THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday December 8, 2025
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure and Development Services
Jeff McArthur, Director of Emergency Services/Fire Chief
Mike Taylor, Manager of Environmental Service (left at 7:47 p.m.)
Paul Clarke, Planner (left at 7:05 p.m.)
June McLarty, Deputy Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA: None

DISCLOSURES: None

ADOPTION OF MINUTES:

Council Minutes – Adopt

2025-357 Deputy Mayor Pennings – Councillor Emons

RESOLVED THAT the Minutes of the Regular Council Meeting of November 24th, 2025 are hereby adopted.

CARRIED

Committee Minutes – Review

2025-358 Councillor Adzija – Councillor Emons

RESOLVED THAT Council had reviewed the draft Minutes of the draft Minutes of the Young at Heart Committee Meeting of November 18th, 2025 and the draft Minutes of the Communities in Bloom Committee Meeting of November 19th, 2025.

CARRIED

PLANNING:

PLA 2025-34 Consent Applications E1-26 and E2-26, 7882 Union Road

2025-359 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council recommend approval to the Elgin County Land Division Committee for Consent Applications E1-26 and E2-26 subject to the recommended conditions provided in this report PLA 2025-34.

CARRIED

REPORTS:

FIR 2025-12 Activity Report – November 2025

Jeff McArthur, Director of Emergency Services/Fire Chief presented this report to Council for information purposed.

IDS 2025-54 Activity Report – November 2025

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council for information purposes.

IDS 2025-55 Thomas Road Subdivision Agreement

2025-360 Councillor Adzija – Councillor Fellows

RESOLVED THAT Council approve By-Law 2025-73 – Thomas Road Subdivision Agreement. **CARRIED**

IDS 2025-16 2025-56 IESO Procurement Willing Hosts Considerations

2025-361 Councillor Emons – Councillor Fellows

RESOLVED THAT Council select one of the engagement options included in the report; and,

THAT Council provide staff feedback on its status as a host municipality; and,

THAT Council authorize staff to begin the option of early limited engagement (in house).

CARRIED

FIN 2025-31 Water and Wastewater Budget By-laws

2025-362 Councillor Pennings – Councillor Emons

RESOLVED THAT Council pass the following By-laws:

a. By-law No. 2025-70 2026 Water and Wastewater Rates

b. By-law No. 2025-71 2026 Water Budget

c. By-law No. 2025-72 2026 Wastewater Budget

CARRIED

DELEGATIONS:

7: 37 p.m. – 7: 47 p.m.

OCWA – Vitally Talashok and Robin Trepanier

OCWA 3rd Quarter Reports

2025-363 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold herby receives the reports from Vitally Talashok, OCWA re: The Southwold Water Distribution System 3rd Quarter Operations Report and the Talbotville Wastewater Treatment Plant 3rd Quarter Operations Report for information purposes.

CARRIED

Conservation Authority Consolidation

7:47 p.m. -8:07 p.m.

Elizabeth VanHooren, Kettle Creek Conservation Authority and Mark Peacock, Lower Thames Valley Conservation Authority

Elizabeth Van Hooren, from KCCA provided an overview of the proposed conservation authority transformation. This transformation is proposing to consolidate Ontario's 36 Conservation Authorities into 7 regional authorities. Ms. VanHooren also explained the impact that this transformation will have on the local conservation authorities and the municipalities.

REPORTS:

CBO 2025-25 Activity Report – November 2025
This report was presented to Council for information purposes

DPC 2025-06 Seniors Community Grant Submission Request

2025-364 Councillor Adzija – Councillor Emons

RESOLVED THAT Council hereby approves the grant submission for the Senior Community Grant 2026-27 stream, funded by the Ministry of Seniors and Accessibility, up to $25,000.

CARRIED

CAO 2025-65 Activity Report – November 2025
Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

CAO 2025-65 Closing Parts of Fairground Street, Spicer Street and Teetzel Street

2025-365 Deputy Mayor Pennings – Councillor Fellows

RESOLVED THAT Council pass draft By-law 2025-74 to close portions of Fairground, Spicer and Teetzel Streets.

CARRIED

CORRESPONDENCE:

- Elgin OPP Detachment Board Request Update
- Fee Waiver Request – Shedden Scouts
- City of Toronto – Green Lane Landfill Updates

Shedden Scouts Fee Waiver Request

2025-366 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold approves the

fee waiver request that was submitted by the 1st Shedden Scouts Group.

CARRIED

BY-LAWS:

- By-law No. 2025-70, being a by-law to set water and wastewater rates
- By-law No. 2025-71, being a by-law to adopt the 2026 Water Systems Operating and Capital Budget
- By-law No. 2025-72, being a by-law to adopt the 2026 Wastewater Systems Operating and Capital Budget
- By-law No. 2025-73, being a by-law to enter into a development agreement – Rickwood, Thomas Road
- By-law No. 2025-74, being a by-law to permanently close a portion Fairground Street, Spicer Street and Teetzel Street
- By-law No. 2025-75, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on December 8, 2025

By-laws

2025-367 Deputy Mayor Pennings – Councillor Fellows

RESOLVED THAT By-laws No. 2025-70, 2025-71, 2025-72, 2025-73 and 2025-74 be read a first and second time, considered read a third time and finally passed this 8th day of December, 2025.

CARRIED

OTHER BUSINESS

No other business on the agenda

CLOSED SESSION:

2025-368 Councillor Adzija – Councillor Emons

RESOLVED THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:23 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)

- 239(2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (Assessment Appeals)
- 239(2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; (Ministry of Infrastructure)
- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matters)

CARRIED

Adjournment of Closed Session

2025-369 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **10:57 p.m.**

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

Confirmation By-law

2025-370 Councillor Emons – Councillor Adzija

RESOLVED THAT By-law No. 2025-75 be read a first and second time, considered read a third time and finally passed this 8th day of December, 2025.

CARRIED

ADJOURNMENT:

2025-371 Councillor Fellows – Councillor Emons

RESOLVED THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **10:58 p.m.**

CARRIED

Original signed by:

_____

Mayor
Grant Jones

Original signed by:

_____

CAO/Clerk
Jeff Carswell