



## **THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD**

### **MINUTES**

Regular Council Meeting  
Monday January 26, 2026  
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Sarah Emons  
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron Van Oorspronk, Director of Infrastructure and Development Services  
Paul Clarke, Planner (7:54 p.m.)  
June McLarty, Deputy Clerk

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Mayor Jones called the meeting to order at 7:00 p.m.

#### **ADDENDUM TO AGENDA:**

#### **10. BY-LAW:**

- (d) By-law No. 2026-10, being a by-law to enter into an agreement with the Hon. Minister of Transportation for the Pothole Prevention and Repair Program

#### **DISCLOSURES: None**

#### **CLOSED SESSION:**

#### **2026-20 Councillor Adzija – Councillor Emons**

**RESOLVED THAT** Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:00 p.m.** in

accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2)(a) the security of the property of the municipality or local board;  
(IT Security)

**CARRIED**

### **Adjournment of Closed Session**

#### **2026-21 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** Council of the Township of Southwold adjourns this Closed Session and the regular Council meeting reconvene at **7:24 p.m.**

**CARRIED**

### **FIN 2026-05**

#### **2026-22 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Council adopts the recommendation in staff report FIN 2026-05 dated January 23, 2026.

**CARRIED**

### **ADOPTION OF MINUTES:**

#### **Council Minutes – Adopt**

#### **2026-23 Councillor Fellows – Councillor Emons**

**RESOLVED THAT** the Minutes of the Regular Council Meeting of January 12<sup>th</sup>, 2026 are hereby adopted; and,

**THAT** Council adopts the minutes of the Court of Revision meeting of January 12<sup>th</sup>, 2026 for the Edison Drain 2025.

**CARRIED**

### **Committee Minutes – Review**

#### **2026-24 Councillor Adzija – Councillor Emons**

**RESOLVED THAT** Council had reviewed the draft Minutes of the Winterfest Committee Meeting of January 14<sup>th</sup>, 2026.

**CARRIED**

**DELEGATIONS:****7:27 p.m. - 7:40 p.m.****Tena Marie Moore, Old Timers Euchre Group RE: Fee Reduction Request for the Use of the Keystone Complex**

Ms. Moore presented a request to Council regarding the Old Timers Euchre group using the Keystone Complex for their weekly euchre games. The group is growing and they are looking for a bigger location that is also accessible.

A proposal was made to possibly coordinate with the Southwold Young at Heart Committee to have some weekly games days.

**PLANNING:****PLA 2026-01 Consent Application E12-26, 11135 Sunset Road****2026-25 Mayor Jones - Councillor Fellows**

**RESOLVED THAT** the recommended approval for E12-26 be deferred until an explanation can be received on the buildings and the requested maximum lot size for the severed lot on the proposed application.

**CARRIED****PLA 2026-02 Consent Applications E13-26, 10882 Sunset Road/E14-26, 40684 Talbot Line****2026-26 Councillor Adzija - Councillor Emons**

**RESOLVED THAT** Council recommend approval to the Elgin County Land Division Committee for Consent Applications E 13-26 & E 14-26 subject to the recommended conditions provided in this report.

**CARRIED****DELEGATION:**

OPP Detachment Commander Tyler Holmes and OPP Detachment Board Member Ida McCallum **RE: OPP Detachment Board Report 2025**

**7:55 p.m. - 8:06 p.m.**

## **OPP Detachment Board Report 2025**

### **2026-27 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** Council receives the OPP Detachment Board Report 2025 for information purposes.

**CARRIED**

### **REPORTS:**

#### **CBO 2026-03 Zero Waste Committee**

### **2026-28 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** Council approve the dissolution of the Southwold Zero Waste Committee.

**CARRIED**

#### **Asset Management Plan**

### **2026-29 Councillor Fellows – Councillor Emons**

**RESOLVED THAT** the Township of Southwold Asset Management Plan be received and approved by Council based on the following financial strategy scenario for tax-funded assets:

Eliminating the current annual infrastructure funding gap over a 15-year period (i.e., by 2040); and

**THAT** consideration be made as part of the annual budgeting process to ensure sufficient capital funding is available to implement the asset management plan; and,

**THAT** the Township will need to establish processes and implement systems to keep asset information (e.g. condition, replacement costs, etc.) updated and relevant, so that it can be relied on to identify capital priorities and inform the annual budget process ensuring ongoing compliance with O. Reg. 588/17.

**CARRIED**

#### **FIN 2026-04 Budget Report #4**

### **2026-30 Deputy Mayor Pennings – Councillor Emons**

**RESOLVED THAT** the budget changes contained in this report be approved; and,

**THAT** the 2026 Budget Levy of \$7,768,081 be approved; and,

**THAT** staff be instructed to proceed with preparing the Budget Summary presentation and necessary by-laws and reports to implement the budget.

**CARRIED**

**CORRESPONDENCE:**

- Fee Waiver Request – Shedden Soccer
- ROMA RE: Ontario Court of the Drainage Referee Rules Drainage Act Applies to Railways

**Shedden Soccer Fee Waiver Request**

**2026-31 Councillor Adzija – Deputy Mayor Pennings**

**RESOLVED THAT** Council of the Township of Southwold approves the \$55.00 fee waiver request submitted by Shedden Soccer for the use of the Keystone Complex Meeting Room on February 23<sup>rd</sup>, 2026.

**CARRIED**

Council reviewed the other item under Correspondence.

**BY-LAWS:**

- By-law No. 2025-67, a by-law to provide for drainage works- Edison Drain, third and final reading
- By-law No. 2026-08, a by-law to submit an application to the Ontario Infrastructure and Lands Corporation (OILC) for certain financial works
- By-law No. 2026-09, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 26, 2026
- By-law No. 2026-10, being a by-law to enter into an agreement with the Hon. Minister of Transportation for the Pothole Prevention and Repair Program

**By-law No. 2025-67**

**2026-32 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** By-laws No. 2025-67 be read a third time and finally passed this 26<sup>th</sup> day of January, 2026.

**CARRIED**

## **By-laws**

### **2026-33 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** By-law Nos. 2026-08 and 2026-10 be read a first and second time, considered read a third time and finally passed this 26<sup>th</sup> day of January, 2026.

**CARRIED**

## **OTHER BUSINESS**

There was no Other Business on the agenda.

## **CLOSED SESSION:**

### **2026-34 Councillor Emons – Councillor Adzija**

**RESOLVED THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:31 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; (Ministry of Infrastructure)

**CARRIED**

## **Adjournment of Closed Session**

### **2026-35 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:16 p.m.**

**CARRIED**

## **STAFF DIRECTION**

Staff was directed by Council to the items that were discussed in the Closed Session.

## **Confirmation By-law**

### **2026-36 Councillor Emons – Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2026-09 be read a first and second time, considered read a third time and finally passed this 26<sup>th</sup> day of January, 2026.

**CARRIED**

## **ADJOURNMENT:**

### **2026-37 Councillor Adzija – Councillor Emons**

**RESOLVED THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:16 p.m.**

**CARRIED**

Original signed by:

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Mayor  
Grant Jones

Original signed by:

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CAO/Clerk  
Jeff Carswell