



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting

Monday May 11, 2026

7:00 p.m. Council Chambers, Fingal, Shedden/Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor John Adzija  
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron Van Oorspronk, Director of Infrastructure and Development Services  
Corey Pemberton, Director of Building and Community Services  
(left at 7:38 p.m.)  
Sandy Lale, Deputy Chief Building Official (left at 7:38 p.m.)  
Brent Clutterbuck, Drain Superintendent (left at 7:38 p.m.)  
Michela Testani, Junior Planner (left at 7:38 p.m.)  
Diana Morris, Senior Planner (left at 7:38 p.m.)  
June McLarty, Deputy Clerk

REGRETS: Councillor Sarah Emons

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Mayor Grant Jones called the meeting to order at 7:01 p.m.

#### **CONFIRMATION/ADDENDUM TO AGENDA:**

##### **2026-145 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** the agenda for the May 11<sup>th</sup>, 2026 meeting of the Council of the Township of Southwold be approved.

**CARRIED**

**DISCLOSURES:** None

**ADOPTION OF MINUTES:**

**Council Minutes – Adopt**

**2026-146 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the Minutes of the Regular Council Meeting of April 27<sup>th</sup>, 2026 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2026-147 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** Council had reviewed the Draft Minutes of Keystone Complex Committee Meeting of April 22, 2026, the Draft Minutes of the Communities in Bloom Meeting of April 30, 2026 and the Draft Minutes of the Canada Day Committee Meeting of May 6, 2026

**CARRIED**

**DRAINAGE:**

**In attendance: J.Blanton**

**Court of Revision – Bowlby-Futcher Drain 2025**

**Appoint Members for Court of Revision**

**2026-148 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** Council of the Township of Southwold appoints Grant Jones as Chairman, Justin Pennings, and Scott Fellows as members of the Court of Revision for the Bowlby-Futcher Drain 2025.

**CARRIED**

**Court of Revision Bowlby-Futcher Drain 2025**

**2026-149 Councillor Fellows – Deputy Mayor Pennings**

**THAT** Council adjourn and form the Court of Revision for the Bowlby-Futcher Drain 2025 at **7:03 p.m.**

**CARRIED**

## **Adjournment of Court of Revision**

### **2026-150 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** the Court of Revision for the Bowlby-Futcher Drain 2025 adjourns at **7:05 p.m.**;

**AND THAT** the regular meeting of Council reconvenes.

**CARRIED**

## **PLANNING:**

### **PLA 2026-26 Draft Plan of Subdivision 34T-SO2503, 10141 Talbotville Gore Road**

#### **2026-151 Councillor Fellows – Councillor Adzija**

**RESOLVED THAT** Council endorse the conditions of the proposed Draft Plan of Subdivision 34T- SO2503 to Elgin County, subject to the conditions listed in Appendix B of this Report PLA 2026-16 being assigned to any Notice of Decision by the County.

**CARRIED**

## **REPORTS:**

### **CBO 2026-12 Activity Report – April 2026**

Corey Pemberton, Director of Building and Community Services presented this report to Council for information purposes.

### **CBO 2026-13 Updated By-law Enforcement Policy**

#### **2026-152 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** Council approve, in principle, the Municipal Law Complaint and Enforcement Policy, attached as Appendix "A" to this report;

**AND THAT** Council approve, in principle, the additions and revisions to the User Fees By-law attached as Appendix "B" to this report;

**AND THAT** Council directs staff to bring back a By-law to adopt the Municipal Law Complaint and Enforcement Policy and the proposed User Fees for the Township of Southold at a future meeting for approval.

**CARRIED**

### **CBO 2026-14 Rosy Rhubarb Shedden Ball Diamond Proposal**

#### **2026-153 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** Council approve the Rosy Rhubarb Committee proposal for improvements to the Shedden Ball Diamond as set out in the attached proposal;

**AND THAT** Council advise the Rosy Rhubarb Committee that the Township does not have plans to develop the Shedden Ball Diamond into a Regulation/Full Size Diamond but will maintain it as a non-regulation/practice diamond based on overall diamond rental needs.

**CARRIED**

### **IDS 2026-20 Activity Report – April 2026**

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council for information purposes.

### **IDS 2026-21 Joint Service Treatment Award 2026**

#### **2026-154 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** Council award the contract for surface treatment to Duncor Enterprises Inc. in the amount of \$755,365.65 (excluding HST).

**CARRIED**

### **IDS 2026-22 Joint Crack Seal Award 2026**

#### **2026-155 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Council award the contract for crack route and sealing to Niagara Crack Sealing in the amount of \$3.65 per metre, with an estimated total cost of \$47,815.00 (excluding HST).

**CARRIED**

**PLANNING:**

**MV 2026-05, 9872 John St N**

**2026-156 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** the regular Council meeting adjourn to sit as a Committee of Adjustment at **7:30 p.m.** to hear application MV 2026-05, Derrough C/O. Willsie Construction Inc, 9872 John St N.

**CARRIED**

**MV 2026-05 Adjournment of Public Hearing**

**2026-157 Councillor Fellows – Councillor Adzija**

**RESOLVED THAT** the meeting of the Committee of Adjustment to hear application MV 2026-05, Derrough C/O Willsie Construction Inc., 9872 John St N adjourns, and the regular meeting of council reconvenes at **7:38 p.m.**

**CARRIED**

**REPORTS:**

**FIN 2026-13 Annual Repayment Limit**

**2026-158 Councillor Fellows – Councillor Adzija**

**RESOLVED THAT** Council receive Report FIN 2026-13 2026 Annual Repayment Limit for information.

**CARRIED**

**FIN 2026-14 County Roads 2025 Financial Summary**

Michele Lant, Director of Corporate Services/Treasurer presented this report to Council for information purposes.

**CAO 2026-09 Activity Report – April 2026**

Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

## **CAO 2026-10 AMO Conference Delegation Request**

### **2026-159 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Council approve the recommended delegation requests for the 2026 AMO Conference, as contained in Report CAO 2026-10 and that Council provide any feedback on additional delegations it would like to include in the delegation request.

**CARRIED**

### **By-law 2025-44 Integrated Water By-law**

#### **STAFF DIRECTION**

Staff was directed by Council to provide a report on the following items;

1. The number of houses that have connected to the Talbotville Wastewater System
2. Confirmation on whether that according to By-law Nos. 2019-48 and 2021-46 the connection had to occur because of system failure while By-law No. 2025-44 states it must be 15 years from the date of the sewer stub or the system fails.
3. Does the deferring affect our connection fees

### **Elgin County Council Highlights April 28, 2026**

Mayor Jones presented this report to Council for information purposes.

#### **BY-LAWS:**

- By-law No. 2026-37, being a by-law to confirm the resolutions and motions of the Council of the Township of Southwold, which were adopted on May 11, 2026

#### **OTHER BUSINESS (Information Only)**

- Response to IDS 2026-19 March 30<sup>th</sup> Delegation Report

Council reviewed the item under Other Business.

## **CLOSED SESSION**

### **2026-160 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:05 p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

### **Adjournment of Closed Session**

### **2026-161 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **8:44 p.m.**

**CARRIED**

### **STAFF DIRECTION**

Staff was directed by Council to the items that were discussed in the Closed Session

### **Confirmation By-law**

### **2026-162 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** By-law No. 2026-37, be read a first and second time, considered read a third time and finally passed this 11<sup>th</sup> day of May, 2026.

**CARRIED**

### **ADJOURNMENT:**

### **2026-163 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **8:45 p.m.**

**CARRIED**

Original signed by:

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Mayor  
Grant Jones

Original signed by :

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CAO/Clerk  
Jeff Carswell