



THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

MINUTES

Regular Council Meeting
Monday January 26, 2026
7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones
Deputy Mayor Justin Pennings
Councillor John Adzija
Councillor Sarah Emons
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk
Michele Lant, Director of Corporate Services/Treasurer
Aaron Van Oorspronk, Director of Infrastructure and Development
Services
Paul Clarke, Planner (7:54 p.m.)
June McLarty, Deputy Clerk

Mayor Jones called the meeting to order at 7:00 p.m.

ADDENDUM TO AGENDA:

10. BY-LAW:

- (d) By-law No. 2026-10, being a by-law to enter into an agreement with the Hon. Minister of Transportation for the Pothole Prevention and Repair Program

DISCLOSURES: None

CLOSED SESSION:

2026-20 Councillor Adzija – Councillor Emons

RESOLVED THAT Council of the Township of Southwold now moves into a session of the meeting that shall be closed to the public at **7:00 p.m.** in

accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2)(a) the security of the property of the municipality or local board; (IT Security)

CARRIED

Adjournment of Closed Session

2026-21 Deputy Mayor Pennings – Councillor Adzija

RESOLVED THAT Council of the Township of Southwold adjourns this Closed Session and the regular Council meeting reconvene at **7:24 p.m.**

CARRIED

FIN 2026-05

2026-22 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT Council adopts the recommendation in staff report FIN 2026-05 dated January 23, 2026.

CARRIED

ADOPTION OF MINUTES:

Council Minutes – Adopt

2026-23 Councillor Fellows – Councillor Emons

RESOLVED THAT the Minutes of the Regular Council Meeting of January 12th, 2026 are hereby adopted; and,

THAT Council adopts the minutes of the Court of Revision meeting of January 12th, 2026 for the Edison Drain 2025.

CARRIED

Committee Minutes – Review

2026-24 Councillor Adzija – Councillor Emons

RESOLVED THAT Council had reviewed the draft Minutes of the Winterfest Committee Meeting of January 14th, 2026.

CARRIED

DELEGATIONS:

7:27 p.m. – 7:40 p.m.

Tena Marie Moore, Old Timers Euchre Group RE: Fee Reduction Request for the Use of the Keystone Complex

Ms. Moore presented a request to Council regarding the Old Timers Euchre group using the Keystone Complex for their weekly euchre games. The group is growing and they are looking for a bigger location that is also accessible.

A proposal was made to possibly coordinate with the Southwold Young at Heart Committee to have some weekly games days.

PLANNING:

PLA 2026-01 Consent Application E12-26, 11135 Sunset Road

2026-25 Mayor Jones – Councillor Fellows

RESOLVED THAT the recommended approval for E12-26 be deferred until an explanation can be received on the buildings and the requested maximum lot size for the severed lot on the proposed application.

CARRIED

PLA 2026-02 Consent Applications E13-26, 10882 Sunset Road/E14-26, 40684 Talbot Line

2026-26 Councillor Adzija – Councillor Emons

RESOLVED THAT Council recommend approval to the Elgin County Land Division Committee for Consent Applications E 13-26 & E 14-26 subject to the recommended conditions provided in this report.

CARRIED

DELEGATION:

OPP Detachment Commander Tyler Holmes and OPP Detachment Board Member Ida McCallum **RE: OPP Detachment Board Report 2025**

7:55 p.m. – 8:06 p.m.

OPP Detachment Board Report 2025

2026-27 Councillor Adzija – Councillor Fellows

RESOLVED THAT Council receives the OPP Detachment Board Report 2025 for information purposes.

CARRIED

REPORTS:

CBO 2026-03 Zero Waste Committee

2026-28 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT Council approve the dissolution of the Southwold Zero Waste Committee.

CARRIED

Asset Management Plan

2026-29 Councillor Fellows – Councillor Emons

RESOLVED THAT the Township of Southwold Asset Management Plan be received and approved by Council based on the following financial strategy scenario for tax-funded assets:

Eliminating the current annual infrastructure funding gap over a 15-year period (i.e., by 2040); and

THAT consideration be made as part of the annual budgeting process to ensure sufficient capital funding is available to implement the asset management plan; and,

THAT the Township will need to establish processes and implement systems to keep asset information (e.g. condition, replacement costs, etc.) updated and relevant, so that it can be relied on to identify capital priorities and inform the annual budget process ensuring ongoing compliance with O. Reg. 588/17.

CARRIED

FIN 2026-04 Budget Report #4

2026-30 Deputy Mayor Pennings – Councillor Emons

RESOLVED THAT the budget changes contained in this report be approved; and,

THAT the 2026 Budget Levy of \$7,768,081 be approved; and,
THAT staff be instructed to proceed with preparing the Budget Summary presentation and necessary by-laws and reports to implement the budget.

CARRIED

CORRESPONDENCE:

- Fee Waiver Request – Shedden Soccer
- ROMA RE: Ontario Court of the Drainage Referee Rules Drainage Act Applies to Railways

Shedden Soccer Fee Waiver Request

2026-31 Councillor Adzija – Deputy Mayor Pennings

RESOLVED THAT Council of the Township of Southwold approves the \$55.00 fee waiver request submitted by Shedden Soccer for the use of the Keystone Complex Meeting Room on February 23rd, 2026.

CARRIED

Council reviewed the other item under Correspondence.

BY-LAWS:

- By-law No. 2025-67, a by-law to provide for drainage works- Edison Drain, third and final reading
- By-law No. 2026-08, a by-law to submit an application to the Ontario Infrastructure and Lands Corporation (OILC) for certain financial works
- By-law No. 2026-09, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on January 26, 2026
- By-law No. 2026-10, being a by-law to enter into an agreement with the Hon. Minister of Transportation for the Pothole Prevention and Repair Program

By-law No. 2025-67

2026-32 Councillor Fellows – Deputy Mayor Pennings

RESOLVED THAT By-laws No. 2025-67 be read a third time and finally passed this 26th day of January, 2026.

CARRIED

By-laws

2026-33 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT By-law Nos. 2026-08 and 2026-10 be read a first and second time, considered read a third time and finally passed this 26th day of January, 2026.

CARRIED

OTHER BUSINESS

There was no Other Business on the agenda.

CLOSED SESSION:

2026-34 Councillor Emons – Councillor Adzija

RESOLVED THAT Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:31 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; (Ministry of Infrastructure)

CARRIED

Adjournment of Closed Session

2026-35 Deputy Mayor Pennings – Councillor Adzija

RESOLVED THAT Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:16 p.m.**

CARRIED

STAFF DIRECTION

Staff was directed by Council to the items that were discussed in the Closed Session.

Confirmation By-law

2026-36 Councillor Emons – Deputy Mayor Pennings

RESOLVED THAT By-law No. 2026-09 be read a first and second time, considered read a third time and finally passed this 26th day of January, 2026.

CARRIED

ADJOURNMENT:

2026-37 Councillor Adzija – Councillor Emons

RESOLVED THAT Council for the Township of Southwold adjourns this Regular meeting of Council at **9:16 p.m.**

CARRIED

Original signed by: _____

Mayor

Grant Jones

Original signed by: _____

CAO/Clerk

Jeff Carswell