



## Keystone Complex Committee Meeting

Wednesday, April 22, 2026, at 7:00 PM

Keystone Complex, Shedden

Agenda

### **1. Welcome**

### **2. Call to Order**

### **3. Approval of Agenda**

### **4. Approval of Minutes**

- a. September 25, 2025
- b. March 26, 2026, Joint Committee Meeting

### **5. Organization Reports**

- a. Shedden Agricultural Society
- b. Shedden Truck and Tractor Pull
- c. Rosy Rhubarb
- d. Fingal-Shedden & District Optimist Club
- e. Triple C Saddle Club

### **6. Business Arising From Minutes**

- a. Memorial Forest Direction
- b. Shedden Ball Diamond Restoration
- c. Smoking By-Law
- d. Triple C – Equipment

### **7. New Business**

- a. Keystone Complex Pilars

### **8. Next Meeting and Adjournment**



## Keystone Complex Committee

**September 25, 2025**  
**Southwold Keystone Complex / Teams Meeting**  
**35921 Talbot Line, Shedden**  
**7:00 PM**

**Present:** Councillor Scott Fellows  
Councillor John Adzija (Virtual)  
Sandy Annett – Rosy Rhubarb  
Jim Carder – Fingal-Shedden and District Optimist Club  
Don Miller – Fair Board (Virtual)  
Shirley Longhurst – Fair Board  
Tiffany Duskocy – Triple C Saddle Club  
Brian Rieger – Shedden Tractor Pull  
Allison Duncan- \*Staff Resource  
June McLarty - \*Staff Resource

**Regrets:**  
John Price - \*Staff, Parks and Facilities Operator  
John Coleman – Ice Pad  
Joanne Fisher – Triple C Saddle Club Alternate

### **1. Call to Order**

Chair Scott Fellows called the meeting to order at 7:04 PM.

## **2. Approval of Agenda**

**MOVED: JIM CARTER**

**SECONDED: SANDY ANNETT**

That the Keystone Complex Committee hereby adopts the Agenda as presented.

**DISPOSITION: CARRIED**

## **3. Adoption of Minutes from August 14, 2025 Meeting**

**MOVED: SANDY ANNETT**

**SECONDED: JIM CARTER**

That the Keystone Complex Committee hereby adopt the minutes of August 14, 2025, as amended.

**DISPOSITION: CARRIED**

## **4. Organization Reports**

Shedden Agriculture Society Board – Shirley Longhurst

The Annual Shedden Fair went well; the weather was good. They are having a Quilt Show in April.

Shedden Truck and Tractor Pull – Brian Rieger

Good weather. Attendance was down.

The Truck and Tractor Pull is set for June 19<sup>th</sup>, 2026.

Rosy Rhubarb – Sandy Annett

It was a full festival. It felt good and easy. New people had some new ideas.

A focus this year was to make the complex grounds safer. The main entrance into the complex was designated for accessibility parking only. The main entrance for everyone became Fairground Road, and people parked in the grassy spot. There was no vehicle traffic allowed on the grounds.

There was room for more vendors. Another row was added. 94 vendors and 11 food trucks. It was a sectioned layout. A social tent provided space to sit and talk with friends. They were able to sell wine and beer in the tent. The kids' zone was all together to the side, to not compete with the rest.

Portable electrical panels were added to outlets to the east side. They were able to hook on and be removed. The addition added 24-30 electrical outlets.

Around 8,000 people passed through the gates over 2 days. Gate donations increased 10-15%. 8,000 'Save the Date' cards were distributed. Successful car show. The number of participants in the run was down from last year. Sales included: 400lbs of rhubarb sauce, 200 ice cream and pie, 275 tubs of sauce and salsa, and 300 lbs of fresh rhubarb.

Rosy Rhubarb is set for June 13<sup>th</sup> and 14<sup>th</sup> of 2026.

Jim Carter – Fingal-Shedden & District Optimist Club

Car show and Rhubarb Run went well. Canada Day celebration June 30<sup>th</sup>, 2025, was good but it did rain. \$175, did the bar and fireworks. The Ball tournament was a success. Kids Halloween Party is coming up on October 24<sup>th</sup>, 2025. Fingal Christmas Parade is December 7<sup>th</sup>, 2025. The theme for the 2025 parade is Colours of Christmas. The Optimist Club is also doing the Angel Tree again this year.

Optimist is now involved with Jackpot City, and able to make some money.

Tiffany Duskocy – Triple C Saddle Club

Successful season with 5 shows. Saw an increase, now with 90 members. 75 members qualified for their final show. They held a fundraiser for club equipment and raised funds to \$4500. They have not had issues with water as the Fire Department helped.

## **5. Business Arising from Minutes**

### **a. Memorial Forest Direction**

Recommendation went to Council and was approved. Sandy did not talk to Second Nature but Rosy Rhubarb is in support of them being involved.

### **b. Shedden Ball Diamond Restoration**

Councillor Fellows reported that he has a discussion with Keith regarding the Shedden ball diamond and the possibility of removing the outfield chips, doing some grass seeding and the lifting of the drain. The chips can be recycled and added to the trails.

**MOVED: JIM CARTER**

**SECONDED: SANDY ANNETT**

## **6. New Business**

### **a. Smoking By-law**

Sandy inquiring about smoking by-law, if it applies to the entire fairgrounds. Brian explained that there are some stipulations. It applies to the whole grounds, but you can have designated areas. Anywhere you have residence, including a trailer, they can not regulate them.

In the future, Rosy Rhubarb can get signs and add to the website that it is a "No Smoking Area". Brian mentioned that because you are renting, you can do so.

### **b. Electronic Sign**

Everything is ready to go with the electronic sign. A day for installation needs to be determined. The location had to be moved because of the base. Sandy would like to ensure it will not impede with the garden beds as that is where the rhubarb plants are.

### **c. Triple C – Equipment**

Triple-C has been asked to host a co-sanctioned event in 2026. The event would take place over a three-day period. The event would be in addition to the 5 season shows. Other committee members did not see an issue with the event nor the increase in trailers. Tiffany stated that this event would have more trailers in addition to pens for the horses.

Tiffany will be looking into bringing in porta potties for the shows next year. The addition of porta potties at the horse ring, will be a discussion for the future. Committee raised concerns about the possibility of them being vandalized being in the back.

Triple C is looking to purchase a tractor and groomer to work up the corral during events. They are also looking for possible storage facilities. If they do find a groomer, they will need to find a float big enough to transport. If someone were to volunteer to groom, it is not just one groom. The ring requires grooming after every 5 riders, therefore, would be an all-day task. Councillor Fellows to talk to Corey about possible storage for Triple C equipment.

Triple C is looking into getting a water tank in the future.

If Rosy Rhubarb's tractor is big enough for Triple C, further discussion about Triple C will take place. In the event the tractor is available for use, Triple C will be looking into finding groomer.

Sandy to talk to Keith. Arrange to look at the tractor.

## **7. Next Meeting and Adjournment**

That the Keystone Complex Committee hereby adjourn at 8:17 pm, to meet again on March 26, 2026, at 7: 00 pm.

**DISPOSITION: CARRIED**

DRAFT



## Keystone Complex Committee & Parks Committee Meeting

Wednesday, March 26, 2026, 7 PM  
Southwold Keystone Complex  
35921 Talbot Line

### **Attendance**

Deputy Mayor Pennings – Chair

Councillor Fellows

Councillor Adzija

Janice Fisher – Talbotville Member-at-Large

Ruth Quenville – Talbotville Optimist Club

Ross Bugar – Fingal Heritage Park

Jesse Walker – Alternate Shedden Soccer

Charles Annett – Fingal Ball Park

Shirley Longhurst – Fair Board

Jim Carder – Optimist Club of Fingal-Shedden

Sandy Annett – Rosy Rhubarb

Keith Orchard – Rosy Rhubarb Alternate

Brian Rieger – Shedden Truck and Tractor Pull

Ken Wylie – Triple C Saddle Club

Aaron Van Oorspronk – Director of Infrastructure and Development Services

Allison Duncan – Communications & Community Services Clerk

Corey Pemberton – Director of Building & Community Services

## **Regrets**

Michelle Lackey – Shedden Adult Soccer

Steve Bushell – Shedden Youth Soccer

Rod Hill – Ferndale Community Park

John Coleman – Ice Pad

## **Call to Order**

Deputy Mayor Pennings called the meeting to order at 7 pm.

Deputy Mayor Pennings stated no decision of Council can be advanced at this meeting as there are 3 Council members present.

## **Agenda**

Agenda passed by both committees.

## **New Business**

### **A) Parks and Trails Master Plan**

Aaron Van Oorspronk reviewed each section of the Master Plan.

Section 1 is the components that the agenda is trying to address. It is what the community would like to see.

Section 2 is the foundation of the demographics.

Section 3 highlights the community engagements.

Section 4 is the Planning Strategies; what should be considered when creating the plan.

Section 5 shares an assessment of each facility. Southwold has almost double the recommended amount of parkland.

### **Corsley Park**

There is a proposed trail to connect the park to the Five Maples Conservation Area.

Jesse Walker would like to see more trees planted in the area. Corey Pemberton noted that almost 300 trees were planted across all the parks.

A question was raised about the soccer field layout. The layout in the Master Plan seemed to make more sense than the current layout. It was explained that the current layout was put into effect after consultation with Shedden Soccer.

Mr. Van Oorspronk noted that the addition of the looped trail in the plan is common, as they are popular for users.

### **Ferndale**

A bench program has been started, and the sidewalks have been added.

It is recommended to add a crosswalk to allow connection to other trails.

### **Fingal Ball Park**

Stormwater Pond introduced into the low-lying area, which provides a popular walking path.

The pond area would feature a recoverable slope for anyone who happened to fall down the hill.

The park would be connected to neighbouring lands, as seen in *Figure 35: Fingal Ball Park Improvement Demonstration Plan*. If the area were ever to develop, they must connect to the sidewalk in the parkland.

A question was received about parking at the Fingal Diamond.

Ross Burgar would like educational signage and interactive spots for learning across the trails in each park.

## **Keystone Complex**

Elements shown in *Figure 37: Keystone Complex Improvement Demonstration Plan*, are not exact locations for elements. The image is a conceptual idea based on the ideas consultants received from the public.

The map shading covers the ball diamond and Tractor Pull Lane. The features are not being removed, and the shading will be fixed by Township staff.

The pavilion was shaded over. The Master Plan show the pavilion is a different area. Relocation of the pavilion would be assessed only at the end of the facility's life cycle.

Sandy Annett noted that in the design, there needs to be event parking, a pavilion with a kitchen, and an extension of the parking lot.

Concern was raised about the trail coming out by the open barn at the equestrian ring.

Members would like to see the loop trail go into the memorial forest behind the Complex.

A concern was raised that the track must be able to handle traffic and be at least 3 meters wide. Additionally, there needs to be one-way traffic.

Mr. Van Oorspronk said that considerations about operations will be taken into account during the detailed design phase. If an element in the Master plan were to move forward, it would be done in a way that works logistically for park users.

## **Talbotville Heritage Park**

Ruth brought to attention that a baseball diamond is still listed in the inventory and needs to be remedied. Mr. VanOorspronk to remove from inventory.

Recommendation to reconfigure and paint the parking lot.

## **Talbotville Optimist Sports Park**

*Figure 40: Talbotville Optimist Sports Park Improvement Demonstration Plan* does not show the multi-use sports pad previously put forward. Mr. Van Oorspronk to add to the map.

## **Talbotville Heritage Park**

Janice Fisher would like the park in the report. Heritage Park is not featured. Fisher says it should be listed as one of the parks, even if there does not need to be improvements made to it.

Talbotville to Ferndale Connection, pg. 123 requires coordination between the Township and the City of St. Thomas.

Appendix C provides Council with the estimated costs to concern. The estimations allow Council to make more informed decisions at budget time.

Sandy Annett raised a question about what is needed from user groups. Mr. Van Oorspronk stated to continue as usual with committees, staff will make the changes, and Council will adopt the Master Plan in roughly a month.

Mr. Van Oorspronk noted that this is the last step for feedback. Details will be decided at their respective stages, following the budget deliberations and community desires.

### **Adjournment**

Moved by: Sandy Annett

Seconded by: Jesse Walker

Meeting adjourned at 8:34 pm.