



AGENDA

CIB COMMITTEE
February 18, 2026
@ 10:30 a.m.



Council Chambers, 35663 Fingal Line, Fingal

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 19, 2025
4. Fingal Sign Boxes
5. Financial Statement
6. Other Business
7. Adjournment



MINUTES

CIB COMMITTEE
@ 10:30 a.m.

November 19, 2025



Council Chambers, 35663 Fingal Line /Via Video Link

Attendees: Shelley Smith Shirley Lorch (arrived 10:59 a.m.)
Cathy Koyle Jo-Anne Cummings-Stinson
Christine McArthur (left at 11:33 a.m.) Dave Nichols (virtually)
Shannan Worotny June McLarty, Staff Resource

Regrets: Mayor Grant Jones, Karen Graff

Chairperson Shelley Smith called the meeting to order at 10:36 am.

2025-07 Moved by: Dave Nichols Seconded by: Shannan Worotny

RESOLVED THAT the agenda for the November 19th, 2025 be approved.
Carried

2025-08 Moved by: Shannan Worotny Seconded by: Shelley Smith

RESOLVED THAT the minutes of the June 18th, 2025 meeting be approved.

Carried

Fingal Sign/Step Boxes

The Fingal north and south sign boxes will be dismantled and stored while the construction is being completed. The committee discussed possible locations of Ferndale and the Talbotville Optimist Sports Park. Volunteers will need to be confirmed before the boxes are placed and planted at these locations. The Committee would still like to have two more step boxes built over the winter. June will confirm that John is able to build them. The old flowers can be removed from the sign boxes.

Financial Statement

An updated financial statement was provided to the committee.

Other Business

Shelley will contact Elgin Manor and the Southwold Public School regarding the possibility of having a therapeutic garden at Elgin Manor. Therapeutic Garden is the 2026 Theme for Communities in Bloom. It was also suggested we have a therapeutic garden at the step boxes at the library.

The plants that will be grown for the sign/step boxes will need to be determined soon. The variety of petunias that don't need to be deadheaded are recommended. Salva, zinnias and marigolds work well in the boxes. Seedlings for the plant sale will also need to be determined. More discussion on the what plants have been purchased and planted will be made at the next meeting.

Shannan will contact the volunteers on the list to see if they are still able to maintain the step/sign boxes in 2026. New volunteers may be needed. A post on the CIB Facebook page will be created.

An inventory of the flags will be provided at the next meeting.

The Committee will deliver some treats to the Fire Department as a thank you for putting up the flags around the Township. A date to deliver the treats needs to be determined.

The Committee discussed some future projects such as doing something on Earth Day (April 14) or having community clean up days. These projects may involve getting assistance from the Southwold school or Shedden Scouts.

The Committee would like to learn how to do a tree inventory and what is needed to determine where to plant and what type of trees to plant in a certain area.

Adjournment

2025-09 Moved by Shannan Worotny Seconded by: Dave Nichols

RESOLVED THAT the meeting be adjourned at **11:52 p.m.** to meet again on February 18, 2026 at 10:30am.

Carried

Shelly Smith - Chair

June McLarty - Staff Resource