



## THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

### MINUTES

Regular Council Meeting  
Monday June 8, 2026  
7:00 p.m. Council Chambers, Fingal, /Via Video Link

COUNCIL PRESENT: Mayor Grant Jones  
Deputy Mayor Justin Pennings  
Councillor Sarah Bod  
Councillor John Adzija  
Councillor Scott Fellows

ALSO PRESENT: Jeff Carswell, CAO/Clerk  
Michele Lant, Director of Corporate Services/Treasurer  
Aaron VanOorspronk, Director of Infrastructure and Development  
Services  
Corey Pemberton, Director of Building and Community  
Services/Chief Building Official  
Michela Testani, Junior Planner (left at 7:12 p.m.)  
June McLarty, Deputy Clerk

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Mayor Grant Jones called the meeting to order at 7:00 p.m.

#### **CONFIRMATION/ADDENDUM TO AGENDA:**

##### **2026-179 Councillor Bod – Councillor Adzija**

**RESOLVED THAT** the agenda for the June 8<sup>th</sup>, 2026 meeting of the Council of the Township of Southwold be approved.

**CARRIED**

**DISCLOSURES:** Councillor Fellows declared a conflict on item 7a of the agenda.

**ADOPTION OF MINUTES:**

**Council Minutes – Adopt**

**2026-180 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** the Minutes of the Regular Council Meeting of May 25<sup>th</sup>, 2026 are hereby adopted.

**CARRIED**

**Committee Minutes – Review**

**2026-181 Councillor Adzija – Councillor Bod**

**RESOLVED THAT** Council had reviewed the Draft Minutes of Economic Development Committee Meeting of May 28<sup>th</sup>, 2026.

**CARRIED**

**PLANNING:**

**MV 2026-06, 10628 Sunset Road**

**2026-182 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the regular Council meeting adjourn to sit as a Committee of Adjustment at **7:03 p.m.** to hear application MV 2026-06, J. Malcolm C/O Forté Plans Inc, 10628 Sunset Road.

**CARRIED**

**MV 2026-06 Adjournment of Public Hearing**

**2026-183 Deputy Mayor Pennings – Councillor Adzija**

**RESOLVED THAT** the meeting of the Committee of Adjustment to hear application MV 2026-06, J. Malcolm C/O Forté Plans Inc 10628 Sunset Road adjourns, and the regular meeting of council reconvenes at **7:12 p.m.**

**CARRIED**

**REPORTS:**

**FIR 2026-09 Activity Report – April and May 2026**

Jeff McArthur, Director of Emergency Services/Fire Chief presented his report to Council for information purposes.

## **CBO 2026-16 Activity Report – May 2026**

Corey Pemberton, Director of Building and Community Services/Chief Building Official presented this report to Council for information purposes.

### **CBO 2026-17 Mobile Health Unit**

#### **2026-184 Councillor Adzija – Councillor Fellows**

**RESOLVED THAT** Council authorizes the continued operation of a Mobile Health Unit at the Keystone Complex.

**CARRIED**

## **IDS 2026-24 Activity Report – May 2026**

Aaron VanOorspronk, Director of Infrastructure and Development Services presented this report to Council for information purposes.

**Break 7:23 p.m. - 7:28 p.m.**

### **IDS 2026-25 OCWA Change of Scope Agreement**

#### **2026-185 Deputy Mayor Pennings – Councillor Bod**

**RESOLVED THAT** Report IDS 2026-25 relating to Existing Operating Agreement with the Ontario Clean Water Agency, be received for information; and,

**THAT** the Mayor and CAO/Clerk be authorized to accept the change order proposal from the Ontario Clean Water Agency, for a seven-month period, based on a cost sharing arrangement at a price to not exceed \$55,151.00; and,

**THAT** the change order be added to the existing Operations & Maintenance Agreement between the Ontario Clean Water Agency and the Township of Southwold.

**CARRIED**

### **IDS 2026-26 Lynhurst Drinking Water Quality Management Standard (DWQMS) Management Review**

#### **2026-186 Councillor Fellows – Deputy Mayor Pennings**

**RESOLVED THAT** Report IDS 2026-26 relating to the 2026 DWQMS Management Review for Lynhurst Park Drive, be received for information.

**CARRIED**

**IDS 2026-27 Parks and Trails Master Plan**

**2026-187 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** Council adopt the Township of Southwold Parks and Recreational Trails Master Plan dated February 2026 prepared by pl.ural.

**CARRIED**

**IDS 2026-28 Lawrence Road Overpass Update**

**2026-188 Councillor Bod – Councillor Fellows**

**RESOLVED THAT** Report IDS 2026-28 Lawrence Road Over Pass Update be received for information.

**CARRIED**

**DPC 2026-03 2026 Summer Meeting Schedule**

**2026-189 Councillor Adzija – Deputy Mayor Pennings**

**RESOLVED THAT** Council cancels the second regular Council meeting in July and August, 20256 (July 27, 2026 and August 24, 2026); and,

**THAT** a Special Council Meeting be scheduled if warranted.

**CARRIED**

**DPC 2026-04 2026 Christmas Holiday Closure**

**2026-190 Councillor Bod – Councillor Adzija**

**RESOLVED THAT** Council approve the closure of the Municipal office from 12:00 p.m. Thursday December 24, 2026, and reopen at 8:00 a.m. on Monday January 4, 2027 with staff utilizing Vacation or Banked-Time or days in lieu of the days that are not statutory holidays during the closure (3.5 days required).

**CARRIED**

## **CAO 2026-12 Activity Report – May 2026**

Jeff Carswell, CAO/Clerk presented this report to Council for information purposes.

### **CAO 2026-13 Leaf and Yard Waste**

#### **2026-191 Councillor Bod – Councillor Fellows**

**RESOLVED THAT** Staff work with the Talbotville Neighbourhood Association to develop a survey for residents who receive the organics program to see if there is any interest in participating in a leaf and yard waste program.

**CARRIED**

### **CAO 2026-14 Canada-Ontario Development Charges Reduction Program**

#### **2026-192 Councillor Fellows – Councillor Bod**

**RESOLVED THAT** Report CAO 2026-14 re: Canada-Ontario Development Charge Reduction Program be received for information.

**CARRIED**

### **Fingal Construction/Fingal Ball Park**

Jeff Carswell, CAO/Clerk reported that he had met with representatives from the Fingal-Shedden & District Optimist Club. The Optimist Club voiced their concerns about not being able to host their annual ball tournament and Rosy Rhubarb run this year due to the construction in Fingal.

#### **2026-193 Councillor Fellows – Councillor Bod**

**RESOLVED THAT** a request in the amount of \$7500 be made to the Green Lane Community Trust Fund to cover the loss of revenue from the Optimist Club ball tournament and Rosy Rhubarb run.

**CARRIED**

### **CORRESPONDENCE:**

- Municipality of Calvin Resolution RE: Request for Provincial Review of Current Value Assessment (CVR).

## **Provincial Review of Current Value Assessment**

### **2026-194 Councillor Fellows – Councillor Bod**

**RESOLVED THAT** Council of the Township of Southwold hereby supports the attached resolution that passed by the Municipality of Calvin regarding the Provincial Review of Current Value Assessment; and,

**THAT** a copy of this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Minister of Finance, the Minister of Rural Affairs, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association, local Member of Provincial Parliament and the Municipality of Calvin.

**CARRIED**

### **BY-LAWS:**

- By-law No. 2026-28, being a by-law to provide for drainage works, Bowlby-Futcher Drain 2025, third and final reading.

### **By-law 2026-28**

### **2026-195 Deputy Mayor Pennings – Councillor Fellows**

**RESOLVED THAT** By-law No. 2026-28 be read a third time and finally passed this 8<sup>th</sup> day of June, 2026.

**CARRIED**

### **OTHER BUSINESS (Information Only)**

- Lake Huron Primary Water Supply System and the Elgin Area Water Supply System: Introducing Huron Erie Water (formerly Regional Water)
- Western Ontario Wardens' Caucus May 2026 Newsletter

Council reviewed the items under Other Business.

## **CLOSED SESSION**

### **2026-196 Councillor Adzija – Councillor Bod**

**RESOLVED THAT** Council of the Township of Southwold now moves again into a session of the meeting that shall be closed to the public at **8:28**

**p.m.** in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c. 25 for discussion of the following matters;

- 239(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Multiple properties)
- 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

### **Adjournment of Closed Session**

#### **2026-197 Councillor Adzija – Councillor Bod**

**RESOLVED THAT** Council of the Township of Southwold adjourns the Closed Session of the Regular Council meeting at **9:03 p.m.**

**CARRIED**

### **STAFF DIRECTION**

Staff was directed by Council to the items that were discussed in the Closed Session

### **Confirmation By-law**

#### **2026-198 Councillor Bod – Deputy Mayor Pennings**

**RESOLVED THAT** By-law No. 2026-43, be read a first and second time, considered read a third time and finally passed this 8<sup>th</sup> day of June , 2026.

**CARRIED**

### **ADJOURNMENT:**

#### **2026-199 Councillor Adzija – Deputy Mayor Pennings**

**RESOLVED THAT** Council for the Township of Southwold adjourns this Regular meeting of Council at **9:03 p.m.**

**CARRIED**

Original signed by:

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Mayor  
Grant Jones

Original signed by:

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CAO/Clerk  
Jeff Carswell