64B Boxall Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0961	60D Bush Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0967	60E Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0970	60F Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0981	66A Munro Line Trs Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0986	66B Munro Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0990	66C Munro Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0993	66D Munro Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0996	66E Munro Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1001	72A Coon Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00

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01-9350-1011	73 Smith Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1031	69F Middle River Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1041	35I Mill Road Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1051	60G Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1071	35H Mill Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1081	60H Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1087	60I Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1091	68B Begg Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1101	69E Middle River Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1107	69D Middle River Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1110	69C Middle River Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1121	75A Fulton Bridge Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1126	75B Fulton Bridge Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1131	76C Mellor Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1136	76B Mellor Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1141	76A Mellor Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1151	69B Middle River Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1161	70B Rieger Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1171	68A Begg Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1181	70A Rieger Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1191	69A Middle River Rd Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1201	60J Bush Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1206	60K Bush Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1211	53D Lyle Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1221	60L Bush Line Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1241	17E Southminster Bourne Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1246	17F Southminster Bourne Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1261	71A McBain Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1266	71B McBain Line Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1271	174 Talbotville Gore Rd Tfr-Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1281	8B Magdala Road Tfr-Res	199,726.45	0.00	0.00	0.00	0.00	0.00
01-9350-1286	8A Magdala Road Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1290	80B Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1293	80C Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1296	80D Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1299	80E Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1302	80F Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1305	80G Southdel Drive Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1310	59S Iona Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1313	59T Iona Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1315	74 Goodhue Road Trf Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1361	67 Ashmore Road Tfr Res	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1371	Ford Road Trx from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1376	88A North Street - Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1378	88B North Street Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1380	88C North Street Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1382	89 James Street Trf Revenue	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1384	90A Florence Street Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1386	90B Florence Street Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1388	90C Florence Street Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-1390	91A Major Line Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1392	91B Major Line Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1394	91C Major Line Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1396	91D Major Line Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1398	92 Florence Court Trf Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1500	Roads Capital Budget	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		706,934.62	0.00	0.00	37,499.99	50,000.00	50,000.00
Expense							
01-9350-0005	1A Routh Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0008	1B Routh Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0015	2A First Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0018	2B First Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0025	3 Plain Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0035	4A Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0045	4E Second Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0055	4B Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0065	4C Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0075	4D Second Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0081	80A Southdel/Townline - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0085	10 Edge Repairs Contractor	25,759.46	0.00	0.00	37,499.99	50,000.00	50,000.00
01-9350-0089	11 Gravel Resurfacing Contractor	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0095	5A Lawrence Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0098	6 Turner Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0105	7 Union Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0115	85 William Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0135	9A Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0145	5B Lawrence Road Expenses	87,355.75	0.00	0.00	0.00	0.00	0.00
01-9350-0155	9B Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0165	9C Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0175	8C Magdala Road Expenses	(2,979.79)	0.00	0.00	0.00	0.00	0.00
01-9350-0185	9D Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0195	9E Fourth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0205	10A Parson Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0215	10B Parson Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0225	11A Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0235	11B Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0238	11C Fifth Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0245	5C Lawrence Road Expenses	(77,115.35)	0.00	1,406.07	0.00	(1,406.07)	0.00
01-9350-0255	11D Fifth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0275	13A Stafford Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0278	13B Stafford Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0280	79 Morrow Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0285	20A Sixth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0286	20B Sixth Line Trf Reserves	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0288	20B Sixth Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0295	5D Lawrence Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0305	21 Houghton Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0315	22A Moore Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0318	22B Moore Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0335	13C Stafford Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0338	13D Stafford Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0345	34A Oneida Road Expenses	0.00	0.00	2,711.46	0.00	(2,711.46)	0.00
01-9350-0355	13E Stafford Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0365	14A Longhurst Line Expenses	0.00	0.00	276,455.69	0.00	(276,455.69)	0.00
01-9350-0367	14B Longhurts Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0369	14C Longhurst Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0375	36 John Wise Line Expenses	0.00	0.00	289,277.82	0.00	(289,277.82)	0.00
01-9350-0377	37 Paynes Mills Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0415	14D Longhurst Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0425	14E Longhurst Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0435	15A Woodplant Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0438	15B Woodplant Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0445	12 McIntyre Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0455	16A Clinton Line Expenses	0.00	0.00	217.62	0.00	(217.62)	0.00
01-9350-0475	Wonderland Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0485	19 Shorlea Line - Expenses	(6,436.32)	0.00	0.00	0.00	0.00	0.00
01-9350-0525	58B Major Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0545	86 Lynhurst Park Drive - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0565	38A Scotch Line Expenses	120.90	0.00	95.04	0.00	(95.04)	0.00
01-9350-0575	40B McDiarmid Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0585	39B Burwell Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0588	39A Burwell Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0595	65 Fingal Streets - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0605	66 Shedden Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0615	34B Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0625	40A McDiarmid Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0635	34C Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0637	34D Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0640	34E Oneida Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0642	35A Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0645	35B Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0648	35C Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0652	35D Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0655	35E Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0658	35F Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0661	35G Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0685	Wonderland Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0709	52A Blind Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0715	52B Blind Line - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0729	53A Lyle Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0735	53B Lyle Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0745	53C Lyle Road - Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0755	59Q Iona Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0758	59R Iona Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0765	38B Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0775	39C Burwell Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0785	61A Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0795	62 Jones Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0805	61B Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-0809	60A Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0815	60B Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0818	60C Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0825	63A Hunter Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0828	63B Hunter Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0835	64C Boxall Road Expenses	(793.94)	0.00	0.00	0.00	0.00	0.00
01-9350-0838	64D Boxall Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0845	38C Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0855	38D Scotch Line Expenses	(120.90)	0.00	74,411.12	0.00	(74,411.12)	0.00
01-9350-0865	61C Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0875	72B Coon Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0878	72C Coon Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0885	81 Grand Canyon Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0895	61D Lake Line Expenses	(76.89)	0.00	0.00	0.00	0.00	0.00
01-9350-0905	38E Scotch Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0915	61E Lake Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0925	77 Thomas Rd Expenses	0.00	0.00	52,720.84	0.00	(52,720.84)	0.00
01-9350-0935	78 Roberts Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0945	65 Cattanach Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0955	64A Boxall Road Expenses	19,136.18	0.00	0.00	0.00	0.00	0.00
01-9350-0958	64B Boxall Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0965	60D Bush Line Expenses	0.00	0.00	42,841.71	0.00	(42,841.71)	0.00
01-9350-0968	60E Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0971	60F Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0985	66A Munro Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0987	66B Munro Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0991	66C Munro Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0994	66D Munro Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-0997	66E Munro Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1005	72A Coon Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1015	73 Smith Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1035	69F Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1045	35I Mill Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1055	60G Bush Line Expenses	0.00	0.00	35,344.71	0.00	(35,344.71)	0.00
01-9350-1075	35H Mill Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1085	60H Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1088	60I Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1095	68B Begg Rd Expenses	0.00	0.00	7,119.29	0.00	(7,119.29)	0.00
01-9350-1105	69E Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1108	69D Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1111	69C Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1125	75A Fulton Bridge Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1128	75B Fulton Bridge Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1135	76C Mellor Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1138	76B Mellor Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1145	76A Mellor Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1155	69B Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1165	70B Rieger Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1175	68A Begg Road Expenses	0.00	0.00	19,044.18	0.00	(19,044.18)	0.00
01-9350-1185	70A Rieger Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9350-1195	69A Middle River Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1205	60J Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1208	60K Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1215	53D Lyle Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1225	60L Bush Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1245	17E Southminster Bourne Expenses	0.00	0.00	788.75	0.00	(788.75)	0.00
01-9350-1247	17F Southminster Bourne Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1265	71A McBain Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1268	71B McBain Line Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1275	174 Talbotville Gore Rd Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1285	8B Magdala Road Expenses	(0.01)	0.00	43,659.05	0.00	(43,659.05)	0.00
01-9350-1288	8A Magdala Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1291	80B Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1294	80C Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1297	80D Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1300	80E Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1303	80F Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1306	80G Southdel Drive Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1311	59S Iona Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1314	59T Iona Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1316	74 Goodhue Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1365	67 Ashmore Road Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1375	Ford Road Expense	0.00	0.00	377.47	0.00	(377.47)	0.00
01-9350-1377	88A North Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1379	88B North Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1381	88C North Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1383	89 James Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1385	90A Florence Street Expenses	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1387	90B Florence Street Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1389	90C Florence Street Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1391	91A Major Line Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1393	91B Major Line Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1395	91C Major Line Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1397	91D Major Line Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1399	92 Florence Court Expense	0.00	0.00	0.00	0.00	0.00	0.00
01-9350-1501	Roads Capital Budget	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		44,849.09	0.00	846,470.82	37,499.99	(796,470.82)	50,000.00
Dept Excess Revenue Over (Under) Expenditures		662,085.53	0.00	(846,470.82)	0.00	846,470.82	0.00
9351 PW INFRASTRUCTURE							
Revenue							
01-9351-0310	Donations	1,789,315.61	0.00	0.00	0.00	0.00	0.00
01-9351-0610	Transfer from Reserve	0.00	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00
Total Revenue		1,789,315.61	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00
Expense							
01-9351-1000	Capital Expenses	0.00	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00
Total Expense		0.00	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Dept Excess Revenue Over (Under) Expenditures		1,789,315.61	0.00	0.00	0.00	0.00		0.00
9355 CAPITAL - DRAINS								
Revenue								
01-9355-0610	Transfer from Reserve	0.00	25,000.00	0.00	61,875.00	82,500.00		82,500.00
Total Revenue		0.00	25,000.00	0.00	61,875.00	82,500.00		82,500.00
Expense								
01-9355-1000	Road Portion of New Drains	0.00	25,000.00	0.00	61,875.00	82,500.00		82,500.00
Total Expense		0.00	25,000.00	0.00	61,875.00	82,500.00		82,500.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00		0.00
9444 CAPITAL - WATER EQUIPMENT								
Revenue								
01-9444-0310	Donations Fire	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0405	Federal Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0410	Other grant/donation/contribution	0.00	0.00	0.00	0.00	0.00		0.00
01-9444-0610	Water-Transfer from Reserve	24,032.59	1,422,000.00	0.00	33,375.01	44,500.00		44,500.00
Total Revenue		24,032.59	1,422,000.00	0.00	33,375.01	44,500.00		44,500.00
Expense								
01-9444-3350	Water Equipment	0.00	1,422,000.00	45,375.94	33,375.01	(875.94)		44,500.00
Total Expense		0.00	1,422,000.00	45,375.94	33,375.01	(875.94)		44,500.00
Dept Excess Revenue Over (Under) Expenditures		24,032.59	0.00	(45,375.94)	0.00	45,375.94		0.00
9445 CAPITAL - WATER LINES								
Expense								
01-9445-3300	Clinton Line	0.00	0.00	0.00	0.00	0.00		0.00
01-9445-3400	Water Lines	0.00	0.00	45,777.16	0.00	(45,777.16)		0.00
Total Expense		0.00	0.00	45,777.16	0.00	(45,777.16)		0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(45,777.16)	0.00	45,777.16		0.00
9450 CAPITAL - Talbotville Sanitary								
Revenue								
01-9450-0400	Provincial Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9450-0405	Federal Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9450-0410	Other Contribution	319,625.00	0.00	0.00	0.00	0.00		0.00
01-9450-0415	Connection Charges	0.00	0.00	0.00	0.00	0.00		0.00
01-9450-0610	Transfer from Reserve	0.00	8,000.00	0.00	24,750.00	33,000.00		33,000.00
Total Revenue		319,625.00	8,000.00	0.00	24,750.00	33,000.00		33,000.00
Expense								
01-9450-3300	Waste Water Buildings	0.00	8,000.00	73,400.52	24,750.00	(40,400.52)		33,000.00
01-9450-3400	Sewer Lines	0.00	0.00	219,302.29	0.00	(219,302.29)		0.00
01-9450-6400	LTD Principal Payments	0.00	0.00	39,877.67	0.00	(39,877.67)		0.00
01-9450-6450	LTD Interest Payments	0.00	0.00	25,387.40	0.00	(25,387.40)		0.00
Total Expense		0.00	8,000.00	357,967.88	24,750.00	(324,967.88)		33,000.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining		Total Budget
		Actual	Budget	Actual	Budget			
Dept Excess Revenue Over (Under) Expenditures		319,625.00	0.00	(357,967.88)	0.00	357,967.88		0.00
9455 Capital - Shedden/Fingal Sanitary								
Revenue								
01-9455-0405	Federal Grant	0.00	0.00	6,973,954.75	0.00	(6,973,954.75)		0.00
01-9455-0410	Other Contributions	0.00	0.00	0.00	0.00	0.00		0.00
01-9455-0415	Connection Charges	0.00	0.00	4,365.70	0.00	(4,365.70)		0.00
Total Revenue		0.00	0.00	6,978,320.45	0.00	(6,978,320.45)		0.00
Expense								
01-9455-1100	Treatment Plant	0.00	0.00	1,380,279.76	0.00	(1,380,279.76)		0.00
01-9455-1110	Salaries and Wages	0.00	0.00	0.00	0.00	0.00		0.00
01-9455-1115	Overhead and Benefits	0.00	0.00	0.00	0.00	0.00		0.00
01-9455-3150	Legal and Audit	0.00	0.00	0.00	0.00	0.00		0.00
01-9455-3300	Contracted Services(Engineering)	0.00	0.00	647,848.53	0.00	(647,848.53)		0.00
01-9455-3400	Sanitary Sewer Lines	0.00	0.00	2,748,455.21	0.00	(2,748,455.21)		0.00
Total Expense		0.00	0.00	4,776,583.50	0.00	(4,776,583.50)		0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	2,201,736.95	0.00	(2,201,736.95)		0.00
9720 CAPITAL - PARKS								
Revenue								
01-9720-0310	Donations	59,429.37	25,000.00	30,000.00	0.00	(30,000.00)		0.00
01-9720-0400	Grant	0.00	50,000.00	0.00	0.00	0.00		0.00
01-9720-0610	Transfer from Reserve	18,765.72	44,000.00	0.00	48,749.99	65,000.00		65,000.00
Total Revenue		78,195.09	119,000.00	30,000.00	48,749.99	35,000.00		65,000.00
Expense								
01-9720-1000	Parks equipment	0.00	0.00	21,725.76	22,500.00	8,274.24		30,000.00
01-9720-1010	Salaries & Benefits	0.00	0.00	0.00	0.00	0.00		0.00
01-9720-1015	Materials	18,951.42	0.00	0.00	0.00	0.00		0.00
01-9720-1016	Contractor	5,746.28	119,000.00	38,070.95	26,249.99	(3,070.95)		35,000.00
01-9720-1017	Land purchase	0.00	0.00	0.00	0.00	0.00		0.00
01-9720-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00		0.00
Total Expense		24,697.70	119,000.00	59,796.71	48,749.99	5,203.29		65,000.00
Dept Excess Revenue Over (Under) Expenditures		53,497.39	0.00	(29,796.71)	0.00	29,796.71		0.00
9730 CAPITAL - LIBRARY								
Revenue								
01-9730-0310	Donations	0.00	0.00	0.00	0.00	0.00		0.00
01-9730-0320	Proceeds of loan	0.00	0.00	0.00	0.00	0.00		0.00
01-9730-0400	Grant	0.00	0.00	0.00	0.00	0.00		0.00
01-9730-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00		0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00		0.00
Expense								
01-9730-1010	Salaries & Benefits	0.00	0.00	0.00	0.00	0.00		0.00
01-9730-1015	Materials	0.00	0.00	0.00	0.00	0.00		0.00
01-9730-1016	Contractor	0.00	0.00	0.00	0.00	0.00		0.00
Total Expense		0.00	0.00	0.00	0.00	0.00		0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9770 CAPITAL - KEYSTONE COMPLEX							
Revenue							
01-9770-0310	Donations	0.00	0.00	10,622.49	0.00	(10,622.49)	0.00
01-9770-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9770-0610	Transfer from Reserve	39,131.73	0.00	0.00	20,624.99	27,500.00	27,500.00
Total Revenue		39,131.73	0.00	10,622.49	20,624.99	16,877.51	27,500.00
Expense							
01-9770-1015	Materials	10,951.82	0.00	21,618.91	20,624.99	5,881.09	27,500.00
01-9770-1016	Contractor	17,228.09	0.00	0.00	0.00	0.00	0.00
Total Expense		28,179.91	0.00	21,618.91	20,624.99	5,881.09	27,500.00
Dept Excess Revenue Over (Under) Expenditures		10,951.82	0.00	(10,996.42)	0.00	10,996.42	0.00
9993 CAPITAL - ROAD FLEET AND EQUIP							
Revenue							
01-9993-0310	Donations	185,000.00	350,000.00	0.00	0.00	0.00	0.00
01-9993-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9993-0410	Other Contributions	(14,040.86)	0.00	0.00	0.00	0.00	0.00
01-9993-0610	Transfer From Reserve	484,035.08	1,000,000.00	0.00	184,500.00	246,000.00	246,000.00
01-9993-0615	Trade in Value	26,099.51	0.00	11,000.00	0.00	(11,000.00)	0.00
Total Revenue		681,093.73	1,350,000.00	11,000.00	184,500.00	235,000.00	246,000.00
Expense							
01-9993-1000	Equipment Purchase	2,544.00	190,000.00	192,590.27	131,999.99	(16,590.27)	176,000.00
01-9993-1100	Road Building	0.00	0.00	2,144,217.22	0.00	(2,144,217.22)	0.00
01-9993-2150	Road Vehicles	0.00	1,160,000.00	0.00	52,500.01	70,000.00	70,000.00
01-9993-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		2,544.00	1,350,000.00	2,336,807.49	184,500.00	(2,090,807.49)	246,000.00
Dept Excess Revenue Over (Under) Expenditures		678,549.73	0.00	(2,325,807.49)	0.00	2,325,807.49	0.00
9994 CAPITAL - FIRE FLEET AND EQUIP							
Revenue							
01-9994-0310	Donations	20,000.00	0.00	600,000.00	0.00	(600,000.00)	0.00
01-9994-0400	Grant	22,500.00	0.00	16,822.63	0.00	(16,822.63)	0.00
01-9994-0410	Other Contributions	0.00	1,450,000.00	0.00	0.00	0.00	0.00
01-9994-0610	Transfer From Reserve Fun	52,597.08	485,226.00	0.00	79,650.00	106,200.00	106,200.00
01-9994-0615	Trade In Value	0.00	0.00	375.00	0.00	(375.00)	0.00
Total Revenue		95,097.08	1,935,226.00	617,197.63	79,650.00	(510,997.63)	106,200.00
Expense							
01-9994-1000	Fire Equipment	407.61	185,226.00	79,884.62	79,650.00	26,315.38	106,200.00
01-9994-1100	Fire Building	0.01	1,750,000.00	1,023,588.71	0.00	(1,023,588.71)	0.00
01-9994-2150	Fire Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
01-9994-5555	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		407.62	1,935,226.00	1,103,473.33	79,650.00	(997,273.33)	106,200.00
Dept Excess Revenue Over (Under) Expenditures		94,689.46	0.00	(486,275.70)	0.00	486,275.70	0.00

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		Actual	Budget	Actual	Budget		
9995 CAPITAL - DRAINAGE							
Revenue							
01-9995-0310	Donations	0.00	0.00	0.00	0.00	0.00	0.00
01-9995-0400	Grant	0.00	0.00	0.00	0.00	0.00	0.00
01-9995-0410	Other Contribution	0.00	0.00	0.00	0.00	0.00	0.00
01-9995-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-9995-1000	Expenses	0.00	0.00	2,712.69	0.00	(2,712.69)	0.00
Total Expense		0.00	0.00	2,712.69	0.00	(2,712.69)	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(2,712.69)	0.00	2,712.69	0.00
9996 CAPITAL - PROTECTION TO PERSONS - ANIMAL CONTROL							
Revenue							
01-9996-0610	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Expense							
01-9996-1000	Contractor	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00
9997 CAPITAL - PROTECTION TO PERSONS - BUILDING							
Revenue							
01-9997-0610	Trx From Reserve	5,595.53	5,000.00	0.00	76,500.00	102,000.00	102,000.00
Total Revenue		5,595.53	5,000.00	0.00	76,500.00	102,000.00	102,000.00
Expense							
01-9997-1010	Building Dept Capital	5,595.53	5,000.00	5,415.96	76,500.00	96,584.04	102,000.00
Total Expense		5,595.53	5,000.00	5,415.96	76,500.00	96,584.04	102,000.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	(5,415.96)	0.00	5,415.96	0.00
Category Excess Revenue Over (Under) Expenditures		3,843,200.34	0.00	(2,034,084.21)	(0.03)	2,034,084.21	0.00

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		Actual	Budget	Actual	Budget		

REPORT SUMMARY

01-1011	TAX REVENUES TWP	6,711,902.45	6,711,999.00	7,153,350.72	5,365,089.76	102.28	7,153,453.00
01-1012	TAX REVENUES COUNTY	8,824,233.07	0.00	9,179,621.71	0.00	(9,179,621.71)	0.00
01-1013	TAX REVENUES EDUCATION	3,549,048.98	0.00	3,607,817.58	0.00	(3,607,817.58)	0.00
01-1031	TAX REVENUES TWP SUPP/WO	107,931.76	150,000.00	26,869.36	63,750.01	58,130.64	85,000.00
01-1032	TAX REVENUES COUNTY SUPP/WO	130,999.57	0.00	31,894.73	0.00	(31,894.73)	0.00
01-1033	TAX REVENUES EDUCATION SUPP/WO	32,100.87	0.00	7,546.16	0.00	(7,546.16)	0.00
01-1100	OTHER REVENUE/EXPENSE	2,203,043.55	6,300,600.00	2,164,256.21	3,782,324.98	2,878,843.79	5,043,100.00
01-1110	COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
01-1111	ADMINISTRATION	45,356.92	51,050.00	77,401.98	44,512.48	(18,051.98)	59,350.00
01-1211	MUNICIPAL PROPERTY - MEDICAL BUILDING	14,387.47	14,402.00	11,042.06	11,700.00	4,557.94	15,600.00
01-2111	FIRE SERVICES	208,499.10	128,220.00	188,784.05	171,738.03	40,199.95	228,984.00
01-2211	POLICE SERVICES	30,000.00	38,000.00	0.00	0.00	0.00	0.00
01-2311	CONSERVATION AUTHORITIES	0.00	0.00	0.00	0.00	0.00	0.00
01-2411	BUILDING DEPARTMENT	357,044.49	371,745.00	177,605.53	276,296.23	190,789.47	368,395.00
01-2420	CANINE CONTROL	255.00	255.00	255.00	191.25	0.00	255.00
01-2425	LIVESTOCK PROGRAM	100.00	0.00	3,606.61	0.00	(3,606.61)	0.00
01-2426	HEN LICENCE	150.00	0.00	0.00	112.50	150.00	150.00
01-3111	ROADS	0.00	0.00	174,443.00	0.00	(174,443.00)	0.00
01-3123	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3124	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3125	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3211	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
01-3405	Roads - General Revenue	33,286.46	65,800.00	7,572.55	25,162.51	25,977.45	33,550.00
01-3562	Line Painting - Others - Contracted	0.00	0.00	0.00	0.00	0.00	0.00
01-3705	County Revenue	574,753.80	574,753.00	181,588.90	439,686.00	404,659.10	586,248.00
01-3911	P51 2020 Ford F450 w/Aluminum Box	12,632.20	0.00	1,078.00	0.00	(1,078.00)	0.00
01-3912	P52 2017 Ford F150 (Drainage)	1,283.80	0.00	666.40	0.00	(666.40)	0.00
01-3913	P53 2021 Chevrolet Silverado 1500	19,247.20	0.00	4,802.00	0.00	(4,802.00)	0.00
01-3914	P54 2021 Ford F150 XLT	274.40	0.00	0.00	0.00	0.00	0.00
01-3915	P55 2016 Dodge RAM 2500	4,625.60	0.00	1,411.20	0.00	(1,411.20)	0.00
01-3916	P56 2017 Ford F150 (former Water Truck/for SS)	9,643.20	0.00	3,253.60	0.00	(3,253.60)	0.00
01-3917	P57 2021 Chevrolet Silverado 1500	21,285.60	0.00	6,193.60	0.00	(6,193.60)	0.00
01-3918	P58 2018 Dodge RAM 3500	12,789.00	0.00	2,234.40	0.00	(2,234.40)	0.00
01-3919	P59 2020Ford F150 XLT (Winter Roads/Summer Parks)	4,312.00	0.00	1,391.60	0.00	(1,391.60)	0.00
01-3930	T7 2024 Freightliner	15,563.00	0.00	3,624.80	0.00	(3,624.80)	0.00
01-3931	T8 2006 International 7600 Single Axle	121.60	0.00	0.00	0.00	0.00	0.00
01-3932	T6 2020 Western Star	13,317.20	0.00	2,876.20	0.00	(2,876.20)	0.00
01-3933	T9 2023 Western Star 4700SF	22,418.60	0.00	14,420.40	0.00	(14,420.40)	0.00
01-3934	T10 2012 Peterbilt	3,040.00	0.00	820.80	0.00	(820.80)	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3935	T10-22 2022 Freightliner 114SD	16,142.40	0.00	11,187.20	0.00	(11,187.20)	0.00
01-3936	T11 2015 Peterbilt	6,521.20	0.00	1,702.40	0.00	(1,702.40)	0.00
01-3937	T12 2009 Freightliner (used)	2,796.80	0.00	1,094.40	0.00	(1,094.40)	0.00
01-3938	T14 2018 International 7500	15,799.40	0.00	17,966.40	0.00	(17,966.40)	0.00
01-3939	T135 1989 Mack Line Painter	823.20	0.00	0.00	0.00	0.00	0.00
01-3940	T11-24 2024 Western Star	0.00	0.00	24,270.40	0.00	(24,270.40)	0.00
01-3950	1998 Elgin Float Trailer	0.00	0.00	0.00	0.00	0.00	0.00
01-3951	2012 Big Tex Tilt Bed Equipment Hauler	0.00	0.00	0.00	0.00	0.00	0.00
01-3952	2015 Vermeer BC1000XL31VP Chipper	1,404.30	0.00	181.20	0.00	(181.20)	0.00
01-3953	Vermeer Vacuum Trailer	6,900.00	0.00	748.00	0.00	(748.00)	0.00
01-3960	BH1 2023 Case 590SN T4B Backhoe/Loader	18,326.00	0.00	5,440.00	0.00	(5,440.00)	0.00
01-3961	LD1 2023 Case 621G Loader	6,877.60	0.00	3,060.00	0.00	(3,060.00)	0.00
01-3962	GR02-5 2002 CATT 140H Grader	3,880.53	0.00	0.00	0.00	0.00	0.00
01-3963	GR12-7 2012 CATT 1401M Grader	70,302.66	0.00	38,890.24	0.00	(38,890.24)	0.00
01-3964	GR23-5 2023 John Deere 672GP Grader	30,534.35	0.00	12,094.77	0.00	(12,094.77)	0.00
01-3965	2008 Trackless	12,903.00	0.00	3,590.40	0.00	(3,590.40)	0.00
01-3966	2012 Mahindra + Snow Blower	182.40	0.00	0.00	0.00	0.00	0.00
01-3967	2013 CAT 3 Ton VIB Roller	4,320.01	0.00	0.00	0.00	0.00	0.00
01-3968	2024 Trackless	0.00	0.00	617.10	0.00	(617.10)	0.00
01-3970	2019 Pottinger Disc Mower	0.00	0.00	0.00	0.00	0.00	0.00
01-3971	2010 Finishing Mower 8"	0.00	0.00	0.00	0.00	0.00	0.00
01-3972	2019 Buhler Y755 FK 84" HD Finishing Mower	0.00	0.00	0.00	0.00	0.00	0.00
01-3973	2021 Case IH Maxxum 150 Tractor	20,179.00	0.00	5,423.00	0.00	(5,423.00)	0.00
01-3974	2024 Bush Hog Mower	594.00	0.00	0.00	0.00	0.00	0.00
01-4111	WASTE MANAGEMENT	111,859.66	41,175.00	56,337.53	52,068.74	13,087.47	69,425.00
01-4211	WATERWORKS SYSTEM	2,376,214.99	2,317,211.00	1,818,863.66	1,900,470.01	715,096.34	2,533,960.00
01-4410	Sanitary Sewers - General	0.00	0.00	0.00	0.00	0.00	0.00
01-4411	Talbotville Sanitary Sewer	491,689.85	525,542.00	358,345.70	411,174.73	189,887.30	548,233.00
01-4412	Ferndale Sanitary Sewer	122,041.03	128,428.00	66,848.45	0.00	(66,848.45)	0.00
01-4413	Lynhurst Sanitary Sewer	12,552.48	13,825.00	6,494.93	0.00	(6,494.93)	0.00
01-5311	CEMETERIES	701.04	0.00	0.00	0.00	0.00	0.00
01-7111	KEYSTONE COMPLEX	61,293.53	36,500.00	19,736.45	32,324.99	23,363.55	43,100.00
01-7211	LIBRARIES,PLAZA,LAND LEASED	85,205.55	82,972.00	62,943.93	61,352.24	18,859.07	81,803.00
01-7311	PARKS/FACILITIES GENERAL	7,111.67	8,000.00	8,400.00	5,999.99	(400.00)	8,000.00
01-7315	FERNDALE PARK	0.00	0.00	0.00	0.00	0.00	0.00
01-7320	FINGAL BALL PARK	7,082.08	3,000.00	4,756.65	2,624.99	(1,256.65)	3,500.00
01-7325	FINGAL HERITAGE PARK	50.00	100.00	30.00	75.01	70.00	100.00
01-7330	CORSLEY PARK	6,678.92	1,800.00	1,439.94	1,350.00	360.06	1,800.00
01-7335	TALBOTVILLE PARKS	8,725.55	4,600.00	7,296.96	3,749.99	(2,296.96)	5,000.00
01-7350	P50 2021 Chevrolet Silverado 1500	3,038.00	0.00	0.00	1,875.01	2,500.00	2,500.00
01-7352	KUBOTA ZERO TURN MOWER	0.00	0.00	0.00	0.00	0.00	0.00
01-7353	TRAILER FOR KUBOTA ZERO TURN	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7354	TALBOTVILLE PARK FORD 1600	0.00	0.00	0.00	0.00	0.00	0.00
01-7355	FINGAL CASE-IH FARMALL 40C	0.00	0.00	0.00	0.00	0.00	0.00
01-7356	KEYSTONE TRACTOR (KEITHS)	0.00	0.00	0.00	0.00	0.00	0.00
01-7357	JOHN DEERE ZERO TURN MOWER	0.00	0.00	0.00	0.00	0.00	0.00
01-7411	REMEMBRANCE DAY COMMITTEE	12,936.03	0.00	0.00	9,600.02	12,800.00	12,800.00
01-7412	SENIORS COMMITTEE	12,620.00	10,000.00	9,309.00	6,374.98	(809.00)	8,500.00
01-7413	FAMILY DAY COMMITTEE	6,766.09	5,000.00	7,500.00	5,625.00	0.00	7,500.00
01-7414	COMMUNITIES IN BLOOM COMMITTEE	4,995.80	3,000.00	2,181.25	2,250.00	818.75	3,000.00
01-7415	HISTORY COMMITTEE	12,190.00	7,000.00	0.00	1,499.99	2,000.00	2,000.00
01-7416	Greening Communities	1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
01-7417	SOUTHWOLD 175 COMMITTEE	10,000.00	0.00	15,621.00	0.00	(15,621.00)	0.00
01-8111	PLANNING AND DEVELOPMENT	116,214.64	25,000.00	102,901.14	142,712.97	87,382.86	190,284.00
01-8112	DEVELOPMENT ACTIVITIES	0.00	72,154.00	0.00	44,190.00	58,920.00	58,920.00
01-8115	ECONOMIC DEVELOPMENT	1,440.00	0.00	0.00	0.00	0.00	0.00
01-8211	DRAINAGE	98,012.19	94,750.00	32,893.75	72,322.51	63,536.25	96,430.00
01-8213	STORM SEWER	0.00	0.00	17,766.90	0.00	(17,766.90)	0.00
01-8310	CASH REQUIREMENTS	501,067.36	848,883.00	0.00	602,462.25	803,283.00	803,283.00
01-9100	CAPITAL - GENERAL GOVERNMENT	22,028.82	35,000.00	0.00	41,999.99	56,000.00	56,000.00
01-9110	CAPITAL - OTHER MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
01-9120	OTHER PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
01-9310	CAPITAL - SIDEWALKS	0.00	0.00	0.00	11,250.00	15,000.00	15,000.00
01-9315	CAPITAL - BRIDGES	195,215.35	430,000.00	0.00	626,250.01	835,000.00	835,000.00
01-9325	CAPITAL - STREET LIGHTS	10,841.11	0.00	0.00	0.00	0.00	0.00
01-9330	CAPITAL - GUARD RAILS	3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
01-9350	CAPITAL - ROADS	706,934.62	0.00	0.00	37,499.99	50,000.00	50,000.00
01-9351	PW INFRASTRUCTURE	1,789,315.61	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00
01-9355	CAPITAL - DRAINS	0.00	25,000.00	0.00	61,875.00	82,500.00	82,500.00
01-9444	CAPITAL - WATER EQUIPMENT	24,032.59	1,422,000.00	0.00	33,375.01	44,500.00	44,500.00
01-9450	CAPITAL - Talbotville Sanitary	319,625.00	8,000.00	0.00	24,750.00	33,000.00	33,000.00
01-9455	Capital - Shedden/Fingal Sanitary	0.00	0.00	6,978,320.45	0.00	(6,978,320.45)	0.00
01-9720	CAPITAL - PARKS	78,195.09	119,000.00	30,000.00	48,749.99	35,000.00	65,000.00
01-9730	CAPITAL - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
01-9770	CAPITAL - KEYSTONE COMPLEX	39,131.73	0.00	10,622.49	20,624.99	16,877.51	27,500.00
01-9993	CAPITAL - ROAD FLEET AND EQUIP	681,093.73	1,350,000.00	11,000.00	184,500.00	235,000.00	246,000.00
01-9994	CAPITAL - FIRE FLEET AND EQUIP	95,097.08	1,935,226.00	617,197.63	79,650.00	(510,997.63)	106,200.00
01-9995	CAPITAL - DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00
01-9996	CAPITAL - PROTECTION TO PERSONS - ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00	0.00
01-9997	CAPITAL - PROTECTION TO PERSONS - BUILDING	5,595.53	5,000.00	0.00	76,500.00	102,000.00	102,000.00
Fund 01 Total Revenue		31,223,959.84	26,140,990.00	33,410,502.47	17,877,692.16	(9,573,579.47)	23,836,923.00
01-1012	TAX REVENUES COUNTY	8,954,434.71	0.00	6,874,278.00	0.00	(6,874,278.00)	0.00
01-1013	TAX REVENUES EDUCATION	3,580,522.14	0.00	2,706,419.69	0.00	(2,706,419.69)	0.00

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		Actual	Budget	Actual	Budget		
01-1031	TAX REVENUES TWP SUPP/WO	656.78	0.00	0.00	0.00	0.00	0.00
01-1032	TAX REVENUES COUNTY SUPP/WO	797.93	0.00	0.00	0.00	0.00	0.00
01-1033	TAX REVENUES EDUCATION SUPP/WO	626.56	0.00	0.00	0.00	0.00	0.00
01-1100	OTHER REVENUE/EXPENSE	884,529.64	5,382,322.00	931,000.00	3,085,500.01	3,183,000.00	4,114,000.00
01-1110	COUNCIL	122,767.87	140,411.00	84,368.86	96,832.46	44,741.14	129,110.00
01-1111	ADMINISTRATION	957,913.31	911,115.00	959,985.90	628,201.55	(122,383.90)	837,602.00
01-1211	MUNICIPAL PROPERTY - MEDICAL BUILDING	47,612.02	49,662.00	39,591.81	38,336.26	11,523.19	51,115.00
01-2111	FIRE SERVICES	1,018,437.45	697,955.00	442,467.55	599,107.53	356,342.45	798,810.00
01-2120	FIRE CHIEF VEHICLE	10,145.38	7,213.00	7,942.08	5,601.01	(474.08)	7,468.00
01-2122	R51 SHEDDEN RESCUE	3,530.55	9,261.00	6,005.25	7,197.75	3,591.75	9,597.00
01-2123	T52 SHEDDEN TANKER	3,294.91	8,545.00	16,867.13	6,642.00	(8,011.13)	8,856.00
01-2124	P53 SHEDDEN PUMPER	3,493.38	6,261.00	4,102.10	4,902.75	2,434.90	6,537.00
01-2126	R61 TALBOTVILLE RESCUE	5,302.81	5,285.00	2,901.61	4,147.51	2,628.39	5,530.00
01-2127	T62 TALBOTVILLE TANKER	7,413.00	10,511.00	6,197.68	8,154.00	4,674.32	10,872.00
01-2128	P63 TALBOTVILLE PUMPER	9,025.93	7,546.00	5,201.67	5,886.76	2,647.33	7,849.00
01-2211	POLICE SERVICES	668,437.47	671,862.00	517,669.50	540,086.26	202,445.50	720,115.00
01-2311	CONSERVATION AUTHORITIES	70,523.64	71,171.00	115,836.81	86,877.76	0.19	115,837.00
01-2411	BUILDING DEPARTMENT	369,804.58	371,745.00	268,309.55	276,296.23	100,085.45	368,395.00
01-2415	BY-LAW ENFORCEMENT	27,247.33	7,500.00	1,923.26	25,431.75	31,985.74	33,909.00
01-2420	CANINE CONTROL	23,148.72	26,806.00	29,153.53	17,129.25	(6,314.53)	22,839.00
01-2425	LIVESTOCK PROGRAM	174.62	500.00	3,644.96	374.99	(3,144.96)	500.00
01-2426	HEN LICENCE	0.00	0.00	0.00	0.00	0.00	0.00
01-3111	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3120	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3121	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3122	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3123	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3124	ROADS	0.00	0.00	357.44	0.00	(357.44)	0.00
01-3125	ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3129	ROADS	0.00	0.00	34,763.98	0.00	(34,763.98)	0.00
01-3211	STREET LIGHTING	0.00	0.00	73.52	0.00	(73.52)	0.00
01-3320	COUNTY ROADS	0.00	0.00	990.00	0.00	(990.00)	0.00
01-3321	COUNTY ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3322	COUNTY ROADS	0.00	0.00	0.00	0.00	0.00	0.00
01-3410	Roads - Admin/Overhead	616,445.32	584,920.00	405,147.19	491,404.53	250,058.81	655,206.00
01-3415	Roads - Shop	209,195.46	141,096.00	120,928.77	62,973.73	(36,963.77)	83,965.00
01-3420	Roads - Amortization	963,761.00	0.00	0.00	0.00	0.00	0.00
01-3430	Special Projects	0.00	0.00	6,020.67	4,874.99	479.33	6,500.00
01-3510	Township Inspection/Patrol	91,027.60	91,900.00	56,272.66	74,550.01	43,127.34	99,400.00
01-3520	Township HT Patching	95,159.13	52,380.00	36,242.36	52,635.01	33,937.64	70,180.00
01-3521	Township HT Sweeping	12,510.47	11,200.00	2,902.16	12,449.98	13,697.84	16,600.00
01-3522	Township HT Shouldering	7,408.18	27,700.00	2,576.23	9,562.50	10,173.77	12,750.00

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		Actual	Budget	Actual	Budget		
01-3525	Township LT Patching	6,849.56	0.00	20,476.51	0.00	(20,476.51)	0.00
01-3526	Township LT Grading	173,687.41	194,400.00	90,964.02	157,050.03	118,435.98	209,400.00
01-3527	Township LT Dust Control	140,945.54	214,800.00	158,488.44	113,249.98	(7,488.44)	151,000.00
01-3528	Township LT Gravel	544,421.92	78,650.00	887,770.80	65,399.99	(800,570.80)	87,200.00
01-3530	Township RS Grass & Weed	44,803.39	42,060.00	20,944.35	34,499.98	25,055.65	46,000.00
01-3531	Township RS Trees&Brushing	80,903.40	68,520.00	24,356.00	53,325.00	46,744.00	71,100.00
01-3532	Township RS Ditching	13,907.71	27,400.00	19,032.50	16,875.00	3,467.50	22,500.00
01-3533	Township RS Debris	8,326.59	18,060.00	5,683.59	10,425.04	8,216.41	13,900.00
01-3540	Township Drainage/CB	34,689.32	24,400.00	25,534.40	12,750.02	(8,534.40)	17,000.00
01-3550	Township Bridges/Culverts	11,786.22	21,500.00	9,125.31	17,943.75	14,799.69	23,925.00
01-3560	Township Safety/Signs	95,761.03	67,600.00	26,614.92	56,325.01	48,485.08	75,100.00
01-3561	Township Line Painting	53,123.56	37,634.00	21,569.93	9,963.76	(8,284.93)	13,285.00
01-3562	Line Painting - Others - Contracted	0.00	0.00	0.00	0.00	0.00	0.00
01-3570	Township Sidewalks	1,179.73	11,580.00	0.00	2,700.03	3,600.00	3,600.00
01-3580	Township Streetlights	30,570.04	28,520.00	11,348.17	19,635.02	14,831.83	26,180.00
01-3590	Township Winter Patrol	10,130.72	26,000.00	6,731.23	13,481.24	11,243.77	17,975.00
01-3591	Township Winter Snowplowing Roads	91,226.28	157,480.00	108,439.68	88,432.51	9,470.32	117,910.00
01-3592	Township Winter Sanding/Salting Roads	33,574.73	86,300.00	5,229.07	57,187.49	71,020.93	76,250.00
01-3593	Township Winter Sanding/Salting Sidewalks	108.65	0.00	0.00	0.00	0.00	0.00
01-3706	County Overhead	11,000.00	42,503.00	0.00	0.00	0.00	0.00
01-3710	County Road Patrols/Inspections	80,717.23	94,600.00	51,115.59	71,686.49	44,466.41	95,582.00
01-3720	County HT Patching	12,414.20	25,500.00	5,545.39	19,244.98	20,114.61	25,660.00
01-3721	County HT Sweeping	11,592.00	9,100.00	9,343.99	6,978.74	(38.99)	9,305.00
01-3722	County HT Shouldering	18,750.80	25,000.00	8,063.50	19,499.99	17,936.50	26,000.00
01-3730	County RS Grass & Weed	52,504.78	39,230.00	46,199.57	37,387.52	3,650.43	49,850.00
01-3731	County RS Trees&Brushing	11,240.30	14,100.00	4,877.57	8,924.99	7,022.43	11,900.00
01-3732	County RS Ditching	849.89	5,195.00	1,118.40	3,798.76	3,946.60	5,065.00
01-3733	County RS Debris	5,677.72	11,060.00	4,367.92	8,347.50	6,762.08	11,130.00
01-3740	County Drainage/CB	5,965.81	5,540.00	1,999.89	4,950.00	4,600.11	6,600.00
01-3750	County Bridges/Culverts	1,455.15	10,860.00	3,200.74	4,361.26	2,614.26	5,815.00
01-3760	County Safety/Signs	48,474.85	23,000.00	18,552.74	22,875.02	11,947.26	30,500.00
01-3761	County Line Painting	21,047.47	60,500.00	441.10	53,456.23	70,833.90	71,275.00
01-3790	County Winter Patrol	90,773.15	57,500.00	34,267.71	56,624.99	41,232.29	75,500.00
01-3791	County Winter Snowplowing Roads	75,616.84	94,080.00	108,789.89	66,236.26	(20,474.89)	88,315.00
01-3792	County Winter Sanding/Salting Roads	68,538.19	134,000.00	15,951.03	80,306.24	91,123.97	107,075.00
01-3911	P51 2020 Ford F450 w/Aluminum Box	10,233.36	0.00	2,669.19	0.00	(2,669.19)	0.00
01-3912	P52 2017 Ford F150 (Drainage)	5,236.65	0.00	3,877.97	0.00	(3,877.97)	0.00
01-3913	P53 2021 Chevrolet Silverado 1500	11,823.49	0.00	11,668.27	0.00	(11,668.27)	0.00
01-3914	P54 2021 Ford F150 XLT	7,727.94	0.00	3,492.55	0.00	(3,492.55)	0.00
01-3915	P55 2016 Dodge RAM 2500	7,662.09	0.00	3,403.66	0.00	(3,403.66)	0.00
01-3916	P56 2017 Ford F150 (former Water Truck/for SS)	9,872.76	0.00	3,901.29	0.00	(3,901.29)	0.00
01-3917	P57 2021 Chevrolet Silverado 1500	11,348.12	0.00	16,450.70	0.00	(16,450.70)	0.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-3918	P58 2018 Dodge RAM 3500	4,342.18	0.00	5,957.08	0.00	(5,957.08)	0.00
01-3919	P59 2020Ford F150 XLT (Winter Roads/Summer Parks)	7,791.70	0.00	3,937.20	0.00	(3,937.20)	0.00
01-3930	T7 2024 Freightliner	18,928.23	0.00	14,433.40	0.00	(14,433.40)	0.00
01-3931	T8 2006 International 7600 Single Axle	4,717.22	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3932	T6 2020 Western Star	23,324.30	0.00	7,349.75	0.00	(7,349.75)	0.00
01-3933	T9 2023 Western Star 4700SF	12,919.36	0.00	6,660.34	0.00	(6,660.34)	0.00
01-3934	T10 2012 Peterbilt	13,024.51	0.00	23,044.19	0.00	(23,044.19)	0.00
01-3935	T10-22 2022 Freightliner 114SD	14,627.20	0.00	4,814.48	0.00	(4,814.48)	0.00
01-3936	T11 2015 Peterbilt	25,379.13	0.00	4,539.21	0.00	(4,539.21)	0.00
01-3937	T12 2009 Freightliner (used)	11,904.19	0.00	2,847.54	0.00	(2,847.54)	0.00
01-3938	T14 2018 International 7500	29,761.64	0.00	24,304.57	0.00	(24,304.57)	0.00
01-3939	T135 1989 Mack Line Painter	13,686.38	0.00	5,618.80	0.00	(5,618.80)	0.00
01-3940	T11-24 2024 Western Star	0.00	0.00	2,275.00	0.00	(2,275.00)	0.00
01-3950	1998 Elgin Float Trailer	341.07	0.00	1,260.49	0.00	(1,260.49)	0.00
01-3951	2012 Big Tex Tilt Bed Equipment Hauler	340.53	0.00	1,062.57	0.00	(1,062.57)	0.00
01-3952	2015 Vermeer BC1000XL31VP Chipper	1,415.13	0.00	604.57	0.00	(604.57)	0.00
01-3953	Vermeer Vacuum Trailer	11,369.87	0.00	1,497.98	0.00	(1,497.98)	0.00
01-3960	BH1 2023 Case 590SN T4B Backhoe/Loader	4,101.94	0.00	10,458.27	0.00	(10,458.27)	0.00
01-3961	LD1 2023 Case 621G Loader	1,368.85	0.00	3,078.30	0.00	(3,078.30)	0.00
01-3962	GR02-5 2002 CATT 140H Grader	6,561.65	0.00	1,488.43	0.00	(1,488.43)	0.00
01-3963	GR12-7 2012 CATT 1401M Grader	38,177.73	0.00	24,942.94	0.00	(24,942.94)	0.00
01-3964	GR23-5 2023 John Deere 672GP Grader	40,667.23	0.00	7,345.76	0.00	(7,345.76)	0.00
01-3965	2008 Trackless	15,797.83	0.00	1,807.51	0.00	(1,807.51)	0.00
01-3966	2012 Mahindra + Snow Blower	3,581.01	0.00	135.00	0.00	(135.00)	0.00
01-3967	2013 CAT 3 Ton VIB Roller	2,135.39	0.00	2,194.94	0.00	(2,194.94)	0.00
01-3968	2024 Trackless	1,925.97	0.00	3,701.70	0.00	(3,701.70)	0.00
01-3970	2019 Pottinger Disc Mower	655.63	0.00	427.98	0.00	(427.98)	0.00
01-3971	2010 Finishing Mower 8"	24.42	0.00	0.00	0.00	0.00	0.00
01-3972	2019 Buhler Y755 FK 84" HD Finishing Mower	0.00	0.00	0.00	0.00	0.00	0.00
01-3973	2021 Case IH Maxxum 150 Tractor	24,212.37	0.00	4,426.13	0.00	(4,426.13)	0.00
01-3974	2024 Bush Hog Mower	78.84	0.00	798.32	0.00	(798.32)	0.00
01-3980	Misc Small Equipment - not charged out	3,750.30	0.00	2,358.67	0.00	(2,358.67)	0.00
01-3999	Equipment Net Revenue Transfer to Eqp Reserve	0.00	0.00	0.00	0.00	0.00	0.00
01-4111	WASTE MANAGEMENT	401,162.43	341,500.00	255,287.50	281,737.46	120,362.50	375,650.00
01-4211	WATERWORKS SYSTEM	2,847,920.94	2,317,211.00	1,470,151.41	1,900,470.01	1,063,808.59	2,533,960.00
01-4410	Sanitary Sewers - General	0.00	0.00	0.00	0.00	0.00	0.00
01-4411	Talbotville Sanitary Sewer	640,866.57	525,542.00	266,150.70	411,174.73	282,082.30	548,233.00
01-4412	Ferndale Sanitary Sewer	130,617.37	128,428.00	0.00	0.00	0.00	0.00
01-4413	Lynhurst Sanitary Sewer	15,471.46	13,825.00	0.00	0.00	0.00	0.00
01-5311	CEMETERIES	21,319.24	21,734.00	26,187.77	16,973.24	(3,556.77)	22,631.00
01-7111	KEYSTONE COMPLEX	166,543.05	127,975.00	70,420.33	94,317.02	55,335.67	125,756.00
01-7211	LIBRARIES,PLAZA,LAND LEASED	80,486.47	75,106.00	47,462.88	62,703.82	36,142.12	83,605.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-7311	PARKS/FACILITIES GENERAL	70,756.16	43,405.00	67,110.81	148,764.07	131,241.19	198,352.00
01-7315	FERNDALE PARK	20,860.17	15,250.00	1,254.15	3,000.01	2,745.85	4,000.00
01-7320	FINGAL BALL PARK	58,120.73	41,000.00	17,296.76	16,124.99	4,203.24	21,500.00
01-7325	FINGAL HERITAGE PARK	20,700.43	15,200.00	1,335.70	3,375.00	3,164.30	4,500.00
01-7330	CORSLEY PARK	68,948.97	49,250.00	18,743.59	21,749.99	10,256.41	29,000.00
01-7335	TALBOTVILLE PARKS	75,439.10	54,250.00	68,243.24	21,000.01	(40,243.24)	28,000.00
01-7350	P50 2021 Chevrolet Silverado 1500	9,049.90	650.00	2,064.00	6,862.50	7,086.00	9,150.00
01-7352	KUBOTA ZERO TURN MOWER	465.74	1,150.00	82.08	1,499.99	1,917.92	2,000.00
01-7353	TRAILER FOR KUBOTA ZERO TURN	805.32	1,150.00	268.00	862.51	882.00	1,150.00
01-7354	TALBOTVILLE PARK FORD 1600	5,301.46	1,650.00	0.00	824.99	1,100.00	1,100.00
01-7355	FINGAL CASE-IH FARMALL 40C	7,359.62	1,150.00	167.40	824.99	932.60	1,100.00
01-7356	KEYSTONE TRACTOR (KEITHS)	5,401.53	1,650.00	1,455.92	1,125.00	44.08	1,500.00
01-7357	JOHN DEERE ZERO TURN MOWER	0.00	0.00	40.00	0.00	(40.00)	0.00
01-7411	REMEMBRANCE DAY COMMITTEE	12,936.03	0.00	70.46	9,599.99	12,729.54	12,800.00
01-7412	SENIORS COMMITTEE	12,620.00	10,000.00	5,218.51	6,375.01	3,281.49	8,500.00
01-7413	FAMILY DAY COMMITTEE	6,766.09	5,000.00	7,022.03	5,625.00	477.97	7,500.00
01-7414	COMMUNITIES IN BLOOM COMMITTEE	4,995.80	3,000.00	4,150.52	2,250.00	(1,150.52)	3,000.00
01-7415	HISTORY COMMITTEE	12,190.00	7,000.00	390.42	1,499.99	1,609.58	2,000.00
01-7416	Greening Communities	1,000.00	1,000.00	1,000.00	750.01	0.00	1,000.00
01-7417	SOUTHWOLD 175 COMMITTEE	10,000.00	0.00	61,490.84	0.00	(61,490.84)	0.00
01-8111	PLANNING AND DEVELOPMENT	278,425.21	68,626.00	214,171.20	230,834.95	93,608.80	307,780.00
01-8112	DEVELOPMENT ACTIVITIES	0.00	72,154.00	0.00	44,190.00	58,920.00	58,920.00
01-8115	ECONOMIC DEVELOPMENT	14,565.58	15,000.00	0.00	0.00	0.00	0.00
01-8211	DRAINAGE	136,180.50	144,812.00	99,814.22	127,393.48	70,043.78	169,858.00
01-8310	CASH REQUIREMENTS	3,481,557.00	3,481,557.00	3,707,239.00	2,780,429.29	0.00	3,707,239.00
01-9100	CAPITAL - GENERAL GOVERNMENT	(5,595.53)	35,000.00	35,495.63	42,000.02	20,504.37	56,000.00
01-9110	CAPITAL - OTHER MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
01-9114	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
01-9120	OTHER PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
01-9310	CAPITAL - SIDEWALKS	0.00	0.00	22,737.76	11,250.00	(7,737.76)	15,000.00
01-9315	CAPITAL - BRIDGES	23,227.60	430,000.00	20,991.00	626,250.01	814,009.00	835,000.00
01-9320	CAPITAL - SIGNS	0.00	0.00	0.00	0.00	0.00	0.00
01-9325	CAPITAL - STREET LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00
01-9330	CAPITAL - GUARD RAILS	3,233.38	0.00	0.00	138,749.99	185,000.00	185,000.00
01-9350	CAPITAL - ROADS	44,849.09	0.00	846,470.82	37,499.99	(796,470.82)	50,000.00
01-9351	PW INFRASTRUCTURE	0.00	2,175,000.00	0.00	2,950,500.01	3,934,000.00	3,934,000.00
01-9355	CAPITAL - DRAINS	0.00	25,000.00	0.00	61,875.00	82,500.00	82,500.00
01-9444	CAPITAL - WATER EQUIPMENT	0.00	1,422,000.00	45,375.94	33,375.01	(875.94)	44,500.00
01-9445	CAPITAL - WATER LINES	0.00	0.00	45,777.16	0.00	(45,777.16)	0.00
01-9450	CAPITAL - Talbotville Sanitary	0.00	8,000.00	357,967.88	24,750.00	(324,967.88)	33,000.00
01-9455	Capital - Shedden/Fingal Sanitary	0.00	0.00	4,776,583.50	0.00	(4,776,583.50)	0.00
01-9720	CAPITAL - PARKS	24,697.70	119,000.00	59,796.71	48,749.99	5,203.29	65,000.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2025 - From Period 1 To Period 9 Ending SEP 30,2025

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
01-9730	CAPITAL - LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
01-9770	CAPITAL - KEYSTONE COMPLEX	28,179.91	0.00	21,618.91	20,624.99	5,881.09	27,500.00
01-9993	CAPITAL - ROAD FLEET AND EQUIP	2,544.00	1,350,000.00	2,336,807.49	184,500.00	(2,090,807.49)	246,000.00
01-9994	CAPITAL - FIRE FLEET AND EQUIP	407.62	1,935,226.00	1,103,473.33	79,650.00	(997,273.33)	106,200.00
01-9995	CAPITAL - DRAINAGE	0.00	0.00	2,712.69	0.00	(2,712.69)	0.00
01-9996	CAPITAL - PROTECTION TO PERSONS - ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00	0.00
01-9997	CAPITAL - PROTECTION TO PERSONS - BUILDING	5,595.53	5,000.00	5,415.96	76,500.00	96,584.04	102,000.00
Fund 01 Total Expenditure		29,804,750.45	26,140,990.00	31,762,909.84	17,877,692.46	(7,925,986.84)	23,836,923.00
Fund 01 Excess Revenue Over (Under) Expenditures		1,419,209.39	0.00	1,647,592.63	(0.30)	(1,647,592.63)	0.00
Report Total Revenue		31,223,959.84	26,140,990.00	33,410,502.47	17,877,692.16	(9,573,579.47)	23,836,923.00
Report Total Expenditure		29,804,750.45	26,140,990.00	31,762,909.84	17,877,692.46	(7,925,986.84)	23,836,923.00
Report Excess Revenue Over (Under) Expenditures		1,419,209.39	0.00	1,647,592.63	(0.30)	(1,647,592.63)	0.00



TOWNSHIP OF SOUTHWOLD

Report to Council

MEETING DATE: November 24, 2025

PREPARED BY: Michele Lant, Director of Corporate Services/Treasurer

REPORT NO: FIN 2025-30

SUBJECT MATTER: 2026 Insurance Renewal

Recommendation:

1. That Council approve the 2026 Insurance Programs as set out in the renewal documents provided by Intact Public Entity dated October 30, 2025 (Township) and September 9, 2025 (Cemetery Board).

Purpose:

This report reviews and provides recommendations on insurance coverage for the Township and Cemetery Boards.

Background:

The Township's comprehensive insurance program is provided by Intact Public Entities. Attached to this report is the policy renewal information for 2026. Staff met with Rob Fiddler, Regional Manager to review the renewal documents, obtain additional information on the change in premiums and explore options to contain costs. As there are no significant changes to our coverage, we are comfortable recommending approval. If Council so desires, Mr. Fiddler can make himself available at a future date if Council has any questions about the Township's insurance program and coverage provided by Intact Public Entity.

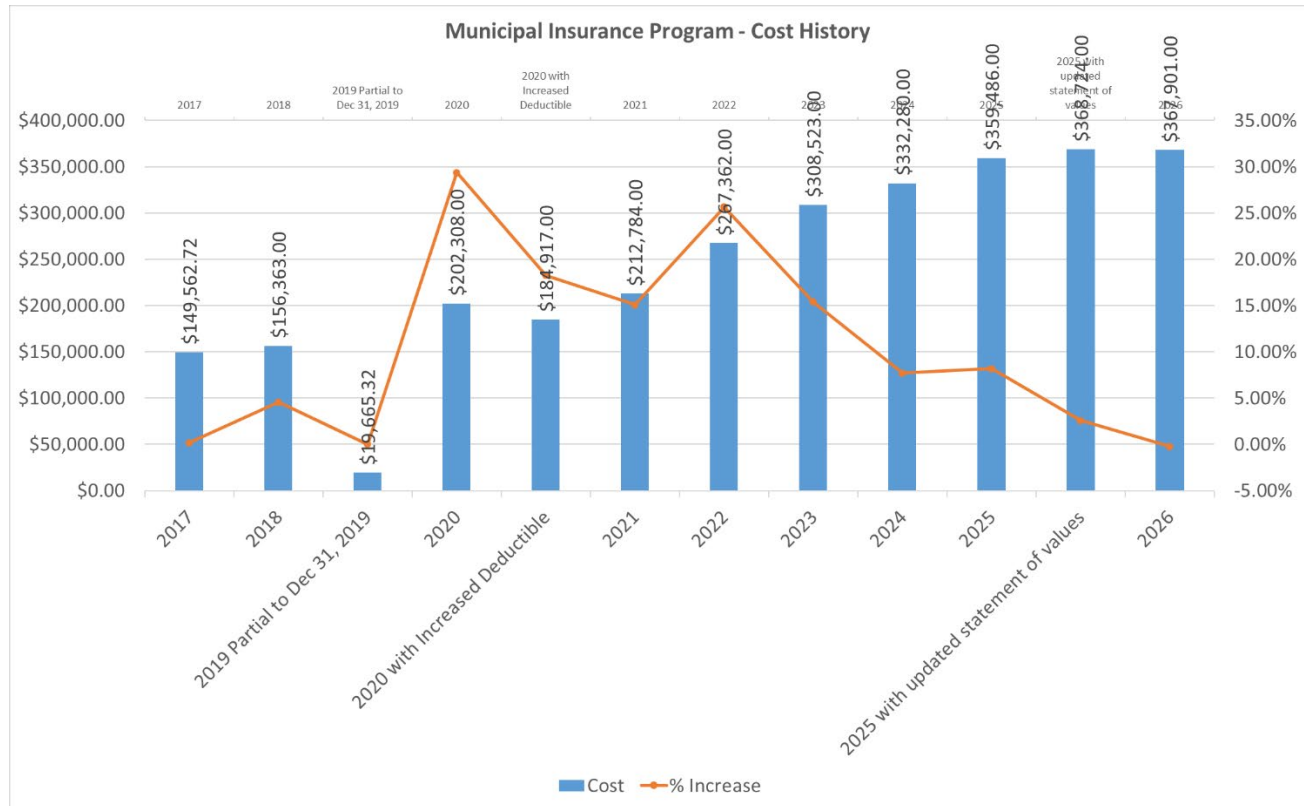
Comments/Analysis:

The current policies expired December 31, 2025. A copy of the proposal for coverage from January 1, 2026 to December 31, 2026 for the Township and Cemetery Boards is attached (Township - Appendix "A", Cemetery Board - Appendix "B").

The proposed decrease of \$823.00 or -.22% is due to the Owned Automobile component. The Errors and Omissions Liability component of the premium is showing an increase of \$597.00 or 10.39%. Legal Expense coverage is showing an increase of \$40.00 or 3.91%. the Property component is showing an increase of \$780.00 or 1.48%.

The Equipment Breakdown is showing an increase of \$42.00 of 1.9%. The automobile policy is showing a decrease of \$2,282.00 or -3.41%. This is due to disposal of fleet components.

Following is a chart illustrating the costs for the Municipal Insurance Program since 2017.



Following is a detailed breakdown by insurance line with a comparison to the 2025 policy. Detailed policies are available upon request.

INSURANCE LINE	2025	2025	\$ Change	% Change
General Liability	\$200,206	\$200,206	\$0	0.00%
Errors and Omissions Liability	\$5,974	\$6,571	\$597	10.39%
Non-Owned Automobile Liability	\$216	\$216	\$0	0.00%
Environmental Liability	\$4,385	\$4,385	\$0	0.00%
Crime	\$1,434	\$1,434	\$0	0.00%
Board Members Accident	\$335	\$335	\$0	0.00%
Volunteers' Accident	\$216	\$216	\$0	0.00%
Conflict of Interest	\$324	\$324	\$0	0.00%
Legal Expense	\$1,058	\$1,098	\$40	3.91%

Property				
Property	\$67,549	\$68,329	\$780	1.48%
Equipment Breakdown	\$3,074	\$3,116	\$42	1.90%
Automobile				
Owned Automobile	\$80,372	\$78,090	-\$2,282	-3.41%
Excess				
Follow Form	\$3,581	\$3,581	\$0	0.00%
Total Annual Premium	\$368,724	\$367,901	-\$823	-0.25%

The Cemetery Board policy, while a relatively lower dollar policy is showing an increase of \$274.00 or 6%.

The renewal report also includes changes to building values to reflect inflationary trends as highlighted on Page 17.

Based on the excellent support and service provided by Intact Public Entity and the many risk reduction and risk management services that are provided as part of the insurance program, staff would recommend renewal of the Insurance Program for 2026, as proposed.

Deductible Level

While the deductible could be increased, staff are not recommending an increase at this time as the additional savings would be minimal for the added risk.

Insurance Reserve

In 2019 the insurance term was adjusted to follow the calendar year. As a result, the Township was able to start an Insurance Reserve to help mitigate large increases in insurance and assist with paying the increased deductible costs. Following is a summary of reserve transactions, as required by the Insurance Reserve Policy.

Optional Coverage

Staff is gathering information on coverage for Cyber Insurance and will provide additional information at a subsequent meeting.

Financial and Resource Implications:

The proposed renewal shows a decrease of \$823.00 which will be reflected in the 2026 budget documents.

Strategic Plan Goals:

The above recommendation helps the Township meet the Strategic Plan Goal of:

☐ Managed Growth.

- ☐ Welcoming and Supportive Neighbourhoods
- ☐ Economic Development
- ☒ Fiscal Responsibility and Accountability.

Respectfully Submitted by:

Michele Lant
Director of Corporate
Services/Treasurer

Approved for submission by:

Jeff Carswell
CAO/Clerk

Corporation of the Township of Southwold

Municipal Insurance Program Provided by Intact Public Entities

Rob Fiddler – November 6, 2025



Premium Breakdown

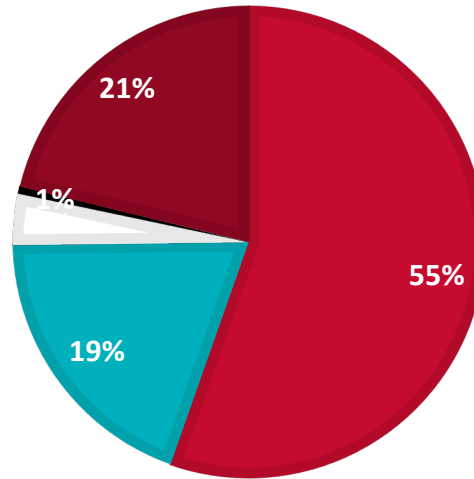
Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 200,206	\$ 200,206
Errors and Omissions Liability	5,974	6,571
Non-Owned Automobile Liability	216	216
Environmental Liability	4,385	4,385
Crime	1,434	1,434
Board Members Accident	335	335
Volunteers' Accident	216	216
Conflict of Interest	324	324
Legal Expense	1,058	1,098
Property		
Property	67,549	68,329
Equipment Breakdown	3,074	3,116
Automobile		
Owned Automobile	80,372	78,090
Excess		
Follow Form	3,581	3,581
Total Annual Premium	\$ 368,724	\$ 367,901
(Excluding Taxes Payable)		

Southwold Total Premium Breakdown

PREMIUM

■ General & Excess Liability ■ Property & Equip. Breakdown ■ Other Liability ■ Other ■ Automobile



Municipal General Liability

Premium \$ 200,206

\$15 Million Limit

\$15,000 Deductible

Covers -bodily injury/property damage/personal
& advertising injury/legal expense to defend

Sub Limits (to be aware of):

- Sewer Back Up 15K Deductible per claimant
- Forest Fire Expense 1M
- Wrongful Dismissal 5M \$250K Deductible
- Abuse 2 Million Retroactive to Dec. 31,2022



Errors & Omissions

Premium **\$ 6,571**

\$15 Million Limit

\$10,000 Deductible

Covers - wrongful professional advice, omissions, or failed performance that has caused economic damages.



Non-Owned Auto

Premium \$ 216

\$15 Million Limit

Covers – bodily injury or property damage while using a vehicle for Municipal purposes not owned by the Municipality (borrowed/rented or employees personal vehicle)



Environmental Liability

Premium **\$4,385**

\$15 Million Limit

\$10,000 Deductible

Covers - wrongful professional advice, omissions, or failed performance that has caused economic damages



Crime

Premium **\$1,434**

\$1 Million Limit

Covers – fraudulent or dishonest acts that cause financial loss

1 Million Limit

Employee Dishonesty & Forgery

\$200,000 Limit

Loss Inside & Outside Premises

Money Orders

Counterfeit Paper Currency

Computer Fraud

Funds Transfer

Audit Expense



Councilors, Board Members Accident Premium **\$335**

Covers – accidents that occur to Councilors or Board Members while performing duties that result in bodily injury.

• Acc. Injury or Death	250,000
• Dismemberment	250,000
• Paralysis	500,000
• Loss of Time Total WI	500
• Loss of Time Partial WI	300
• Funeral Expense	10,000
• Dental Expense	5,000
• Dependent Children	10,000
• Seatbelt Dividend	25,000
• Eyeglasses Hearing	3,000
• Occupational Retraining	15,000
• Repatriation	15,000
• Spouse Training	15,000
• Home Alterations	15,000
• Work Modifications	5,000
• Aggregate Limit	2,500,000
• Acc. Death of Spouse (included while on Business)	



On Duty Cover Only

Volunteers Accident Premium \$216

Covers – accidents that occur to volunteers while performing duties that result in bodily injury.

• Acc. Injury or Death	50,000
• Dismemberment	50,000
• Paralysis	100,000
• Loss of Time Total WI	500
• Loss of Time Partial WI	250
• Funeral Expense	10,000
• Dental Expense	5,000
• Occupational Retraining	15,000
• Repatriation	15,000
• Spouse Training	15,000
• Home Alterations	15,000
• Work Modifications	5,000
• Aggregate Limit	1,000,000



Conflict of Interest

Premium **\$324**

\$100,000 Limit

Covers – legal costs and damages that arise when a professional's judgement is compromised by a secondary interest, rather than the client's/customer's interest

Reimbursement of legal costs incurred in defending a charge under the Provincial Conflict of Interest Act if a court finds that:

- There was no breach.
- The contravention occurred because of true negligence or true error in judgement.
- The interest was so remote or insignificant that it would not have had any influence in the matter.



Legal Expense

Premium **\$1,098**

\$100,000 Limit (\$500,000 Aggregate)

Covers – legal costs to defend Provincial Statute or Regulation, Criminal Code while being investigated, and civil action for failure to comply with privacy legislation.



Property Insurance

Premium \$68,329

Deductible \$15,000

Covers – loss, damage or theft of physical property from covered events like fire, wind, vandalism and theft (external causes).

Total Insured Value \$25,113,267 *Replacement Cost

Total Scheduled Items \$2,133,960

Policy contains many Specific Limits such as:

\$ 500,000	Accounts Receivable
\$ 500,000	Valuable Papers
\$ 50,000	Bridges & Culverts
\$ 1,000,000	Buildings in Course of Construction
\$ 500,000	Extra Expense
\$ 10,000,000	By Laws
\$ 25,000	Fine Arts – On premises
\$ 1,000,000	Fine Arts – On Exhibit
\$ 1,500,000	1 st Party Pollution Cleanup
\$ 1,000,000	Consequential off Premises Interruption
\$ 100,000	Docks, Wharves & Piers
\$ 1,000,000	Vacant Property
\$ 500,000	Rent or Rental Value
\$ 1,000,000	Newly Acquired Property



Equipment Breakdown

Premium **\$3,116**

50 Million Limit

Deductible \$15,000 (waiting period deductibles also apply)

Covers – sudden and accidental breakdown of mechanical, electrical or pressure systems - internal causes.

HVAC systems/refrigeration plants/boilers/electrical distribution panels/computers

Sub Limits

\$500,000	Gross Rents
\$500,000	Extra Expense
\$500,000	Hazardous Substance
\$500,000	Ammonia Contamination
\$500,000	Professional Fees
\$500,000	Water Damage
\$500,000	Errors & Omissions
\$100,000	Loss of Data
\$ 250,000	Brands & Labels
\$ 250,000	Green Coverage
\$ 50,000	Consequential Damage
\$ 25,000	Contingent Business Interruption



Automobile Fleet

Premium **\$78,090**

Covers - provides coverage to all automobiles (except transit) in accordance with the OAP 1.

Liability

Limit \$15,000,000

Bodily Injury or Property
Damage to Third Party

Uninsured TP coverage

Direct Compensation Property Damage

DCPD

TP at Fault

Fault Charts to determine % of fault

Loss or Damage

All Perils \$10,000 Deductible

For at fault collision

Including damage caused by
weather events, animals, fire,
theft etc.

Accident Benefits

Benefits for
Medical/Income/Caregiver/Reha
b/Funeral/Housekeeping &
Maintenance when injured in an
auto accident

Endorsements

21 B –Blanket Fleet Coverage

Replacement cost

Fire Depart vehicle included

Excess Liability Premium **\$3,581** 10 Million Limit

Covers – increases liability limit on follow form wording for:

- Municipal General Liability
- Errors & Omissions
- Fleet Auto
- Non-Owned Auto



Loss Summary

2016 - MVA claim resulted in significant loss
\$510,946 - Closed

2021 –MVA claim -open and BI bike –closed
\$65,222 to date

A few minor claims to date

Total claims in last 10 years - 15 claims -5 above
deductible

Loss Ratio	10yr	31%	5yr	11%	3yr	4%
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Renewal Factors

Market is softening - heading to soft market -rate stabilization

Property value increase

4 % Inflation applied to TIV

Loss Ratio – under 40 percent - good

Premium last five years

2025 -0.2% decrease

2024 +5.0% increase

2023 +7.7% increase

2022 +17.1% increase

2021 +23.3% increase

Things to think about...

- Review options in renewal package
- Flood and Earthquake Coverage
- Cyber Coverage
- Crime -Extortion Coverage, Pension Employee Benefit Coverage, Trust Fund, Credit Card Coverage, Fraudulently Induced Coverage
- Drones – do we operate-coverage available





2025 Municipal Insurance Program

CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

Renewal Report for the Policy Term December 31, 2025, to December 31, 2026

Submitted by: Intact Public Entities Inc.

Address: 278 Pinebush Rd., Suite 200
Cambridge, ON N1T 1Z6

phone: 1-800-265-4000

email: connectwithus@intactpublicentities.ca

Prepared by:
Aran Myers
Regional Manager

Ref 30 October 2025
70125/ed



How to Report a Claim

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.

ON SIDE
RESTORATION.

in
partnership
with

[intact] public
entities

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St. John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24-hours a day, 365 days a year.

CALL US DAY OR NIGHT



1-888-663-6604



contactus@onside.ca



www.onside.ca



Update Your Records

Paying Your IPE Insurance Policy

1. If paying electronically, update your payables system if necessary to reflect **IPE as a payee**. Information on adding IPE as a payee can be found with your monthly statement.
2. **Look for IPE**, not Intact Insurance in your payables system – we are separate companies.
3. IPE is a subsidiary of Intact Financial Corporation. Please continue to **submit payment to us** without amalgamating any payments to Intact Insurance.
4. **We have our own payment terms and methods** that may be different than Intact Insurance. We cannot transfer payments between companies if misapplied. Amalgamating payments may result in the accrual of late fees on your account.
5. **Please see your policy for IPE's banking information.**
6. For all **finance inquiries** please email finance@intactpublicentities.ca.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

IPE is a licence-holder through the Registered Insurance Brokers of Ontario (RIBO) and in multiple jurisdictions across Canada, and as such we are required to disclose our professional duties and obligations to you as a current or potential client. Learn about our principles of conduct, how we are compensated by the insurers we represent, and see our privacy policy by reviewing the following:

[Code of Consumer Rights and Responsibilities](#)

[CISRO Code of Conduct for Insurance Intermediaries and Fact Sheet – About Your Registered Insurance Broker](#)

[Broker Compensation Disclosure](#)

[Our Privacy Promise](#)

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration & Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

New Products & Services

Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



**Municipal Market Share
Leader in Ontario**



**First Municipal Client
The Village of Ayr, Ontario**

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, risk control consultants and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



**MGA
Advantage**



**Risk Management
Services**



**Claims Management
Services**

*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Best in Class Value Added Services

IPE offers more than just an insurance policy. As a leading MGA specializing in public entities, we provide Canadian municipalities with a complete insurance program. What's the difference? A vested interest in helping you reduce your total cost of risk while providing you with complimentary best in class value-added services that help improve your overall performance.

Advocacy & Municipal Association Support

IPE employees are continually recruited to serve on legislative committees and are aware of changes that will be introduced. We can move quickly to help you begin to modify your policies and procedures to maintain regulatory compliance.

IPE advocates and supports your public entities across the country.



Risk Management

Asset Valuation and Risk Inspections

Inspections provide you with calculated reconstruction costs for insurance purposes and ensure insurance to value. Leveraging specialized software and advanced tools – including thermal imaging cameras and our Self-Inspection App – we identify and analyze potential areas of harm and provide risk recommendations to reduce the frequency and severity of incidents.

Roads & Sidewalks

Road Risk Assessment

Non-repair of road liability claims are costly to defend, result in high court awards and greatly impact a municipality's cost of risk. To help municipalities minimize exposure to non-repair of road claims, road assessments can be employed to review documentation, compliance with the Ontario Traffic Manual, adequacy of policies and procedures and select road segments.

Sidewalk Services

Our sidewalk consulting services can help to reduce the frequency of falls on your sidewalks.

Driver Education

Fleets and individual drivers can receive comprehensive driver education through the use of seminars, tools and guidelines that assist with everything from pre-employment checklists and driver management policies to defensive and cooperative driving education.

Fleet Management Evaluation

Have your municipality's fleet risk management practices evaluated. Topics for review include: management structure with the fleet, areas of operation/travel, driver training/hiring practices and loss control management.

MMS Compliance

Our Minimum Maintenance Standards (MMS) compliance analysis focuses on reviewing your policies/procedures/ documentation and comparing these to the required standards set under the MMS as well as the best practices developed by the Good Roads.

Municipal Education

We develop and provide customized sessions on specific risk issues for your municipality. These customized sessions can be tied to a claims review, documentation review, policy & procedure review or any risk issue facing your municipality.

We provide training on any topic of your choosing and can be offered either in-person or virtually. The sessions will be developed and delivered by specialists in the field and are recorded and made available to you so your managers can use them at any time to train new staff or as a refresher for existing staff.

Reviews & Analysis

Contract Reviews

This complimentary service is among our most popular because a third-party contract review can make a substantial difference. You'll receive valuable feedback and insight from a Paralegal on the suitability and effectiveness of liability provisions and insurance clauses in contracts and agreements.

Policy and Procedural Reviews

Includes an audit of systems and processes to reduce potential losses within your organization. Reviews focus on identifying gaps or inconsistencies between written policies and procedures, operational procedures and current legislation. The review also includes a claims analysis to identify trends, patterns and adherence or its lack of to the written operational policies and procedures.

Risk Management Centre of Excellence

The IPE [Risk Management Centre of Excellence](#) is an online resource that provides clients with the information and tools needed to manage a myriad of risk issues. The Centre of Excellence is the hub for articles, information, case studies, and useful templates that can transform your municipality's risk management results. The Centre of Excellence is available 24/7 and is continually updated with timely and relevant content.

Claims Services

Claims Management Best Practices Framework

Manage claims under your deductible with greater efficiency using our tested claims analytics and measures that are guaranteed to have a positive effect on cost savings. Couple this with strong claims and risk management and your organization will be better prepared to help mitigate and manage future incidents.

In-House Claims Management Services

Your claims will be handled better. We have in-house claims authority – others may not. Why does this matter? You'll experience faster turnaround, one point of contact, reduced frustration, better claims resolution and improved expense management.

Claims History Analysis

Identify the cause of claims and focus on trends and patterns to help eliminate risk sources so as to better identify risk trends and address them with mitigation techniques.

Guidewire ClaimCenter® Claims Management

View the status of claims in addition to data mining capabilities for risk management purposes so as to better identify risk trends and address them with mitigation techniques.

Claims Education

Customized municipal seminars on claims related topics delivered to solve specific risk issues.

Expertise

Canadian municipal claims experience and expertise is important. Our understanding of the complex municipal landscape allows us to better service your unique claims requirements.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Wildfire and Flood Exposures

Due to the high risk of wildfires and active floods, Intact Public Entities Inc. is taking a very conservative approach to such exposures/natural disasters. We are currently reviewing all risks to determine if any part of a risk is within 50km of an active wildfire or 15km of an active flood event.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	15,000	15,000,000 Per Occurrence No Aggregate
Voluntary Medical Payments		50,000 Per Person 50,000 Per Accident
Voluntary Property Damage		50,000 Per Occurrence 50,000 Annual Aggregate
Voluntary Compensation - Employees		50,000 Each Person 250,000 Annual Aggregate
Sewer Backup	15,000 Per Claimant	Included
Wrongful Dismissal (Legal Expense – Claims Made)	5,000	250,000 Per Claim 250,000 Aggregate
Forest Fire Expense		1,000,000 1,000,000 Aggregate
Abuse Liability – Claims Made Form Retroactive Date: December 31, 2022	15,000	2,000,000 Per Claim 2,000,000 Aggregate
Errors & Omissions Liability (Claims Made Form)	10,000	15,000,000 Per Claim No Aggregate
Non-Owned Automobile Liability		15,000,000
Legal Liability for Damage to Hired Automobiles	500	250,000
Environmental Liability (Claims Made Form)	10,000	2,000,000 Per Claim 4,000,000 Aggregate

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

Follow Form – Excess Liability Coverage Description

(\$) Limit of Insurance

Excess Limit	10,000,000
Underlying Policy	(\$) Underlying Limit
General Liability	15,000,000
Abuse Exclusion Applies	
Errors & Omissions Liability	15,000,000
Non-Owned Automobile	15,000,000
Owned Automobile	15,000,000
Total Limit of Liability (\$)	25,000,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Crime

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Employee Dishonesty – Form A (Commercial Blanket Bond)		1,000,000
Loss Inside the Premises (Broad Form Money & Securities)		200,000
Loss Outside the Premises (Broad Form Money & Securities)		200,000
Audit Expense		200,000
Money Orders and Counterfeit Paper Currency		200,000
Forgery or Alteration (Depositors Forgery)		1,000,000
Computer and Transfer Fraud (Including Voice Computer Toll Fraud)		200,000

Accident

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Board Members: Persons Insured Mayor, Deputy Mayor and Three (3) Councillors		
Board Members Accidental Death & Dismemberment		250,000
Paralysis		500,000
Weekly Income – Total Disability		500
Weekly Income – Partial Disability		300
Accidental Death of a Spouse while Travelling on Business		Included
Volunteers Accidental Death & Dismemberment		50,000
Paralysis		100,000
Weekly Income – Total Disability		500
Weekly Income – Partial Disability		250

Conflict of Interest

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Legal Fees Expenses		100,000 Per Claim No Aggregate

Legal Expense (Claims Made)

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Legal Defence Cost		100,000 500,000 Aggregate

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Property

Coverage is on an All Risk Basis unless otherwise specified. Basis of Settlement is Replacement Cost unless otherwise specified. The Deductible is on a Per Occurrence Basis.

Coverage Description	(\$) Deductibles	Basis	(\$) Limit of Insurance
Property of Every Description - Blanket	15,000	RC	25,113,267
Scheduled Items	Refer to Schedule		2,133,960
Coverage, Deductible and Basis of Settlement as per Schedule			
Excluded Item or Locations	Refer to Schedule		Refer to Schedule

Property Supplemental Coverage

(Included in the Total Sum Insured unless otherwise specified in the wording)

Building By-laws	15,000		10,000,000
Building Damage by theft	15,000		Included
Debris Removal	15,000		Included
Electronic Computer Systems			
Electronic Computer Hardware and Media	15,000		Included
Electronic Computer Systems Breakdown			Not Insured
Electronic Computer Systems – Extra Expense			Not Insured
Extra Expense Period of Restoration	15,000		90 Days
Expediting Expense	15,000		Included
Fire or Police Department Service Charges	15,000		Included
First Party Pollution Clean-up	15,000		1,500,000
Fungi and Spores	15,000		10,000
Furs, Jewellery and Ceremonial Regalia			
Ceremonial Regalia	15,000		Included
Furs and Jewellery	15,000		25,000
Inflation Adjustment	15,000		Included
Live Animals Birds or Fish	15,000		25,000
Newly Acquired Property	15,000		1,000,000
Professional Fees	15,000		Included
Property and Unnamed Locations	15,000		Included

Property Temporarily Removed Including while on Exhibition and during Transit	15,000	Included
Recharge of Fire Protection Equipment Expense	15,000	Included
Sewer Backup and Overflow	15,000	Included

Municipal & Public Administration Extension Endorsement

(In Addition to the Total Sum Insured unless specifically scheduled in the wording)

Accounts Receivable	15,000	500,000
Bridges and Culverts	15,000	50,000
Buildings Owned due to Non Payment of Municipal Taxes	15,000	100,000
Buildings in the Course of Construction Reporting Extension By Laws – Governing Acts	15,000	1,000,000
By Laws – Governing Acts	15,000	25,000
Consequential Loss Caused by Interruption of Services		
On Premises	15,000	Included
Off Premises	15,000	1,000,000
Cost to Attract Volunteers Following a Loss	15,000	10,000
Docks, Wharves and Piers	15,000	100,000
Errors and Omissions	15,000	Included
Exterior Paved Surfaces	15,000	50,000
Extra Expense	15,000	500,000
Fine Arts		
At Insured's Own Premises	15,000	25,000
On Exhibition	15,000	100,000
Fundraising Expenses	15,000	10,000
Green Extension	15,000	50,000
Growing Plants		
Any One Item	15,000	1,000
Per Occurrence	15,000	100,000
Ingress and Egress	15,000	Included
Leasehold Interest	15,000	25,000
Master Key	15,000	25,000
Peak Season Increase	15,000	25,000
Personal Effects	15,000	25,000
Property of Others	15,000	25,000
Rewards: Arson, Burglary Robbery and Vandalism	15,000	25,000
Signs	15,000	Included
Vacant Property	15,000	1,000,000
Valuable Papers	15,000	500,000

Business Interruption

Rent or Rental Value	15,000	500,000
Additional Endorsements		
Virus and Bacteria Exclusion	Not Applicable	Included
Other Endorsements		
Demolition and Debris		79,900

(\$) Total Amount of Insurance 29,917,227

RC = Replacement Cost ACV = Actual Cash Value VAL = Valued

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Equipment Breakdown (Advantage/BM31)

Coverage Description	(\$) Deductibles / Waiting Period	(\$) Limit of Insurance
Direct Damage	15,000	50,000,000 Per Accident
Extra Expense	24 Hours	500,000
Consequential Damage	15,000	50,000
Expediting Expense		Included
Hazardous Substances		500,000
Ammonia Contamination		500,000
Water Damage		500,000
Professional Fees		500,000
Interruption by Civil Authority		30 days
Errors and Omissions		500,000
Loss of Data		100,000
Selling Price		Included
By-Law Cover		Included
Off Premises Mobile Object		25,000
Brands and Labels		250,000
Environmental "Green" Coverage		250,000
Service Interruption		Included Within 2500 metres
Contingent Business Interruption	48 Hours	25,000
Public Relations Coverage		10,000
Gross Rents	24 Hours	500,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Owned Automobile

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
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Liability

Bodily Injury		15,000,000
Property Damage		Included
Accident Benefits		As stated in Section 4 of the Policy
Uninsured Automobile		As stated in Section 5 of the Policy

Direct Compensation – Property Damage

*This policy contains a partial payment of recovery clause for property damage if a deductible is specified for direct compensation-property damage.

Loss or Damage**

Specified Perils (excluding Collision or Upset)

Comprehensive (excluding Collision or Upset)

Collision or Upset

All Perils	10,000	Included
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Endorsements

Fire Department Vehicles	Included
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Replacement Cost	Included
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#21B - Blanket Fleet Coverage	No Adjustment
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Total (\$)

* This policy contains a partial payment of loss clause.

A deductible applies for each claim except as stated in your policy.

Account Premium

Prior Term	Total Annual Premium (Excluding Taxes Payable)	\$ 368,724	Total Annual Premium (Excluding Taxes Payable)	\$ 367,901
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*Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply.

The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 200,206	\$ 200,206
Errors and Omissions Liability	5,974	6,571
Non-Owned Automobile Liability	216	216
Environmental Liability	4,385	4,385
Crime	1,434	1,434
Board Members Accident	335	335
Volunteers' Accident	216	216
Conflict of Interest	324	324
Legal Expense	1,058	1,098
Property		
Property	67,549	68,329
Equipment Breakdown	3,074	3,116
Automobile		
Owned Automobile	80,372	78,090
Excess		
Follow Form	3,581	3,581
Total Annual Premium	\$ 368,724	\$ 367,901
(Excluding Taxes Payable)		

Changes to Your Insurance Program

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. Please be advised of the following changes to your insurance program that now apply:

Property Policy

Building Values Increased

- Building values have been increased in order to reflect inflationary trends.

Program Options

Intact Public Entities offers a comprehensive insurance program. Outlined below are the program options, followed by your current coverage highlights.

Crime Coverage – Other Optional Coverages

- Other Optional Coverages are also available. See attached Crime Cover Options page for further details.
- Quote is available on request (completed application is required).

Crime Coverage – Fraudulently Induced Transfer Coverage

- Fraudulently Induced Transfer Coverage is now available. Covers a loss when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.
- For coverage information and available options refer to the Fraudulently Induced Transfer Endorsement Coverage Highlights Sheet.

Property Coverage – Income Replacement

- Income can change from year to year so it is important to annually review your Business Interruption needs.
- Higher limits or Optional Coverages to protect your income are available.
- All income producing facilities need to be considered (e.g. arenas, pools, libraries, community halls etc.)

Property Coverage – Earthquake and Flood

- A quote for earthquake and flood is available upon request

Remotely Piloted Aircraft Systems (UAV) Coverage

- Property and/or Liability Cover may be available for Remotely Piloted Aircrafts (UAV).
- Application required to quote.
- For Coverage information refer to the Remotely Piloted Aircraft (UAV) Highlight Sheet.



Description of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2025 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Municipal Liability Coverage Highlights

Overview

We are specialists at insuring Municipal & Public Administrations. Our liability wording has been specially designed to meet the unique needs of these types of risks.

Coverage

- Limits up to \$50,000,000 Available.
- Occurrence coverage with No General Aggregate.
- Territory – World-wide for all coverage.
- Products and Completed Operations – liability arising out of the Insured's operations conducted away from the Insured's premises once those operations have been completed or abandoned.
- Bodily Injury including coverage for assault and battery.
- Personal Injury coverage - broad coverage (including advertising coverage) for acts that violate or infringe on the rights of others.
- Liquor Liability for bodily injury or property damage imposed upon an Insured by a Liquor Liability Act.
- Blanket Contractual for liability assumed by the Insured in contracts, whether reported to the Insurer or not.
- Products Liability - legal liability incurred by an Insured because of injury or damage resulting from a product's exposure.
- Professional/Malpractice Liability including for bodily injury or property damage from professional exposures.
- Employers Liability providing coverage for liability to employees for work-related bodily injury or disease, other than liability imposed on the Insured by a workers compensation law.
- Sewer backup Liability
- Watercraft Liability - full coverage with no restrictions.
- Tenants legal liability
- Cross Liability
- Broad Definition of Insured.

Common Endorsements

In addition to the base wording, we have many optional endorsements to tailor coverage for individual accounts including:

- Wrongful Dismissal (Legal Expense)
- Forest Fire Expense
- Marina Liability Extension
- Sexual Abuse Therapy and Counselling Extension for long term care homes.
- Other endorsements specifically crafted for a particular exposure.

Coverage is Provided for Unique Exposures

- Products and Completed Operations Aggregate Limit may come into play for exposures such as road maintenance, snow removal, garbage collection / waste disposal, street cleaning or other duties that the Insured Municipality has to perform on behalf of third parties.
- Assault and battery coverage is imperative when there are security exposures (e.g. police).
- Products exposures such as utilities (e.g. water) are covered.
- Full Malpractice including Medical Malpractice as well as professional exposures are covered.
- Professional exposures include those such as medical, engineering, design errors or building inspection operations.

Municipal & Public Administration Errors and Omissions Liability Coverage Highlights

Municipal & Public Administration Errors and Omissions Insurance

Municipal & Public Administration Errors and Omissions Insurance (E&O) Coverage protects risks from civil litigation caused by allegations of professional negligence or failure to perform professional duties. E&O focuses on providing coverage when there is financial loss to a third party (rather than bodily injury or property damage as general liability does).

Features

Limits	Typically limits follow that of our Liability. We have the availability to offer up to \$50,000,000.
Defence Costs	Over and above the Limit of Insurance. Whether a potential claim is baseless, or not, mounting legal expense can have serious monetary consequences for an Insured.
No Annual Aggregate	With higher out of court settlements and increased damage awards, large or even a series of small claims can quickly erode an annual aggregate limit.
Claims Made Policy	Pays for claims occurring and reported during the policy period. Our policy provides retroactive coverage (no date need be specified) and stipulates that a claim is first known only when written notice is first received.
Claims Definition	The definition of claim also includes arbitration, mediation or alternative dispute resolution proceedings.
Insured Definition	Includes Councilors, Statutory Officers, Council Committees, Firefighters, Employees and Volunteers.

Coverage Is Provided For Unique Exposures

Insurance	No exclusion for failure to procure or maintain adequate insurance bonds or coverage (e.g. construction projects).
Benefit Plans	Errors or omissions in administering Employee Benefit Plans are covered.
Misrepresentations	Municipal governments are required to provide information with respect to local matters and must ensure the information which is provided is accurate, true and not misleading. Our definition of a Wrongful Act covers misstatements or misleading statements
Other Specialists and Services	Covers errors or omissions when they are rendered in connection with operations that are typical of public sector such as those of building inspections, zoning, planning, developing or regulating by-laws. Officials and employees acting in good faith are often times the subject of lawsuits.

Non-Owned Automobile Coverage Highlights

Overview

Non-Owned and hired automobile liability insurance covers bodily injury and property damage caused by a vehicle not owned by the Insured (including rented or borrowed vehicles). Coverage is provided for Third Party Liability arising from the use or operation of any automobile not owned or licensed in the name of the Insured if it results in bodily injury (including death), property damage (if the property was not in possession of the Insured) to a third party.

Features

SEF No. 96 Contractual Liability:

- When renting a vehicle you engage in a contractual relationship with the rental company where you assume liability for the operation of the automobile. It is therefore important that contractual coverage is added to the policy by way of an endorsement known as SEF (Standard Endorsement Form) No. 96. Contractual Liability coverage is automatically provided for all written contractual agreements with our Non-Owned Automobile coverage.

SEF No. 99 Long Term Lease Exclusion:

- When Contractual Liability is provided under the policy there is also an exclusion for Long Term Leased vehicles SEF No. 99. This excludes coverage for vehicles hired or leased for longer than a certain period such as 30 days.

Territory:

- The Non-Owned Automobile policy provides coverage while in Canada and United States.

Termination Clause:

- The standard termination clause has been amended in that the Insured may still provide notice of cancellation at any time, however, the Insurer must provide ninety days' notice of cancellation to the Insured rather than the standard 15 or 30 days.

SEF No. 94 Legal Liability (Physical Damage) to a Hired/Rented Automobile:

- We automatically provide coverage for damage to a vehicle that you have hired or rented. Coverage is provided via endorsement SEF No. 94. We automatically provide 'All Perils' coverage. The limit of coverage will vary per client.

Additional Information

Courts have repeatedly held that when an automobile is used on a person's behalf or under a person's direction, that person (or entity) has a responsibility for the operation of the automobile and may be held liable for damages in the event of an accident even though he or she is not the owner or driver of the vehicle. This common law principle has been supported by a number of court decisions making an employer responsible for the use and operation of an automobile when an employee is operating an automobile (not owned by the employer) while being used for the employer's business.

Environmental Coverage Highlights

Overview

Pollution incidents are a significant risk that can result in serious harm to public health and safety as well as to the environment.

We provide pollution liability insurance for claims for third-party bodily injury and property damage. Coverage is provided on a blanket basis resulting from pollution conditions on or migrating from premises owned, occupied, rented or leased by the Insured that are discovered and are reported during the policy period. The policy responds to events that are gradual in nature as well as those that are sudden and accidental, causing third-party damage whether pollutants are released on land, into the atmosphere or in the water.

Features

Defence Costs

- Our Defence costs are over and above the limit of insurance and will respond even if allegations are groundless or false.

Storage Tanks

- Seepage or leakage from both above and below ground storage tanks are covered without being specifically listed on the policy.

Territory

- Worldwide territory.

Limits of Insurance

- Both a 'per incident' and an 'aggregate' limit is applicable.

Additional Information

Environmental exposures pose an imminent and substantial threat to public health, safety or welfare or to the environment. Exposures could stem from: wastewater treatment plants, electric utility plants, construction sites, flood and rainwater runoff or retention basins, underground fuel storage tanks, herbicides, pesticides, and fertilizers, road salts and chemicals used to de-ice roads and bridges, contaminated waste from medical facilities or health clinics, marina's, fire-fighting chemicals or even contaminated swimming pools.

An environmental exposure arising from sewers is covered under our liability.

Crime Coverage Highlights

Overview

Our crime coverage is one of the broadest and most flexible in the industry. An Insured may elect to purchase any or all of the Standard Crime Coverage we have available. In addition to the Standard crime coverage the Insured may elect to also purchase any of our Optional Coverages.

Optional Crime Coverage Includes:

- Extortion Coverage (Threats to persons and property).
- Pension or Employment Benefit Plan coverage.
- Residential Trust Fund Coverage.
- Credit Card Coverage.
- Client Coverage (Third Party Bond).
- Fraudulently Induced Transfer Coverage (otherwise known as Social Engineering). *Separate Coverage Highlights Sheet for Fraudulently Induced Transfer Coverage is available.*

For more information on our Optional Coverage refer to our Crime Coverage Options Highlight Sheet.

Features of Our Standard Crime Coverage

Below is a brief description of the Standard Crime Coverage an Insured may elect to purchase:

Employee Dishonesty – Form A Commercial Blanket Bond

- This protects the employer from financial loss due to the fraudulent activities of an employee or group of employees. The loss can be the result of theft of money, securities or other property belonging to the employer.

Loss Inside and Loss Outside the Premises (Broad Form Money and Securities)

- Covers loss by theft, disappearance, or destruction of the Insured's money and securities inside the Insured's premises (or Insured's bank's premises) as well as outside the Insured's premises while in the custody of a messenger.

Money Orders and Counterfeit Paper Currency

Covers Loss

- Due to acceptance of a money order that was issued (or is purported to have been issued) by a post office or express company; and
- From the acceptance of counterfeit paper currency of Canada or the United States.

Forgery and Alteration

- Covers loss due to dishonesty from a forgery or alteration to a financial instrument (cheque, draft or promissory note).

Audit Expense

- Coverage for the expenses that are incurred by the Insured for external auditors to review their books in order to establish the amount of a loss. This is a separate limit of insurance.

Computer and Transfer Fraud (Including Voice Computer Toll Fraud)

- Loss caused when money, securities, or other property is transferred because of a fraudulent computer entry or change. The entry or change must be within a computer system that the Insured owns (and on their premises).
- Loss caused when money or securities are transferred, paid, or delivered from the Insured's account at a financial institution based on fraudulent instructions (at the financial institutions premises).
- Voice computer toll fraud covers the cost of long distance calls if caused by the fraudulent use of an account code or a system password.

Board Members' (Including Councillors') Accidental Death and Dismemberment Coverage Highlights

D&D and Paralysis Limits	Option 1	Option 2
Accidental Death or Dismemberment (including loss of life and heart attack coverage)	\$100,000	\$250,000
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit		
Permanent Total Disability - Accidental Death and Dismemberment Limit		

Weekly Indemnity	Option 1	Option 2
Total Loss of Time	\$300	\$500
Partial Loss of Time	\$150	\$300

Accident Reimbursement - \$15,000

Chiropractor	Crutches [†]
Podiatrist/Chiropodist	Splints [†]
Osteopath	Trusses [†]
Physiotherapist	Braces (excludes dental braces) [†]
Psychologist	Casts [†]
Registered or Practical Nurse	Oxygen Equipment – Iron Lung
Trained Attendant or Nursing Assistant [‡]	Rental of Wheelchair
Transportation to nearest hospital [†]	Rental of Hospital Bed
Prescription drugs or Pharmaceutical supplies [‡]	Blood or Blood Plasma [‡]
Services of Physician or Surgeon outside of the province	Semi Private or Private hospital room [‡]

[†]Maximum \$1,000 per accident. [‡]If prescribed by physician

Dental Expenses

Dental Expenses	\$5,000
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Occupational Retraining – Rehabilitation

Retraining – Rehabilitation for the Named Insured	\$15,000
Spousal Occupational Training	\$15,000

Repatriation

Repatriation Benefit (expenses to prepare and transport body home)	\$15,000
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Dependent Children – Per Child

Dependent Children's Education (limit is per year- maximum 4 years)	\$10,000
Dependent Children's Daycare (limit is per year- maximum 4 years)	\$10,000

Transportation/Accommodation

(When Treatment Is Over 100km From Residence)

Transportation costs for the Insured when treatment is over 100km from home.	\$1,500
Transportation and accommodation costs when Insured is being treated over 100km from home.	\$15,000

Home Alternation and Vehicle Modification

Expenses to modify the Insured's home and/or vehicle after an accident.	\$15,000
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Seatbelt Dividend

10% of Principal Sum	\$25,000
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Funeral Expense

Benefit for loss of life	\$10,000
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Identification Benefit

Benefit for loss of life	\$5,000
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Eyeglasses, Contact Lenses and Hearing Aids

When Insured requires these items due to an accident.	\$3,000
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Convalescence Benefit – Per Day

Insured Coverage	\$100
One Family Member Coverage	\$50

Workplace Modification Benefits

Specialized equipment for the workplace.	\$5,000
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Elective Benefits

Complete Fractures

Skull	\$ 5,200	Foot & Toes	\$ 2,200
Lower Jaw	\$ 2,800	Two or More Ribs	\$ 1,900
Collar Bone	\$ 2,800	Colles' fracture	\$ 2,800
Shoulder Blade	\$ 3,500	Potts' fracture	\$ 3,400
Shoulder Blade complications	\$ 3,700	Dislocation	
Thigh	\$ 4,600	Shoulder	\$ 2,200
Thigh/hip joints	\$ 4,600	Elbow	\$ 2,200
Leg	\$ 3,500	Wrist	\$ 2,500
Kneecap	\$ 3,500	Hip	\$ 4,600
Knee/joint complications	\$ 4,000	Knee	\$ 3,500
Hand/Fingers	\$ 2,200	Bones of Foot or Toe	\$ 2,500
Arm (between shoulder & elbow)	\$ 4,600	Ankle	\$ 2,800
Forearm (between wrist & elbow)	\$ 2,800		

Aggregate Limit

Aggregate Limit only applicable when 2 or more board members are injured in same accident.	\$ 2,500,000
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Coverage Extensions

- Standard coverage is applicable while the Insured is 'On Duty'. Coverage for Accidents that may occur 24/7 may be purchased.
- Accidental Death of a Spouse While Travelling on Business is automatically included when this coverage is purchased. This endorsement provides for Accidental Death of a spouse when the spouse is travelling with an Insured Person on business. Coverage applies while travelling to or from such an event and /or if the loss of life occurs within one year of the accident.
- When Board Members' Accidental Death and Dismemberment Coverage is purchased, the Insured also has the option to purchase Critical Illness Coverage.

Additional Information

- Loss of life payments up to 365 days from date of Accident or if permanently disabled up to 5 years.
- Weekly Indemnity coverage pays in addition to Elective Benefits.
- Weekly Indemnity payments take other income sources into consideration (e.g. automobile, CPP, group plans).
- Coverage is applicable to Insured 80 years of age or under.

Volunteers' Accidental Death and Dismemberment Coverage Highlights

AD&D and Paralysis Limits

Accidental Death or Dismemberment	\$50,000
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit	\$100,000

Weekly Indemnity

Total Loss of Time	\$500
Partial Loss of Time	\$250

† Volunteer must be gainfully employed immediately prior to an accident for weekly indemnity benefits

Accident Reimbursement - \$15,000

Chiropractor	Crutches†
Podiatrist/Chiropodist	Splints†
Osteopath	Trusses†
Physiotherapist	Braces (excludes dental braces) †
Psychologist	Casts†
Registered or Practical Nurse	Oxygen Equipment – Iron Lung
Trained Attendant or Nursing Assistant‡	Rental of Wheelchair
Transportation to nearest hospital†	Rental of Hospital Bed
Prescription drugs or Pharmaceutical supplies‡	Blood or Blood Plasma†
Services of Physician or Surgeon outside of the	Semi Private or Private hospital room‡

†Maximum \$1,000 per accident. ‡If prescribed by physician.

Dental Expenses

Dental Expenses	\$5,000
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Occupational Retraining – Rehabilitation

Retraining – Rehabilitation for the Volunteer	\$15,000
Spousal Occupational Training	\$15,000

Repatriation

Repatriation Benefit (expenses to prepare and transport body home)	\$15,000
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Dependent Children – Per Child

Dependent Children's Education (limit per year- maximum 4 years)	\$10,000
Dependent Children's Daycare (limit per year- maximum 4 years)	\$10,000

Transportation/Accommodation (When Treatment Is Over 100km From Residence.)

Insured Coverage	\$1,500
Family Member	\$15,000

Home Alteration and Vehicle Modification

Expenses to modify the Insured's home and/or vehicle after an accident.	\$15,000
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Seatbelt Dividend

10% of Principal Sum when proof of wearing a seatbelt.	\$5,000
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Funeral Expense

Benefit for loss of life.	\$10,000
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Identification Benefit

Transportation and accommodation costs for family member to identify Insured's remains.	\$5,000
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Eyeglass, Contact Lenses and Hearing Aids

When Insured requires these items due to an accident.	\$3,000
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Convalescence Benefit – Per Day

Confined to hospital.	\$100
Outpatient.	\$ 50

Workplace Modification Benefits

Specialized equipment for the workplace.	\$5,000
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Aggregate Limit

Aggregate Limit only applicable when 2 or more volunteers are injured in same accident.	\$ 1,000,000
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Additional Information

- Loss of life payments up to 365 days from date of Accident Weekly Indemnity payments take other income sources into consideration (e.g. automobile, CPP, group plans).
- Coverage is applicable to Insured 80 years of age or under.
- Coverage is afforded to the Volunteer only when they are 'On Duty'.

Conflict of Interest Coverage Highlights

Overview

Conflict of Interest can be described as a situation in which public servants have an actual or potential interest that may influence or appear to influence the conduct of their official duties or rather divided loyalties between private interests and public duties.

Conflict of Interest coverage provides protection for the cost of legal fees and disbursements in defending a charge under the Municipal Conflict of Interest Act (or other similar Provincial Legislation in the respective province of the Insured).

Features

Coverage is offered as a standalone coverage providing the client a separate limit of insurance that is not combined with any other coverage such as legal expense coverage.

- Per Claim Limit only – No Annual Aggregate.
- Coverage provided on a Reimbursement Basis.

Coverage Description

Coverage is provided for legal costs an Insured incurs in defending a charge under the Provincial Conflict of Interest Act if a court finds that:

- There was no breach by the Insured; or
- The contravention occurred because of true negligence or true error in judgment; or
- The interest was so remote or insignificant that it would not have had any influence in the matter.

Additional Information

Coverage is provided for elected or appointed members of the Named Insured including any Member of its Boards, Commissions or Committees as defined in the 'Conflict of Interest Act' while performing duties related to the conduct of the Named Insured's business.

Conflict of Interest coverage is applicable to only those classes of businesses that are subject to the Municipal Conflict of Interest Act (or other similar Provincial legislation in the respective province of the Insured).

Legal Expense Coverage Highlights

Coverage Features

We offer comprehensive Legal Expense Coverage to protect an Insured against the cost of potential legal disputes arising out of your operations.

- Coverage will pay as costs are incurred.
- Broad Core Coverage.
- Optional Coverage.
- Coverage for Appeals for Legal Defence Costs and any Optional Coverage purchased.
- Unlimited Telephone Legal Advice and access to Specialized Legal Representation in event of legal disputes.
- Additional Optional Coverage available.
- Broad Definition of Insured including managers, employees and volunteers.

Broad Core Coverage

The core coverage provides Legal Defence Costs for:

- Provincial statute or regulation (including human rights tribunals).
- Criminal Code Coverage when being investigated or prosecuted. Coverage is applicable whether pleading guilty or a verdict of guilt is declared.
- Civil action for failure to comply under privacy legislation.
- Civil action when an Insured is a trustee of a pension fund for the Named Insured's employees.

Optional Coverage

In addition to the Core Coverage an Insured can mix and match any of the following Optional Coverage:

- Contract Disputes and Debt Recovery
- Statutory License Protection
- Property Protection
- Tax Protection

Limits and Deductibles

- Coverage is subject to a Per Claim and an Aggregate Limit.
- The Core Coverage is typically written with no deductible however a deductible may be applied to Optional Coverage.

Exclusions

- Each Insuring Agreement is subject to Specific Exclusions and Policy Exclusions.
- Municipal Conflict of Interest Act (or other similar provisions of other Provincial legislation) is excluded.
* Conflict of Interest Coverage may be provided under a separate policy for eligible classes of business.

Telephone Legal Advice and Specialized Legal Representation

- General Advice (available from 8 am until 12 am local time, 7 days a week).
- Emergency access to a Lawyer 24 hours a day, 7 days a week.
- Services now automatically include the option of using an appointed representative from a panel of Lawyers with expertise in a variety of areas.

Client Material and Wallet Card

- The 'Legal Expense Important Information' wording attached to each policy explains the steps that are to be taken in event of a claim.
- A wallet card is now attached to the policy which the Named Insured can copy & distribute to each Insured (e.g. managers, employees, etc.).

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Property Coverage Highlights

Overview

Property insurance is about planning for the unexpected and protecting your physical assets in order to minimize your business disruption should a loss occur. It is important that your property insurance includes broad coverage to protect these assets (e.g. buildings and other property you own, lease or are legally liable for) from direct physical loss.

We will work closely with you to customize a property coverage solution. We cover a wide variety of property, including buildings, inventory and supplies, office furniture and fixtures, computers, electronics, equipment (including unlicensed mobile equipment, maintenance and emergency equipment) and other unique property.

The IPE property wording is flexible and adaptable. Your policy will be comprised of a Base Property Wording and a Municipal & Public Administration Extension of Coverage Endorsement as well as any miscellaneous or specific endorsements to tailor coverage to meet your needs.

Features and Benefits

Features and Benefits include:

- Coverage is typically written on an all-risk basis including replacement cost.
- Our standard practice is to write property on a Property of Every Description (POED) or blanket basis, however, coverage can be scheduled separately if required.
- We have two Deductible Clauses: A standard Deductible Clause and a Dual Policy Deductible Clause. The Dual Policy Deductible clause states how a deductible will be applied when there is both an automobile policy and a property policy involved in the same loss (when both policies are written with IPE).
- Worldwide Coverage
- Unlicensed Equipment (e.g. Contractors Equipment): Automatically includes Replacement Cost as the basis of settlement up to five years in age. For years 6 to 15 coverage will be amended to scheduled, Replacement Cost value. Any Contractors Equipment over 15 years will be amended Actual Cash Value (ACV) or Valued basis if required (applicable only if the Insured owns the unlicensed equipment).
- Flood and Earthquake coverage are available.

Supplemental Coverage Under the Base Property Wording

The Base Property Wording automatically includes numerous Supplemental Coverages such as:

- | | |
|---|---|
| • Building Bylaws | • Furs, Jewellery and Ceremonial Regalia |
| • Building Damage by Theft | • Inflation Adjustment |
| • Debris Removal Expense | • Live Animals, Birds or Fish |
| • Electronic Computer Systems | • Newly Acquired Property |
| • Expediting Expense | • Professional Fees |
| • Fire or Police Department Service Charges | • Property at Unnamed Locations |
| • First Party Pollution Clean-Up Coverage | • Property Temporarily Removed including while on Exhibition and during Transit |
| • Fungi (covers the expense for any testing, evaluating or monitoring for fungi or spores required due to loss) | • Recharge of Fire Protective Equipment |
| | • Sewer Back Up and Overflow |

Note: The Supplemental Coverage does not increase your Total Sum Insured in most cases.

Municipal & Public Administration Extensions of Coverage Endorsement

Each Extension of Coverage has an individual Limit of Insurance and will be shown on the Summary of Coverage/Declarations Page.

The Limit of Insurance for each Extension of Coverage is over and above the Total Sum Insured (unless shown as 'included' on the declarations or otherwise stipulated within the wording).

- Accounts Receivable
- Bridges and Culverts
- Building Coverage Owned Due to the Non Payment of Municipal Taxes – *Named Perils Coverage applies.*
- Building(s) in the Course of Construction Reporting Extension
- By Laws – Governing Acts
- Consequential Loss caused by Interruption of Services
- Cost to Attract Volunteers Following a Loss
- Docks, Wharves and Piers
- Errors and Omissions
- Exterior Paved Surfaces
- Extra Expense
- Fine Arts at Own Premises and Exhibition Site
- Fundraising Expenses
- Green Extension
- Growing Plants
- Ingress and Egress
- Leasehold Interest
- Master Key
- Peak Season Increase
- Personal Effects
- Property of Others
- Rewards: Arson, Burglary, Robbery and Vandalism
- Signs
- Vacant Properties – *Named Perils Coverage applies on an Actual Cash Value basis.*
- Valuable Papers

Equipment Breakdown Advantage Highlights

Overview

Property policies typically exclude losses that Equipment Breakdown Insurance is designed to cover.

Equipment Breakdown Coverage insures against losses (property damage and business interruption) resulting from 'accidents' (as defined in the wording) to various types of equipment such as pressure, mechanical, electrical and pressure equipment. Coverage also extends to electronic equipment for 'electronic circuitry impairment'. Coverage typically extends to production machinery unless specifically excluded.

Features

Coverage is extended to pay for:

Property Damage: The cost to repair or replace damaged equipment or other covered property, including computers, due to a covered accident.

Business Income: The loss of business income due to an interruption caused by a covered accident from the date of loss until such equipment is repaired or replaced or could have been repaired or replaced plus additional time to allow your business to become fully operational.

Extra Expense: Additional costs (e.g., equipment rental) you incur after a covered loss to maintain normal operations.

Expediting Expenses: The cost of temporary repairs or to expedite permanent repairs to restore business operations.

Service Interruption: Business income and extra expense resulting from a breakdown of equipment owned by a supplier with whom the Insured has a contract to supply a service. If there is no contract, the equipment must be within 2500 metres of the location.

Data Restoration: The restoration of data that is lost or damaged due to a covered loss.

By laws: The additional costs to comply with building laws or codes.

Other Coverage: Spoilage, Hazardous Substances, Ammonia, Water damage, Professional Fees, Errors and Omissions, Newly Acquired Locations or Civil Authority

Coverage Automatically Includes:

Microelectronics Coverage: Provides insurance when physical damage is not detectable or when firmware or software failure causes non-physical damage. Triggered when covered equipment suddenly stops functioning as it had been and that equipment or a part containing electronic circuitry must be replaced.

Service Interruption: Pays for business interruption and extra expense when your cloud computing service provider experiences an outage due to an equipment breakdown.

Off Premises Objects: Extends coverage to transportable equipment anywhere in North America.

Brands and Labels: Pays for the cost of removing labels or additional cost of stamping salvaged merchandise after a loss.

Equipment Upgrade: Pays for any increase in the replacement of new equipment that is capable of performing the same functions that may include technological improvements, 25% max of \$250,000.

Selling Price: Pays for regular cash selling price at the time of loss of such manufactured products or merchandise at the location

Other Benefits

Public Relations Coverage: (when business income coverage is purchased other than extra expense) pays for public relations assistance to help manage your reputation that may be damaged by business interruption or data loss.

Contingent Business Interruption: (when business income coverage is purchased other than extra expense) pays for Business Income resulting from a covered accident to property not owned, operated or controlled by the Insured.

Additional Information

Intact automatically provides inspection services for boilers and pressure vessels to satisfy the provincial inspection requirements on our behalf.

Owned Automobile Coverage Highlights

Overview

We can provide mandatory automobile coverage for all licensed vehicles owned and/or leased by the Insured.

Features

Third Party Liability Coverage:

- Coverage is provided for Third Party Liability (bodily injury and property damage) protecting you if someone else is killed or injured, or their property is damaged. It will pay for claims as a result of lawsuits against you up to the limit of your coverage, and will pay the costs of settling the claims. Coverage is for licensed vehicles you own and/or leased vehicles.

Standard Statutory Accident Benefits Coverage:

- We automatically provide standard benefits if you are injured in an automobile accident, regardless of who caused the accident. Optional Increased Accident Benefits Coverage is available upon written request.

Optional Statutory Accident Benefits Coverage - Available upon request

- Including coverage for: Income Replacement; Caregiver, Housekeeping & Home Maintenance; Medical & Rehabilitation; Attendant Care; Enhanced Medical Rehabilitation & Attendant Care; Death & Funeral; Dependent Care; Indexation Benefit (Consumer Price Index) – Ontario

Direct Compensation Property Damage:

- Covers damage to your vehicle or its contents, and for loss of use of your vehicle or its contents, to the extent that another person was at fault for the accident as per statute.

Physical Damage Coverage:

- Various basis of settlement including: Replacement Cost, Valued Basis and Actual Cash Value. Refer to Automobile Replacement Cost Coverage Change Highlights page for details on Replacement Cost Coverage.

Additional Information

Blanket Fleet Endorsement:

- Coverage may be provided on a blanket basis under the 21B – Blanket Fleet Endorsement. When this endorsement is attached to the policy, premium adjustment is done on renewal. Adjustment is made on a 50/50 or pro rata basis as specified in the endorsement. Mid-term endorsements are not processed on policies with this blanket cover.

Single Loss:

- If a single loss involves both the Automobile and Property Insurance policies, the Property policy deductible is waived only on any insured property attached to the automobile.

For a list of vehicles quoted, refer to Exhibit "B".

Commercial Follow Form Excess Liability Coverage Highlights

Overview

Excess liability coverage provides an additional limit of insurance coverage over and above the limits of insurance afforded under the applicable underlying insurance. An excess policy offers you additional insurance protection over and above the limits of your underlying policy. Example if your underlying policy has an occurrence limit, an excess policy can provide additional protection in event of a catastrophic loss. It can provide added protection if an aggregate limit on an underlying policy has been exhausted.

The follow form excess policy typically “follows” the insuring agreements, exclusions, and conditions of the underlying policy. This means that we not only provide additional limits of liability over the primary liability policy, but such coverage matches the underlying policy (except in instances where an endorsement has been attached amending coverage).

We offer a layered structure when writing excess coverage. We provide **primary** insurance policies to a maximum limit of \$15,000,000 on the casualty policies (Liability, E&O, Miscellaneous Professional Including Bodily Injury or Claims Made Malpractice coverage (depending on your policy), Non Owned Automobile and Owned Automobile including garage coverage).

We have the ability to provide excess coverage over all classes of business where the primary policy is written by Intact Public Entities. We also have the capacity to provide you with exceptionally high excess limits to meet your needs.

Coverage Specifics

- Coverage will attach in the event of exhaustion of underlying insurance (unless specifically shown in your policy documents).
- This coverage is subject to the same terms, definitions, conditions, exclusions and limitations of the applicable underlying insurance (except as otherwise stated in your policy). This feature provides the flexibility to provide excess limits over a number of different types of policies.
- Our Declaration Pages/Schedules of Coverage clearly identify underlying coverages that the excess coverage is written over.
- Underlying insurance is required to be maintained in full force and effect for excess coverage to apply.
- Prior and Pending Litigation is expressly excluded from coverage.
- Incident is a defined term and means an occurrence, accident, offence, act, or other event, to which the underlying insurance applies.
- S.P.F. 7, Standard Excess Automobile policy or the applicable form applies for any automobile coverage.
- Where an aggregate limit is stated in the Declarations pages, it will apply separately to each consecutive annual period and to any remaining period of less than twelve (12) months.
- Coverage can be tailored to your individual circumstances by way of endorsements.



Program Options Highlights of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Crime Coverage Options

Extortion Coverage (Threats to Persons and Threats to Property)

Coverage for both 'Threats to a Person' and 'Threats to Property' are sold together with a separate limit of insurance applying to each.

Threats to Person:

- Coverage responds when a threat is communicated to the Insured to do bodily harm to a director, officer or partner of the Insured (or a relative) when these persons are being held captive and the captivity has taken place within Canada or the U.S.A.

Threats to Property:

- Coverage responds when a threat is communicated to the Insured to do damage to the premises or to property of the Insured is located in Canada or the U.S.A.

Pension or Employee Benefit Plan Coverage

Coverage is for loss resulting directly from a dishonest or fraudulent act committed by a fiduciary (a person who holds a position of trust) in administering a pension or employee benefit plan. Coverage is provided whether the fiduciary is acting alone or in collusion with others. Fiduciary relationships may be created by statute however; individuals may also be deemed fiduciaries under common law.

Residential Trust Fund Coverage (for Select Classes of Business Only)

- Covers loss of property (money, securities or other property) belonging to a resident when it is held in trust by a residential facility. Coverage is for loss directly attributable to fraudulent act(s) committed by an employee of the facility whether the employee was acting alone or in collusion with others.
- A residential facility comprises a wide range of facilities and includes any residential facility operated for the purpose of supervisory, personal or nursing care for residents.
- Coverage stipulates that the 'resident' must be a person who is unable to care for themselves (this could be due to age, infirmity, mental or physical disability).
- When a resident is legally related to the operator of the residential facility, coverage is specifically excluded.

Credit Card Coverage

Coverage is for loss from a third party altering or forging a written instruction in connection with a corporate credit card issued to an employee, officer or partner.

Client Coverage (Third Party Bond)

Coverage is extended to provide for theft of a clients' property by an employee (or employees) of the Insured.

Fraudulently Induced Transfer Coverage

Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

Fraudulently Induced Transfer Endorsement Coverage Highlights (Social Engineering)

Overview

Fraud today has become much more sophisticated and complex with Fraudulently Induced Transfer Crimes (otherwise known as Social Engineering) trending in today's marketplace. In response to this trend we now offer a Fraudulently Induced Transfer Endorsement as part of our suite of Crime Coverage.

These types of crimes are usually a targeted approach where criminals are after something definite from the target, either money (usually in the form of a wire transfer) or information (such as a list of vendors, routing numbers, etc.). Often times communications are sent to an employee (most often via email, telephone or a combination of the two), which are doctored to appear as if they are sent by a senior officer of the company or by one of its customers or vendors. Essentially criminals prey on human and procedural vulnerabilities. The standard crime coverage does not respond to these types of losses as an employee of the organization has voluntarily parted with the money or securities and would be considered an active participant in the loss.

Example 1

Instructions to an employee supposedly coming from a vendor or customer are often accomplished by informing the employee that they have changed banks and require the company to use the new banking information for future payments.

Example 2

Instructions to an employee supposedly coming from an internal source (e.g. senior staff) to bypass in-house safeguards and redundancies, criminals apply pressure by imposing a time constraint, demanding secrecy or simply flattering the ego of the target by including him or her "in" on an important business transaction.

Fraudulently Induced Transfer coverage is an optional endorsement that may be purchased. Coverage is subject to a satisfactory supplementary application being completed.

Fraudulently Induced Transfer Losses, Cyber Losses and Current Crime Policies

Even though this fraud often involves emails and wire transfers, cyber policies are not designed to cover them:

- Cyber policies cover losses that result from unauthorized data breaches or system failures. Fraudulently Induced Transfer actually depends on these systems working correctly in order to communicate with an organization's employees and transfer information or funds.
- Crime policies cover losses that result from theft, fraud or deception. As the underlying cause of a loss is 'fraud', a company would claim a loss under its crime policy rather than its cyber policy. Without this endorsement, coverage would be denied under a crime policy due to the Voluntary Parting Exclusion.

Fraudulently Induced Transfer Endorsement Features

- Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured (employee) has transferred, paid or delivered money or securities to this third party.
- Fraudulently Induced Transfer is defined as: The intentional misleading of an employee, through misrepresentation of a material fact which is relied upon by an employee, believing it to be genuine to voluntarily transfer funds or valuable information to an unintended third party.

Limits and Deductible

The Fraudulently Induced Transfer Endorsement is subject to:

- Separate Limits of Insurance (both an Occurrence and Aggregate);
- A separate deductible;
- Limits ranging from \$10,000 - \$100,000.

Remotely Piloted Aircraft Systems (UAV) Coverage Highlights

Overview

- Transport Canada is responsible for regulating UAV's. Their terminology for UAV's (Unmanned Aerial Vehicles) has changed and these are now considered to be Remotely Piloted Aircraft Systems (RPAS) rather than UAV's. Regulations regarding operator licensing has also changed.
- Liability or property policies can be enhanced with endorsements to cover RPAS. Coverage may be available when operators are in compliance with current regulations. Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.

Property Coverage

- Property: (Optional Coverage).
- All Risk Coverage for the RPAS including all permanently attached equipment and Ground or Operating Equipment (including any detachable equipment such as cameras etc.).
- Coverage includes electrical and mechanical breakdown.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.
- **In addition to the standard exclusions within the Property All Risk Wording, the following exclusions also apply:**
- Those used for military purposes, personal or recreational use.
- Those being rented to, leased to or lent to others.
- Mysterious disappearance after commencement of a flight unless RPAS remains unrecovered for 30 days.
- If they are not in compliance with the manufacturer's specifications (e.g. the weight payload) is exceeded, when operated in wind at a higher speed than recommended etc.).
- RPAS must not exceed 500 meters in altitude or the range of 1km from the operator.
- Hijacking or unauthorized control of the RPAS or Equipment.
- Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the RPAS or the equipment.

Liability Coverage

- While Transport Canada mandates a minimum amount of insurance (\$100,000), coverage will follow the liability limit up to \$15,000,000. Higher limits may be available.
- We will extend liability to RPAS.
- Having a range of up to a maximum of 1km from the operator.
- With an altitude of 500 metres or less.
- Operators meeting all Transport Canada regulations.
- Not being used for military purposes, personal or recreational use.

Important Information

While our endorsements are primarily designed to offer coverage RPAS 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

EXHIBIT “A”

Estimate of Values

The information contained herein is confidential, commercial, financial, scientific and/or technical information that is proprietary to Intact Public Entities Inc. and cannot be disclosed to others. Any such disclosure could reasonably be expected to result in significant prejudice to the competitive position of Intact Public Entities Inc., significant interference with its competitive position and/or cause it undue loss. TM & © 2023 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.



2025 General Insurance Program

SOUTHWOLD TOWNSHIP CEMETERY BOARD

Renewal Report for the Policy Term December 31, 2025, to December 31, 2026

Submitted by: Intact Public Entities Inc.
Address: 278 Pinebush Rd., Suite 200
Cambridge, ON N1T 1Z6

phone: 1-800-265-4000
email: connectwithus@intactpublicentities.ca

Prepared by:

Aran Myers

Regional Manager

Ref 70126/mm 9 September 2025

How to Report a Claim

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.

ON SIDE
RESTORATION.

in
partnership
with

[intact] public
entities

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St. John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24-hours a day, 365 days a year.

CALL US DAY OR NIGHT



1-888-663-6604



contactus@onside.ca



www.onside.ca



Update Your Records

Paying Your IPE Insurance Policy

1. If paying electronically, update your payables system if necessary to reflect **IPE as a payee**. Information on adding IPE as a payee can be found with your monthly statement.
2. **Look for IPE**, not Intact Insurance in your payables system – we are separate companies.
3. IPE is a subsidiary of Intact Financial Corporation. Please continue to **submit payment to us** without amalgamating any payments to Intact Insurance.
4. **We have our own payment terms and methods** that may be different than Intact Insurance. We cannot transfer payments between companies if misapplied. Amalgamating payments may result in the accrual of late fees on your account.
5. **Please see your policy for IPE's banking information.**
6. For all **finance inquiries** please email finance@intactpublicentities.ca.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

IPE is a licence-holder through the Registered Insurance Brokers of Ontario (RIBO) and in multiple jurisdictions across Canada, and as such we are required to disclose our professional duties and obligations to you as a current or potential client. Learn about our principles of conduct, how we are compensated by the insurers we represent, and see our privacy policy by reviewing the following:

[Code of Consumer Rights and Responsibilities](#)

[CISRO Code of Conduct for Insurance Intermediaries and Fact Sheet – About Your Registered Insurance Broker](#)

[Broker Compensation Disclosure](#)

[Our Privacy Promise](#)

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration & Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

New Products & Services

Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



**Municipal Market Share
Leader in Ontario**



**First Municipal Client
The Village of Ayr, Ontario**

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, inspectors and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



**MGA
Advanatage**



**Risk Management
Services**



**Claims Management
Services**

*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Wildfire and Flood Exposures

Due to the high risk of wildfires and active floods, Intact Public Entities Inc. is taking a very conservative approach to such exposures/natural disasters. We are currently reviewing all risks to determine if any part of a risk is within 50km of an active wildfire or 15km of an active flood event.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	2,500	1,000,000 Per Claim No Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Abuse Liability		Not Insured

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

Account Premium

Prior Term	Total Annual Premium (Excluding Taxes Payable) \$ 4,571	Total Annual Premium (Excluding Taxes Payable) \$ 4,845
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Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply. The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 4,571	\$ 4,845
Total Annual Premium	\$ 4,571	\$ 4,845
• (Excluding Taxes Payable)		

Changes to Your Insurance Program

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Please be advised of the following changes to your insurance program that now apply:

Form GNGX408 – Lloyd's Additional Conditions

- Updates have been made to the Lloyd's Additional Condition wording, but the intent remains unchanged. Please review the wording in full for complete details.

Program Options

Remotely Piloted Aircraft Systems (UAV) Coverage

- Property and/or Liability Cover may be available for Remotely Piloted Aircrafts (UAV).
- Application required to quote.
- For Coverage information refer to the Remotely Piloted Aircraft (UAV) Highlight Sheet.



Description of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2025 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

General Liability Highlights

Overview

- Insures against liability imposed by law for damages because of bodily injury or death to any person resulting from the operations of the Corporation and for damages to or destruction of property of others caused by an accident.
- Insures against liability imposed by law for damages because of Personal Injury sustained by any person caused by false arrest, detention or imprisonment, malicious prosecution, libel, slander, defamation of character, humiliation, invasion of privacy, wrongful eviction, wrongful entry and discrimination.

Features

- No annual aggregate limits.
- Bodily Injury, Property Damage, Products & Completed Operations Liability.
- Included as Insured's are Board Members, Employees, Volunteers while performing their duties as such.
- Blanket Tenants' Legal Liability included.
- Advertisers Liability included.
- Employers Liability included.
- Forest Fire Expense.
- Medical Payments.
- Environmental Liability Exclusion.
- If Applicable, refer to the attached Additional Insured(s) form.

Abuse Coverage

- Abuse coverage:
 - is included if shown on your Schedule of Coverage.
 - is written on a claims made basis and subject to a separate Per Claim and Aggregate Limit. The Abuse Aggregate Limit also includes defence costs within this separate limit of insurance and will reduce the Liability Aggregate Limit.
 - if abuse coverage not insured, an abuse exclusion will apply.



Program Options Highlights of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

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Remotely Piloted Aircraft Systems (UAV) Coverage Highlights

Overview

- Transport Canada is responsible for regulating UAV's. Their terminology for UAV's (Unmanned Aerial Vehicles) has changed and these are now considered to be Remotely Piloted Aircraft Systems (RPAS) rather than UAV's. Regulations regarding operator licensing has also changed.
- Liability or property policies can be enhanced with endorsements to cover RPAS. Coverage may be available when operators are in compliance with current regulations. Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.

Property Coverage

- Property: (Optional Coverage).
- All Risk Coverage for the RPAS including all permanently attached equipment and Ground or Operating Equipment (including any detachable equipment such as cameras etc).
- Coverage includes electrical and mechanical breakdown.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.
- **In addition to the standard exclusions within the Property All Risk Wording, the following exclusions also apply:**
 - Those used for military purposes, personal or recreational use.
 - Those being rented to, leased to or lent to others.
 - Mysterious disappearance after commencement of a flight unless RPAS remains unrecovered for 30 days.
 - If they are not in compliance with the manufacturer's specifications (e.g. the weight payload) is exceeded, when operated in wind at a higher speed than recommended etc.).
 - RPAS must not exceed 500 meters in altitude or the range of 1km from the operator.
 - Hijacking or unauthorized control of the RPAS or Equipment.
 - Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the RPAS or the equipment.

Liability Coverage

- While Transport Canada mandates a minimum amount of insurance (\$100,000), coverage will follow the liability limit up to \$15,000,000. Higher limits may be available.
- We will extend liability to RPAS.
- Having a range of up to a maximum of 1km from the operator.
- With an altitude of 500 metres or less.
- Operators meeting all Transport Canada regulations.
- Not being used for military purposes, personal or recreational use.

Important Information

While our endorsements are primarily designed to offer coverage for RPAS 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

November 17, 2025

To June,

I am writing you this letter in hopes to get this matter addressed at counsel. I spoke with reception at the township office this afternoon and they directed me to write to you.

I received my November water bill and with it a notice that my account was in arrears. I have lived in Southwold since 2017 and not once have I missed a payment so this caught me off guard. After speaking with the township, I was informed that October water bills were not able to be mailed out due to the Canada Post strike. With paper statements being the only way I receive my water bill, I was unable to make a payment. Now I have no issues paying the full amount of the bill, but I am hoping to get the penalty fee of \$10.33 credited to my account.

I understand that \$10.33 is not a large amount but in this economy every dollar is so important. I thank you and appreciate your time on this matter.

Please do not hesitate to contact me if you need anything further from me. I can be reached by phone at

[REDACTED]

Thank you,

Brad Thorpe

From: Mayor G. Jones <mayorgjones@southwold.ca>

Sent: Tuesday, November 18, 2025 3:05 PM

To: Michele Lant <treasurer@southwold.ca>

Subject: Fwd: Penalty Charged on Account #0800038344

Sent from my iPhone

Begin forwarded message:

From: Pat Maloney <

Date: November 17, 2025 at 3:24:36 PM EST

To: "Mayor G. Jones" <mayorgjones@southwold.ca>

Subject: Penalty Charged on Account #0800038344

Good afternoon, Mayor Jones:

My name is Patricia Maloney. I reside at 64 Wayside Lane, St Thomas, Ontario. I am a senior resident caring for two young adults with physical & mental disabilities. I recently received a Statement of Accounts indicating that I am required to pay a penalty of \$10.02 on invoice #0119396 for the period of Oct 08 - Oct. 31, 2025 - a period which your staff indicated was during the Postal Strike. This matter disturbs me very much that you are penalizing your residents for a matter which is beyond their control. This is very unfair on the basis of principles regardless of how minimal the penalty is. Please take note that as a Mayor you are being assessed by the way you treat the vulnerable. Thanking you for your continued support & cooperation, Kind regards!!

Pat Maloney

By completing this form, you are requesting the waiver of rental fees for the Southwold Keystone Complex, Corsley Park, Fingal Heritage Park, Fingal Ball Park, Talbotville Optimist Sports Park, or Talbotville Optimist Heritage Park.

The deadline for submission is November 15th.

The booking process will remain the same. All existing rental documentation will need to be completed and submitted, which includes a rental agreement, and signed facilities agreement.

A certificate of insurance must be provided.

Organization's Name: *

Rosy Rhubarb Committee

Representative's Name: *

Sandy Annett

Is there a secondary contact person for your organization? *

- ☐ No
- ☒ Yes

Secondary person's name (first and last)

Tanya Buttinger

Secondary person's contact number:

Secondary person's email address:

rosy.rhubarb.vendor.coordinator@gmail.com

Contact Number: *

Email Address: *

**Not for Profit # or Charitable Organization
Registration #:**

N/A

Date(s) of requested fee waiver: *

KEYSTONE COMPLEX BUILDINGS & GROUNDS: Talbot Line south to Fairgrounds St AND Waugh St east to property line (Lynch's)

7:00 am Fri, Jun 12 Set up
Sat, Jun 13 Festival
8:00 pm Sun, Jun 14 ditto

KEYSTONE KITCHEN - Rhubarb sauce and salsa preparation, 8:00 am to 3:00 pm

Wed, May 13
Wed, May 20
Wed, Jun 3
Mon, Jun 8

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold? *

2026 will mark the 34 annual Rosy Rhubarb Festival within the village of Shedden. The event is by donation only and any proceeds will be held in trust by the Committee to be dispersed to specific organizations, events and/or infrastructure projects as proposed to the Committee and under the guidance of the Southwold Township Council. Monies raised in the past have supported building of the main Keystone Recreation Centre, the War Memorial Cenotaph, including the Memorial Forest, Walkway and Gazebo, the north Picnic Pavillion with picnic tables, the Keystone Playground and the Library relocation in 2016. Monies and manpower are contributed for ongoing updates and maintenance of the grounds within the Complex proper and throughout the Village. Monetary donations are provided to many other NFP groups including minor sports, seniors groups, Shedden Fire Dept, Winterfest, scouts, and the community ice rink.

Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents. *

The Festival provides this event to coincide with and to augment individual yard sales throughout the Village for the benefit of all residents. It encourages good will and comradery amongst neighbours and promotes our Village and Township to outsiders. Attendance generally exceeds 5000+ persons on the grounds alone. Advertising is achieved via many formats ie. printed promo cards mailed to over 8000+ homes, printed tourism magazines, newspapers and such throughout Elgin County and SW Ontario, radio & television, electronic billboard messaging signs and a variety of social media platforms including the Rosy website & Facebook page, Tourism Elgin printed and electronic formats. The Committee participates in the annual Santa parades in St Thomas, Port Stanley and Fingal.

What will the impact on the activity or event be if the fee is not waived? *

We are a fundraising Committee and the Festival is a free, not-for-profit event. All monies collected are reinvested into preparation for future festivals, maintaining the viability of the Committee itself and toward the individual groups, programs, events and infrastructure projects as previously identified.

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)? *

The Committee receives \$3000 per year from Green Lane Community Trust Fund to offset specific costs associated with the Festival ie. contest monetary prizes, children's programming and entertainment, and related promotional items. The Committee is licensed through the OLG to raise funds at Jackpot Time Bingo and Gaming Hall in St Thomas. All proceeds are redirected to offset identified and approved financial needs ie. grounds and equipment upkeep, maintenance, repair and beautification, promotion and advertising and related Festival costs.

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)? *

Designated accessible parking areas, accessible washroom facilities, unobstructed walkways and paths to the best of our ability.

Please select the facility that you are requesting a fee waiver for: *

- ☐ Corsley Park
- ☐ Fingal Heritage Park
- ☐ Fingal Ball Park
- ☐ Talbotville Optimist Heritage Park
- ☐ Talbotville Optimist Sports Park
- ☒ Southwold Keystone Complex

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every aspect. *

- ☒ Agree
- ☐ Disagree

Date: *

9/17/2025



Thank you for your application.

You will receive confirmation of your submission by email within 5 business days of receipt.

The Township of Sotuhwold may waive fees to eligible applicants to help offset the fee(s) that would be charged by the Township related to the delivery or presentation of festivals or events which offers an inclusive experience to a wide range of participants.

An approval of waived fees by Council does not guarantee the availability of a reservation.

Applicants are still required to apply and sign for a park/facility rental agreement, and supply the necessary supporting documentation, such as proof of liability insurance, special occasion permit, special event permit, and/or COVID forms.

Council reserves the right to limit the total amount of fees waived annually.

Ineligibility

Some activities are beyond the scope of this program regardless of their merit. Fees will not be waived for:

- Festivals or events that are similar to those already being provided by the Township
- Festivals or events already funded through other programs or agreements within the Township
- Damage deposits will not be refunded
- Non-Township fees or expenses

RECEIVED

NOV 13 2025

The Township of Southwold Waiving of Facilities Fees Application Form

**Township of Southwold****35663 Fingal Line****Fingal, ON N0L 1K0****Phone: 519-769-2010****Fax: 519-769-2837**communications@southwold.ca

Name of Event: SEE ATTACHED			
Name of Group or Organization OPTIMIST CLUB OF FINGAL-SHEDDEN AND DISTRICT			
Primary & Secondary Contact Person		Purpose of Event	
Contact Address		Postal Code	
Phone # Primary / Secondary		Email / Website:	
Not for Profit # or Charitable Organization Registration #:			
Activity or Event Information			
Fees to be Waived (ie: facility rental)			
Date and Times:			
Number of People expected:		Admission Fee: (If applicable)	
Will food be served?		Will alcohol be served?	

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?

--

RECEIVED

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

35663 Fingal Line

Fingal, ON N0L 1K0

Phone: 519-769-2010

Fax: 519-769-2837

communications@southwold.ca

Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

What will the impact on the activity or event be if the fee is **not** waived?

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

Deadline for submission is November 15, for events being held the following year.

OPTIMIST CLUB OF FINGAL-SHEDDEN AND DISTRICT

Waiving of Facilities Fees Application form

List of Events 2026

Sunday, June 14, 2026 – Optimist Rosy Rhubarb Run

Facility: Corsley Park (grounds and pavilion)

Facility Required: 6am – 11am

- Permits time for set up, road races and tear down
- Races start at 9am and should be finished by 10:30am
- Children's 1km race is held on Corsley Park grounds
- Runners complete 5km walk, 5km run and 10 km run on closed area roads leaving and returning from Corsley Park
- Race registration is required online through Race Roster
- Held in partnership with Rosy Rhubarb Days and the Rosy Rhubarb Committee
- This is a fundraising project for the Optimist Club and promotes community wellness while enhancing Rosy Rhubarb Days with another event.

Contact Person: Lizeanne Kerkvliet, Secretary

Tuesday, June 30, 2026 – Canada Day Celebrations

Facility: Optimist Fingal Ball Diamond

Facility Required: 12noon – 11pm

- Rosy Rhubarb stage is moved to the primary diamond, first base area
- Event celebrates Canada's birthday with over 1000 people in attendance for face painting, balloon artists, music, cake, glow bracelets, dignitaries and fireworks.
- Entry is free for everyone.
- Partner with a local food bank in the collection of non-perishable items
- Partnership between the Optimist Club, the Township of Southwold and the Southwold Volunteer Fire Department.

Contact Person: Melissa Day, Vice-President

Weekend, September 5-6, 2026 – Optimist Co-ed Baseball Tournament

Facility: Optimist Baseball Diamond

Facility Required: Friday, September 4, 2026 – afternoon – set up beer tent perimeter and pavilion

Saturday and Sunday – all day - ball games and playoffs

- Long standing Optimist Club fundraiser and tournament. This event hosts 16 team entry that is full the minute registration opens with teams on the waiting list. All teams are guaranteed to play three games.
- Beer tent operates on Saturday and Sunday. Special Occasion Permit and insurance obtained and sent to the township. All authorities are sent an advisory letter.
- Several food trucks on site, both days.

Contact Person: Steve Garvin, Treasurer

October, 22, 23, 2026 – Children's Halloween Party

Facility: Shedden Keystone Complex

Facility Required: Thursday, October 22, 2026 – Decorating the hall

Friday, October 23, 2026 – Halloween Party and tear down

- Free event for children aged 0 – 10 years old. Must be accompanied by a parent.
- Children wear their Halloween costume and play games, make crafts and receive a big bag of candy and an apple when they leave.
- Partnership with the Optimist Club of Fingal-Shedden and the Optimist Club of Talbotville.

Contact Person: Andrea Kerkvliet, Assistant Treasurer

Sunday, December 6, 2026 – Fingal Santa Claus Parade

Facility: Southwold Township Municipal Yard and Streets of Fingal

Facility Required: 1pm – 3pm

- Township municipal yard is starting point of the parade and where the floats and parade participants gather before the parade starts.
- Fire trucks line up on Fingal Line and Church Street. They lead the parade. Gather non-perishable items.
- Parade proceeds around the village of Fingal ending at the Presbyterian Church on Church Street where Santa is waiting to greet children. Children receive a gingerbread kit.
- Floats are judged before the parade and receive signs to use during the parade. There are 5 prizes and money to be handed out to the winning entries.
- Great community booster and a nice way to celebrate the Christmas Season.

Contact Person: Steve Garvin, Treasurer

Club email address: fingalsheddenoptimistclub@gmail.com

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

35663 Fingal Line

Fingal, ON NOL 1K0

Phone: 519-769-2010

Fax: 519-769-2837

communications@southwold.ca

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Application Checklist

Please submit one hard copy of the following documents with your application for fee reduction / waiver.

- ☐ Copy of Township rental agreement, confirming: Dates/times and location of event, and all fees associated with the event.


Applications can be submitted, in person, fax or mail to:

Township of Southwold,
Attention: Community Services & Communications Clerk
35663 Fingal Line
Fingal, ON NOL 1K0
Fax: 519-769-2837

or by email: communications@southwold.ca

Authorization for Application

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every respect.

Name:	LIXEANNE KERKVLiet	Title:	SECRETARY
Signature:		Date:	Nov 12/25

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0
Phone: 519-769-2010
Fax: 519-769-2837
communications@southwold.ca

Name of Event:			
SHEDDEN FAIR			
Name of Group or Organization			
SHEDDEN AGRICULTURAL SOCIETY			
Primary & Secondary Contact Person		Purpose of Event	
SHIRLEY LONGHURST & CATHERINE KOYLE		COMMUNITY EVENT	
Contact Address			Postal Code
[REDACTED]			N0L 1P0
Phone # Primary / Secondary		Email / Website:	
[REDACTED]		[REDACTED]	
Not for Profit # or Charitable Organization Registration #:			
Activity or Event Information			
Fees to be Waived (ie: facility rental)		Schedule is attached	
Date and Times:			
Number of People expected:		2200 + VOLUNTEERS	Admission Fee: (If applicable)
			ADULTS \$10.00
Will food be served?	YES	Will alcohol be served?	NO

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?

The Fair offers a fun and safe event for the community. We try to have the Fair financially friendly for young families - Free admittance for elementary children and the activities/shows on the grounds are also free.

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

35663 Fingal Line

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or by email: communications@southwold.ca

Authorization for Application

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every respect.

Name:	Catherine Koyle	Title:	Treasurer
Signature:		Date:	November 12, 2025

FEES TO BE WAIVERED FOR SHEDDEN AGRICULTURAL SOCIETY – SHEDDEN FAIR – 2026

MONTHLY MEETINGS – STARTING AT 7PM

FEBRUARY 09, 2026

MARCH 09, 2026

APRIL 13, 2026

MAY 11, 2026

JUNE 08, 2026

JULY 13, 2026

AUGUST 10, 2026

SEPTEMBER 14, 2026

OCTOBER 19, 2026

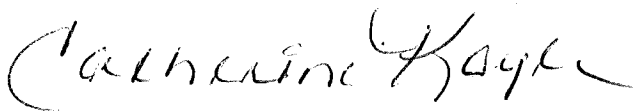
November 09, 2026

EVENT DATES

QUILT SHOW:- APRIL 8,9,10,11, 2026 (THIS HAS BEEN BOOKED)

FAIR:- AUGUST 19, 20,21,22,23,24, 2026

THANK YOU

A handwritten signature in black ink that reads "Catherine Koyle". The script is cursive and fluid, with a large initial 'C' and a long, sweeping underline.

CATHERINE KOYLE

The Township of Southwold

Waiving of Facilities Fees Application Form



Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0
Phone: 519-769-2010
Fax: 519-769-2837

communications@southwold.ca

Name of Event:			
March Break - Wings Over the Rainforest			
Name of Group or Organization			
Shedden Library			
Primary & Secondary Contact Person		Purpose of Event	
Emily Finch		March Break Youth Program	
Contact Address			Postal Code
35921 Talbot Line, Shedden			N0L 2E0
Phone # Primary / Secondary		Email / Website:	
519-764-2081		efinch@elgin.ca	
Not for Profit # or			
Charitable Organization Registration #:			
Activity or Event Information			
Fees to be Waived (ie: facility rental)		✓ facility rental	
Date and Times:		Friday March 20, 2026 11am.	
Number of People expected:		Admission Fee: (If applicable)	φ
150			
Will food be served?	No	Will alcohol be served?	No

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?	This program will provide entertainment and education to youth & adults.
---	--

The Township of Southwold
Waiving of Facilities Fees Application Form



Township of Southwold
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communications@southwold.ca

Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

This program will provide education & entertainment for young & older residents. Plus it would entice others to attend and visit Southwold Township

What will the impact on the activity or event be if the fee is **not** waived?

If not waived we would still run the program but with a much limited attendance in the library

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

Program is funded by the Rosy Rhubarb Committee

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

Both the library and the Keystone Complex are accessible.

Deadline for submission is November 15, for events being held the following year.

The Township of Southwold

Waiving of Facilities Fees Application Form



Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0
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communications@southwold.ca

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Ineligibility

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- Festivals or events already funded through other programs or agreements with the Township.
- Damage deposits will not be refunded.
- Non-Township fees or expenses.

Application Checklist

Please submit one hard copy of the following documents with your application for fee reduction / waiver.

- ☐ Copy of Township rental agreement, confirming: Dates/times and location of event, and all fees associated with the event.

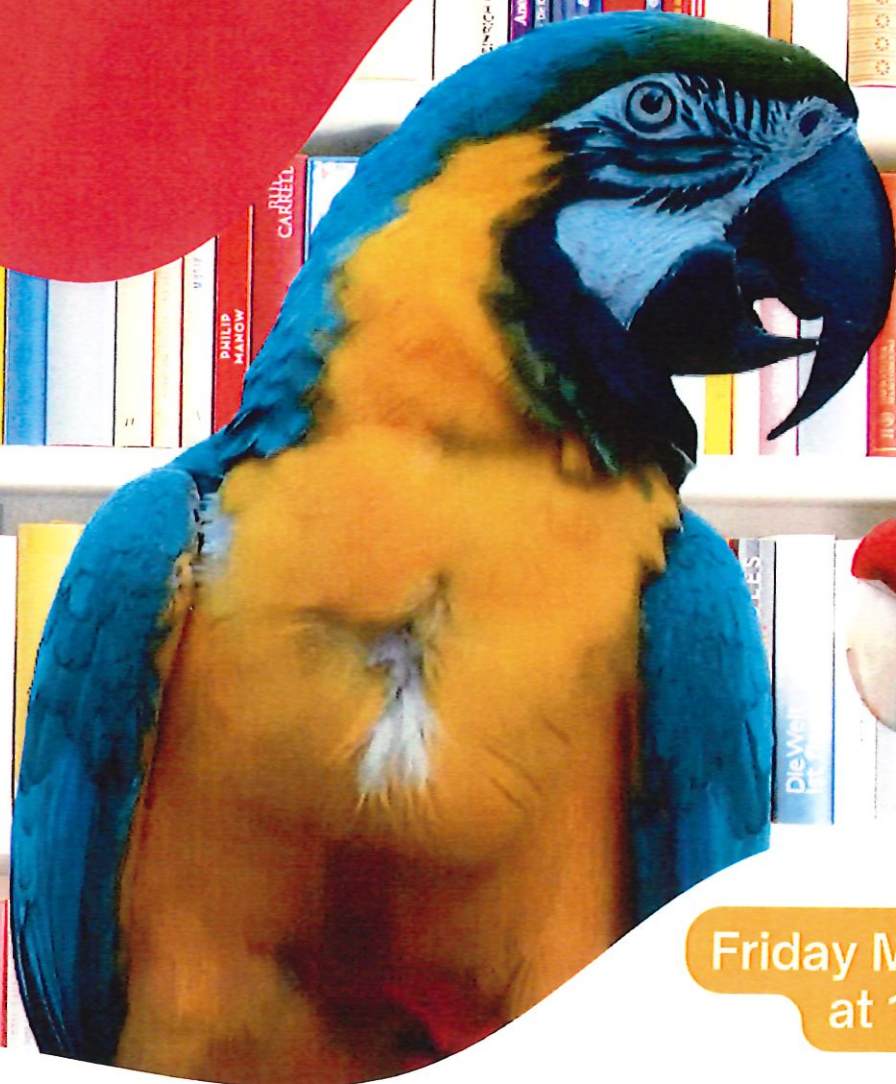
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Attention: Community Services & Communications Clerk
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Fingal, ON N0L 1K0
Fax: 519-769-2837
or by email: communications@southwold.ca

Authorization for Application

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every respect.

Name:	Emily Finch	Title:	Branch Supervisor
Signature:	[Redacted]	Date:	Nov. 20, 2025



Friday March 20th,
at 11 am

WINGS OVER THE RAINFOREST

Exotic bird education and entertainment show at the
Shedden Library, featuring parrots performing tricks, talking,
dancing, and much more.

This is a free event but registration is required.

Thank you Rosy Rhubarb for sponsoring this program.

35921 Talbot Line, Shedden, 519-764-2081



The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

35663 Fingal Line

Fingal, ON N0L 1K0

Phone: 519-769-2010

Fax: 519-769-2837

communications@southwold.ca

Name of Event:			
Name of Group or Organization			
Shedden Soccer			
Primary & Secondary Contact Person		Purpose of Event	
Jennifer Scott Lindsay Luckey		Community Soccer	
Contact Address		Postal Code	
[REDACTED]		N5P 3T2	
Phone # Primary / Secondary		Email / Website:	
[REDACTED]		Sheddensoccer@gmail.com	
Not for Profit # or Charitable Organization Registration #:		[REDACTED]	
Activity or Event Information			
Fees to be Waived (ie: facility rental)		facility Rental.	
Date and Times:		- 1st / Coach clinic. 5 meetings - Ref Clinic / parent meeting	
Number of People expected:		Admission Fee: (If applicable)	0
30			
Will food be served?	no	Will alcohol be served?	no

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?
Community bonding

The Township of Southwold Waiving of Facilities Fees Application Form



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35663 Fingal Line
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Phone: 519-769-2010
Fax: 519-769-2837

communications@southwold.ca

Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

Outdoor Community fun + bonding
- Adults + children

What will the impact on the activity or event be if the fee is **not** waived?

Not sure

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

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The Township of Southwold Waiving of Facilities Fees Application Form



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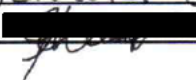
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Authorization for Application

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every respect.

Name:	Jennifer Scott	Title:	Treasurer
Signature:		Date:	Nov 20, 2025

The Township of Southwold

Waiving of Facilities Fees Application Form



Township of Southwold

35663 Fingal Line

Fingal, ON N0L 1K0

Phone: 519-769-2010

Fax: 519-769-2837

communications@southwold.ca

Name of Event:			
Name of Group or Organization			
Primary & Secondary Contact Person		Purpose of Event	
Contact Address			Postal Code
[REDACTED]			
Phone # Primary / Secondary		Email / Website:	
[REDACTED]		[REDACTED]	
Not for Profit # or Charitable Organization Registration #:			
Activity or Event Information			
Fees to be Waived (ie: facility rental)			
Date and Times:			
Number of People expected:		Admission Fee: (If applicable)	
Will food be served?		Will alcohol be served?	

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

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Fingal, ON N0L 1K0

Phone: 519-769-2010

Fax: 519-769-2837

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Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

What will the impact on the activity or event be if the fee is **not** waived?

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

Deadline for submission is November 15, for events being held the following year.

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold

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Fingal, ON NOL 1K0

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Name:		Title:	
Signature:		Date:	

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Name of Event:			
Triple C			
Name of Group or Organization			
Triple C			
Primary & Secondary Contact Person		Purpose of Event	
Tiffany Duskocy		Board Meetings	
Contact Address			Postal Code
[REDACTED]			N0L1A0
Phone # Primary / Secondary		Email / Website:	
[REDACTED]		[REDACTED]	
Not for Profit # or			
Charitable Organization Registration #:			
Activity or Event Information			
Fees to be Waived (ie: facility rental)		Facility Rental	
Date and Times:		Unknown - 6 meetings	
Number of People expected:		10	Admission Fee: (If applicable)
			N/A
Will food be served?	NO	Will alcohol be served?	No

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?

Board Meetings

The Township of Southwold Waiving of Facilities Fees Application Form



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Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

N/A

What will the impact on the activity or event be if the fee is **not** waived?

Pay for the rental

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

NO

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

N/A

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Name:		Title:	
Signature:		Date:	

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Fingal, ON N0L 1K0
Phone: 519-769-2010
Fax: 519-769-2837
communications@southwold.ca

Name of Event:			
Congregate dining: Monthly Luncheons			
Name of Group or Organization			
Victorian Order of Nurses			
Primary & Secondary Contact Person		Purpose of Event	
Ellen Cannon, program coordinator & Sherri Wilson, Supervisor		community gathering together for socializing while eating a catered meal	
Contact Address			Postal Code
175 South Edgeware Road, St. Thomas Ontario			N5P 4C4
Phone # Primary / Secondary		Email / Website:	
[REDACTED]		[REDACTED]	
Not for Profit # or Charitable Organization Registration #:			
Activity or Event Information		Charitable #137508057RR001	
Fees to be Waived (ie: facility rental)		Facility Rental	
Date and Times:		Jan 14, Feb 4, March 4, April 1, May 6, June 3, sept 9, Oct 7, Nov4 & Dec 2/26 Times: 9:30 - 1:30 p.m.	
Number of People expected:		150	Admission Fee: (If applicable)
			free
Will food be served?	yes/catered	Will alcohol be served?	no

Activity or Event Description

How will your activity or event enhance community services and recreation in the Township of Southwold?

These monthly catered luncheons will bring together community members in a rural area to be provided a delicious dinner size meal (at lunchtime) while socially engaging with other community residents and neighbors within a convenient distance from their homes.

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0
Phone: 519-769-2010
Fax: 519-769-2837
communications@southwold.ca

Please describe the projected social, cultural, economic and environmental impact that the activity or event will have on the Township and its residents.

This event enables community members to gather and socialize in a comfortable setting, while enjoying a reasonably priced meal. Attendees are able to catch up with neighbors and friends at a convenient distance from their homes. It also gives those who have moved away to return and rekindle friendships. Also VON will continue to provide information on various health and well being topics and create an awareness of community support services.

What will the impact on the activity or event be if the fee is **not** waived?

VON is a not for profit organization and as such would need to pass on fees to those attending or not provide this event.

Are you seeking funding from any other sources (fundraising, grants, sponsorships, etc.)?

Yes VON has partial but limited funding from the Ministry

What features will you have in place to ensure that your event is accessible to all residents (residents with disabilities)?

VON will contact all clients who have attended in the past by telephone each month as well as posting posters through out the community.

Deadline for submission is November 15, for events being held the following year.

The Township of Southwold Waiving of Facilities Fees Application Form



Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1K0
Phone: 519-769-2010
Fax: 519-769-2837
communications@southwold.ca

The Township of Southwold may waive fees to eligible applicants to help offset the fee(s) that would be charged by the Township related to the delivery or presentation of festivals or events which offers an inclusive experience to a wide range of participants.

An approval of waived fees by Council, does not guarantee the availability of a reservation.

Applicants are still required to apply and sign for a park/facility rental agreement, and supply the necessary supporting documentation, such as proof of liability insurance, special occasion permit, and or special event permit.

Council reserves the right to limit the total amount of fees waived annually.

Ineligibility

Some activities are beyond the scope of this program, regardless of their merit. Fees will not be waived for:

- Festivals or events that are similar to those already being provided by the Township
- Festivals or events already funded through other programs or agreements with the Township.
- Damage deposits will not be refunded.
- Non-Township fees or expenses.

Application Checklist

Please submit one hard copy of the following documents with your application for fee reduction / waiver.


- ☐ Copy of Township rental agreement, confirming: Dates/times and location of event, and all fees associated with the event.

Applications can be submitted, in person, fax or mail to:

Township of Southwold,
Attention: Community Services & Communications Clerk
35663 Fingal Line
Fingal, ON N0L 1K0
Fax: 519-769-2837
or by email: communications@southwold.ca

Authorization for Application Sherri Wilson

On behalf of, and with the authority of, the above-mentioned organization, we certify that the information given in this application for waiving of facilities fees is true, correct and complete in every respect.

Name:	Sherri Wilson	Title:	Supervisor
Signature:		Date:	May 19, 2025



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

☒ Louanne Caza
☐ Elaine Fic
☐ Annie Keft
☐ Francine Plante
☐ Mayor Culhane

SECONDED BY COUNCILLOR:

☐ Louanne Caza
☐ Elaine Fic
☐ Annie Keft
☒ Francine Plante
☐ Mayor Culhane

RESOLUTION # 321/2025

DATE: November 12, 2025

WHEREAS housing affordability is one of the most pressing issues facing Ontario families;

WHEREAS the federal government recently announced GST relief for first-time homebuyers on new homes, and the Province of Ontario removed the provincial share of HST on new purpose-built rental homes; and

WHEREAS the current HST rate on new homes in Ontario is 13%, which adds tens of thousands of dollars to the cost of a typical home; e.g. about \$117,000 on a \$900,000.00 home in Bradford before any existing rebates;

THEREFORE, BE IT RESOLVED that the Council of the Township of McGarry calls on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well; and

BE IT FURTHER RESOLVED that this resolution be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, our local MP and MPP the Association of Municipalities of Ontario, and to all municipalities in Ontario,

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

Disclosure of Pecuniary Interest *

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:



*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

October 28, 2025

SENT VIA EMAIL

The Honourable Doug Ford
Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Premier Ford,

Re: East Gwillimbury's Opposition to the *Protect Ontario by Unleashing Our Economy Act, 2025*.

For your information and records, at its meeting of Municipal Council held on October 21, 2025, the Council of the Town of East Gwillimbury enacted as follows:

WHEREAS on April 17, 2025, the Government of Ontario brought forth Bill 5: "Protect Ontario by Unleashing Our Economy", a broad omnibus legislation that introduces sweeping changes to multiple environmental and planning statutes, including the Environmental Assessment Act, Endangered Species Act, Ontario Heritage Act, and others; and

WHEREAS this legislation was passed through the legislature in 49 days, thus limiting opportunities to provide feedback; and

WHEREAS Bill 5 received Royal Assent on June 5, 2025; and

WHEREAS the "Protect Ontario by Unleashing Our Economy" Act, 2025 enables the creation of Special Economic Zones (SEZs), which allow the provincial cabinet to exempt projects from compliance with municipal bylaws, environmental protections, and Indigenous consultation obligations; and

WHEREAS lands under protection through various provisions, such as the Oak Ridges Moraine and the Greenbelt Protected Countryside, constitute 83% of the total EG area, which makes EG relevant in environmental stewardship for the Region and the Province; and

WHEREAS the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan are foundational to protecting the ecological and hydrological integrity of the region, and the provisions in the Protect Ontario by Unleashing Our Economy Act, 2025 directly conflict with the objectives of these plans; and

Town of East Gwillimbury

19000 Leslie Street, Sharon, Ontario L0G 1V0 | 905-478-4282 | Fax: 905-478-2808
www.eastgwillimbury.ca

WHEREAS in alignment with the 2022 – 2024 Strategic Plan, EG Council declared a Climate Emergency in 2023 and approved the EG's Thinking Green Environmental Strategy in 2024, highlighting EG's commitments and efforts to preserve and restore the environment as EG grows; and

WHEREAS the Town of East Gwillimbury achieved 92% of its 2024 housing target, regardless of current environmental provisions, demonstrating that promoting sustainable growth is not only responsible but necessary;

THEREFORE BE IT RESOLVED THAT Council acknowledges the stated goals of economic growth and development in the Protect Ontario by Unleashing Our Economy Act, 2025, but expresses serious concerns with the Act as it interferes with local planning, limits public consultation, is inconsistent with the principles of free, prior and informed consent in consultation processes with Indigenous communities, and weakens protections to heritage and species, and formally opposes the Protect Ontario by Unleashing Our Economy Act, 2025 in its current form; and

THAT Council endorses the position of the Association of Municipalities of Ontario (AMO) in requesting that municipalities be included in the development of any regulatory frameworks related to Special Economic Zones; and

THAT Council directs staff to submit this resolution to:

- *The Honourable Doug Ford, Premier of Ontario*
- *The Honourable Rob Flack, Minister of Municipal Affairs and Housing*
- *The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks*
- *The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the Treasury Board, and MPP for York-Simcoe*
- *The Association of Municipalities of Ontario (AMO)*
- *All Ontario municipalities for their awareness and consideration*
- *The Rural Ontario Municipal Association (ROMA)*
- *Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation*
- *Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario;*
and

THAT Council encourages residents to contact their MPPs to express concerns about the impacts of the Protect Ontario by Unleashing Our Economy Act, 2025, on local governance, environmental protection, and Indigenous rights..

If you have any further questions, feel free to contact the undersigned.

Yours truly,



Amanda McNeil, Hon. B.A., M.M.St.
Legislative Coordinator

CC:

The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the
Treasury Board, and MPP for York–Simcoe
The Association of Municipalities of Ontario (AMO)
All Ontario municipalities
The Rural Ontario Municipal Association (ROMA)
Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation
Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario

November 19, 2025

Re: KCCA Board Resolution Re: Bill 68 and ERO Posting 025-1257

On October 31, 2025 the Ontario government announced plans to create a provincial board-governed agency, the Ontario Provincial Conservation Agency (OPCA), to provide leadership, governance and strategic direction to Conservation Authorities. On November 6, Bill 68 “Plan to Protect Ontario Act” was released including Schedule 3 which outlines changes to the *Conservation Authorities Act* to establish the OPCA. The Bill is currently in 3rd reading.

In addition, the Province is currently consulting on a proposal to consolidate 36 Conservation Authorities into 7 Regional CAs. The “Proposed Boundaries for Regional Consolidation of Ontario’s Conservation Authorities” (ERO #025-1257) is open for public consultation until December 22, 2025. Under this proposal Kettle Creek Conservation Authority (KCCA) would be consolidated into the Lake Erie Regional Conservation Authority together with seven other CAs and encompass 81 municipalities. The new governance structure is proposed to be effective following the municipal elections in 2026.

KCCA’s Board of Directors considered the formation of the OPCA and regional CAs at its November 19, 2025 meeting and passed the attached motion.

The KCCA Board of Directors strongly encourages our member municipalities and partners to carefully evaluate the province’s proposal. The CA network was built on local resources, local knowledge and local decisions.

Local watershed management decisions and resources need to stay in the hands of local decision-makers.

Stakeholders are encouraged to provide comments through the posting [ERO #25-1257 Proposed boundaries for regional consolidations of Ontario’ Conservation Authorities](#), well in advance of the closing date December 22, 2025.

Sincerely,



Todd Noble
Chair, Kettle Creek Conservation Authority

Attached: KCCA Board Resolution, November 19, 2025

RESOLUTION RE: Conservation Authority Consolidation

Date: November 19, 2025
Resolution: FA112/2025
Moved by: Sam Trosow
Seconded by: Jim Herbert

WHEREAS the Ministry of the Environment, Conservation and Parks has posted Environmental Registry Notice No. 025-1257 (“Proposed Boundaries for the Regional Consolidation of Conservation Authorities”), proposing to reduce Ontario’s 36 conservation authorities to 7 regional entities as part of a broader restructuring that would create a new Ontario Provincial Conservation Agency to provide centralized oversight and direction under the *Conservation Authorities Act*; and

AND WHEREAS under this proposal, the Kettle Creek Conservation Authority (KCCA) would be merged into a new “Lake Erie Regional Conservation Authority” together with the: Essex Region, Lower Thames Valley CA, St. Clair Region CA, Upper Thames River CA, Catfish Creek CA, Long Point Region CA, and Grand River CA, forming a single organization stretching from Windsor, through London, Brantford and north of Waterloo region;

AND WHEREAS the Board acknowledges and supports the Province’s goals of improved efficiency, consistency and fiscal responsibility in conservation delivery, but find that the proposed “Lake Erie Region” configuration would create a geographically vast and administratively complex entity; dilute local accountability and municipal partnership; generate substantial transition costs, including human-resources integration, governance restructuring, IT migration and policy harmonization that would divert resources from the front-line service delivery making it hard for applicants to obtain timely local advice, resolve issues or expedite housing and infrastructure approvals that support the Province’s goals;

AND WHEREAS KCCA has always worked with its member municipalities, the province and partners to be fiscally responsible while ensuring the conservation, restoration, development and management of natural resources within the Kettle Creek watershed including modernizing its programs and services and aligning them with provincial guidance and neighbouring CAs and will continue to do so;

THEREFORE BE IT RESOLVED THAT KCCA Board of Directors does not support the proposed “Lake Erie Regional Conservation Authority” boundary configuration outlined in the Environment Registry Notice 02-1257; and the Board instead requests that the Ministry engage directly with affected municipalities and conservation authorities to evaluate a reduced geographic scope for consolidation that better reflects established relationships and enhances cost-efficient delivery of integrated watershed management, grassroots connections and local understanding;

AND FINALLY THAT this resolution, be forwarded to the Ministry of Environment Conservation Parks, local members of Provincial Parliament, Association of Municipalities of Ontario, Rural Ontario Municipalities Association, Federation of Canadian Municipalities, all municipalities and CAs within the proposed Lake Erie Regional Conservation Authority and Conservation Ontario.

Carried



Kettle Creek
Conservation Authority

PROPOSED CONSERVATION AUTHORITIES TRANSFORMATION

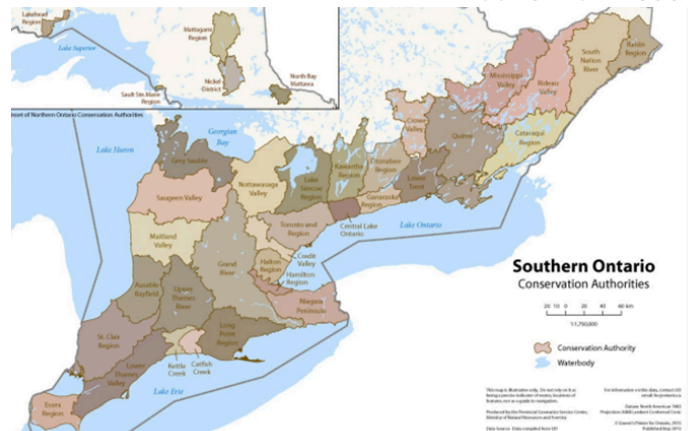
OVERVIEW FOR MUNICIPALITIES

In 1946, the Ontario government passed the *Conservation Authorities Act*, which enabled municipalities to create watershed-based management agencies and assume responsibility for their governance and funding at the local level.

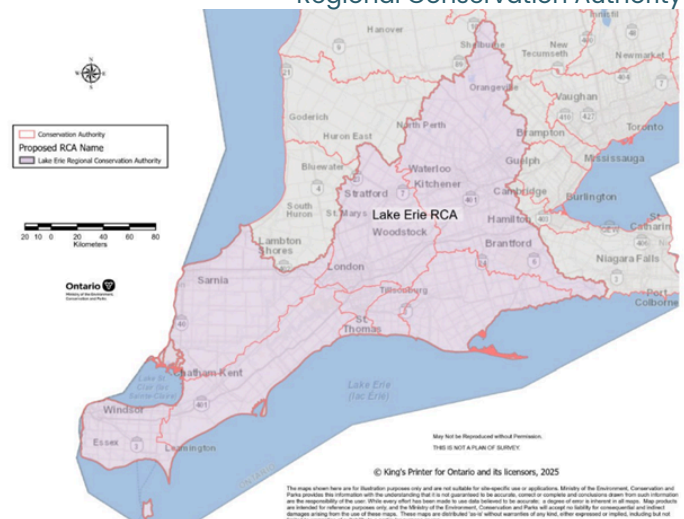
On November 6, 2025, Bill 68 "Plan to Protect Ontario Act" was released including Schedule 3 which outlines changes to the *Conservation Authorities Act* including the establishment of the Ontario Provincial Conservation Agency (OPCA) to provide leadership, governance and strategic direction to CAs. The Bill is currently in 3rd reading.

On November 7, a consultation period was initiated for an ERO posting that recommends the consolidation of 36 conservation authorities (CAs) to 7 regional CAs including the creation of the Lake Erie Regional Conservation Authority which would merge 8 CAs (Essex Region, Lower Thames Valley, St. Clair Region, Upper Thames, Kettle Creek, Catfish Creek, Long Point Region and Grand River), encompassing 81 municipalities across a wide geographic area.

Current CA Model



Proposed Lake Erie
Regional Conservation Authority



Your Voice Matters

The KCCA Board of Directors strongly encourages our member municipalities to carefully evaluate the province's proposal. The CA network was built on local resources, local knowledge and local decisions. Local watershed management decisions and resources need to stay in the hands of local decision-makers.

ERO #025-1257 is open for public comment until December 22, 2025.
Submit your comments at ero.ontario.ca/notice/025-1257

CONSIDERATIONS FOR MUNICIPALITIES

Staffing

CAs were built on local relationships and face-to-face communications – locally based staff that live and work in the same watershed. “Boots on the ground” are necessary.

Rural conservation authorities, such as KCCA, operate with minimal administrative layers. Teams are smaller and multi-skilled, often taking on multiple roles within the organization. Consolidating and potentially centralizing offices could reduce responsiveness, delay decisions and weaken local expertise and connection to the community.

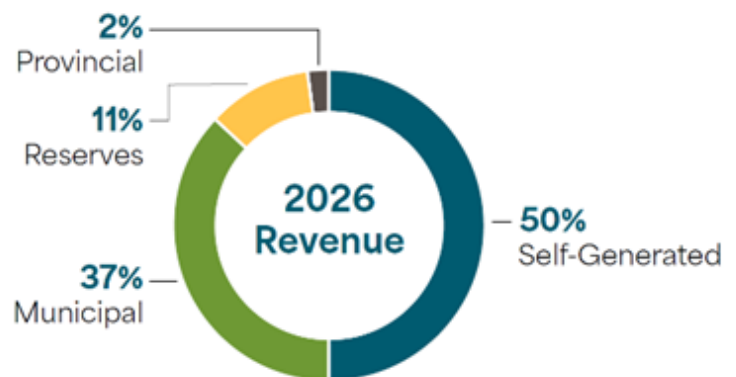
Governance

Currently, KCCA is directed by a Board of 10 municipally elected (or appointed) officials representing the 7 member municipalities in the Kettle Creek watershed. Under the new proposal, 81 member municipalities will vie for a voice and representation on 1 regional conservation authority board. This does not provide autonomy to ensure decisions fulfill and protect local and municipal interests. Any new governance model should reflect the significant financial contributions municipalities make to CA budgets and ensure all municipalities have a say.

Finances

Provincial contributions represent just 2% of KCCA’s budget while member municipalities contribute 37% and 50% of revenues are self-generated through user fees, fee for service contracts or fundraising.

The regional cost-sharing model could unintentionally create inequalities between urban and rural municipality’s ability to pay.



Local Matters

Many CA programs are locally designed based on community relationships, watershed geography, and municipal priorities, such as tree planting services, stewardship grants and landowner extension services. Under a large regional CA, these programs may become standardized, reducing the availability of services tailored to local needs.

KCCA currently manages nine Conservation Areas, including two campgrounds and 24 kilometres of hiking trails that contribute to tourism, public health, recreation and economic development. Consolidation could shift decisions about maintenance, investment, and operations farther away from the community, limiting responsiveness and diminishing the local benefits these areas provide.

Municipal planners, developers and landowners rely on KCCA staff for timely review of planning and regulation matters. KCCA consistently processes permits within or exceeding provincial timelines. Moving to a regionalized model risks new bottlenecks, slowing approvals and reducing timely support for local planning and development.

SUMMARY OF KEY MESSAGES FOR THE PROVINCE

- At a minimum, a reduction of the geographical area of the proposed consolidation should be considered.
- Maintain local offices and existing staffing levels.
- Governance models should continue to allow for local decision-making through local municipal representation.
- Continuation of all current KCCA program and services.

Questions?

Reach out to Elizabeth VanHooren, General Manager,
at elizabeth@kettlecreekconservation.on.ca or 519-631-1270 x222

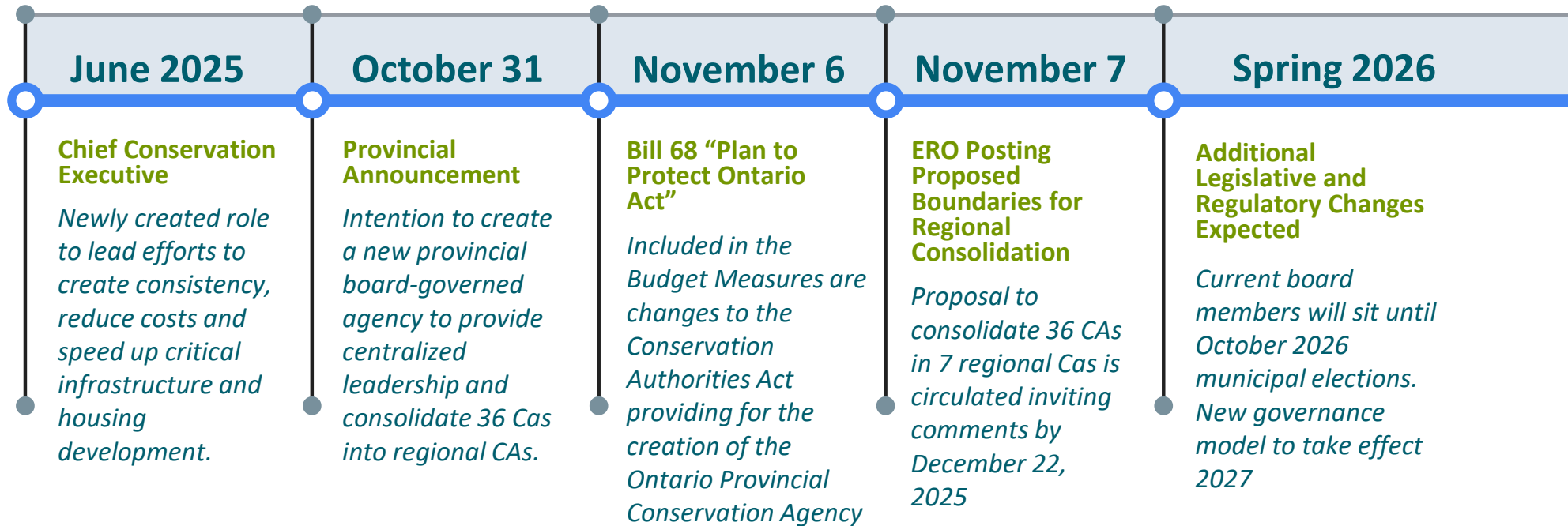


Kettle Creek
Conservation Authority

November Full Authority Meeting



Provincial Announcement *Timeline*



Why?

“The current system of 36 separate conservation authorities is fragmented, with each conservation authority following different policies, standards, fees and levels of staffing and technical capabilities. This has led to unpredictable and inconsistent turnaround times for approvals across all conservation authorities, creating uncertainty and delays for builders, landowners and farmers seeking permits, and undermining conservation authorities’ ability to protect communities from floods and natural hazards.”

“ERO Posting #025-1257”



Improving Ontario's Conservation Authorities



**PROTECT
ONTARIO**

The provincial government is making improvements to Ontario's Conservation Authority system by:

1. Amending the CAA to create a provincial board-governed agency, the **Ontario Provincial Conservation Agency**, to provide province-wide coordination, shared digital and technical resources, and consistent practices that strengthen — not replace — the work of regional conservation authorities.
2. Consolidating the existing 36 CAs into regional watershed based CAs. The proposed boundaries would result in **7 regional CAs**.

What's Changing/Not Changing

What these changes will mean:

- More resources for front-line services
- Improved flood management and erosion prevention
- Strong environmental protections maintained
- Faster permit approvals
- Modern service delivery
- Consistent standards and use of modern technology

What's NOT changing:

- Governance model – regional CAs will continue to be independent, municipally-governed organizations. Member municipalities will continue to be represented on a board of directors for each Regional CA and will retain full governance responsibilities for Regional CAs.
- Where CAs operate – areas currently served by CAs will continue to be served by CAs
- The programs and services CAs provide, including the responsibility for source water protection, natural hazard and watershed management
- CA ownership and management of their lands and trails, providing access to green spaces, recreation and education programs
- Where and how CAs receive funding (e.g. municipal levy) including maintaining board approval of final Regional CA budgets.

Ontario Provincial Conservation Agency: Objectives

- Oversee the consolidation of CAs into 7 regional CAs
- Oversee CA governance and operations
- Promote consistent policies, standards and fees
- Evaluate financial performance
- Guide and evaluate strategic planning to align with provincial objectives
- Support development of standardized and centralized permitting system
- Lead development of digital strategies and shared services
- Support strategic investment including leveraging funding
- Advise the Government

Ontario Provincial Conservation Agency: Governance

- 5-12 members appointed by LGIC
 - Experience in public administration
 - Experience in CA programming
 - Can not be a Member of Parliament
 - May be further outlined in regulations
- Serve a term of up to 3 years to a maximum of 9
- Meet minimum of 4 times per year
- Can issue direction to CAs on KPIs, service standards, procurement, training of members and employee, budgeting, AMPs and strategic plans
- All direction must be approved first by Minister

Ontario Provincial Conservation Agency

Staffing

- Secretary of Cabinet will appoint the 1st CEO
- Board will appoint subsequent CEOs and staff
- CEO is under the supervision of the Board

Funding

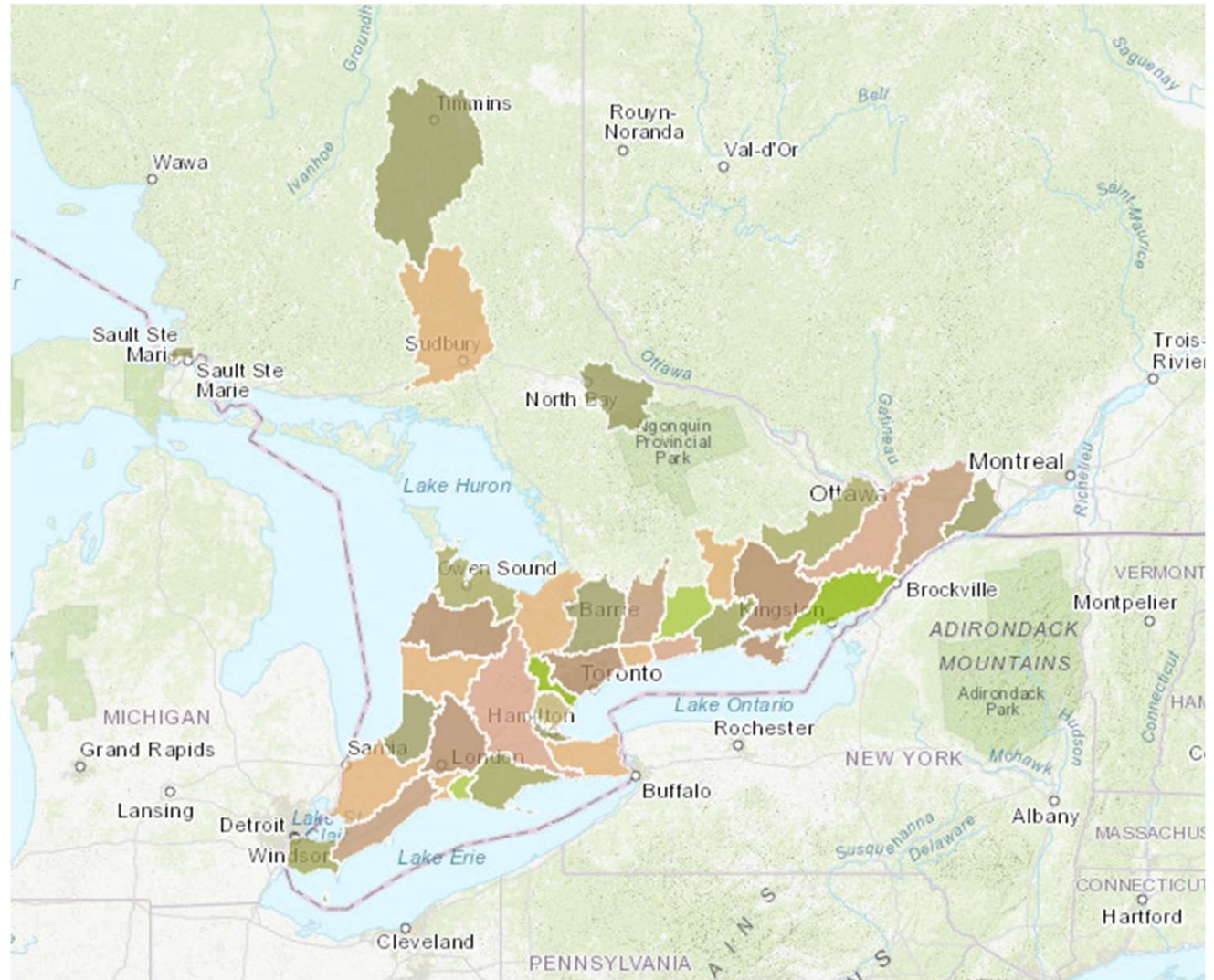
- Ministry may provide funding
- Can charge fees
- Can apportion costs to CAs

Agency Oversight

- Will follow provincial Agencies and Appointments Directive including an annual letter of direction
- Every 3 years will provide a report on effectiveness, value for money
- Minister can issue mandatory directives to agency, require a review/audit of the agency
- Must provide Minister with copy of any CA directive 45 days prior to issuing

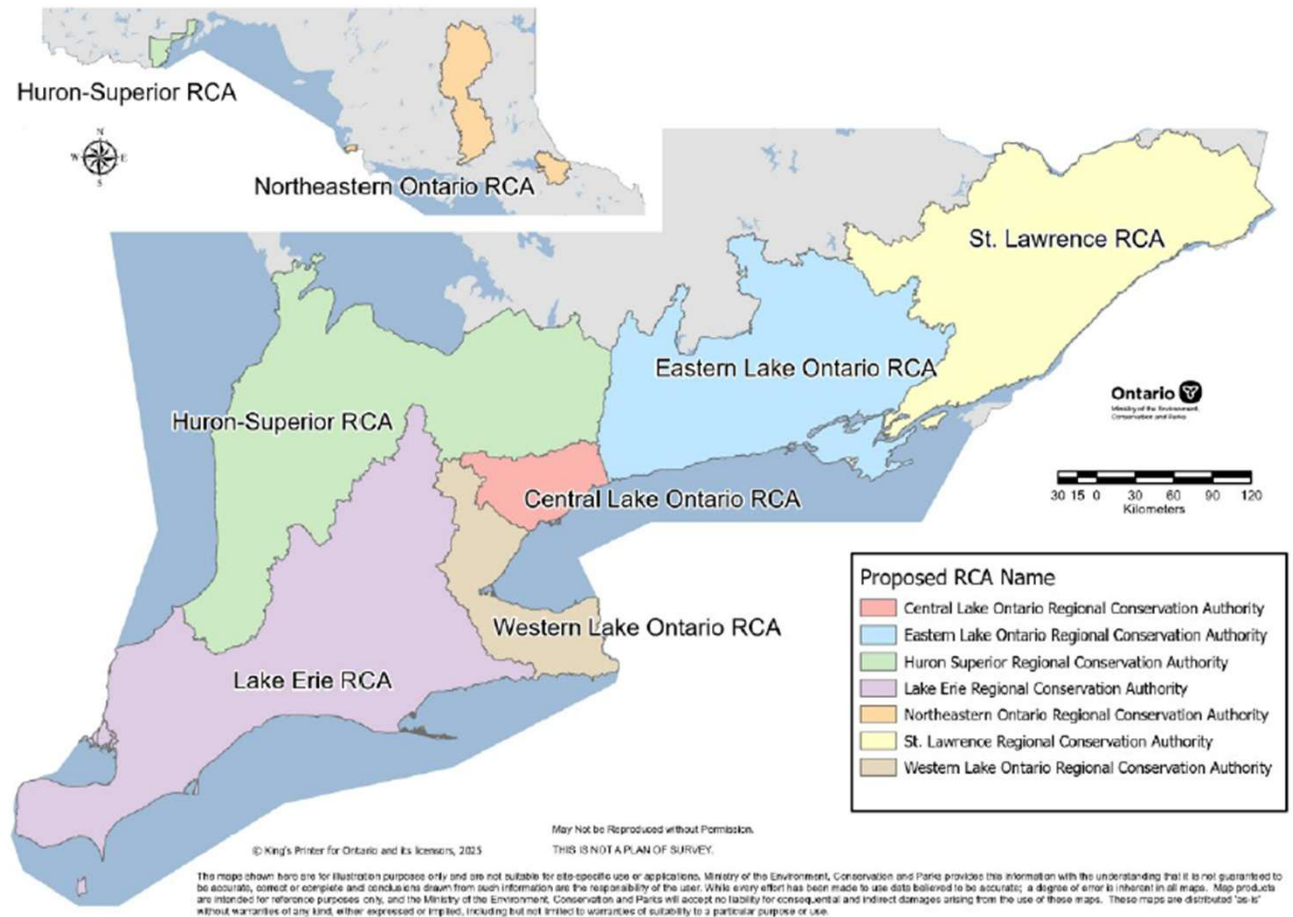
Current Conservation Authority Map

- 36 CAs are organized on watershed boundaries
- Meaningful scale for planning and promoting efficient and sustainable use of water resources
- Consequently, cross municipal boundaries

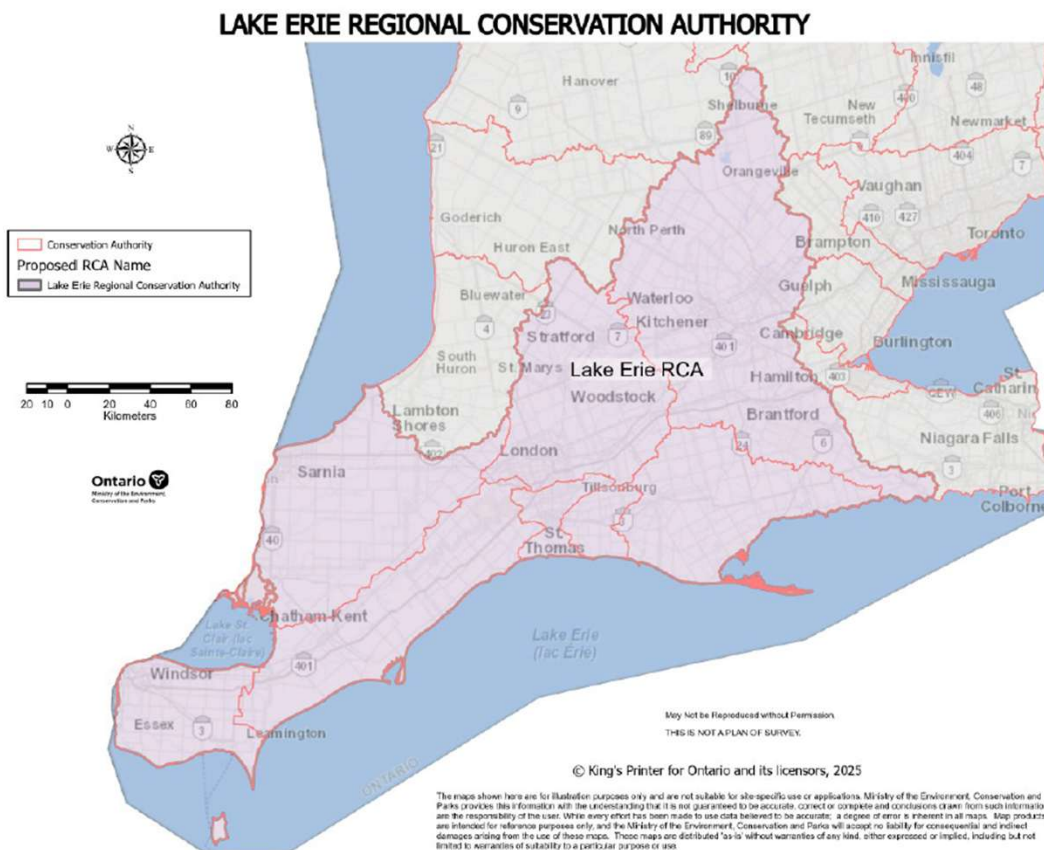


Proposed 7 Regional Conservation Authorities (RCA)

- Regional watershed based
- Reducing overlap and administrative duties
- Balancing expertise across CAs and providing service continuity



Map of Proposed Lake Erie Regional Conservation Authority



Lake Erie Regional Conservation Authority

Current conservation authorities that would make up the proposed Lake Erie Regional Conservation Authority include:

- Essex Region CA
- Lower Thames Valley CA
- St. Clair Region CA
- Upper Thames River CA
- Kettle Creek CA
- Catfish Creek CA
- Long Point Region CA
- Grand River CA

Municipalities that would fall within the proposed Lake Erie Regional Conservation Authority include:

- City of Brantford
- City of Cambridge
- City of Guelph
- City of Hamilton
- City of Kitchener
- City of London
- City of Sarnia
- City of St. Thomas
- City of Stratford
- City of Waterloo
- City of Windsor
- City of Woodstock
- County of Brant
- Haldimand County
- Municipality of Bayham
- Municipality of Brooke-Alvinston
- Municipality of Central Elgin
- Municipality of Chatham-Kent
- Township of East Zorra-Tavistock
- Township of Enniskillen
- Township of Guelph/Eramosa
- Township of Lucan Biddulph
- Township of Malahide
- Township of Mapleton
- Township of Melancthon
- Township of North Dumfries
- Township of Norwich
- Municipality of Dutton/Dunwich
- Municipality of Huron East
- Municipality of Lambton Shores
- Municipality of Leamington
- Municipality of Middlesex Centre
- Municipality of North Perth
- Municipality of South Huron
- Municipality of Southwest Middlesex
- Municipality of Thames Centre
- Municipality of West Elgin
- Municipality of West Perth
- Norfolk County
- Town of Amherstburg
- Town of Aylmer
- Town of Erin
- Town of Essex
- Town of Grand Valley
- Town of Halton Hills
- Township of Pelee
- Township of Perth East
- Township of Perth South
- Township of Puslinch
- Township of Southgate
- Township of South-West Oxford
- Township of Southwold
- Township of St. Clair
- Township of Strathroy-Caradoc
- Town of Ingersoll
- Town of Kingsville
- Town of Lakeshore
- Town of Lasalle
- Town of Milton
- Town of Minto
- Town of Mono
- Town of Petrolia
- Town of Plympton-Wyoming
- Town of St. Marys
- Town of Tecumseh
- Town of Tillsonburg
- Township of Adelaide-Metcalf
- Township of Amaranth
- Township of Blandford-Blenheim
- Township of Centre Wellington
- Township of Dawn-Euphemia
- Township of East Garafraxa
- Township of Warwick
- Township of Wellesley
- Township of Wellington North
- Township of Wilmet
- Township of Woolwich
- Township of Zorra
- Village of Newbury
- Village of Oil Springs
- Village of Point Edward

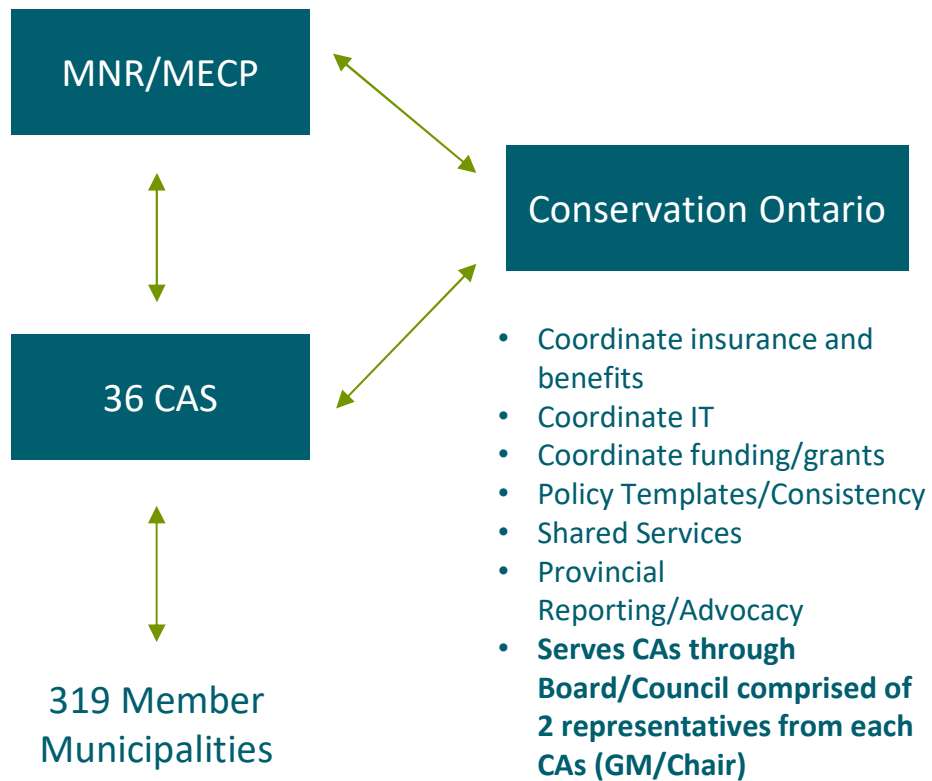
Existing Versus Proposed

Measure	Current State	Proposed	% Change	Ministry: Over 50% of municipalities share 2 or more CAs
Number of CAs	36	7	-80.6%	
Municipalities with 1 CA	135	217	+60.7%	
Municipalities with ≥ 2 CAs	130	48	-63.1%	
Municipalities with ≥ 3 CAs	44	5	-88.6%	
Municipalities with ≥ 4 CAs	9	1	-88.9%	
Municipalities with ≥ 5 CAs	1	0	-100%	

Existing Versus Proposed

Measure	Current State	Proposed	% Change	
Number of CAs	36	7	-80.6%	
Municipalities with 1 CA	135	217	+60.7%	83% of municipalities share 2 or fewer CAs
Municipalities with ≥ 2 CAs	130	48	-63.1%	
Municipalities with ≥ 3 CAs	44	5	-88.6%	
Municipalities with ≥ 4 CAs	9	1	-88.9%	
Municipalities with ≥ 5 CAs	1	0	-100%	

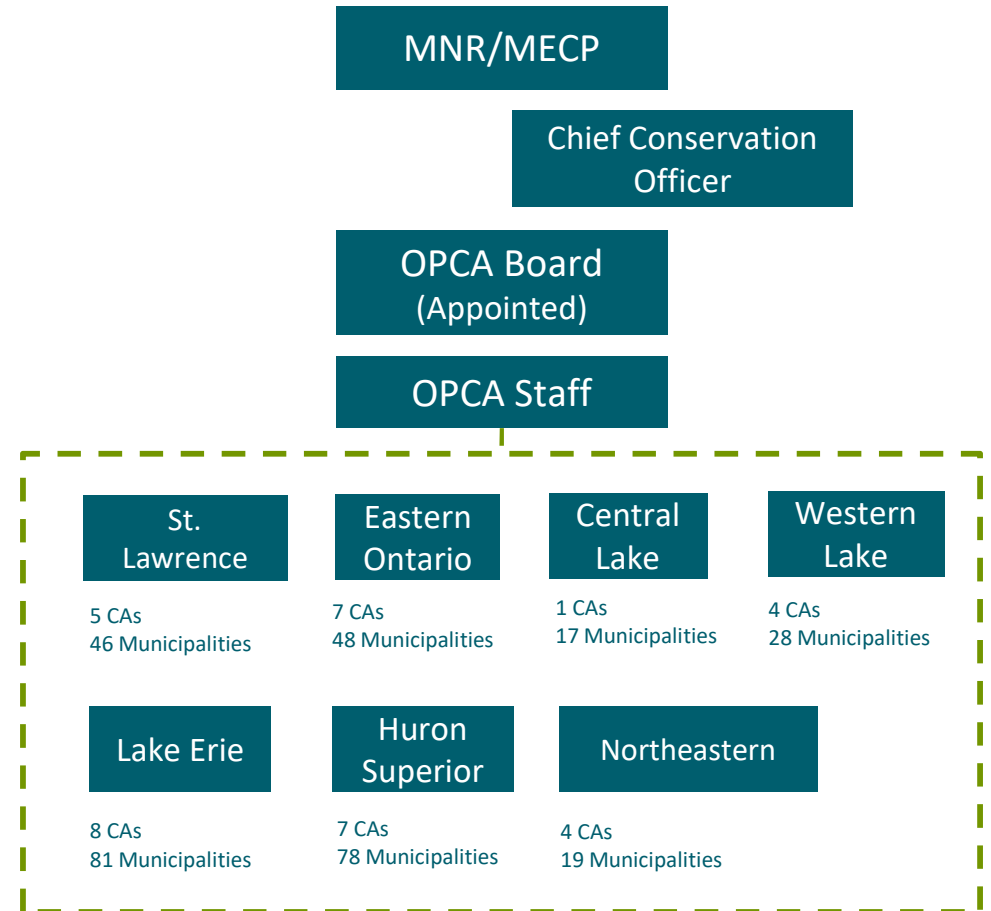
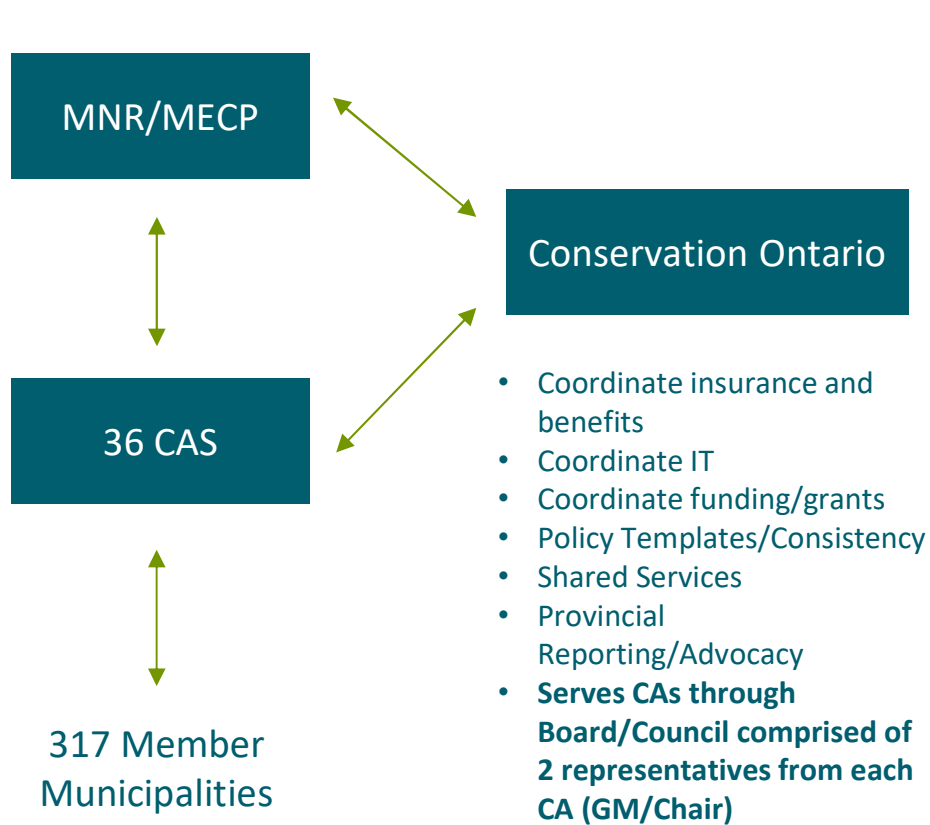
Existing



Existing

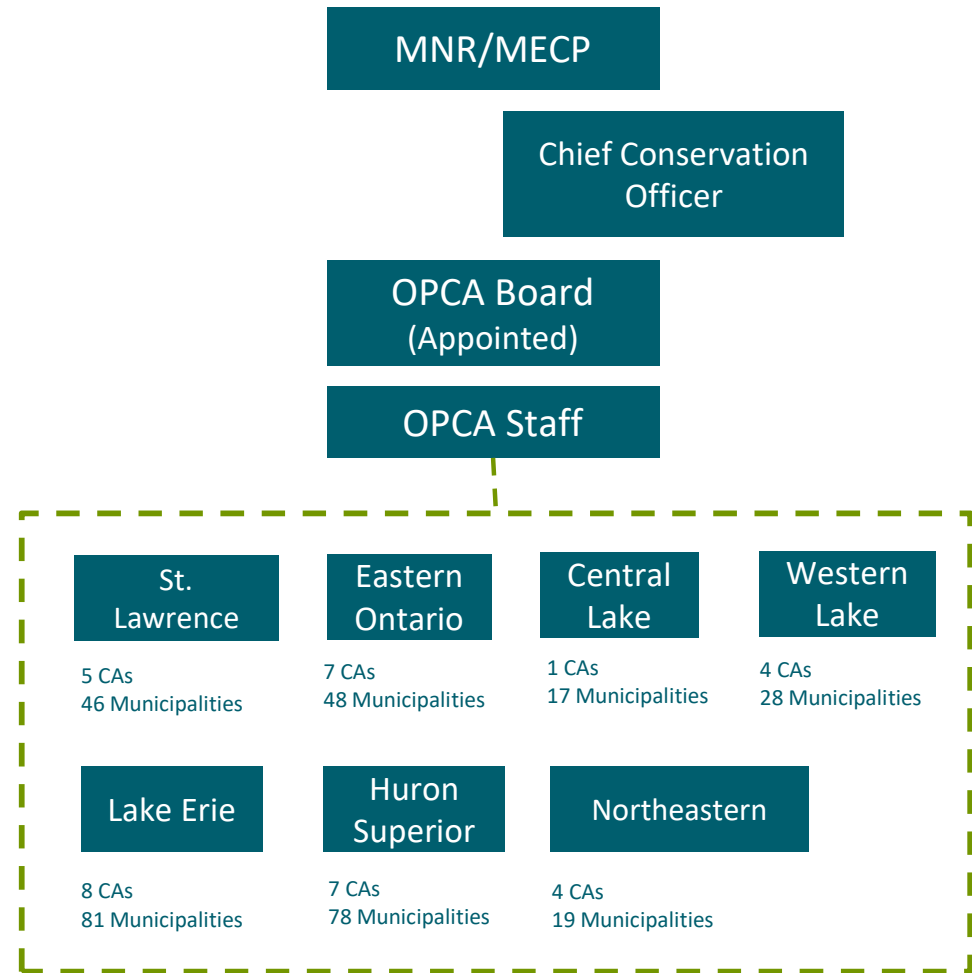
Versus

Proposed



Funding

- OPCA provides oversight over CAs including municipal funded programs
- OPCA can apportion costs to Regional CAs
- Municipalities have no guaranteed representation on OPCA
- Unclear how representation will be established on Regional CAs



Consultation

ERO Posting on Boundaries for Regional Consolidation closes December 22, 2025

Municipal and CA information Sessions on November 18, 2025

Regional Round Tables with CAs and municipalities planned but not announced

Ontario

Environmental Registry of Ontario

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Proposed boundaries for the regional consolidation of Ontario's conservation authorities

ERQ number	025-1257
Notice type	Policy
Act	Conservation Authorities Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal
Proposal posted	November 7, 2025
Comment period	November 7, 2025 - December 22, 2025 (45 days) Open
Last updated	November 7, 2025

Discussion Questions

- What do you see as key factors to support a successful transition and outcome of regional conservation authority consolidation?
- What opportunities or benefits may come from a regional conservation authority framework?
- Do you have suggestions for how governance could be structured at the regional conservation authority level, including suggestions around board size, make-up and the municipal representative appointment process?
- Do you have suggestions on how to maintain a transparent and consultative budgeting process across member municipalities within a regional conservation authority?
- How can regional conservation authorities maintain and strengthen relationships with local communities and stakeholders?

Consultation: CA/Municipal Information Sessions

This is a “vision” with much left “TBD” through consultation.

Templates exist for this type of consolidation (i.e. Health Units, municipalities)

Expert guidance and access to consultants will be provided through OPCA

All local assets would become assets of new RCA

Province is not dictating this – RCA boards will be in control of transition, timeline and structure of new RCAs

Direction to CAs will commence as soon as Agency is established to ensure smooth transition

Agency will establish standards, KPIs that will be tied to provincial funding

CA Record

- CA Act 1946 was enacted to allow municipalities within a shared watershed the ability to manage natural resources collaboratively
- Mandated to protect people and property from flooding, erosion, and other natural hazards
- Uniqueness of CAs is local buy-in, integrated watershed management, grassroots connections and local understanding
- A watershed is as much about the land as the community connections



CA Record

Recent amendments to the CA Act have already improved standardization and modernization and increased municipal control over budgets and programs and services

O. Reg. 686/21

- October 2021
- Required CA to categorize programs and services into mandatory, municipally requested and deemed advisable by the CA

O. Reg. 402/22

- April 2022
- Outlined new budget process
- Minister Fee Class Policy listed programs a CA could charge fees for and requires all Cas to have a written fee policy

O. Reg. 41/24

- April 1, 2024
- One regulation for all CAs
- Introduced exemptions
- Mapping Requirements
- Smaller regulated area (i.e. wetlands)
- Appeal mechanisms

Provincial Concern: Patchwork of Standards, Service Delivery

Province: Each CA has different policies, customer service standards, fees, processes and staffing and technical capacity leading to unpredictable and inconsistent approvals leading to uncertainty and delays for builders, landowners, and farmers seeking permits.

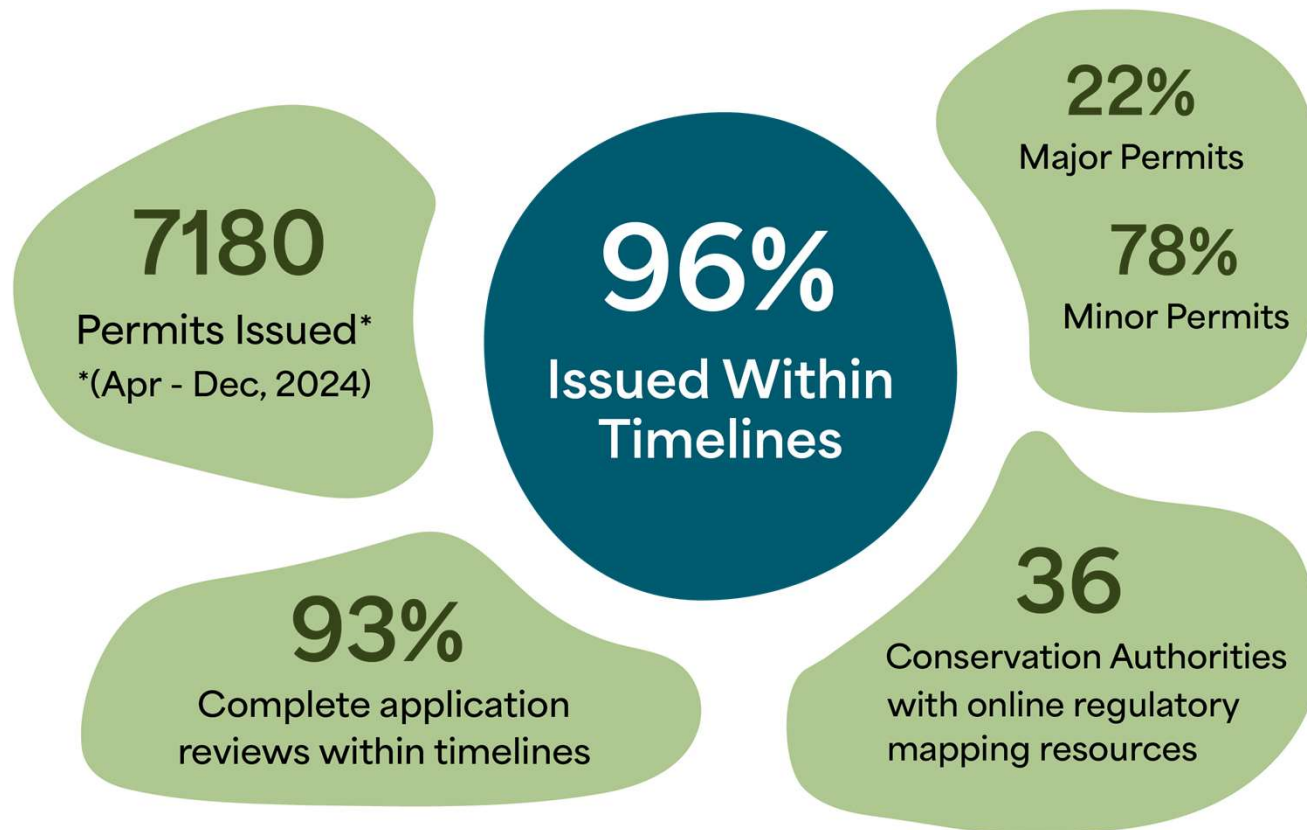
Current State

- In 2024 KCCA issued 100% of permits within provincially mandated timelines, average is 10 days following a complete application
- Policies are built on provincial templates but modified for unique local conditions (i.e. Two zone concept in Port Stanley)

Future State

- Each CA regulates to a different flood standard (i.e Hurricane versus 100 year) – provincial guidance on a uniform standard and how to address climate change is welcome. This would provide consistency but still protect communities from hazards
- Provincial technical guides would provide consistency and direction

Current Standard



Provincial Concern: Outdated and fragmented data systems

Province: Lack of resources has led to discrepancies in technology that CAs use that can compromise the effectiveness of evidence-based decision making.

Current State

- KCCA relies on open-source software for flood forecasting and mapping initiatives that is comparable to more expensive options
- Efficiencies are found in bulk purchasing initiatives and where possible shared resources
- Outsource when expertise is required
- Technological advancements can be limited by staffing and reliable high-speed connectivity
- E-permitting is not cost efficient based on current KCCA service levels

Future State

- Development of a standardized and centralized system for processing Section 28 permits may be beneficial; however, day to day personal contact and site visits would still need to be maintained for effective local delivery
- Local offices are required for timely access

Provincial Concern: Administrative Duplication

Province: Municipalities are forced to fund duplicate corporate functions taking resources away from the front-line.

Current State

- 83% of municipalities have 2 or less CAs
- CA staff play multiple roles to keep costs low
- CA boards are responsive for hearing and administrative reviews to help facilitate timelines

Future State

- Lake Erie Region would have 81 municipalities – resulting in increased administrative costs to ensure local municipalities share the same connection to their local CA
- Consolidation would require expensive IT/HR migrations and governance restructuring diverting resources from the front-line

Provincial Concern: Need for more accountability and transparency

Province: Lack of transparent asset management and inconsistent performance monitoring and reporting.

Current State

- All CAs were required to develop asset management plans as of December 31, 2024
- Provincial funding for assets is limited to \$5 million for the province while key water infrastructure continues to age
- CAs provide all requested performance monitoring and reporting in required budget communications and annual reports that are publicly available on web sites as per O. Reg

Future State

- CAs are happy to provide any and all monitoring and reporting to funding partners

Analysis

- The majority of provincial concerns can be addressed without consolidating into 7 regions – willing to work with OPCA and the Ministry to implement.
- Most consolidations take on average 10 years to facilitate having regard for governance, finance, transparency and staffing.
- Standardized policies, technical guides and e-permitting services can cost effectively be implemented with provincial guidance in the existing CA framework.

Analysis: Governance

- Needs to be controlled locally by the member municipalities who currently fund over 30% of the CA programs and services including hazard management
- Governance model needs to reflect the significant municipal financial contributions and regional versus urban nature of the watersheds
- 81 member municipalities vying for a voice and representation at 1 regional board does not provide enough autonomy to ensure decisions fulfill and protect local interests

Proposed Comment

- Preferred: Provide time for OPCA to provide provincial leadership on standardization and e-permitting. Leave current CA structure as is. Provide financial incentives for CAs to consolidate on their own based on local watershed needs and political environments
- Regional Perspective: Governance of proposed regional CAs needs to be carefully evaluated to ensure that representation matches the significant municipal contributions and analysis to ensure that rural municipalities have fair representation compared to their urban counterparts
- Local advisory boards and district staffing hubs are recommended
- Regionalization may have unintended consequence of creating more bureaucracy and decrease effective communication between CAs and municipalities, and CAs and local stakeholders

Analysis: Financial

- Municipalities currently fund over 30% of the CA programs and services including hazard management
- CAs leverage these funds – self generating 50% or more of revenues

Proposed Comment

- Regional cost-sharing model could unintentionally create inequalities between urban and rural municipality's ability to pay
- With the increased oversight by the province through the OPCA conservation authorities may have decreased ability to leverage funds – many current funding opportunities that CAs currently access are not open to “Agencies, boards or commissions of provincial governments”
- Lack of local CA presence will erode local partnerships and ability to communicate with the local community
- What ability will regional CAs have to determine apportionment of costs from the OPCA? How will apportionment be determined?
- Financial reserves and funds generated locally should be directed back to the community/property in which they originated

Analysis: Mandatory Programs

- CAs are meeting or exceeding provincial timelines and reporting through annual reports on success in publicly available annual reports
- Heavily subsidized by municipalities and in some instances self-generated funds

Proposed Comment

- In principle support desire to streamline approvals through consistent policies and e-permitting services
- Consolidation of CAs would actually slow down progress as resources directed to consolidation concerns and communication rather than front-line work
- Respectfully, current CA framework is not preventing this from happening
 - Need provincial technical guides
 - Need consistent flood standard
 - Need rural high-speed resources
 - Need adequate funding to implement

Analysis: Category 2 and 3 programs

- CAs negotiated agreements with member municipalities for locally-led programs and services that reflect municipal and watershed needs (i.e. tree planting, enhanced monitoring) re-affirming that municipalities rely upon and value CA programs and services
- KCCA annually onboards 35 seasonal staff from the local community

Proposed Comment

- CAs were built on local relationships and face-to-face communications – locally based staff that live and work in the same watershed “boots on the ground” are necessary
- Donations of land, stewardship and employment opportunities are dependent on local connection
- Services are based on local infrastructure (coolers etc.)

Analysis: Summary

What can not be lost in any proposed consolidation?

- Local offices and staffing
- Local decisions through local representation
- Continuation of all local programs and services
- A governance model that allows the local grassroots nature of the CA model envisioned in 1946 to continue



Local watershed management decisions in the hands of local decision-makers.



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2025-65

Being a By-law to Amend By-law No. 2011-14

WHEREAS under Section 34 of the Planning Act, R.S.O. 1990, c.P.13, authorizes municipalities to pass and amend zoning by-laws governing the use of land, buildings and structures;

AND WHEREAS the requirements for giving notice and the holding of a public meeting of a zoning by-law amendment have been met;

AND WHEREAS the Council of the Corporation of the Township of Southwold deems it advisable to amend By-law 2011-14, being the Zoning By-law of the Township of Southwold;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD HEREBY ENACTS AS FOLLOWS:

1. **THAT:** Schedule 'A', Map 8 of By-Law No. 2011-14, as amended, are hereby amended by changing from Agricultural 1 Zone to Agricultural 3 (A3) Zone and Agricultural 1 – Special Provision 76 (A1-76), those lands outlined in heavy solid lines on Schedule 'A' attached hereto and forming part of this By-law.
2. **THAT** subsection 5.4 of By-law 2011-14, as amended, is hereby amended by adding the following Special Provision:

a. Agricultural 1 – Special Provision 76 (A1-76)

i. Regulations:

1. Minimum lot frontage 17m (55 feet)
 2. Maximum lot area 14,400m² (3.56 acres)
3. **THAT:** this By-law shall come into force pursuant to Section 34(2) of the Planning Act, RSO 1990.

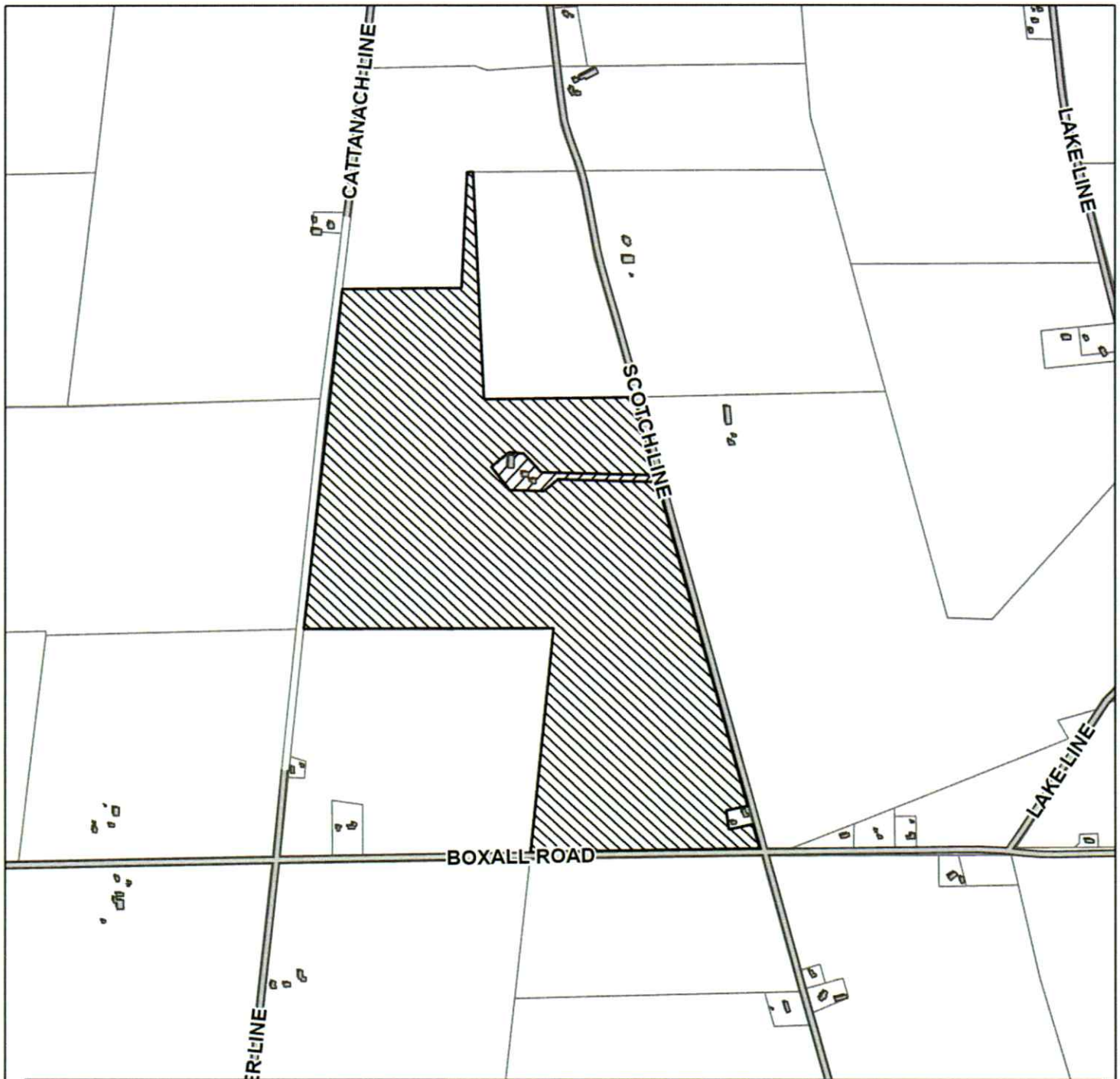
**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME
AND FINALLY PASSED THIS 24th DAY OF NOVEMBER, 2025.**


Mayor


Grant Jones

CAO/Clerk

Jeff Carswell



 Lands to be rezoned from
Agricultural 1 (A1) to
Agricultural - Special Provision
76 (A1-76)

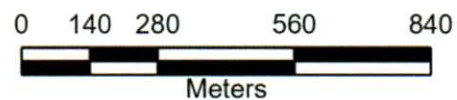
 Lands to be rezoned from
Agricultural 1 (A1) to
Agricultural 3 (A3)

This is Schedule "A" to By-law No. 2025-65
passed on the 24th day of November, 2025.

Mayor

C.A.O. / Clerk

TOWNSHIP OF SOUTHWOLD
ZONING BY-LAW 2011-14
SCHEDULE "A", MAP 8





THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2025-66

Being a By-law to Amend By-law No. 2011-14

WHEREAS under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13, authorizes municipalities to pass and amend zoning by-laws governing the use of land, buildings and structures;

AND WHEREAS the requirements for the giving notice and the holding of a public meeting of a zoning by-law amendment have been met;

AND WHEREAS the Council of the Corporation of the Township of Southwold deems it advisable to amend By-law 2011-14, being the Zoning By-law of the Township of Southwold;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'A', Map 4 of By-Law No. 2011-14, as amended, are hereby amended by changing from Commercial/Industrial 1 (CM1) Zone to Commercial/Industrial 1 – Special Provision 1 (CM1-1), those lands outlined in heavy solid lines on Schedule 'A' attached hereto and forming part of this By-law.
2. **THAT** subsection 13.4 of By-law 2011-14, as amended, is hereby amended by adding the following Special Provision:

a. CM1-1 As shown on Schedule A, Map No. 4

i. Permitted Uses:

1. All permitted of the CM1 Zone, and
2. Asphalt and concrete batching facility
3. Recycling Facility
4. Composting Facility
5. Metal refinery
6. Steel Mill

7. Pulp and paper mill

ii. Zone requirements

All lot building requirements for the permitted uses shall be in accordance with Subsection 13.2, except for the following:

1. Maximum open storage 100%

iii. A group of companies located in the CM1 zone, that:

1. Are designed, developed and managed, including site access and infrastructure servicing, as a unit whether by a single owner or a group of owners or tenants acting in collaboration;
2. Are made up entirely of uses permitted or lawfully non-conforming on the site has either:
 - a. A common parking lot or parking garage or a combination thereof; or
 - b. A group of parking lots or parking garages or a combination thereof managed as a unit by the same owner, owners or tenants of the occupancies required in clause (a) above, and are on the same lot or lots as the occupancies required in clause (a) above

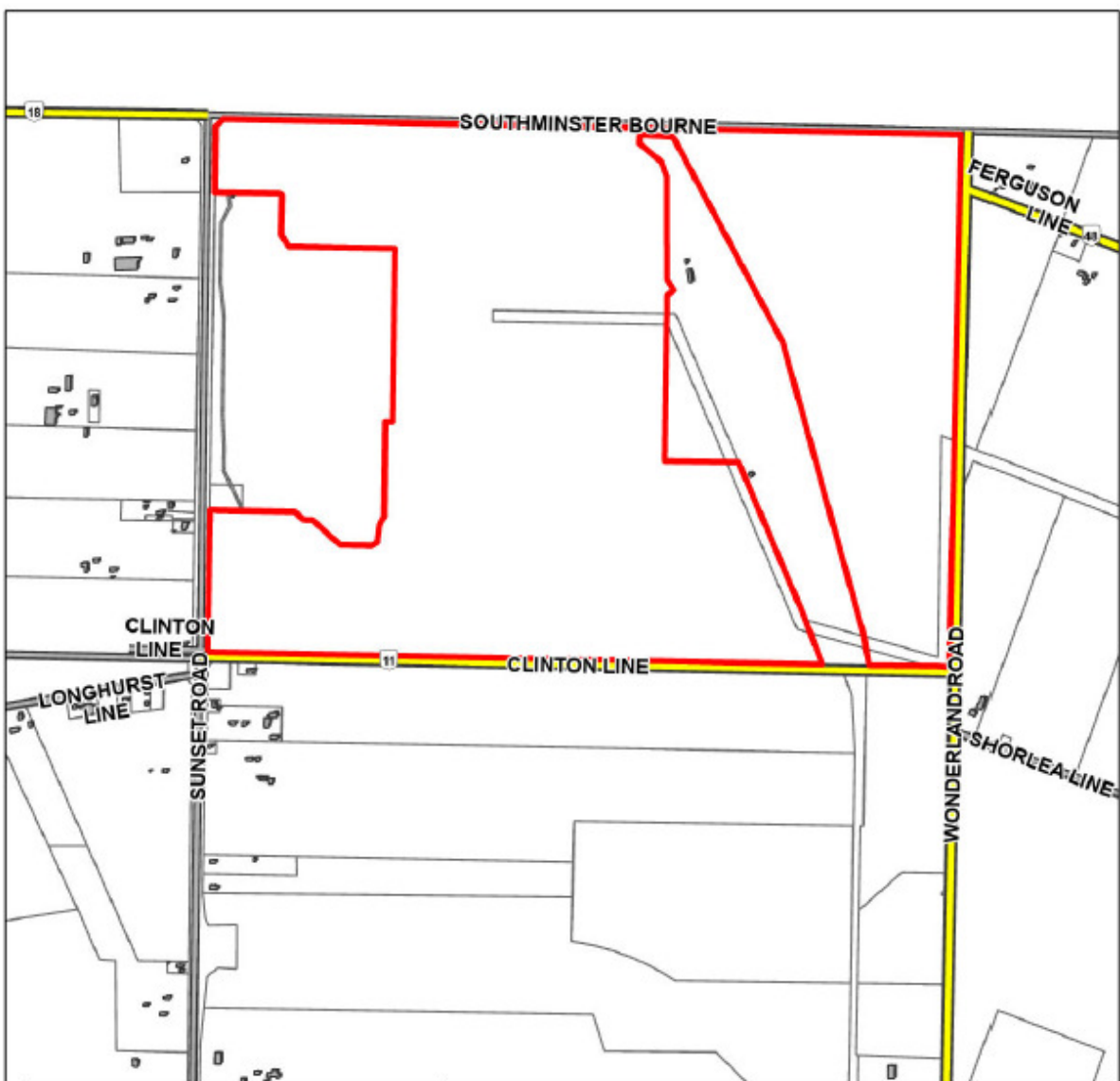
Shall be considered as one lot for the purposes of applying zoning provision and regulations.

3. **THAT** this By-law shall come into force pursuant to Section 34(2) of the Planning Act, RSO 1990.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS 24th DAY OF NOVEMBER, 2025.

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell



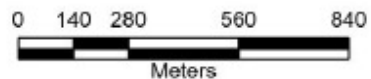
Lands to be rezoned from
Commercial/Industrial 1
(CM1) to Commercial/
Industrial - Special
Provision 1 (CM1-1)

This is Schedule "A" to By-law No. 2025-66
passed on the 24th day of November, 2025.

Mayor _____

C.A.O. / Clerk _____

TOWNSHIP OF SOUTHWOLD
ZONING BY-LAW 2011-14
SCHEDULE "A", MAP 4



By-law for Municipalities Not Within a Regional Municipality, the County of Oxford or The District Municipality of Muskoka – Form 5
Drainage Act, R.S.O. 1990, c. D.17, subs. 45(1)

Drainage By-law Number 2025-67

A by-law to provide for a drainage works in the Township of Southwold
in the County of Elgin.

Whereas the council of the Township of Southwold has procured a
report under section 78 of the *Drainage Act* for the improvement
of the Fingal drain;

And whereas the report dated _____ has been authored by _____
and the attached report forms part of this by-law;

And whereas the estimated total cost of the drainage work is \$236,100.00 ;

And whereas \$39,365.00 is the amount to be contributed by the Township
of Southwold for the drainage works;

And whereas (Complete this clause only if other municipalities are being assessed a share of the cost of the project.);

_____	is being assessed in the _____	of _____
_____	is being assessed in the _____	of _____
_____	is being assessed in the _____	of _____
_____	is being assessed in the _____	of _____

And whereas the council is of the opinion that drainage of the area is desirable;

Therefore the council of the Township of Southwold
pursuant to the *Drainage Act* enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWING

The Corporation of the Township of Southwold
may borrow on the credit of the Corporation the amount of _____ being the amount necessary for
the improvement of the drainage works.

This project may be debentured.

6. CITATION

This by-law comes into force on the passing thereof and may be cited as the

" Edison Drain _____ by-law".

First reading 2025/11/24

Second reading 2025/11/24

Provisionally adopted this 24 day of November, 20 25

Name of Head of Council (Last, First Name)

Jones, Grant

Signature

Name of Clerk (Last, First Name)

Carswell, Jeff

Signature

Third reading _____

Enacted this _____ day of _____, 20 _____

Name of Head of Council (Last, First Name)

Signature

Name of Clerk (Last, First Name)

Signature

I, _____

clerk of the Corporation of the Township of Southwold,

certify that the above by-law was duly passed by the council of the Corporation and is a true copy thereof.

Name of Clerk (Last, First Name)

Signature



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY-LAW NO. 2025-68

Being a By-Law to authorize the execution of an agreement between Ontario Clean Water Agency (OCWA) and the Corporation of the Township of Southwold for the operation and maintenance of the Southwold Water Distribution System and the Talbotville Wastewater Treatment Plant

WHEREAS Section 8 (1) of the Ontario Municipal Act, S.O., 2001, c.25 states that the powers of a municipality shall be interpreted so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 9 states that a municipality has the capability, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is the desire of the Corporation of the Township of Southwold to authorize an agreement with the Ontario Clean Water Agency (OCWA) for the operation and maintenance of the Southwold Water Distribution System and the Talbotville Wastewater Treatment Plant;

AND WHEREAS Council of the Corporation of the Township of Southwold deems it necessary to amend By-law No. 2020-23;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

1. That the Mayor and CAO/Clerk are authorized to sign on behalf of the Corporation of the Township of Southwold the Ontario Clean Water Agency (OCWA) Agreement attached to this By-law as Schedule "A".
2. This By-law shall come into force and effect on January 1st, 2026.

READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME AND FINALLY PASSED THIS 24TH DAY OF NOVEMBER, 2025

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell

SERVICES AGREEMENT

BETWEEN

ONTARIO CLEAN WATER AGENCY

A N D

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

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SERVICES AGREEMENT

THIS AGREEMENT effective as of the 1st day of January, 2026 (the “Effective Date”),

B E T W E E N

ONTARIO CLEAN WATER AGENCY/AGENCE ONTARIENNE DES EAUX, a corporation established under the *Capital Investment Plan Act, 1993*, c.23, Statutes of Ontario.

(“OCWA”)

A N D

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

(the “Client”)

RECITALS

- (a) OCWA is in the business of providing management, operations and maintenance services for water and wastewater facilities.
- (b) The Client is the owner of the **Southwold Water Distribution System and Talbotville Wastewater Treatment Plant** more particularly described in Schedule A (the “Facilities”).
- (c) The Client wishes to retain the services of OCWA to operate and maintain the Facilities in accordance with the provisions of this agreement (the “Agreement”).
- (d) The Client and OCWA (collectively, the “Parties” and each a “Party”) are entering this Agreement to set out their respective rights and obligations with respect to the management, operation and maintenance of the Facilities.
- (e) The Council of the Client on the ____ day of _____, 20__ passed By-Law No. _____ authorizing the Client to enter into this Agreement.

NOW THEREFORE in consideration of the mutual covenants contained in this Agreement and other good and valuable consideration the receipt and sufficiency of which is hereby irrevocably acknowledged, the Client and OCWA agree as follows:

ARTICLE 1 - INTERPRETATION

Section 1.1 - Definitions

In this Agreement, definitions are set out in Schedule B, or within applicable provisions as indicated.

ARTICLE 2 - RESPONSIBILITIES OF OCWA

Section 2.1 - Retention of OCWA

- (a) The Client retains OCWA to provide management, operation and maintenance services, as described in Schedule C to this Agreement, in respect of the Facilities (the “Services”).
- (b) The Client acknowledges and agrees that for the purposes of Section 449 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, OCWA is an agent of the Client.

Section 2.2 - Performance of Services

- (a) OCWA shall deliver the Services in compliance with all applicable Environmental Laws, except as described in Paragraphs 2.2(b) and (c) below and in any of the following circumstances:
 - (i) the Client not making the Major Maintenance Expenditures and/or not undertaking the Capital Projects reasonably recommended by OCWA as per Section 4.6 and Section 4.7 herein;
 - (ii) failure of the Client to meet its responsibilities specified in this Agreement;
 - (iii) failure of any equipment at the Facilities, unless the failure is due to OCWA’s negligence;
 - (iv) the water transmitted to the water treatment Facilities for treatment contains contaminants or pathogens which cannot be treated or removed by the Facilities treatment processes;
 - (v) the quantity or quality of water transmitted to the water treatment Facilities exceeds the Facilities’ design or operating capacity;
 - (vi) the wastewater transmitted to the wastewater treatment Facilities for treatment contains contaminants or other substances which cannot be treated or removed by the Facilities treatment processes;

- (vii) the wastewater transmitted to the wastewater treatment Facilities for treatment does not meet the requirements of the Client's sewer use by-law or any Environmental Law;
- (viii) the quantity or quality of wastewater transmitted to the wastewater treatment Facilities exceeds the Facilities' design or operating capacity;
- (b) OCWA may temporarily cease to provide or reduce the level of provision of Services in the event of an emergency, a breakdown or any Uncontrollable Circumstance. OCWA shall, when practicable, try to give the Client reasonable advance notice of any such occurrence.
- (c) Notwithstanding any other provision of this Agreement, delay in the performance of, or a failure to perform any term of this Agreement by OCWA, shall not constitute default under this Agreement or give rise to any claim for damages suffered by the Client if and to the extent caused by occurrences or circumstances beyond the reasonable control of OCWA (an "Uncontrollable Circumstance"), including but not limited to any circumstances set out in Paragraph 2.2(a), decrees of government, acts of God (including but not limited to hurricanes, tornadoes, floods and other weather disturbances), sabotage, strikes, lockouts and other industrial disturbances, supply chain interruptions, global economic turbulence, insurrections, war, civil disturbances, pandemics, riots, explosions, fire and acts of third parties.
- (d) The Client recognizes that in an emergency situation or where an Uncontrollable Circumstance exists, OCWA's primary concern will be to use all reasonable efforts to maintain the Facilities in compliance with Environmental Laws and that OCWA may be required to correct a deficiency or deal with the emergency situation without obtaining the Client's prior approval. Should such a situation arise, OCWA shall advise the Client as soon as reasonably possible and shall provide as much information as possible to the Client and will work with the Client to ensure the emergency situation is appropriately addressed.

Section 2.3 - OCWA as Independent Contractor

In performing the Services, OCWA shall be acting as an independent contractor and only to the extent and for the specific purposes expressly set forth herein. Neither OCWA nor its employees, agents or subcontractors shall be subject to the direction and control of the Client, except as expressly provided in this Agreement.

Section 2.4 - Authorized Representatives

Each of OCWA and the Client shall be entitled to designate in writing to the other, one or more individuals who shall be authorized to represent it in connection with the day-to-day administration of the provisions of this Agreement (the "Authorized Representative(s)"). Each of the Parties shall be entitled to rely on the acts and approvals given by the other Party's

Authorized Representative until such time as it receives a written notification of change of the other Party's Authorized Representative.

Section 2.5 - Indemnification of the Client

- (a) OCWA shall exonerate, indemnify and hold harmless the Client, its directors, officers, employees and agents from and against Claims which may be suffered or incurred by, accrue against or be charged to or recoverable from the Client to the extent that such Claim is solely attributed to OCWA's negligence or willful misconduct when performing the Services, except where such Claim is due to an Uncontrollable Circumstance or to a condition of the Facilities which existed prior to OCWA's commencement of the Services (a "Pre-existing Condition"), including but not limited to those listed in Schedule F. Such Pre-existing Conditions shall be the ongoing responsibility of the Client. OCWA, in providing these Services, is not responsible, accountable or liable, in any way, for Pre-existing Conditions, either directly or indirectly.
- (b) The Client shall be deemed to hold the provisions of this Section 2.5 that are for the benefit of the Client's directors, officers, employees and agents in trust for such directors, officers, employees and agents as third party beneficiaries under this Agreement.
- (c) Notwithstanding Paragraph 2.5(a) above, OCWA shall not be liable in respect of any Claim to the extent the Claim is covered by the Insurance.
- (d) Claims by the Client for indemnification from OCWA will follow the Indemnification Process as described in Schedule B.

Section 2.6 - Waiver of Consequential Damages

In no event shall the Parties be liable to each other, and each Party specifically waives as against the other, any and all claims for consequential, incidental, indirect, special or punitive damages resulting in any way from performance or non-performance of this Agreement, whether such damages are characterized as arising under breach of contract or warranty, tort (including negligence), fault, strict liability, indemnity, or other theory of legal liability.

Section 2.7 - Insurance

- (a) OCWA shall maintain, subject to reasonable availability, insurance coverage as described in Schedule E to this Agreement (the "Insurance") and the Client shall be an additional insured under the Commercial General Liability and Contractor's Pollution Liability insurance. The Client acknowledges that, given the unpredictability of the insurance market, deductibles and coverage limits may not be available (or may not be reasonably priced) from year to year. Insurance coverage is reviewed annually and the Client will be notified if there is a change in coverage or price increase.
- (b) The Client specifically recognizes and agrees that neither OCWA nor the Crown bears any responsibility for the Pre-existing Condition(s) of the Facilities. As such, OCWA is

not required to obtain insurance for this purpose and the Client has or will obtain its own insurance.

- (c) The Client shall be responsible for securing its own insurance for any other operations with which it is involved that are not part of the Services. The Client acknowledges that OCWA's Commercial General Liability, Contractor's Pollution Liability insurance and Cybersecurity insurance shall not extend to cover any claims, exposure or liability beyond those directly linked to the provision of Services by OCWA staff. The Client further acknowledges that it will have no recourse under OCWA's Commercial General Liability, Contractor's Pollution Liability and Cybersecurity insurance for any operations that do not form part of the Services.
- (d) In the event of a claim under the Insurance, the payment of deductibles is as specified in Schedule E.
- (e) No later than thirty (30) days following the Effective Date of this Agreement, the Client will provide certificates of insurance for its property and boiler and machinery insurance policies to OCWA. The insurance coverage for both policies should be on a full replacement cost basis. OCWA will be named as the loss payee on both policies, where available.
- (f) The policies of insurance obtained by the Client in subsection 2.7(e) shall be primary, notwithstanding other insurance obtained and maintained by OCWA and a waiver of subrogation shall be added in favour of OCWA, where allowable.

ARTICLE 3 - RESPONSIBILITIES OF THE CLIENT

Section 3.1 - Obligations of the Client

- (a) The Client has the full power and authority to enter into and perform its obligations under this Agreement.
- (b) The Client has passed all necessary By-Laws and has obtained all necessary Authorizations to enable it to enter into and perform its obligations under this Agreement and to operate the Facilities, (including, without limitation, any Authorizations required from the Local Planning Appeal Tribunal and the Ministry of the Environment, Conservation and Parks (MECP)), and the Authorizations are in good standing.
- (c) The Client has provided OCWA with a true copy of each of the Authorizations referred to in Paragraph 3.1(b) above prior to the date of this Agreement, including a certified copy of each municipal By-Law required to authorize the Client to enter into and perform its obligations under this Agreement.
- (d) As the owner of the Facilities, the Client is fully aware of its responsibilities and obligations regarding the operation and maintenance of the Facilities under Applicable

Laws, including without limitation its responsibilities under the *Safe Drinking Water Act, 2002* (the “SDWA”), the *Ontario Water Resources Act* and the *Occupational Health and Safety Act* (the “OHSA”) and their regulations.

- (e) The Client confirms that there are no Pre-existing Conditions existing at the Facilities which would affect OCWA’s ability to operate the Facilities in compliance with the terms of this Agreement and Applicable Laws, other than what is listed in Schedule F. The Client acknowledges and agrees that the Client shall be responsible for addressing such Pre-existing Conditions.
- (f) The Client confirms that as of the date of execution of this Agreement, to the best of the Client’s knowledge, the Facilities are in compliance with all Applicable Laws.
- (g) The Client is not aware of the presence of any designated substances as defined under the *Occupational Health and Safety Act* (the “OHSA”) at the Facilities. The Client acknowledges and agrees that it is responsible for dealing with the designated substances (including but not limited to asbestos and lead) in accordance with the OHSA and its regulations and to notify OCWA of the location of any designated substances in the Facilities.
- (h) The Client will provide OCWA annually by June 1st of each year the replacement value of the facilities described in Appendix A.
- (i) The Client will maintain its own Cybersecurity insurance policy to cover the Client’s SCADA, PLC and related operational technologies and systems.
- (j) The Client shall inform OCWA immediately in writing if the Client’s financial system has been compromised through a cyberattack or data breach which may impact OCWA’s service account. The Client shall also inform OCWA immediately in writing if the Client’s information technologies or operational technologies have been compromised through a cyberattack or other breach which may impact OCWA’s assets or operations.

Section 3.2 - Covenants of the Client

The Client hereby covenants the following for the benefit of OCWA:

- (a) The Client agrees to promptly pay all amounts owing to OCWA under this Agreement as they become due, including any interest charges on late payments as determined under Section 4.9.
- (b) The Client agrees to promptly provide OCWA with any information relating to the Facilities which could have a bearing on the provision of Services by OCWA, including but not limited to any engineering report prepared in respect of the Facilities, any Authorization or amendment to any Authorization, as well as any governmental notice or order relating to the Facilities.

- (c) The Client agrees to commit the necessary resources to appropriately address and comply with any such reports, Authorizations, notices or orders.
- (d) The Client shall repair, maintain and keep in a good working state, in accordance with good engineering practices and the standards reasonably applicable to an owner of a like facility, all water works that belong to or are under the control of the Client and that distribute water from the Facilities.
- (e) The Client shall repair, maintain and keep in a good working state, in accordance with good engineering practices and the standards reasonably applicable to an owner of a like Facility, all wastewater works that belong to or are under the control of the Client and that collect and transmit wastewater to the Facilities.
- (f) The Client agrees to promptly commit the necessary resources to appropriately address any health and safety issues identified by OCWA which are the responsibility of the Client.
- (g) The Client shall take reasonable steps to ensure that wastewater transmitted to the Facilities complies with the Client's sewer use by-law and any Environmental Laws. If requested by OCWA, the Client shall provide OCWA with copies of the Client's inspection reports (sewer usage, cross-connections, sump pump connections), if available.

Section 3.3 - Exoneration and Indemnification of OCWA

- (a) Subject to Paragraph 3.3(c) below, the Client shall exonerate, indemnify and hold harmless OCWA, its directors, officers, employees and agents and His Majesty the King in Right of Ontario, as represented by the Minister of the Environment, Conservation and Parks and all directors, officers, employees and agents of the Ministry of the Environment, Conservation and Parks (collectively referred to as the "Indemnified Parties") from and against any and all Claims which may be suffered or incurred by, accrue against, or be charged to or recoverable from any one or more of the Indemnified Parties that is solely attributed to the Client's negligence or willful misconduct.
- (b) OCWA shall be deemed to hold the provisions of this Article 3 that are for the benefit of OCWA's directors, officers, employees and agents and the other Indemnified Parties as defined above, in trust for all such Indemnified Parties as third party beneficiaries under this Agreement.
- (c) Claims by OCWA for indemnification from the Client will follow the Indemnification Process as described in Schedule B.
- (d) Notwithstanding Paragraph 3.3(a) above, the Client shall not be liable in respect of any Claim:

- (i) to the extent that such Claim is covered by the Insurance; however, the Client shall be responsible for any deduction or self-insured retention amount in accordance with Schedule E; and
- (ii) to the extent that such Claim is caused solely by OCWA's negligence or willful misconduct in providing the Services.

ARTICLE 4 - TERM, PAYMENT FOR SERVICES AND OTHER CHARGES

Section 4.1 - Initial Term of Agreement

This Agreement shall start on the Effective Date **January 1st, 2026** and shall continue in effect for an initial term of five (5) years, ending on **December 31st, 2030** (the "Initial Term") and then may be renewed for successive five (5)-year terms (each a "Renewal Term") upon agreement between the Parties, subject to Sections 4.3 and 6.1 of this Agreement.

Section 4.2 - Annual Price for the Initial Term

Subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Initial Term as described in Schedule D.

Section 4.3 - The Annual Price in Renewal Terms

The Annual Price for any Renewal Term will be as agreed between the Client and OCWA. If the Parties cannot agree on the Annual Price for any Renewal Term within six (6) months of the beginning of the last Year of either the Initial Term or the Renewal Term, as the case may be (the "Current Term"), then this Agreement will be terminated twelve (12) months after the last day of the Current Term unless the Parties mutually agree to extend the term of the Agreement. During this twelve (12) month period or mutually agreed upon extension period, the Client shall pay the Annual Price paid for the last Year of the Current Term, plus an adjustment for inflation calculated as described in Schedule D, pro-rated over that period.

Section 4.4 - Payment of the Annual Price

The Client shall pay OCWA the Annual Price for each Year of the Initial Term or any Current Term, in twelve (12) equal monthly payments, in advance, on the first day of each month. The first payment shall be due and payable on **January 1st, 2026**. Payment shall be made by the Client by pre-authorized bank debit from a bank account designated by the Client.

Section 4.5 - Items Not Included in the Annual Price

The Annual Price, as further described in Schedule D, for each Year of the Initial Term and any Renewal Term, covers all charges for the Services, but does not include any charges for the following:

- (a) any Capital Projects (as defined in Paragraph 4.7(a) below) or costs resulting from any failure of the Client to implement reasonably recommended Major Maintenance Expenditures;
- (b) costs or charges for services resulting from a Change in Applicable Laws;
- (c) Unexpected Expenses (as defined in Paragraph 4.8(a) below);
- (d) Hydro/Utility costs;
- (e) charges for any Optional Services that are provided by OCWA to the Client;
- (f) costs and charges associated with providing and/or maintaining continuous monitoring technology (SCADA technology) used in respect of the Facility
- (g) sludge removal;
- (h) chemical associated with the WWTP;
- (i) generator fuel;
- (j) annual calibration of the gas monitoring equipment in the screenings room, and any other associated calibration of wastewater assets;
- (k) in house lab equipment;
- (l) lab analysis;
- (m) costs associated with the replacement of U.V. bulbs;
- (n) flow verification of raw and effluent meters;
- (o) shipping costs;
- (p) annual inspection of the lifting equipment in the membrane room;
- (q) costs associated with reports related to Air ECA #5365-APFQM7;
- (r) equipment / parts required for repair / replacement;
- (s) costs for grit and screening bin including burlap bags;
- (t) Increases in OCWA labour rates in Year Two and subsequent years due to events outside of OCWA's control such as wage increases in new collective agreements between the provincial government and the labour unions governing OCWA's employees.

- (u) Client owned SCADA, PLC and related control equipment maintenance including regular cyber security assessments

Section 4.6 - Major Maintenance Expenditures

- (a) “Major Maintenance Expenditures” means the charges for all non-routine, non-repetitive activities, repair or replacement of machinery or equipment required for the continuity of operations, safety, and operating performance of the Facilities that are necessary to prevent or correct a failure of any component of the equipment which is not included as part of Routine Maintenance including labour charges, together with the Service Fee or fixed fee basis.
- (b) No later than October 31st of each Year this Agreement is in force, or a date as the Parties may agree in writing, OCWA will provide the Client with rolling six (6)-year recommendations for Major Maintenance Expenditures required for the long term operation of the Facilities. The Client’s written approval of the estimate or revised estimate, in the form set out in Schedule K, authorizes OCWA to incur the Major Maintenance Expenditures included in the estimate (the “Approved Major Maintenance Expenditures”).
- (c) OCWA will invoice the Client for the Approved Major Maintenance Expenditures together with supporting documentation and the Client shall pay the invoice within thirty (30) days of the date of invoice.
- (d) OCWA will not be required to obtain the prior approval of the Client for any Major Maintenance item costing less than \$2,000.00.

Section 4.7 - Capital Projects

- (a) “Capital Projects” means changes and improvements to the Facilities which include the installation of new technology, improvements to the efficiency, performance and operation of the Facilities, replacement of major pieces of equipment, structural modifications to the Facilities and the construction and commissioning of new Facilities.
- (b) During the term of this Agreement, the Client may request OCWA to undertake Capital Projects for the Client. The terms and conditions of such Capital Projects including the fee shall be negotiated by OCWA and the Client.
- (c) OCWA and the Client agree that a shared savings program can be evaluated for shared expenditure and shared savings for both parties for system improvements during the term of the Agreement. If OCWA is investing, it is expected that the OCWA repayment be implemented before the shared savings program begins for both parties.
- (d) OCWA may provide pricing for Capital Projects under a lump sum amount or on a time and material basis.

Section 4.8 - Unexpected Expenses

- (a) “Unexpected Expenses” means unanticipated expenditures or additional costs due to supply chain issues or unexpected inflationary increases and include Major Maintenance Expenditures in addition to the Approved Major Maintenance Expenditures, that OCWA reasonably incurs in order to address a Change in Applicable Laws, any Uncontrollable Circumstance, any work required by regulatory order (e.g. MECP or MOL) or identified through an inspection (e.g. ESA, MECP, MOL) that is not solely the result of OCWA’s negligence in performing the Services or any other emergency situation, together with the Service Fee.
- (b) In the event that OCWA is required to incur Unexpected Expenses, the prior approval of the Client with respect to those Unexpected Expenses will be required only if time permits. Within ten (10) days of incurring the Unexpected Expenses, OCWA will provide the Client with a report detailing the reasons the Unexpected Expenses were incurred.
- (c) Any Unexpected Expenses will be invoiced to the Client together with appropriate supporting documentation, and the Client shall pay the invoice within thirty (30) days of the date of the invoice.
- (d) In the event that OCWA is required to incur Unexpected Expenses, OCWA will not be required to obtain the prior approval of the Client for any Major Maintenance Expenditure item costing less than \$2,000.00.

Section 4.9 - Interest on Late Payments

- (a) **Monthly Payment of Annual Fee.** If the Client’s monthly payment of the Annual Fee is not available in OCWA’s designated bank account on the agreed to date of payment, OCWA will notify the Client that the funds were not available. Interest will be charged to the Client starting from the day after the payment was due in the account. Interest shall be paid at a rate determined by the Minister of Finance, from time to time, as payable on overdue accounts, in accordance with the Lieutenant Governor in Council under s.10(4) of the *Financial Administration Act*, R.S.O. 1990, c.F.12, plus any banking charges and an administrative fee.
- (b) **Other Invoices.** Invoices, other than for the monthly payment set out in Section 4.8(a) above, shall be paid no later than thirty (30) days from the date of the invoice and interest shall begin to accrue one (1) day after the payment is due.

Section 4.10 - Partial Payment of Disputed Invoices

If the Client disputes any portion of an invoice, the Client shall pay to OCWA the undisputed portion of the invoice by the due date set out herein and provide OCWA with written notice of such dispute by the due date. Failure to provide such written notice of any such dispute

will act as a waiver of any defence or justification for failing to pay the full amount of the invoice by the due date. Within ten (10) days of resolution of the disputed amount, the Client shall pay to OCWA all amounts determined to be payable to OCWA, plus interest in accordance with Section 4.9(a).

Section 4.11 - Hydro Costs/Utility Costs

OCWA is not responsible for paying any Hydro/Utility Costs in respect of the Facilities. The Client shall pay all Hydro/Utility Costs.

Section 4.12 - Optional Services

- (a) If requested by the Client, OCWA may provide Optional Services to the Client by Change Order as set out in Schedule H, provided that the Client and OCWA agree in writing to the specific scope of work required.
- (b) Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis as described in Schedule D.
- (c) Once OCWA has agreed to provide Optional Services to the Client, the Optional Services shall be subject to the terms and conditions of this Agreement, with any necessary changes having been made.
- (d) The labour and mileage rates described in Schedule D will be reviewed annually by OCWA and may be subject to change.

Section 4.13 - Changes to the Agreement

- (a) A Change to the Agreement may be carried out after execution of this Agreement by Change Order. A Change Order shall be based upon agreement between the Parties and shall be reflected in a Change Order Form.
- (b) The Parties shall execute a Change Order Form, which shall be substantially in the form found in Schedule H which will state their agreement upon all of the following:
 - (i) the services to be provided;
 - (ii) fees for the services provided under the Change Order;
 - (iii) the extent of the adjustment to the maintenance and operating schedule, if any;
 - (iv) the extent of any adjustments to the Annual Price, if any; and
 - (v) all other effects that the change has on the provisions of this Agreement.

Section 4.14 – Chemical Costs

- (a) Client pays for all chemicals associated with WWTP.

ARTICLE 5 - DISPUTE RESOLUTION

Section 5.1 - Mediation

- (a) If a dispute arises between the Client and OCWA which cannot be resolved within a reasonable time, then the issue shall be referred to a mediator.
- (b) The fees and expenses of the mediator shall be divided equally between the Parties.
- (c) Involvement in mediation is on a without prejudice basis and does not preclude and is not a bar to either Party pursuing whatever legal remedies may be available, including litigation.

ARTICLE 6 - TERMINATION

Section 6.1 - Termination of Agreement

- (a) At least one (1) calendar year before the expiry of the Current Term, the Client shall notify OCWA in writing whether it wishes to terminate or renew this Agreement at the end of the Current Term. However, OCWA reserves the right to decline to renew the Agreement by notifying the Client in writing of its decision to decline, within thirty (30) days of receipt of the Client's written request to renew.
- (b) During the Initial Term or any Renewal Term, this Agreement may only be terminated by either the Client or OCWA by giving at least thirty (30) days' notice in writing to the other Party if:
 - (i) there has been a material breach of the Agreement;
 - (ii) the Party complaining of the breach has given written notice of the breach to the other Party; and
 - (iii) the other Party does not correct the breach within thirty (30) days of receiving the notice.
- (c) If either Party disputes the existence of a breach or that the breach is material, then the dispute may be referred to mediation under Section 5.1 of this Agreement.

Section 6.2 - Early Termination

If this Agreement is terminated for any reason prior to the expiry of the Current Term, then the Client shall pay OCWA for all Services provided up to the date of termination, as well as any costs relating to the early termination, including but not limited to demobilization and severance costs (in accordance with the collective agreements between OCWA and its employees); the costs associated with the removal of remote monitoring and control systems installed by OCWA; the costs of cancelling agreements with suppliers and subcontractors; as well as any previously incurred Major Maintenance Expenditures, costs related to Capital Projects, Unexpected Expenses and Optional Services.

Section 6.3 - Inventory Count of Consumables/Supplies

OCWA and the Client will conduct an inventory count of consumables/supplies at the Facilities on the first day of the Initial Term or as soon as the Parties may agree. If OCWA no longer operates the Facilities at termination of this Agreement, OCWA shall either:

- (a) ensure that there is the same amount of consumables/supplies at the Facilities on the date of termination as there was on the first day of the Initial Term; or
- (b) reimburse the Client for any shortfall.

If the amount of consumables/supplies at the Facilities on the date of termination exceeds the amount on the first day of the Initial Term, the Client will either reimburse OCWA for any excess or OCWA may take possession of any excess, as OCWA may determine.

Section 6.4 - Final Settlement

If OCWA ceases to operate the Facilities, there shall be a final settlement of all accounts with respect to the Annual Price and any other expenses incurred by OCWA and amounts owing by or to the Client under this Agreement, no later than ninety (90) days after OCWA ceases to provide the Services or thirty (30) days after OCWA has provided the Client with a final invoice, whichever comes later.

Section 6.5 - Transfer of Operations

Upon the termination of this Agreement, OCWA will return the following to the Client:

- (a) OCWA will provide electronic PDF records of all electronic logbook entries and any hard copy logbooks, based on the applicable record retention requirements.
- (b) The original operations manuals that were provided by the Client to OCWA at the commencement of the Services with all updates to the expiry date of the Agreement.
- (c) A list of emergency phone numbers from the contingency plan binders used by OCWA staff in respect of the Facilities.

- (d) Maintenance and repair summary of equipment at the Facilities in electronic format including the Facility identifier or name, order number, description and log comments.
- (e) Summary of equipment registry data will be transferred in Excel format including the following data fields including the 10-digit equipment number, description, and, if available, manufacture, model, serial, specification data, and purchase or install date.
- (f) OCWA will provide standard Operational Plan(s) paid for or provided by the Client, however, OCWA does not provide any processes to the Client with regard to the operation and maintenance of the Facility upon transfer of operations. OCWA disclaims any and all liability regarding the use of any standard written documentation after termination or expiration of the Agreement.

Section 6.6 - Restrictions on Recruitment of OCWA's Employees

During the term of this Agreement and for one (1) year following the termination of this Agreement, the Client shall not solicit or recruit any employee of OCWA, nor induce any OCWA employee to leave his or her employ to work at the Facilities, unless mutually agreed to in writing by the Client and OCWA.

ARTICLE 7 - GENERAL

Section 7.1 - Ownership of Technology

The Client acknowledges and agrees that in providing the Services, OCWA may utilize certain technology developed by or for OCWA, for example, OCWA's WMMS, Outpost 5 and/or PDM (the "Technology"). The Client further agrees that use of the Technology by OCWA with respect to the Facilities does not in any way give the Client any ownership or licensing rights in or to the Intellectual Property Rights to the Technology unless otherwise agreed to in writing between the Parties. For greater certainty, nothing in this Section 7.1 shall be interpreted as requiring OCWA to provide the Client with the Technology and any upgrades or other similar technology in respect of the Facilities as part of the Annual Price.

Section 7.2 - Agreement to Govern

If there is any inconsistency between the main body of this Agreement and any Schedule to this Agreement, then the provision in the main body of this Agreement shall govern.

Section 7.3 - Entire Agreement

This Agreement constitutes the entire agreement between the Client and OCWA with respect to the subject matter hereof and cancels and supersedes any prior understandings, undertakings, representations, warranties, terms, conditions and agreements, whether collateral, express, implied or statutory, between the Client and OCWA with respect thereto.

Section 7.4 - Amendments and Waivers

No amendment to this Agreement will be valid or binding unless it is in writing and duly executed by both of the Parties hereto. No waiver of any breach of any provision of this Agreement will be effective or binding unless it is in writing and signed by the Party purporting to give such waiver and, unless otherwise provided, will be limited to the specific breach waived.

Section 7.5 - Successors and Assigns

This Agreement shall operate to the benefit of and be binding upon, the Parties hereto and their successors and assigns. This Agreement may be assigned in the discretion of either Party.

Section 7.6 - Survival

All outstanding payment obligations, and the confidentiality obligation under Section 7.11, shall survive indefinitely the termination of this Agreement.

Section 7.7 - Severability

If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision and everything else in this Agreement shall continue in full force and effect.

Section 7.8 - Notices

- (a) All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to be properly given if hand-delivered, sent by email, sent by confirmed facsimile or by registered mail postage prepaid, return receipt requested, or by courier, to the Parties at their respective addresses as set forth below, or to such other addresses as the Parties may advise by like notice. Such notices if sent by email, facsimile, registered mail or courier shall be deemed to have been given when received.

- (i) if to the Client:
The Township of Southwold
35663 Fingal Line
Fingal, ON N0L 1L0

Telephone: **(519)-769-2010**
Fax: **(519)-769-2837**
Email: **enviroservices@southwold.ca**
Attention: **Mike Taylor –Manager Environmental Services**

- (ii) if to OCWA:
Ontario Clean Water Agency
Southwest Region
Suite 370, 450 Sunset Drive
St. Thomas, ON N5R 5V1

Telephone: **(519)-791-2922**
Email: **rtrepanier@ocwa.com**
Attention: **Robin Trepanier – Business Development Manager**

- (b) A Party to this Agreement may change its address for the purpose of this Section by giving the other Party notice of such change of address in the manner provided in this Section.

Section 7.9 - Counterparts

This Agreement may be executed in counterparts, each of which shall constitute an original and all of which taken together shall constitute one and the same instrument.

Section 7.10 - Freedom of Information

The Parties understand that this Agreement and any materials or information provided to OCWA through the performance of the Services may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F.31, as amended, or as otherwise required by law.

Section 7.11 - Confidentiality

The Parties shall strictly maintain confidential and secure all material and information provided, directly or indirectly, by the other Party pursuant to this Agreement. Subject to relevant legislation related to freedom of information or the protection of privacy and any other laws, neither Party shall directly or indirectly disclose to any person, either during or following the term of this Agreement, any such material or information provided to it by the other Party without first obtaining the written consent of the Party who provided such material or information, allowing such disclosure.

Section 7.12 - Change in Circumstance

- (a) In the event that there is a change in circumstances or condition that is not covered under the terms of this Agreement, such as supply chain disruptions, global and national economic turbulence including, without limitation, a Change in Applicable Laws or change in the scope of services provided (a “Change in Circumstance”), then the Party asserting the occurrence of such Change in Circumstance shall give written notice to the other Party, and the written notice shall contain:
- (i) details of the Change in Circumstance;

- (ii) details of the inadequacy of this Agreement; and
 - (iii) a proposal for an amending agreement to remedy the Change in Circumstance.
- (b) The Parties shall negotiate in good faith any amendments to this Agreement necessary to give effect to or comply with the Change, including any adjustments to the Annual Price or the Services to be provided, which shall be effected as of the date of the Change. If the Parties dispute the existence of a Change, or the recommendation proposed to rectify the Change or the terms and provisions of any amendment to the Agreement, then either Party may refer the dispute to mediation under Article 5, Dispute Resolution.

IN WITNESS WHEREOF the Parties have duly executed this Agreement.

ONTARIO CLEAN WATER AGENCY

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)

**THE CORPORATION OF THE TOWNSHIP
OF SOUTHWOLD**

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)

SCHEDULE A - The Facilities

Part 1. Description of the Facilities

For the purposes of this Agreement, the description of the Facilities is set out in the following document(s):

Southwold Water Distribution System

Name of Facility: Southwold Water Distribution System

Name of System: Southwold Water Distribution System

Municipal Drinking Water Licence No.: #055-101

DWL Issue Date: July 20, 2021

Address: 35663 Fingal Line, Fingal ON N0L1K0

Drinking Water Works Permit No.: #055-201

DWWP Issue Date: July 20, 2021

Talbotville Wastewater Treatment Plant

Name of Facility: Talbotville Wastewater Treatment Plant

Name of System: Talbotville Wastewater Treatment Plant

Environmental Compliance Approval No.: #4845-ARSJ4R

ECA Issue Date: October 6, 2017

Address: 10051 Talbotville Gore Road, Southwold Township, County of Elgin N5P 3T2

SCHEDULE B - Definitions

In this Agreement, the following terms are defined below or in the section in which they first appear:

“Agreement” means this agreement together with Schedules A, B, C, D, E, F, I, J and K attached hereto and all amendments made hereto by written agreement between OCWA and the Client.

“Annual Price” is defined in Section 1 under Schedule D of this Agreement.

“Applicable Laws” means any and all statutes, by-laws, regulations, permits, approvals, standards, guidelines, certificates of approval, licences, judgments, orders, injunctions, authorizations, directives, whether federal, provincial or municipal including, but not limited to all laws relating to occupational health and safety matters, fire prevention and protection, health protection and promotion, land use planning, environment, Building Code, or workers’ compensation matters and includes Environmental Laws.

“Approved Major Maintenance Expenditures” is defined in Paragraph 4.6(b) of this Agreement. **“Asset(s)”** is defined in Schedule A.

“Authorizations” means any by-laws, licences, certificates of approval, permits, consents and other authorizations or approvals required under Applicable Laws from time to time in order to operate the Facilities.

“Authorized Representative(s)” is defined in Section 2.4 of this Agreement.

“Business Days” means a day other than a Saturday, Sunday or statutory holiday in Ontario.

“Business Hours” means the hours between 8:00 a.m. and 4:00 p.m. on a Business Day.

“Capital Projects” is defined in Section 4.7(a) of this Agreement.

“Change in Applicable Laws” means the enactment, adoption, promulgation, modification, issuance, repeal or amendment of any Applicable Laws that occur after the date this Agreement is executed by both Parties.

“Change Order” means the document shown in Schedule H describing the changes to the Agreement agreed to by both parties.

“Chemical Costs” is defined in Section 4.15(a).

“Claim” means any claim, fine, penalty, liability, damages, loss and judgments (including but not limited to, costs and expenses incidental thereto).

“Consolidated Linear Infrastructure” or **“CLI”** means the consolidation of (1) all of a Client’s sewage works into a single ECA or (2) all of a Client’s stormwater management works into a single ECA.

“CPI Adjustment” means the percentage difference between the Statistics Canada Consumer Price Index, All Items (Ontario) (“CPI”) during June of the previous Year as compared to the CPI of June of the current Year.

“Current Annual Chemical Cost” is defined in Section 4.15(a).

“Current Term” is defined in Paragraph 4(c) under Schedule D of this Agreement.

“Crown” means His Majesty the King in Right of Ontario.

“Drinking Water Quality Management Standard (DWQMS)” means the standard that sets out the minimum requirements for the operation of a drinking water system.

“Effective Date” is defined on Page 1 of this Agreement.

“Environmental Compliance Approval” or **“ECA”** is defined in Schedule A.

“Environmental Laws” means, any and all statutes, by-laws, regulations, permits, approvals, certificates of approval, licences, judgments, orders, judicial decisions, injunctions, and authorizations related to environmental matters or occupational health and safety and which are applicable to the operation of water and wastewater treatment facilities.

“ESA” means the Electrical Safety Authority.

“Facilities” is defined in Paragraph (b) of the Recitals to this Agreement and further described in Schedule A.

“Hydro Costs” means hydroelectricity costs due to the operation and maintenance of the Facilities.

“Indemnification Process” means the procedures a Party is required to follow to obtain indemnification:

- (a) upon receipt of a Claim, or notice of claim, the Indemnified Party shall immediately forward such Claim or notice of Claim to the Indemnifying Party;
- (b) if requested by the Indemnifying Party, the Indemnified Party shall provide all documentation relating to the Claim or notice of Claim;
- (c) the Indemnified Party shall take such steps necessary to protect its right to defend such Claim or notice of Claim and shall assign such right to the Indemnifying Party including any subrogation rights;

- (d) the Indemnifying Party shall not settle any Claim, or notice of Claim without the prior written consent of the Indemnified Party; and
- (e) the Indemnified Party shall have the right to take-over the defence of any Claim, or notice of Claim and the Indemnifying Party shall fully co-operate with such action.

“Indemnified Parties” is defined in Paragraph 3.3(a) of this Agreement.

“Indemnifying Party” means the Party responsible for dealing with any Claims and paying out any Claims.

“Initial Term” is defined in Section 4.1 of this Agreement.

“Insurable Value” is the value of the Facility(ies) based on replacement cost as described in Schedule E and submitted by June 1st in advance of the next year.

“Insurance” is defined in Paragraph 2.7(a) and further described in Schedule E.

“Intellectual Property Rights” means any copyright, trademark, patent, registered design, design right, topography right, service mark, application to register any of the aforementioned rights, trade secret, rights in unpatented know-how, right of confidence and any other intellectual or industrial property rights of any nature whatsoever in any part of the world.

“Locate (s)” means the identification and marking on the ground the location of the Client’s core underground water and wastewater infrastructure at the Facility, made with regard to a proposed excavation or dig and based on a written document containing information respecting the location of Client’s underground infrastructure provided by the Client and relied upon by OCWA. See Schedule D for financial charges

“Major Maintenance Expenditures” is defined in Paragraph 4.6(a) of this Agreement.

“MECP” means the (Ontario) Ministry of the Environment, Conservation and Parks.

“MOL” means the (Ontario) Ministry of Labour.

“Natural Gas Costs” is defined in Section 4.14(a).

“OHSA” means the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1.

“Operational Plan(s)” means standard written documentation developed to establish policy and objectives with regard to quality.

“Optional Services” means any services not included in the Annual Price that the Client and OCWA agree in writing to designate as “Optional Services” subject to Section 4.12.

“Outpost 5” means a remote monitoring and control system designed and constructed by OCWA and its consultants for the purpose of monitoring and controlling processes at water treatment facilities and their related parts.

“Overall Responsible Operator” means the person who will act as the overall responsible operator pursuant to Section 23 of O. Reg. 128/04 under the *Safe Drinking Water Act, 2002* (the “SDWA”) and Section 15 of O. Reg. 129/04 under the *Ontario Water Resources Act* (the “OWRA”) in respect of the Water Distribution & Wastewater Treatment & Collection System Facilities.

“OWRA” means the *Ontario Water Resources Act*, R.S.O. 1990.

“Parties” is defined in Paragraph (d) of the Recitals to the Agreement.

“PDM” or “Process Data Management” means technology that allows process data to be entered into a format that can be viewed, manipulated and retrieved in the form of customized reports.

“PLC” means Programmable Logic Controller

“Pre-existing Condition” is defined in Section 2.5 of this Agreement.

“Renewal Term” is defined in Section 4.1 of this Agreement.

“Routine Maintenance” means regular and/or repetitive activities recommended by the equipment or facility manufacturer or practices of a prudent operator to maintain the reasonably expected service life of the equipment and components thereof and includes preventative maintenance.

“SCADA” means Supervisory Control and Data Acquisition.

“SDWA” means the *Safe Drinking Water Act, 2002*, S.O. 2002 c.32.

“Service Fee” is defined and described in Schedule D.

“Services” is defined in Section 2.1 of this Agreement.

“Technology” is defined in Section 7.1 of this Agreement.

“Uncontrollable Circumstance” is defined in Paragraph 2.2(c) of this Agreement.

“Unexpected Expenses” is defined in Paragraph 4.8(a) of this Agreement.

“Utility Costs” means the costs of natural gas used in the operation of the Facilities.

“WMMS” or **“Work Management Maintenance System”** means a computer program used to determine a program of preventive maintenance activities for equipment in a facility based on a risk analysis that considers factors such as equipment life expectancy, present value and replacement cost.

“Year” means the three hundred and sixty-five (365) day period from January 1st to December 31st of the calendar year.

SCHEDULE C - The Services

A - Services for Water Distribution System

Part 1 - Services included in the Annual Price

OCWA will provide the following services:

1. **Staffing**

- (a) certified operator(s) to attend at the Facilities as required under normal operating conditions on Business Days and during Business Hours and supply other personnel as may be necessary to operate, maintain and manage the Facilities under normal operating conditions in compliance with the requirements of Applicable Laws, terms of an Agreement, including management, operation, routine maintenance, administration and reporting;
- (b) supply a certified operator(s), who will be on call 24 hours per day, 365 days per year to respond to emergency conditions in respect of the operation of the Facilities, any such response to be charged to the Client in accordance with Schedule D herein or by way of an annual set amount;
- (c) provide all necessary training and continuing education for staff to ensure the continued operation of the Facilities, in accordance with all Applicable Laws;
- (d) provide an Overall Responsible Operator for the Facilities.

2. **Regulatory Reporting**

- (a) prepare and submit all reports to the Client and the MECP respecting the operation and maintenance of the Facilities as required by the MECP or any other regulatory agency or body having jurisdiction at the time of the Agreement;
- (b) review any inspection reports prepared by the MECP in respect of the Facilities and, subject to any approvals of the Client, either correct or negotiate with the MECP amendments to a deficiency;
- (c) report to the Client and the MECP non-compliance with a regulatory requirement;
- (d) maintain Drinking Water Quality Management System plan.

3. **Operations Manuals**

- (a) recommend to the Client, any section in the operating manuals that should be modified/changed to ensure that the operating manuals reflect the actual or revised

approach to operating the Facilities; which recommendations may require third party assistance.

4. Initial Inventory

- (a) develop and maintain an inventory of the Client's original equipment tools and attractables in place as of the effective date of the Agreement;
- (b) develop inventory of critical spare parts.

5. Change In Laws

- (a) notify the Client of any modifications or changes to the Services or the Facilities required to comply with any Change in Laws and subject to Client approval make the required modifications or changes at an additional cost.

6. Facility Emergency Preparedness

- (a) prepare and revise, as necessary, an Emergency Plan for the Facilities consistent with the requirements of the Applicable Laws and the Client's Emergency Plans;
- (b) establish procedures for managing foreseeable emergencies or abnormal conditions affecting the Facilities.

7. General

- (a) good housekeeping to maintain a safe work environment;
- (b) provide security at the Facilities by maintaining the existing fences and gates and locking same and notifying the Client of the need for any repairs;
- (c) provide mobile communications services.

8. Operations & Maintenance

- (a) in providing routine operation of the Facilities, OCWA will conduct:
 - (i) visual inspection of all buildings, equipment and Facilities insofar as can be observed while these are in service;
 - (ii) instrumentation cleaning, verification of meters;
 - (iii) sampling and/or on-site analysis;
 - (iv) sample collection, preservation, packing and shipment for off-site analyses as required by Applicable Laws at the time of the commencement of this Agreement;

- (v) laboratory sampling, analysis and reports as required by Applicable Laws at the time of the commencement of this Agreement;
- (vi) coordination of chemical supply with chemical vendors;
- (vii) checks and response to alarms during Business Hours;
- (viii) inspection of process control equipment to ensure proper operation of disinfection system and associated equipment;
- (ix) maintenance of daily on-site logs and records, including process control log sheets, laboratory data log sheets, bypass reports and routine checklists as required by Applicable Laws;
- (x) consolidation and processing of OCWA's internal operational data forms for statistical input into a reporting system for the quarterly ***Client Connection*** report;
- (xi) detection of significant water loss based on monitoring of flow readings and periodic visual distribution inspections;
- (xii) recording and analysis of flows, chemicals used, residuals and other process readings as required;
- (xiii) utilize Client's SCADA system and ARCGIS Technology for trending review maintenance reporting, gap analysis, testing, and compliance;
- (xiv) before October 31st (as per agreement 4.6(b)), prepare a report outlining the foreseeable Major Maintenance Expenditures and Capital Projects required for the Facilities, complete with cost estimates for the Client's budgeting purposes;
- (xv) maintenance of vehicle(s) used in providing the services, including fuel and any other operating costs associated with such vehicle(s);
- (xvi) semi-annual flushing, opening, exercising, winterizing of water hydrants as required utilizing the Clients' master list (Client to update annually) to document activities on all 252 hydrants;
- (xvii) Operators shall perform routine maintenance on each hydrant as per manufacturer specifications and in adherence to requirement of the Ontario Fire Code sections 6.6.4.1 through to sections 6.6.5.8. by removing and inspecting all hydrant ports and gaskets and replace gaskets as required and lubricate threads and all caps, remove hydrant operating nut and lubricate as required and record all maintenance activities completed utilizing the Client's ARCGIS Field Collector app;
- (xviii) All secondary hydrant s are to be located and a valve key positioned on the secondary valve and completely exercised prior to operating the fire hydrants;
- (xix) annually Client will be permitted to add up to four (4) new additional hydrants to master list in the distribution system at no additional cost
- (xx) inspect auto flushers twice weekly;
- (xxi) main distribution shut-off valves and secondary distribution shut-off valves to be exercised annually utilizing the Clients' master list (Client to update annually) to document activities on all 285 valves;

- (xxii) conduct annual checks and reads of the upstream and downstream pressures for proper operation of the 3 PRV's (Pressure Regulating Valves), all work conducted will be documented in the facility round sheets and logbooks;
 - (xxiii) conduct annual inspection and required pumping of the 16 meter/drain and /or isolation chambers;
 - (xxiv) conduct annual inspections and required pumping of the 13 air release chambers, provide monthly chamber inspection records ;
 - (xxv) verify or calibrate equipment;
- (b) perform Routine Maintenance on the equipment used in the operation of the Facilities as specified in the maintenance management system;
- (c) implement and utilize a maintenance management system which shall record information related to the maintenance of the Facilities.

B – Services for Wastewater Treatment System

Part 1 – Services included in the Estimate

OCWA will provide the following services:

1. Staffing

- (a) certified operator(s) to attend at the Facilities as required under normal operating conditions on Business Days and during Business Hours and supply other personnel as may be necessary to operate, maintain and manage the Facilities under normal operating conditions in compliance with the requirements of Applicable Laws, Agreement Terms and Scope of Work (SOW), including management, operation, routine maintenance, administration and reporting;
- (b) supply a certified operator(s), who will be on call 24 hours per day, 365 days per year to respond to emergency conditions in respect of the operation of the Facilities, any such response to be charged to the Client in accordance with Schedule D herein or by way of an annual set amount;
- (c) provide all necessary training and continuing education for staff to ensure the continued operation of the Facilities, in accordance with all Applicable Laws;
- (d) provide an Overall Responsible Operator for the Facilities.

2. Regulatory Reporting

- (a) prepare and submit all reports to the Client and the MECP respecting the operation and maintenance of the Facilities as required by the MECP or any other regulatory agency or body having jurisdiction at the time of the Agreement;
- (b) review any inspection reports prepared by the MECP in respect of the Facilities and, subject to any approvals of the Client may correct or negotiate with the MECP amendments to a deficiency;
- (c) report to the Client and the MECP non-compliance with a regulatory requirement.

3. Operations Manuals

- (a) recommend to the Client, any section in the operating manuals that should be modified/changed to ensure that the operating manuals reflect the actual or revised approach to operating the Facilities, which recommendations may require third party assistance.

4. Initial Inventory

- (a) develop and maintain inventory of the Client's original equipment tools and attractables in place as of the date of the Agreement;
- (b) develop inventory of critical spares.

5. Change In Laws

- (a) notify the Client of any modifications or changes to the Services or the Facilities required to comply with any Change in Laws and subject to Client approval make the required modifications or changes at an additional cost.

6. Facility Emergency Preparedness

- (a) prepare and revise, as necessary, an Emergency Plan for the Facilities consistent with the requirements of the Applicable Laws and the Client's Emergency Plans;
- (b) establish procedures for managing foreseeable emergencies or abnormal conditions affecting the Facilities.

7. General

- (a) good housekeeping to maintain a safe work environment;
- (b) provide security at the Facilities by maintaining the existing fences and gates and locking same and notifying the Client of the need for any repairs;
- (c) provide mobile communications services.

8. Routine Operations & Maintenance

- (a) in providing routine operation of the Facilities, OCWA will conduct:
 - (i) visual inspection of all buildings, equipment and Facilities insofar as can be observed while these are in service;
 - (ii) instrumentation cleaning, verification of meters;
 - (iii) sampling and/or on-site analysis;
 - (iv) sample collection, preservation, packing and shipment for off-site analysis as required by Applicable Laws at the time of the commencement of this Agreement;
 - (v) laboratory sampling, analysis and reports as required by Applicable Laws at the time of the commencement of this Agreement;
 - (vi) **coordination** of chemical supply with chemical vendors;
 - (vii) checks and response to alarms during Business Hours;

- (viii) inspection of process control equipment to ensure proper operation of facility;
 - (ix) maintenance of daily on-site logs and records, including process control log sheets, laboratory data log sheets, bypass reports and routine checklists as required by Applicable Laws;
 - (x) consolidation and processing of OCWA's internal operational data forms for statistical input into a reporting system for the quarterly ***Client Connection*** reports and annual reports;
 - (xi) calculation, recording and analysis of the amount of wastewater treated
 - (xii) recording and analysis of flows, chemicals used, residuals and other process readings as required;
 - (xiii) monitor and adjust dosages of process chemicals;
 - (xiv) utilize Client's SCADA system (if applicable) for trending review and reporting, gap analysis, testing, and compliance;
 - (xv) before October 31st (as per agreement 4.6(b) , prepare a report outlining the foreseeable Major Maintenance Expenditures and Capital Projects required for the Facilities, complete with cost estimates for the Client's budgeting purposes;
 - (xvi) maintenance of vehicle(s) used in providing the services, including fuel and any other operating costs associated with such vehicle(s);
 - (xvii) clean valve chambers and exercise valves;
 - (xviii) **coordination** of the removal of biosolids, waste and disposal from the Facilities in accordance with applicable MECP Guidelines for sludge disposal to the sites approved and permitted by the Client to receive such sludge and biosolids. All work to be in accordance with MECP's "Guideline for Sludge Utilization on Agricultural Lands", dated October 1992.
- (b) perform routine preventive maintenance on the equipment used in the operation of the Facilities as specified in the maintenance management system.
- (c) implement and utilize a maintenance management system which shall record information related to the maintenance of the Facilities.

C - Services for Wastewater Collection System

Part 1 – Services included in the Estimate

OCWA will provide the following services:

1. Staffing
 - (a) provide an Overall Responsible Operator for the Facilities.
2. Regulatory Reporting
 - (a) prepare and submit all reports to the Client and the MECP respecting the operation and maintenance of the Facilities as required by the MECP or any other regulatory agency or body having jurisdiction at the time of the Agreement;
 - (b) review any inspection reports prepared by the MECP in respect of the Facilities and, subject to any approvals of the Client may correct or negotiate with the MECP amendments to a deficiency;
 - (c) report to the Client and the MECP non-compliance with a regulatory requirement.
3. Operations Manuals
 - (a) recommend to the Client, any section in the operating manuals that should be modified/changed to ensure that the operating manuals reflect the actual or revised approach to operating the Facilities, which recommendations may require third party assistance.

Part 2 - Optional Services (To Be Provided at the Request of the Client)

OCWA may provide additional services to the Client including but not limited to the Optional Services set out below:

Operational Related Services

- (a) operation manual updates;
- (b) water service disconnect and reconnect;
- (c) new water service installation or connection inspection;
- (d) clearwell cleaning;
- (e) back flow prevention measures;
- (f) maintenance and repair of sewage collection system, including but not limited to, smoke/dye testing, manhole inspections, rodding, CCTV inspections, and tree root removal/treatments;
- (g) new sewer service installation or connection inspection;

- (h) contract repair for sewer line breaks including road restoration;
- (i) inspection of repaired sewer services;
- (j) inspect and flush sanitary collection system, including sewers, manholes and clean outs;
- (k) high pressure sewer flushing;
- (l) acoustic pipe inspection;
- (m) infiltration surveys, sewer cameraing; and
- (n) leveling manholes;

Operational Maintenance

- a) removal and cleaning of the Newterra MBR MicroClear Cassette and ZeeWeed Modules as required
- b) annual inspection/verification of two effluent flow magmeters
- c) annual inspection/verification of one raw flow magmeter
- d) annual inspection/verification of the lifting devices (two) which are located in the Membrane room
- e) quarterly calibration of gas detection equipment;
- f) cost of removal of biosolids, haulage and disposal from the sewage plant in accordance with applicable MECP Guidelines for sludge disposal to the sites approved and permitted by the Client to receive such sludge and biosolids. All work to be in accordance with MECP's "Guideline for Sludge Utilization on Agricultural Lands", dated October 1992;
- g) snow removal/grass cutting;
- h) annual inspection of stand-by generator; and
- i) replacement materials and supplies costs of UV bulbs and quartz sleeves

Watermain Services

- (a) water infrastructure locates;
- (b) contract repair for watermain breaks including road restoration;
- (c) inspection of repaired water pipes;
- (d) dead end flushing;
- (e) thawing water pipes;
- (f) new watermain commissioning;
- (g) watermain swabbing;
- (h) leak detection;

Engineering Services

- (a) engineering services;
- (b) energy audits;
- (c) provide assistance and/or complete applicable funding applications;
- (d) initial condition inspection;
- (e) financial plans for water infrastructure.

Hydrant Services

- (a) hydrant flow testing;
- (b) cost of hydrant repair parts;
- (c) painting hydrants.

Information Technology Services

- (b) SCADA development and maintenance

SCHEDULE D - The Annual Price And Other Charges and Adjustments

1. Annual Price for the Initial Term

In accordance with Section 4.2 and subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Initial Term in the following amounts (the “Annual Price”):

- (i) Year One from January 1st, 2026 through to December 31st, 2026 inclusive:
\$287,146.00

Broken down as follows;

Southwold Water Distribution - \$ 167,949.00
Talbotville Wastewater Treatment - \$ 119,197.00
Combined Annual Total = \$ 287,146.00

- (ii) For Year Two for the period January 1 to December 31, and subsequent Years: **\$ 287,146.00** plus the CPI Adjustment for **(June)** or 2% whichever is higher, plus an adjustment for maintaining the Insurance which is renewed annually by OCWA. The CPI Adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In Year Two of the Agreement, the CPI Adjustment shall be added to the Annual Price for Year One of the Agreement and for Subsequent Years, on a cumulative basis.

2. Payment of the Annual Price

In Year One of the Initial Term, the monthly payment of the Annual Price shall be
\$ 23,928.83

3. Optional Services

Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis at the following rates to be adjusted on an annual basis with written notification to client:

- (a) Labour rates on Business Days, Monday to Friday, (0730 to 1600) shall be billed at \$100/hour/person for an operations manager and assistant operations manager, and \$75/hour/person for an operator or mechanic, plus vehicle expenses at \$0.75/km/vehicle;
- (b) Labour rates on statutory holidays shall be billed at \$150/hour/person for an operations manager and assistant operations manager, and \$112.50/hour/person for an operator or mechanic, with a minimum eight (8) hour charge, plus vehicle expenses at \$0.75/km/vehicle;

- (c) Labour rates at all other times (after hours and on weekends) shall be billed at \$150/hour/person for an operations manager and assistant operations manager, and \$112.50/hour/person for an operator or mechanic, with a minimum four (4) hour charge, plus vehicle expenses at \$0.75/km/vehicle;
- (d) OCWA will provide the first five (5) after-hours call outs for the Southwold Water Distribution System free of charge, as part of the annual price. Thereafter, additional callouts shall be billed at the rates as detailed in Schedule D (3) Optional Services.
- (e) Costs for parts, equipment and supplies, and outside labour charges (i.e., contractors), used by OCWA staff to provide the Optional Services shall be billed to the Client, and the Client will pay such costs together with a Service Fee;
- (f) Costs for Optional Services provided by OCWA staff (i.e. engineering services, project management, SCADA, innovation technology, process optimization, asset management services, Locates, and CLI services) will be based on OCWA's technical services hourly rate schedule. This rate schedule will be set by OCWA at the beginning of each calendar year and will be reviewed by the Client as part of the Optional Services approval process.
- (g) Annually, OCWA will conduct the first 150 locates (as defined by a single service address) in the water distribution system and wastewater collection system during normal working hours. Thereafter, additional emergency locates shall be billed at the rates as detailed in Schedule D (3) Optional Services.
- (h) Annually the Municipality will be permitted to add up to four (4) new fire hydrants to the water distribution system and that OCWA shall at no additional cost, perform operations and maintenance to these additional hydrants as specified with in the agreement.
- (i) Annually OCWA will provide free of charge the first five (5) after-hours callouts for the Southwold Water Distribution System in which do not exceed four (4) hours, thereafter any additional callouts shall be billed at the rates as detailed in Schedule D.

4. Service Fee

“**Service Fee**” means an additional fee of **15%** charged to the Client when OCWA purchases materials, supplies, equipment, hires contractor's services or performs any of the above Optional Services on behalf of the Client.

SCHEDULE E - Insurance

A summary of the insurance coverage that OCWA will arrange in respect of the facilities is described below:

Automobile Insurance

Coverage: Automobile Liability for OCWA owned or leased vehicles.

Limit: \$5,000,000 per Occurrence

Commercial General Liability Insurance

Coverage: Third party liability including legal fees, for property damage and/or bodily injury as caused by OCWA's negligence arising out of OCWA's operations of the Facilities.

Limit: \$5,000,000 per Occurrence.

Deductible: \$50,000 for the year 2026; subject to change on an annual basis.

Contractor's Pollution Liability Insurance

Coverage: Contractor's Pollution liability covering third party property damage and bodily injury and cleanup costs for pollution conditions arising out of the performance of the services provided by OCWA.

Limit: \$10,000,000 per loss on a Claims Made basis with automatic, extended reporting periods for Contractor's Pollution Liability. \$10,000,000 aggregate.

Deductible: \$50,000 for the year 2026; subject to change on an annual basis.

Professional Liability Insurance

Coverage: Professional Liability: To pay on behalf of OCWA sums which OCWA shall become legally obligated to pay as damages and/or claims expense as a result of claims made first against OCWA, and reported to the insurer, in writing during the policy period, automatic extended reporting period (90 days), and by reason of any negligent act, error or omission in professional services rendered or that should have been rendered by OCWA, or by any person for whose negligent acts errors or omissions OCWA is legally responsible, and arising out of the conduct of OCWA's profession.

Limit: \$5,000,000 per loss on a Claims Made basis for Professional Liability Insurance and including \$5,000,000 Aggregate.

Deductible: \$50,000 for the year 2026; subject to change on an annual basis.

Cyber Liability Insurance

OCWA to provide evidence of coverage by way of a letter, noting coverage for expenses incurred by OCWA consequential to a cyber-event or privacy breach.

SCHEDULE F - List of Pre-Existing Conditions

As per Paragraph 3.1(e) of this Agreement, the following Pre-existing Conditions have been identified:

Talbotville WWTP

1. Equalization tanks: Electrical pump disconnects:

All three of the equalization pumps disconnects that are located outside, are not equipped with devices to prevent the pumps from being tampered with. This poses a risk to the continuity of the plant operations.

2. Equalization tank: air valves:

The equalization tank air control valves to the screening room are located outside and are not equipped with a device to prevent someone from tampering and closing the valves. This poses a risk to the continuity of the odour control system which is identified in the ECA.

3. Exterior Roof: Rusting of structure:

There is general rusting observed on the exterior of the structure of the roof. Rusting looks to be related to pockets of standing water. In some spots, the coating has peeled off resulting in water or ice forming under the surface.

4. Generator: Concrete pad:

The generator is situated in a position where it not completely on the cement pad and extends over the end of the pad. Confirmation should be obtained to confirm that it has passed requirements.

5. Air ECA:

The noise requirement of Air ECA # 5365-APFQM7 have not been met.

6. General Site Security: fencing/door entry alarms/alarm panels

The sewage treatment plant isn't equipped with any devices to protect the general security of the interior or exterior of the plant. There are no door alarms or security system within the plant to notify of an entry into the plant. There is also no perimeter fencing around the plant which poses a risk in allowing anyone to potentially enter into the building or access to the roof area of the plant.

7. Communications: Access to PLC HMI and Alarms:

The current set up to access the PLC HMI is an issue as there appears to be intermittent problems, which can sometimes prevent an operator the ability to remote into the HMI or receive alarms. There is a cellular modem located on the south side of the building. It should be noted that there are no back up alarm dialers or DSL or phone lines connected into the treatment plant which would be a suitable back up to the current configuration.

8. SCADA

OCWA will continue to receive alarms via the Newterra SCADA system until such time as the OCWA SCADA system has been installed and is fully functional. Any costs associated with the EWON system (Newterra system) or costs to forward the alarms shall be at the cost of the Township. Transition is pending.

9. Headworks

Ongoing issues relating to the operations of the headworks screenings drum and capacity issues exist. At the present time, Newterra is investigating possible options to resolve the capacity issues in the drum.

10. Equalization Tank Pumps

Equalization tank pumps are oversized. Newterra has proposed to trim the impellers to reduce the flows entering the treatment plant to better match that of what is prescribed in the ECA.

11. Raw Screenings Drum

Currently there is no flow meter on the raw screenings drum which returns back to equalization tank 302. This is a deficiency as by-pass wastewater cannot be quantified.

[illegible]

Cost Breakdown for Change in Services			
Item	Quantity	One-time Cost	Annual Cost
	Total Cost:		

SCHEDULE H - Expenditure Request and Approval to Proceed

Hub Name
 Hub Address
 City, ON Code
 Phone: XXX-XXX-XXXX Fax: XXX-XXX-XXXX

PART 1

Facility Name:			
Project Name:			
Project Number:		Estimated Project Start Date:	
Total Estimated Cost of the Project:	\$	Detailed Quote Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No

It is recognized that this is a budget estimate and the final price may vary. OCWA will provide additional justification where the final invoice price varies from the estimate by more than 30% of the total estimate.

Type of Project:

- ☐ Maintenance Project
 ☐ Out of Scope Work
 ☐ Contingency
 ☐ Emergency
☐ Health & Safety

Description of Project or Expenditure:**Submission Prepared By:**

 Name (Print) Signature Date

Authorized Representative for the Municipality

PART 2**Approval to Proceed:**

☐ Approved
 ☐ Declined
 ☐ Deferred
 Reason if Declined or Deferred

The Ontario Clean Water Agency is authorized to proceed with the project/expenditure according to the description and cost estimate provided above. This may include but not limited to the hiring of sub-contractors, consulting firms, etc. as required. The Municipality agrees to pay OCWA the costs associated with this work upon its completion based on the terms of the Municipality's agreement with OCWA.

Approved By:

 Name (Print) Signature Date

Authorized Representative for the Municipality

PART 3

OCWA Internal Use Only:			
Client PO / Project #:		Date:	
Project Start Date:		Project Completion Date:	
OCWA Invoice #		Date:	
OCWA Account Code:		OCWA Work Order #	



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

BY- LAW NO. 2025-69

Being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on November 24, 2025.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it has been expedient that from time to time, the Council of the Corporation of the Township of Southwold should enact by resolution or motion of Council;

AND WHEREAS it is deemed advisable that all such actions that have been adopted by a resolution or motion of Council only should be authorized by By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD ENACTS AS FOLLOWS:

1. That the actions of the Council of the Township of Southwold at the Regular Meeting of Council held on November 24, 2025; in respect to each report, motion, resolution or other action passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the Corporate Seal of the Township of Southwold to all such documents.

**READ A FIRST AND SECOND TIME, CONSIDERED READ A THIRD TIME, AND
FINALLY PASSED THIS 24^h DAY OF NOVEMBER 2025.**

Mayor
Grant Jones

CAO/Clerk
Jeff Carswell